

SFSP Claim For Reimbursement Summary

11160000 Status: Active
CHARLES CITY COMM SCHOOL
 DBA:
 500 North Grand Ave.
 Charles City, IA 50616

Type of Agency: Educational Institution
 Type of SFSP Organization: School Food Authority

Confirmation #: CAWDFA

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Jun 2021	0	07/01/2021	07/01/2021		Original

Combine month with*: May July

*Note: Claim months that are being combined with this claim month must have less than or equal to 10 operating days in the month being combined with this claim month.

Period Covered From: 06/01/2021 To: 06/30/2021

General Information

Meal Description	Number of Participating Sites	Total Number of Days Food Served	ADP
Breakfast	1	21	296
AM Snack	0	0	0
Lunch	1	22	293
PM Snack	0	0	0
Supper	0	0	0

Self-Prep and/or Vended-Rural Meals Served to Children

Meal Description	First Meals Served (A)	Second Meals Served (B)	Second Meals Allowed (C)	Camp Meals Served (D)	Reimbursable Meals Total (A+C+D)
Breakfast	6,215	0	0	0	6,215
AM Snack	0	0	0	0	0
Lunch	6,430	0	0	0	6,430
PM Snack	0	0	0	0	0
Supper	0	0	0	0	0

Vended-Urban Meals Served to Children

Meal Description	First Meals Served (A)	Second Meals Served (B)	Second Meals Allowed (C)	Camp Meals Served (D)	Reimbursable Meals Total (A+C+D)
Breakfast	0	0	0	0	0
AM Snack	0	0	0	0	0
Lunch	0	0	0	0	0
PM Snack	0	0	0	0	0
Supper	0	0	0	0	0

Operating Reimbursement

Meal Description	Total Reimbursable Meals Served	Reimbursement Rate	Reimbursement Amount
Breakfast	6,215	2.2400	13,921.60
AM Snack	0	0.9100	0.00
Lunch	6,430	3.9100	25,141.30

Amendment for Seamless Summer Option SY22

Pursuant to the authority in Section 2202(a) of the Families First Coronavirus Response Act (the FFCRA) (P.L. 116-127), as extended by the Continuing Appropriations Act, 2021 and Other Extensions Act (P.L. 116-159), and based on the exceptional circumstances of this public health emergency, the Food and Nutrition Service (FNS) is establishing a waiver to allow the National School Lunch Program Seamless Summer Option (SSO) to operate when school is open during the regular school year, through June 30, 2022. This waiver is expected to support access to nutritious meals while minimizing potential exposure to the novel coronavirus (COVID-19).

*If a School Food Authority (SFA) does not currently participate in SSO and did not include language relating to summer operations under either the Summer Food Service Program (SFSP) or SSO in the original contract, but plans to participate in SSO between the first day of School Year 2022, and June 30, 2022, there must be a signed amendment in place to utilize a FSMC to provide these services. This amendment is **only** applicable for the extension of SSO free meals as authorized by the Families First Coronavirus Response Act (the Act) (P.L. 116-127), as extended by the Continuing Appropriations Act, 2021 and Other Extensions Act (P.L. 116-159), and any extensions thereof.*

The Seamless Summer Option (SSO) follows most of the same operational requirements as the National School Lunch Program (NSLP) and School Breakfast Program (SBP) including but not limited to the following: the NSLP and SBP meal patterns, oversight and monitoring, procedures for filing claims, the use of commodities, and administrative reviews. As such, all language pertaining to NSLP and SBP from the existing contract between the SFA and the FSMC should be followed and SSO should be administered according to the NSLP/SBP provisions set out in the initial contract or any extensions thereof with the exception of the following SSO requirements specifically governed by SFSP regulation (7 CFR 225):

1. SFA shall be responsible for the determination of all SSO meal service locations.
2. SFA shall be responsible for determining site type and eligibility of all SSO sites.
3. SFA will make final determination of the opening and closing dates of all SSO sites and the times of operation of meal service.
4. SFA will determine the types of meals offered (i.e. breakfast, lunch, snack) for all SSO sites.
5. SFA shall be responsible for the review of meal counting, claiming and meal pattern compliance at least once during each site's operation.

There are a number of operational waivers in place for SY22 to assist with the streamlining of meal service. Please reference the list of operational waivers that are applicable to SSO service for SY22 included in Appendix 1. SFA shall be responsible for reporting to state agency on use of SY22 nationwide waivers.

All financial terms and conditions outlined in III.J. of the original contract or its most recent extensions apply to this amendment. **No adjustments to pricing will be allowed. All pricing for NSLP and SBP meals from the original contract or applicable extensions will apply to SSO meals.**

SCHOOL FOOD AUTHORITY:

Name of SFA _____

Signature of Authorized SFA Representative _____

Printed Name of Authorized SFA Representative _____

Title _____

Date Signed _____

FOOD SERVICE MANAGEMENT COMPANY:

Name of FSMC _____

Signature of Authorized FSMC Representative _____

Printed Name of Authorized FSMC Representative

Title _____

Date Signed _____

Appendix 1

Below is a summary of nationwide waivers issued by the USDA for SY22, effective through June 30, 2022. These waivers will help streamline access, enhance program flexibility, and reduce administrative burden in administering nutrition programs.

[Nationwide Waiver Update for School Year 2021-2022](#)

- Announces suite of nationwide waivers and flexibilities to support a successful school reopening

[Nationwide Waiver to Allow the Seamless Summer Option through School Year 2021-2022](#)

- Allows for SSO operation during the regular school year through June 30, 2022
- Allows for use of SSO at ANY school, regardless of its location or the type of SSO site it is operating
- Allows for free meals for all students participating in SSO meals

[Nationwide Waiver to Allow Summer Food Service Program Reimbursement Rates in School Year 2021-2022](#)

- Allows SSO meals and snacks to be claimed at the higher SFSP reimbursement rates

[Nationwide Waiver to Allow Non-Congregate Meal Service for School Year 2021-2022](#)

- Allows NSLP/SBP and SSO meals to be served in a non-congregate manner
- Allows SFAs to provide meal pick-up options for students learning virtually and facilitates grab and go meal distribution

[Nationwide Waiver of Meal Time Requirements for School Year 2021-2022](#)

- Allows NSLP/SBP and SSO meals to be served outside of the standard meal times
- Allows for the service of more than one meal type at a time or for multiple days

[Nationwide Waiver to Allow Parents and Guardians to Pick Up Meals for Children for School Year 2021-2022](#)

- Allows NSLP/SBP and SSO meals to be distributed to a parent or guardian to take home to their children not attending in-person school.

[Nationwide Waiver to Allow Specific School Meal Pattern Flexibility for School Year 2021-2022](#)

- Effective October 1, 2021 and remains in effect until June 30, 2022
- SFAs will meet the meal pattern requirements to the greatest extent possible, however meal pattern requirements listed below may be waived on a case by case basis by the State Agency:
 - All grains offered be whole grain-rich
 - At least one serving per day, across all eating occasions for preschoolers, must be whole grain-rich

- Offer a variety of vegetables from the vegetable subgroups
- Offer at least two different options of fluid milk
- Low-fat milk must be unflavored
- Plan menus and offer food components for specified age/grade groups
- SFAs may implement the sodium flexibilities without state agency approval.

[Nationwide Waiver to Allow Offer Versus Serve Flexibility for Senior High Schools in School Year 2021-2022](#)

- Waives the requirement to serve school lunches to senior high school students using offer versus serve

[Nationwide Waiver of Area Eligibility in the Afterschool Programs and for Family Day Care Home Providers in School Year 2021-2022](#)

- Allows schools, regardless of their location, to claim all NSLP Afterschool Program and CACFP At-Risk Afterschool Program meals and snacks at the free rate

[Nationwide Waiver of Onsite Monitoring Requirements in the School Meals Programs - Revised - Extension 3](#)

- Allows the state agency and SFAs to continue monitoring activities of Program operations off-site (e.g., through a desk audit)
- Remains in effect until 30 days after the end of the public health emergency



RIVER CITY FENCE COMPANY
153 Fifteenth Street SW
MASON CITY, IOWA 50401
641-423-6980
rivercityfence.com
rivercityfence@jumpgate.net

JOB SKETCH

Charles City Schools
Jerry mitchell
Charles city, IOWA

1150' - 48" 9 GA. G.A.W. (2" Mesh) KK CHAIN LINK FABRIC Fencing

6' TALL

480' of 6' tall fence, on south side

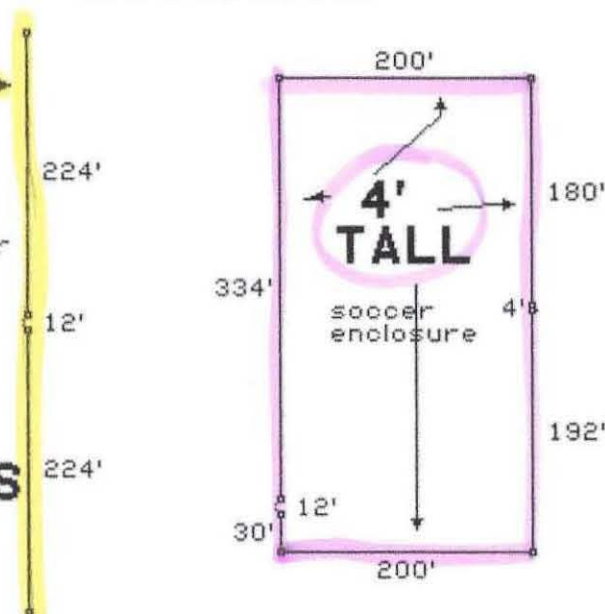
we will drive all new posts

we will re-use your fence fabric and top rail.

you will have enough materials for this fence

6' TALL MATERIALS & LABOR \$8,662.00

ESTIMATE



1150' of 4' tall fence for soccer field area

we will drive new posts and re-use your top rail and fence fabric

I will furnish 300' of new 4' fence fabric as i think you will be short that much

4' MATERIALS & LABOR \$15,275.00

MATERIALS & LABOR FOR BOTH 4' & 6' TALL \$23,937.00

Look this over & Let me know.

*Thank you,
Jul*



2021 IASB Legislative Platform

2021 IASB Legislative Beliefs

PUBLIC EDUCATION

Public education is the foundation of our democratic society and the key to successful futures for Iowa children. Quality public schools strengthen our communities and are the cornerstone of any sound economic development policy. The state must put public education first and provide sufficient funding and support services. The state should provide full funding to public schools to meet the evolving needs of public school students before additional financial support of nonpublic schools is provided.

All schools that receive any public funds, including property taxes, state aid or federal monies, should be subject to the same governance and educational standards as public school districts.

EDUCATIONAL EQUITY

The promise of public education is for every child to succeed. As locally elected leaders, school boards are uniquely positioned to set expectations for educational equity, ensuring that each child is given supports and interventions based on need. Educational equity requires that discriminatory practices, barriers, prejudices, and beliefs be identified and eradicated. Leaders must hold themselves accountable for deliberate actions, including the examination of policies and practices, intentional allocation of resources according to student need, support for rigorous curriculum and instruction, and engagement of families and communities.

GOVERNANCE

Iowa has one of the finest public educational systems in the United States. The federal government, governor, General Assembly, Iowa Department of Education, school boards, professional educators and the public should strive to keep it strong. There must be a proper balance of state and federal control designed to ensure quality and a standard of education for all students, with local control which allows local school boards flexibility and decision-making authority to innovate and adapt to local needs and community values.

School districts are governed by boards that, as elected representatives, must be responsive and responsible to the citizens of the school district. Citizen involvement is the key to our representative form of government.

Local boards are, within the guidelines established by state law, vested with the authority to make the final decision on matters pertaining to a school district, area education agency (AEA) or community college. Local board members, who are closely connected to students, families and the communities in which they live, are best capable of understanding student needs and identifying effective solutions. The statutory duties and responsibilities of the local board cannot be delegated to persons who are not elected by the voters of the school district.

Locally elected school boards must have control over the content and management of their educational program, including the calendar and the flexibility for innovation and decision making. A leadership team composed of the superintendent, principals and supervisory personnel working with the board is necessary for the efficient operation of the school district.

2021 IASB Legislative Beliefs

SCHOOL CHOICE

Iowa law provides sufficient choice through public charter schools, open enrollment, home school assistance, postsecondary enrollment options and nonpublic school alternatives. Additional investments in tax credits for nonpublic tuition or other options are not necessary to provide educational choice.

SCHOOL BOARD MEMBERS

Through original research and a close evaluation of highly effective board practices across the country, IASB recognizes the following five essential roles of effective school boards and encourages all Iowa board members to incorporate these principles in carrying out the mission of public education in their communities:

- **Setting Clear, High Expectations:** The board sets a vision which expresses a commitment to high expectations, consistently communicates the expectations, sets clear and focused goals and focuses on improving instruction.
- **Creating the Conditions that Support Successful Teaching and Learning:** The board creates the conditions for success by showing commitment via board actions, resource allocations and system alignment; provides quality, research-based professional development for educators; builds commitment and focus throughout the system and stays the course, solving problems along the way so improvements have time to work.
- **Holding the System Accountable for Student Success:** The board uses data and monitoring to hold the system accountable and to make decisions at the board table; identifies clear, understandable indicators that the board will accept as evidence of progress and success; and supports and monitors progress regularly at the board table with staff leaders.
- **Building Collective Will:** Within the school staff and throughout the community, the board creates widespread awareness and urgency of the improvement required to meet students' needs, instills hope that it's possible to change, and connects with and engages the community in a frank and ongoing effort to encourage each facet to fulfill its responsibility.
- **Learning Together as a Board/Superintendent Team:** The board establishes board learning time around school improvement efforts, engages in deep conversations about the implications of learning, builds a trusting and supportive relationship with the superintendent, and leads thoughtful policy development.

ELECTIONS

Participation in the democratic process is integral to the success of schools. School districts have a responsibility for promoting more community involvement in the election process to foster better-informed citizens and greater ownership in public education. Student achievement should drive decisions that impact school elections.

In keeping with the principles of democracy, IASB is committed to the concept of each vote having equal value and a simple majority vote as sufficient to determine election or taxation decisions.

School board elections should coincide with the opening of school. Due to boundary differences and to help maintain the nonpartisan status of school board elections, they should be separate from any other election.

School board members should be elected in a nonpartisan manner in which decisions are based on the best interest of the school and students without regard to party affiliation. Boards should have less than a majority of board members elected in any one year.

2021 IASB Legislative Beliefs

School boards should have flexibility to determine when special elections are necessary and to schedule these to best suit the district's needs.

IOWA ASSOCIATION OF SCHOOL BOARDS

IASB is committed to statewide leadership to ensure high achievement for all Iowa students. IASB recognizes that school boards are in a strategic position to bring about continuous improvement in public education through governance, public policies and advocacy.

We believe that IASB is the organization most appropriate to deliver training and board development to school board members about their role and responsibilities to contribute to high student achievement.

SCHOOL DISTRICT ORGANIZATION

School boards, and the residents of the school districts involved, have the primary responsibility to determine the makeup and boundaries of school districts and attendance centers.

The school board and the citizens of a school district assess the quality and extent of its educational program and determine whether the school district continues to operate within its present geographical boundaries.

In order to reduce costs and maintain or enrich a quality public education, IASB encourages school districts to share administrators, teachers, equipment, facilities and transportation, including the scheduling of joint classes and extracurricular activities. Sharing does not necessarily lead to eventual reorganization.

IASB believes school district reorganization, dissolution or sharing may be appropriate when:

- The best interest of students is the most important factor considered.
- The reorganization or dissolution is voluntary—initiated and voted upon by the citizens of the school districts involved.
- The state offers sufficient incentives to make the reorganization or sharing financially attractive to the school districts involved.
- Geographical issues are considered, including minimizing the amount of travel time by students and allowing for continued community participation by the communities involved.

PUBLIC RECORDS AND OPEN MEETINGS

The schools belong to the people—the citizens and taxpayers of the school district. The public has the right to know what decisions are being made regarding the education of their young people and the expenditure of their tax dollars. School districts should have the ability to determine the method of public notice dissemination that maximizes public access to records at a minimal cost to the district.

Although it may not always be easy to publicly consider and discuss some of the tough issues confronting school boards, school boards should be responsive to the open meetings and public records policy established in state law. Compliance with the intent of the public records and open meetings law is best achieved through education, training and consistent enforcement.

Every citizen has the right to examine and copy all public records. The news media may publish public records, unless the law expressly limits the right or requires public records to be kept confidential.

2021 IASB Legislative Beliefs

SCHOOL FUNDING

School finance decisions, whether at the local, state or federal level, should put student achievement first in all decisions. Iowa's school funding system must provide all Iowa children an equal opportunity to a quality public school education. The funding system must recognize that a high-quality public education is the first and foremost economic engine of our state.

A sufficient funding system provides equitable, sufficient, predictable and timely funding, based on these foundational principles:

Equity: Iowa should fund public education with a student-driven formula, ensuring Iowans that the education of each student is supported equitably. The formula must provide sufficient revenue to cover the actual cost of the educational program, including on-time funding for districts experiencing increasing enrollment. The state should allow school districts with declining enrollment to maintain sufficient funding so the school district can adjust operations to meet student needs. The state should minimize the disparity for property taxpayers due to variances in property valuation per pupil.

Excellence and Opportunity: School finance must provide for continuous improvement of classroom instruction and promote excellence. A critical attribute of increasing the achievement of all children is the skill level of teachers and administrators in the school. Therefore, the school funding system must provide for the professional training and development of teachers and administrators, and school improvement that will promote Iowa as a national leader in public education.

Stability: The school funding system must continue to be a fair balance between property taxes, which are a stable and reliable revenue source, and other revenue sources. Iowa school boards are grateful for categorical funds but encourage the state to provide resources through the funding formula to maximize local flexibility and provide growth through an equity-based system. School districts should have spending authority for any reduction in state funding.

Efficiency: A diverse system of school finance helps schools control costs. To ensure well-managed and efficient schools, the school funding system must encourage cooperative ventures and the pooling of resources and services. The school funding system must address increased costs due to inflation and other economic factors.

Local Control: State funding must support local control. Locally elected school boards should have the authority to utilize and allocate funding to best meet the needs of students. If the state decides to intervene in local education policy, any mandated changes, particularly those taking energy and focus away from real comprehensive school improvement and student achievement, must be fully funded by the state without a shift from other education resources.

SCHOOL INFRASTRUCTURE

The state has a role to ensure that all Iowa public school students have equitable access to high-quality educational programs, provided in safe, efficient, accessible, and technology-ready facilities that promote student learning.

Revenues from the Secure an Advanced Vision for Education (SAVE) fund provide school districts with a stable, long-term, and equitable funding stream for infrastructure purposes and should not be negatively altered or discontinued.

2021 IASB Legislative Beliefs

Existing, allowable uses of SAVE funds should not be changed to limit their use or impose additional requirements on the local decision-making process of school boards.

EDUCATION'S ROLE IN ECONOMIC DEVELOPMENT

Growth focused on economic stability, wealth creation, entrepreneurship and knowledge-based enterprises is a vital objective for the state of Iowa. Our public schools contribute to the growth of Iowa's economy through the education and development of our children and by providing good jobs. Our public school districts are often the largest employer in many Iowa communities.

A quality public education system is both a key factor contributing to Iowa's quality of life and is a critical attractor of business to Iowa. While education contributes to Iowa's economy, it is also dependent upon economic growth for securing sufficient financial resources to provide quality education services.

Public education and economic growth are interdependent. It is therefore imperative that Iowa invest in viable and sustainable economic development and foster partnerships between education and the private sector.

Collaboration between public schools and the business community can enhance students' knowledge of career paths and future employment opportunities.

EDUCATIONAL STANDARDS AND ACCOUNTABILITY

It is the responsibility of local school boards to ensure that all students are educated for success in a 21st-century global society. Collaboration between PK-12 and postsecondary institutions should be encouraged to help increase student opportunities.

School boards must ensure that their district operates from clear, measurable student learning standards and improvement goals; sufficient resources are allocated to improve instruction; and there is public accountability for improved results for students.

It is appropriate for the state to establish high and rigorous educational standards for the accreditation of public and nonpublic schools. Standards should be designed to ensure that all students have the opportunity to receive the educational program that meets their needs. The students of Iowa who attend public and nonpublic schools should receive their education instruction from licensed teachers and properly accredited instructors. All public school accreditation standards must also be applied to nonpublic schools.

Data collection and reporting is necessary to improve instruction and increase student achievement. Data collection and reporting is valuable when:

- It is possible to accurately determine student achievement gains, gaps between subgroups and level of attainment for all students;
- Purposes are clearly understood and worthy;
- Assessments are aligned with the intended purposes;
- Results are easily accessible to maximize school district use of the information to provide quality professional development and improve instruction; and,
- Results lend themselves to widespread understanding and evaluation by all school stakeholders.

2021 IASB Legislative Beliefs

The state or federal government must not use single-source data to issue sanctions, make generalizations about student performance or shift resources away from schools that require support to improve learning.

Iowa school districts should have the opportunity to comply with standards using various structures and mediums, including sharing and interactive telecommunications.

IASB supports assessment systems that measure student growth for all students, also known as value-added growth or gain, to improve student outcomes by driving professional development, teacher and administrator evaluation, and school improvement decisions.

EDUCATION TECHNOLOGY

Technology is an important tool in providing a quality public education. School districts must have equitable access to technology. Access includes provision of hardware and software, technological support staff and access to a variety of Internet, broadband and network services including the Iowa Communications Network (ICN).

Home-based learning highlights an ongoing inequity for students who lack adequate broadband internet access. As the learning environment shifts, all students should have high-quality access to the internet. The state plays a critical role in improving high-speed broadband required for 21st century learning.

Administration of the ICN should continue to prioritize educational access above other users. The state has a role in ensuring equitable access to technology and should provide sufficient resources to purchase technology, support school technology plans and include professional development for educators on how to use technology to improve instruction and student outcomes.

EARLY CHILDHOOD

Exposure to early childhood education for all children in the first years of life is critical to increase student achievement and close potential education gaps. Young children have an innate desire to learn and children who participate in high-quality preschool programs are less likely to fall behind and more likely to graduate and attend a post-secondary institution. That desire can be supported or undermined by early experiences.

High-quality early childhood education promotes intellectual, language, mathematical, physical, social, emotional and creative development, cultivates a child's curiosity and desire to learn, and builds a strong foundation for later academic and social success. The state plays a critical role by defining and investing in quality early childhood education programs.

STUDENTS

All students can achieve at high levels when the state, local school boards and communities provide resources, supports, and an environment to ensure each child's success in school. It is the responsibility of school boards to meet the needs of every student. It is the responsibility of parents/guardians and communities to work collaboratively with school districts to meet the needs of every student.

2021 IASB Legislative Beliefs

SCHOOL SAFETY

IASB believes that schools must be a safe environment for all students, staff and visitors.

Each member of the school and community must take a holistic approach to school safety by providing schools with resources, quality leadership, and united support for the development of a locally determined approach to ensure a safe and secure learning environment for all children. IASB supports a comprehensive view of safety that considers threats such as:

- Crime and violence;
- Hazards such as natural disasters or accidents;
- Health risks such as pandemics; and
- Internal threats such as bullying, unintentional biases and adverse childhood experiences.

Security planning efforts must include prevention, preparedness, mitigation, and response efforts. These planning efforts must be practiced, evaluated and updated on an ongoing basis. All individuals in the school community must be well-trained and knowledgeable of the best practices in school safety.

While all members of the school community benefit from accurate and timely information on safety efforts, school boards must have the authority to maintain appropriate levels of confidentiality to protect security plans and measures.

TEACHER QUALITY

IASB believes, and research confirms, that teacher quality is the most important factor in determining a child's academic success.

It is the responsibility of the school board through the superintendent and administrators to ensure teachers in their district are qualified for the job they are hired to do. School boards have the authority to set high performance standards and expect demonstrated academic and instructional excellence from their teachers.

Therefore, boards need to ensure teachers, as a part of their job, continuously and collaboratively study content, instruction and the effect on students based upon identified student needs.

It is a board responsibility to expect and confirm that the district is fully implementing the Iowa Core Standards and Iowa Professional Development Model for the purpose of improving instruction measured by improved student achievement.

Quality teaching is essential to high student achievement. In order to recruit the best and the brightest teachers into Iowa and the profession, keep the best and the brightest teachers we now have, and increase respect for the profession that most impacts our children's future, IASB strongly advocates for school funding levels sufficient to pay competitive wages. In addition, IASB believes school boards must focus on ensuring a school culture that supports engaging educators in decision making, providing teachers with leadership opportunities and professional development, and exploring compensation and evaluation systems designed to enhance performance and retention.

2021 IASB Legislative Beliefs

EDUCATOR PREPARATION AND LICENSURE

IASB supports improved alignment between teacher preparation and the PK-12 education systems. Preparation programs should be evaluated continually with the objective of providing training that reflects innovative and proven education methods designed to assess and maximize student achievement. Student needs must drive preparation programs. School boards, teacher preparation institutions, and the state must cooperate to ensure teachers obtain the knowledge and skills they need to teach to ensure all children can learn. Educators should be prepared to effectively teach the wide variety of students in Iowa classrooms. All Iowa educators must have the appropriate licensure, endorsements and accreditation from the board of educational examiners.

PERSONNEL EVALUATION

School employees must be accountable for raising student achievement. An objective evaluation of all employees, performed on a regular basis, benefits the employee and the community and assists students in obtaining a quality public school education. IASB supports the right of school boards to exercise their authority to set standards of performance and establish rules of conduct for all employees.

Administrators or their designees must have the authority and resources to evaluate personnel whom they supervise.

EMPLOYEE RELATIONS AND COLLECTIVE BARGAINING

Positive labor relations enhance the ability of employees and school boards to work together for improved student achievement. Ideally, collective bargaining should end in a voluntary settlement between parties.

School boards should be guaranteed sufficient management rights necessary to operate the school district efficiently and effectively.

The results of collective bargaining should be to:

- Advance excellence and equity in public education with the outcome of improved student achievement for all.
- Reflect sound research and proven best practices with a demonstrated positive impact on improving student achievement.
- Promote accountability by all for improved student outcomes.
- Include a regular evaluation of the impact of changes on student achievement.
- Preserve the constitutionally protected due process rights of school boards.
- Promote safe, healthy, effective and respectful work environments for students and staff.

BENEFITS

It is important to establish employee benefits necessary to attract and retain qualified employees. Benefits paid and contribution rates should maintain the actuarial soundness and affordability of employee benefit programs.

2021 IASB Legislative Beliefs

Unemployment compensation benefits should be reserved for those who experience sudden and unexpected job loss. It should not be extended between academic terms to employees who have contracts for less than 12 months or who have reasonable assurance of continued employment.

Substitute employees should not be eligible for unemployment compensation.

School district employees whose employment is terminated because of a reduction or realignment of staff, or for other reasons that would qualify them for unemployment compensation benefits, should be eligible to receive such benefits on the same basis as employees in private sector employment.

DEPARTMENT OF EDUCATION

A State Board of Education, made up of laypersons, determines and adopts necessary rules and regulations for the proper enforcement and execution of the provisions of school laws, and adopts and prescribes standards for carrying out the provisions of the school laws. The State Board of Education must seek advice and counsel from a broad range of citizens and educational organizations in the formulation of rules and policies.

The Department of Education (DE) plays a significant role in facilitating school improvement efforts and supporting school districts, area education agencies and community colleges.

The DE should cooperate with IASB, area education agencies, community colleges, the federal government and state to streamline requests for information.

The DE should consider other student achievement measures, such as value-added or growth measures, for all students, in defining and negotiating the Iowa plan for school district compliance with federal requirements.

By its very nature, the DE is a state regulatory agency; however, Congress and the General Assembly should carefully consider the number and size of the regulatory tasks assigned to the DE and financially support the tasks assigned, including the provision of sufficient staff.

AREA EDUCATION AGENCIES

Area education agencies (AEAs) are highly important in helping develop curriculum. AEA assistance to local schools in the areas of emerging technology, professional development and curriculum assessment is of vital importance to assist schools with the mandates of the federal Every Student Succeeds Act.

AEAs are established to provide school districts with specified services in special education, media and other educational areas. Apart from special education, the Legislature and the Department of Education must not require these agencies to perform services that are regulatory in nature.

AEAs must retain their primary function as support agencies for local school districts, including developing and delivering services and programs to support local school improvement plans.

School improvement is a key strategy to meeting economic, political and societal needs. AEAs can assist public schools with career development and transitions to facilitate business/community collaborations offering further opportunities for students.

2021 IASB Legislative Beliefs

The governance structure of AEAs must continue to be tied closely to PK-12 public school districts with students who receive the benefits of AEA services. AEAs should not be merged with community colleges. Directors of PK-12 school boards should continue to elect AEA directors.

AEAs should be assured of equitable, consistent and timely funding and receive adequate funding for mandated programs and services.

COMMUNITY COLLEGES

Community colleges are an integral part of public education and are strong partners with PK-12 schools in the delivery of career and technical education and of enhanced educational offerings at the high school level through concurrent enrollment. As such, they must be funded by both state and local sources in a consistent and equitable manner.

FEDERAL GOVERNMENT

Generally, IASB opposes a centralization of decision making on local and state educational issues in the federal bureaucracy and the United States Congress. Iowa citizens have the ability and desire to make decisions affecting the education of their young people. IASB urges Congress, the President of the United States and the U.S. Department of Education to support local control of school districts, continue the commitment to local flexibility, and reward local efforts to improve student achievement. If the federal government decides to intervene in state and local education policy, any mandated changes, particularly those taking energy and focus away from real comprehensive school improvement and student achievement, must be fully funded by federal dollars without a shift from other education resources.

Iowa schools should receive the federal commitment to help with the cost of educating students with special education needs combined with the federal support equal to other states, based on student needs, to maintain our level of educational excellence. The federal government should not impose intrusive or unnecessarily restrictive or prescriptive laws governing our community schools.

2021 IASB Legislative Resolutions

STUDENT ACHIEVEMENT AND ACCOUNTABILITY

RESEARCH-BASED INITIATIVES

Supports implementation of initiatives in Iowa's PK-12 education system that:

- Are research-based;
- Are focused on student achievement; and
- Do not "re-purpose" existing education funds.

