



Charles City Community Schools Return to Learn Summary

On-Site Learning Plan	Hybrid Learning Plan	School to You Learning Plan
<ul style="list-style-type: none"> Charles City Community Schools recognize that some families may want their children to learn remotely, due to COVID-19 student/family health concerns or personal choice, <i>even</i> when the district as a whole is engaged in on-site or hybrid learning. The Charles City School to You program is an option at all times for all families looking to learn from home. Please contact building administrators and indicate on the Charles City Community Schools registration form if you feel the Charles City School to You program is the right option for your student. 		
<ul style="list-style-type: none"> All students in grades PK-12 will attend school in person five days a week. All students in grades PK-12 will receive technology support during on-site learning to facilitate a smooth transition to other learning plans as needed. District will implement various mitigation and physical distancing protocols to reduce the spread of COVID-19. School cafeteria times/locations modified to ensure social distancing and allow for cleaning protocols. District will establish cleaning/sanitizing protocols based on CDC/IDPH guidelines. Co/Extra-curricular activities will be based on current guidelines from governing bodies. 	<ul style="list-style-type: none"> Students in grades PK-5 will attend school in person five days a week. Students in grades 6-8 will be assigned to attend school in person on either M/Th or Tu/F, with alternating Wednesday attendance. Students will participate in required remote learning the days not attending in person. Students in grades 9-12 will attend on campus classes in cohort groups. Grades 9 and 10 will attend in person on M/Th, with alternating Wednesday attendance. Grades 11 and 12 will attend in person on Tu/Fr, with alternating Wednesday attendance. Students will participate in required remote learning the days not attending in person. The official school day will run from 8:50 AM - 3:15 PM (Secondary) and 9:00 AM - 3:25 PM (Elementary). PK-12 students may enter buildings after 7:45 AM until the start of school for supervised enrichment and academic support time (Comet Time) supervised by Charles City Community Schools staff. A Study Hub will be available for 6-12 students at North Grand Building on days they are not on campus. There will be supervised, socially distanced access to technology and internet for students who 	<ul style="list-style-type: none"> All Charles City Community Schools buildings will be closed and all students will be required to participate in School to You from home. As permitted by State of Iowa guidelines, the district MAY provide face-to-face small group instruction, in-person office hours, and rooms to access the internet for School to You learning. Food Service will provide Grab-n-Go lunches/breakfasts for PK-12 students. District will establish cleaning/sanitizing protocols based on CDC/IDPH guidelines and building usage. Co/Extra-curricular activities will be based on current guidelines from governing bodies.



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may need it.

- The additional time in the morning will be utilized to provide additional transportation routes and complete additional cleaning and disinfecting.
- Certified staff will also use this time to plan, prepare, and support students participating in the School to You program.
- District will implement various mitigation and physical distancing protocols to reduce the spread of COVID-19. (*Page 8 of Return to Learn Plan for more details*)
- School cafeteria times/locations modified to ensure social distancing and allow for cleaning protocols.
- District will establish cleaning/sanitizing protocols based on CDC/IDPH guidelines.
- Co/Extra-curricular activities will be based on current guidelines from governing bodies.

Charles Community Schools
Return to Learn



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[LINK TO STATE CERTIFICATION AND ASSURANCES](#)

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1 - Introduction

A safe and effective reopening of Charles City Community Schools in the fall requires the commitment of all Charles City Community Schools family members- staff, students, families, and community- to do their part. At our core, we are about educating students and creating compassionate, competent problem solvers.

The following principles guided the work of the re-entry leadership team:

- Foster overall health students and staff while mitigating the risk posed by COVID-19
- Provide high-quality teaching and learning experiences for students and staff, regardless of delivery mode
- Make decisions that are driven by data and expert recommendations

Federal, State, and Local Guidance

The district has relied on federal, state, and local guidance in developing its plans, policies, and procedures for a safe reopening this fall.

In developing this plan, the Charles City Community Schools re-entry task force reviewed guidance from the Iowa Departments of Education and Public Health, the Centers for Disease Control and Prevention (CDC), the American Academy of Pediatrics (AAP) and the Occupational Safety and Health Administration (OSHA). We have also reviewed guidance from additional professional organizations, including the American School Counselor Association (ASCA), Iowa Girls High School Athletic Union (IGHSAU), and Iowa High School Athletic Association (IHSAA).

Throughout the summer and fall - and the 2020-21 academic year, if necessary- the district will continue to work closely on its COVID-19 health and safety protocols with the Floyd County Department of Public Health in order to best respond to the specific needs of our school community.

2 - Leadership and Infrastructure

Overview

Along with the re-entry task force, the Charles City Community Schools will utilize leadership structures and teams that are already in place. These teams are best poised to respond flexibly to the changing public health situation created by COVID-19. We recognize the need to plan, train, implement, review, and modify on a continuous cycle as we move forward.

2.1 Operations

- School Board
 - Oversees all operations of the School District
- Senior Leadership Team
 - The Senior Leadership Team is made up of the superintendent, building administrators, and directors.
 - This team oversees the daily management of the district and its employees.
- District Instructional Direction Leadership Team
 - The District Instructional Direction Leadership (IDL) Team is made up of the superintendent, building administrators, and instructional/success coaches.
 - This team is responsible for reviewing district performance data, creating district action plans around teaching and learning, and reviewing building level plans.
- Building Instructional Direction Leadership (IDL) Team
 - Charles City Schools has three Building IDL Teams: High School, Middle School, and Elementary. Representatives are recommended and selected by building leadership to represent the comprehensive needs of the building.
 - These teams create the building specific action plans to meet the goals set out by the District IDL Team.
- Grade level/Department Teams
 - The teams are charged with the implementation of the building level plans for the buildings they serve.

2.2 School Calendar & Beginning of Year Expectations

- [Charles City Schools 2020-21 School Calendar](#)
- Considerations for the Opening Weeks of School
 - Recover - Staff will spend time building relationships with students, evaluating their behavioral health, re-establishing school expectations, and building peer connections.

- Assess - Teachers will use available historical data, new universal screeners, and district-created formative assessments to determine where students are entering the school year with their learning.
- Onboarding - There are new digital expectations and requirements of our students. We will utilize this time to establish new procedures, practice learning from home in a digital environment, communicate using digital platforms, and prepare to learn in a remote environment if needed.

2.3 Technology

● Student Devices

- Students in grades 5-12 will be issued a new Chromebook and carrying case.
- Students in grades 3 and 4 will also be issued a new Chromebook for use at school. If remote learning becomes necessary, these Chromebooks will be sent home in carrying cases for student use.
- Students in PK-2 will use the iPads and potentially Chromebooks available in their classroom for on-site instruction. If remote learning becomes necessary, Chromebooks will be sent home for student/family use.

● Training

- We will have device check out and training session dates for all grade levels, and families, released as the beginning of the school year nears.
- These training sessions will assist guardians and students on how to take proper care, log in and out and use the school-issued device. With the younger grade levels, guardians will be given the student's Google credentials and it will be expected that you will help your student get logged into the device and connect it to your residential internet service and assist as needed on the device.
- Technology help guides and videos will be available online to assist you in common usage and frequently asked questions.
- [CCCSO Technology Troubleshooting Guide](#)

● Online Safety

- The school district subscribes to a cloud-based filtering service that covers our Google domain for education named Securly. The school chromebooks are only allowed to log into the charles-city.k12.ia.us domain, so this ensures that students will be protected as soon as they are logged in. Securly has taken measures to block adult content and domains known to be risky for young people and has a portal available to parents to take it another step to what you are comfortable with your student having access to. You can sign up for a Securly parent account [here](#) if you do not have one already. This account will email you a summary report covering your students weekly Internet activity.

Securly also detects any form of bullying and self-harm in student communications and alerts school officials if detected.

- Please complete this [form](#) if you have other technology questions.

2.4 Communications

- Charles City Community Schools will utilize the following methods to regularly communicate with families, students, and the community: student and parent/guardian email, text messaging, social media, and the district website.
- We will resume our district-wide communication on a bi-weekly basis in preparation for the 2020-21 school year. These communications will be pushed out Wednesday evenings at 6 pm, starting in July. Publications dates will be July 8, July 15, July 29, and August 12.
- Individual campuses will resume their weekly updates beginning the week of August 23

2.5 Facility Usage by the Community

- Community groups may request to use facilities during non-school hours only.
- A stable or downward trend of total positive COVID-19 cases in Floyd County over a 14 day rolling average must be maintained prior to the scheduled use of school facilities. If this is not occurring, facility usage will not be allowed.
- Charles City Schools will use data from <https://coronavirus.iowa.gov/> to monitor.
- The requesting party is responsible for maintaining compliance with any of the governor's current or future orders allowing facilities to open including: supervision of required capacity limits, supervision of required group size limits, supervision of required social distancing practices, and sanitization and hygiene requirements.
- In order to effectively maintain sanitation and hygiene requirements, the only gyms available for public use will be at the MS & HS.

3 - Health and Safety

3.1 Mitigation and Physical Distancing in Campus Buildings

- All staff will complete required Mitigation/Health & Safety Training - August 2020
- Students will be assigned specific building entrances/exits for use to decrease congestion during arrival and dismissal.
- Students and staff should conduct symptom monitoring, including temperature checks, every day prior to arriving at the individual campuses.
- Students or staff members should remain home when sick. Students or staff members with **any** high-risk symptom or **two or more** low risk symptoms should stay home and are advised to seek an evaluation by a health care provider.

High Risk Symptoms	Low Risk Symptoms
New cough, shortness of breath or difficulty breathing, new loss of taste or smell	Fever greater than 100.3, headache, muscle and body aches, fatigue, sore throat, runny nose, congestion, nausea, vomiting, diarrhea

- Provide frequent breaks for handwashing; teach healthy handwashing practices, coughing/sneezing etiquette, keep hands away from face
- Access to hand sanitizer as needed
- Hang signage throughout building to promote health hygiene practices
- Arrange instructional spaces to maximize spacing between students
- Cohort classes to minimize crossover among students and adults
- Utilize outdoor spaces when possible
- Limit the amount of shared school supplies
- Limit non-essential visitors to buildings
- Encourage student use of water bottles to minimize use/touching of water fountains

3.2 Mitigation and Physical Distancing in Other Locations

- **Buses**
 - Transportation services will be prioritized for state-required routes.
 - We encourage those families that do not need to use the bus to choose other ways to travel to/from school.
 - Seating will be assigned
 - Windows on the bus will be open as weather allows.
 - Hand sanitizer will be used when loading the bus

- Buses will be sanitized after each route
- **Playgrounds**
 - Students will participate in recess with cohort groups of limited size.
- **Bathrooms**
 - Limit number of individuals to maintain physical distancing
 - Provide signage promoting proper handwashing
- **Cafeteria**
 - Eliminate buffet and self-serve options
 - Meals leaving designated cafeteria areas must be covered

3.3 Cleaning & Disinfecting

- Custodial staff have the appropriate personal protective equipment and cleaning supplies, along with education to use them correctly.
- All cleaning and disinfecting supplies will meet CDC and EPA standards.
- All campuses will be thoroughly cleaned daily, and high-touch points will be cleaned multiple times a day.
- Each classroom will have access to disinfectant wipes for use throughout the school day by staff.
- Cleaning products should not be used near children, and staff should ensure that there is adequate ventilation when using these products to prevent children from inhaling fumes.
- Buses are cleaned between routes and prior to and after transport.
- Limit access and use of common areas, such as cafeterias and commons.

3.4 Face Coverings and Personal Protective Equipment (PPE)

- Administration will set regulations concerning the use of face coverings for students, staff, and visitors.
- Face coverings will be required for all staff. This was decided by a task force of employee leaders, medical professionals, and legal counsel. If you do have a medical reason to not wear a mask, we will need a doctor's note explaining the reason and provide this to your Senior Leader.
- [Face Covering Expectations for Staff](#)
- Face Covering Expectations for Students (Expected August 12)

3.5 Student Health Office

- School nurse will review and support needs of students with identified chronic health conditions placing them at risk.
- Structure of the health office
 - One space for healthy students coming for routine needs, medication, diabetic checks, asthma management, first aid/injury assessment, etc
 - Second space for students/staff who are exhibiting symptoms of COVID-19 and need to be screened for possible infection

- School nurse will review and address data results related to health office visits logged

3.6 Student/Staff Health Considerations

- Students or staff members should remain home when sick. Students or staff members with **any** high-risk symptom or **two or more** low risk symptoms should stay home and are advised to seek an evaluation by a health care provider.

High Risk Symptoms	Low Risk Symptoms
New cough, shortness of breath or difficulty breathing, new loss of taste or smell	Fever (greater than 100.3), headache, muscle and body aches, fatigue, sore throat, runny nose, congestion, nausea, vomiting, diarrhea

After Evaluation by Health Care Provider		
Negative COVID-19 Test	Alternative Diagnosis	Positive COVID-19 Test
Return to school after 24 hours with no fever (without the use of fever-reducing medicine) and symptoms are improving	Return to school after 24 hours with no fever (without the use of fever-reducing medicine) and symptoms are improving	Return to school after 24 hours with no fever (without the use of fever-reducing medicine) and symptoms are improving and 10 days since symptoms started

- **Identifying Close Contacts for COVID-19 Cases**
 - Close contact is defined as individuals who've been within 6 feet for more than 15 minutes of a positive COVID-19 case during the infectious period. Contact may occur in a classroom, lunchroom, free period, during transportation to or from school, at practices or games, and during extracurricular activities.
 - Students/staff who have tested positive for COVID-19, or have been in close contact with another individual who has been diagnosed with COVID-19 should work with their primary care provider and local public health officials to notify close contacts, including the school nurse and principal of appropriate schools.
 - Students/staff should not attend school while awaiting results of a COVID-19 test.

School will	Public Health will
<ul style="list-style-type: none"> • Notify local public health department • Help identify close contacts and quarantine exposed students and staff • Notify appropriate school administration, families and staff as transparently as legally possible. • Provide Public Health with list of close contacts 	<ul style="list-style-type: none"> • Recommend quarantine for all household contacts of COVID-19 case • Work with school to determine which students and staff should be quarantined

Students	Staff	Individuals Previously Positive
<ul style="list-style-type: none"> • If no symptoms develop, students can return to school 14 days from their last contact with the COVID-19 case • If symptoms develop, students should be evaluated by a health care provider. • If a student tests positive they should isolate for 10 days. • If a student tests negative for COVID-19, they must still complete their 14-day quarantine before returning to school. 	<ul style="list-style-type: none"> • Staff MAY be considered critical personnel and can be allowed to return to work if there are staffing shortages as long as they remain asymptomatic. • Staff should take their temperature and screen for symptoms at the start and end of each day, and wear a mask at work. • If symptoms develop, staff must isolate immediately. • If there is not a staffing shortage, staff follow same quarantining procedure as students. 	<ul style="list-style-type: none"> • Those who have been previously diagnosed positive for COVID-19 within the past 12 weeks, and were exposed to a COVID-19 case, do not need to quarantine.

3.9 Workplace Accommodations

- A separate task force is currently working on additional details regarding workplace accommodations. Additional details will be forthcoming.
- [Families First Coronavirus Response Act \(FFCRA Act\)](#)

4 - Teaching & Learning

4.1 Delivery of Education

Charles City Community Schools will be able to utilize several different delivery models to meet the needs of all students in the Charles City Schools.

On-site-(General Enrollment)

- Students will be enrolled in a traditional class schedule and follow a traditional school calendar.
- Students will engage in a blended learning environment, utilizing technology and face-to-face instruction while on campus to facilitate a smooth transition to other learning models if needed.

