



**CHARLES CITY COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION**

Regular Meeting  
Monday, July 19, 2021  
6:15 PM

**Charles City High School  
Library - Use North door entrance**

1 Comet Drive  
Charles City, Iowa

*The meeting will be held at the High School. Persons wanting to make comments are welcome to attend. The community can watch the school board meeting by attending in person or watching live at [Facebook.com/CharlesCityCSD](https://www.facebook.com/CharlesCityCSD).*

1. Call to Order by Chairperson Roll Call

Josh Mack, President  
Pat Rottinghaus, Vice President  
Scott Dight  
Missy Freund  
Janiece Bergland  
Michelled Jones, Student Board Member

2. Reading of the District Mission/Vision Statement by **Director Dight**

*Our Mission: Regardless of who you are or what your story is, you can learn and be loved here.*

*Our Vision: Creating compassionate competent problem solvers.*

*Our Operating Principles: Information for one is information for all, no surprises, verify facts, think ahead, disagree (explain your thinking) and then commit.*

3. Approval of Agenda Action

Equity and Achievement Culture and Climate Facilities and Infrastructure
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#### 4. Welcome Visitors: Public Comment

*As we begin our agenda tonight, let me explain our process for public comment. On behalf of the board members, I invite any member of the audience to approach the microphone with comments about items of interest or concern. Please begin by stating your name and contact information. Please limit your comments to three (3) minutes so we can keep the meeting moving in a timely fashion and allow others an opportunity to speak as well as allowing the board to complete the agenda in a timely manner.*

*Comments from the public are not limited to items or topics on tonight's agenda, but they are limited to matters within the board's authority. Please understand that we as a board cannot discuss items not already on the agenda. Iowa's sunshine law prohibits us from having a discussion without the proper notice to all of the school district community that the issue would be discussed at tonight's board meeting.*

*Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments considers to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments.*

*Thank you for your support of our school district.*

#### 5. Comments by Board Members and Superintendent

Information

This agenda item provides a time to allow board members and the superintendent to share information with other directors and the public. Discussion of the information items or follow-up questions are not permitted by law.

#### 6. Committee Reports

Discussion

This agenda item provides committee chairpersons (listed below) the opportunity to give an oral (or written) report from their respective committee meetings. Fellow board members and the public may ask questions of the chairpersons afterward.

<b>Committee</b>	<b>Chairperson</b>	<b>Report (Yes/No)</b>
Facilities	Dight	Yes – 7-9
Communications & Public Relations	Bergland	No
Finance	Mack	No
Negotiations & Compensation	Rottinghaus	No
Policy	Freund	No
Equity & Achievement	Rottinghaus	No
County Conference Board	Mack	No
SIAC	Supt Fisher	No
Job Shadowing Report	Board Members	No

**Aligned with Strategic goals: Equity and Achievement; Culture and Climate, and Facilities and Infrastructure**

#### 7. Speech Presentation

Presentation/Discussion

Michelle Grob and some students will present some of their contest performances for the Board.

**Aligned with Strategic goals: Equity and Achievement, Culture and Climate.**

## 8. Middle School Playground Project

Presentation/Action  
Exhibit

Middle School Principal Joe Taylor and Middle School Teacher Ann Prichard will give a short presentation on the need for playground equipment at the middle school. And will be asking for approval to seek and collect bids for the project.

**The recommendation of the superintendent is:**

“To approve administration to seek and collect bids for the middle school playground project”

**Aligned with Strategic goals: Equity and Achievement, Culture and Climate and Facilities and Infrastructure.**

## 9. Summer Food Program Update

Information  
Exhibit

Superintendent Fisher will give an update on how summer meal deliveries are going and how many meals were served in June. The program goes until July 30th.

**Aligned with Strategic goals: Culture and Climate.**

## 10. Food Service Management Contract Amendment for 2021-22

Action  
Exhibit

The board approved the 1-year extension for food service management services with Taher, Inc. at the April 26th board meeting. We will be participating in the Seamless Summer Option (SSO) for the 2021-22 school year, which will provide all students in the District free meals again this school year. The current contract we have doesn't specifically cover SSO. The amendment outlines the specific parts of SSO not covered by NSLP regulations. Additionally, it includes language that indicates that price increases are not allowed and the price set forth in the contract or any addendums for 2021-22 school year apply.

**The recommendation of the superintendent is:**

“to approve the Amendment to the Food Service Management Company agreement with Taher, Inc. for the 2021-22 school year”

**Aligned with Strategic goals: Culture and Climate.**

## 11. Superintendent Contract Extension

Action

The Negotiations and Compensation committee is recommending the approval of the Superintendent contract extension to be in effect from July 1, 2021 to July 1, 2024 for \$153,822 plus \$1000 travel allowance. No increase from prior year.

**The recommendation of the committee is:**

“to approve Superintendent Fisher's contract extension to be in effect from July 1, 2021 to July 1, 2024 for \$153,822 plus \$1000 travel allowance as recommended.”

**Aligned with Strategic goals: Culture and Climate.**

## 12. Comet Field/College Grounds Fencing Change Order

Action  
Exhibit

Jerry Mitchell, Director of Operations, received a bid from River City Fence for fencing at College Grounds for \$23,937. The original project for Comet Field included installation and reuse of the current fencing to be installed at the College Grounds as part of the strategic plan improvements for the practice fields. There will be a small shortage of fencing at that location and this bid would cover the additional need along Clark Street.