STANDARDS AND ACCOUNTABILITY

Supports continued progress in the development of rigorous content standards and benchmarks that reflect the real-world knowledge and skills students need to graduate from high school prepared for college or to enter the workforce, including the following state actions:

- Provide and fund technical assistance to help school districts fully implement the Iowa Core Content Standards which define what students should know and be able to do in math, science, literacy, social studies, and 21st Century skills in areas such as financial and technological literacy;
- Continue to improve the implementation of the statewide assessment to ensure alignment to the Iowa Core Content standards and provide the necessary funding and technological capacity for every student to successfully complete the assessment;
- Support research-based professional development that provides educators with training, support and time to work together so that they can successfully teach a rigorous curriculum to all students. Ensure that curriculum decisions about how to teach remain in the hands of local schools and teachers; and
- Include and fund all the components of successful standards systems: assessments aligned to high expectations, improved and aligned instruction and quality professional development.

IASB supports development of model content standards, recommended assessments and professional development supports in additional content areas but opposes expanding accountability, reporting and accreditation requirements in these areas.

PRESCHOOL

Supports continued funding to ensure that all 4 and 5-year-olds have access to the Statewide Voluntary Preschool Program.

Supports an increase in funding from the current weighting of 0.5 to 1.0 full-time equivalent to increase the ability of districts to provide services such as full-day programming and transportation to ensure that all 4 and 5-year-olds have the ability to attend the Statewide Voluntary Preschool Program.

Districts should be given maximum flexibility to assign costs to the program.

EARLY LITERACY

Supports the continued development of and funding for research on best practices for improving proficiency in early literacy strategies.

Supports continued funding for professional development and classroom intervention strategies focused on implementing best practices for early literacy in grades PK-3.

Supports the continuation of programs currently funded by the early intervention block grant program with flexibility to use those funds for other K-3 literacy programs if approved by the school board.

Supports additional funding for programs designed to ensure that all students meet literacy expectations by the end of 3rd grade.

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ENGLISH LEARNERS

Supports sufficient and on-time funding for English-learners (EL) until the students reach proficiency.

COVID-19 REMEDIATION

Supports additional resources to school districts and AEAs to:

- Identify achievement gaps among individual students that have occurred as a result of COVID-19 breaks in instruction; and
- Provide remediation for all students impacted negatively by loss of instruction due to COVID-19 school closings.

DROPOUT/AT RISK

Supports the inclusion of dropout prevention and funding for at-risk students in the foundation formula and the inclusion of socio-economic status as a factor in determining a student's at-risk status. Supports allowing districts to request additional dropout prevention modified supplemental amount up to the 5% maximum cap. Opposes changes to the compulsory age of attendance unless sufficient funds are provided to implement strategies to retain those students.

MENTAL HEALTH

Supports efforts to establish comprehensive community mental health systems to offer preventative and treatment services and comprehensive school mental health programs that include:

- Increased access for in-school and telehealth services;
- Increased access to mental health professionals via in-person or telehealth visits;
- Creation of a categorical funding stream designated for mental health professionals serving students and ongoing teacher, administrator, and support staff mental health training;
- Equitable reimbursement by Medicaid and private insurers for in-school services;
- Ongoing teacher, administrator, and support staff training to improve the awareness and understanding of child emotional and mental health needs;
- Integration of suicide prevention and coping skills into existing curriculum;
- Expanding state-funded loan forgiveness programs to include mental health professionals who agree to provide services to schools;
- An ongoing mental health resources clearinghouse for schools and community providers; and
- Trainings that include a referral plan for continuing action provided by mental health professionals outside of the school district.

SPECIAL EDUCATION – STATE

Supports predictable and timely state funding to serve students receiving special education services at a level that reflects the actual cost including educational programming and health care costs.

SPECIAL EDUCATION – FEDERAL

Supports federal commitment to fund 40% of the cost of educating students receiving special education services through the Individuals with Disabilities Education Act (IDEA). We urge the federal government to modernize and fully fund IDEA by emphasizing improved outcomes for students with disabilities.

AREA EDUCATION AGENCIES

Supports full funding of the area education agencies to provide essential services in a cost-effective manner to school districts including, but not limited to:

- Special education;
- Technology;
- Professional development;
- Curriculum assessment;
- Student assessment data analysis

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- Teacher training on social-emotional learning and services for students in schools; and
- Creating and maintaining an online platform for students for remote learning.

SCHOOL CALENDARS

Supports the authority of locally elected school boards to determine the school calendar to best meet student needs, including start dates, year-round schools, and other innovations.

EDUCATOR QUALITY

TEACHER LEADERSHIP AND DEVELOPMENT

Supports adequate resources for research-based programs and strong instructional leadership, including:

- Teacher leadership and development;
- Beginning teacher mentoring programs;
- Quality professional development programs, including those that prepare teachers for online or remote learning strategies; and
- Ongoing and additional cultural competency training.

MARKET-COMPETITIVE WAGES

Supports providing school districts with incentives and the flexibility to pay market competitive wages for shortage area positions, especially in the areas required to meet graduation and Iowa content standards.

BENEFITS

Supports allowing school districts to voluntarily enroll their employees in the state's health, dental and life/long-term disability insurance pools.

TEACHER RECRUITMENT & LICENSURE

Supports additional tools to attract individuals to the teaching profession, especially for teacher shortage areas including:

- Alternative teacher licensure upon completion of research-based teaching pedagogy training in addition to content knowledge in a curricular area;
- Pathways for individuals with non-traditional educational backgrounds to meet licensure qualifications;
- Reciprocity agreements with other states with high-quality education programs so as to increase diversity among our certified teachers and administrators;
- Expansion of programs such as: Teach Iowa Scholar, Troops to Teachers, Teacher Intern Program, and others as approved by the Board of Educational Examiners;
- Programs designed to recruit teachers that will better match the demographic makeup of our student population; and
- Advocate for funding of loan forgiveness programs and grants that will make education careers a viable option.

STAFF REDUCTIONS

Supports giving school districts and AEAs the option to waive the termination requirements in *Iowa Code* Section 279.13 to reduce staff in response to reductions in funding.

LABOR/EMPLOYMENT LAWS

Supports labor and employment laws that balance the rights of the employees with the rights of management, with an emphasis on student achievement and student safety.

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FISCAL RESPONSIBILITY AND STEWARDSHIP

SCHOOL FUNDING POLICY

Supports a school foundation formula that:

- Provides sufficient and timely funding to meet education goals;
- Equalizes per pupil funding;
- Provides a funding mechanism for transportation costs that reduces the pressure on the general fund and addresses inequities between school districts;
- Includes factors based on changes in demographics including socio-economic status, remedial programming, and enrollment challenges;
- Reflects actual costs for special education services;
- Incorporates categorical funding in the formula within three years; and
- Includes a mix of state aid and property taxes.

SUPPLEMENTAL STATE AID

Supports setting supplemental state aid:

- At a rate that sufficiently supports local districts' efforts to plan, create and sustain world-class schools;
- For FY 2022, by January 29, 2022; and
- For FY 2023 and future budget years, at least 14 months prior to the certification of the school's district budgets.

Setting supplemental state aid within the statutory requirements allows districts to make sound financial decisions on programs and staffing levels in order to provide the best possible education to all students.

IASB supports a formula driven method for establishing the supplemental state aid growth rate if it is not set within the statutory requirements.

BUDGET GUARANTEE

Supports increasing the budget guarantee amount to 3% to provide additional stability to school districts with declining enrollment.

PROPERTY TAXES

Supports holding school districts harmless in property tax restructuring. Supports efforts to minimize property tax disparities created by the additional levy rate without compromising additional resources to school districts. Supports improved transparency and limits on the use of Tax Increment Financing (TIF) including the following requirements:

- To receive input from all affected taxing bodies before creation of a TIF district; and
- To limit the duration of all TIF districts.

BOND ISSUES

Supports allowing school bond issues to be passed by a simple majority vote.

Supports the authority to levy a combination of property taxes and income surtaxes to pay the indebtedness.

Supports legislation to clarify that revenue bonds do not count toward a 5% statutory debt limit.

SPECIAL LEVY FUNDS

Supports flexibility in the use of special levy funds.

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TAX BASE

Supports an independent, bi-annual cost-benefit analysis of all income, sales or property tax exemptions, credits or deductions. Creation of a new tax credit must undergo an independent cost-benefit analysis. IASB supports elimination of any tax credits that are deemed not effective and redirect any revenue increases from the elimination of those credits to enhance funding for public education.

Supports the legislature having sole authority to make revisions to definitions that impact taxes, restrict future tax bases or provide additional tax breaks that decrease revenue to the state and either directly or indirectly impact tax revenue for schools.

Opposes a constitutional amendment or statewide voter referendum that would limit taxes, spending or local control impacting education.

FRANCHISE FEES

Opposes the imposition of franchise fees on school corporations unless the board of directors agrees to such a fee.

UNFUNDED MANDATES

Opposes mandates that do not provide adequate and direct funding for successful implementation.

GOVERNANCE

LOCAL ACCOUNTABILITY AND DECISION-MAKING

Supports providing local school boards with decision-making authority regarding methods to accomplish desired educational outcomes. IASB opposes overly restrictive or inefficient limitations which inhibit innovation, efficiency, and the ability of school boards to meet local needs. Local accountability and decision-making includes:

- Student Achievement: As locally elected officials, school boards should have the ability to set priorities, customize programming, and maximize community strengths to improve outcomes for all students;
- Accountability & Reporting: Data collection for state accountability should enhance the ability of school boards to focus on student learning and school improvement. IASB supports streamlining state-level reporting on management operations and eliminating duplicative or inefficient reporting processes;
- Funding flexibility: School boards should have the ability to maximize existing resources to meet local needs;
- Transparency: School boards should have flexibility to provide public access to records in ways that promote transparency for citizens while balancing the cost to taxpayers; and
- Flexibility on Health and Safety Emergencies: School boards should have the ability to make decisions, in partnership with local health officials, regarding the health and safety needs of students, staff, families and the community.

EXPANDING EDUCATIONAL OPPORTUNITIES

Supports providing the flexibility to expand educational opportunities and choices for students and families. Educational options must remain under the sole authority of locally elected school boards charged with representing community interests and accountability. IASB supports efforts including:

- Investment in magnet and innovation schools; expansion in flexible program offerings; and greater partnerships among schools and community organizations;
- Establishment of charter schools under the direction of the locally elected public school board; and
- Establishment or use of online schools or classes while maintaining per pupil funding.

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Supports opportunities for continued collaboration between public and nonpublic schools; however, the association opposes the use of additional taxpayer funds for the creation of vouchers or educational savings accounts or an increase in tax credits or deductions directed toward nonpublic schools.

ELECTIONS

Supports a minimum of four special election dates per calendar year for bond referendums, votes on levies and revenue purpose statements and filling school board vacancies.

SHARING AND REORGANIZATION

Supports continuation of sufficient incentives and assistance to encourage sharing or reorganization between school districts including the establishment of regional schools. Supports expanding the positions eligible for operational sharing incentives.

HOME SCHOOL REPORTING

Supports requiring parents/guardians home schooling their children without the support of a certified teacher to register with their public school attendance centers.

2021 IASB Legislative Priorities

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2021 IASB Legislative Priorities

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BANK RECONCILIATION

June 2021

<u>GENERAL FUND</u>	<u>FUND 10 OPERATING</u>	<u>FUND 22 MANAGEMENT</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$4,164,048.93	\$814,714.52	
RECEIPTS	\$1,361,509.62	\$7,068.38	
INTERFUND LOAN	\$0.00	\$0.00	
PAYROLL	\$1,310,356.51	\$1,147.12	
<u>ACCTS. PAYABLE</u>	<u>\$697,156.40</u>	<u>\$2,719.20</u>	
ENDING BALANCE	\$3,518,045.64	\$817,916.58	\$4,335,962.22

Bank Account Balance	\$4,335,557.36
ISJIT Account Balance	\$0.00
Cash on Hand	\$250.00
Interest	\$154.86
Other reconciling	\$0.00

ENDING BALANCE \$4,335,962.22

<u>ACTIVITY FUND</u>	<u>FUND 21 STUDENT ACT.</u>	<u>FUND 82 NON EXPEND</u>	<u>FUND 91 AGENCY FUND</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$193,658.56	\$4,006.21	\$28,186.07	
RECEIPTS	\$16,894.55	\$0.00	\$1,311.19	
INTERFUND LOAN	\$0.00	\$0.00	\$0.00	
PAYROLL	\$2,060.79	\$0.00	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$41,085.75</u>	<u>\$0.00</u>	<u>\$2,337.93</u>	
ENDING BALANCE	\$167,406.57	\$4,006.21	\$27,159.33	\$198,572.11

Bank Balance	\$195,672.11
ISJIT Account Balance	\$0.00
Cash on hand - change	\$2,900.00
Interest	\$0.00
Other reconciling items	\$0.00

ENDING BALANCE \$198,572.11

BANK RECONCILIATION

June 2021

<u>PPEL / LOSST FUNDS</u>	<u>FUND 33 LOSST</u>	<u>FUND 36 PPEL</u>	<u>FUND 40 SINKING FUND</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$121,140.21	\$941,956.62	\$987,167.37	
RECEIPTS	\$130,671.36	\$12,899.26	\$104,291.88	
RECEIPTS - DEBT REFINANCING	\$0.00	\$0.00	\$32,508.61	
TRANSFER TO CAP PR - FD 35	\$0.00	\$0.00	\$0.00	
PAYROLL	\$0.00	\$0.00	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$67,723.25</u>	<u>\$154,511.80</u>	<u>\$393,911.00</u>	
ENDING BALANCE	\$184,088.32	\$800,344.08	\$730,056.86	\$1,714,489.26

Bank Balance	\$229,463.55
Bank Balance - Sink fund	\$695,189.63
Bank Balance - Optimal	\$2,358.58
<i>Bank Balance - DMB</i>	\$787,477.50
Interest	\$0.00
Other reconciling items	\$0.00
ENDING BALANCE	\$1,714,489.26

<u>HOT LUNCH FUND</u>	<u>FUND 61</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$289,477.34	
RECEIPTS	\$111,142.83	
INTERFUND LOAN	\$0.00	
PAYROLL	\$2,855.59	
<u>ACCTS. PAYABLE</u>	<u>\$80,063.99</u>	
ENDING BALANCE	\$317,700.59	\$317,700.59

Bank Balance	\$317,700.59
Interest	\$0.00
Other Reconciling items	\$0.00
ENDING BALANCE	\$317,700.59

<u>FLEXIBLE SPENDING A</u>	<u>FUND 72</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$20,306.37	
RECEIPTS	\$5,356.52	
INTERFUND LOAN	\$0.00	
PAYROLL	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$7,986.44</u>	
ENDING BALANCE	\$17,676.45	\$17,676.45

BANK BALANCE	\$17,679.21
PETTY CASH	\$0.00
INTEREST	(\$2.76)
OTHER RECONCILING	\$0.00
ENDING BALANCE	\$17,676.45

Health Fund Analysis

7/6/2021

	<u>May 2018</u>	<u>June 2018</u>	<u>July 2018</u>	<u>Aug 2018</u>	<u>Sept 2018</u>	<u>Oct 2018</u>	<u>Nov 2018</u>
Beginning	\$1,879,999.25	\$1,856,098.38	\$1,852,550.34	\$1,776,995.86	\$1,731,382.15	\$1,736,588.76	\$1,731,039.83
Revenue	\$197,180.84	\$210,153.43	\$164,545.25	\$167,822.88	\$175,604.48	\$176,672.68	\$177,235.74
Expenditures *	<u>\$221,081.71</u>	<u>\$213,701.47</u>	<u>\$240,099.73</u>	<u>\$213,436.59</u>	<u>\$170,397.87</u>	<u>\$182,221.61</u>	<u>\$196,640.83</u>
Balance	\$1,856,098.38	\$1,852,550.34	\$1,776,995.86	\$1,731,382.15	\$1,736,588.76	\$1,731,039.83	\$1,711,634.74

	<u>Dec 2018</u>	<u>Jan 2019</u>	<u>Feb 2019</u>	<u>March 2019</u>	<u>April 2019</u>	<u>May 2019</u>	<u>June 2019</u>
Beginning	\$1,711,634.74	\$1,700,612.88	\$1,708,051.93	\$1,703,404.43	\$1,731,640.15	\$1,635,679.03	\$1,665,198.50
Revenue	\$178,425.41	\$179,287.05	\$175,931.47	\$201,733.72	\$194,398.23	\$194,351.04	\$210,128.79
Expenditures *	<u>\$189,447.27</u>	<u>\$171,848.00</u>	<u>\$180,578.97</u>	<u>\$173,498.00</u>	<u>\$290,359.35</u>	<u>\$164,831.57</u>	<u>\$137,328.24</u>
Balance	\$1,700,612.88	\$1,708,051.93	\$1,703,404.43	\$1,731,640.15	\$1,635,679.03	\$1,665,198.50	\$1,737,999.05

	<u>July 2019</u>	<u>Aug 2019</u>	<u>Sept 2019</u>	<u>Oct 2019</u>	<u>Nov 2019</u>	<u>Dec 2019</u>	<u>Jan 2020</u>
Beginning	\$1,737,999.05	\$1,716,852.78	\$1,671,250.41	\$1,619,213.70	\$1,535,891.70	\$1,494,022.64	\$1,506,375.83
Revenue	\$191,249.50	\$196,319.84	\$196,319.28	\$196,410.38	\$196,325.12	\$210,169.93	\$194,282.36
Expenditures *	<u>\$212,395.77</u>	<u>\$241,922.21</u>	<u>\$248,355.99</u>	<u>\$279,732.38</u>	<u>\$238,194.18</u>	<u>\$197,816.74</u>	<u>\$184,932.84</u>
Balance	\$1,716,852.78	\$1,671,250.41	\$1,619,213.70	\$1,535,891.70	\$1,494,022.64	\$1,506,375.83	\$1,515,725.35

	<u>Feb 2020</u>	<u>March 2020</u>	<u>April 2020</u>	<u>May 2020</u>	<u>June 2020</u>	<u>July 2020</u>	<u>Aug 2020</u>
Beginning	\$1,515,725.35	\$1,522,861.80	\$1,521,902.01	\$1,517,315.56	\$1,505,012.91	\$1,541,223.83	\$1,546,998.28
Revenue	\$195,503.22	\$211,130.15	\$198,073.85	\$196,884.68	\$189,311.83	\$209,220.00	\$209,935.83
Expenditures *	<u>\$188,366.77</u>	<u>\$212,089.94</u>	<u>\$202,660.30</u>	<u>\$209,187.33</u>	<u>\$153,100.91</u>	<u>\$203,445.55</u>	<u>\$300,726.97</u>
Balance	\$1,522,861.80	\$1,521,902.01	\$1,517,315.56	\$1,505,012.91	\$1,541,223.83	\$1,546,998.28	\$1,456,207.14

	<u>Sept 2020</u>	<u>Oct 2020</u>	<u>Nov 2020</u>	<u>Dec 2020</u>	<u>Jan 2021</u>	<u>Feb 2021</u>	<u>March 2021</u>
Beginning	\$1,456,207.14	\$1,397,820.63	\$1,344,645.71	\$1,268,482.18	\$1,282,124.00	\$1,262,928.93	\$1,344,632.23
Revenue	\$204,955.76	\$206,429.20	\$206,972.60	\$207,503.83	\$206,028.70	\$205,149.05	\$229,266.05
Expenditures *	<u>\$263,342.27</u>	<u>\$259,604.12</u>	<u>\$283,136.13</u>	<u>\$193,862.01</u>	<u>\$225,223.77</u>	<u>\$123,445.75</u>	<u>\$222,616.09</u>
Balance	\$1,397,820.63	\$1,344,645.71	\$1,268,482.18	\$1,282,124.00	\$1,262,928.93	\$1,344,632.23	\$1,351,282.19

	<u>April 2021</u>	<u>May 2021</u>	<u>June 2021</u>
Beginning	\$1,351,282.19	\$1,350,009.39	\$1,282,887.35
Revenue	\$203,923.23	\$206,606.63	\$209,062.28
Expenditures *	<u>\$205,196.03</u>	<u>\$273,728.67</u>	<u>\$249,638.82</u>
Balance	\$1,350,009.39	\$1,282,887.35	\$1,242,310.81

* = Expenditures equal the weekly draw amounts plus the prior month expense true up.

Dental Fund Analysis

	<u>July 2019</u>	<u>August 2019</u>	<u>Sept 2019</u>	<u>Oct 2019</u>	<u>Nov 2019</u>	<u>Dec 2019</u>	<u>Jan 2020</u>
Beginning	\$0.00	\$453.31	(\$2,807.31)	(\$4,424.33)	(\$11,088.30)	(\$9,478.11)	(\$10,090.13)
Revenue	\$9,375.83	\$8,905.01	\$9,322.82	\$9,368.34	\$9,321.84	\$9,314.60	\$9,314.37
Expenditures *	<u>\$8,922.52</u>	<u>\$12,165.63</u>	<u>\$10,939.84</u>	<u>\$16,032.31</u>	<u>\$7,711.65</u>	<u>\$9,926.62</u>	<u>\$10,013.24</u>
Balance	\$453.31	(\$2,807.31)	(\$4,424.33)	(\$11,088.30)	(\$9,478.11)	(\$10,090.13)	(\$10,789.00)
	<u>Feb 2020</u>	<u>March 2020</u>	<u>April 2020</u>	<u>May 2020</u>	<u>June 2020</u>	<u>July 2020</u>	<u>Aug 2020</u>
Beginning	(\$10,789.00)	(\$11,015.78)	(\$18,087.54)	(\$11,541.03)	(\$6,869.31)	(\$12,676.54)	(\$13,378.41)
Revenue	\$9,557.16	\$9,557.16	\$9,789.64	\$9,731.60	\$11,738.35	\$9,928.58	\$9,464.88
Expenditures *	<u>\$9,783.94</u>	<u>\$16,628.92</u>	<u>\$3,243.13</u>	<u>\$5,059.88</u>	<u>\$17,545.58</u>	<u>\$10,630.45</u>	<u>\$12,927.94</u>
Balance	(\$11,015.78)	(\$18,087.54)	(\$11,541.03)	(\$6,869.31)	(\$12,676.54)	(\$13,378.41)	(\$16,841.47)
	<u>Sept 2020</u>	<u>Oct 2020</u>	<u>Nov 2020</u>	<u>Dec 2020</u>	<u>Jan 2021</u>	<u>Feb 2021</u>	<u>March 2021</u>
Beginning	(\$16,841.47)	(\$17,329.17)	(\$18,601.41)	(\$15,488.43)	(\$12,574.92)	(\$14,665.23)	(\$20,295.91)
Revenue	\$9,638.40	\$9,786.60	\$9,838.82	\$10,106.74	\$9,963.80	\$9,875.20	\$9,992.80
Expenditures *	<u>\$10,126.10</u>	<u>\$11,058.84</u>	<u>\$6,725.84</u>	<u>\$7,193.23</u>	<u>\$12,054.11</u>	<u>\$15,505.88</u>	<u>\$11,575.89</u>
Balance	(\$17,329.17)	(\$18,601.41)	(\$15,488.43)	(\$12,574.92)	(\$14,665.23)	(\$20,295.91)	(\$21,879.00)
	<u>April 2021</u>	<u>May 2021</u>	<u>June 2021</u>				
Beginning	(\$21,879.00)	(\$22,894.44)	(\$24,940.37)				
Revenue	\$10,081.40	\$10,213.50	\$10,126.50				
Expenditures *	<u>\$11,096.84</u>	<u>\$12,259.43</u>	<u>\$14,009.61</u>				
Balance	(\$22,894.44)	(\$24,940.37)	(\$28,823.48)				

Analysis of Cash Balance

June 30, 2021

	06/30/21	06/30/20	% change	Notes *
General Fund (10)	3,518,045.64	3,208,344.06	9.7%	Cash reserve levy increased in fiscal year 2020-21.
Management Fund (22)	817,916.58	593,193.16	37.9%	Increased management fund levy in 2020-21
Sales Tax and PPEL (33 & 36)	984,432.40	226,840.60	334.0%	Timing of revenue & expenses will fluctuate during the year. The District made the final Athletic Complex payments in Sept 2020.
Debt Service - sinking fund (40)	730,056.86	691,139.57	5.6%	Club/ organizations are limited to their activity account balance. Ticket and Concession sales are down because of COVID closure.
Activity Fund (21)	167,406.57	209,995.54	-20.3%	
Hot Lunch Fund (61)	317,700.59	148,877.58	113.4%	
Flexible Spending Acct (72)	17,676.45	9,816.02	80.1%	Unexpended flexible spending balance - employee withholding.
Health Insurance Fund (71)	1,242,310.81	1,541,223.83	-19.4%	Premiums increased 8% in FY 21.
Dental Insurance Fund (71)	<u>(28,823.48)</u>	<u>(12,676.54)</u>	-127.4%	Established self funded dental insurance - July 2019. Effective July of 2021 the district switching dental insurance to a fully insured plan. The deficit will become a general fund expense
TOTAL	<u><u>7,766,722.42</u></u>	<u><u>6,616,753.82</u></u>	17.4%	Appears reasonable

* = Cash balances will fluctuate with the timing of revenue and expense receipts and payments. Items considered unusual are explained in greater detail under the notes above.

General Fund Revenue and Expense Analysis
6/30/21 preliminary

Category	Annual Budget	Anticipated Budget 100%	Actual to Date	Difference	% of Annual Budget	Comments
REVENUES						
Total Revenue	18,739,163	18,739,163	19,826,907	1,087,744	5.8%	Includes \$684,750 of COVID receipts which had not been budgeted
% of annual budget		100.0%	105.8%			
EXPENSES						
Salaries	11,741,120	11,741,120	11,852,997	111,877	1.0%	
Benefits	4,087,859	4,107,969	4,090,726	-17,243	-0.4%	
Purchased Services	1,023,645	1,023,645	1,035,021	11,376	1.1%	
Tuition Out Expenses	350,929	325,429	318,831	-6,598	-1.9%	
Supplies	863,648	863,648	1,068,393	204,746	23.7%	
Utilities	307,630	302,028	293,668	-8,359	-2.7%	
Equipment	17,470	17,470	337,641	320,171	1832.7%	COVID equipment purchases
AEA flowthru	777,059	777,059	777,059	0	0.0%	
<hr/>						
Total Expense	19,169,360	19,158,368	19,774,337	615,969	3.2%	
% of annual budget		99.9%	103.2%			

*** \$601,254 carryover categorical funds are available for one time purchases. The annual budget does not take into account carryover balance spending. If carryover is spent the cash balance/fund balance could theoretically decrease if the annual budget was expended.*

Revenue and Expense Analysis

6/30/21 preliminary

	Budget	Actual	Balance	FY 2021	FY 2020	FY 2019
Management Fund						
Revenue	\$514,803	\$524,067	(\$9,264)	101.80%	96.10%	102.25%
Expenditures	\$295,720	\$302,447	(\$6,727)	102.27%	98.60%	100.90%
A larger than usual delinquent tax payment was received in FY 21.						
PPEL & LOSST Funds						
Revenue	\$2,938,125	\$2,782,120	\$156,005	94.69%	92.89%	96.81%
Expenditures	\$2,277,160	\$2,646,891	(\$369,731)	116.24%	104.27%	91.00%
A larger than usual delinquent tax payment was received in FY 21. The baseball and softball field project were completed in FY 20 and the Middle School PPEL loan was paid off. The balance will begin to build.						
Food Service						
Revenue	\$985,400	\$1,012,642	(\$27,242)	102.76%	90.34%	102.36%
Expenditures	\$981,900	\$940,266	\$41,634	95.76%	94.42%	99.09%
FY 2021 revenue and expenses less due to COVID and less students eating.						
Health & Dental Fund						
Revenue	\$2,720,100	\$2,683,369	\$36,731	98.65%	111.53%	104.47%
Expenditures	\$2,850,125	\$2,993,390	(\$143,265)	105.03%	113.87%	97.19%

Activity Fund Balance Report - Summary - Exclude Encumbrances

07/2020 - 06/2021

Regular; Beginning Month 07/2020; Processing Month 06/2021; Accounts to Include Accounts with Activity; Fund Number 21

Fund: 21 STUDENT ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 729 000 6110 910	Drama - Restricted Fb	18,386.55	8,128.93	6,144.89	45.95	16,448.46
21 729 000 6120 910	Speech - Restricted Fb	3,054.87	0.00	0.00	8.56	3,063.43
21 729 000 6210 910	General Vocal - Restricted Fb	5,246.14	315.44	519.89	15.27	5,465.86
21 729 000 6220 910	Band Fundraiser - Restricted Fb	7,405.38	952.24	1,323.68	21.78	7,798.60
21 729 000 6221 910	Jazz Band - Restricted Fb	518.68	314.99	0.00	0.57	204.26
21 729 000 6222 910	Instrumental Music - Restricted Fb	189.22	0.00	0.00	0.53	189.75
21 729 000 6223 910	Orchestra - Restricted Fb	3,357.66	0.00	184.80	9.92	3,552.38
21 729 000 6225 910	Ms Band - Restricted Fb	13,397.92	590.62	91.08	36.13	12,934.51
21 729 000 6600 920	Athletics - Restricted Fb	23,582.08	111,922.88	51,418.74	0.00	(36,922.06)
21 729 000 6640 920	Girls Track - Restricted Fb	122.07	107.65	0.00	0.04	14.46
21 729 000 6645 920	Girls Cross Country - Restricted Fb	2,424.41	41.00	0.00	6.68	2,390.09
21 729 000 6646 920	Boys Cross Country - Restricted Fb	4,919.97	1,582.05	0.00	9.35	3,347.27
21 729 000 6680 920	Sportsmen's Park - Restricted Fb	460.21	253.76	15,092.71	(449.97)	14,849.19
21 729 000 6681 920	Booster Club - Restricted Fb	29,218.44	28,453.29	16,764.14	1,565.40	19,094.69
21 729 000 6685 920	Bowling - Fund Balance	582.51	866.61	1,780.83	4.19	1,500.92
21 729 000 6694 920	Pom Squad - Restricted Fb	842.50	0.00	0.00	2.36	844.86
21 729 000 6710 920	Boys Basketball - Restricted Fb	700.67	0.00	200.00	2.52	903.19
21 729 000 6720 920	Football - Restricted Fb	273.28	0.00	0.00	0.77	274.05
21 729 000 6725 920	Soccer - Restricted Fb	323.18	30.00	0.00	0.82	294.00
21 729 000 6730 920	Baseball - Restricted Fb	3,213.47	0.00	0.00	9.00	3,222.47
21 729 000 6740 920	Boys Track - Restricted Fb	575.46	7.65	0.00	1.59	569.40
21 729 000 6760 920	Boys Golf - Restricted Fb	2,471.92	0.00	0.00	6.92	2,478.84
21 729 000 6790 920	Wrestling - Restricted Fb	1,264.10	188.55	0.00	3.01	1,078.56
21 729 000 6810 920	Girls Basketball - Restricted Fb	2,899.61	0.00	0.00	8.12	2,907.73
21 729 000 6815 920	Volleyball - Restricted Fb	1,188.84	498.20	94.00	2.20	786.84
21 729 000 6835 920	Softball - Restricted Fb	395.26	0.00	0.00	1.11	396.37
21 729 000 6850 920	Girls Tennis - Restricted Fb	46.59	0.00	0.00	0.13	46.72
21 729 000 6860 920	Girls Golf - Restricted Fb	42.46	0.00	0.00	0.12	42.58
21 729 000 6870 920	Girls Swimming - Restricted Fb	294.35	0.00	0.00	0.82	295.17
21 729 000 6993 920	Cheerleading - Restricted Fb	1,551.04	2,076.54	3,997.00	9.72	3,481.22
21 729 000 7000 950	Hs Annual - Restricted Fb	7,157.28	2,989.45	13,896.50	50.60	18,114.93
21 729 000 7001 950	Art Club Fund Balance	35.39	0.00	0.00	0.10	35.49
21 729 000 7004 950	Information Tech Club - Restricted Fb	907.57	0.00	0.00	2.54	910.11
21 729 000 7006 950	Future Business Leaders - Restricted Fb	3,740.31	0.00	0.00	10.48	3,750.79
21 729 000 7007 950	Ffa - Restricted Fb	40,298.37	49,885.20	59,208.01	139.01	49,760.19
21 729 000 7008 950	German Club - Restricted Fb	2,583.47	0.00	0.00	7.24	2,590.71

Activity Fund Balance Report - Summary - Exclude Encumbrances

07/2020 - 06/2021

Regular; Beginning Month 07/2020; Processing Month 06/2021; Accounts to Include Accounts with Activity; Fund Number 21

Fund: 21 STUDENT ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 729 000 7014 950	Siat - Restricted Fb	6,006.24	1,264.49	0.00	205.24	4,946.99
21 729 000 7018 950	Class Of 2021 - Restricted Fb	23.56	592.00	995.00	1.19	427.75
21 729 000 7019 950	Class Of 2022 - Restricted Fund Balance	0.00	918.61	3,856.00	108.51	3,045.90
21 729 000 7024 950	Class Of 2020 - Restricted Fb	291.42	0.00	0.00	(291.42)	0.00
21 729 000 7030 950	Industrial Technology - Restricted Fb	885.06	0.00	0.00	2.48	887.54
21 729 000 7035 950	Comet Creation (fcs) - Restricted Fb	1,365.01	0.00	0.00	3.82	1,368.83
21 729 000 7051 950	Fccla - Restricted Fb	14.18	0.00	0.00	0.04	14.22
21 729 000 7057 950	Social Studies Trip - Restricted Fb	882.63	715.50	715.50	2.47	885.10
21 729 000 7065 950	Ms Annual - Restricted Fb	4,674.64	1,277.50	1,242.00	12.99	4,652.13
21 729 000 7066 950	Ms Student Council - Restricted Fb	4,135.82	0.00	0.00	11.58	4,147.40
21 729 000 7085 950	Century Club	101.73	0.00	918.00	(1,019.73)	0.00
21 729 000 9000 950	Interest - Restricted Fb	0.00	0.00	570.75	(570.75)	0.00
Fund Total: 21		<u>202,051.52</u>	<u>213,973.15</u>	<u>179,013.52</u>	<u>0.00</u>	<u>167,091.89</u>

Regular Meeting – June 14, 2021

The Charles City Board of Education met in regular session on Monday, June 14, 2021 in the High School (HS) Library. President Mack called the meeting to order at 6:15 p.m. Present: Board members Freund (via zoom), Dight (via zoom), Rottinghaus (via zoom). Absent: Director Bergland. Staff members present included Superintendent Fisher, Board Secretary/Director of Finance, Marten, Director of Communications DeVore and Lincoln Elementary Principal Marcia Devore. Also in attendance (via zoom) James Grob, Charles City Press. There were five others in attendance either in person or by zoom.