Hybrid - (General Enrollment)

- Charles City Community Schools will begin the 2020-21 school year utilizing our Hybrid plan.
- All students PK-5 would attend classes on campus everyday
- Students in grades 6-8 would be split into two groups and assigned to attend classes on campus either Monday/Thursday or Tuesday/Friday, with an alternating Wednesday attendance. Students will participate in required online learning the days they are not on campus.
- Students in grades 9-12 will attend classes on campus in cohort groups. On Monday/Thursday students in grades 9 and 10 will attend classes on campus and students in grades 11 and 12 will attend classes on campus Tuesday/Friday, with an alternating Wednesday attendance. Students will participate in remote learning the days they are not on campus.
- Lincoln & Washington - Classes will start at **9:00 a.m.** / ending at **3:25 p.m.**
- High School & Middle School - Classes will start at **8:50 a.m.** / ending at **3:15 p.m.**
- PK-12 students may enter the building anytime after 7:45 AM until the start of classes for a supervised enrichment and academic support time (Comet Time) provided by Charles City Community Schools staff.
- This option allows for increased social distancing and less mixing of student groups in grades 6-12. These same benefits are already part of the daily PK-5 structure and routine, making it possible for students PK-5 to attend classes on campus daily.

School to You Program- (General Enrollment w/Administrator Approval)

- We recognize some families may want their children to learn at home, due to COVID-19 student/family health concerns or personal choice, even when the district as a whole is engaged in on-site or hybrid learning. Charles City Schools will provide students and families choosing this option with our School to You Program.
- This model may also be used in the event of a temporary quarantine.
- More information can be found at [School to You Program](#)

School to You Program for All Students - (General Enrollment)

- In the event of large-scale quarantine or temporary shutdown due to COVID-19 outbreaks, we will provide required learning opportunities for all students in a digital environment.
- Students, including PK-4, will take Chromebooks home and will be able to connect with the teachers and course work through the use of a learning management system, such as Canvas, Google Classroom or SeeSaw.

Innovative Ideas

- Our staff is innovative - We will reserve the right to let them try new and innovative ideas to meet the challenging needs of the times. There will be problems we have not thought about and solutions we think will work that don't. Supporting our staff in their own innovation is a core value we will continue to support.

4.2 Co-curricular and Extracurricular Activities and Athletics

- Co/Extra-curricular activities will be based on current guidelines provided by IHSAA/IGHSAU and other governing or professional organizations and local public health.

5 - Social Emotional Behavioral Health

Overview

We want all students and staff to be happy, healthy, and well-adjusted, especially under our current circumstances. The social-emotional-behavioral health (SEBH) of our students, families and staff are first and foremost in planning for the 2020-21 school year. Our focus is securing and enhancing supportive relationships during this time, as well as promoting well-being, self-care, and connectedness. Results from the recent resources and needs survey will determine our SEBH needs for our students, families and staff. AEA training and support, community resources and district training and support will be utilized to meet the identified needs of our school family. We will continuously monitor the needs of our students, families and staff through regular discussions and feedback with all necessary stakeholders.

5.1 Supporting Student SEBH

All staff play a vital role in supporting our students' SEBH. The Student Services Team, composed of school counselors and a school social worker, provide services to complement and build upon our staff's work in this area.

- A pandemic is a crisis and can be traumatic. All staff have been trained in trauma-informed practices; we will continue to use our knowledge and skills in this area to ensure all students feel safe, supported and ready to learn.
- Our focus will be on building relationships and community, as well as frequent well-being check-ins with our learners to establish connection, a supportive learning environment, promote social and emotional well-being and to proactively identify students in need of further support.
- Individual building teams will continue to focus on the foundational work of PBIS/SEL and ensure that the SEBH needs of our students are being met. They will continue to take a leadership role in this Return to Learn process to help us recover from these experiences and to accelerate forward with new learning opportunities.
- For some students, returning to school will be incredibly challenging, while the transition will be straightforward for others. All buildings will provide step-up activities for students who will be entering the building for the first time (Kindergarten, 3rd grade, 5th grade, 9th grade). These activities will be tailored to meet the developmental needs of students. Additional voluntary opportunities for building tours and experiences will be offered at each building as well. If you feel your child needs additional support transitioning into their new building, please contact your child's classroom teacher, special education teacher or school counselor.

5.2 Supporting Staff SEBH

We recognize staff may have potentially experienced their own loss or stress (financial, personal, social, physical/medical) during this time.

Charles City will support teachers' SEBH by:

- Building a school culture of self-care and wellbeing to mitigate the effects of secondary traumatic stress and compassion fatigue including system-wide approaches (e.g., tap in, tap out; buddy classrooms; boundary setting; self-care in the background).
- Providing support in proactively identifying and meeting the needs of students who may be struggling.
- Providing information regarding human resource procedures, including workplace accommodations, and community resources available to support school staff.

5.3 Continuous support for families

Continued partnership to help connect families to the resources and supports that are best for their learners, including:

- Understanding normal behavioral responses to crises
- Best practices of talking through trauma with children
- Resilience and coping strategies for children
- Strategies to use at home to support successful school re-entry
- Assistance with food, clothing and other basic needs
- Referrals to mental health counseling services

6 - Equity

Overview

Creating equitable learning opportunities is key to the Charles City mission - Regardless of who you are or what your story is, you can learn and be loved here. We recognize families are at different places in their capacity to provide distance learning. Equity in this context is focused on ensuring all students:

- Have access to a free and appropriate public education (FAPE),
- Are able to access our support, content, and teaching, and
- Have the support needed to progress in their learning.

6.1 Ensuring all students have support

- All students will be provided with technology resources
- All students will have access to age and ability appropriate educational resources and support.
- When appropriate, accommodations will be provided to individual students to meet their needs.
- Staff will be made available to support students that may not be ready to access their education in a blended environment.

6.2 Special Education

- All renewed IEPs during the 2020-21 School Year will specifically address learning in a virtual environment.
- If scheduled school days and seat time restrictions are put in place we will reach out to families to schedule IEPs meetings to adjust delivery of minutes to be representative of the new expectations and guidelines. (If Gen. Ed students are expected to learn digitally for 2 hours a day - it would be unfair to continue to meet SDI requirements beyond those limits)
- CCCSD Special Education Director and special education staff will identify students and families needing additional supports to ensure access to FAPE. IEP meetings will be held if the student's educational plan needs to be modified.
- Staff will reach out to each family of a student with an IEP to survey if plans need to be adjusted to meet the needs of a blended learning environment.

6.3 504s

- School administrators, along with building 504 coordinators, will identify students and families needing additional 504 supports.
- Staff will reach out to each family of a student with a qualified 504 to initiate a meeting to adjust plans to meet the needs of a blended learning environment.

6.4 ELL

- School administrators and the ELL staff will identify students and families needing additional language support.
- Provide instructional materials in appropriate languages.
- CCCSD will make interpretive and translation services available when necessary.

6.5 At-risk

- School administrators and Student Success Center staff will identify students and families needing additional school support and utilize available resources and structures to ensure equitable access to learning resources and support.

6.6 Gifted and Talented

- School administrators and TAG staff will identify students and families needing additional school support.
- Meetings will be conducted to update and coordinate additional learning resources needed to help accelerate learning for our talented and gifted students.

7 - Data

Overview

Data-based-decision-making is part of how we operate in Charles City's Schools. District and building leadership teams will periodically review these multiple sources of data to make decisions regarding priority needs, ongoing planning and implementation and effectiveness of our Return to Learn plan.

7.1 Data Collection

Attendance

- Use metrics such as engagement, time on task with online tools, progress through online content, along with present/absent to confirm school participation and attendance

Technology

- Data around technology/internet availability for students and staff; instructional delivery and professional development needs/support for staff, students and families

Teaching & Learning

- Student performance data from FastBridge (Literacy, Math and SAEBRS), pre and post-assessment data as aligned to essential standards, MAP, ISASP, and other common classroom assessments, interim assessments, and other data that supports student learning needs will be consistently monitored by both district leadership teams and grade and department collaborative teams.

Health & Safety

- Data around PPE needs, health protocols, communication logs with public health, families, students and staff around health and safety needs (Student visits to nurse, student attendance, staff absences, etc...) .
Number of meals prepared/served, mitigation survey data

X to Y by When School Board Equity Plan

WIG: Wildly Important Goal

Create a firm foundation of equity knowledge within the board through professional learning and conversation. Demonstrate to our community this is who we are as a Regardless School.

X to Y by When

X-Current State: (Describe your current state around your goal 3-4)

1. No intentional board time around equity other than our committee
2. No visible time
3. Lack of knowledge base

Y-Desired State: (Describe your desired outcomes around your goal 3-4)

1. Firm board member foundation of knowledge in equity
2. Public and visible focus around equity aligned to our mission
3. Intentional time and resource spent monthly on equity by the board

When?

September 1-June 1

Strategies:

Monthly curated professional learning around equity provided to the board through TED Talks, podcasts, and articles

Engaging resources will be used

Intentional monthly board discussion items around equity and the professional learning

Annual workshop times with guest speakers and trainers

Regular cadence of presentations specifically on equity strategic goals

Broad Themes-Do this at the 2nd meeting

August: Socialization-Mike
September: White Privilege-Mike/Pat
October: Race-Mike
November: Ableism-Scott
January: Special Education-Pat
February: ELL-Mike (Cathy, Susie, Anick?)
March: LGBTQ-Pat
April: Poverty/SES-Pat
May: Sexism-Pat
June: Workshop-American Dream Game?
July: Evaluate and Plan Next Steps

American Dream Game in workshop?

2020 Legislative Resolutions

STUDENT ACHIEVEMENT AND ACCOUNTABILITY

1. RESEARCH-BASED INITIATIVES

Supports implementation of initiatives in Iowa's Pre-K-12 education system that:

- Are research-based;
- Are focused on student achievement, and;
- Do not "re-purpose" existing education funds.

2. STANDARDS AND ACCOUNTABILITY

Supports continued progress in the development of rigorous content standards and benchmarks that reflect the real-world knowledge and skills students need to graduate from high school prepared for college or to enter the workforce, including the following state actions:

- Provide and fund technical assistance to help school districts fully implement the Iowa Core Content Standards which define what students should know and be able to do in math, science, English language arts, social studies, and 21st Century skills in areas such as financial and technological literacy.
- Adopt high-quality summative and formative assessments, aligned to the skills students should know and be able to do to succeed globally and locally.
- Support research-based professional development that provides educators with training, support and time to work together so that they can successfully teach a rigorous curriculum to all students. Ensure that curriculum decisions about how to teach remain in the hands of local schools and teachers. Include and fund all the components of successful standards systems: assessments aligned to high expectations, improved and aligned instruction and quality professional development.

IASB supports development of model content standards, recommended assessments and professional development supports in additional content areas but opposes expanding accountability, reporting and accreditation requirements in these areas.

3. PRESCHOOL

Supports continued funding to ensure that all 4 and 5-year-olds have access to the Statewide Voluntary Preschool Program.

Supports an increase in funding from the current weighting of 0.5 to 1.0 full-time equivalent to increase the ability of districts to provide services such as full-day programming and transportation to ensure that all 4 and 5-year-olds have the ability to attend the Statewide Voluntary Preschool Program.

Districts should be given maximum flexibility to assign costs to the program.

4. EARLY LITERACY

Supports the continued development of and funding for research on best practices for improving proficiency in early literacy strategies.

Supports continued funding for professional development and classroom intervention strategies focused on implementing best practices for early literacy in grades PK-3.

Supports the continuation of programs currently funded by the early intervention block grant program with flexibility to use those funds for other K-3 literacy programs if approved by the school board.

Supports additional funding for programs designed to ensure that all students meet literacy expectations by the end of 3rd grade.

5. ENGLISH LEARNERS

Supports sufficient and on-time funding for English-learners (EL) until the students reach proficiency

6. DROPOUT/AT RISK

Supports the inclusion of dropout prevention and funding for at-risk students in the foundation formula and the inclusion of socio-economic status as a factor in determining a student's at-risk status. Opposes changes to the compulsory age of attendance unless sufficient funds are provided to implement strategies to retain those students.

7. MENTAL HEALTH

Supports efforts to establish comprehensive community mental health systems to offer preventative and treatment services and comprehensive school mental health programs that include:

- In-school and telehealth access for students to mental health professionals;
- Creation of a categorical funding stream designated for mental health professionals;
- Reimbursement by Medicaid and private insurers for in-school services;
- Ongoing teacher, administrator, and support staff training to improve the awareness and understanding of child emotional and mental health needs;
- Integration of suicide prevention and coping skills into existing curriculum;
- Expanding state-funded loan forgiveness programs to include mental health professionals who agree to provide services to schools; and
- An ongoing mental health resources clearinghouse for schools and community providers.

8. SPECIAL EDUCATION – STATE

Supports predictable and timely state funding to serve students receiving special education services at a level that reflects the actual cost including educational programming and health care costs.

9. SPECIAL EDUCATION – FEDERAL

Supports federal commitment to fund 40 percent of the cost of educating students receiving special education services, and requests that the federal government fulfill that commitment by increasing funding a minimum of 8 percent per year until the 40 percent figure is achieved.

10. AREA EDUCATION AGENCIES

Supports full funding of the area education agencies to provide essential services in a cost-effective manner to school districts including, but not limited to:

- special education;
- technology;
- professional development;
- curriculum assessment; and
- student assessment data analysis.

11. SCHOOL CALENDARS

Supports the authority of locally elected school boards to determine the school calendar to best meet student needs, including start dates, year round schools, and other innovations.

EDUCATOR QUALITY

12. TEACHER LEADERSHIP AND DEVELOPMENT

Supports research-based programs and funding to develop strong instructional leadership including:

- teacher leadership and development
- beginning teacher mentoring programs
- quality professional development programs.

13. MARKET-COMPETITIVE WAGES

Supports providing school districts with incentives and the flexibility to pay market competitive wages for shortage area positions, especially in the areas required to meet graduation and Iowa content standards.

14. BENEFITS

Supports allowing school districts to voluntarily enroll their employees in the state's health, dental and life/long-term disability insurance pools.

15. TEACHER RECRUITMENT & LICENSURE

Supports additional tools to attract individuals to the teaching profession, especially for teacher shortage areas including:

- Alternative teacher licensure upon completion of research-based teaching pedagogy training in addition to content knowledge in a curricular area;
- Pathways for individuals with non-traditional educational backgrounds to meet licensure qualifications;
- Reciprocity agreements with other states with high-quality education programs so as to increase diversity among our certified teachers and administrators;
- Expansion of programs such as: Teach Iowa Scholar, Troops to Teachers, Teacher Intern Program, and others as approved by the Board of Educational Examiners; and
- Programs designed to recruit teachers that will better match the demographic makeup of our student population.
- Advocate for funding of loan forgiveness programs and grants that will make education careers a viable option.

16. STAFF REDUCTIONS

Supports giving school districts and AEAs the option to waive the termination requirements in Iowa Code Section 279.13 to reduce staff in response to reductions in funding.

17. LABOR/EMPLOYMENT LAWS

Supports labor and employment laws that balance the rights of the employees with the rights of management, with an emphasis on student achievement and student safety.

FISCAL RESPONSIBILITY AND STEWARDSHIP

18. SCHOOL FUNDING POLICY

Supports a school foundation formula that:

- Provides sufficient and timely funding to meet education goals;
- Equalizes per pupil funding;
- Provides a funding mechanism for transportation costs that reduces the pressure on the general fund and addresses inequities between school districts;
- Includes factors based on changes in demographics including socio-economic status, remedial programming, and enrollment challenges;
- Reflects actual costs for special education services;
- Incorporates categorical funding in the formula within three years; and
- Includes a mix of state aid and property taxes.

19. SUPPLEMENTAL STATE AID

Supports setting supplemental state aid:

- At a rate that sufficiently supports local districts' efforts to plan, create and sustain world-class schools;
- For FY 2021, by January 31, 2020; and
- For FY 2022 and future budget years, at least 14 months prior to the certification of the school's district budgets.