**The recommendation of the superintendent is:**

“to approve the bid from River City Fencing in the amount of \$23,937 as recommended.”

**Aligned with Strategic goals: Equity and Achievement, Culture and Climate and Facilities and Infrastructure**

13. Track Resurfacing Project Update Discussion

Superintendent Fisher and Director of Operations, Jerry Mitchell, will give an update on the track resurfacing project.

**Aligned with Strategic goals: Equity and Achievement, Culture and Climate and Facilities and Infrastructure**

14. 2022 Legislative Priorities Discussion  
Exhibit

Although the 2021 legislative session has adjourned, the Iowa Association of School Boards (IASB) is planning for the 2022 session and wants to hear from us as we begin the work of setting legislative priorities for next year. They are requesting them by August 11th. The Board will discuss the method they will use in identifying their priorities and possibly identifying a point person to serve as our delegate to the IASB assembly.

**Aligned with Strategic goals: Equity and Achievement, Culture and Climate and Facilities and Infrastructure**

15. Financial Report for June 2021 Action  
Exhibit

Director of Finance, Evan Marten, will briefly highlight some of the monthly financial reports during the meeting. Administration recommends approval of the financial report for June 2021.

**The recommendation of the superintendent is:**

“to accept the June 2021 financial reports as presented.”

**Aligned with Strategic goals: Equity and Achievement, Culture and Climate and Facilities and Infrastructure.**

16. Consideration of Consent Agenda Action

Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda.

**The recommendation of the superintendent is:**

“to approve the Consent Agenda items as listed below.”

- a. Approval of the Minutes of the Regular Meetings held on June 14, 2021 and June 28, 2021 Action  
Exhibit
- b. Approval of Monthly Bills for July 2021 Action  
Exhibit
- c. Approval of Personnel: Resignations Action

Name	Position	Date Effective
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Cynthia Caldwell	High School Custodian	7/19/21

Administration recommends that the Board approve the personnel resignations.

d. Approval of Personnel: Appointments

Action

Name	Position	Amount	Start Date
Jessica Moore	Pandemic Health and Learning Associate Coordinator	\$3,000	7/1/21

Administration recommends that the Board approve the above personnel appointments, contingent upon completion of positive background checks. Also appointments are also contingent upon successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.

e. Approval of Personnel: Transfer

Action

Name	From	New Position	Amount
Rick Lynch	Paraeducator	Admin Support At Risk Specialist -SOS	\$20.46/hr.
Teresa Jensen	Educational Secretary	Administrative Support Specialist - 1	\$19.41/hr.

Administration recommends that the Board approve the personnel transfer.

f. Approval of Personnel: Volunteer Coaches

Action

Name	Position	Date Effective
Mason Mallow	Football Coach	7/19/21

g. Approval of TLC Coach Stipend

Action

Employee	Position	Amount	Start Date
Kellie Boggess	TLC Instructional Coach	7,500	7/1/21
Sheila Etherington	TLC Instructional Coach	7,500	7/1/21
Eric Johanningmeier	TLC Instructional Coach	7,500	7/1/21
Marie Conklin	TLC Success Coach	7,500	7/1/21
David Voves	TLC Instructional Coach	7,500	7/1/21
David Voves	TLC Coordinator	7,500	7/1/21

h. Extra Duty Director Stipends

Action

Name	Position	Amount	Effective Date
Jerry Mitchell	Director of Central Services	\$4,000	7/1/21
Tom Harskamp	Director of Student Engagement and Leadership	\$2,000	7/1/21
Joe Tayler	Director of Culture	\$2,000	7/1/21

Marcia DeVore	Director of Vision and Execution	\$2,000	7/1/21
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i. Senior Leaders Contract Modifications Action

Administration recommends approval of the contract modifications to include a travel allowance for Jerry Mitchell for \$2,000 and Joe Taylor, Marcia DeVore and Tom Harskamp for \$1,000.

j. Approval of Juvenile Court School Liaison Action Exhibit

Administration recommends approval of the 1-year contract extension option with Iowa Department of Human Services and Juvenile Court Services, for the shared Juvenile Court School Liaison position. This is the 1st extension of a 5-year extension option in the contract.

k. Fundraiser Addition Action

Brad McKenzie and the soccer team would like to do 3 fundraising events this upcoming school year pending approval from the board. Parking lot clean-up for businesses, youth soccer camp and an indoor soccer tournament. These are an addition to the fundraisers the board approved in June 2021.

l. Extension of Lease Action Exhibit

Administration recommends approval of the extension of the lease with the First Congregational society of Floyd County for space for the Innovative Campus Program. The lease is for \$800 per month beginning the 15th of August, 2021 through July 15, 2022. The monthly increase is due to having access to more classrooms to accommodate the new Innovative Campus Program.

17. Big Ideas Discussion

The Board will discuss big ideas from the meeting.

18. Correspondence/Miscellaneous Information

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19. Important Upcoming Dates Information

- August 1 Back to school on-line registration starts
- August 9 School Board meeting - 6:15 p.m.
- August 12- 13 New Teacher Days
- August 16- 20 Professional Learning, Staff Work Days
- August 23 School Board meeting - 6:15 p.m.
- August 23 First Day of Classes - Secondary
- August 25 First Day of Classes - Elementary

20. Adjournment