The Mission/Vision statement was read by Director Rottinghaus

(Rottinghaus/Freund) to approve the agenda. Motion carried 4-0. Absent: Bergland

There were no public comments.

Superintendent Fisher talked about how graduation went smoothly and many celebrations occurred. Superintendent Fisher also addressed the numerous summer projects getting started, along with how summer school has started, and ISAP scores are still unknown at this time.

A finance committee meeting report was received from President Mack and Director Freund informed the board that the Communications & Public Relations committee meeting was cancelled.

Superintendent Fisher provided a Covid update stating this would be the final update, and how 18 individuals signed up and received vaccines at our clinic. The second dose will take place at Hy-Vee.

Superintendent Fisher gave a presentation on the importance of execution and how this will drive continuous improvement around Student Engagement, Equity, Leadership, and Healthy Culture.

Lincoln Elementary staff and student leader's presented on the Lincoln Showcase and the learning that has occurred at Lincoln this year through the dissection of owl pellets, and creating tin foil boats.

(Rottinghaus/Dight) to approve the learning connection third amendment with corrected contract date. Motion carried 4-0. Absent: Bergland

(Dight/Freund) to approve Board Policy Review 2nd reading. Motion carried 4-0. Absent: Bergland

(Rottinghaus/Freund) to approve The Learning Center Lease. No responses were received in the response to the RFP for sale on the 1960's portion of the North Grand Building. Lease to the learning center for a period of 5 years will allow an increase in enrollment providing more child care support for the Charles City Community. Motion carried 4-0. Absent: Bergland

(Dight/Rottinghaus) to approve the middle school math curriculum. Motion carried 4-0. Absent: Bergland

(Freund/Dight) to approve the financial report for May 2021. Motion carried 4-0. Absent: Bergland

(Rottinghaus/Freund) Set the Date & Time for a Public Hearing on the 2021-22 Calendar change. Motion carried 4-0. Absent: Bergland

(Rottinghaus/Dight) Set the Date & Time for a Public Hearing on the 2020-21 Flex Funding. Motion carried 4-0. Absent: Bergland

(Dight/Freund) to approve the consent agenda as presented. Motion carried 4-0. Absent: Bergland

a. Approval of Minutes of the Regular Meetings held on May 10, 2021, May 24, 2021 and the Special Meeting on May 18, 2021.

b. Approval of Monthly Bills for May 2021

Vendor Name	Invoice Detail Description	Amount
Operating Fund:		
Access Systems Leasing	Copier/Printer Maintenance	\$ 2,158.29
Access Systems	Staples/Wash	\$ 108.67
Aces	Safety Net Backup/Tech Dept	\$ 501.00
Ag Vantage FS	Millennium/Radar/B & G/LP Fuel/Bus Barn	\$ 2,008.42
Airgas USA	Cylinder Rent/HS/Spurgin	\$ 613.16
Amazon	Misc Supplies	\$ 7,458.37
American Heart Association	Inst Supp/HS/D Forsyth	\$ 108.50
Andrea Communications	Headphones/Wash/Mutch	\$ 103.51
Aposto Restaurant	Meals/Comet Cafe	\$ 451.80
Apple Computer Inc	(5)Ipad/IC	\$ 1,790.00
Arnold Motor Supply	Parts/Bus Barn	\$ 77.15
Avalon Center	Integrated Mental Health/May	\$ 1,640.00
B & H Photo-Video	Lens/J DeVore	\$ 231.22
Best Buy Store	Desktop Scanner/HS/Jurrens	\$ 399.99
BMI Supply	Lighting Supplies/NGB Auditorium	\$ 22,243.00
Bruening Rock Products	Softball Chips/B & G	\$ 228.22
Carolina Biological	Inst Supp/HS/Hervol	\$ 640.68
Carquest Auto Parts	Parts/Bus Barn	\$ 433.95

Cedar Falls Community Schools	River Hills Tuition	\$ 26,881.20
Cedar Valley Counseling Services	Covid Debrief	\$ 2,000.00
Central Lock Security	MS Camera & Door Repairs/(68)Levers/B & G	\$ 10,368.00
Central Rivers Area Education Agency	Misc Supplies	\$ 2,856.84
Central Springs Schools	Open Enrollment	\$ 10,986.46
Century Link	Phone	\$ 1,544.05
Charles City Press	Regular/Special Sessions	\$ 536.56
Chocolaterie Stam	Meals/Comet Cafe	\$ 67.45
City Laundering Co.	Towels/Bus Barn	\$ 146.28
City Of Charles City	Water	\$ 2,974.90
Cole, Ray	Reimb Supplies	\$ 122.50
Comet Bowl	Bowling Party/Linc & MS End Of Year	\$ 1,195.56
CPI	Renewal NCI Training/Conklin	\$ 879.00
Croell Inc	Cement/Bleacher Pad/B & G	\$ 4,339.25
Cyclone Awards & Engraving	Name Tag/HS	\$ 10.75
DeBoest Concrete Corp	Snow Removal	\$ 1,725.00
Dell Marketing	Laptop/Learning Connections	\$ 1,470.00
Dick Blick Art Materials	Inst Supp/HS/McInroy	\$ 152.14
Diversified Fasteners	Wedge Anchor/Central Services	\$ 70.18
Donovan Group Iowa, LLC	Communications Services	\$ 1,200.00
Eastwood Company, The	Inst Supp/HS/Spurgin	\$ 237.14
Ebay	Parts/B & G	\$ 44.45
Edgenuity	Odysseyware/MS & HS	\$ 21,750.00
Facebook	Advertising/J DeVore	\$ 12.54
Fareway Store	Misc Supplies	\$ 757.30
Fierce, Inc	District Workshop	\$ 6,500.00
Flinn Scientific	Inst Supp/HS/Gomez	\$ 50.95
Floyd County Extension	Pesticide Application/HS/Spurgin	\$ 375.00
Follett School Solutions	Destiny Cloud/District Libraries	\$ 6,202.38
Franklin Covey Client Sales, Inc	District Leadership Guides/Membership	\$ 23,410.87
Gage Plumbing & Heating, Mick	Insulated Duct/Foil/Central Services	\$ 416.50
Google	Advertising/J DeVore	\$ 202.08
Grainger	Supplies/B & G	\$ 649.92

H & R Lawncare LLC	Fertilizer/B & G	\$ 3,168.00
Haasco Ltd.	Ahera 3 Yr Asbestos Inspection/B & G	\$ 1,566.00
Hamm, Meredith	Reimb Travel	\$ 151.34
Harskamp, Tom	Reimb Mileage/State Track	\$ 162.73
Heinemann	Inst Supp/Wash/Bogges	\$ 237.28
Heitz, Marilyn	Reimb Supplies/Learning Connections	\$ 386.38
Herff Jones	Diplomas/Covers/HS	\$ 1,896.68
Hobart Service	HS Equip Repair/B & G	\$ 315.15
Houghton Mifflin Harcourt	Do The Math Books/Linc	\$ 5,221.13
Hy Vee	Misc Supplies	\$ 4,228.81
IKEA	Inst Supp/Linc/Page	\$ 115.77
Invision	Bond Work Service	\$ 34,827.50
Iowa Communications Network	Port Fee/May	\$ 440.75
Iowa Department Of Human Services	May 2021 Non Federal Share Of Medicaid	\$ 35,523.29
Iowa Department Of Natural Resources	NPDES Permit/Wash	\$ 85.00
Iowa High Schl Music Asn	Reg/Orchestra & Band	\$ 322.00
IT Supplies	Ink Cartridges/HS/Spurgin	\$ 1,095.00
Jendro Sanitation	May Services	\$ 1,416.00
John Deere Financial	Misc Supplies	\$ 950.99
Keystone Laboratories	Wash Water Test	\$ 12.50
Kwik Trip	Fuel	\$ 7,671.41
L & J Welding	Iron/B & G	\$ 215.57
Lachele's Fine Foods	Meals/Comet Cafe	\$ 174.50
Lessin Supply Company	Misc Supplies	\$ 307.03
Long View Facilitation LLC	Empathy Training Balance	\$ 500.00
Lundberg, Jim	Reimb Supplies	\$ 195.64
Marten, Evan	Reimb Moving Expenses	\$ 1,555.67
Mason City Community Schools	Pinecrest Tuition	\$ 32,515.56
Mc Inroy, Tia	Reimb Supplies	\$ 180.70
Mead, Becky	Reimb Supplies	\$ 17.94
Mead, Cady	Reimb Supplies	\$ 22.78
Mediacom	Internet/Alt HS	\$ 169.95

Menards	Landscaping Blocks/Edger/Wall Caps/B & G	\$ 4,763.61
Mid American Energy Company	Electric	\$ 12,447.43
Midwest Bus Parts	Parts/Bus Barn	\$ 1,854.32
Mike's C & O Tire Service	Tires/Avenger	\$ 698.56
Ministry Insights	(20)Assessments/Fisher	\$ 808.50
Mitchell, Moriah	Reimb Fuel/State Golf	\$ 37.51
Mohs, Jennifer	Reimb Supplies	\$ 43.36
N.I.A.C.C - Mason City	Fall 2020/Spring 2021 Concurrent Courses	\$ 97,268.15
N2Y	Subscription/HS/Nelson	\$ 1,069.55
Nashua-Plainfield Schools	Open Enrollment	\$ 14,926.31
Nassco	Cleaning Supplies/B & G	\$ 3,789.27
NASSP/NHS	Membership/HS	\$ 385.00
New Hampton Schools	Open Enrollment	\$ 10,819.85
Nolt's Midwest Produce Supplies	Potting Soil/HS/Spurgin	\$ 56.84
North Butler Community School District	Open Enrollment	\$ 21,639.69
North Iowa Lawn & Sports	Mower Parts/Trimmer/B & G	\$ 399.99
O'Reilly Auto Parts	Parts/Bus Barn	\$ 1,081.51
One Source The Background Check Company	(2)Background Checks	\$ 51.00
Osage Community School	Open Enrollment	\$ 7,546.46
Otto's Oasis	Flowers/Comet Cafe	\$ 80.38
Parts Town	Parts/B & G	\$ 471.10
Pepper Of Minneapolis	Inst Supp/HS/Sturtevant	\$ 418.64
Per Mar Security Services	Monotoring Services/B & G	\$ 734.40
Perfection Learning Corp	Books/District Libraries	\$ 499.58
Perry Novak Electric	Plasma Cutter/HS/Spurgin	\$ 89.61
Pitney Bowes	Postage For Meter Machine	\$ 157.06
Pitney Bowes	Ink For Postage Machine	\$ 253.07
Pizza Hut	Meal/NGB Light Assembly Crew	\$ 39.95
Pizza Ranch	Pizzas/MS End Of Year Student Rewards	\$ 276.83
Pollard	Pest Control	\$ 182.00
Postmaster	Postage Due Account	\$ 87.70
Proctoru	(4)Family Support Cert Exams/Learning Connections	\$ 600.00
Quality Bus & Truck Parts	Parts/Bus Barn	\$ 265.00

Rainbow Resource	Inst Supp/Homeschool	\$ 2,115.76
Rock Candy	Holds/Bolts/HS/Pittman	\$ 1,036.84
Roffman Band Service	Inst Supp/MS/Boss	\$ 156.00
Rottler, Caley	Reimb Supplies	\$ 125.12
RRMR School District	Open Enrollment	\$ 3,773.23
RSchool Today	Trip Request Renewal/Bus Barn	\$ 895.00
Scenic Route Bakery	Meals/Comet Cafe	\$ 30.61
School Bus Sales Company	Parts/Bus Barn	\$ 491.57
Schoolpay	School Pay Service Fee	\$ 16.36
Schueth Ace Hardware	Supplies/B & G	\$ 835.40
Schultz Music	Inst Supp/HS/Naumann	\$ 168.30
Scott's Carpentry & More	Materials/Central Service	\$ 3,274.82
Shannon, Kara	Reimb Classroom Library Books	\$ 2,780.68
Sherwin-Williams Company	Misc Supplies	\$ 264.65
Singapore Math	Inst Supp/Homeschool	\$ 137.10
Sounds Concepts	Service Call/NGB Auditorium	\$ 1,402.65
Staples Advantage	Inst Supp/HS	\$ 63.60
Staudt, Lindsey	Reimb Pizza Party/100% Day Goal	\$ 86.27
Subway Store	Sub Platters/MS Teacher Appreciation	\$ 199.95
Superior Lumber	Steel/Washington Shed/Materials/Central Service	\$ 8,564.65
Tall Corn Woodworking	Trim/MS	\$ 57.28
Thomas Bus Sales	Parts/Bus Barn	\$ 45.14
Timeclock Plus	License Overage/CO	\$ 146.65
Triumph Surplus	UPS/Drama	\$ 107.41
Unique Country Store	District Signs	\$ 1,828.00
United States Flag Store	Flags/B & G	\$ 752.40
US Cellular	Cell Phones	\$ 1,198.52
USIC Locating Services	Iowa Locate/Tech Dept	\$ 238.82
Verizon	(25)Hot Spots/Tech Dept	\$ 502.00
Walmart.Com	Supplies/Wash/Bailey	\$ 130.27
Waverly-Shell Rock Community Schools	Shared Contract	\$ 39,518.80
Webstaurant Store, The	Supplies/Comet Cafe	\$ 630.19
West Music Company	Inst Supp/HS/Sturtevant	\$ 10,715.80

Wiegmann, Lexis	Reimb Travel	\$ 62.05
Williams, Michelle	Reimb Travel	\$ 123.90
Wilson, Jeremy	Reimb Supplies	\$ 77.26
Wood River Energy	Natural Gas	\$ 2,085.51
Wright Express	Fuel	\$ 126.20
Zoom	Subscription	\$ 2,200.00
Student Activity Fund:		
10th Hole	Meals/FFA Coop Meeting	\$ 47.87
Alexander, Timothy	Soccer Official	\$ 107.92
Amazon	Supplies/FFA	\$ 210.22
Art Wear	Name Plates/FFA	\$ 189.00
Atlantic Cocoa-Cola	Concessions	\$ 416.96
Baker, Kimberlea	Soccer Official	\$ 113.20
Blue Bird Photography	Photos/Comet Choice Awards	\$ 320.00
Boyd, Bill	Baseball Official	\$ 116.27
Cedar River Pizza Company	Pizza Circles/Drama	\$ 126.74
Central Rivers Area Education Agency	Supplies/Drama	\$ 391.86
Charles City Press	Ad/FFA	\$ 325.00
Daniels, Dennis	Softball Official	\$ 153.42
Decker Sporting Goods	Softball Pitching Machine/Misc Supplies	\$ 11,342.04
Denver HS	Entry Fee/Boys Track	\$ 115.00
Dollar Tree	Supplies/SIAT	\$ 11.77
Drake University	Entry Fee/Girls Track	\$ 75.00
Elma Locker,	Meat/FFA Spring Fling	\$ 278.67
Facebook	Advertising/Drama	\$ 50.00
Fareway Store	Supplies/FFA	\$ 1,017.92
Frascht Farms	Seed Beans/FFA	\$ 1,873.93
Gage Plumbing & Heating, Mick	Restroom Rental/Softball/Baseball	\$ 214.00
Gielau, Al	Baseball Official	\$ 120.89
Hampton Country Club	Entry Fee/Boys Golf	\$ 60.00
Home 2 Suites By Hilton	Lodging/Drake Relays	\$ 428.96

Hudson High School	Entry Fee/Boys Track	\$ 90.00
Hy Vee	Supplies/FFA	\$ 747.07
Iowa Sports Supply	Plaque/Bowling	\$ 38.00
Iowa Swine Jackpot Assoc.	Sanctioning/FFA	\$ 332.00
John Deere Financial	Misc Supplies	\$ 828.29
Jones, Hannah	Reimb Supplies	\$ 19.99
Kangas, Tim	Soccer Official	\$ 107.92
Krahn, Greg	Swine Judge/FFA	\$ 283.00
Krukow, Arnold	Softball Official	\$ 229.74
Kuehl, Allan	Soccer Official	\$ 127.72
Lloyd, Ben	Soccer Official	\$ 113.20
Lundberg, Jim	Reimb Supplies	\$ 271.42
Marriott	Lodging/AD Convention/M Mitchell	\$ 240.62
Meinders, Dave	Softball Official	\$ 83.58
Net World Sports	Nets/Soccer	\$ 648.67
New Hampton High School	Entry Fee/Girls Golf	\$ 135.00
Nolt's Midwest Produce Supplies	Plants/FFA	\$ 238.14
Obermann, Jim	Baseball Official	\$ 110.00
Olson, Frank	Softball Official	\$ 118.42
Pearce, Brian	Baseball Official	\$ 121.22
Pin Oak Links	Entry Fee/Boys Golf	\$ 60.00
Pizza Ranch	Pizzas/Student Working Lunch/SIAT	\$ 25.68
Rapid Printers	Yearbooks/MS	\$ 1,277.50
Roth, Libby	Reimb Supplies	\$ 47.76
Rustad, Duane	Softball Official	\$ 75.00
Schoolpay	School Pay Service Fee	\$ 7.09
Schueth Ace Hardware	Supplies/FFA	\$ 60.45
Skinner, Dan	Softball Official	\$ 118.58
Slater, Jason	Softball Official	\$ 123.70

Special Occasions Party And Event Rental	Backdrop/HS Graduation	\$ 321.00
Spring Valley Honey Farm	Honey Bees/FFA	\$ 281.40
Spurgin, Bret	Reimb Supplies	\$ 102.25
Subway Store #396	Meals/FFA State Convention	\$ 144.00
Sullivan, Tom	Softball Official	\$ 229.74
Taher-Bin #135092	Concessions	\$ 1,337.59
Uline	Foam Board/Drama	\$ 537.43
Unique Country Store	Build Better Sign/Athletics	\$ 83.00
US Cellular	Cell Phone/Activities	\$ 69.15
Valley Athletics	Pants/Softball	\$ 1,028.80
Watkins, Brian	Soccer Official	\$ 100.00
Watkins, Kim	Soccer Official	\$ 300.00
Waverly Shell Rock HS	Meals/Boys Golf	\$ 210.00
Webstaurant Store, The	Supplies/Comet Choice Awards	\$ 341.51
Whitcher, Merle	Baseball Official	\$ 110.00
Willenborg, Nick	Baseball Official	\$ 110.00
Williams, Dave	Reimb Golf Entry Fee	\$ 253.03
Woolridge, Karl	Softball Official	\$ 123.70
Yakle, John	Softball Official	\$ 75.00
Youth Enrichment Center	Cleaning Fee/Comet Choice Awards	\$ 75.00
Management Fund:		
Student Assurance Services, Inc	Catastrophic Coverage 2021-2022	\$ 2,719.20
Local Option Sales Tax Fund:		
Ahlers & Cooney, P.C.	Bond Refinancing Exp	\$ 17,681.21
City Of Charles City	NGB Water	\$ 558.50
First Congregational Church	Carrie Lane Rent/June	\$ 420.00
Mid American Energy Company	NGB Electric	\$ 857.53
Varsity Group	Baseball/Softball Entrance Sign	\$ 17,462.00
Wood River Energy LLC	NGB Natural Gas	\$ 1,076.94
Physical Plant & Equipment		

Access Systems Leasing	Copier/Printer Maintenance	\$ 1,385.00
Cedar Falls Community Schools	River Hills Tuition	\$ 4,198.80
Countryside Construction II Inc.	Metal/Vehicle & Maintenance Sheds	\$ 36,996.32
LeRoy's	Grasshopper Mower/B & G	\$ 16,510.00
Levi Architecture	NGB Separation Project	\$ 4,000.00
Scott's Carpentry & More	Labor/Central Service	\$ 2,268.00
Veenstra & Kimm, Inc	Transportation Center Expansion Project	\$ 1,500.00
Debt Service Fund:		
Pinnacle Public Finance, Inc	Principal/Interest Payment/2015 Bond	\$ 393,911.00
School Nutrition Fund:		
Schoolpay	School Pay Service Fee	\$ 11.94
Taher	Operating Expenses/May	\$ 74,920.48
Uline	Boxes/Summer Food Program	\$ 694.83
Health Insurance Fund:		
Blue Cross Blue Shield Of IA	May Billing/June Weekly Draws	\$ 249,638.82
Scholarship Fund:		
Hawkeye Community College	1st Security Scholarship	\$ 500.00
Iowa State University	1st Security Scholarship	\$ 500.00
Iowa State University	Terri & Eric Santee Scholarship	\$ 250.00
Luther College	RJ Hageman Scholarship	\$ 3,310.00
NIACC	Helen Koebrick Scholarship	\$ 1,000.00
University Of Iowa	Debes Scholarship	\$ 260.00
University Of Northern Iowa	Dorothy Davis Scholarship	\$ 725.00
Custodial Fund:		
Caseys General Store	Pizzas/IBN Presentation	\$ 89.90
Decker Sporting Goods	Tshirts/Spirit Shop	\$ 264.00
Forsyth, Donna	Reimb Meal/Stem Innovator Training	\$ 11.65
Gomez, Abby	HS Lounge Exp	\$ 9.00
H & H Screen Printing	Tshirts/Sweatshirts/Spirit Shop	\$ 344.00
Hy Vee	HS Lounge Exp	\$ 28.34

Kuennen, Mike	Reimb Meals/Hotel/Stem Innovator	\$ 384.80
Logan Luft Memorial Account	Donation/Spirit Shop	\$ 3,186.57
Menards	(4)Shelving Units/Project Rise	\$ 482.74
Sickman, Karleen	Reimb Supplies	\$ 59.00
Unique Country Store	Window Stickers/Roject Rise	\$ 260.00

c. Approval of Personnel: Resignations Action

Name	Position	Date Effective
Camie Crawford-Miller	6th Grade English/Language Arts Teacher	6/14/2021

d. Approval of Personnel: Appointments Action

Name	Position	Amount	Start Date
Kailey Eskildsen	1st Grade Teacher	\$38,746.00	8/12/2021
Megan LaBarge	2nd Grade Teacher	\$60,316.00	8/12/2021
Tammy Wheeler	Middle School Confidential Sec.	\$19.41/HR	7/01/2021

e. Approval of Personnel: Transfers

Name	From	To	Amount	Start Date
Julie Molstead	High School	Virtual Campus	No Change	7/01/2021

f. Approval of 2021-2022 Fundraising Events.

g. Approval of Personnel: Change of Start Date

Name	From	To	Amount
Tom Harskamp	7/01/2021	6/01/2021	No Change

h. Contract for Educational Services Concurrent Enrollment

i. Iowa Association of School Boards Membership dues

The Board identified some of the Big Ideas that came out of the Board meeting.

- President Mack liked and appreciated the showcase of learning at Lincoln
- Superintendent Fisher proud of Lincoln on taking charge and executing positive change
- President Mack thankful that Covid Updates are no longer needed
- Director Freund excited about the TLC process and the benefits it will provide to the community
- Director Rottinghaus liked Superintendent Fishers presentation on execution and how it will advance our academics
- President Mack likes the idea of unified Math Curriculum and is excited to see that progress

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, June 28, 2021.

President Mack adjourned the meeting at 7:15 p.m.

Approved

Joshua Mack, President

Evan Marten, Board Secretary

Regular Meeting – June 28, 2021

The Charles City Board of Education met in regular session on Monday, June 28, 2021 in the High School (HS) Library. President Mack called the meeting to order at 6:17 p.m. Present: Board members Freund (via zoom), Dight (via zoom), Rottinghaus, and Bergland. Staff members present included Superintendent Fisher, Board Secretary/Director of Finance, Marten, Director of Communications DeVore. Also in attendance (via zoom) James Grob, Charles City Press.

The Mission/Vision statement was read by Director Bergland

(Rottinghaus/Bergland) to approve the agenda. Motion carried 5-0.

There were no public comments.

Superintendent Fisher talked about how busy summertime has been, how sports teams are doing well, great participation in upcoming fine arts performance of the Wedding Singer, and how summer projects are short staffed along with a few minor status updates. President Mack asked some clarity questions on different projects, and director Freund mentioned where you can purchase tickets to the Wedding Singer.

A finance committee meeting report was received from President Mack and policy committee report was given by director Freund.

A public hearing was held for Flexibility Fund Expenditures at 6:24pm. There were no written comments received or people present to talk about the expenditures.

(Rottinghaus/Freund) to approve Flexibility Funds Expenditures totaling \$24,742.17. Motion carried 5-0.

A public hearing was held for 2021-2022 school year Calendar Change at 6:32pm. No written comments were received and no one from the public was present to speak on the change. Director Dight provided clarity on how the original date for graduation was determined and by who.

(Freund/Rottinghaus) to approve 2021-2022 School year Calendar Change moving Graduation from May 29th to May 22nd, 2022. Motion carried 4-1. Director Dight with the one vote against the motion

Superintendent Fisher gave a presentation on the school districts strategic plan highlighting some goals and the districts report card.

(Dight/Bergland) to approve Resolution of Approving Contract and Bond for the High School Track. Motion carried 5-0.

(Freund/Dight) to approve the Board Meeting Dates for the 2021-2022 school year according to current policy 210.2. Motion carried 5-0.

(Rottinghaus/Dight) to approve Flexibility Fund transfer in the approximate amount of \$75,800.00 from the professional development supplement as long as all requirements are met by Iowa Code chapter 284. Motion carried 5-0.

Director of Finance, Evan Marten, informed the board of a second June Bill run in order to pay out all current expenses for the 20-21 school year. This will assist the central service business office in timely closeout of the books for the 20-21 school year.