Setting supplemental state aid within the statutory requirements allows districts to make sound financial decisions on programs, staffing levels, and providing the best possible education to all students.

IASB supports a formula driven method for establishing the supplemental state aid growth rate if it is not set within the statutory requirements.

20. PROPERTY TAXES

Supports holding school districts harmless in property tax restructuring. Supports efforts to minimize property tax disparities created by the additional levy rate without compromising additional resources to school districts. Supports improved transparency and limits on the use of Tax Increment Financing (TIF) including the following requirements:

- To receive input from all affected taxing bodies before creation of a TIF district;
- To limit the duration of all TIF districts.

21. BOND ISSUES

Supports allowing school bond issues to be passed by a simple majority vote.

Supports the authority to levy a combination of property taxes and income surtaxes to pay the indebtedness.

Supports legislation to clarify that revenue bonds do not count toward a 5 percent statutory debt limit.

22. SPECIAL LEVY FUNDS

Supports flexibility in the use of special levy funds.

23. TAX BASE

Supports an independent, bi-annual cost-benefit analysis of all income, sales or property tax exemptions, credits or deductions. Creation of a new tax credit must undergo an independent cost-benefit analysis. IASB supports elimination of any tax credits that are deemed not effective and redirect any revenue increases from the elimination of those credits to enhance funding for public education.

Supports the legislature having sole authority to make revisions to definitions that impact taxes, restrict future tax bases or provide additional tax breaks that decrease revenue to the state and either directly or indirectly impact tax revenue for schools.

Opposes a constitutional amendment or statewide voter referendum that would limit taxes, spending or local control impacting education.

24. FRANCHISE FEES

Opposes the imposition of franchise fees on school corporations unless the board of directors agrees to such a fee.

25. UNFUNDED MANDATES

Opposes mandates that do not provide adequate and direct funding for successful implementation.

GOVERNANCE

26. LOCAL ACCOUNTABILITY AND DECISION-MAKING

Supports providing local school boards with decision-making authority regarding methods to accomplish desired educational outcomes. IASB opposes overly restrictive or inefficient limitations which inhibit innovation, efficiency, and the ability of school boards to meet local needs. Local accountability and decision-making includes:

- **Student Achievement:** As locally elected officials, school boards should have the ability to set priorities, customize programming, and maximize community strengths to improve outcomes for all students;
- **Accountability & Reporting:** Data collection for state accountability should enhance the ability of school boards to focus on student learning and school improvement. IASB supports streamlining state-level reporting on management operations and eliminating duplicative or inefficient reporting processes;
- **Funding flexibility:** School boards should have the ability to maximize existing resources to meet local needs;
- **Transparency:** School boards should have flexibility to provide public access to records in ways that promote transparency for citizens while balancing the cost to taxpayers.

27. EXPANDING EDUCATIONAL OPPORTUNITIES

Supports providing the flexibility to expand educational opportunities and choices for students and families. Educational options must remain under the sole authority of locally elected school boards charged with representing community interests and accountability. IASB supports efforts including:

- Investment in magnet and innovation schools; expansion in flexible program offerings; and greater partnerships among schools and community organizations

- Establishment of charter schools;
- Establishment or use of on-line schools or classes.

Supports opportunities for continued collaboration between public and non-public schools; however, the association opposes the use of additional taxpayer funds for the creation of vouchers or educational savings accounts or an increase in tax credits or deductions directed toward non-public schools.

28. ELECTIONS

Supports a minimum of four special election dates per calendar year for bond referendums, votes on levies and revenue purpose statements and filling school board vacancies.

29. SHARING AND REORGANIZATION

Supports continuation of sufficient incentives and assistance to encourage sharing or reorganization between school districts including the establishment of regional schools.

30. HOME SCHOOL REPORTING

Supports requiring parents/guardians home-schooling their children without the support of a certified teacher to register with their public-school attendance centers.

**BANK RECONCILIATION
JULY 2020**

<u>GENERAL FUND</u>	<u>FUND 10 OPERATING</u>	<u>FUND 22 MANAGEMENT</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$3,208,344.06	\$593,193.16	
RECEIPTS	\$455,640.98	\$4,033.30	
INTERFUND LOAN	\$0.00	\$0.00	
PAYROLL	\$1,045,938.73	\$1,140.00	
<u>ACCTS. PAYABLE</u>	<u>\$265,941.08</u>	<u>\$134,685.52</u>	
ENDING BALANCE	\$2,352,105.23	\$461,400.94	\$2,813,506.17

Bank Account Balance	\$2,814,176.12
ISJIT Account Balance	\$0.00
Cash on Hand	\$250.00
Interest	(\$890.95)
Other reconciling	(\$29.00)

ENDING BALANCE \$2,813,506.17

<u>ACTIVITY FUND</u>	<u>FUND 21 STUDENT ACT.</u>	<u>FUND 82 NON EXPEND</u>	<u>FUND 91 AGENCY FUND</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$209,995.54	\$4,006.21	\$22,543.40	
RECEIPTS	\$12,237.25	\$0.00	\$545.00	
INTERFUND LOAN	\$0.00	\$0.00	\$0.00	
PAYROLL	\$0.00	\$0.00	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$18,005.41</u>	<u>\$0.00</u>	<u>\$0.00</u>	
ENDING BALANCE	\$204,227.38	\$4,006.21	\$23,088.40	\$231,321.99

Bank Balance	\$228,482.46
ISJIT Account Balance	\$0.00
Cash on hand - change	\$2,900.00
Interest	(\$60.47)
Other reconciling items	\$0.00

ENDING BALANCE \$231,321.99

BANK RECONCILIATION
JULY 2020

<u>PPEL / LOSST FUNDS</u>	<u>FUND 33 LOSST</u>	<u>FUND 36 PPEL</u>	<u>FUND 40 SINKING FUND</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$32,596.70	\$194,243.90	\$691,139.57	
RECEIPTS	\$134,560.18	\$245,797.84	\$101,933.30	
RECEIPTS - DEBT ISSUANCE	\$0.00	\$0.00	\$0.00	
TRFER TO CAP PR - FD 35	\$0.00	\$10,592.41	\$0.00	
PAYROLL	\$0.00	\$0.00	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$112,525.71</u>	<u>\$193,229.55</u>	<u>\$691,138.75</u>	
ENDING BALANCE	\$54,631.17	\$236,219.78	\$101,934.12	

	<u>FUND 35 CAPITAL PROJECT ATHLETIC COMPLEX</u>	
BEGINNING BALANCE	\$0.00	
RECEIPTS	\$3,247.00	
Transfer fr LOSST	\$10,592.41	
PAYROLL	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$13,839.41</u>	
ENDING BALANCE	\$0.00	\$392,785.07

Bank Balance	\$327,394.17	
Bank Balance -Sink fund	\$65,448.95	
Interest	(\$58.05)	
Other reconciling items	\$0.00	
ENDING BALANCE		\$392,785.07

BANK RECONCILIATION

JULY 2020

<u>HOT LUNCH FUND</u>	<u>FUND 61</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$148,877.58	
RECEIPTS	\$56,587.71	
INTERFUND LOAN	\$0.00	
PAYROLL	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$7,500.00</u>	
ENDING BALANCE	\$197,965.29	\$197,965.29

Bank Balance	\$198,005.58
Interest	(\$40.29)
Other Reconciling items	\$0.00

ENDING BALANCE \$197,965.29

<u>FLEXIBLE SPENDING A</u>	<u>FUND 72</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$9,816.02	
RECEIPTS	\$4,524.92	
INTERFUND LOAN	\$0.00	
PAYROLL	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$5,322.38</u>	
ENDING BALANCE	\$9,018.56	\$9,018.56

BANK BALANCE	\$9,020.96
PETTY CASH	\$0.00
INTEREST	(\$2.40)
OTHER RECONCILING	\$0.00
ENDING BALANCE	\$9,018.56

Health Fund Analysis

8/6/2020

	<u>March 2017</u>	<u>April 2017</u>	<u>May 2017</u>	<u>June 2017</u>	<u>July 2017</u>	<u>Aug 2017</u>	<u>Sept 2017</u>
Beginning	\$1,540,065.35	\$1,634,803.88	\$1,689,958.73	\$1,648,140.23	\$1,720,501.33	\$1,750,340.99	\$1,759,421.66
Revenue	\$212,333.51	\$212,747.82	\$215,839.01	\$225,399.77	\$182,690.00	\$184,217.33	\$195,298.64
Expenditures *	<u>\$117,594.98</u>	<u>\$157,592.97</u>	<u>\$257,657.51</u>	<u>\$153,038.67</u>	<u>\$152,850.34</u>	<u>\$175,136.66</u>	<u>\$80,647.71</u>
Balance	\$1,634,803.88	\$1,689,958.73	\$1,648,140.23	\$1,720,501.33	\$1,750,340.99	\$1,759,421.66	\$1,874,072.59

	<u>Oct 2017</u>	<u>Nov 2017</u>	<u>Dec 2017</u>	<u>Jan 2018</u>	<u>Feb 2018</u>	<u>March 2018</u>	<u>April 2018</u>
Beginning	\$1,874,072.59	\$1,814,061.21	\$1,856,553.68	\$1,805,260.79	\$1,790,241.22	\$1,842,050.73	\$1,893,489.60
Revenue	\$197,506.81	\$212,518.85	\$195,268.95	\$197,016.71	\$196,547.52	\$204,757.53	\$197,248.81
Expenditures *	<u>\$257,518.19</u>	<u>\$170,026.38</u>	<u>\$246,561.84</u>	<u>\$212,036.28</u>	<u>\$144,738.01</u>	<u>\$153,318.66</u>	<u>\$210,739.16</u>
Balance	\$1,814,061.21	\$1,856,553.68	\$1,805,260.79	\$1,790,241.22	\$1,842,050.73	\$1,893,489.60	\$1,879,999.25

	<u>May 2018</u>	<u>June 2018</u>	<u>July 2018</u>	<u>Aug 2018</u>	<u>Sept 2018</u>	<u>Oct 2018</u>	<u>Nov 2018</u>
Beginning	\$1,879,999.25	\$1,856,098.38	\$1,852,550.34	\$1,776,995.86	\$1,731,382.15	\$1,736,588.76	\$1,731,039.83
Revenue	\$197,180.84	\$210,153.43	\$164,545.25	\$167,822.88	\$175,604.48	\$176,672.68	\$177,235.74
Expenditures *	<u>\$221,081.71</u>	<u>\$213,701.47</u>	<u>\$240,099.73</u>	<u>\$213,436.59</u>	<u>\$170,397.87</u>	<u>\$182,221.61</u>	<u>\$196,640.83</u>
Balance	\$1,856,098.38	\$1,852,550.34	\$1,776,995.86	\$1,731,382.15	\$1,736,588.76	\$1,731,039.83	\$1,711,634.74

	<u>Dec 2018</u>	<u>Jan 2019</u>	<u>Feb 2019</u>	<u>March 2019</u>	<u>April 2019</u>	<u>May 2019</u>	<u>June 2019</u>
Beginning	\$1,711,634.74	\$1,700,612.88	\$1,708,051.93	\$1,703,404.43	\$1,731,640.15	\$1,635,679.03	\$1,665,198.50
Revenue	\$178,425.41	\$179,287.05	\$175,931.47	\$201,733.72	\$194,398.23	\$194,351.04	\$210,128.79
Expenditures *	<u>\$189,447.27</u>	<u>\$171,848.00</u>	<u>\$180,578.97</u>	<u>\$173,498.00</u>	<u>\$290,359.35</u>	<u>\$164,831.57</u>	<u>\$137,328.24</u>
Balance	\$1,700,612.88	\$1,708,051.93	\$1,703,404.43	\$1,731,640.15	\$1,635,679.03	\$1,665,198.50	\$1,737,999.05

	<u>July 2019</u>	<u>Aug 2019</u>	<u>Sept 2019</u>	<u>Oct 2019</u>	<u>Nov 2019</u>	<u>Dec 2019</u>	<u>Jan 2020</u>
Beginning	\$1,737,999.05	\$1,716,852.78	\$1,671,250.41	\$1,619,213.70	\$1,535,891.70	\$1,494,022.64	\$1,506,375.83
Revenue	\$191,249.50	\$196,319.84	\$196,319.28	\$196,410.38	\$196,325.12	\$210,169.93	\$194,282.36
Expenditures *	<u>\$212,395.77</u>	<u>\$241,922.21</u>	<u>\$248,355.99</u>	<u>\$279,732.38</u>	<u>\$238,194.18</u>	<u>\$197,816.74</u>	<u>\$184,932.84</u>
Balance	\$1,716,852.78	\$1,671,250.41	\$1,619,213.70	\$1,535,891.70	\$1,494,022.64	\$1,506,375.83	\$1,515,725.35

	<u>Feb 2020</u>	<u>March 2020</u>	<u>April 2020</u>	<u>May 2020</u>	<u>June 2020</u>	<u>July 2020</u>
Beginning	\$1,515,725.35	\$1,522,861.80	\$1,521,902.01	\$1,517,315.56	\$1,505,012.91	\$1,541,223.83
Revenue	\$195,503.22	\$211,130.15	\$198,073.85	\$196,884.68	\$189,311.83	\$209,220.00
Expenditures *	<u>\$188,366.77</u>	<u>\$212,089.94</u>	<u>\$202,660.30</u>	<u>\$209,187.33</u>	<u>\$153,100.91</u>	<u>\$203,445.55</u>
Balance	\$1,522,861.80	\$1,521,902.01	\$1,517,315.56	\$1,505,012.91	\$1,541,223.83	\$1,546,998.28

* = Expenditures equal the weekly draw amounts plus the prior month expense true up.

Dental Fund Analysis

	<u>July 2019</u>	<u>August 2019</u>	<u>Sept 2019</u>	<u>Oct 2019</u>	<u>Nov 2019</u>	<u>Dec 2019</u>	<u>Jan 2020</u>
Beginning	\$0.00	\$453.31	(\$2,807.31)	(\$4,424.33)	(\$11,088.30)	(\$9,478.11)	(\$10,090.13)
Revenue	\$9,375.83	\$8,905.01	\$9,322.82	\$9,368.34	\$9,321.84	\$9,314.60	\$9,314.37
Expenditures *	<u>\$8,922.52</u>	<u>\$12,165.63</u>	<u>\$10,939.84</u>	<u>\$16,032.31</u>	<u>\$7,711.65</u>	<u>\$9,926.62</u>	<u>\$10,013.24</u>
Balance	\$453.31	(\$2,807.31)	(\$4,424.33)	(\$11,088.30)	(\$9,478.11)	(\$10,090.13)	(\$10,789.00)
	<u>Feb 2020</u>	<u>March 2020</u>	<u>April 2020</u>	<u>May 2020</u>	<u>June 2020</u>	<u>July 2020</u>	
Beginning	(\$10,789.00)	(\$11,015.78)	(\$18,087.54)	(\$11,541.03)	(\$6,869.31)	(\$12,676.54)	
Revenue	\$9,557.16	\$9,557.16	\$9,789.64	\$9,731.60	\$11,738.35	\$9,928.58	
Expenditures *	<u>\$9,783.94</u>	<u>\$16,628.92</u>	<u>\$3,243.13</u>	<u>\$5,059.88</u>	<u>\$17,545.58</u>	<u>\$10,630.45</u>	
Balance	(\$11,015.78)	(\$18,087.54)	(\$11,541.03)	(\$6,869.31)	(\$12,676.54)	(\$13,378.41)	

Analysis of Cash Balance

July 31, 2020

	07/31/20	07/31/19	% change	Notes *
General Fund (10)	2,352,105.23	1,875,983.44	25.4%	The July 2020 cash balance include unspent COVID funds of \$275,745
Management Fund (22)	461,400.94	154,465.18	198.7%	Paid 1/2 premium in July and will pay 1/2 EMC premium in August
Sales Tax and PPEL (33 & 36)	290,850.95	1,488,893.42	-80.5%	Timing of revenue & expenses will fluctuate during the year. The District make final Athletic Complex payments in August.
Debt Service - sinking fund (40)	101,934.12	101,973.02	0.0%	
Cap Proj-Athletic Complex (35)	0.00	487,464.74	-100.0%	Fund 35 was established in Sept 2017 for athletic complex development. The District will pay the remainder of project expenses from Sales Tax/PPEL.
Activity Fund (21)	204,227.38	202,604.51	0.8%	Club/ organizations are limited to their activity account balance.
Hot Lunch Fund (61)	197,965.29	167,807.38	18.0%	
Flexible Spending Acct (72)	9,018.56	41,059.47	-78.0%	Unexpended flexible spending balance - employee withholding. Transferred five years of unclaimed flex expenses.
Health Insurance Fund (71)	1,546,998.28	1,716,852.78	-9.9%	Premiums increased 8% in FY 21.
Dental Insurance Fund (71)	(13,378.41)	453.31	-3051.3%	Established self funded dental insurance - July 2019
TOTAL	5,151,122.34	6,237,557.25	-17.4%	Appears reasonable

* = Cash balances will fluctuate with the timing of revenue and expense receipts and payments. Items considered unusual are explained in greater detail under the notes above.