(Rottinghaus/Freund) to approve the consent agenda with items D and F pulled per Director Dight's request. Motion carried 5-0.

a. Approval of Personnel: Resignations

Name	Position	Date Effective
Elizabeth Platte	5th Grade Reading	6/28/2021

b. Approval of Personnel: Appointments

Name	Position	Amount	Start Date
Marcia Devore	Health and Pandemic Coordinator	\$3,000.00	7/01/2021
Samantha Jacobs	Kindergarten Teacher	\$ 50,445.00	8/12/2021
Elizabeth Vonhagen	Math/Special Education Strat 1	\$47,521.00	8/12/2021
Alesha Dean	6th Grade English/Language Arts	\$38,746.00	8/12/2021

c. Approval of Personnel: Transfers

Name	From	To	Amount	Start Date
Ann Prichard	Lincoln-Talented and Gifted	5th Grade Reading	\$58,489.00	8/19/2021

d. Approval of Personnel: Retirement

Name	Position	Date Effective
Todd Forsyth	Business Education	End of 2020-21 School year

- The board of education congratulated and thanked Todd for his years of service to the Charles City Community School District.
- Superintendent Fisher stated how he was loved in the Charles City family and will be missed

(Dight/Rottinghaus) to approve Todd Forsyth Retirement as presented. Motion Carried 5-0.

e. Annual Mileage Rate for 2021-22

f. 2021-22 School Fees

Administration recommends approval of the 2021-22 school fees as presented.

Pre-Kindergarten through Grade 4 textbook.....	\$ 30.00	No change
Middle School textbook.....	\$ 45.00	No change
High School textbook.....	\$ 50.00	No change
Technology Fee - (grades 5-12)	\$ 30.00	No change

HIGH SCHOOL

Grades 9 – 12 Senior Graduation Fee.....	\$ 40.00	No Change
Yearbook	\$ 50.00	No Change
Drivers Education (thru Street Smarts)	\$380.00	\$15.00 Increase

MIDDLE SCHOOL

Grades 5 – 8 Yearbook	\$6.00	No change
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HOT LUNCH

Breakfast Grades PreK 12	\$1.50.	No increase
Adult	\$2.00	\$0.10 increase

Lunch

Grades Pre-K-12.....	\$ 2.70	No increase
Adult	\$ 3.95	\$0.10increase

Supers (extra entree)	\$ 1.60	No increase
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- Director Dight highlighted that the majority of these fee’s had no change, and the increases in meals were for adults only not students. Director Dight highlighted that there was 15.00 increase in drivers ed. Director Dight did give a reminder that drivers ed is free for those families who are on free lunches.

(Dight/Freund) to approve the 2021-22 school fees as presented. Motion carried 5-0.

g. Amend Years of Experience

Bethany Bjorklund was previously approved for 10 years of nursing experience. Bethany actually has 13 years of completed nursing experience and will be entering year 14. Request to amend her previous contract and issue a new contract recognizing proper years of service.

h. Fundraiser Addition

Ryan Rahmiller and the cross country team would like to host a car wash as a fundraising event this upcoming school year pending approval from the board. This was not included on the last board meeting as the decision was just made June 22nd, 2021.

The board discussed big ideas from the meeting. The board members appreciated how thorough Superintendent Fisher's presentation was and how they look forward to the progress the district will make. Board members also mentioned how excited they were for the track resurfacing.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, July 19, 2021.

(Dight/Freund) to Adjourn to Closed Session as Per Iowa Code 21.5.1(i). Roll Call vote was taken Mack: Yes, Rottinghaus: Yes, Freund: Yes, Dight: Yes, Bergland: Yes

The Board will adjourn to closed session as per Iowa Code 21.5.1(i) "to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session." The Board will discuss Superintendent Fisher's final evaluation.

Board moved into closed session at 7:35pm

Board exited closed session at 8:57pm via roll call vote Mack: Yes, Rottinghaus: Yes, Freund: Yes, Dight: Yes, Bergland: Yes

President Mack adjourned the meeting at 8:57pm

Approved

Joshua Mack, President

Evan Marten, Board Secretary

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
Fund: 10 OPERATING FUND			
ACCESS SYSTEMS			
	STAPLES/CO	187.25	
		Vendor Total:	187.25
AIRGAS USA, LLC			
	CYLINDER RENT/HS/SPURGIN	312.09	
		Vendor Total:	312.09
AMAZON			
	INST SUPP/SCHOOL TO YOU	157.92	
		Vendor Total:	157.92
BELIN-BLANK CENTER			
	APSI CONF REG/HS/MCKEAG	50.00	
		Vendor Total:	50.00
BREITBACH CHIROPRACTIC			
	PHYSICAL/LORE	75.00	
BREITBACH CHIROPRACTIC			
	PHYSICAL/GASTON	75.00	
		Vendor Total:	150.00
CARQUEST AUTO PARTS OF CC			
	PARTS/RAKE/B & G	10.49	
CARQUEST AUTO PARTS OF CC			
	TRANSMISSION FLUID/BUS 3, 9	44.10	
		Vendor Total:	54.59
CEDAR FALLS COMMUNITY SCHOOLS			
	TUITION/LEVEL 3	10,273.23	
		Vendor Total:	10,273.23
CENTRAL RIVERS AREA EDUCATION AGENCY			
	POSTER/PHOTOS/LINC	38.33	
CENTRAL RIVERS AREA EDUCATION AGENCY			
	POSTERS/LINC	3.55	
		Vendor Total:	41.88
CENTRAL SPRINGS SCHOOLS			
	TUITION/LEVEL 1	5,793.04	
		Vendor Total:	5,793.04
CENTURY LINK			
	TECH DEPT PHONE	62.64	
	BUS BARN PHONE	62.64	
	GAS LINE	35.28	
	LINC PHONE	234.26	
CENTURY LINK			
	GAS LINE	35.28	
	SUPT PHONE	228.40	
CENTURY LINK			
	GAS LINE	35.28	
	HS PHONE	293.73	
CENTURY LINK			
	WASH PHONE	312.25	
	GAS LINE	35.28	
CENTURY LINK			
	MS PHONE	174.73	
	GAS LINE	35.28	
		Vendor Total:	1,545.05

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
CHARLES CITY AREA DEV.	2021-2022 MEMBERSHIP	1,250.00	
		Vendor Total:	1,250.00
CHARLES CITY PRESS	REG SESSION 6/28/21	105.60	
		Vendor Total:	105.60
CIPAFILTER	21-22 FIREWALL SERVICES/TECH DEPT	3,430.90	
		Vendor Total:	3,430.90
CITY OF CHARLES CITY	GROUNDS BUILDING WATER	52.76	
		Vendor Total:	52.76
COLLEGE BOARD, THE	AP TESTING/HS	4,804.00	
		Vendor Total:	4,804.00
CONKLIN, MARIE	REIMB TRAVEL	148.35	
		Vendor Total:	148.35
CONTINENTAL CLAY COMPANY	CLAY/LINC/M HAMM	370.30	
		Vendor Total:	370.30
CYCLONE AWARDS & ENGRAVING INC.	NAME TAG/J DEVORE	10.75	
		Vendor Total:	10.75
FOLLETT SCHOOL SOLUTIONS	BOOKS/WASH LIBRARY	17.80	
FOLLETT SCHOOL SOLUTIONS	BOOKS/LINC LIBRARY	167.95	
FOLLETT SCHOOL SOLUTIONS	BOOKS/WASH LIBRARY	568.25	
FOLLETT SCHOOL SOLUTIONS	BOOKS/LINC LIBRARY	711.76	
FOLLETT SCHOOL SOLUTIONS	BOOKS/LINC LIBRARY	572.11	
		Vendor Total:	2,037.87
FRANKLIN COVEY CLIENT SALES, INC	ANNUAL MEMBERSHIP/LINC	5,000.00	
	PARTICIPANT GUIDES/LINC	1,767.40	
		Vendor Total:	6,767.40
FRONTLINE TECHNOLOGIES GROUP, LLC	21-22 ABSENCE MANAGEMENT SOFTWARE/CO	7,103.44	
		Vendor Total:	7,103.44
GAGE PLUMBING & HEATING, MICK	COUPLINGS/B & G	11.08	
		Vendor Total:	11.08
HY VEE	SNACKS/DRINKS/STAFF RETREATS	25.29	
		Vendor Total:	25.29
INVISION	BOND WORK SERVICE	12,150.00	
		Vendor Total:	12,150.00
IOWA ASSOCIATION OF AG EDUCATORS	CONF REG/HS/SPURGIN	275.00	
IOWA ASSOCIATION OF AG EDUCATORS			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	CONF REG/HS/LUNDBERG	200.00	
	Vendor Total:		475.00
IOWA ASSOCIATION SCHL BDS	2021-2022 MEMBERSHIP	5,417.00	
IOWA ASSOCIATION SCHL BDS	2021-2022 POLICY ONLINE SUBSCRIPTION	775.00	
	Vendor Total:		6,192.00
IOWA COMMUNICATIONS NETWORK	JUNE PORT FEE	440.75	
	Vendor Total:		440.75
JENDRO SANITATION	JULY SERIVCES	937.52	
	Vendor Total:		937.52
JENKINS PHOTOGRAPHY	PHOTOGRAPHY/J DEVORE	250.00	
	Vendor Total:		250.00
JOHN DEERE FINANCIAL	SUPPLIES/B & G	20.05	
JOHN DEERE FINANCIAL	BATTERIES/B & G	9.98	
	Vendor Total:		30.03
KELSEY HAMMER PRODUCTIONS, LLC	VIDEO PRODUCTION/J DEVORE	950.00	
	Vendor Total:		950.00
KEYSTONE AEA 1	KPEC REG/CONKLIN	99.00	
KEYSTONE AEA 1	KPEC REG/VOVES	99.00	
	Vendor Total:		198.00
LARSON CO., GUSTAVE A.	REFRIGERANT/EASY SEAL/B & G	746.34	
LARSON CO., GUSTAVE A.	FAN WHEEL/BLOWER/B & G	254.91	
	Vendor Total:		1,001.25
LESSIN SUPPLY COMPANY	PLUG TAPS/B & G	2.78	
LESSIN SUPPLY COMPANY	BRAZING RODS/B & G	23.70	
	Vendor Total:		26.48
LONG VIEW FACILITATION LLC	CHEMISTRY RETREAT	500.00	
	Vendor Total:		500.00
MARKETPLACE MEDIA COMPANY	CHARLES THEATRE ON-SCREEN AD/J DEVORE	378.00	
	Vendor Total:		378.00
MATT MCMANUS IMPACT, LLC	GOLD/SILVER/RED WHITE BLUE CORDS/HS	855.40	
	Vendor Total:		855.40
MIKE'S C & O TIRE SERVICE	TUBE/B & G	11.43	
MIKE'S C & O TIRE SERVICE	TIRES/IMPALA	163.90	
	Vendor Total:		175.33
NASSCO			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	RIDE ON SCRUBBER/B & G	9,251.60	
NASSCO			
	CLEANING SUPPLIES/B & G	69.53	
NASSCO			
	CLEANING SUPPLIES/B & G	32.64	
	Vendor Total:		9,353.77
NEW HAMPTON SCHOOLS			
	CONCURRENT COURSES/HS STUDENT	532.83	
	Vendor Total:		532.83
NORTH IOWA LAWN & SPORTS			
	DECK PLUGS/B & G	230.94	
	Vendor Total:		230.94
O'REILLY AUTO PARTS			
	PARTS/ORANGE MOWER/B & G	20.37	
O'REILLY AUTO PARTS			
	PARTS/RAKE/B & G	3.60	
O'REILLY AUTO PARTS			
	PARTS/BUS 34	21.58	
O'REILLY AUTO PARTS			
	PARTS/SILVER TRUCK/B & G	41.78	
O'REILLY AUTO PARTS			
	CREDIT/BUS 3	(8.98)	
	Vendor Total:		78.35
OSAGE COMMUNITY SCHOOL			
	TUITION/LEVEL 1	12,853.42	
	Vendor Total:		12,853.42
PER MAR SECURITY SERVICES			
	MS MONOTORING/SERVICES/B & G	247.20	
	Vendor Total:		247.20
PERRY NOVAK ELECTRIC			
	MOTOR REPAIR/B & G	243.41	
	Vendor Total:		243.41
PLEASE PASS THE LOVE			
	SMH CONF REG/DOHLMAN	150.00	
	Vendor Total:		150.00
POLLARD			
	PEST CONTROL/WASH	41.60	
	PEST CONTROL/HS	57.20	
	PEST CONTROL/MS	41.60	
	PEST CONTROL/LINC	41.60	
	Vendor Total:		182.00
ROFFMAN BAND SERVICE			
	CLARINET REPAIR/MS/BOSS	29.76	
ROFFMAN BAND SERVICE			
	INST SUPP/MS/BOSS	107.85	
ROFFMAN BAND SERVICE			
	INST SUPP/MS/BOSS	59.68	
ROFFMAN BAND SERVICE			
	INST SUPP/MS/BOSS	76.40	
ROFFMAN BAND SERVICE			
	HORN REPAIR/MS/BOSS	27.14	
	Vendor Total:		300.83
ROTARY CLUB OF CHARLES CITY			
	MEMBERSHIP/M FISHER	77.50	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
		Vendor Total:	77.50
RRMR SCHOOL DISTRICT			
	TUITION/LEVEL 1	8,514.00	
		Vendor Total:	8,514.00
SCHOOL BUS SALES COMPANY			
	AIR GAUGE/BUS BARN	262.73	
SCHOOL BUS SALES COMPANY			
	PARTS/BUS 9	2,147.91	
		Vendor Total:	2,410.64
SCHUETH ACE HARDWARE			
	HARDWARE/B & G	3.90	
SCHUETH ACE HARDWARE			
	ELBOWS/COUPLE/B & G	4.93	
SCHUETH ACE HARDWARE			
	PAINT/PRIMER/B & G	112.05	
SCHUETH ACE HARDWARE			
	PLATE/B & G	1.42	
SCHUETH ACE HARDWARE			
	SUPPLIES/B & G	7.18	
SCHUETH ACE HARDWARE			
	PAINT/B & G	91.56	
SCHUETH ACE HARDWARE			
	PAINT/SCRAPER/B & G	27.37	
SCHUETH ACE HARDWARE			
	PAINT SUPPLIES/B & G	33.25	
		Vendor Total:	281.66
SECURLY, INC.			
	21-22 INTERNET CONTENT FILTER/TECH DEPT	6,414.21	
		Vendor Total:	6,414.21
SOFTWARE UNLIMITED			
	SOFTWARE MAINTENANCE/CO	9,245.00	
		Vendor Total:	9,245.00
SPURGIN, BRET			
	REIMB LODGING/STATE FAIR	400.00	
	REIMB EVENT FEE/STATE FAIR	50.00	
		Vendor Total:	450.00
STOCK GLASS			
	WASHINGTON ENTRANCE DOORS/B & G	8,400.00	
		Vendor Total:	8,400.00
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/WASH/BOGGESS	184.05	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/WASH/WILSON	147.46	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/WASH/EIKLENBORG	355.55	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/WASH/MEAD	251.84	
		Vendor Total:	938.90
STREET SMARTS LLC			
	DRIVER'S ED/SUMMER 2021	5,599.10	
		Vendor Total:	5,599.10
SUPERIOR LUMBER INC			
	INST SUPP/HS/WHITE	283.59	
SUPERIOR LUMBER INC			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	INST SUPP/HS/SPURGIN	11.36	
SUPERIOR LUMBER INC			
	INST SUPP/HS/SPURGIN	40.12	
SUPERIOR LUMBER INC			
	SUPPLIES/WASHINGTON WALL	307.36	
SUPERIOR LUMBER INC			
	CAULK/B & G	19.92	
SUPERIOR LUMBER INC			
	CAULK/B & G	19.92	
	Vendor Total:		682.27
TRIUMPH SURPLUS			
	UPS/B & G	8.93	
	Vendor Total:		8.93
US CELLULAR			
	CELL PHONE/ALT HS	48.12	
	CELL PHONE/TAP	35.29	
	CELL PHONES/TECH DEPT	80.59	
	CELL PHONE/ON CALL	41.29	
	CELL PHONE/B & G	45.29	
	(2) HOT SPOTS/TECH DEPT	104.64	
	CELL PHONE/SCHOOL TO YOU	41.28	
	Vendor Total:		396.50
VARSITY GROUP			
	SPORTS COMPLEX SIGNAGE	21,662.00	
	Vendor Total:		21,662.00
WAVERLY-SHELL ROCK COMMUNITY SCHOOLS			
	REFUND SPECIAL ED OVERPAYMENT	137.75	
	Vendor Total:		137.75
	Fund Total:		158,633.76
	Fund: 21 STUDENT ACTIVITY FUND		
ATLANTIC COCOA-COLA			
	CONCESSIONS	325.28	
ATLANTIC COCOA-COLA			
	CONCESSIONS	185.16	
	Vendor Total:		510.44
FAREWAY STORE			
	CONCESSIONS	170.00	
	Vendor Total:		170.00
FENSKE, BOB			
	10 BASEBALL OFF 7/14/21	75.00	
	Vendor Total:		75.00
HOODJER, GALEN			
	JJV SOFTBALL OFF 7/2/21	75.00	
	Vendor Total:		75.00
HY VEE			
	CONCESSIONS	7.08	
	Vendor Total:		7.08
IOWA GIRLS HS ATHLETIC UNION			
	REGIONAL SOFTBALL	2,346.00	
	Vendor Total:		2,346.00
JOHN DEERE FINANCIAL			
	SUPPLIES/FFA	12.99	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>		
		Vendor Total:	12.99	
PAYK12	TICKET TRACKER ANNUAL FEE/ATHLETICS	699.00		
		Vendor Total:	699.00	
PLAQUES & SUCH	LETTERS/ATHLETICS	250.00		
		Vendor Total:	250.00	
RUSTAD, DUANE	JJV SOFTBALL OFF 7/2/21	75.00		
		Vendor Total:	75.00	
SUPERIOR LUMBER INC	LUMBER/FFA	422.20		
		Vendor Total:	422.20	
US CELLULAR	CELL PHONE/ACTIVITIES	69.15		
		Vendor Total:	69.15	
		Fund Total:		4,711.86
	Fund: 22 MANAGEMENT FUND			
EMC INSURANCE COMPANIES	WORK COMP	500.00		
EMC INSURANCE COMPANIES	LOST FLUTE CLAIM DEDUCTIBLE	250.00		
		Vendor Total:	750.00	
		Fund Total:		750.00
	Fund: 36 PHYSICAL PLANT & EQUIPMENT			
LEVI ARCHITECTURE	NGB SEPERATION PROJECT	8,800.00		
		Vendor Total:	8,800.00	
		Fund Total:		8,800.00
	Fund: 61 SCHOOL NUTRITION FUND			
ANDERSON, LISA	REIMB LUNCHES	8.45		
		Vendor Total:	8.45	
TAHER-BIN #135092	OPERATING EXPENSES/JUNE	36,306.21		
		Vendor Total:	36,306.21	
		Fund Total:		36,314.66
	Fund: 71 HEALTH INSURANCE FUND			
GROUP BENEFIT PARTNERS, LLC	CONSULTING SERVICES	7,500.00		
		Vendor Total:	7,500.00	
		Fund Total:		7,500.00
	Fund: 91 CUSTODIAL FUND			
DECKER SPORTING GOODS	BEANIES/SPIRIT SHOP	303.00		
DECKER SPORTING GOODS	HATS/SPIRIT SHOP	168.00		
DECKER SPORTING GOODS	SHORTS/SPIRIT SHOP	180.00		
DECKER SPORTING GOODS	TANK TOPS/SPIRIT SHOP	253.00		
		Vendor Total:	904.00	
		Fund Total:		904.00

Vendor Name

Description by Invoice

Invoice Amount

Accounts Payable Total:

217,614.28

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	Fund: 10 OPERATING FUND		
ACCESS SYSTEMS	LEASING		
	COPIER/PRINTER/MS 6/15/21-7/14/21	347.81	
	COPIER/PRINTER/ALT HS 6/15/21-7/14/21	57.98	
	COPIER/PRINTER/LINC 6/15/21-7/14/21	231.87	
	COPIER/PRINTER/IBN 6/15/21-7/14/21	57.98	
	COPIER/PRINTER/WASH 6/15/21-7/14/21	405.24	
	COPIER/PRINTER/CO 6/15/21-7/14/21	231.34	
	COPIER/PRINTER/TECH DEPT 6/15/21-7/14/21	28.99	
	COPIER/PRINTER/HOMESCHOO 6/15/21-7/14/21	57.98	
	COPIER/PRINTER/HS 6/15/21-7/14/21	710.11	
	COPIER/PRINTER/BUS BARN 6/15/21-7/14/21	28.99	
	Vendor Total:		2,158.29
ACCESS SYSTEMS	FAX OVERAGE/TECH DEPT	4.50	
	Vendor Total:		4.50
ACES	SAFETY NET BACKUP/TECH DEPT	501.00	
	Vendor Total:		501.00
ADVENTURELAND	END OF YEAR PARTY/MS BAND	1,504.00	
	Vendor Total:		1,504.00
AG VANTAGE FS, INC	LP FUEL/BUS BARN	20.52	
AG VANTAGE FS, INC	FERTILIZER/B & G	65.00	
AG VANTAGE FS, INC	LP FUEL/BUS BARN	650.00	
AG VANTAGE FS, INC	LP FUEL/BUS BARN	843.75	
AG VANTAGE FS, INC	DIESEL/BUS BARN	1,120.12	
	Vendor Total:		2,699.39
AHLERS & COONEY, P.C.	CONSTRUCTION SERVICES	1,034.00	
AHLERS & COONEY, P.C.	LEGAL SERVICES	1,593.00	
AHLERS & COONEY, P.C.	LEGAL SERVICES	870.50	
AHLERS & COONEY, P.C.	LEGAL SERVICES/SALE OF NORTH GRAND BUILD	2,458.50	
	Vendor Total:		5,956.00
AMAZON	INST SUPP/IC/LEEPER	66.50	
AMAZON	WASHER HOSE/LINC	58.98	
AMAZON	PLAYGROUND SUPPLIES/WASH	808.40	
AMAZON	PRINTER CARTRIDGES/LEARNING CONNECTIONS	750.70	
AMAZON	SUPPLIES/CENTRAL SERVICES	299.70	
AMAZON			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	PRESSURE WASHER/LINC	379.99	
AMAZON	WASHER WAND/LINC	129.97	
AMAZON	INST SUPP/WASH/MEAD	14.00	
AMAZON	PLAYGROUND SUPPLIES/WASH	599.97	
AMAZON	VALVE BALL KIT/LINC	33.99	
AMAZON	LAPTOP BACKPACKS/IPAD CASES/J DEVORE	99.16	
AMAZON	WHIRL-A-WAY SURFACE CLEANER/LINC	380.18	
AMAZON	SUPPLIES/CENTRAL SERVICES	40.59	
AMAZON	SUPPLIES/CO	59.46	
AMAZON	SUPPLIES/CENTRAL SERVICES	62.83	
AMAZON	BOOK/DISTRICT TLC/VOVES	8.99	
AMAZON	SUPPLIES/CO	17.25	
AMAZON	INST SUPP/WASH/MEAD	49.99	
AMAZON	BATTERIES/J DEVORE	13.00	
AMAZON	BOOKS/DISTRICT TLC/VOVES	346.00	
AMAZON	SUPPLIES/MS OFFICE	39.98	
AMAZON	INST SUPP/MS	29.98	
AMAZON	SUPPLIES/CENTRAL SERVICES	27.98	
AMAZON	SUPPLIES/CENTRAL SERVICES	335.76	
AMAZON	SUPPLIES/CENTRAL SERVICES	1,006.62	
AMAZON	BOOKS/DISTRICT TLC/VOVES	852.60	
AMAZON	INST SUPP/HS/SPURGIN	28.70	
AMAZON	PLAYGROUND SUPPLIES/WASH	395.16	
AMAZON	SUPPLIES/CO	13.99	
AMAZON	INST SUPP/HOMESCHOOL	39.57	
	Vendor Total:		6,989.99
AMERICAN SOLUTIONS FOR BUSINESS	UMBRELLAS/WASH	309.12	
	UMBRELLAS/J DEVORE	309.12	
	Vendor Total:		618.24

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
APPLE COMPUTER INC	(2) IPADS/J DEVORE	798.00	
			Vendor Total: 798.00
ARNOLD MOTOR SUPPLY, LLP	PARTS/BUS BARN	39.99	
ARNOLD MOTOR SUPPLY, LLP	PARTS/BUS BARN	6.21	
ARNOLD MOTOR SUPPLY, LLP	PARTS/BUS BARN	55.56	
ARNOLD MOTOR SUPPLY, LLP	PARTS/BUS BARN	45.54	
ARNOLD MOTOR SUPPLY, LLP	CLIPS/BUS BARN	18.90	
			Vendor Total: 166.20
BJORKLUND, BETHANY	REIMB BASIC LIFE SUPPORT RENEWAL REG	69.00	
			Vendor Total: 69.00
BMI SUPPLY	CABLES/CONTROL/NGB AUDITORIUM	912.00	
			Vendor Total: 912.00
CARQUEST AUTO PARTS OF CC	PARTS/3280D/B & G	20.78	
CARQUEST AUTO PARTS OF CC	PARTS/BUS 3, 9	6.58	
CARQUEST AUTO PARTS OF CC	PARTS/BUS 9	81.89	
CARQUEST AUTO PARTS OF CC	PARTS/BUS BARN	42.60	
CARQUEST AUTO PARTS OF CC	PARTS/BUS 20	33.65	
CARQUEST AUTO PARTS OF CC	PARTS/BUS 20	56.20	
CARQUEST AUTO PARTS OF CC	PARTS/VAN C	2.54	
CARQUEST AUTO PARTS OF CC	PARTS/325D/B & G	116.57	
			Vendor Total: 360.81
CENTRAL RIVERS AREA EDUCATION AGENCY	DECISION MAKING RIGHTS/J DEVORE	32.00	
	BUSINESS CARDS/CO	10.15	
	ATHLETIC WINTER PROGRAMS/J DEVORE	16.00	
	KINDERGARTEN/PRESCHOOL POSTCARD/J DEVORE	181.92	
CENTRAL RIVERS AREA EDUCATION AGENCY	WINDOW CLINGS/MS SCIENCE	56.70	
CENTRAL RIVERS AREA EDUCATION AGENCY	POSTERS/MS 7TH GR SCIENCE	46.67	
CENTRAL RIVERS AREA EDUCATION AGENCY	STUDENT CENTERED COACHING REG/YADDOF	340.00	
CENTRAL RIVERS AREA EDUCATION AGENCY	STUDENT CENTERED COACHING/VOVES	340.00	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	STUDENT CENTERED COACHING/L NELSON	340.00	
CENTRAL RIVERS AREA EDUCATION AGENCY			
	WRAPS/REGISTRATION	292.00	
	POSTERS/J DEVORE	475.81	
	GRAPHIC DESIGN/J DEVORE	26.25	
	ANNUAL REPORT ENVELOPES/J DEVORE	230.17	
	ENVELOPES/REGISTRATION	130.00	
	Vendor Total:		2,517.67
CENTURY LINK			
	TECH DEPT LD	0.90	
	BUS BARN LD	0.90	
	SUPT LD	12.15	
	HS LD	20.91	
	MS LD	35.36	
	LINC LD	11.55	
	WASH LD	17.63	
CENTURY LINK			
	SUPT LD	12.46	
	TECH DEPT LD	0.90	
	BUS BARN LD	0.90	
	LINC LD	8.03	
	WASH LD	9.46	
	MS LD	20.81	
	HS LD	19.19	
	Vendor Total:		171.15
CENTURY LINK			
	JULY RADIO LOOP	76.00	
CENTURY LINK			
	JUNE RADIO LOOP	76.00	
CENTURY LINK			
	SUPT PHONE	215.40	
	GAS LINE	35.28	
CENTURY LINK			
	HS PHONE	278.07	
	GAS LINE	35.28	
CENTURY LINK			
	BUS BARN PHONE	62.64	
	LINC PHONE	215.46	
	GAS LINE	35.28	
	TECH DEPT PHONE	62.64	
CENTURY LINK			
	GAS LINE	35.28	
	MS PHONE	161.73	
CENTURY LINK			
	WASH PHONE	295.71	
	GAS LINE	35.28	
	Vendor Total:		1,620.05
CHARLES CITY FIRE EXTINGUISHER SERVICE			
	EXTINGUISHER REFILL/B & G	23.00	
	Vendor Total:		23.00
CHARLES CITY FOSTER			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	FG TRANSIT TICKETS	319.00	
			Vendor Total: 319.00
CHARLES CITY PRESS	LEGAL NOTICE/FLEXIBILITY ACCOUNT	15.67	
CHARLES CITY PRESS	LEGAL NOTICE/GRADUATION DATE CHANGE	8.75	
CHARLES CITY PRESS	SPECIAL SESSION 5/18/21	9.22	
CHARLES CITY PRESS	REG SESSION 5/24/21	59.46	
CHARLES CITY PRESS	REG SESSIONS 6/14/21	309.33	
			Vendor Total: 402.43
CIRCLE K ELECTRONICS	(3) RADIOS/BUS BARN	825.00	
CIRCLE K ELECTRONICS	ANTENNA/CLAMP/ADAPTERS/MISC/BUS BARN	297.80	
			Vendor Total: 1,122.80
CITY LAUNDERING CO.	TOWELS/BUS BARN	73.14	
			Vendor Total: 73.14
CITY OF CHARLES CITY	FOOTBALL COMPLEX WATER	1,843.99	
CITY OF CHARLES CITY	LINC WATER	326.87	
CITY OF CHARLES CITY	WASH WATER	659.46	
CITY OF CHARLES CITY	MS WATER	424.97	
CITY OF CHARLES CITY	HS WATER	567.89	
CITY OF CHARLES CITY	BUS BARN WATER	90.54	
CITY OF CHARLES CITY	BUS BARN WATER	109.96	
CITY OF CHARLES CITY	FOOTBALL COMPLEX WATER	199.84	
CITY OF CHARLES CITY	WASH WATER	562.36	
CITY OF CHARLES CITY	GROUNDS BUILDING WATER	52.76	
CITY OF CHARLES CITY	LINC WATER	618.79	
CITY OF CHARLES CITY	MS WATER	551.20	
CITY OF CHARLES CITY	HS WATER	943.89	
			Vendor Total: 6,952.52
DECIDE2INSPIRE, LLC	LONG TALK TRAINING	1,800.00	
			Vendor Total: 1,800.00
DEPARTMENT EDUCATION	(27) BUS INSPECTIONS	1,350.00	
			Vendor Total: 1,350.00

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
DIRECTNIC	WEBSITE SSL CERTIFICATE/J DEVORE	42.00	
			Vendor Total: 42.00
DONOVAN GROUP IOWA, LLC	COMMUNICATIONS SERVICES/JUNE	1,200.00	
			Vendor Total: 1,200.00
EBAY	PARTS/B & G	445.00	
			Vendor Total: 445.00
FAREWAY STORE	INST SUPP/MS 8TH GR	185.38	
FAREWAY STORE	GROCERIES/MS HOME EC	19.29	
			Vendor Total: 204.67
Five In A Row Publishing	INST SUPP/HOMESCHOOL	514.35	
			Vendor Total: 514.35
FOLLETT SCHOOL SOLUTIONS	BOOKS/MS LIBRARY	336.52	
			Vendor Total: 336.52
GAGE PLUMBING & HEATING, MICK	CLEANER/B & G	88.20	
			Vendor Total: 88.20
GET AIR	END OF YEAR PARTY/6TH GR	856.00	
GET AIR	END OF YEAR PARTY/7TH & 8TH GR	1,070.00	
			Vendor Total: 1,926.00
GRAINGER	(2) WATER COOLERS/B & G	2,567.55	
GRAINGER	SPEAKERS/B & G	154.05	
	SPEAKERS/B & G	154.05	
			Vendor Total: 2,875.65
HEPBURN, CARRIE	PROFESSIONAL DEVELOPMENT/MS	4,820.00	
	PROFESSIONAL DEVELOPMENT/LINC	2,200.00	
	PROFESSIONAL DEVELOPMENT/WASH	2,200.00	
			Vendor Total: 9,220.00
HERFF JONES, INC	CAP & GOWNS/HS	3,387.00	
			Vendor Total: 3,387.00
HRS, LLC (HEROLD-REICKS SURVEYING)	RETRACEMENT OF DEED/B & G	2,000.00	
			Vendor Total: 2,000.00
HY VEE	GROCERIES/COMET CAFE	8.37	
HY VEE	GROCERIES/COMET CAFE	9.85	
HY VEE	GROCERIES/COMET CAFE	259.78	
HY VEE	GROCERIES/COMET CAFE	421.68	
HY VEE			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	GROCERIES/COMET CAFE	22.20	
	GROCERIES/HS HOME EC	65.34	
HY VEE			
	GROCERIES/HS HOME EC	74.22	
HY VEE			
	GROCERIES/HS HOME EC	125.66	
HY VEE			
	GROCERIES/HS HOME EC	88.09	
HY VEE			
	GROCERIES/HS HOME EC	50.22	
HY VEE			
	GROCERIES/MS HOME EC	99.01	
HY VEE			
	GROCERIES/MS HOME EC	75.35	
	Vendor Total:		1,299.77
IOWA DEPARTMENT OF HUMAN SERVICES			
	JUNE 2021 NON-FEDERAL SHARE OF MEDICAID	60,222.30	
	Vendor Total:		60,222.30
IOWA DIVISION OF LABOR SERVICES			
	BOILER INSPECTION/WASH	120.00	
	BOILER INSPECTIONS/LINC	40.00	
	BOILER INSPECTION/MS	80.00	
IOWA DIVISION OF LABOR SERVICES			
	BOILER INSPECTION/HS	200.00	
	Vendor Total:		440.00
JENDRO SANITATION			
	JUNE SERVICES	1,549.80	
	Vendor Total:		1,549.80
JOHN DEERE FINANCIAL			
	BATTERIES/CLEANER/B & G	27.96	
JOHN DEERE FINANCIAL			
	SNAPS/B & G	5.58	
JOHN DEERE FINANCIAL			
	(3) FANS/OIL/B & G	59.65	
JOHN DEERE FINANCIAL			
	COUPLERS/B & G	7.98	
JOHN DEERE FINANCIAL			
	TRIMMER LINE/B & G	29.68	
JOHN DEERE FINANCIAL			
	PARTS/BUS 18	19.65	
JOHN DEERE FINANCIAL			
	OIL/WD40/GREASE/B & G	142.53	
JOHN DEERE FINANCIAL			
	SPRAY PAINT/B & G	10.28	
JOHN DEERE FINANCIAL			
	MULCH/WOOD SHAVINGS/B & G	47.32	
JOHN DEERE FINANCIAL			
	TRAP/B & G	33.49	
	Vendor Total:		384.12
KEYSTONE LABORATORIES INC			
	WASH WATER TEST	12.50	
KEYSTONE LABORATORIES INC			
	WASH WATER TEST	12.50	
	Vendor Total:		25.00

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
KWIK TRIP	CO GASAHOL	413.88	
	B & G GASAHOL	531.99	
	BUS DIESEL	1,344.68	
	SP ED GASAHOL	247.56	
KWIK TRIP	BUS DIESEL	4,800.87	
	SP ED GASAHOL	2,041.23	
	SP ED DIESEL	110.71	
	CO GASAHOL	767.90	
	B & G GASAHOL	820.69	
	Vendor Total:		11,079.51
LEROY'S	PARTS/GRASSHOPPER/B & G	130.00	
	Vendor Total:		130.00
LESSIN SUPPLY COMPANY	PLASMA REPAIR/HS/SPURGIN	100.00	
LESSIN SUPPLY COMPANY	PARTS/BUS 3	28.96	
	Vendor Total:		128.96
MASON CITY COMM. SCHOOLS	TUITION/MS STUDENT	276.08	
	Vendor Total:		276.08
MASTERCLASS	SUBSCRIPTION/FISHER	192.60	
	Vendor Total:		192.60
MEDIACOM	INTERNET/ALT HS 6/17/21-7/16/21	169.95	
	Vendor Total:		169.95
MID AMERICAN ENERGY COMPANY	WASH GAS	67.49	
MID AMERICAN ENERGY COMPANY	HS ELEC	8,237.44	
MID AMERICAN ENERGY COMPANY	HS ELEC	153.55	
MID AMERICAN ENERGY COMPANY	WASH ELEC	6,233.40	
MID AMERICAN ENERGY COMPANY	GROUNDS BUILDING ELEC	74.93	
MID AMERICAN ENERGY COMPANY	FOOTBALL COMPLEX ELEC	369.40	
MID AMERICAN ENERGY COMPANY	LINC ELEC	1,678.63	
MID AMERICAN ENERGY COMPANY	SPORTSMAN'S PARK ELEC	53.56	
MID AMERICAN ENERGY COMPANY	HS SENTRY LIGHT	22.86	
MID AMERICAN ENERGY COMPANY	WASH GAS	113.52	
MID AMERICAN ENERGY COMPANY	GROUNDS BUILDING GAS	85.54	
MID AMERICAN ENERGY COMPANY	BUS BARN ELEC	318.10	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	BUS BARN GAS	75.96	
			Vendor Total: 17,484.38
MID WEST ROOFING COMPANY			
	HS ROOF REPAIR/B & G	550.90	
			Vendor Total: 550.90
MIDWEST ALARM SERVICES			
	FIRE ALARM INSPECTION/WASH	1,188.72	
MIDWEST ALARM SERVICES			
	FIRE ALARM INSPECTION/HS	1,226.94	
MIDWEST ALARM SERVICES			
	FIRE ALARM INSPECTION/LINC	647.64	
MIDWEST ALARM SERVICES			
	FIRE ALARM INSPECTION/MS	1,255.68	
MIDWEST ALARM SERVICES			
	FIRE ALARM INSPECTION/BUS BARN	165.96	
MIDWEST ALARM SERVICES			
	FIRE ALARM INSPECTION/VEHICLES	165.96	
			Vendor Total: 4,650.90
MIDWEST BUS PARTS, INC			
	PARTS/BUS 18, 10	484.59	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 18	393.68	
			Vendor Total: 878.27
MIKE'S C & O TIRE SERVICE			
	TIRES/BUS 16	680.90	
			Vendor Total: 680.90
NASHUA-PLAINFIELD SCHOOLS			
	CONCURRENT COURSES/HS STUDENT	685.79	
			Vendor Total: 685.79
NASSCO			
	CLEANING SUPPLIES/B & G	32.94	
NASSCO			
	CLEANING SUPPLIES/B & G	3,523.57	
NASSCO			
	CLEANING SUPPLIES/B & G	2,775.78	
NASSCO			
	CLEANING SUPPLIES/B & G	316.69	
NASSCO			
	CLEANING SUPPLIES/B & G	648.09	
NASSCO			
	CLEANING SUPPLIES/B & G	455.59	
NASSCO			
	CLEANING SUPPLIES/B & G	1,935.22	
NASSCO			
	CLEANING SUPPLIES/B & G	1,258.45	
			Vendor Total: 10,946.33
NEW HAMPTON SCHOOLS			
	IBN FISCAL AGENT PAY OUT	1,957.94	
	Reversal: IBN FISCAL AGENT PAY OUT	(1,957.94)	
	Correction: IBN FISCAL AGENT PAY OUT	1,957.94	
			Vendor Total: 1,957.94
NORTH IOWA LAWN & SPORTS			
	PARTS/3280D/B & G	851.19	
NORTH IOWA LAWN & SPORTS			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	WEED EATER/B & G	249.99	
			Vendor Total: 1,101.18
NORTHLAND PRODUCTS COMPANY	CREDIT/B & G	(22.00)	
NORTHLAND PRODUCTS COMPANY	OIL/BUS BARN	644.00	
			Vendor Total: 622.00
NWEA	MAPS TESTING/MS	14,400.00	
			Vendor Total: 14,400.00
O'KEEFE ELEVATOR COMPANY, INC	ELEVATOR MAINTENANCE/MS	167.58	
			Vendor Total: 167.58
O'REILLY AUTO PARTS	CREDIT/BUS BARN	(152.98)	
O'REILLY AUTO PARTS	PARTS/VAN 31	6.21	
O'REILLY AUTO PARTS	PARTS/BUS 20	40.85	
O'REILLY AUTO PARTS	PARTS/BUS 20	49.86	
O'REILLY AUTO PARTS	PARTS/BUS 20	120.02	
O'REILLY AUTO PARTS	PARTS/BUS BARN	59.92	
O'REILLY AUTO PARTS	PARTS/VAN C	20.96	
O'REILLY AUTO PARTS	PARTS/BUS 13	20.38	
O'REILLY AUTO PARTS	PARTS/BUS 3	180.54	
O'REILLY AUTO PARTS	PARTS/BUS BARN	105.26	
O'REILLY AUTO PARTS	PARTS/ BUS BARN	69.70	
			Vendor Total: 520.72
PITNEY BOWES	POSTAGE FOR METER MACHINE	3,036.52	
			Vendor Total: 3,036.52
PITNEY BOWES	METER RENTAL 4/1/21-6/30/21	156.00	
			Vendor Total: 156.00
POLLARD	PEST CONTROL/MS	41.60	
	PEST CONTROL/LINC	41.60	
	PEST CONTROL/WASH	41.60	
	PEST CONTROL/HS	57.20	
			Vendor Total: 182.00
POSTMASTER	BULK MAILING PERMIT	25.14	
POSTMASTER	ANNUAL REPORT BULK MAILING	1,837.61	
			Vendor Total: 1,862.75
POWERSCHOOL GROUP, LLC			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	2021-2022 REGISTRATION/TECH DEPT	2,709.87	
			Vendor Total: 2,709.87
RAHMILLER, AMANDA	REIMB SUPPLIES	234.24	
			Vendor Total: 234.24
RAINBOW RESOURCE	INST SUPP/HOMESCHOOL	3,455.43	
RAINBOW RESOURCE	INST SUPP/HOMESCHOOL	4,091.51	
			Vendor Total: 7,546.94
RETEVIS DIRECT	2 WAY RADIOS/WASH	180.00	
RETEVIS DIRECT	INTERNATIONAL FEE/WASH	5.04	
			Vendor Total: 185.04
SCHOOL BUS SALES COMPANY	PARTS/BUS BARN	711.00	
SCHOOL BUS SALES COMPANY	PARTS/BUS 3	320.34	
			Vendor Total: 1,031.34
SCHOOLPAY	SCHOOL PAY SERVICE FEE	7.48	
SCHOOLPAY	SCHOOL PAY SERVICE FEE	35.00	
			Vendor Total: 42.48
SCHUETH ACE HARDWARE	GAS CAN/CLEANER/FUNNEL/B & G	45.76	
SCHUETH ACE HARDWARE	HOOK & PICK SET/B & G	17.99	
SCHUETH ACE HARDWARE	CLEANER/MISC/B & G	10.40	
SCHUETH ACE HARDWARE	PAINT/B & G	27.89	
SCHUETH ACE HARDWARE	PAINT/ROLLERS/B & G	63.87	
SCHUETH ACE HARDWARE	KEYS/HARDWARE/B & G	41.65	
SCHUETH ACE HARDWARE	SUPPLIES/B & G	2.69	
SCHUETH ACE HARDWARE	PAINT/PRIMER/B & G	63.86	
SCHUETH ACE HARDWARE	ACCESS PACK/WIRE CHANNEL/B & G	12.58	
SCHUETH ACE HARDWARE	FLAG/B & G	39.99	
SCHUETH ACE HARDWARE	PAINT/ROLLERS/B & G	130.44	
SCHUETH ACE HARDWARE	NIPPLE/B & G	4.49	
SCHUETH ACE HARDWARE	PLUG/B & G	4.49	
SCHUETH ACE HARDWARE	PAINT/B & G	34.19	
SCHUETH ACE HARDWARE			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	SPRAY PAINT/B & G	5.03	
SCHUETH ACE HARDWARE			
	PRIMER/ROLLERS/B & G	73.76	
			Vendor Total: 579.08
STAPLES ADVANTAGE			
	SUPPLIES/J DEVORE	37.48	
STAPLES ADVANTAGE			
	CHAIR/HS/STURTEVANT	129.99	
STAPLES ADVANTAGE			
	INST SUPP/HS	59.60	
STAPLES ADVANTAGE			
	(3) BOOKCASES/WASH/BOGCESS	449.97	
STAPLES ADVANTAGE			
	(12) STORAGE FILES/WASH/BOGCESS	311.88	
			Vendor Total: 988.92
STOCK GLASS			
	GLASS/BUS 18	60.00	
			Vendor Total: 60.00
SUPERIOR LUMBER INC			
	SUPPLIES/HS STEM ROOM	10.67	
SUPERIOR LUMBER INC			
	HINGES/ROLLER/B & G	18.03	
SUPERIOR LUMBER INC			
	SUPPLIES/HS STEM ROOM	367.53	
SUPERIOR LUMBER INC			
	SUPPLIES/HS STEM ROOM	51.34	
SUPERIOR LUMBER INC			
	SUPPLIES/HS STEM ROOM	43.11	
SUPERIOR LUMBER INC			
	SUPPLIES/HS STEM ROOM	6.21	
SUPERIOR LUMBER INC			
	LUMBER/MISC/B & G	96.04	
SUPERIOR LUMBER INC			
	CEMENT SAW RENT/CENTRAL SERVICES	55.00	
SUPERIOR LUMBER INC			
	CONCRETE/B & G	17.04	
SUPERIOR LUMBER INC			
	ASPHALT REPAIR/B & G	27.98	
SUPERIOR LUMBER INC			
	SPEC MIX/B & G	26.67	
			Vendor Total: 719.62
TARGET			
	TV/J DEVORE	353.09	
TARGET			
	TV MOUNT/J DEVORE	32.09	
TARGET			
	CREDIT/J DEVORE	(25.20)	
			Vendor Total: 359.98
TIMBERLINE BILLING SERVICE LLC			
	MEDICAID BILLING	2,653.91	
TIMBERLINE BILLING SERVICE LLC			
	MEDICAID BILLING	3,646.38	
TIMBERLINE BILLING SERVICE LLC			
	MEDICAID BILING	8,533.36	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
		Vendor Total:	14,833.65
TRUCK CENTER			
	PARTS/BUS 20	66.31	
TRUCK CENTER			
	PARTS/BUS 13	178.62	
		Vendor Total:	244.93
UNIQUE COUNTRY STORE			
	WASH LEADER IN ME SIGN/J DEVORE	53.00	
		Vendor Total:	53.00
US CELLULAR-CHARLES CITY			
	CHARGING CUBE/CASE/B & G	107.40	
		Vendor Total:	107.40
US CELLULAR			
	CELL PHONE/SCHOOL TO YOU	41.28	
	CELL PHONE/ALT HS	48.12	
	CELL PHONE/TAP	35.29	
	CELL PHONE/B & G	45.29	
	CELL PHONES/TECH DEPT	80.59	
	(2) HOT SPOTS/TECH DEPT	104.64	
	CELL PHONE/ON CALL	41.29	
US CELLULAR			
	(25) HOT SPOTS/TECH DEPT	706.00	
US CELLULAR			
	(25) HOT SPOTS/TECH DEPT	706.00	
		Vendor Total:	1,808.50
VERIZON			
	(25) HOT SPOTS/TECH DEPT	502.00	
VERIZON			
	(25) HOT SPOTS/TECH DEPT	500.75	
		Vendor Total:	1,002.75
WALMART.COM			
	HS FRAMES/J DEVORE	1,114.09	
WALMART.COM			
	CREDIT/J DEVORE	(37.29)	
		Vendor Total:	1,076.80
WOOD RIVER ENERGY LLC			
	MS GAS	162.14	
	HS GAS	233.87	
	LINC GAS	41.78	
		Vendor Total:	437.79
WRIGHT EXPRESS			
	CO GAS CARD	2.25	
	CO UNLEADED	42.16	
		Vendor Total:	44.41
YADDOF, NAOMI			
	REIMB VIRTUAL KPEC REG	99.00	
	REIMB TLC LEADERSHIP SUMMIT REG	10.00	
YADDOF, NAOMI			
	REIMB TRAVEL	117.35	
		Vendor Total:	226.35
		Fund Total:	231,403.91

Fund: 21 STUDENT ACTIVITY FUND

AMAZON

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	CONCESSIONS	430.79	
AMAZON			
	CONCESSIONS	138.08	
AMAZON			
	CONCESSIONS	161.82	
AMAZON			
	CABLE/ATHLETICS	4.99	
AMAZON			
	(25) CLOTHING RACKS/DRAMA	1,875.00	
AMAZON			
	TAPE REEL/ATHLETICS	19.99	
AMAZON			
	CONCESSIONS	65.90	
AMAZON			
	CONCESSIONS	147.58	
AMAZON			
	TAPE REEL/ATHLETICS	20.99	
AMAZON			
	CONCESSIONS	38.40	
	Vendor Total:		2,903.54
ATLANTIC COCOA-COLA			
	CONCESSIONS	426.72	
ATLANTIC COCOA-COLA			
	CONCESSIONS	166.22	
ATLANTIC COCOA-COLA			
	CONCESSIONS	253.92	
	Vendor Total:		846.86
BARTOLO, BRANDON			
	9 BASEBALL OFF 7/6/21	75.00	
BARTOLO, BRANDON			
	JJV SOFTBALL OFF 6/24/21	75.00	
	Vendor Total:		150.00
BERNING, JASON			
	9 BASEBALL OFF 7/6/21	136.73	
BERNING, JASON			
	VAR BASEBALL OFF 6/4/21	136.73	
	Vendor Total:		273.46
BOYD, BILL			
	VAR BASEBALL OFF 6/3/21	110.00	
BOYD, BILL			
	VAR BASEBALL OFF 6/18/21	110.00	
	Vendor Total:		220.00
BRODBECK, DENNE			
	VAR BASEBALL OFF 7/7/21	110.00	
BRODBECK, DENNE			
	VAR BASEBALL OFF 6/16/21	110.00	
BRODBECK, DENNE			
	VAR BASEBALL OFF 6/23/21	125.51	
	Vendor Total:		345.51
BUSHBAUM, CHRIS			
	VAR BASEBALL OFF 7/1/21	117.26	
BUSHBAUM, CHRIS			
	VAR BASEBALL OFF 6/4/21	110.00	
BUSHBAUM, CHRIS			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	VAR BASEBALL OFF 6/17/21	110.00	
			Vendor Total: 337.26
CEDAR FALLS HIGH SCHOOL			
	ENTRY FEE/SOFTBALL	60.00	
			Vendor Total: 60.00
CENTRAL RIVERS AREA EDUCATION AGENCY			
	COUPON BOOKS/PROM	86.80	
			Vendor Total: 86.80
DANIELS, DENNIS			
	VAR SOFTBALL OFF 6/16/21	115.24	
			Vendor Total: 115.24
DECKER SPORTING GOODS			
	SUPPLIES/SOFTBALL	23.50	
			Vendor Total: 23.50
DECORAH HIGH SCHOOL			
	ENTRY FEE/GIRLS TRACK	80.00	
			Vendor Total: 80.00
DEUTMEYER, DEAN			
	VAR SOFTBALL OFF 6/8/21	119.66	
DEUTMEYER, DEAN			
	VAR SOFTBALL OFF 6/14/21	117.10	
			Vendor Total: 236.76
DIKE-NEW HARTFORD HS			
	ENTRY FEE/GIRLS TRACK	80.00	
			Vendor Total: 80.00
ERICKSON, DARYL			
	VAR SOFTBALL OFF 6/29/21	115.44	
ERICKSON, DARYL			
	VAR SOFTBALL OFF 6/29/21	115.44	
			Vendor Total: 230.88
FAREWAY STORE			
	CONCESSIONS	53.90	
FAREWAY STORE			
	CONCESSIONS	41.88	
FAREWAY STORE			
	CONCESSIONS	83.76	
FAREWAY STORE			
	CONCESSIONS	203.94	
			Vendor Total: 383.48
FENSKE, BOB			
	10 BASEBALL OFF 6/30/21	75.00	
FENSKE, BOB			
	10 BASEBALL OFF 7/8/21	75.00	
FENSKE, BOB			
	9 BASEBALL OFF 6/10/21	75.00	
FENSKE, BOB			
	10 BASEBALL OFF 6/18/21	75.00	
			Vendor Total: 300.00
FIEROVA, THOMAS			
	9 BASEBALL OFF 6/25/21	75.00	
FIEROVA, THOMAS			
	9 BASEBALL OFF 6/25/21	75.00	
			Vendor Total: 150.00

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
FOSTER, BRYAN	VAR SOCCER OFF 5/10/21	113.20	
			Vendor Total: 113.20
Frascht Farms	HAY MOWING/RAKING/BAILING/FFA	480.00	
			Vendor Total: 480.00
GAGE PLUMBING & HEATING, MICK	RESTROOM RENTAL/BASEBALL	107.00	
	RESTROOM RENTAL/SOFTBALL	107.00	
			Vendor Total: 214.00
GIELAU, AL	JJV SOFTBALL OFF 6/25/21	75.00	
GIELAU, AL	JJV SOFTBALL OFF 6/25/21	75.00	
			Vendor Total: 150.00
HANSEN, JYM	9 BASEBALL OFF 6/25/21	75.00	
HANSEN, JYM	9 BASEBALL OFF 7/6/21	75.00	
HANSEN, JYM	9 BASEBALL OFF 6/8/21	75.00	
HANSEN, JYM	10 BASEBALL OFF 6/18/21	75.00	
HANSEN, JYM	10 BASEBALL OFF 6/22/21	75.00	
HANSEN, JYM	9 BASEBALL OFF 6/25/21	75.00	
			Vendor Total: 450.00
HARTER, MIKE	VAR SOFTBALL OFF 6/8/21	119.66	
			Vendor Total: 119.66
HOPPEL, SCOTT	VAR BASEBALL OFF 6/3/21	117.79	
HOPPEL, SCOTT	VAR BASEBALL OFF 6/18/21	117.22	
			Vendor Total: 235.01
HY VEE	CONCESSIONS	13.34	
HY VEE	CONCESSIONS	7.96	
HY VEE	SUPPLIES/FFA	71.26	
HY VEE	SUPPLIES/FFA	20.97	
			Vendor Total: 113.53
INDEPENDENCE-ACTIVITIES OFFICE	ENTRY FEE/GIRLS WRESTLING	25.00	
INDEPENDENCE-ACTIVITIES OFFICE	ENTRY FEE/GIRLS WRESTLING	55.00	
			Vendor Total: 80.00
IOWA CITY WEST HS	ENTRY FEE/SOFTBALL	45.00	
			Vendor Total: 45.00
JENSEN, STEVEN			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	JJV SOFTBALL OFF 6/25/21	75.00	
JENSEN, STEVEN			
	JJV SOFTBALL OFF 6/25/21	75.00	
	Vendor Total:		150.00
JOHANNINGMEIER, ERIC			
	REIMB GREEN FEES/GIRLS STATE GOLF	52.37	
JOHANNINGMEIER, ERIC			
	REIMB GREEN FEES/GIRLS STATE GOLF	30.00	
JOHANNINGMEIER, ERIC			
	REIMB GREEN FEES/GIRLS STATE GOLF	20.00	
	Vendor Total:		102.37
JORGENSEN, KENT			
	VAR BASEBALL OFF 6/17/21	131.02	
	Vendor Total:		131.02
KLEIN, DAN			
	VAR BASEBALL OFF 7/6/21	110.00	
	Vendor Total:		110.00
LEE, RANDALL			
	VAR SOFTBALL OFF 6/3/21	119.40	
	Vendor Total:		119.40
MAIN STAY SUITES			
	LODGING/GIRLS STATE GOLF	240.80	
MAIN STAY SUITES			
	LODGING/GIRLS STATE GOLF	240.80	
	Vendor Total:		481.60
MARLEY, JAY			
	VAR BASEBALL OFF 7/1/21	110.00	
MARLEY, JAY			
	VAR BASEBALL OFF 6/12/21	117.26	
	Vendor Total:		227.26
MCCAULEY, CHARLES			
	JV SOFTBALL OFF 6/15/21	75.00	
MCCAULEY, CHARLES			
	9 BASEBALL OFF 6/21/21	75.00	
	Vendor Total:		150.00
MILLER, JOHN			
	9 BASEBALL OFF 7/2/21	75.00	
MILLER, JOHN			
	10 BASEBALL OFF 6/30/21	75.00	
MILLER, JOHN			
	9 BASEBALL OFF 6/8/21	75.00	
MILLER, JOHN			
	9 BASEBALL OFF 6/3/21	75.00	
MILLER, JOHN			
	9 BASEBALL OFF 6/21/21	75.00	
MILLER, JOHN			
	10 BASEBALL OFF 6/22/21	75.00	
	Vendor Total:		450.00
MOON, STEVE			
	VAR SOFTBALL OFF 6/14/21	117.10	
	Vendor Total:		117.10
MORRIS, RANDY			
	VAR SOFTBALL OFF 6/16/21	115.24	
	Vendor Total:		115.24

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
NATIONAL FFA ORGANIZATION	SHIRT/SKIRT/FFA	60.00	
NATIONAL FFA ORGANIZATION	JACKET/TIE/FFA	71.50	
NATIONAL FFA ORGANIZATION	FLAGS/FFA	152.00	
NATIONAL FFA ORGANIZATION	PLAQUES/FFA	559.50	
NATIONAL FFA ORGANIZATION	AWARD FOLDERS/FFA	119.00	
NATIONAL FFA ORGANIZATION	PLAQUES/FFA	117.00	
NATIONAL FFA ORGANIZATION	PLACEMENTS/PLAQUES/FFA	253.50	
NATIONAL FFA ORGANIZATION	PLAQUES/FFA	117.00	
	Vendor Total:		1,449.50
NEWTON, JEFFREY	VAR SOFTBALL OFF 6/23/21	124.16	
	Vendor Total:		124.16
OLSON, FRANK	JV SOFTBALL OFF 6/15/21	75.00	
	Vendor Total:		75.00
OTTO'S OASIS	FLOWERS/GRADUATION	255.00	
	Vendor Total:		255.00
PARKER, MARK	10 BASEBALL OFF 6/3/21	75.00	
	Vendor Total:		75.00
PASKER, ERIK	VAR BASEBALL OFF 7/7/21	125.51	
PASKER, ERIK	VAR BASEBALL OFF 6/23/21	110.00	
	Vendor Total:		235.51
PEARCE, BRIAN	VAR SOFTBALL OFF 6/29/21	115.44	
PEARCE, BRIAN	VAR SOFTBALL OFF 6/3/21	119.40	
PEARCE, BRIAN	VAR BASEBALL OFF 6/16/21	121.22	
PEARCE, BRIAN	VAR SOFTBALL OFF 6/29/21	115.44	
	Vendor Total:		471.50
QUADE, MIKE	SUPPLIES/METAL RAILING PROJECT/FFA	764.00	
	Vendor Total:		764.00
REINDL, MIKE	9 BASEBALL OFF 6/11/21	75.00	
	Vendor Total:		75.00
RUSTAD, DUANE	JJV SOFTBALL OFF 7/5/21	75.00	
RUSTAD, DUANE	JJV SOFTBALL OFF 6/4/21	75.00	
RUSTAD, DUANE			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	JJV SOFTBALL OFF 6/18/21	75.00	
RUSTAD, DUANE			
	JJV SOFTBALL OFF 6/24/21	75.00	
			Vendor Total: 300.00
SAHR, NATHAN			
	VAR BASEBALL OFF 6/12/21	120.23	
			Vendor Total: 120.23
SALINAS, DYLAN			
	VAR BASEBALL OFF 6/12/21	110.00	
			Vendor Total: 110.00
SCHOOLPAY			
	SCHOOL PAY SERVICE FEE	0.15	
SCHOOLPAY			
	SCHOOL PAY SERVICE FEE	17.91	
			Vendor Total: 18.06
SCHULTZ, DARYL			
	VAR SOFTBALL OFF 6/23/21	124.16	
			Vendor Total: 124.16
SCHUTT, JACOB			
	9 BASEBALL OFF 6/11/21	75.00	
SCHUTT, JACOB			
	9 BASEBALL OFF 6/10/21	75.00	
			Vendor Total: 150.00
SLATER, JASON			
	VAR SOFTBALL OFF 6/22/21	123.70	
			Vendor Total: 123.70
STAPLES ADVANTAGE			
	BATTERIES/ATHLETICS	77.75	
			Vendor Total: 77.75
SULLIVAN, TOM			
	9 BASEBALL OFF 7/2/21	75.00	
SULLIVAN, TOM			
	JJV SOFTBALL OFF 6/18/21	75.00	
			Vendor Total: 150.00
SUPERIOR LUMBER INC			
	SUPPLIES/FFA	38.16	
SUPERIOR LUMBER INC			
	SUPPLIES/FFA	35.60	
SUPERIOR LUMBER INC			
	SUPPLIES/FFA	24.63	
SUPERIOR LUMBER INC			
	SUPPLIES/FFA	47.77	
SUPERIOR LUMBER INC			
	SUPPLIES/FFA	392.30	
			Vendor Total: 538.46
UNIQUE COUNTRY STORE			
	STICKERS/FFA	1,027.00	
			Vendor Total: 1,027.00
US CELLULAR			
	CELL PHONE/ACTIVITIES	69.15	
			Vendor Total: 69.15
VIPER LANES			
	ENTRY FEE/BOWLING	120.00	
			Vendor Total: 120.00

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
WOOLRIDGE, KARL	VAR SOFTBALL OFF 6/22/21	123.70	
			Vendor Total: 123.70
YAKLE, JOHN	JJV SOFTBALL OFF 7/5/21	75.00	
YAKLE, JOHN	JJV SOFTBALL OFF 6/4/21	75.00	
			Vendor Total: 150.00
			Fund Total: 17,704.56
	Fund: 33 LOCAL OPTION SALES TAX FUND		
CITY OF CHARLES CITY	NGB WATER	732.66	
CITY OF CHARLES CITY	NGB WATER	538.46	
			Vendor Total: 1,271.12
MID AMERICAN ENERGY COMPANY	NGB ELEC	951.75	
MID AMERICAN ENERGY COMPANY	NGB SENTRY LIGHT	34.45	
			Vendor Total: 986.20
PIPER SANDLER & CO.	'20 DISSEMINATION AGENT SERVICE	1,000.00	
			Vendor Total: 1,000.00
WOOD RIVER ENERGY LLC	NGB GAS	69.76	
			Vendor Total: 69.76
			Fund Total: 3,327.08
	Fund: 36 PHYSICAL PLANT & EQUIPMENT		
ACCESS SYSTEMS LEASING	COPIER/PRINTER/ 6/15/21-7/14/21	1,385.00	
			Vendor Total: 1,385.00
MARCO	LEASE PAY-EQUIPMENT/MAY	16,743.07	
MARCO	LEASE PAY-EQUIPMENT/JUNE	16,743.07	
			Vendor Total: 33,486.14
MID WEST ROOFING COMPANY	HS ROOF SECTION M PROJECT	35,300.00	
			Vendor Total: 35,300.00
NOAH SMITH & SCHUKNECHT TRUST ACCOUNT	CLOSING OF PARCEL J NE SE 7-95-15	15,020.00	
			Vendor Total: 15,020.00
VEENSTRA & KIMM, INC	TRACK IMPROVEMENT PROJECT	2,462.54	
			Vendor Total: 2,462.54
			Fund Total: 87,653.68
	Fund: 40 DEBT SERVICE FUND		
PINNACLE PUBLIC FINANCE, INC	PRINCIPAL BALANCE/2015 BOND	3,135,000.00	
			Vendor Total: 3,135,000.00
UMB	PRINCIPAL PAYMENT/SALES TAX	605,000.00	
	INTEREST PAYMENT/SALES TAX	90,188.75	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	CALLED BONDS	5,470,000.00	
	LESS FUNDS HELD	(724,401.80)	
		Vendor Total:	5,440,786.95
		Fund Total:	8,575,786.95
	Fund: 61 SCHOOL NUTRITION FUND		
SCHOOLPAY			
	SCHOOL PAY SERVICE FEE	13.85	
		Vendor Total:	13.85
ULINE			
	BOXES/SUMMER FOOD PROGRAM	734.83	
		Vendor Total:	734.83
		Fund Total:	748.68
	Fund: 71 HEALTH INSURANCE FUND		
BLUE CROSS BLUE SHIELD OF IA			
	JULY BILLING-(4) WEEKLY DRAWS	208,000.00	
		Vendor Total:	208,000.00
		Fund Total:	208,000.00
	Fund: 91 CUSTODIAL FUND		
NEW HAMPTON SCHOOLS			
	IBN FISCAL AGENT PAY OUT	977.14	
		Vendor Total:	977.14
		Fund Total:	977.14
		Accounts Payable Total:	9,125,602.00

Mike Fisher
Charles City Community School District
500 North Grand Ave
Charles City, IA 50616-2836

Re: Renewal of Contract #JUV-21-SB-02-003
First Amendment

To Whom It May Concern:

This is to inform you that the Iowa Department of Human Services hereby exercises the option to extend this contract in accordance with Section 2.2 from July 1, 2021, to June 30, 2022. All other terms and conditions of the contract and any amendments are unchanged.