Activity Fund Balance Report - Summary - Exclude Encumbrances

07/2020 - 07/2020

Regular; Beginning Month 07/2020; Processing Month 07/2020; Accounts to Include Accounts With Activity; Fund Number 21

Fund: 21 STUDENT ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 729 000 6110 910	Drama - Restricted FB	18,386.55	0.00	0.00	0.00	18,386.55
21 729 000 6120 910	Speech - restricted FB	3,054.87	0.00	0.00	0.00	3,054.87
21 729 000 6210 910	General Vocal - restricted FB	5,246.14	0.00	0.00	0.00	5,246.14
21 729 000 6220 910	Band Fundraiser - restricted FB	7,405.38	0.00	0.00	0.00	7,405.38
21 729 000 6221 910	Jazz Band - restricted FB	518.68	0.00	0.00	0.00	518.68
21 729 000 6222 910	Instrumental Music - restricted FB	189.22	0.00	0.00	0.00	189.22
21 729 000 6223 910	Orchestra - restricted FB	3,357.66	0.00	0.00	0.00	3,357.66
21 729 000 6225 910	MS Band - restricted FB	13,397.92	379.68	0.00	0.00	13,018.24
21 729 000 6600 920	Athletics - restricted FB	23,582.08	6,260.36	7,749.25	0.00	25,070.97
21 729 000 6640 920	Girls Track - restricted FB	122.07	0.00	0.00	0.00	122.07
21 729 000 6645 920	Girls Cross Country - Restricted FB	2,424.41	0.00	0.00	0.00	2,424.41
21 729 000 6646 920	Boys Cross Country - restricted FB	4,919.97	0.00	0.00	0.00	4,919.97
21 729 000 6680 920	Sportsmen's Park - Restricted FB	460.21	253.76	285.00	0.00	491.45
21 729 000 6681 920	Booster Club - restricted FB	29,218.44	0.00	0.00	0.00	29,218.44
21 729 000 6685 920	Bowling - Fund Balance	582.51	0.00	0.00	0.00	582.51
21 729 000 6694 920	Pom Squad - Restricted FB	842.50	0.00	0.00	0.00	842.50
21 729 000 6710 920	Boys Basketball - restricted FB	700.67	0.00	0.00	0.00	700.67
21 729 000 6720 920	Football - restricted FB	273.28	0.00	0.00	0.00	273.28
21 729 000 6725 920	Soccer - restricted FB	323.18	0.00	0.00	0.00	323.18
21 729 000 6730 920	Baseball - restricted FB	3,213.47	0.00	0.00	0.00	3,213.47
21 729 000 6740 920	Boys Track - restricted FB	575.46	0.00	0.00	0.00	575.46
21 729 000 6760 920	Boys Golf - restricted FB	2,471.92	0.00	0.00	0.00	2,471.92
21 729 000 6790 920	Wrestling - Restricted FB	1,264.10	0.00	0.00	0.00	1,264.10
21 729 000 6810 920	Girls Basketball - restricted FB	2,899.61	0.00	0.00	0.00	2,899.61
21 729 000 6815 920	Volleyball - restricted FB	1,188.84	0.00	0.00	0.00	1,188.84
21 729 000 6835 920	Softball - restricted FB	395.26	0.00	0.00	0.00	395.26
21 729 000 6850 920	Girls Tennis - Restricted FB	46.59	0.00	0.00	0.00	46.59
21 729 000 6860 920	Girls Golf - restricted FB	42.46	0.00	0.00	0.00	42.46
21 729 000 6870 920	Girls Swimming - restricted FB	294.35	0.00	0.00	0.00	294.35
21 729 000 6993 920	Cheerleading - restricted FB	1,551.04	0.00	0.00	0.00	1,551.04
21 729 000 7000 950	HS annual - restricted FB	7,157.28	0.00	2,300.00	0.00	9,457.28
21 729 000 7001 950	Art Club Fund Balance	35.39	0.00	0.00	0.00	35.39
21 729 000 7004 950	Information Tech Club - restricted FB	907.57	0.00	0.00	0.00	907.57
21 729 000 7006 950	Future Business Leaders - Restricted FB	3,740.31	0.00	0.00	0.00	3,740.31
21 729 000 7007 950	FFA - restricted FB	40,298.37	1,390.59	0.00	0.00	38,907.78
21 729 000 7008 950	German club - restricted FB	2,583.47	0.00	0.00	0.00	2,583.47

Activity Fund Balance Report - Summary - Exclude Encumbrances

07/2020 - 07/2020

Regular; Beginning Month 07/2020; Processing Month 07/2020; Accounts to Include Accounts With Activity; Fund
Number 21

Fund: 21 STUDENT ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 729 000 7014 950	SIAT - restricted FB	6,006.24	0.00	0.00	0.00	6,006.24
21 729 000 7018 950	Class of 2021 - Restricted FB	23.56	0.00	0.00	0.00	23.56
21 729 000 7024 950	Class of 2020 - restricted FB	291.42	0.00	0.00	0.00	291.42
21 729 000 7030 950	Industrial Technology - restricted FB	885.06	0.00	0.00	0.00	885.06
21 729 000 7035 950	Comet Creation (FCS) - restricted FB	1,365.01	0.00	0.00	0.00	1,365.01
21 729 000 7051 950	FCCLA - restricted FB	14.18	0.00	0.00	0.00	14.18
21 729 000 7057 950	Social Studies Trip - restricted FB	882.63	0.00	0.00	0.00	882.63
21 729 000 7065 950	MS Annual - restricted FB	4,674.64	0.00	126.00	0.00	4,800.64
21 729 000 7066 950	MS student council - restricted FB	4,135.82	0.00	0.00	0.00	4,135.82
21 729 000 7085 950	Century Club	101.73	0.00	0.00	0.00	101.73
Fund Total: 21		202,051.52	8,284.39	10,460.25	0.00	204,227.38

Regular Meeting – July 20, 2020

The Charles City Board of Education met in regular session on Monday, July 20, 2020 in the High School cafeteria. The meeting location was posted in the HS Common but was moved because the Commons was being cleaned for school opening. The meeting was open to the public by attending in person or watching live at Facebook.com/CharlesCityCSD. President Mack called the meeting to order at 6:15 p.m. Present: Board members Rottinghaus (via zoom) and Bergland (via zoom). Absent: Board members Freund and Dight. Staff members present included Superintendent Fisher, Board Secretary O'Brien and Communication Director DeVore. The peak electronic viewer count during the meeting was 69.

The Mission/Vision statement was read by Director Bergland.

(Rottinghaus/Bergland) to approve the agenda as presented. Motion carried 3-0.

There was one public comment via zoom from Deb Scharper who is running for Iowa Senate seat in District 26. She provided some information on her qualifications.

Superintendent Fisher reported District progress on the three Strategic goals: equity and achievement, culture and climate and facilities and infrastructure.

Goal 1: 2020 Vision is working to create compassionate and competent problem solvers. We have continued to network across the country with unique people and organizations to learn more about engagement, authentic problem solving, and content delivery. We even had a group of senior leaders go out last week to learn extensively about videography.

Goal 2: During this anxious time, we have been doing our best to engage our community, kids, and staff. As a regardless school we want to make sure nobody gets left behind in our family. In the past week our principals have been reaching out to every single staff member by phone to check on their physical and emotional health. We are also reaching out to see how we can make our staff feel safe and comfortable with reopening. We want to be attuned to the needs of our family.

Goal 3: Summer projects keep rolling on. We are working on new landscaping at Washington and the new football field lights are being installed. I want to introduce project main street as well. This is our new program for our communications and operations office to build better systems to ensure our campuses are invitational and communicate we are always expecting company. You'll continue to see improvements in cosmetics, cleaning, and invitational environments around our schools.

There were no committee reports received.

Superintendent Fisher reported that building registration has been moved from August 4th to August 6th. There is an administrative personal training date scheduled for August 4th. Staff requested principals be available for registration day.

Superintendent Fisher provided an update on action steps concerning the recent sportsmanship issue which occurred at a summer sporting event. He contacted conference superintendents to

develop a clear action plan with measurable goals for one conference school who we have cited for patterns of unsportsmanlike conduct towards our students throughout the past several years.

Superintendent Fisher has also been in communication with Dr. Stacey Cole, superintendent of Storm Lake Community Schools, a very diverse community. We are investigating the option of entering into a strategic partnership to develop comprehensive work around Social Justice and Equity for all students and staff. Our strategic plan would include creating a team of internal trainers for equity, comprehensive equity assessments of our schools, and embedding anti-bias and equity work in all of our teaching, learning, and systems. President Mack thanked everyone for their work.

Marcia DeVore reported on our Return to Learn plan due to the COVID pandemic. An extensive conversation with the Board was planned until the Governors proclamation dated July 17, 2020 changed the course of Return to Learn options for schools. The proclamation assumes in-person instruction as the method of instruction for all Iowa school districts during the 2020-2021 school year with certain remote-learning opportunities in limited circumstances. We are committed to developing our Return to Learn plan so our students can have an amazing teaching and learning experience whatever the method, but with health and safety first and foremost. The team is now working to revise the plans to fit into the new state metrics. We plan to announce our Return to Learn plan by July 31st. There was much discussion.

Superintendent Fisher lead discussion on the future format of School Board meetings. An exemption to the in-person requirement of school board meetings was granted during the COVID-19 outbreak for “good cause” since publicly accessible places were “impossible or impracticable” while limiting large gatherings. There was much discussion. The Board decided to provide an in-person space for future school board meetings but Board members may continue to attend by zoom if they are not able to attend large gatherings.

The Iowa Association of School Boards (IASB) is requesting School Boards identify and prioritize our top four legislative priorities for the 2021 legislative session and IASB delegate assembly by August 10th. A list of the 2020 legislative priorities was provided to the Board. Superintendent Fisher will work on developing a list to approve at the August 10th meeting.

(Rottinghaus/Bergland) to approve the Baseball and Softball Field project change order 4 with Woodruff construction amending the contract completion date to 4/25/20 as presented. Veenstra & Kimm, engineers for the project, are recommending approval of Change Order 4 to change the contract completion date from 12/14/19 to 4/25/20 which extends the substantial completion of the project to May 22, 2020. Motion carried 3-0.

(Bergland/Rottinghaus) to approve the Baseball and Softball Field project change order 5 with Woodruff Construction, \$2,921.64 deduction to contract price as presented. Veenstra & Kimm, engineers for the project, are recommending approval of Change Order 5 to adjust the final contract price to match final quantities installed, (\$2,921.64) reduction to contract price. Motion carried 3-0.

(Rottinghaus/Bergland) to approve pay estimate #10 - final pay estimate for Woodruff Construction in the amount of \$13,839.41 with final retainage to be paid within 31 days of acceptance of work and providing all punch list items are completed. Veenstra & Kimm, engineers

for the project, are recommending approval of pay estimate #10. The retainage amount \$97,682.22 is recommended for payment 31 days after owner acceptance of the work in accordance with the terms of the contract, providing all punch list items are complete. Motion carried 3-0.

(Bergland/Rottinghaus) to approve the Resolution for Final Acceptance and Closing Final Project Costs for the Public Improvement Contract Known as: Baseball and Softball Field Improvement Project and attaching the Engineer's close out report and recommendations summary in support of final acceptance. Veenstra & Kimm, engineers for the project, prepared the resolution accepting work from Woodruff Construction LLC with substantial completion on June 12, 2020. The original contract was dated August 26, 2019. The final contract amount with change orders totaled \$1,953,644.33. The resolution for final acceptance and closing final project costs was prepared by Ahlers Law Firm. Motion carried 3-0.

(Rottinghaus/Bergland) to accept the June 2020 financial reports as presented. Motion carried 3-0.

(Bergland/Rottinghaus) to approve the consent agenda as presented.

- Approval of the minutes of the regular meetings held on June 8, 2020 and June 22, 2020 and work session held on June 9, 2020 as presented.
- Approval of the July 2020 bills.
- Approval of the following resignations.

Name	Position	Date Effective
Darren Bohlen	7-12 Business Education Teacher	7/20/20
Hailey Brown	HS Counselor	7/20/20
Hailey Brown	Varsity Volleyball Coach	7/20/20

- Approval of the following personnel appointments contingent upon completion of positive background checks.

Name	Position	Amount	Start Date
Erica DeBruyn	Assistant Drama coach	\$2,173	8/1/20
Brittany Brewer	7th grade volleyball coach	\$2,675	8/1/20
Shelby Crane	Assistant Spirit team coach	\$1,003	8/1/20
Sarah Blickenderfer	Assistant Spirit team coach	\$1,003	8/1/20

- Approval of the transfer of Keisha Cunnings from Pom Squad Coach to Head Spirit Team coach at \$2,247.
- Approval of the contract revision for Todd Forsyth, Activities Director, to begin August 1, 2020 and run thru June 30, 2021, 11 months, rather than the July 1, 2020 contract start previously approved. His 2019-20 runs thru July 31, 2020. The 2020-21 amount was prorated for 11 months.
- Approval of a memorandum of understanding with the Charles City Community Education Association to add an assistant varsity cross country coach at level H. This is due to the number of students out for the activity.
- Approval of the contract with Iowa Department of Human Services and Juvenile Court Services, for the shared Juvenile Court School Liaison position. The contract runs 8/15/20 to 6/30/21 with the option to extend up to five additional 1-year extensions.

- Renewal the agreement with Avalon for 2020-21 to provide assessment, counseling and therapy services for students, \$164.00 per day for each therapist.
- Renewal the agreement with Turning Leaf Counseling for 2020-21 to provide assessment, counseling and therapy services for students. The cost would be picked up by the family's insurance.

Motion carried 3-0.