If you have questions or concerns regarding this renewal, please contact Doug Wolfe at 515-242-5452.

Iowa Department of Human Services

By: _____
Name: Janee Harvey
Title: Division Administrator

Date: _____

CONTRACT DECLARATIONS AND EXECUTION

Intergovernmental Contract: Non-State Agency

RFP or Informal Solicitation #	Contract #
N/A	JUV-21-SB-02-003

Title of Contract
School Based Supervision

This Contract must be signed by all parties before the Contractor provides any Deliverables. The Agency is not obligated to make payment for any Deliverables provided by or on behalf of the Contractor before the Contract is signed by all parties. This Contract is entered into by the following parties:

Agency of the State (hereafter "Agency")	
Name/Principal Address of Agency: Iowa Department of Human Services 1305 E. Walnut Des Moines, IA 50319-0114	Agency Billing Contact Name / Address: Douglas D. Wolfe Program Planner Iowa Department of Human Services 1305 E. Walnut Street Des Moines, IA 50319-0114 Phone: (515) 242-5452
Agency Contract Manager (hereafter "Contract Manager") / Address ("Notice Address"): Douglas D. Wolfe Program Planner Iowa Department of Human Services 1305 E. Walnut Street Des Moines, IA 50319-0114 Phone: (515) 242-5452 E-Mail: dwolfe@dhs.state.ia.us	Agency Contract Owner (hereafter "Contract Owner") / Address: Janee Harvey, Division Administrator Adult, Children and Family Services Iowa Department of Human Services 1305 E. Walnut Des Moines, Iowa 50319-0114 E-Mail: jarvey1@dhs.state.ia.us

Juvenile Court Services (hereafter "JCS")	
Chief Juvenile Court Officer / Address: 2nd Judicial District of Iowa Shirley Faircloth, Chief Juvenile Court Officer 26 S. 1 st Avenue, Suite 205 Marshalltown, Iowa 50158-5034	JCS Project Manager Name / Address: Angi Hillers 26 S. 1st Ave Suite 205 Marshalltown, IA 50158 Phone: (641) 481-6742

Contractor: (hereafter "Contractor")	
Legal Name: Charles City Community School District	Contractor's Principal Address: 500 North Grand Ave Charles City, IA 50616-2836
Tax ID #: 426036496	Organized under the laws of: Iowa

Contractor's Contract Manager Name/Address ("Notice Address"): Mike Fisher 500 North Grand Ave Charles City, IA 50616-2836 Phone: (641) 257-6500 E-Mail: mfisher@charles-city.k12.ia.us	Contractor's Billing Contact Name/Address: Terri O'Brien 500 North Grand Ave Charles City, IA 50616-2836 Phone: (641) 257-6500
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Contract Information	
Start Date: 08/15/20	End Date of Base Term of Contract: 06/30/21
Possible Extension(s): The Agency shall have the option to extend this Contract up to 5 additional 1-year extensions.	
Contract Contingent on Approval of Another Agency: No	ISPO Number: N/A
	DoIT Number: N/A
Contract Warranty Period (hereafter "Warranty Period"): The term of this Contract, including any extensions.	Contract Include Sharing SSA Data? No
Contractor a Business Associate? Yes	Contractor a Qualified Service Organization? No
Contractor subject to Iowa Code Chapter 8F? No	Contract Includes Software (modification, design, development, installation, or operation of software on behalf of the Agency)? No
Contract Payments include Federal Funds? No	

Contract Execution

This Contract consists of this Contract Declarations and Execution Section, the Special Terms, any Special Contract Attachments, the General Terms for Services Contracts, and the Contingent Terms for Service Contracts.

In consideration of the mutual covenants in this Contract and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into this Contract and have caused their duly authorized representatives to execute this Contract.

Juvenile Court Services, 2nd Judicial District of Iowa	Iowa Department of Human Services
Signature of Authorized Representative:	Signature of Authorized Representative:
Printed Name: Shirley Faircloth, Chief Juvenile Court Officer	Printed Name: Janee Harvey, Division Administrator
Date:	Date:

Approved as to legal form and content:	Charles City Community School District
Signature of Authorized Representative:	Signature of Authorized Representative:
Printed Name: Jeff Peterzalek, Assistant Attorney General	Printed Name:
Date:	Date:

SECTION 1: SPECIAL TERMS

1.1 Special Terms Definitions. “**Juvenile Court Services (“JCS”)**” means a division of the Iowa Judicial Branch in which juveniles adjudicated by the Iowa Juvenile Court as delinquent and youth at risk of entering the court system receive services as directed by the Chief Juvenile Court Officer or designee. Supports may include case management and a variety of community based services, known as graduated sanctions services. Pursuant to the authority granted in Iowa Code chapters 232, 602, 7E, and 8 and the annual appropriations Acts, the executive branch, represented by the Agency, and the judicial branch, represented by the state court administrator and the chief juvenile court officers, are each charged with specific responsibilities for funding, administering, and providing services such as those described in this contract.

"At Risk Youth" means that a child has been referred to juvenile court services for a delinquency violation or has exhibited behaviors likely to result in a juvenile delinquency referral.

"JCO" stands for a Juvenile Court Officer, which is a person appointed as a juvenile court officer or a chief juvenile court officer under Iowa Code chapter 602.

"JCSL" stands for a Juvenile Court School Liaison.

"CJCO" is the chief juvenile court officer, who oversees staff and services for the assigned judicial district.

1.2 Contract Purpose.

School Based Supervision provides for Juvenile Court School Liaisons to be hired by providers; these liaisons provide on-site services at middle and high schools to children experiencing truancy or other behavior problems at school and at home or in the community.

1.3 Scope of Work.

1.3.1 Deliverables.

The Contractor shall provide the following:

The school district shall provide the School Based Supervision Program in compliance with 441 Iowa Administrative Code Chapter 151. The Juvenile Court School Liaison (JCSL), in addition to working with the Juvenile Court Services caseload clients, shall provide on-site services at middle and/or high schools to children experiencing at risk behavioral problems at home, school, or in the community.

1.3.1(1) Eligibility: 151.31(1)a. “Children enrolled in the school district shall be eligible for school-based supervision services without regard to individual or family income when they are adjudicated delinquent or adjudicated a child in need of assistance or are determined by a juvenile court officer or school official to be at risk and in need of school-based supervision services. Documentation of the adjudication or at-risk status as well as the need for services shall be maintained by the juvenile court school liaison in the child’s case record or case file.”

1.3.1(2) Qualifications for JCSL staff:

The ability to tactfully and efficiently communicate with others in person and in writing; the basic understanding and appreciation of human and social development; ability to train and instruct others; personal maturity to maintain composure under unusual stress or social interaction pressures; ability to learn the operations of the Iowa Courts and Juvenile Justice System. Further qualifications include United States citizenship; a minimum age of 21; no criminal record or founded child abuse reports; a valid Iowa Driver’s License; proof of insurance and no serious driving violations.

151.31(6)c.(3): Each JCSL shall have “a minimum of a bachelor of arts or a bachelor of science degree in the behavioral sciences or related field... unless the chief juvenile court officer and the school agree that an associate degree is acceptable”.

1.3.1(3) JCSL Duties:

151.31(2): Programs provided by JCSL include:

- Behavior and classroom management
- Conflict resolution
- School attendance
- Violence prevention

151.31(2)a: Services provided by the JCSL include:

- Dealing with misbehavior
- Truancy on an immediate basis
- Providing family support services (such as outreach and parent education)
- Promote resource development to meet the needs of at-risk youth most effectively

1.3.1(4) JCSL Duties (cont):

1. Address and reduce referred students inappropriate behavior in school and frequency of truancy.
2. Assist students, his/her family with re-entry from out of home placement.
3. Assist the student, his/her family and the school by arranging for school/community based services.
4. Assist in the identification of at-risk students.
5. Serve as a resource for students or families that request assistance in school and/or with family related problems.
6. Assist in the development of appropriate programming resources to address the needs of at-risk youth.
7. Complete the Annual Juvenile Court School Liaison Client Statistical Summary and submit to the CJJP website for every youth that received services during the school year.
8. 151.31(5)b. “The JCSL shall maintain a list (roster), by month, of the individual children to whom service is provided. The juvenile court school liaison shall have face-to-face or verbal contact with each child whose name appears on the roster. The list shall include the name of the child and the referral source.”
9. The JCSL shall be involved, to provide crisis intervention services, whenever a call to law enforcement occurs or is deemed necessary.
10. The JCSL may make referrals to community based intervention services provided through contracts with JCS (such as FFT); all referrals must be approved by the JCO IV for the judicial sub-district.
11. The Juvenile Court School Liaison will establish a client file for maintaining records and documenting contacts for each youth receiving services.
12. The Juvenile Court School Liaison will submit monthly progress reports on all JCS youth receiving services to the referring JCO.

The minimum information to be included in the monthly progress reports are:

- a) Attendance
- b) Truancy
- c) Academic status
- d) Suspensions
- e) Behavior incident
- f) Interventions Utilized (such as EPICS for Influencers, Carey Guides, Aggression Replacement Training and referral to community based services etc.)
- g) Family Contact

1.3.1(5) Further Requirements:

151.31(7)a. Provider Progress Reports are required:

“a. School-based supervision programs shall maintain information and statistics that shall include, at a minimum, the service and financial records used to support or substantiate claims for reimbursement and, for the individual children referred for service, the total number of children served as well as educational and behavioral outcomes including attendance, grades, and student conduct.

b. Each school with a school-based supervision program shall prepare a progress report summarizing information about the program and shall submit the report to the chief juvenile court officer. The format and time for submitting these reports shall be specified in the contract.”

Progress reports for all clients served by the JCSL shall be submitted monthly to the Chief JCO or designee.

151.3(8)a. Outcome Measures

“b. The juvenile court school liaison shall report data as requested by juvenile court services.”

The school district agrees to provide a minimum of 50% of the funding for the JCSL position(s), and the benefits associated with these position(s). The minimum salary for this position is \$43,500. The school district agrees to offer full health benefits to any JCSL hired under this service agreement. The school district will be the employer of record, and is responsible for all associated administrative duties and costs.

JCS shall participate in the interview process for anyone being considered for a JCSL position.

JCSL services shall be provided, at a minimum from August 15, until June 15th each year.

All JCSLs shall attend required training, as designated by JCS.

GAX invoices shall be submitted quarterly; reimbursement for training shall be billed based on actual expenses, and limited to the State of Iowa reimbursement rates. The maximum annual reimbursement for training expenses is \$300.00

1.3.2 Performance Measures.

- 100% of referrals from JCS shall receive service.
- 100% of referrals shall be tracked in the child's case record.
- 100% of children served by the JCSL(s) shall be recorded on monthly roster.
- 100% of monthly reports shall be emailed to the JCS JCO IV Sub-District Supervisor (Chief JCO designee) by the 10th of the following month.
- 100% of required trainings (as designated by JCS), shall be attended.
- A minimum of 50% of funding for these position(s) shall be provided by the school district for both the salary/pay and benefits.
- 100% of GAX invoices and supporting documentation submitted by the 15th of the month following the end of the quarter.

1.3.3 Monitoring, Review, and Problem Reporting.

For purposes of monitoring and payment, parties to this contract shall be accountable to Administrative Rule 441-151 Graduated Sanctions and Court Ordered Services, which prescribe the joint responsibilities of the Chief Juvenile Court Officers and the Agency.

1.3.3.1 Agency Monitoring Clause. The Contract Manager or designee will:

- Verify Invoices and supporting documentation itemizing work performed prior to payment;
- Determine compliance with general contract terms, conditions, and requirements; and
- Assess compliance with Deliverables, performance measures, or other associated requirements based on the following:
 - o Annual review of JCSL annual data report completion.
 - o Quarterly review of submittal report for required monthly client rosters.

1.3.3.2 Agency Review Clause. The Contract Manager or designee will use the results of monitoring activities and other relevant data to assess the Contractor's overall performance and compliance with the Contract. At a minimum, the Agency will conduct a review annually; however, reviews may occur more frequently at the Agency's discretion. As part of the review(s), the Agency may require the Contractor to provide additional data, may perform on-site reviews, and may consider information from other sources.

The Agency may require one or more meetings to discuss the outcome of a review. Meetings may be held in person. During the review meetings, the parties will discuss the Deliverables that have been provided or are in process under this Contract, achievement of the performance measures, and any concerns identified through the Agency's contract monitoring activities.

1.3.3.3 Problem Reporting. As stipulated by the Agency or JCS, the Contractor and/or Agency/JCS shall provide a report listing any problem or concern encountered. Records of such reports and other related communications issued in writing during the course of Contract performance shall be maintained by the parties. At the next scheduled meeting after a problem has been identified in writing, the party responsible for resolving the problem shall provide a report setting forth activities taken or to be taken to resolve the problem together with the anticipated completion dates of such activities. Any party may recommend alternative courses of action or changes that will facilitate problem resolution. The Chief Juvenile Court Officer has final authority to approve problem-resolution activities.

The Agency/JCS's acceptance of a problem report shall not relieve the Contractor of any obligation under this Contract or waive any other remedy. The Agency/JCS's inability to identify the extent of a problem or the extent of damages incurred because of a problem shall not act as a waiver of performance or damages under this Contract.

1.3.3.4 Addressing Deficiencies. To the extent that Deficiencies are identified in the Contractor's performance and notwithstanding other remedies available under this Contract, the Agency may require the Contractor to develop and comply with a plan acceptable to the Agency to resolve the Deficiencies.

1.3.4 Contract Payment Clause.

1.3.4.1 Pricing. In accordance with the payment terms outlined in this section and Contractor’s completion of the Scope of Work as set forth in this Contract, the Contractor will be compensated an amount not to exceed \$175,800.00 during the entire term of this Contract, which includes any extensions or renewals thereof.

Payment will occur as follows:

Payment Table

<u>Contract Duration</u>	<u>Amount Not to Exceed</u>
08/15/20 - 06/30/21	\$29,300.00
07/01/21 - 06/30/22	\$29,300.00
07/01/22 - 06/30/23	\$29,300.00
07/01/23 - 06/30/24	\$29,300.00
07/01/24 - 06/30/25	\$29,300.00
07/01/25 - 06/30/26	\$29,300.00

Note: continued payment for contract extension years is contingent upon extension of the Contract.

1.3.4.2 Payment Methodology.

For purposes of monitoring and payment, parties to this contract shall be accountable to Administrative Rule 441-151 Graduated Sanctions and Court Ordered Services, which prescribe the joint responsibilities of the Chief Juvenile Court Officers and the Agency.

Maximum annual payment(s) not to exceed \$29,300.00. Payment is for salary, benefits and related administrative expenses.

Reimbursement for Travel and Training will be billed at actual costs, limited by the State of Iowa reimbursement rates, up to a maximum reimbursement of \$300 annually.

Payment for salary, benefits and related administrative expenses will be billed quarterly according to the following schedule, at a rate of \$2,900.00 per month (10 months total). Services to be provided a minimum of August 15 through June 15th, for a total of 10 months of service.

Months in Quarter	Months of Service	Amount to bill	Due date for invoice
July - Sept	1.5 months	\$4,350.00	By October 15th
Oct - Dec	3 months	\$8,700.00	By January 15th
Jan - March	3 months	\$8,700.00	By April 15th
April - June	2.5 month	\$7,250.00	By July 15th

1.3.4.3 Timeframes for Regular Submission of Initial and Adjusted Invoices. The Contractor shall submit an Invoice for services rendered in accordance with this Contract. Invoice(s) shall be submitted quarterly. Unless a longer timeframe is provided by federal law, and in the absence of the express written consent of the Agency, all Invoices shall be submitted within six months from the last day of the month in which the services were rendered. All adjustments made to Invoices shall be submitted to the Agency within ninety (90) days from the date of the Invoice being adjusted. Invoices shall comply with all applicable rules concerning payment of such claims.

1.3.4.4 Submission of Invoices at the End of State Fiscal Year. Notwithstanding the timeframes above, and absent (1) longer timeframes established in federal law or (2) the express written consent of the Agency, the Contractor shall submit all Invoices to the Agency for payment by August 1st for all services performed in the preceding state fiscal year (the State fiscal year ends June 30).

1.3.4.5 Payment of Invoices. The Agency shall verify the Contractor’s performance of the Deliverables and timeliness of Invoices before making payment. The Agency will not pay Invoices that are not considered timely as defined in this Contract. If the Contractor wishes for untimely Invoice(s) to be considered for payment, the Contractor may submit the Invoice(s) in accordance with instructions for the Long Appeal Board Process to the State Appeal Board for consideration. Instructions for this process may be found at: http://www.dom.state.ia.us/appeals/general_claims.html.

The Agency shall pay all approved Invoices in arrears and in conformance with Iowa Code 8A.514. The Agency may pay in less than sixty (60) days, but an election to pay in less than sixty (60) days shall not act as an implied waiver of Iowa law.

1.3.4.6 Reimbursable Expenses. Unless otherwise agreed to by the parties in an amendment to the Contract that is executed by the parties, the Contractor shall not be entitled to receive any other payment or compensation from the State for any Deliverables provided by or on behalf of the Contractor pursuant to this Contract. The Contractor shall be solely responsible for paying all costs, expenses, and charges it incurs in connection with its performance under this Contract.

1.3.4.7 Travel Expenses. If the Contract requires the Agency to reimburse the Contractor for costs associated with transportation, meals, and lodging incurred by the Contractor for travel, such reimbursement shall be limited to travel directly related to the services performed pursuant to this Contract that has been approved in advance by the Agency in writing. Travel-related expenses shall not exceed the maximum reimbursement rates applicable to employees of the State of Iowa as set forth in the Department of Administrative Services’ State Accounting Policy and Procedures Manual, Section 210, <https://das.iowa.gov/state-accounting/sae-policies-procedures-manual> and must be consistent with all Iowa Executive Orders currently in effect. The Contractor agrees to use the most economical means of transportation available and shall comply with all travel policies of the State. The Contractor shall submit original, itemized receipts and any other supporting documentation required by Section 210 and Iowa Executive Orders to substantiate expenses submitted for reimbursement.

1.4 Insurance Coverage.

The Contractor and any subcontractor shall obtain the following types of insurance for at least the minimum amounts listed below:

Type of Insurance	Limit	Amount
General Liability (including contractual liability) written on occurrence basis	General Aggregate	\$2 Million
	Product/Completed Operations Aggregate	\$1 Million
	Personal Injury	\$1 Million
	Each Occurrence	\$1 Million
Automobile Liability (including any auto, hired autos, and non-owned autos)	Combined Single Limit	\$1 Million
Excess Liability, Umbrella Form	Each Occurrence	\$1 Million

	Aggregate	\$1 Million
Workers' Compensation and Employer Liability	As required by Iowa law	As Required by Iowa law
Property Damage	Each Occurrence	\$1 Million
	Aggregate	\$1 Million
Professional Liability	Each Occurrence	\$2 Million
	Aggregate	\$2 Million

1.5 Data and Security. If this Contract involves Confidential Information, the following terms apply:

1.5.1 Data and Security System Framework. The Contractor shall comply with either of the following:

- Provide certification of compliance with a minimum of one of the following security frameworks, if the Contractor is storing Confidential Information electronically: NIST SP 800-53, HITRUST version 9, SOC 2, COBIT 5, CSA STAR Level 2 or greater, ISO 27001 or PCI-DSS version 3.2 prior to implementation of the system and again when the certification(s) expire, or
- Provide attestation of a passed information security risk assessment, passed network penetration scans, and passed web application scans (when applicable) prior to implementation of the system and again annually thereafter. For purposes of this section, “passed” means no unresolved high or critical findings.

1.5.2 Vendor Security Questionnaire. If not previously provided to the Agency through a procurement process specifically related to this Contract, the Contractor shall provide a fully completed copy of the Agency’s Vendor Security Questionnaire (VSQ).

1.5.3 Cloud Services. If using cloud services to store Agency Information, the Contractor shall comply with either of the following:

- Provide written designation of FedRAMP authorization with impact level moderate prior to implementation of the system, or
- Provide certification of compliance with a minimum of one of the following security frameworks: HITRUST version 9, SOC 2, COBIT 5, CSA STAR Level 2 or greater or PCI-DSS version 3.2 prior to implementation of the system and again when the certification(s) expire.

1.5.4 Addressing Concerns. The Contractor shall timely resolve any outstanding concerns identified by the Agency regarding the Contractor’s submissions required in this section.

1.6 Reserved. (Labor Standards Provisions.)

1.7 Reserved. (Additional Terms.)

SECTION 2. GENERAL TERMS FOR SERVICE CONTRACTS

2.1 Definitions. When appearing as capitalized terms in this Contract (including any attachments) the following quoted terms (and the plural thereof, when appropriate) have the meanings set forth in this section.

“Acceptance” means that the Agency has determined that one or more Deliverables satisfy the Agency’s Acceptance Tests. Final Acceptance means that the Agency has determined that all Deliverables satisfy the Agency’s Acceptance Tests. Non-acceptance means that the Agency has determined that one or more Deliverables have not satisfied the Agency’s Acceptance Tests.

“Acceptance Criteria” means the Specifications, goals, performance measures, testing results and/or other criteria designated by the Agency and against which the Deliverables may be evaluated for purposes of Acceptance or Non-acceptance thereof.

“Acceptance Tests” or “Acceptance Testing” mean the tests, reviews, and other activities that are performed by or on behalf of the Agency to determine whether the Deliverables meet the Acceptance Criteria or otherwise satisfy the Agency, as determined by the Agency in its sole discretion.

“Applicable Law” means all applicable federal, state, and local laws, rules, ordinances, regulations, orders, guidance, and policies in place at Contract execution as well as any and all future amendments, changes, and additions to such laws as of the effective date of such change. Applicable Law includes, without limitation, all laws that pertain to the prevention of discrimination in employment and in the provision of services (e.g., Iowa Code ch. 216 and Iowa Code § 19B.7). For employment, this would include equal employment opportunity and affirmative action, and the use of targeted small businesses as subcontractors of suppliers. The term Applicable Law also encompasses the applicable provisions of Section 508 of the Rehabilitation Act of 1973, as amended, and all standards and requirements established by the Architectural and Transportation Barriers Access Board and the Iowa Office of the Chief Information Officer.

“Bid Proposal” or “Proposal” means the Contractor’s proposal submitted in response to the Solicitation, if this Contract arises out of a competitive process.

“Business Days” means any day other than a Saturday, Sunday, or State holiday as specified by Iowa Code §1C.2.

“Confidential Information” means, subject to any applicable State and federal laws and regulations, including but not limited to Iowa Code Chapter 22, any confidential or proprietary information or trade secrets disclosed by either party (a “Disclosing Party”) to the other party (a “Receiving Party”) that, at the time of disclosure, is designated as confidential (or like designation), is disclosed in circumstances of confidence, or would be understood by the parties, exercising reasonable business judgment, to be confidential. Regardless of whether or not the following information is designated as confidential, the term Confidential Information includes information that could be used to identify recipients or applicants of Agency services and recipients of Contract services including Protected Health Information (45 C.F.R. § 160.103) and Personal Information (Iowa Code § 715C.1(11)), Agency security protocols and procedures, Agency system architecture, information that could compromise the security of the Agency network or systems, and information about the Agency’s current or future competitive procurements, including the evaluation process prior to the formal announcement of results.

Confidential Information does not include any information that: (1) was rightfully in the possession of the Receiving Party from a source other than the Disclosing Party prior to the time of disclosure of the information by the Disclosing Party to the Receiving Party; (2) was known to the Receiving Party prior to the disclosure of the information by the Disclosing Party; (3) was disclosed to the Receiving Party without restriction by an independent third party having a legal right to disclose the information; (4) is in the public domain or shall have become publicly available other than as a result of disclosure by the Receiving Party in violation of this Agreement or in breach of any other agreement with the Disclosing Party; (5) is independently developed by the Receiving Party without any reliance on Confidential Information disclosed by the Disclosing Party; or (6) is disclosed by the Receiving Party with the written consent of the Disclosing Party.

“Contract” means the collective documentation memorializing the terms of the agreement between the Agency and the Contractor identified in the Contract Declarations and Execution Section and includes the signed Contract Declarations and Execution Section, the Special Terms, any Special Contract Attachments, the General Terms for Service Contracts, and the Contingent Terms for Service Contracts as these documents may be amended from time to time.

“Deficiency” means a defect, flaw, anomaly, failure, omission, interruption of service, or other problem of any nature whatsoever with respect to a Deliverable, including, without limitation, any failure of a Deliverable to conform to or meet an applicable specification. Deficiency also includes the lack of something essential or necessary for completeness or proper functioning of a Deliverable.

“Deliverables” means all of the services, goods, products, work, work product, data, items, materials and property to be created, developed, produced, delivered, performed, or provided by or on behalf of, or made available through, the Contractor (or any agent, contractor or subcontractor of the Contractor) in connection with this Contract. This includes data that is collected on behalf of the Agency.

“Documentation” means any and all technical information, commentary, explanations, design documents, system architecture documents, database layouts, test materials, training materials, guides, manuals, worksheets, notes, work papers, and all other information, documentation and materials related to or used in conjunction with the Deliverables, in any medium, including hard copy, electronic, digital, and magnetically or optically encoded media.

“Invoice” means a Contractor’s claim for payment. At the Agency’s discretion, claims may be submitted on an original invoice from the Contractor or may be submitted on a claim form acceptable to the Agency, such as a General Accounting Expenditure (GAX) form.

“Solicitation” means the formal or informal procurement (and any Addenda thereto) identified in the Contracts Declarations and Execution Section that was issued to solicit the Bid Proposal leading to this Contract.

“Special Contract Attachments” means any attachment to this Contract.

“Special Terms” means the Section of the Contract entitled “Special Terms” that contains terms specific to this Contract, including but not limited to the Scope of Work and contract payment terms. If there is a conflict between the General Terms for Services Contracts, the Contingent Terms for Service Contracts, and the Special Terms, the Special Terms shall prevail.