Vendor Name	Invoice Detail Description	Amount
Operating Fund:		
Able Net Inc	Big Mack Switch/Wash/Weigle	\$ 144.45
Aces	Safety Net Backup/Tech Dept	\$ 1,002.00
Adobe	Creative Cloud/J DeVore	\$ 381.47
Ag Vantage FS	Fertilizer/B & G	\$ 173.29
Ahlers & Cooney, P.C.	Legal Services	\$ 2,918.00
Amazon	Misc Supplies	\$ 3,739.59
Ames Community School District	Tuition/Level 2	\$ 4,210.05
Apple Computer Inc	Laptop/J DeVore	\$ 1,199.00
Arnold Motor Supply	Parts/Bus Barn	\$ 4.39
ASCA Conference	Conf Reg/HS/Moen	\$ 189.00
Baker Enterprises, Inc	College Grounds Dirt Pile Excavating	\$ 5,855.02
Best Buy Store	Ipad/MS/Harskamp	\$ 249.99
Blue Bird Photography	Graphic Design/J DeVore	\$ 320.00
Bogges, Kellie	Reimb Supplies	\$ 151.92
Breitbach Chiropractic	Physicals	\$ 150.00
Carquest Auto Parts	Parts/Bus Barn/B & G	\$ 550.14
Cedar Falls Community Schools	Tuition/Level 3	\$ 31,676.39
Central Lock Security	Linc Lock Repair/B & G	\$ 144.00
Central Rivers Area Education Agency	Strategic Plan/J DeVore	\$ 341.56
Central Springs Schools	Tuition/Level 1	\$ 8,967.33
Century Link	Long Distance	\$ 92.64
Century Link	Phone	\$ 3,139.73
Charles City Area Dev.	20-21 Membership	\$ 1,100.00
Charles City Press	Reg Sessions/Free & Reduced Guidelines	\$ 1,172.61
Cipafilter	20-21 Firewall Services/Tech Dept	\$ 3,270.10
City Laundering	Towels/Bus Barn	\$ 146.28
City Of Charles City	Water	\$ 2,493.52
Clark, Lori	Mother Memorial	\$ 30.00

Continental Clay Company	Inst Supp/MS/McInroy	\$ 45.50
Cyclone Awards & Engraving	Name Tag/J DeVore	\$ 10.75
Decker Equipment	Tack Strips/MS	\$ 436.04
DirectNic	Website SSL Certificate/J DeVore	\$ 42.00
Division Of Labor	Operating Permit Fee/B & G	\$ 175.00
DJI.Com	Drone/Supplies/J DeVore	\$ 533.93
Ebay	Parts/B & G	\$ 57.78
Emotional ABCs	Subscription/Linc/Hagensick	\$ 14.95
Family Development Resources	Books/Supplies/Loken	\$ 5,171.95
Five In A Row Publishing	Inst Supp/Homeschool	\$ 54.72
Follett School Solutions	Books/MS Library	\$ 178.88
Franklin Covey Client Sales	Leader In Me Coaching	\$ 19,000.00
Frontline Technologies Group	20-21 Timekeeping Module/Absence Management Software	\$ 13,012.68
Gaston, Sam	Reimb Fuel	\$ 10.00
Gordon Flesch Company	Copier Maint/CO	\$ 170.30
Hapara	20-21 Online Mentoring Subscription/MS	\$ 2,811.38
Harrison Truck Centers	Parts/Bus Barn	\$ 735.34
Head Rush Technologies	Recertification/HS/Pittman	\$ 836.28
Heartland Paper	Cleaning Supplies/B & G	\$ 2,632.33
Herff Jones	Caps & Gowns/Alt HS	\$ 321.15
Hobby Lobby	Picture Frames/HS	\$ 140.55
Hy Vee	Misc Supplies	\$ 1,719.03
I3 Verticals	20-21 Data Management Annual Fee	\$ 1,000.00
IASBO	2020-2021 Membership/T O'Brien	\$ 175.00
Impact 7G	Operations & Maint Refresher	\$ 250.00
Iowa Association Schl Bds	20-21 Policy Online Subscription	\$ 6,074.00
Iowa Communications Network	June Port Fee	\$ 617.36
Iowa Department Of Human Services	May 20 Non-Federal Share Of Medicaid	\$ 18,998.16
Iowa Division Of Labor Services	Boiler Inspection/B & G	\$ 280.00
Iowa Prison Industries	Name Plates/Linc	\$ 33.20
ITech	Repairs/Tech Dept	\$ 59.99
JAMF Software	20-21 Casper Suite/Tech Dept	\$ 11,816.00

Jendro Sanitation	June Services	\$ 1,212.00
John Deere Financial	Misc Supplies	\$ 1,387.62
Johnson, Caley	Reimb Postage	\$ 23.30
Keystone Laboratories	Wash Water Test	\$ 12.50
Kwik Trip	Fuel	\$ 2,372.28
L & J Welding	Inst Supp/HS/Spurgin	\$ 9.40
Lakeshore Learning Materials	Inst Supp/Linc/Spieker	\$ 103.48
Leeper, Susan	Father Memorial	\$ 30.00
Lessin Supply Company	Parts/B & G	\$ 222.26
Lexia	Subscription Renewal/Linc	\$ 7,800.00
Loken, Sue	Reimb Supplies/Nurturing Parenting	\$ 232.04
Main Street Drug	Thermometers/IC	\$ 261.80
Marco	Printer Maint/True Up	\$ 5,861.59
Martin's Flag Company	Comet Flags/J DeVore	\$ 677.37
Mason City Comm. Schools	Tuition/Level 3	\$ 6,397.25
Masterclass	Subscription/Fisher	\$ 180.00
Matt Mcmanus Impact	Gold & Silver Cords/HS	\$ 525.60
Mediacom	Internet/Alt HS	\$ 149.95
Mercy One North Iowa Clinics	TB Testing/Aide	\$ 261.00
Mid American Energy Company	Electric/Natural Gas	\$ 13,365.92
Midwest Alarm Services	Fire Montoring/Services/B & G	\$ 4,853.94
Midwest Bus Parts	Parts/Bus Barn	\$ 552.36
Mike's C & O Tire Service	Tires/Bus Barn	\$ 1,253.90
Miller, Lisa	Reimb Travel/Hot Spot Fees	\$ 217.57
Monk Development	Website Design & Development/J DeVore	\$ 860.00
Motivating Systems	20-21 PBIS Rewards Service/Linc	\$ 801.00
Napa Of New Hampton	Parts/Bus Barn	\$ 243.99
Nashua-Plainfield Schools	Tuition/Level 2	\$ 8,234.52
NASP/NHS	NHS Dues/HS/Voves	\$ 385.00
Newbauer	Hand Sanitizer/IC	\$ 489.24
North Iowa Lawn & Sports	Parts/B & G	\$ 1,509.56
Northern Tool & Equipment	Corn & Bean Plater/HS/Spurgin	\$ 1,059.61
O'Reilly Auto Parts	Parts/Bus Barn/B & G	\$ 766.12
One Source The Background Check Company	Background Checks	\$ 71.50

Oriental Trading	Supplies/Wash Comet Cart	\$ 516.65
Osage Community School	Concurrent Courses/HS Student	\$ 89.44
Perfection Learning	Books/Wash Library	\$ 179.20
Pitney Bowes	Meter Rental	\$ 156.00
Pizza Ranch	Pizzas/MS Professional Development	\$ 38.00
Pollard	Pest Control	\$ 182.00
Powerschool Group	Renewals/Tech Dept	\$ 26,287.51
PSAT	Testing/HS	\$ 289.00
Rockler	Dust Collectors/Supplies/HS	\$ 5,620.66
Roffman Band Service	Repairs/MS Band	\$ 55.00
Rotary Club Of Charles City	Membership/Fisher 7/1/20	\$ 77.50
RRMR School District	Tuition/Level 1	\$ 8,966.64
SAI	Membership/Taylor/Fisher	\$ 1,122.00
Sandy's Sign Shop	Misc Indoor Signage/J DeVore	\$ 1,004.50
School Bus Sales Company	Parts/Bus Barn	\$ 2,221.25
Schoolpay	School Pay Service Fee	\$ 15.28
Schueth Ace Hardware	Misc Supplies	\$ 1,488.34
Screencastify	Subscription/MS/Anderson	\$ 29.00
Securly	20-21 Internet Content Filter/Tech Dept	\$ 4,500.00
Shape America	Credit/MS/Rogotzke/Stallsmith	\$ (955.00)
Sherwin-Williams	Supplies/B & G	\$ 336.11
Singapore Math	Inst Supp/Homeschool	\$ 57.60
Software Unlimited	Software Maintenance/CO	\$ 9,770.00
Staples Advantage	Supplies/Tech Dept	\$ 142.97
Stream Line Painting	Track Graffiti Removal/B & G	\$ 75.00
Street Smarts	Driver's Ed/Summer 2020	\$ 5,113.65
Superior Lumber	Credit/B & G	\$ (11.34)
Timberline Billing Service	Medicaid Billing	\$ 4,042.42
Tink, Jesse	Leadership Coaching/Senior Leaders	\$ 900.00
Trane U.S	Flamerod/B & G	\$ 85.62
Triumph Surplus	UPS/B & G	\$ 8.95
US Cellular	Cell Phones/Hot Spots	\$ 957.42
USIC Locating Services	Iowa Locate/Tech Dept	\$ 231.86
Waverly-Shell Rock Community Schools	Shared Contract	\$ 17,512.30

Wood River Energy	Natural Gas	\$ 3,676.32
Wright Express	Gas Card	\$ 4.00
Write Shop	Inst Supp/Homeschool	\$ 143.40
Ziegler	Parts/Bus Barn	\$ 93.88
Zoom	Subscription/J DeVore	\$ 149.80
Student Activiy Fund:		
Anderson's Middle Zone	Supplies/Prom	\$ 635.34
Armel, Ray	Softball Official	\$ 95.00
Atlantic Cocoa-Cola	Concessions	\$ 412.36
Berning, Jason	Baseball Official	\$ 131.73
Bethke, Matt	Softball Official	\$ 203.20
Boyd, Bill	Baseball Official	\$ 110.94
Christensen, Timothy	Baseball Official	\$ 150.00
Dearmoun, Monte	Softball Official	\$ 75.00
Decker Sporting Goods	Supplies/Softball	\$ 1,037.55
Deutmeyer, Dean	Softball Official	\$ 95.00
Dietz, Patricia	Softball Official	\$ 190.00
Dietz, Ray	Softball Official	\$ 208.81
Downing, Jordan	Baseball Official	\$ 75.00
Emerson, Brandon	Baseball Official	\$ 300.00
Farmer's Feed And Grain	Crop Fertilizer/FFA	\$ 4,747.09
Fierova, Thomas	Softball Official	\$ 75.00
Gage Plumbing & Heating, Mick	Restroom Rental/Sports Complex	\$ 208.00
Gielau, Al	Softball Official	\$ 462.92
Harter, Mike	Softball Official	\$ 114.80
Hoppel, Scott	Baseball Official	\$ 105.00
Hy Vee	Supplies/FFA	\$ 156.00
Iowa Association Of Track Coaches	20-21 Membership/Track	\$ 50.00
Iowa High Schl Speech Asn	Entry Fee/District Individual	\$ 176.00
Jensen, Steven	Softball Official	\$ 75.00

Johanningmeier, Carter	Baseball Official	\$ 300.00
John Deere Financial	Supplies/FFA	\$ 256.38
Krukow, Arnold	Softball Official	\$ 102.92
KW Electric	Add Up Lights/Football Field	\$ 3,196.93
Lundberg, Jim	Reimb Honey Bees/Supplies/FFA	\$ 764.44
Lynch, Jack	Softball Official	\$ 75.00
Marley, Jay	Baseball Official	\$ 114.90
National FFA Organization	Gavel Block/FFA	\$ 68.50
New Holland Credit	Tractor Switch/FFA	\$ 47.00
Newton, Jeffrey	Softball Official	\$ 350.20
Otto's Oasis	Maple Tree/Fairgrounds/FFA	\$ 839.00
PayK12	Passes/Athletics	\$ 281.65
Pearce, Brian	Baseball Official	\$ 105.00
Pepper Of Minneapolis	Supplies/MS Band	\$ 55.00
Pizza Hut	Custodial Pizza Party/FFA	\$ 142.82
Reindl, Mike	Baseball Official	\$ 75.00
Rieman Music	Supplies/MS Band	\$ 317.49
Ritter, Jeff	Softball Official	\$ 165.00
Roffman Band Service	Supplies/MS Band	\$ 7.19
Rogers, Keith	Softball Official	\$ 75.00
Sahr, Nathan	Baseball Official	\$ 224.44
Salinas, Dylan	Baseball Official	\$ 330.00
Schoolpay	School Pay Service Fee	\$ 8.91
Schueth Ace Hardware	Batteries/Drama	\$ 17.98
Score Vision	Annual Software License/Athletics	\$ 5,000.00
Sleep Inn	Lodging/Judge/Solo & Ensemble	\$ 235.20
Spurgin, Bret	Reimb Supplies	\$ 69.36
Sullivan, Tom	Softball Official	\$ 185.00
Superior Lumber	Supplies/FFA	\$ 120.27
True Pitch	Flex-A-Clay/Baseball	\$ 740.00
Valley Athletics	Uniforms/Softball	\$ 2,330.30
Willis, Ryan	Baseball Official	\$ 210.00
Yakle, John	Softball Official	\$ 225.00

Management Fund:		
EMC Insurance Companies	Work Comp	\$ 500.00
Sisson And Associates	1/2 Insurance Renewals	\$ 133,255.25
Athletic Complex Project Dev Project:		
Baker Enterprises	Football Practice Field Excavating	\$ 11,175.00
Chosen Valley Testing	Sports Complex Project	\$ 489.00
Croell	Softball Batting Cages	\$ 2,669.00
John Deere Financial	Cable Ties/Sports Complex	\$ 111.96
L & J Welding	Dugouts/Sports Complex	\$ 18,445.70
Perry Novak Electric	Locate Feeders	\$ 561.27
R & S Mowing	Move Dirt To College Grounds/Seeded	\$ 10,500.00
SA Architects	Sports Complex Project	\$ 3,000.00
Schueth Ace Hardware	Paint/Sports Complex Dugouts	\$ 335.54
Sherwin-Williams Company	Paint/Sports Complex/Baseball	\$ 148.70
Superior Lumber	Wall Caps/Sports Complex	\$ 10,744.98
Woodruff Construction	Pay Estimate 10	\$ 13,839.41
Physical Plant & Equipment:		
Baker Enterprises	College Grounds Dirt Pile Excavating	\$ 21,779.98
Cedar Falls Community Schools	River Hills Tuition	\$ 455.43
City Of Charles City	NGB Water	\$ 1,015.01
First Congregational Church	Carrie Lane Rent/June	\$ 840.00
Hillegas Flooring	Carpet/Linc Flooring Project	\$ 3,490.00
KW Electric	Football Field Lights	\$ 191,803.07
Mid American Energy Company	NGB Electric	\$ 498.17
R & S Mowing	Wash Berm Removal/Seeded/Discr \$	\$ 13,900.00
Wood River Energy	NGB Natural Gas	\$ 1,926.55
Debt Service Fund:		
UMB	Principal & Interest Payment/Sales Tax	\$ 691,138.75
School Nutrition Fund:		

Schoolpay	School Pay Service Fee	\$ 0.15
Taher	Operating Expenses/June	\$ 44,181.14
Total K12	Dining System Support	\$ 3,800.00
Health Insurance Fund:		
Blue Cross Blue Shield Of IA	June Billing	\$ 195,039.30
Department Of The Treasury	Form 720 Excise Tax 6/30/20	\$ 796.25
Group Benefit Partners	Consulting Services	\$ 7,500.00
Scholarship Fund - CDs		
NIACC	Dorothy Davis Scholarship	\$ 740.00
NIACC	Debes Scholarship	\$ 570.00
University Of Iowa	RJ Hagman Scholarship	\$ 342.00
Wartburg College	Terri & Eric Santee Scholarship	\$ 270.00
Custodial Fund:		
Rimmer, Shantell	Donation/CC Family	\$ 100.00

The Board identified some of the Big Ideas that came out of the Board meeting.

- Prior to the start of school so much needs to happen.
- Our District has really stepped up to support our family. There has been a lot of effort and support received.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, August 10, 2020.

(Rottinghaus/Bergland) to adjourn to closed session as per Iowa Code 21.5.1(i) “to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” The Board provided Superintendent Fisher’s final evaluation. Roll call vote. Motion carried 3-0.

Time In: 7:11 p.m.

Time Out: 8:28 p.m.

President Mack adjourned the meeting at 8:28 p.m.

Approved

Joshua Mack, President

Terri O'Brien, Board Secretary

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>
Fund: 10 OPERATING FUND		
2ND GEAR	(50) CHROMEBOOKS/IC	11,250.00
2ND GEAR	(50) MANAGEMENT LICENSES/IC	1,250.00
Vendor Total:		12,500.00
ACCESS SYSTEMS LEASING		
	COPIER/PRINTER AGREE/HOMESCHOOL6/15-7/14	164.27
	COPIER/PRINTER AGREE/BUS BARN 6/15-7/14	82.14
	COPIER/PRINTER AGREE/LINC 6/15-7/14	657.02
	COPIER/PRINTER AGREE/WASH 6/15-7/14	1,148.25
	COPIER/PRINTER AGREE/MS 6/15-7/14	985.54
	COPIER/PRINTER AGREE/ALT HS 6/15-7/14	164.28
	COPIER/PRINTER AGREE/HS 6/15-7/14	2,012.14
	COPIER/PRINTER AGREE/IBN 6/15-7/14	164.27
	COPIER/PRINTER AGREE/CO 6/15-7/14	655.50
	COPIER/PRINTER AGREE/TECH DEPT 6/15-7/14	82.14
ACCESS SYSTEMS LEASING		
	COPIER/PRINTER AGREE/LINC 7/15-8/14	417.05
	COPIER/PRINTER AGREE/CO 7/15-8/14	416.07
	COPIER/PRINTER AGREE/TECH DEPT 7/15-8/14	52.14
	COPIER/PRINTER AGREE/ALT HS 7/15-8/14	104.27
	COPIER/PRINTER AGREE/HS 7/15-8/14	1,277.22
	COPIER/PRINTER AGREE/IBN 7/15-8/14	104.27
	COPIER/PRINTER AGREE/MS 7/15-8/14	625.58
	COPIER/PRINTER AGREE/WASH 7/15-8/14	728.86
	COPIER/PRINTER AGREE/BUS BARN 7/15-8/14	52.14
	COPIER/PRINTER AGREE/HOMESCHOOL7/15-8/14	104.27
Vendor Total:		9,997.42
ACCO BRANDS USA LLC		
	LAMINATOR CABINET/MS	1,024.11
Vendor Total:		1,024.11
ACES		
	SAFETY NET BACKUP/TECH DEPT	501.00
Vendor Total:		501.00
AG VANTAGE FS, INC		
	ROUND UP/B & G	76.08
AG VANTAGE FS, INC		
	DIESEL/B & G	778.40
Vendor Total:		854.48
AHLERS & COONEY, P.C.		
	LEGAL SERVICES	382.50
AHLERS & COONEY, P.C.		
	LEGAL SERVICES	1,083.00
Vendor Total:		1,465.50
AIRGAS USA, LLC		
	CYLINDER RENTAL/HS/SPURGIN	98.97
Vendor Total:		98.97
AMAZON		
	IS EVERYONE EQUAL BOOK/FISHER	45.41
AMAZON		
	IS EVERYONE EQUAL BOOK/FISHER	45.39

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>
AMAZON	INST SUPP/LINC/PLEGGENKUHLE	71.83
AMAZON	SUPPLIES/CO	32.94
AMAZON	SUPPLIES/CO	14.99
AMAZON	TEACHER IS DEEPER LEARNING BOOKS/MS	231.30
AMAZON	INST SUPP/LINC/PAGE	20.98
AMAZON	QUIET BOOK/FISHER	7.89
AMAZON	EFFECTIVE HIRING BOOK/FISHER	14.86
AMAZON	SUPPLIES/LINC COMET CART	12.97
AMAZON	SUPPLIES/LINC COMET CART	29.97
AMAZON	INST SUPP/LINC/MASTERS	10.89
AMAZON	INST SUPP/LINC OFFICE	13.99
AMAZON	INST SUPP/LINC/SPIEKER	37.99
AMAZON	PARTS/3500D/B & G	68.69
AMAZON	IS EVERYONE EQUAL BOOK/FISHER	53.31
AMAZON	GOOD TO GREAT BOOK/FISHER	14.99
AMAZON	SNEEZE GUARDS/IC	209.99
AMAZON	STONY THE ROAD BOOK/FISHER	17.91
AMAZON	INST SUPP/LINC/PLEGGENKUHLE	8.99
AMAZON	SNEEZE GUARDS/IC	551.86
AMAZON	SUPPLIES/CO	12.54
AMAZON	POWERSTRIP/MS	16.14
AMAZON	MS LIGHTS/J DEVORE	351.98
AMAZON	INST SUPP/LINC/PAG	20.55
AMAZON	IS EVERYONE EQUAL BOOK/FISHER	29.88
AMAZON	INST SUPP/MS/VANDERLOOP	34.98
AMAZON	INST SUPP/MS/VANDERLOOP	125.00
AMAZON	INST SUPP/LINC/STULTZ	45.67

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
AMAZON	SNEEZE GUARDS/IC	659.97	
AMAZON	IPAD CASE/MS	44.63	
AMAZON	TRIPOD/MOUNT/MS	44.78	
AMAZON	INST SUPP/MS/5TH GR	123.38	
AMAZON	SUPPLIES/LINC COMET CART	14.98	
AMAZON	SUPPLIES/LINC COMET CART	89.89	
AMAZON	INST SUPP/MS/VANDERLOOP	69.99	
AMAZON	INST SUPP/MS	42.24	
AMAZON	INST SUPP/LINC/JURRENS	56.78	
AMAZON	IS EVERYONE EQUAL BOOK/FISHER	29.89	
AMAZON	INST SUPP/LINC/STULTZ	10.99	
AMAZON	FACE MASKS/IC	298.85	
AMAZON	SUPPLIES/CO	12.63	
AMAZON	FACEMASKS/J DEVORE	99.75	
AMAZON	THERMOMETERS/IC	263.96	
AMAZON	INST SUPP/MS/5TH GR	24.16	
AMAZON	LAPTOP COVER/J DEVORE	13.99	
AMAZON	INST SUPP/LINC/PAGE	17.39	
AMAZON	INST SUPP/LINC	10.89	
AMAZON	INST SUPP/MS/5TH GR	115.00	
AMAZON	INST SUPP/LINC/LUDEMANN	10.89	
Vendor Total:		4,208.91	
ARNOLD MOTOR SUPPLY, LLP	PARTS/DUMP TRAILER/B & G	20.57	
Vendor Total:		20.57	
B & H PHOTO-VIDEO	(2) CAMCORDERS/HS/JURRENS	2,452.10	
Vendor Total:		2,452.10	
BRUENING ROCK PRODUCTS INC	LIME/B & G	300.00	
Vendor Total:		300.00	
BRYAN ROCK PRODUCTS, INC	RED BALL DIAMOND/B & G	472.04	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
Vendor Total:			472.04
CARQUEST AUTO	PARTS OF CC		
	PARTS/BUS BARN	48.87	
CARQUEST AUTO	PARTS OF CC		
	PARTS/328D MOWER/B & G	13.11	
CARQUEST AUTO	PARTS OF CC		
	PARTS/BUS 3	13.46	
CARQUEST AUTO	PARTS OF CC		
	PARTS/BUS BARN	3.30	
CARQUEST AUTO	PARTS OF CC		
	PARTS/VAN E/OLD SUBURBAN	177.98	
CARQUEST AUTO	PARTS OF CC		
	HOSE/BUS BARN	36.56	
Vendor Total:			293.28
CENTURY LINK			
	LINC LD	6.83	
	WASH LD	7.71	
	MS LD	8.67	
	HS LD	7.68	
	SUPT LD	8.79	
	TECH DEPT LD	0.90	
	BUS BARN LD	0.90	
Vendor Total:			41.48
CENTURY LINK			
	GAS LINE	35.28	
	TECH DEPT PHONE	59.20	
	BUS BARN PHONE	59.20	
	LINC PHONE	263.80	
CENTURY LINK			
	WASH PHONE	322.56	
	GAS LINE	35.28	
CENTURY LINK			
	GAS LINE	35.28	
	HS PHONE	322.56	
CENTURY LINK			
	GAS LINE	35.28	
	SUPT PHONE	262.92	
Vendor Total:			1,431.36
CHARLES CITY PRESS			
	REGISTRATION	428.76	
CHARLES CITY PRESS			
	GROSS EARNINGS	178.86	
CHARLES CITY PRESS			
	REG SESSION 7/20/20	328.69	
Vendor Total:			936.31
CITY LAUNDERING CO.			
	TOWELS/BUS BARN	73.14	
Vendor Total:			73.14
CITY OF CHARLES CITY			
	BUILDING PERMIT/WASH SIGN	23.50	
Vendor Total:			23.50
FRANKLIN COVEY CLIENT SALES, INC			
	ANNUAL MEMBERSHIP	5,000.00	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
FRANKLIN COVEY CLIENT SALES, INC	LIGHTHOUSE TEAM	6,435.27	
FRANKLIN COVEY CLIENT SALES, INC	LIGHTHOUSE TEAM	225.94	
	Vendor Total:		11,661.21
GASTON, SAM	REIMB CUPS	36.30	
GASTON, SAM	REIMB LAMINATING POUCHES	82.56	
	Vendor Total:		118.86
GRAINGER	BULBS/B & G	109.55	
GRAINGER	REFRIGERANT/B & G	249.00	
	Vendor Total:		358.55
HEARTLAND PAPER CO	FLOOR FINISH/B & G	1,379.10	
HEARTLAND PAPER CO	GARBAGE BAGS/SCOTCHGUARD/MISC/B & G	495.17	
HEARTLAND PAPER CO	GUM REMOVER/GLOVES/B & G	56.73	
HEARTLAND PAPER CO	FLOOR PROTECTOR/B & G	1,280.22	
	Vendor Total:		3,211.22
HUBER SUPPLY CO, INC	CYLINDER RENTAL/HS/SPURGIN	23.74	
HUBER SUPPLY CO, INC	CYLINDER RENTAL/HS/SPURGIN	22.98	
HUBER SUPPLY CO, INC	CYLINDER RENT/HS/SPURGIN	23.74	
	Vendor Total:		70.46
INTERACTIVE HEALTH TECHNOLOGIES, LLC	INST SUPP/HS/STALLSMITH	300.00	
	Vendor Total:		300.00
IOWA ASSOCIATION SCHL BDS	COVID-19 LEADERSHIP CONF/ROTTINGHAUS	95.00	
	COVID-19 LEADERSHIP CONF/BERGLAND	95.00	
	Vendor Total:		190.00
IOWA DEPARTMENT OF HUMAN SERVICES	JULY 2020 NON-FEDERAL SHARE OF MEDICAID	3,246.51	
	Vendor Total:		3,246.51
JOHN DEERE FINANCIAL	SPRAY PAINT/B & G	77.29	
JOHN DEERE FINANCIAL	BULBS/B & G	2.99	
JOHN DEERE FINANCIAL	GAS CAN/B & G	29.99	
JOHN DEERE FINANCIAL	SEED/B & G	44.99	
JOHN DEERE FINANCIAL	SANDER/MISC/HS/SPURGIN	150.98	
JOHN DEERE FINANCIAL	PAINT SUPPLIES/B & G	37.61	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
JOHN DEERE FINANCIAL	SANDER/HS/SPURGIN	129.00	
JOHN DEERE FINANCIAL	UNDERCOAT/B & G	68.77	
JOHN DEERE FINANCIAL	CONCRETE REPAIR/B & G	8.08	
JOHN DEERE FINANCIAL	CREDIT/B & G	(58.19)	
JOHN DEERE FINANCIAL	PAINT/B & G	8.99	
JOHN DEERE FINANCIAL	PAINT/B & G	31.56	
JOHN DEERE FINANCIAL	HOSE/REE/B & G	49.99	
JOHN DEERE FINANCIAL	PAINT BRUSH/B & G	0.99	
	SEALANT/B & G	6.99	
JOHN DEERE FINANCIAL	PAINT/B & G	26.97	
JOHN DEERE FINANCIAL	MULCH/B & G	48.48	
JOHN DEERE FINANCIAL	HITCH CLIPS/PINS/B & G	9.77	
	Vendor Total:		675.25
LACOUR, SABRA	REIMB TEXTBOOK FEES	30.00	
	Vendor Total:		30.00
LESSIN SUPPLY COMPANY	NUTS/BOLTS/B & G	42.24	
	Vendor Total:		42.24
LONG VIEW FACILITATION LLC	STRAT OP SUPPORT/ATHLETICS	300.00	
LONG VIEW FACILITATION LLC	STRAT OP TRAINING	1,200.00	
	Vendor Total:		1,500.00
MATHRACK.COM	INST SUPP/LINC/SPIEKER	32.31	
	Vendor Total:		32.31
MID AMERICAN ENERGY COMPANY	WASH GAS	55.06	
	Vendor Total:		55.06
MIDWEST BUS PARTS, INC	PARTS/BUS 4	51.56	
	Vendor Total:		51.56
MONK DEVELOPMENT INC	7/1/20-7/31/20 WEBSITE/J DEVORE	185.00	
	Vendor Total:		185.00
O'REILLY AUTO PARTS	PARTS/BUS BARN	23.97	
O'REILLY AUTO PARTS	PARTS/BUS BARN	77.82	
O'REILLY AUTO PARTS	PARTS/BUS 1	28.62	
O'REILLY AUTO PARTS			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	PARTS/BUS BARN	3.61	
O'REILLY AUTO	PARTS		
	PARTS/BUS BARN	19.51	
O'REILLY AUTO	PARTS		
	PARTS/BUS 13	12.42	
O'REILLY AUTO	PARTS		
	PARTS/VAN E	12.74	
O'REILLY AUTO	PARTS		
	PARTS/BUS BARN	15.99	
	Vendor Total:		194.68
PITNEY BOWES			
	POSTAGE FOR METER MACHINE	176.08	
	Vendor Total:		176.08
REALLY GOOD STUFF			
	INST SUPP/LINC/ELLIOTT	36.94	
REALLY GOOD STUFF			
	INST SUPP/LINC OFFICE	169.99	
REALLY GOOD STUFF			
	INST SUPP/LINC/SANDE	36.94	
REALLY GOOD STUFF			
	INST SUPP/LINC/STULTZ	78.47	
REALLY GOOD STUFF			
	INST SUPP/LINC/JURRENS	229.91	
REALLY GOOD STUFF			
	INST SUPP/LINC/MASTERS	93.83	
	Vendor Total:		646.08
ROCHESTER 100 INC			
	INST SUPP/LINC OFFICE	240.00	
	Vendor Total:		240.00
SCHUETH ACE HARDWARE			
	SUPPLIES/ELEM PTO	99.90	
SCHUETH ACE HARDWARE			
	PAINT/B & G	66.58	
SCHUETH ACE HARDWARE			
	GLOVES/B & G	9.99	
SCHUETH ACE HARDWARE			
	COVER/COUPLING/B & G	5.20	
SCHUETH ACE HARDWARE			
	KEYS/B & G	1.61	
SCHUETH ACE HARDWARE			
	BUSHINGS/B & G	2.69	
SCHUETH ACE HARDWARE			
	DEHUMIDIFER/B & G	197.99	
SCHUETH ACE HARDWARE			
	DRILL BIT/B & G	8.99	
SCHUETH ACE HARDWARE			
	PAINT/B & G	33.29	
SCHUETH ACE HARDWARE			
	PAINT/B & G	33.29	
SCHUETH ACE HARDWARE			
	SUMP PUMP/B & G	89.99	
SCHUETH ACE HARDWARE			
	PAINT/B & G	53.98	
SCHUETH ACE HARDWARE			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	SUPPLIES/B & G	37.77	
SCHUETH ACE HARDWARE	PAINT/B & G	65.68	
	Vendor Total:		706.95
SHERWIN-WILLIAMS COMPANY	PAINT/B & G	834.00	
SHERWIN-WILLIAMS COMPANY	PAINT/B & G	834.48	
SHERWIN-WILLIAMS COMPANY	PAINT/B & G	66.82	
SHERWIN-WILLIAMS COMPANY	ROLLERS/B & G	7.08	
SHERWIN-WILLIAMS COMPANY	PAINT/B & G	42.79	
	Vendor Total:		1,785.17
STAPLES ADVANTAGE	INST SUPP/LINC/VOVES	27.66	
STAPLES ADVANTAGE	SUPPLIES/TECH DEPT	113.34	
	Vendor Total:		141.00
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/GARDNER	185.36	
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH OFFICE	196.80	
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/EIKLENBORG	282.22	
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/2ND GR	1,271.29	
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/EASTMAN	59.29	
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/KOBLISKA	130.58	
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/BOGGESS	103.43	
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/HEEREN	58.10	
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/KOENINGSFELD	237.65	
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/MOHS	235.94	
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/MUTCH	303.02	
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/NIKOLAI	310.05	
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/WHEALY	24.09	
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/STALLSMITH	226.63	
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/WILSON	301.94	
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/OTT	382.92	
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/BAILEY	97.34	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/JOHNSON	174.50
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/NIICHEL	134.68
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/SCHWEINFURTH	268.41
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/NELSON	200.48
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/GARDNER	8.96
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/EASTMAN	17.92
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/BAILEY	8.96
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/2ND GR	32.88
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/NIKOLAI	8.07
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/KOENINGSFELD	3.18
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/NELSON	8.25
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/GARDNER	10.54
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/2ND GR	58.52
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/KOBLISKA	12.54
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/JOHNSON	65.80
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/NIICHEL	32.90
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/SCHWEINFURTH	32.90
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/NELSON	32.90
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/NIKOLAI	8.96
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/WHEALY	19.26
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/WILSON	5.84
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/EASTMAN	5.84
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/HEEREN	5.84
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/GARDNER	10.64
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/NELSON	35.84
STOREY KENWORTHY/MATT PARROTT	INST SUPP/WASH/HEEREN	3.18