“Specifications” means all specifications, requirements, technical standards, performance standards, representations, and other criteria related to the Deliverables stated or expressed in this Contract, the Documentation, the Solicitation, and the Bid Proposal. Specifications shall include the Acceptance Criteria and any specifications, standards, or criteria stated or set forth in any applicable state, federal, foreign, and local laws, rules and regulations. The Specifications are incorporated into this Contract by reference as if fully set forth in this Contract.

“State” means the State of Iowa, the Agency, and all State of Iowa agencies, boards, and commissions, and when this Contract is available to political subdivisions, any political subdivisions of the State of Iowa.

2.2 Duration of Contract. The term of the Contract shall begin and end on the dates specified in the Contract Declarations and Execution Section, unless extended or terminated earlier in accordance with the termination provisions of this Contract. The Agency may, in its sole discretion, amend the end date of this Contract by exercising any applicable extension by giving the Contractor a written extension at least sixty (60) days prior to the expiration of the initial term or renewal term.

2.3 Scope of Work. The Contractor shall provide Deliverables that comply with and conform to the Specifications. Deliverables shall be performed within the boundaries of the United States.

2.4 Compensation.

2.4.1 Withholding Payments. In addition to pursuing any other remedy provided herein or by law, the Agency may withhold compensation or payments to the Contractor, in whole or in part, without penalty to the Agency or work stoppage by the Contractor, in the event the Agency determines that: (1) the Contractor has failed to perform any of its duties or obligations as set forth in this Contract; (2) any Deliverable has failed to meet or

conform to any applicable Specifications or contains or is experiencing a Deficiency; or (3) the Contractor has failed to perform Close-Out Event(s). No interest shall accrue or be paid to the Contractor on any compensation or other amounts withheld or retained by the Agency under this Contract.

2.4.2 Erroneous Payments and Credits. The Contractor shall promptly repay or refund the full amount of any overpayment or erroneous payment within thirty (30) Business Days after either discovery by the Contractor or notification by the Agency of the overpayment or erroneous payment.

2.4.3 Offset Against Sums Owed by the Contractor. In the event that the Contractor owes the State any sum under the terms of this Contract, any other contract or agreement, pursuant to a judgment, or pursuant to any law, the State may, in its sole discretion, offset any such sum against: (1) any sum Invoiced by, or owed to, the Contractor under this Contract, or (2) any sum or amount owed by the State to the Contractor, unless otherwise required by law. The Contractor agrees that this provision constitutes proper and timely notice under any applicable laws governing offset.

2.5 Termination.

2.5.1 Termination for Cause by the Agency. The Agency may terminate this Contract upon written notice for the breach by the Contractor or any subcontractor of any material term, condition or provision of this Contract, if such breach is not cured within the time period specified in the Agency's notice of breach or any subsequent notice or correspondence delivered by the Agency to the Contractor, provided that cure is feasible. In addition, the Agency may terminate this Contract effective immediately without penalty and without advance notice or opportunity to cure for any of the following reasons:

2.5.1.1 The Contractor furnished any statement, representation, warranty, or certification in connection with this Contract, the Solicitation, or the Bid Proposal that is false, deceptive, or materially incorrect or incomplete;

2.5.1.2 The Contractor or any of the Contractor's officers, directors, employees, agents, subsidiaries, affiliates, contractors or subcontractors has committed or engaged in fraud, misappropriation, embezzlement, malfeasance, misfeasance, or bad faith;

2.5.1.3 The Contractor or any parent or affiliate of the Contractor owning a controlling interest in the Contractor dissolves;

2.5.1.4 The Contractor terminates or suspends its business;

2.5.1.5 The Contractor's corporate existence or good standing in Iowa is suspended, terminated, revoked or forfeited, or any license or certification held by the Contractor related to the Contractor's performance under this Contract is suspended, terminated, revoked, or forfeited;

2.5.1.6 The Contractor has failed to comply with any applicable international, federal, state (including, but not limited to Iowa Code Chapter 8F), or local laws, rules, ordinances, regulations, or orders when performing within the scope of this Contract;

2.5.1.7 The Agency determines or believes the Contractor has engaged in conduct that: (1) has or may expose the Agency or the State to material liability; or (2) has caused or may cause a person's life, health, or safety to be jeopardized;

2.5.1.8 The Contractor infringes or allegedly infringes or violates any patent, trademark, copyright, trade dress, or any other intellectual property right or proprietary right, or the Contractor misappropriates or allegedly misappropriates a trade secret;

2.5.1.9 The Contractor fails to comply with any applicable confidentiality laws, privacy laws, or any provisions of this Contract pertaining to confidentiality or privacy; or

2.5.1.10 Any of the following has been engaged in by or occurred with respect to the Contractor or any corporation, shareholder or entity having or owning a controlling interest in the Contractor:

- Commencing or permitting a filing against it which is not discharged within ninety (90) days, of a case or other proceeding seeking liquidation, reorganization, or other relief with respect to itself or its debts under any bankruptcy, insolvency, or other similar law now or hereafter in effect; or filing an answer admitting the material allegations of a petition filed against it in any involuntary case or other proceeding commenced against it seeking liquidation, reorganization, or other relief under any bankruptcy, insolvency, or other similar law now or hereafter in effect with respect to it or its debts; or consenting to any such relief or to the appointment of or taking possession by any such official in any voluntary case or other proceeding commenced against it seeking liquidation, reorganization, or other relief under any bankruptcy, insolvency, or other similar law now or hereafter in effect with respect to it or its debts;
- Seeking or suffering the appointment of a trustee, receiver, liquidator, custodian or other similar official of it or any substantial part of its assets;
- Making an assignment for the benefit of creditors;
- Failing, being unable, or admitting in writing the inability generally to pay its debts or obligations as they become due or failing to maintain a positive net worth and such additional capital and liquidity as is reasonably adequate or necessary in connection with the Contractor's performance of its obligations under this Contract; or
- Taking any action to authorize any of the foregoing.

2.5.2 Termination Upon Notice. Following a thirty (30) day written notice, the Agency may terminate this Contract in whole or in part without penalty and without incurring any further obligation to the Contractor. Termination can be for any reason or no reason at all.

2.5.3 Termination Due to Lack of Funds or Change in Law. Notwithstanding anything in this Contract to the contrary, and subject to the limitations set forth below, the Agency shall have the right to terminate this Contract without penalty and without any advance notice as a result of any of the following:

2.5.3.1 The legislature or governor fail in the sole opinion of the Agency to appropriate funds sufficient to allow the Agency to either meet its obligations under this Contract or to operate as required and to fulfill its obligations under this Contract; or

2.5.3.2 If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by the Agency to make any payment hereunder are insufficient or unavailable for any other reason as determined by the Agency in its sole discretion; or

2.5.3.3 If the Agency's authorization to conduct its business or engage in activities or operations related to the subject matter of this Contract is withdrawn or materially altered or modified; or

2.5.3.4 If the Agency's duties, programs or responsibilities are modified or materially altered; or

2.5.3.5 If there is a decision of any court, administrative law judge or an arbitration panel or any law, rule, regulation, or order is enacted, promulgated, or issued that materially or adversely affects the Agency's ability to fulfill any of its obligations under this Contract.

The Agency shall provide the Contractor with written notice of termination pursuant to this section.

2.5.4 Other remedies. The Agency's right to terminate this Contract shall be in addition to and not exclusive of other remedies available to the Agency, and the Agency shall be entitled to exercise any other rights and pursue any remedies, in law, at equity, or otherwise.

2.5.5 Limitation of the State's Payment Obligations. In the event of termination of this Contract for any reason by either party (except for termination by the Agency pursuant to Section 2.5.1, Termination for Cause by the Agency) the Agency shall pay only those amounts, if any, due and owing to the Contractor hereunder for Deliverables actually and satisfactorily provided in accordance with the provisions of this Contract up to and including the date of termination of this Contract and for which the Agency is obligated to pay pursuant to this Contract; provided however, that in the event the Agency terminates this Contract pursuant to Section 2.5.3, Termination Due to Lack of Funds or Change in Law, the Agency's obligation to pay the Contractor such amounts and other compensation shall be limited by, and subject to, legally available funds. Payment will be made only upon submission of Invoices and proper proof of the Contractor's claim. Notwithstanding the foregoing, this section in no way limits the rights or remedies available to the Agency and shall not be construed to require the Agency to pay any compensation or other amounts hereunder in the event of the Contractor's breach of this Contract or any amounts withheld by the Agency in accordance with the terms of this Contract. The Agency shall not be liable, under any circumstances, for any of the following:

2.5.5.1 The payment of unemployment compensation to the Contractor's employees;

2.5.5.2 The payment of workers' compensation claims, which occur during the Contract or extend beyond the date on which the Contract terminates;

2.5.5.3 Any costs incurred by the Contractor in its performance of the Contract, including, but not limited to, startup costs, overhead, or other costs associated with the performance of the Contract;

2.5.5.4 Any damages or other amounts associated with the loss of prospective profits, anticipated sales, goodwill, or for expenditures, investments, or commitments made in connection with this Contract; or

2.5.5.5 Any taxes the Contractor may owe in connection with the performance of this Contract, including, but not limited to, sales taxes, excise taxes, use taxes, income taxes, or property taxes.

2.5.6 Contractor's Contract Close-Out Duties. Upon receipt of notice of termination, at expiration of the Contract, or upon request of the Agency (hereafter, "Close-Out Event"), the Contractor shall:

2.5.6.1 Cease work under this Contract and take all necessary or appropriate steps to limit disbursements and minimize costs, and furnish a report within thirty (30) days of the Close-Out Event, describing the status of all work performed under the Contract and such other matters as the Agency may require.

2.5.6.2 Immediately cease using and return to the Agency any property or materials, whether tangible or intangible, provided by the Agency to the Contractor.

2.5.6.3 Cooperate in good faith with the Agency and its employees, agents, and independent contractors during the transition period between the Close-Out Event and the substitution of any replacement service provider.

2.5.6.4 Immediately return to the Agency any payments made by the Agency for Deliverables that were not rendered or provided by the Contractor.

2.5.6.5 Immediately deliver to the Agency any and all Deliverables for which the Agency has made payment (in whole or in part) that are in the possession or under the control of the Contractor or its agents or subcontractors in whatever stage of development and form of recordation such property is expressed or embodied at that time.

2.5.7 Termination for Cause by the Contractor. The Contractor may only terminate this Contract for the breach by the Agency of any material term of this Contract, if such breach is not cured within sixty (60) days of the Agency's receipt of the Contractor's written notice of breach.

2.6 Indemnification.

2.6.1 By the Contractor. The Contractor agrees to indemnify and hold harmless the State and its officers, appointed and elected officials, board and commission members, employees, volunteers, and agents (collectively the "Indemnified Parties"), from any and all costs, expenses, losses, claims, damages, liabilities, settlements, and judgments (including, without limitation, the reasonable value of the time spent by the Attorney General's Office,) and the costs, expenses, and attorneys' fees of other counsel retained by the Indemnified Parties directly or indirectly related to, resulting from, or arising out of this Contract, including but not limited to any claims related to, resulting from, or arising out of:

2.6.1.1 Any breach of this Contract;

2.6.1.2 Any negligent, intentional, or wrongful act or omission of the Contractor or any agent or subcontractor utilized or employed by the Contractor;

2.6.1.3 The Contractor's performance or attempted performance of this Contract, including any agent or subcontractor utilized or employed by the Contractor;

2.6.1.4 Any failure by the Contractor to make all reports, payments, and withholdings required by federal and state law with respect to social security, employee income and other taxes, fees, or costs required by the Contractor to conduct business in the State of Iowa;

2.6.1.5 Any claim of misappropriation of a trade secret or infringement or violation of any intellectual property rights, proprietary rights, or personal rights of any third party, including any claim that any Deliverable or any use thereof (or the exercise of any rights with respect thereto) infringes, violates, or misappropriates any patent, copyright, trade secret, trademark, trade dress, mask work, utility design, or other intellectual property right or proprietary right of any third party.

2.7 Insurance.

2.7.1 Insurance Requirements. At the Contractor's expense, the Contractor and any subcontractor shall maintain insurance in full force and effect covering its work during the entire term of this Contract, which includes any extensions or renewals thereof. Insurance shall be provided through companies licensed by the State of Iowa, through statutorily authorized self-insurance programs, through local government risk pools, or through any combination of these. The Contractor's insurance shall, among other things, be occurrence based and shall insure against any loss or damage resulting from or related to the Contractor's performance of this Contract regardless of the date the claim is filed or expiration of the policy. The State of Iowa and the Agency shall be named as additional insureds or loss payees, or the Contractor shall obtain an endorsement to the same effect, as applicable.

2.7.1.2. Name the State of Iowa and the Agency as additional insureds or loss payees on the policies for all coverages required by this Contract, with the exception of Workers' Compensation, or the Contractor shall obtain an endorsement to the same effect; and

2.7.1.3 Provide a waiver of any subrogation rights that any of its insurance carriers might have against the State on the policies for all coverages required by this Contract, with the exception of Workers' Compensation. The requirements set forth in this section shall be indicated on the certificates of insurance coverage supplied to the Agency.

2.7.2 Types and Amounts of Insurance Required. Unless otherwise requested by the Agency in writing, the Contractor shall cause to be issued insurance coverages insuring the Contractor and/or subcontractors against all general liabilities, product liability, personal injury, property damage, and (where applicable) professional liability in the amount specified in the Special Terms for each occurrence. In addition, the Contractor shall ensure it has any necessary workers' compensation and employer liability insurance as required by Iowa law.

2.7.3 Certificates of Coverage. The Contractor shall submit certificates of the insurance, which indicate coverage and notice provisions as required by this Contract, to the Agency upon execution of this Contract. The Contractor shall maintain all insurance policies required by this Contract in full force and effect during the entire term of this Contract, which includes any extensions or renewals thereof, and shall not permit such policies to be canceled or amended except with the advance written approval of the Agency. The insurer shall state in the certificate that no cancellation of the insurance will be made without at least a thirty (30) day prior written notice to the Agency. The certificates shall be subject to approval by the Agency. Approval of the insurance certificates by the Agency shall not relieve the Contractor of any obligation under this Contract.

2.7.4 Notice of Claim. Contractor shall provide prompt notice to the Agency of any claim related to the contracted services made by a third party. If the claim matures to litigation, the Contractor shall keep the Agency regularly informed of the status of the lawsuit, including any substantive rulings. The Contractor shall confer directly with the Agency about and before any substantive settlement negotiations.

2.8 Ownership and Security of Agency Information.

2.8.1 Ownership and Disposition of Agency Information. Any information either supplied by the Agency to the Contractor, or collected by the Contractor on the Agency's behalf in the course of the performance of this Contract, shall be considered the property of the Agency ("Agency Information"). The Contractor will not use the Agency Information for any purpose other than providing services under the Contract, nor will any part of the information and records be disclosed, sold, assigned, leased, or otherwise provided to third parties or commercially exploited by or on behalf of the Contractor. The Agency shall own all Agency Information that may reside within the Contractor's hosting environment and/or equipment/media.

2.8.2 Foreign Hosting and Storage Prohibited. Agency Information shall be hosted and/or stored within the continental United States only.

2.8.3 Access to Agency Information that is Confidential Information. The Contractor's employees, agents, and subcontractors may have access to Agency Information that is Confidential Information to the extent necessary to carry out responsibilities under the Contract. Access to such Confidential Information shall comply with both the State's and the Agency's policies and procedures. In all instances, access to Agency Information from outside of the United States and its protectorates, either by the Contractor, including a foreign office or division of the Contractor or its affiliates or associates, or any subcontractor, is prohibited.

2.8.4 No Use or Disclosure of Confidential Information. Confidential Information collected, maintained, or used in the course of performance of the Contract shall only be used or disclosed by the Contractor as expressly authorized by law and only with the prior written consent of the Agency, either during the period of the Contract or thereafter. The Contractor shall immediately report to the Agency any unauthorized use or disclosure of Confidential Information. The Contractor may be held civilly or criminally liable for improper use or disclosure of Confidential Information.

2.8.5 Contractor Breach Notification Obligations. The Contractor agrees to comply with all applicable laws that require the notification of individuals in the event of unauthorized use or disclosure of Confidential Information or other event(s) requiring notification in accordance with applicable law. In the event of a breach

of the Contractor's security obligations or other event requiring notification under applicable law, the Contractor agrees to follow Agency directives, which may include assuming responsibility for informing all such individuals in accordance with applicable laws, and to indemnify, hold harmless, and defend the State of Iowa against any claims, damages, or other harm related to such breach.

2.8.6 Compliance of Contractor Personnel. The Contractor and the Contractor's personnel shall comply with the Agency's and the State's security and personnel policies, procedures, and rules, including any procedure which the Agency's personnel, contractors, and consultants are normally asked to follow. The Contractor agrees to cooperate fully and to provide any assistance necessary to the Agency in the investigation of any security incidents and breaches that may involve the Contractor or the Contractor's personnel. All services shall be performed in accordance with State Information Technology security standards and policies as well as Agency security policies and procedures. By way of example only, see Iowa Code 8B.23, and <https://ocio.iowa.gov/home/standards>.

2.8.7 Subpoena. In the event that a subpoena or other legal process is served upon the Contractor for records containing Confidential Information, the Contractor shall promptly notify the Agency and cooperate with the Agency in any lawful effort to protect the Confidential Information.

2.8.8 Return and/or Destruction of Information. Upon expiration or termination of the Contract for any reason, the Contractor agrees to comply with all Agency directives regarding the return or destruction of all Agency Information and any derivative work. Delivery of returned Agency Information must be through a secured electronic transmission or by parcel service that utilizes tracking numbers. Such information must be provided in a format useable by the Agency. Following the Agency's verified receipt of the Agency Information and any derivative work, the Contractor agrees to physically and/or electronically destroy or erase all residual Agency Information regardless of format from the entire Contractor's technology resources and any other storage media. This includes, but is not limited to, all production copies, test copies, backup copies and /or printed copies of information created on any other servers or media and at all other Contractor sites. Any permitted destruction of Agency Information must occur in such a manner as to render the information incapable of being reconstructed or recovered. The Contractor will provide a record of information destruction to the Agency for inspection and records retention no later than thirty (30) days after destruction.

2.8.9 Contractor's Inability to Return and/or Destroy Information. If for any reason the Agency Information cannot be returned and/or destroyed upon expiration or termination of the Contract, the Contractor agrees to notify the Agency with an explanation as to the conditions which make return and/or destruction not possible or feasible. Upon mutual agreement by both parties that the return and/or destruction of the information is not possible or feasible, the Contractor shall make the Agency Information inaccessible. The Contractor shall not use or disclose such retained Agency Information for any purposes other than those expressly permitted by the Agency. The Contractor shall provide to the Agency a detailed description as to the procedures and methods used to make the Agency Information inaccessible no later than thirty (30) days after making the information inaccessible. If the Agency provides written permission for the Contractor to retain the Agency Information in the Contractor's information systems, the Contractor will extend the protections of this Contract to such information and limit any further uses or disclosures of such information.

2.9 Intellectual Property.

2.9.1 Ownership and Assignment of Other Deliverables. The Contractor agrees that the State and the Agency shall become the sole and exclusive owners of all Deliverables. The Contractor hereby irrevocably assigns, transfers and conveys to the State and the Agency all right, title and interest in and to all Deliverables and all intellectual property rights and proprietary rights arising out of, embodied in, or related to such Deliverables, including copyrights, patents, trademarks, trade secrets, trade dress, mask work, utility design, derivative works, and all other rights and interests therein or related thereto. The Contractor represents and warrants that the State and the Agency shall acquire good and clear title to all Deliverables, free from any

claims, liens, security interests, encumbrances, intellectual property rights, proprietary rights, or other rights or interests of the Contractor or of any third party, including any employee, agent, contractor, subcontractor, subsidiary, or affiliate of the Contractor. The Contractor (and Contractor's employees, agents, contractors, subcontractors, subsidiaries and affiliates) shall not retain any property interests or other rights in and to the Deliverables and shall not use any Deliverables, in whole or in part, for any purpose, without the prior written consent of the Agency and the payment of such royalties or other compensation as the Agency deems appropriate. Unless otherwise requested by the Agency, upon completion or termination of this Contract, the Contractor will immediately turn over to the Agency all Deliverables not previously delivered to the Agency, and no copies thereof shall be retained by the Contractor or its employees, agents, subcontractors, or affiliates, without the prior written consent of the Agency.

2.9.2 Waiver. To the extent any of the Contractor's rights in any Deliverables are not subject to assignment or transfer hereunder, including any moral rights and any rights of attribution and of integrity, the Contractor hereby irrevocably and unconditionally waives all such rights and enforcement thereof and agrees not to challenge the State's rights in and to the Deliverables.

2.9.3 Further Assurances. At the Agency's request, the Contractor will execute and deliver such instruments and take such other action as may be requested by the Agency to establish, perfect, or protect the State's rights in and to the Deliverables and to carry out the assignments, transfers and conveyances set forth in Section 2.9, Intellectual Property.

2.9.4 Publications. Prior to completion of all services required by this Contract, the Contractor shall not publish in any format any final or interim report, document, form, or other material developed as a result of this Contract without the express written consent of the Agency. Upon completion of all services required by this Contract, the Contractor may publish or use materials developed as a result of this Contract, subject to confidentiality restrictions, and only after the Agency has had an opportunity to review and comment upon the publication. Any such publication shall contain a statement that the work was done pursuant to a contract with the Agency and that it does not necessarily reflect the opinions, findings, and conclusions of the Agency.

2.10 Warranties.

2.10.1 Construction of Warranties Expressed in this Contract with Warranties Implied by Law.

Warranties made by the Contractor in this Contract, whether: (1) this Contract specifically denominates the Contractor's promise as a warranty; or (2) the warranty is created by the Contractor's affirmation or promise, by a description of the Deliverables to be provided, or by provision of samples to the Agency, shall not be construed as limiting or negating any warranty provided by law, including without limitation, warranties that arise through the course of dealing or usage of trade. The warranties expressed in this Contract are intended to modify the warranties implied by law only to the extent that they expand the warranties applicable to the Deliverables provided by the Contractor. With the exception of Subsection 2.10.3, the provisions of this section apply during the Warranty Period as defined in the Contract Declarations and Execution Section.

2.10.2 Contractor represents and warrants that:

2.10.2.1 All Deliverables shall be wholly original with and prepared solely by the Contractor; or it owns, possesses, holds, and has received or secured all rights, permits, permissions, licenses, and authority necessary to provide the Deliverables to the Agency hereunder and to assign, grant and convey the rights, benefits, licenses, and other rights assigned, granted, or conveyed to the Agency hereunder or under any license agreement related hereto without violating any rights of any third party;

2.10.2.2 The Contractor has not previously and will not grant any rights in any Deliverables to any third party that are inconsistent with the rights granted to the Agency herein; and

2.10.2.3 The Agency shall peacefully and quietly have, hold, possess, use, and enjoy the Deliverables without suit, disruption, or interruption.

2.10.3 The Contractor represents and warrants that:

2.10.3.1 The Deliverables (and all intellectual property rights and proprietary rights arising out of, embodied in, or related to such Deliverables); and

2.10.3.2 The Agency's use of, and exercise of any rights with respect to, the Deliverables (and all intellectual property rights and proprietary rights arising out of, embodied in, or related to such Deliverables), do not and will not, under any circumstances, misappropriate a trade secret or infringe upon or violate any copyright, patent, trademark, trade dress or other intellectual property right, proprietary right or personal right of any third party. The Contractor further represents and warrants there is no pending or threatened claim, litigation, or action that is based on a claim of infringement or violation of an intellectual property right, proprietary right or personal right or misappropriation of a trade secret related to the Deliverables. The Contractor shall inform the Agency in writing immediately upon becoming aware of any actual, potential, or threatened claim of or cause of action for infringement or violation of an intellectual property right, proprietary right, or personal right or misappropriation of a trade secret. If such a claim or cause of action arises or is likely to arise, then the Contractor shall, at the Agency's request and at the Contractor's sole expense:

- Procure for the Agency the right or license to continue to use the Deliverable at issue;
- Replace such Deliverable with a functionally equivalent or superior Deliverable free of any such infringement, violation, or misappropriation;
- Modify or replace the affected portion of the Deliverable with a functionally equivalent or superior Deliverable free of any such infringement, violation, or misappropriation; or
- Accept the return of the Deliverable at issue and refund to the Agency all fees, charges, and any other amounts paid by the Agency with respect to such Deliverable. In addition, the Contractor agrees to indemnify, defend, protect, and hold harmless the State and its officers, directors, employees, officials, and agents as provided in the Indemnification Section of this Contract, including for any breach of the representations and warranties made by the Contractor in this section.

The warranty provided in this Subsection 2.10.3 shall be perpetual, shall not be subject to the contractual Warranty Period, and shall survive termination of this Contract. The foregoing remedies provided in this subsection shall be in addition to and not exclusive of other remedies available to the Agency and shall survive termination of this Contract.

2.10.4 The Contractor represents and warrants that the Deliverables shall:

2.10.4.1 Be free from material Deficiencies; and

2.10.4.2 Meet, conform to, and operate in accordance with all Specifications and in accordance with this Contract during the Warranty Period, as defined in the Contract Declarations and Execution Section. During the Warranty Period the Contractor shall, at its expense, repair, correct or replace any Deliverable that contains or experiences material Deficiencies or fails to meet, conform to or operate in accordance with Specifications within five (5) Business Days of receiving notice of such Deficiencies or failures from the Agency or within such other period as the Agency specifies in the notice. In the event the Contractor is unable to repair, correct, or replace such Deliverable to the Agency's satisfaction, the Contractor shall refund the fees or other amounts paid for the Deliverables and for any services related thereto. The foregoing shall not constitute an exclusive remedy under this Contract, and the Agency shall be entitled to pursue any other available contractual, legal, or equitable remedies. The Contractor shall be available at all reasonable times to assist the Agency with questions, problems, and concerns about the Deliverables, to inform the Agency promptly of any known Deficiencies in any Deliverables, repair and correct any Deliverables not performing in accordance with the warranties contained in this Contract, notwithstanding that such Deliverables may have been accepted by the Agency, and provide the Agency with all necessary materials with respect to such repaired or corrected Deliverable.

2.10.5 The Contractor represents, warrants and covenants that all services to be performed under this Contract shall be performed in a professional, competent, diligent, and workmanlike manner by knowledgeable, trained, and qualified personnel, all in accordance with the terms and Specifications of this Contract and the standards of performance considered generally acceptable in the industry for similar tasks and projects. In the absence of a Specification for the performance of any portion of this Contract, the parties agree that the applicable Specification shall be the generally accepted industry standard. So long as the Agency notifies the Contractor of any services performed in violation of this standard, the Contractor shall re-perform the services at no cost to the Agency, such that the services are rendered in the above-specified manner, or if the Contractor is unable to perform the services as warranted, the Contractor shall reimburse the Agency any fees or compensation paid to the Contractor for the unsatisfactory services.

2.10.6 The Contractor represents and warrants that the Deliverables will comply with all Applicable Law.

2.10.7 Obligations Owed to Third Parties. The Contractor represents and warrants that all obligations owed to third parties with respect to the activities contemplated to be undertaken by the Contractor pursuant to this Contract are or will be fully satisfied by the Contractor so that the Agency will not have any obligations with respect thereto.

2.11 Acceptance of Deliverables.

2.11.1 Acceptance of Written Deliverables. For the purposes of this section, written Deliverables means documents including, but not limited to project plans, planning documents, reports, or instructional materials (“Written Deliverables”). Although the Agency determines what Written Deliverables are subject to formal Acceptance, this section generally does not apply to routine progress or financial reports. Absent more specific Acceptance Criteria in the Special Terms, following delivery of any Written Deliverable pursuant to the Contract, the Agency will notify the Contractor whether or not the Deliverable meets contractual specifications and requirements. Written Deliverables shall not be considered accepted by the Agency, nor does the Agency have an obligation to pay for such Deliverables, unless and until the Agency has notified the Contractor of the Agency’s Final Acceptance of the Written Deliverables. In all cases, any statements included in such Written Deliverables that alter or conflict with any contractual requirements shall in no way be considered as changing the contractual requirements unless and until the parties formally amend the Contract.

2.11.2 Notice of Acceptance and Future Deficiencies. The Contractor’s receipt of any notice of Acceptance, including Final Acceptance, with respect to any Deliverable shall not be construed as a waiver of any of the Agency’s rights to enforce the terms of this Contract or require performance in the event the Contractor breaches this Contract or any Deficiency is later discovered with respect to such Deliverable.

2.12 Contract Administration.

2.12.1 Independent Contractor. The status of the Contractor shall be that of an independent contractor. The Contractor, its employees, agents, and any subcontractors performing under this Contract are not employees or agents of the State or any agency, division, or department of the State simply by virtue of work performed pursuant to this Contract. Neither the Contractor nor its employees shall be considered employees of the Agency or the State for federal or state tax purposes simply by virtue of work performed pursuant to this Contract. The Agency will not withhold taxes on behalf of the Contractor (unless required by law).

2.12.2 Incorporation of Documents. To the extent this Contract arises out of a Solicitation, the parties acknowledge that the Contract consists of these contract terms and conditions as well as the Solicitation and the Bid Proposal. The Solicitation and the Bid Proposal are incorporated into the Contract by reference. If the Contractor proposed exceptions or modifications to the Sample Contract attached to the Solicitation or to the Solicitation itself, these proposed exceptions or modifications shall not be incorporated into this Contract unless expressly set forth herein. If there is a conflict between the Contract, the Solicitation, and the Bid Proposal, the

conflict shall be resolved according to the following priority, ranked in descending order: (1) the Contract; (2) the Solicitation; (3) the Bid Proposal.

2.12.3 Intent of References to Bid Documents. To the extent this Contract arises out of a Solicitation, the references to the parties' obligations, which are contained in this Contract, are intended to supplement or clarify the obligations as stated in the Solicitation and the Bid Proposal. The failure of the parties to make reference to the terms of the Solicitation or the Bid Proposal in this Contract shall not be construed as creating a conflict and will not relieve the Contractor of the contractual obligations imposed by the terms of the Solicitation and the Contractor's Bid Proposal. Terms offered in the Bid Proposal, which exceed the requirements of the Solicitation, shall not be construed as creating an inconsistency or conflict with the Solicitation or the Contract. The contractual obligations of the Agency are expressly stated in this document. The Bid Proposal does not create any express or implied obligations of the Agency.