Vendor Total: 5,614.44

SUPERIOR LUMBER INC

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	FELT/LUMBER/B & G	44.29	
SUPERIOR LUMBER INC			
	ROOF BOOT/NAILS/B & G	20.14	
SUPERIOR LUMBER INC			
	CONCRETE PATCH/B & G	12.41	
	Vendor Total:	76.84	
TEACHER CREATED RESOURCES			
	INST SUPP/LINC/STULTZ	96.38	
	Vendor Total:	96.38	
TIMBERLINE BILLING SERVICE LLC			
	MEDICAID BILLING	402.71	
	Vendor Total:	402.71	
UNIQUE COUNTRY STORE			
	FACE MASKS/IC	240.00	
	Vendor Total:	240.00	
US CELLULAR			
	(2) HOT SPOTS/TECH DET	104.80	
	CELL PHONES/DEPT	133.61	
	CELL PHONE/B & G	72.38	
	CELL PHONE/ON CALL	42.28	
	CELL PHONE/TAP	36.28	
	CELL PHONE/ALT HS	74.07	
	CELL PHONE/TAP	34.96	
	Vendor Total:	498.38	
USIC LOCATING SERVICES, LLC			
	IOWA LOCATES/TECH DEPT	231.86	
	Vendor Total:	231.86	
WRIGHT EXPRESS			
	CO GAS CARD	4.00	
	Vendor Total:	4.00	
ZIEGLER INC			
	PARTS/BUS 18	109.52	
	Vendor Total:	109.52	
	Fund Total:		69,586.49
	Fund: 21 STUDENT ACTIVITY FUND		
CHATFIELD SALVAGE & TOWING			
	TIRE RIMS/FFA	290.00	
	Vendor Total:	290.00	
GAGE PLUMBING & HEATING, MICK			
	REST ROOM RENTAL/SPORTS COMPLEX	208.00	
	Vendor Total:	208.00	
IOWA GIRLS HS ATHLETIC UNION			
	REGIONAL SOFTBALL	3,858.25	
	CASH SHORT/REGIONAL SOFTBALL	29.75	
	Vendor Total:	3,888.00	
IOWA HIGH SCHL ATHLETICS			
	SUBSTATE BASEBALL	2,226.00	
	Vendor Total:	2,226.00	
JOHN DEERE FINANCIAL			
	BEE HIVE FRAMES/FFA	27.98	
JOHN DEERE FINANCIAL			
	RATCHET STRAP/FFA	7.99	
JOHN DEERE FINANCIAL			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	SUPPLIES/FFA	14.48	
JOHN DEERE FINANCIAL			
	SUPPLIES/FFA	55.96	
JOHN DEERE FINANCIAL			
	TOWELS/BUCKETS/ATHLETICS	24.20	
JOHN DEERE FINANCIAL			
	SUPPLIES/FFA	28.48	
JOHN DEERE FINANCIAL			
	SPRAYER/GAS CAN/ATHLETICS	83.65	
JOHN DEERE FINANCIAL			
	SPRAYER/MISC/FFA	169.98	
JOHN DEERE FINANCIAL			
	SPRINKLER/FFA	39.99	
JOHN DEERE FINANCIAL			
	PAINT/MISC/FFA	17.46	
JOHN DEERE FINANCIAL			
	HIVE BOX/FFA	64.99	
JOHN DEERE FINANCIAL			
	BULBS/CABLE TIES/FFA	56.90	
JOHN DEERE FINANCIAL			
	SCREEN/MISC/FFA	24.79	
JOHN DEERE FINANCIAL			
	SPLICES/PLIERS/FFA	8.28	
	Vendor Total:	625.13	
LUNDBERG, CALEB			
	TRICYCLE HUB REPAIR/FFA	140.00	
	Vendor Total:	140.00	
M PRINTS INK			
	FAIR TSHIRTS/FFA	660.00	
	Vendor Total:	660.00	
OTTO'S OASIS			
	TREE STAKES/FFA	11.99	
OTTO'S OASIS			
	(4) TREES/FFA	400.00	
	Vendor Total:	411.99	
SHULTZ, NATHAN			
	MARKET HOG/FFA	250.00	
	Vendor Total:	250.00	
SUPERIOR LUMBER INC			
	SCREWS/MISC/FFA	25.93	
SUPERIOR LUMBER INC			
	LUMBER/MISC/FFA	473.59	
SUPERIOR LUMBER INC			
	DRILL BIT/FFA	8.88	
	Vendor Total:	508.40	
	Fund Total:		9,207.52
Fund: 22 MANAGEMENT FUND			
SISSON AND ASSOCIATES			
	DELETE '03 MONTANA	(656.00)	
SISSON AND ASSOCIATES			
	1/2 PACKAGE RENEWAL	9,612.50	
	1/2 PACKAGE RENEWAL	5,354.50	
	1/2 PACKAGE RENEWAL	92.50	
	1/2 PACKAGE RENEWAL	16,439.50	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>		
	1/2 PACKAGE RENEWAL	13,977.50		
	1/2 PACKAGE RENEWAL	5,603.50		
	1/2 PACKAGE RENEWAL	7,145.00		
	1/2 PACKAGE RENEWAL	11,872.50		
	1/2 PACKAGE RENEWAL	833.50		
	1/2 PACKAGE RENEWAL	8,194.50		
SISSON AND ASSOCIATES				
	1/2 UMBRELLA LIAB RENEWAL	3,416.50		
SISSON AND ASSOCIATES				
	1/2 WORK COMP RENEWAL	7,396.00		
	1/2 WORK COMP RENEWAL	28,796.50		
	1/2 WORK COMP RENEWAL	942.50		
	1/2 WORK COMP RENEWAL	931.00		
	1/2 WORK COMP RENEWAL	157.00		
	1/2 WORK COMP RENEWAL	2,014.50		
	1/2 WORK COMP RENEWAL	616.50		
	1/2 WORK COMP RENEWAL	1,842.00		
SISSON AND ASSOCIATES				
	1/2 GROUP EXCESS LIAB RENEWAL	1,638.50		
SISSON AND ASSOCIATES				
	1/2 LINEBACKER RENEWAL	4,889.00		
SISSON AND ASSOCIATES				
	1/2 CYBER SOLUTIONS RENEWAL	1,489.75		
	Vendor Total:	132,599.25		
	Fund Total:		132,599.25	
	Fund: 33 LOCAL OPTION SALES TAX FUND			
UMB				
	TRUSTEE FEE/2020 SALES TAX	1,000.00		
	Vendor Total:	1,000.00		
	Fund Total:		1,000.00	
	Fund: 36 PHYSICAL PLANT & EQUIPMENT			
FIRST CONGREGATIONAL CHURCH				
	CARRIE LANE RENT/AUG	420.00		
	Vendor Total:	420.00		
	Fund Total:		420.00	
	Fund: 71 HEALTH INSURANCE FUND			
BLUE CROSS BLUE SHIELD OF IA				
	JULY BILLING	62,676.97		
	Vendor Total:	62,676.97		
HOPSON INC, J ROBERT				
	2019-2020 ACTUARIAL CERTIFICATION	550.00		
	Vendor Total:	550.00		
	Fund Total:		63,226.97	
	Fund: 81 Scholarship Fund - CDs			
NIACC				
	HELEN KOEBRICK SCHOLARSHIP	1,000.00		
	Vendor Total:	1,000.00		
	Fund Total:		1,000.00	
	Accounts Payable Total:		277,040.23	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
Fund: 10 OPERATING FUND			
AG VANTAGE FS, INC	PROPANE HEATING CONTRACT DEPOSIT	550.00	
	Vendor Total:		550.00
CEDAR RAPIDS COMMUNITY SCHOOLS	TUITION/LEVEL 1	8,619.79	
	Vendor Total:		8,619.79
CENTURY LINK	MS PHONE	203.14	
	GAS LINE	35.28	
	Vendor Total:		238.42
DJI.com	CREDIT/J DEVORE	(34.93)	
	Vendor Total:		(34.93)
ENVATO	LICENSES/J DEVORE	29.00	
	Vendor Total:		29.00
JACKS SMALL ENGINES	PARTS/MOWER/B & G	295.88	
	Vendor Total:		295.88
MASON CITY COMMUNITY SCHOOLS	PINECREST TUITION	3,490.84	
	PINECREST TUITION	152.10	
	PINECREST TUITION	112.23	
	PINECREST TUITION	56.11	
	PINECREST TUITION	12,730.29	
	PINECREST TUITION	398.41	
	PINECREST TUITION	1,022.97	
	PINECREST TUITION	1,290.03	
	PINECREST TUITION	6,365.15	
	PINECREST TUITION	304.19	
	PINECREST TUITION	511.49	
	PINECREST TUITION	645.02	
	PINECREST TUITION	425.28	
	PINECREST TUITION	212.64	
	PINECREST TUITION	6,981.68	
	PINECREST TUITION	199.20	
	Vendor Total:		34,897.63
MEDIACOM	INTERNET/ALT HS 7/17/20-8/16/20	149.95	
	Vendor Total:		149.95
MID AMERICAN ENERGY COMPANY	FOOTBALL COMPLEX ELEC	184.43	
MID AMERICAN ENERGY COMPANY	GROUNDS BUILDING ELEC	62.98	
MID AMERICAN ENERGY COMPANY	GROUNDS BUILDING GAS	13.17	
MID AMERICAN ENERGY COMPANY	WASH ELEC	4,409.42	
MID AMERICAN ENERGY COMPANY	LINC ELEC	1,179.29	
MID AMERICAN ENERGY COMPANY	HS ELEC	8,461.25	

08/06/2020 3:59 PM

8 WEEKLY CHECK RUNS APPROVED PRIOR TO BOARD MEETING

User ID: LMA

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>		
MID AMERICAN ENERGY COMPANY	HS ELEC	148.23		
MID AMERICAN ENERGY COMPANY	HS SENTRY LIGHT	22.57		
MID AMERICAN ENERGY COMPANY	SPORTSMAN'S PARK ELEC	53.59		
	Vendor Total:		14,534.93	
NASHUA FFA	REIMB FFA ADVISOR NATIONAL TRIP	481.00		
	Vendor Total:		481.00	
OSAGE COMMUNITY SCHOOL	TUITION/LEVEL 1	11,299.30		
	Vendor Total:		11,299.30	
POSTMASTER	POSTAGE/SCHOOL TO YOU POSTCARD	157.99		
	Vendor Total:		157.99	
WAVERLY-SHELL ROCK COMMUNITY SCHOOLS	LIED TUITION	409.29		
	LIED TUITION	3,650.31		
	LIED TUITION	1,126.63		
	LIED TUITION	247.13		
	LIED TUITION	(138.42)		
	LIED TUITION	338.68		
	LIED TUITION	(7.69)		
	LIED TUITION	1,172.33		
	LIED TUITION	3,043.57		
	LIED TUITION	308.96		
	Vendor Total:		10,150.79	
	Fund Total:			81,369.75
	Fund: 21 STUDENT ACTIVITY FUND			
DEUTMEYER, DEAN	VAR SOFTBALL OFF 7/13/20	106.39		
	Vendor Total:		106.39	
EMERSON, BRANDON	JV BASEBALL OFF 7/15/20	75.00		
	Vendor Total:		75.00	
HOME DEPOT	CULTIVATOR/FFA	249.00		
	Vendor Total:		249.00	
HOPPEL, SCOTT	JV BASEBALL OFF 7/15/20	75.00		
	Vendor Total:		75.00	
IOWA GIRLS HS ATHLETIC UNION	REGIONAL SOFTBALL 7/18/20	1,777.00		
	Vendor Total:		1,777.00	
	Fund Total:			2,282.39
	Fund: 22 MANAGEMENT FUND			
WAVERLY-SHELL ROCK COMMUNITY SCHOOLS	LIED TUITION	930.27		
	Vendor Total:		930.27	
	Fund Total:			930.27

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
Fund: 36 PHYSICAL PLANT & EQUIPMENT			
MASON CITY COMMUNITY SCHOOLS			
	PINECREST TUITION	841.70	
	Vendor Total:		841.70
MID AMERICAN ENERGY COMPANY			
	NGB ELEC	467.85	
MID AMERICAN ENERGY COMPANY			
	NGB SENTRY LIGHT	34.36	
	Vendor Total:		502.21
WAVERLY-SHELL ROCK COMMUNITY SCHOOLS			
	LIED TUITION	12,500.72	
	Vendor Total:		12,500.72
	Fund Total:		13,844.63
Fund: 71 HEALTH INSURANCE FUND			
BLUE CROSS BLUE SHIELD OF IA			
	AUGUST BILLING-(5) WEEKLY DRAWS	237,500.00	
	Vendor Total:		237,500.00
NATIONAL ASSOCIATION OF INSURANCE COMMISSIONERS			
	2020 509A APPLICATION FEE	110.00	
	Vendor Total:		110.00
	Fund Total:		237,610.00
	Accounts Payable Total:		336,037.04

**FMC Early Childhood Iowa Area
(Floyd-Mitchell-Chickasaw)
FY 2021
Contract for
“Learning Connections/Charles City Community School District”**

Identity of the Parties:

The FMC Early Childhood Iowa Area (Floyd-Mitchell-Chickasaw) is the issuing party for this contract. The FMC ECI Area's address is:

**FMC ECI Area
P.O. Box 3
Nashua, IA 50658**

The Charles City Community School District is the contracting entity. The address for this entity is:

**Charles City Community School District
Attention: Terri O'Brien
500 North Grand Avenue
Charles City, IA 50616**

Duration of the Contract:

The term of this contract shall be August 15, 2020 through June 15, 2021 unless terminated earlier in accordance with the Termination section of this contract. This contract is for the purpose of the “Learning Connections” program in the FMC ECI Area, Charles City Community School District.