2.12.4 Compliance with the Law; Nondiscrimination in Employment. The Contractor, its employees, agents, and subcontractors shall comply at all times with all Applicable Law. All such Applicable Law is incorporated into this Contract as of the effective date of the Applicable Law. The Contractor and Agency expressly reject any proposition that future changes to Applicable Law are inapplicable to this Contract and the Contractor's provision of Deliverables and/or performance in accordance with this Contract. When providing Deliverables pursuant to this Contract the Contractor, its employees, agents, and subcontractors shall comply with all Applicable Law.

2.12.4.1 The Contractor, its employees, agents, and subcontractors shall not engage in discriminatory employment practices which are forbidden by Applicable Law. Upon the State's written request, the Contractor shall submit to the State a copy of its affirmative action plan, containing goals and time specifications, and non-discrimination and accessibility plans and policies regarding services to clients as required under 11 Iowa Admin. Code chapter 121.

2.12.4.2 The Contractor, its employees, agents, and subcontractors shall also comply with all Applicable Law regarding business permits and licenses that may be required to carry out the work performed under this Contract.

2.12.4.3 In the event the Contractor contracts with third parties for the performance of any of the Contractor obligations under this Contract as set forth in Section 2.12.9, Use of Third Parties, the Contractor shall take such steps as necessary to ensure such third parties are bound by the terms and conditions contained in this section.

2.12.4.4 Notwithstanding anything in this Contract to the contrary, the Contractor's failure to fulfill any requirement set forth in this section shall be regarded as a material breach of this Contract and the State may cancel, terminate, or suspend in whole or in part this Contract. The State may further declare the Contractor ineligible for future state contracts in accordance with authorized procedures or the Contractor may be subject to other sanctions as provided by law or rule.

2.12.5 Procurement. The Contractor shall use procurement procedures that comply with all applicable federal, state, and local laws and regulations.

2.12.6 Non-Exclusive Rights. This Contract is not exclusive. The Agency reserves the right to select other contractors to provide Deliverables similar or identical to those described in the Scope of Work during the entire term of this Contract, which includes any extensions or renewals thereof.

2.12.7 Amendments. With the exception of the Contract end date, which may be extended in the Agency's sole discretion, this Contract may only be amended by mutual written consent of the parties. Amendments shall be executed on a form approved by the Agency that expressly states the intent of the parties to amend this

Contract. This Contract shall not be amended in any way by use of terms and conditions in an Invoice or other ancillary transactional document. To the extent that language in a transactional document conflicts with the terms of this Contract, the terms of this Contract shall control.

2.12.8 No Third Party Beneficiaries. There are no third party beneficiaries to this Contract. This Contract is intended only to benefit the State and the Contractor.

2.12.9 Use of Third Parties. The Agency acknowledges that the Contractor may contract with third parties for the performance of any of the Contractor's obligations under this Contract. The Contractor shall notify the Agency in writing of all subcontracts relating to Deliverables to be provided under this Contract prior to the time the subcontract(s) become effective. The Agency reserves the right to review and approve all subcontracts. The Contractor may enter into these contracts to complete the project provided that the Contractor remains responsible for all Deliverables provided under this Contract. All restrictions, obligations, and responsibilities of the Contractor under this Contract shall also apply to the subcontractors and the Contractor shall include in all of its subcontracts a clause that so states. The Agency shall have the right to request the removal of a subcontractor from the Contract for good cause.

2.12.10 Choice of Law and Forum. The laws of the State of Iowa shall govern and determine all matters arising out of or in connection with this Contract without regard to the conflict of law provisions of Iowa law. Any and all litigation commenced in connection with this Contract shall be brought and maintained solely in Polk County District Court for the State of Iowa, Des Moines, Iowa, or in the United States District Court for the Southern District of Iowa, Central Division, Des Moines, Iowa, wherever jurisdiction is appropriate. This provision shall not be construed as waiving any immunity to suit or liability including without limitation sovereign immunity in State or Federal court, which may be available to the Agency or the State of Iowa.

2.12.11 Assignment and Delegation. The Contractor may not assign, transfer, or convey in whole or in part this Contract without the prior written consent of the Agency. For the purpose of construing this clause, a transfer of a controlling interest in the Contractor shall be considered an assignment. The Contractor may not delegate any of its obligations or duties under this Contract without the prior written consent of the Agency. The Contractor may not assign, pledge as collateral, grant a security interest in, create a lien against, or otherwise encumber any payments that may or will be made to the Contractor under this Contract.

2.12.12 Integration. This Contract represents the entire Contract between the parties. The parties shall not rely on any representation that may have been made which is not included in this Contract.

2.12.13 No Drafter. No party to this Contract shall be considered the drafter of this Contract for the purpose of any statute, case law, or rule of construction that would or might cause any provision to be construed against the drafter.

2.12.14 Headings or Captions. The paragraph headings or captions used in this Contract are for identification purposes only and do not limit or construe the contents of the paragraphs.

2.12.15 Not a Joint Venture. Nothing in this Contract shall be construed as creating or constituting the relationship of a partnership, joint venture, (or other association of any kind or agent and principal relationship) between the parties hereto. No party, unless otherwise specifically provided for herein, has the authority to enter into any contract or create an obligation or liability on behalf of, in the name of, or binding upon another party to this Contract.

2.12.16 Joint and Several Liability. If the Contractor is a joint entity, consisting of more than one individual, partnership, corporation, or other business organization, all such entities shall be jointly and severally liable for

carrying out the activities and obligations of this Contract, for any default of activities and obligations, and for any fiscal liabilities.

2.12.17 Supersedes Former Contracts or Agreements. This Contract supersedes all prior contracts or agreements between the Agency and the Contractor for the Deliverables to be provided in connection with this Contract.

2.12.18 Waiver. Except as specifically provided for in a waiver signed by duly authorized representatives of the Agency and the Contractor, failure by either party at any time to require performance by the other party or to claim a breach of any provision of the Contract shall not be construed as affecting any subsequent right to require performance or to claim a breach.

2.12.19 Notice. Any notices required by the Contract shall be given in writing by registered or certified mail, return receipt requested, by receipted hand delivery, by Federal Express, courier or other similar and reliable carrier which shall be addressed to each party's Contract Manager as set forth in the Contract Declarations and Execution Section. From time to time, the parties may change the name and address of a party designated to receive notice. Such change of the designated person shall be in writing to the other party. Each such notice shall be deemed to have been provided:

- At the time it is actually received in the case of hand delivery;
- Within one (1) day in the case of overnight delivery, courier or services such as Federal Express with guaranteed next-day delivery; or
- Within five (5) days after it is deposited in the U.S. Mail.

2.12.20 Cumulative Rights. The various rights, powers, options, elections, and remedies of any party provided in this Contract, shall be construed as cumulative and not one of them is exclusive of the others or exclusive of any rights, remedies or priorities allowed either party by law, and shall in no way affect or impair the right of any party to pursue any other equitable or legal remedy to which any party may be entitled.

2.12.21 Severability. If any provision of this Contract is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of this Contract.

2.12.22 Time is of the Essence. Time is of the essence with respect to the Contractor's performance of the terms of this Contract. The Contractor shall ensure that all personnel providing Deliverables to the Agency are responsive to the Agency's requirements and requests in all respects.

2.12.23 Authorization. The Contractor represents and warrants that:

2.12.23.1 It has the right, power, and authority to enter into and perform its obligations under this Contract.

2.12.23.2 It has taken all requisite action (corporate, statutory, or otherwise) to approve execution, delivery, and performance of this Contract and this Contract constitutes a legal, valid, and binding obligation upon itself in accordance with its terms.

2.12.24 Successors in Interest. All the terms, provisions, and conditions of the Contract shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns, and legal representatives.

2.12.25 Records Retention and Access.

2.12.25.1 Financial Records. The Contractor shall maintain accurate, current, and complete records of the financial activity of this Contract which sufficiently and properly document and calculate all charges billed to the Agency during the entire term of this Contract, which includes any extensions or renewals thereof, and for a

period of at least seven (7) years following the date of final payment or completion of any required audit (whichever is later). If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the seven (7) year period, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular seven (7) year period, whichever is later. The Contractor shall permit the Agency, the Auditor of the State of Iowa or any other authorized representative of the State and where federal funds are involved, the Comptroller General of the United States or any other authorized representative of the United States government, to access and examine, audit, excerpt and transcribe any directly pertinent books, documents, papers, electronic or optically stored and created records, or other records of the Contractor relating to orders, Invoices or payments, or any other Documentation or materials pertaining to this Contract, wherever such records may be located. The Contractor shall not impose a charge for audit or examination of the Contractor's books and records. Based on the audit findings, the Agency reserves the right to address the Contractor's board or other managing entity regarding performance and expenditures. When state or federal law or the terms of this Contract require compliance with the OMNI Circular, OMB Uniform Guidance: Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards or other similar provision addressing proper use of government funds, the Contractor shall comply with these additional records retention and access requirements:

2.12.25.1.1 Records of financial activity shall include records that adequately identify the source and application of funds. When the terms of this Contract require matching funds, cash contributions made by the Contractor and third-party in-kind (property or service) contributions, these funds must be verifiable from the Contractor's records. These records must contain information pertaining to contract amount, obligations, unobligated balances, assets, liabilities, expenditures, income, and third-party reimbursements.

2.12.25.1.2 The Contractor shall maintain accounting records supported by source documentation that may include but are not limited to cancelled checks, paid bills, payroll, time and attendance records, and contract award documents.

2.12.25.1.3 The Contractor, in maintaining project expenditure accounts, records and reports, shall make any necessary adjustments to reflect refunds, credits, underpayments or overpayments, as well as any adjustments resulting from administrative or compliance reviews and audits. Such adjustments shall be set forth in the financial reports filed with the Agency.

2.12.25.1.4 The Contractor shall maintain a sufficient record keeping system to provide the necessary data for the purposes of planning, monitoring, and evaluating its program.

2.12.25.2 The Contractor shall retain all non-medical and medical client records for a period of seven (7) years from the last date of service for each patient; or in the case of a minor patient or client, for a period consistent with that established by Iowa Code § 614.1(9), whichever is greater.

2.12.26 Audits.

2.12.26.1 The Agency may require, at any time and at its sole discretion, that recipients of non-federal and/or federal funds have an audit performed. The Contractor shall submit one (1) copy of the audit report to the Agency within thirty (30) days of its issuance, unless specific exemption is granted in writing by the Agency. The Contractor shall submit with the audit report a copy of the separate letter to management addressing a deficiency in internal control and/or material findings, if provided by the auditor. The Contractor may be required to comply with other prescribed compliance and review procedures.

2.12.26.2 The Contractor shall be solely responsible for the cost of any required audit unless otherwise agreed in writing by the Agency.

2.12.26.3 Reimbursement of Audit Costs. If the Auditor of the State of Iowa notifies the Agency of an issue or finding involving the Contractor's noncompliance with laws, rules, regulations, and/or contractual agreements governing the funds distributed under this Contract, the Contractor shall bear the cost of the Auditor's review and any subsequent assistance provided by the Auditor to determine compliance. The Contractor shall reimburse the Agency for any costs the Agency pays to the Auditor for such review or audit.

2.12.27 Staff Qualifications and Background Checks. The Contractor shall be responsible for assuring that all persons, whether they are employees, agents, subcontractors, or anyone acting for or on behalf of the Contractor, are properly licensed, certified, or accredited as required under applicable state law and the Iowa Administrative Code. The Contractor shall provide standards for service providers who are not otherwise licensed, certified, or accredited under state law or the Iowa Administrative Code.

The Agency reserves the right to conduct and/or request the disclosure of criminal history and other background investigation of the Contractor, its officers, directors, shareholders, and the Contractor's staff, agents, or subcontractors retained by the Contractor for the performance of Contract services.

2.12.28 Solicitation. The Contractor represents and warrants that no person or selling agency has been employed or retained to solicit and secure this Contract upon an agreement or understanding for commission, percentage, brokerage, or contingency excepting bona fide employees or selling agents maintained for the purpose of securing business.

2.12.29 Obligations Beyond Contract Term. All obligations of the Agency and the Contractor incurred or existing under this Contract as of the date of expiration or termination will survive the expiration or termination of this Contract. Contract sections that survive include, but are not necessarily limited to, the following: (1) Section 2.4.2, Erroneous Payments and Credits; (2) Section 2.5.5, Limitation of the State's Payment Obligations; (3) Section 2.5.6, Contractor's Contract Close-Out Duties; (4) Section 2.6, Indemnification, and all subparts thereof; regardless of the date any potential claim is made or discovered by the Agency or any other Identified Party; (5) Section 2.8, Ownership and Security of Agency Information, and all subparts thereof; (6) Section 2.9, Intellectual Property, and all subparts thereof; (7) Section 2.12.10, Choice of Law and Forum; (8) Section 2.12.16, Joint and Several Liability; (9) Section 2.12.20, Cumulative Rights; (10) Section 2.12.24 Successors In Interest; (11) Section 2.12.25, Records Retention and Access, and all subparts thereof; (12) Section 2.12.26, Audits; (13) Section 2.12.34, Repayment Obligation and (14) Section 2.12.37, Use of Name or Intellectual Property.

2.12.30 Counterparts. The parties agree that this Contract has been or may be executed in several counterparts, each of which shall be deemed an original and all such counterparts shall together constitute one and the same instrument.

2.12.31 Delays or Potential Delays of Performance. Whenever the Contractor encounters any difficulty which is delaying or threatens to delay the timely performance of this Contract, including but not limited to potential labor disputes, the Contractor shall immediately give notice thereof in writing to the Agency with all relevant information with respect thereto. Such notice shall not in any way constitute a basis for an extension of the delivery schedule or be construed as a waiver by the Agency or the State of any rights or remedies to which either is entitled by law or pursuant to provisions of this Contract. Failure to give such notice, however, may be grounds for denial of any request for an extension of the delivery schedule because of such delay. Furthermore, the Contractor will not be excused from failure to perform that is due to a Force Majeure unless and until the Contractor provides notice pursuant to this provision.

2.12.32 Delays or Impossibility of Performance Based on a Force Majeure. Neither party shall be in default under the Contract if performance is prevented, delayed, or made impossible to the extent that such prevention, delay, or impossibility is caused by a force majeure. The term "force majeure" as used in this Contract includes

an event that no human foresight could anticipate or which if anticipated, is incapable of being avoided. Circumstances must be abnormal and unforeseeable, so that the consequences could not have been avoided through the exercise of all due care, such as acts of God, war, civil disturbance and other similar causes. The delay or impossibility of performance must be beyond the control and without the fault or negligence of the parties. "Force majeure" does not include: financial difficulties of the Contractor or any parent, subsidiary, affiliated or associated company of the Contractor; claims or court orders that restrict the Contractor's ability to deliver the Deliverables contemplated by this Contract; strikes; labor unrest; or supply chain disruptions.

If a delay results from a subcontractor's conduct, negligence or failure to perform, the Contractor shall not be excused from compliance with the terms and obligations of the Contract unless the subcontractor or supplier is prevented from timely performance by a Force Majeure as defined in this Contract.

If a Force Majeure delays or prevents the Contractor's performance, the Contractor shall immediately use its best efforts to directly provide alternate, and to the extent possible, comparable performance. Comparability of performance and the possibility of comparable performance shall be determined solely by the Agency.

The party seeking to exercise this provision and not perform or delay performance pursuant to a Force Majeure shall immediately notify the other party of the occurrence and reason for the delay. The parties shall make every effort to minimize the time of nonperformance and the scope of work not being performed due to the unforeseen events. Dates by which performance obligations are scheduled to be met will be extended only for a period of time equal to the time lost due to any delay so caused.

2.12.33 Right to Address the Board of Directors or Other Managing Entity. The Agency reserves the right to address the Contractor's board of directors or other managing entity of the Contractor regarding performance, expenditures, and any other issue the Agency deems appropriate.

2.12.34 Repayment Obligation. In the event that any State and/or federal funds are deferred and/or disallowed as a result of any audits or expended in violation of the laws applicable to the expenditure of such funds, the Contractor shall be liable to the Agency for the full amount of any claim disallowed and for all related penalties incurred. The requirements of this paragraph shall apply to the Contractor as well as any subcontractors.

2.12.35 Immunity from Liability. Every person who is a party to the Contract is hereby notified and agrees that the State, the Agency, and all of their employees, agents, successors, and assigns are immune from liability and suit for or from the Contractor's and/or subcontractors' activities involving third parties and arising from the Contract.

2.12.36 Public Records. The laws of the State require procurement and contract records to be made public unless otherwise provided by law.

2.12.37 Use of Name or Intellectual Property. The Contractor agrees it will not use the Agency and/or State's name or any of their intellectual property, including but not limited to, any State, state agency, board or commission trademarks or logos in any manner, including commercial advertising or as a business reference, without the expressed prior written consent of the Agency and/or the State.

2.12.38 Taxes. The State is exempt from Federal excise taxes, and no payment will be made for any taxes levied on the Contractor's employees' wages. The State is exempt from State and local sales and use taxes on the Deliverables.

2.12.39 No Minimums Guaranteed. The Contract does not guarantee any minimum level of purchases or any minimum amount of compensation.

2.12.40 Conflict of Interest. The Contractor represents, warrants, and covenants that no relationship exists or will exist during the Contract period between the Contractor and the Agency that is a conflict of interest. No employee, officer, or agent of the Contractor or subcontractor shall participate in the selection or in the award or administration of a subcontract if a conflict of interest, real or apparent, exists. The provisions of Iowa Code chapter 68B shall apply to this Contract. The Contractor shall establish safeguards to prevent employees, consultants, or members of governing bodies from using their positions for purposes that are, or give the appearance of being, motivated by the desire for private gain for themselves or others with whom they have family, business, or other ties.

In the event the Contractor becomes aware of any circumstances that may create a conflict of interest the Contractor shall immediately take such actions to mitigate or eliminate the risk of harm caused by the conflict or appearance of conflict. The Contractor shall promptly, fully disclose and notify the Agency of any circumstances that may arise that may create a conflict of interest or an appearance of conflict of interest. Such notification shall be submitted to the Agency in writing within seven (7) Business Days after the conflict or appearance of conflict is discovered.

In the event the Agency determines that a conflict or appearance of a conflict exists, the Agency may take any action that the Agency determines is necessary to mitigate or eliminate the conflict or appearance of a conflict. Such actions may include, but are not limited to:

2.12.40.1 Exercising any and all rights and remedies under the Contract, up to and including terminating the Contract with or without cause; or

2.12.40.2 Directing the Contractor to implement a corrective action plan within a specified time frame to mitigate, remedy and/or eliminate the circumstances which constitute the conflict of interest or appearance of conflict of interest; or

2.12.40.3 Taking any other action the Agency determines is necessary and appropriate to ensure the integrity of the contractual relationship and the public interest.

The Contractor shall be liable for any excess costs to the Agency as a result of the conflict of interest.

2.12.41 Certification Regarding Sales and Use Tax. By executing this Contract, the Contractor certifies it is either (1) registered with the Iowa Department of Revenue, collects, and remits Iowa sales and use taxes as required by Iowa Code chapter 423; or (2) not a “retailer” or a “retailer maintaining a place of business in this state” as those terms are defined in Iowa Code § 423.1(42) and (43). The Contractor also acknowledges that the Agency may declare the Contract void if the above certification is false. The Contractor also understands that fraudulent certification may result in the Agency or its representative filing for damages for breach of contract.

SECTION 3: CONTINGENT TERMS FOR SERVICE CONTRACTS

3.1 Reserved. (*Federal Certifications and Terms*)

3.2 Business Associate Agreement. If the Contractor acts as the Agency's Business Associate and performs certain services on behalf of or for the Agency pursuant to this Contract that involves information that is protected by the Health Insurance Portability and Accountability Act of 1996, as amended, and the federal regulations published at 45 C.F.R. part 160 and 164, then the Contractor is the Agency's Business Associate. By signing this Contract, the Business Associate certifies it will comply with the Business Associate Agreement Addendum ("BAA"), and any amendments thereof, as posted to the Agency's website: <http://dhs.iowa.gov/HIPAA/baa>. This BAA, and any amendments thereof, is incorporated into the Contract by reference.

By signing this Contract, the Business Associate consents to receive notice of future amendments to the BAA through electronic mail. The Business Associate shall file and maintain a current electronic mail address with the Agency for this purpose. Notwithstanding anything to the contrary in the Contract, the Agency may amend the BAA by posting an updated version of the BAA on the Agency's website at: <http://dhs.iowa.gov/HIPAA/baa>, and providing the Business Associate electronic notice of the amended BAA. The Business Associate shall be deemed to have accepted the amendment unless the Business Associate notifies the Agency of its non-acceptance in accordance with the Notice provisions of the Contract within 30 days of the Agency's notice referenced herein. Any agreed alteration of the then current Agency BAA shall have no force or effect until the agreed alteration is reduced to a Contract amendment that must be signed by the Business Associate, Agency Director, and the Agency Security and Privacy Officer.

If there is a conflict between the BAA and provisions in Section 2.8, Ownership and Security of Agency Information, the provisions in the BAA shall control.

3.3 Reserved. (*Qualified Service Organization*)

3.4 Reserved. (*Certification Regarding Iowa Code Chapter 8F*)

3.5 Reserved. (*Software Contracts*)

SPECIAL CONTRACT ATTACHMENTS

The Special Contract Attachments in this section are a part of the Contract.

N/A

EXTENSION OF LEASE

Whereas, the Charles City Community School District (District) and The First Congregational Society of Floyd County, Iowa (Church) have agreed to an extension of a lease and wish to confirm their agreement in writing.

It is agreed by and between the District and Church as follows:

1. The document entitled Lease of Facilities attached hereto shall continue in all respects except as modified herein.

2. The Carrie Lane High School shall have access to the three classrooms on the first floor of the educational wing in addition to the space on the second floor as described in the attached lease and such other space as agreed upon.

3. The District may at its expense make modifications to the classrooms as appropriate and the District shall be responsible for all expenses in connection with these rooms and all other leased space unless the parties agree otherwise.

4. The term of the lease shall be extended one year through July 31, 2022 and the District shall pay the Church an increased monthly rent of \$800.00 a month on the 15th of each month beginning the 15th of August, 2021 through July 15, 2022.

Dated: _____

CHARLES CITY COMMUNITY SCHOOL DISTRICT

By: _____
President of the Board

By: _____
_____, Secretary

Subscribed and sworn to before me, the undersigned Notary Public, by _____, and _____ on this _____ day of _____, 2021.

Notary Public in and for the State of Iowa

Dated: July 13, 2021

FIRST CONGREGATIONAL SOCIETY OF
FLOYD COUNTY, IOWA

By: Nancy M Hall
Chairman of the Governing Board

Subscribed and sworn to before me, the undersigned Notary Public, by
Nancy Hall on this 13 day of July, 2021.

William M. Frye
William M. Frye
Notary Public in and for the State of Iowa



LEASE OF FACILITIES
RECITALS

The Charles City Community School District (District) is in need of additional classrooms and offices for its Carrie Lane High School Program.

The First Congregational Society of Floyd County, Iowa (Church) an Iowa nonprofit corporation, owns real estate in Charles City, Iowa, known locally as 502 North Jackson Street and has agreed to lease space in the educational wing of its church to the school according to the terms and conditions set forth herein.

IT IS AGREED BY AND BETWEEN THE DISTRICT AND CHURCH AS FOLLOWS:

1. Premises and Term. This agreement pertains to all classrooms on second floor of the educational wing of the Church. This agreement shall be effective October 1, 2018 through July 31, 2019. The term of this lease may be extended, in writing upon mutual agreement of the parties.
2. Rent. The District shall pay the Church at its office in Charles City, \$420 the 15th of October 2018 and the 15th of each month thereafter through July 15, 2019.
3. Possession. The District shall be given exclusive possession of all classrooms on the second floor, which rooms shall all lock. In addition, the District shall have use often two bathrooms on the second floor of the educational wing.
4. Use of Facilities. The District may use the said classrooms between 7:00 a.m. and 5:00 p.m. daily unless otherwise mutually agreed with the Church. Teachers may have access to said classrooms at other reasonable times. The District shall have the nonexclusive right to use the parking lot now available or here after constructed on the premises.
5. Church's Responsibility. The Church shall provide utilities (electricity and natural gas and water), janitorial services to common areas, classrooms and bathrooms and snow/ice removal to all parking and entrances to the premises.

The Church shall be responsible for any item of routine maintenance and repair work necessary to the classrooms, bathrooms, and common areas to maintain the present condition of these areas.
6. House Rules. The District and the Church agree that except-in emergencies, the District shall access the building from the entrance on the North and use the adjacent stairway to access the classrooms on the second floor. The District shall not interfere with normal church activities. The parties may establish such additional rules as they mutually agreed upon.
7. Personal Property. The District shall be responsible for providing all personal property needed in the classrooms and all paper products for use in the two bathrooms.
8. Technology. The District shall pay all the costs and fees associated with providing any technology to said classrooms to include but not limited to internet and telephone services. Location of any technology in the classrooms shall be approved by the Church.

9. Alterations. There shall be no alterations to the said classrooms without the prior approval of the Church. Any alterations shall become the property of the Church upon the termination of this lease.

10. Indemnification and Insurance. To the extent authorized by law, the District shall indemnify, defend and hold the Church and its members and officers free and harmless from and against any and all losses, liabilities, penalties, damages, costs, charges, professional fees and other expenses of every kind and character arising out of the use of the classrooms by the District. The District shall maintain general liability coverage with limits of not less than \$1,000,000 for use of the said classrooms and naming the Church as an additional insured under its policy.

Each of the parties hereby releases the other from any claim for recovery for any loss or damage to any of its property or for any liability which is insured under valid and collectible insurance policies to the extent of any recovery collectible under such insurance. It is further agreed that this waiver applies only when permitted by the applicable policy for insurance.

11. Surrender of Premises. The District shall surrender the classrooms to the Church at the termination of the lease in the same condition as at the beginning of the lease, except the effects of ordinary wear and tear and depreciation existing from lapse of time or damage without fault or liability of District.

12. Accommodation of Handicapped Student. The Church will provide accommodations for a handicapped student if possible and requested by the District. Terms and conditions will depend on the use and accommodations needed subject to the mutual agreement of the parties.

13. Default. If a party defaults, the other party shall give written notice to the other specifying the default. If the default is not cured within thirty (30) days of the written notice, the defaulting party shall be responsible for any damages or losses incurred by the other party and shall also be responsible for costs to enforce the lease to include reasonable attorney fees.

14. Compliance with Laws. Both parties agree to comply with all state, federal and local laws and regulations, specifically including the prohibition on smoking in the building and on the grounds of the building on the premises pursuant to 2008 Iowa Acts, House File 2212.

15. Signs. The District shall have the right and privilege of attaching, affixing, painting or exhibiting signs on the premises, provided only (1) that any and all signs shall comply with the ordinances of the city or municipality in which the property is located and the laws of the State of Iowa; (2) such signs shall not affect the structure of the building on the premises; (3) such signs if and when taken down shall not damage the premises; and (4) such signs shall be subject to the written approval of the Church, which approval shall not be unreasonably withheld.

16. Taxes. The Church shall pay taxes, assessments and other public charges or charges in lieu of taxes, which are hereinafter collectively referred to as "taxes," and the District shall have no obligation for payment of such taxes.

17. Loss of Personal Property. It is agreed that neither party shall be responsible to the other for any loss of personal property stolen from the premises, however occurring, or any damage done to any other effects of either party by any person or persons whomsoever.

18. Notices. All notices required hereby shall be in writing, mailed by regular, certified or registered mail, to the parties hereto, at the following address:

Charles City Community School District
Attn: Superintendent
500 North Grand Avenue
Charles City, Iowa 50616

First Congregational Society of Floyd County, Iowa
Attn: Governing Board
502 North Jackson Street
Charles City, Iowa 50616

19. Cooperation. Both parties acknowledge and agree to cooperate as needed to assure that all required services and responsibilities are provided by both parties.

20. No Waiver. No waiver of the breach of any terms or conditions of this Lease shall constitute a waiver of any other or succeeding breach of the same or other provisions of this Lease.

21. Assignment and Subcontracting; Binding. The parties may not assign this Agreement or subcontract any of the duties in whole or in part, without the written agreement of the other party. Subject to the foregoing, this Agreement shall be binding upon, and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors and assigns.

22. Status of the Parties. It is expressly understood and agreed by the parties that nothing contained in this Agreement shall be construed to create a partnership, association, or other affiliation or like relationship between the parties, it being specifically agreed that their relation is and shall remain that of independent parties to a contractual relationship. In no event shall a party be liable for the debts or obligations of another party.

23. Headings. The headings of this Agreement are inserted for convenience of reference only and in no way describe or limit the scope of intent of this Agreement or any of the provisions hereof.

24. Amendments. None of the terms, covenants or conditions of this Lease shall be in any manner altered, modified, waived or abandoned except by a written instrument duly signed and delivered by the Church and the District.

25. Severability. If any provisions of this Agreement are determined to be invalid by a court of competent jurisdiction, then such provisions shall be deemed null and void, but without invalidating the remaining provisions hereof.

26. Entire Agreement. This Agreement constitutes the complete and entire agreement between the parties.

27. Governing Law. The parties consent to the jurisdiction of the Floyd County Iowa District Court for all matters relating to this Agreement and agree that this Agreement shall be governed by the laws of the State of Iowa.

Charles City Community School District

Dated: 9-24-18

By: [Signature]
Robin Macomber, President of the Board

Subscribed and sworn to before me, the undersigned Notary Public by Robin Macomber, and _____, on this 24th day of September, 2018.



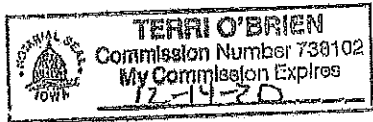
TERRI O'BRIEN
Notary Public in and for the State of Iowa

First Congregational of Floyd County, Iowa

Dated: 9-25-18

By: [Signature]
Chairman of the Governing Board

Subscribed and sworn to before me, the undersigned Notary Public by Dick on this 25th day of September, 2018. Herbrechtsmeyer



TERRI O'BRIEN
Notary Public in and for the State of Iowa