Purpose:

The parties have entered into this Contract for the purpose of retaining the Contractor to provide a comprehensive early learning program that supports parents as their child's first and most important educators. The program will offer children ages birth to five valuable learning experiences with their parents while in a classroom setting. Parents are provided support and learn about various parenting topics and community resources and learn age appropriate activities that enhance their child's learning experiences. The parent education/support program will focus on protective factors in families, and also utilize the Nurturing Parent Curriculum.

Scope of Services:

The Contractor shall provide the following services in accordance with the defined performance expectations as prescribed and required in the State ECI performance measures and standards, illustrated on the ECI website and tool chest, reference tool Family Support Services, Tool #FF and accompanying performance measures most recently published by the state Early Childhood Iowa.

The selected contractor will be provided ongoing oversight and guidance throughout the grant period by the Charles City Community School District. At the discretion of the Board, meetings with staff may be required to discuss project implementation, results and information collection. The contractor may also be asked to provide a presentation to the board about the operations of their program. The area coordinator will provide on-site supervision of the programs for the Board. If there are problems found with a program the Contractor has 30 days to make corrective action after notification from the area coordinator. In addition, the Contractor must report back to the board about the problem and how it will be solved. If the problem is not solved, the Contractor is in default of the contract and services will be terminated.

Quarterly reports will be submitted, detailing the program's progress as pertaining to identified outcomes described in the attached program description. The reports will be sent to FMC ECI, at the end of each quarter. Quarters end on: September 30th, December 31st, March 31st, and June 30th. A final report shall be submitted with the fourth quarter report in conjunction with the state required annual report.

Reports will be reviewed by the FMC ECI Board and they may ask for additional information at any time throughout this contract period. The final report should contain cumulative information as outlined in the state's performance measures in the state website. This information that includes outcomes and indicators, but not limited to, will be detailed in the FMC ECI area annual report, to be submitted to the state by September 15, 2021. The LC coordinator or representative will attend at least 75% board meetings.

The name "FMC ECI Area" (Floyd-Mitchell-Chickasaw) should be included in all ads, flyers, and other materials advertising/promoting the program, in addition to press releases and other marketing materials. Promotional materials will be made available upon request to the FMC ECI board and available to place on the FMC ECI website.

Measurable Outcomes:

Preschool Enrollment: All participating children have preschool experiences due to their participation in Learning Connections, Charles City Community School District.

Parent Education/Support: Parents of participating children will have increased positive parenting knowledge and confidence in parenting ability, thereby reducing the child abuse and safety issues for this test group of children. Measurement techniques will utilize parent surveys and the program will adhere to the "Life Skills Instrument Protective Factors Survey", which will be administered and overseen by the Learning Connections Coordinator, utilizing the DAISEY data collection system. The equipment, maintenance, and data plan for the DAISEY system is the responsibility of the Learning Connections Charles City program. Should the program cease, the equipment will revert to the FMC ECI Area board. LC CC reports will be submitted for inclusion in the FMC ECI Area FY 2021 report to the State of Iowa. The contractor should refer to the latest material posted on the state's website for collection and reporting purposes.

Compensation:

The contractor will be paid for the services in the Charles City Community School District for a fee not to exceed \$1,775.00. The amounts are budgeted from the "General Use" category of the 2021 School Ready budget. Payments will be made on a monthly basis, following submission of a claim with accompanying documentation from the contractor. Payout will reflect the state's quarterly payment schedule for the FMC ECI area. If the State of Iowa reduces or eliminates funding to the FMC ECI Area, the contractual amount herein is null and void.

Program Area	Purpose	Total FY 2021 Budgeted
Other Services/General Use	Parent education/support program that focuses on building protective factors in families in order to decrease the incidences of child abuse. See FY 2021 state ECI tool chest (Tool FF and the FY 21 ECI Statewide Performance Measures) for measuring requirements.	<u>\$1,775.00</u>

Claims should be submitted to:
FMC ECI Area
Attention: Executive Director
P.O. Box 3
Nashua, IA 50658

All claims must be made within the same fiscal year as the project, ending June 30, 2021.

Default and Termination

Termination Due to Exhaustion of Funds: The contract will be terminated immediately, without notice when the Contractor has expended the total funds of the Contract.

Termination for Cause by the Department

The occurrence of any one or more of the following events shall constitute cause for the Empowerment area to declare the contractor in default of its obligations under this Contract:

- Failure to observe any condition or perform any obligation created by the Contract
- Failure to make substantial and timely progress toward performance of the Contract
- Failure of the Contractor's work product and services to conform to any specifications noted herein.

Notice of Default by the FMC ECI Area:

If there is a default event caused by the Contractor, the FMC ECI Area shall provide written notice to the contractor requesting that the breach or noncompliance continues to be evidenced 30 days beyond the date of the written notice; the FMC ECI Area may do one or more of the following:

- Immediately terminate the contract without additional written notice; or
- Enforce the terms and conditions of the contract and seek any legal or equitable remedies
- In addition to either of the above, the FMC ECI Area may seek damages and payment of reasonable attorney fees and costs as a result of the Contractor's breach or failure to comply with the terms of this contract.

Termination upon Notice

Either party may terminate this Contract, without penalty or incurring of further obligation upon 30 days written notice. The Contractor shall be entitled to compensation for services or goods provided prior to and including the termination date.

Termination Due to Lack of Funds or Change in Law by FMC ECI Area:

The FMC ECI Area shall have the right to terminate this Contract without penalty by giving 30 days written notice to the Contractor as a result of any of the following:

1. Adequate funds are not appropriated by the legislature to allow the FMC ECI Area to operate as required and to fulfill its obligations under the contract or
2. Funds are de-appropriated, not allocated, or if funds by the FMC ECI Area, at the FMC ECI Area's sole discretion are insufficient for any reason. Or
3. The FMC ECI Area's authorization to conduct business is withdrawn or there is a material alteration of the programs the FMC ECI Area administers or
4. The FMC ECI Area's duties are substantially modified.

The FMC ECI Area will make reasonable efforts to secure funding in an effort to pay the contractor under the terms of this contract. If any appropriation to cover the costs of this program becomes available within 30 days subsequent to termination under this clause the FMC ECI area may agree to re-enter the contract with the contractor under the same terms as the original contract, provided the Contractor is still available to provide Learning Connections in Charles City, FMC ECI Area.

Remedies of the contractor in the event of non-appropriation; in the event of termination of this contract due to lack of funds or change in law, the sole remedy of the Contractor shall be payment for services completed prior to termination.

Immediate Termination by the FMC ECI Area:

The following will be cause for immediate termination of the Contract upon written notice by the FMC ECI Area:

1. In the event the contractor is required to be certified or licensed as a condition precedent to providing services, the revocation or loss of such license or certification will result in immediate termination of the contract effective as of the date on which the license or certification is no longer in effect.
2. The FMC ECI Area determines that the actions, or failure to act, of the Contractor, its agents, employees or subcontractors have caused or reasonably could cause, a client or client's life, health or safety to be jeopardized;
3. The contractor fails to comply with confidentiality laws or provisions.

Delay or Impossibility of Performance:

Neither party shall be in default under this contract if performance is delayed or made impossible by an act of God. The delay or impossibility must be beyond the control and without the fault or negligence of the defaulting party. If delay results from a subcontractor's conduct, negligence or failure to perform, the Contractor shall not be excused from compliance with the terms and conditions of this contract.

Force Majeure Clause

A Force Majeure Clause refers to the occurrence of an event which is outside the reasonable control of a party and prevents that party from performing its contractual obligations.

Unless otherwise agreed in the contract between the parties expressly or impliedly, where a party to a contract fails to perform one or more of its contractual duties, the consequences set out in this Clause will follow if and to the extent that the party proves:

- (a): that its failure to perform was caused by an impediment beyond its reasonable control;
- (b): that it could not reasonably have been expected to have taken the occurrence of the impediment into account at the time of the conclusion of the contract; and
- (c): that it could not reasonably have avoided or overcome the effects of the impediment.

A party invoking this Clause shall be presumed to have established the conditions described in the preceding paragraph in the case of the occurrence of one or more of the following impediments:

War (whether declared or not); armed conflict or the serious threat of the same (including but not limited to hostile attack, blockade, military embargo), hostilities, invasion, act of a foreign enemy, extensive military mobilization; civil war, riot, rebellion, revolution, military or usurped power, insurrection, civil commotion or disorder, mob violence, act of civil disobedience; act of terrorism, sabotage or piracy; plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine or other employee restrictions; act of authority whether lawful or unlawful, compliance with any law or governmental order, rule, regulation or direction, curfew restriction, expropriation, compulsory acquisition, seizure of works, requisition, nationalization, act

of God or natural disaster such as but not limited to violent storm, cyclone, tornado, blizzard, earthquake, flood, damage or destruction by lightning, drought; explosion, fire, destruction of machines, equipment or any kind of installation, prolonged break-down of transport, telecommunication or electric current; general labor disturbance such as but not limited to boycott, strike and lock-out, go-slow, occupation of premises; shortage or inability to obtain critical material or supplies to the extent not subject to the reasonable control of the subject Party ("Force Majeure Event").

This provision shall become effective only if the Party failing to perform notifies the other party within a reasonable time of the extent and nature of the Force Majeure Event, limits delay in performance to that required by the Event and takes all reasonable steps to minimize damages and resume performance.

If a Force Majeure delays or prevents the Contractor's performance, the Contractor shall immediately use its best efforts to directly provide alternate, and to the extent possible, comparable performance. Comparability of performance and the possibility of comparable performance shall be determined by the Parties involved.

The Party seeking to exercise this provision and not perform or delay performance pursuant to a Force Majeure shall immediately notify the other party of the occurrence and reason for the delay. The parties shall make every effort to minimize the time of nonperformance and the scope of work not being performed due to the unforeseen events. Dates by which performance obligations are scheduled to be met will be extended only for a period of time equal to the time lost due to any delay so caused.

Insolvency or Bankruptcy: In the event the contractor ceases conducting business in the normal course, becomes insolvent, makes a general assignment for the benefit of creditors, suffers or permits the appointment of a receiver for its business or its assets, or avails itself of, or becomes subject to, any proceeding under the Federal Bankruptcy Act or any other statute of any state related to insolvency or the protection of rights of creditors, the FMC ECI area may opt to terminate this contract. In the event the FMC ECI Area elects to terminate the contract under this provision, it shall do so by sending written notice to the Contractor.

Upon Expiration or Termination of this Contract, the Contractor Shall:

Deliver to the FMC ECI Area within twenty calendar days after such expiration or termination all data and data base definitions, records, information and items, including partially completed plans, drawings, data, documents, surveys, maps and reports and models which belong to the FMC ECI area. Also:

1. Comply with the FMC ECI Area instructions for the timely transfer of active files and work being performed by the Contractor under this contract to the FMC ECI Area or the FMC ECI designee;
2. Protect and preserve property in the possession of the contractor in which the FMC ECI Area has an interest;

3. Stop work under this contract on the date specified in any notice of termination provided by the FMC ECI Area;
4. Submit to the FMC ECI area invoices substantiating all charges for work performed by Contractor prior to the effective date of expiration or termination;
5. Cooperate in good faith with the FMC ECI Area, its employees and agents during the transition period between the notification of termination and the substitution of any replacement Contractor.

Indemnification:

The Contractor agrees to defend, indemnify and hold the FMC ECI area, and its officers, agents and employees, harmless from any and all liabilities, damages, settlements, judgments, costs and expenses, including reasonable attorney's fees of the Floyd County Attorney's office, and the costs and expenses and attorney fees of other counsel required to defend the ECI area and its officers, agents or employees related to or arising from:

1. Any violation of this contract
2. Any negligent or intentional acts or omissions of the contractors, its officers, owners, employees, agents, board members, contractors, subcontractors, or any other person in connection with the goods or services provided under this contract
3. Claims for infringement of patents, trademarks, trade secrets, or copyrights, or other intellectual property arising under this contract
4. The subcontractor's performance or repeated performance of this contract
5. Any failure by the contractor to comply with all local, state, and federal laws and regulations
6. Any failure by the contractor to make all reports and any payments required to conduct business in the State of Iowa, including but not limited to, Federal and State withholding, taxes, and other fees or costs required of the contractor.

Insurance

The contractor and any subcontractors performing the services required under this contract shall maintain in effect, with insurance companies authorized to do business in the State of Iowa, at its own expense, insurance covering its work. The insurance shall be of the type and in the amounts reasonably required by the FMC ECI Area.

The contractor's insurance shall, among other things, insure against any loss or damage resulting from or related to the contractor's performance of this contract.

All such insurance policies shall remain in full force and effect for the entire life of this contract and shall not be canceled or changed except after thirty days written notice to the FMC ECI Area.

Unless otherwise requested by the state, the Contractor shall, at its sole cost, obtain the insurance coverages set forth below:

Type of Insurance:

General Liability \$1 million
Workers Compensation: As required by Iowa Law

All insurance policies required by this contract shall provide coverage for all claims arising from activities occurring during the term of the policy, regardless of the date the claim is filed or expiration of the policy.

The contractor and any of its subcontractors performing work on this project shall submit certificates of insurance described above at the time of execution of this contract. The receipt of such certificates does not constitute approval of the coverage contained on the certificates and the contractor remains responsible to determine that its insurance coverages meet each and every requirement of this contract. Acceptance of the insurance certificates by the FMC ECI Area shall not act to relieve the contractor of any obligation under this contract.

The Contractor shall obtain a waiver of any subrogation rights that any of its insurance carriers might have against the state. The Waiver of subrogation rights shall be indicated on the certificates of insurance coverage supplied to the FMC ECI Area.

Prohibition against Using Funds for Lobbying

The contractor covenants that funds provided under this contract shall not be used for purposes related to lobbying state or federally elected officials.

No federally appropriated funds have been paid or will be paid on behalf of the FMC ECI Area or applicant to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of the Congress, an officer or employee of the congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement or the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan or cooperative agreement.

Tobacco Smoke

A. Public Law 103227, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated or maintained with such federal funds. The law does not apply to children's services provided in private residences, portions of facilities used for inpatient drug or alcohol treatment; service providers whose sole source of applicable Federal funds is Medicare or Medicaid; or facilities where WIC coupons are redeemed.

Failure to comply with the provisions of the laws may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.

B. Contractor certifies that it and its subcontractors will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.

Contract Administration:

A. Independent Contractor: The status of the contractor, and all subcontractors, shall be that of an independent contractor. The FMC ECI Area shall not provide the contractor with office space, support staff, equipment or tools, or supervision beyond the terms of this Contract. Neither the Contractor nor its employees are eligible for any County employee benefits, including but not limited to, retirement benefits, insurance coverage, or paid leave. Neither the Contractor or its employees shall be considered employees of the FMC ECI Area for federal or state tax purposes. The FMC ECI Area shall not withhold taxes on behalf of the Contractor unless required by law. The Contractor shall be responsible for payment of all taxes, fees, and charges when due.

B. Contractor shall comply with all provisions of federal, state and local laws, rules and executive orders which apply to insure that no client, employee, or applicant for employment is discriminated against because of race, religion, color, age, sex, nationality origin, or disability.

The Contractor, if requested, shall provide county, state or federal agencies with appropriate reports as required to insure compliance with equal opportunity laws and regulations. The Contractor shall insure that its employees, agents and subcontractors comply with the provisions of this clause.

C. **Compliance with Laws and Regulations.** The contractor, its employees, agents and subcontractors, shall comply with all applicable county, state, and federal laws, rules ordinances, regulations, and orders. The Contractor, its employees, agents and subcontractors shall also comply with all federal, state and county/local laws regarding business permits and license that may be required to carry out the work to be performed under this Contract.

The Contractor shall have and implement written policies and procedures that are in compliance with Iowa law for reporting abuse of children and dependent adults and for maintaining the confidentiality of such information. The Contractor shall insure that its employees, agents and subcontractors comply with the provisions of this clause.

D. **Authorization:** Each party to this contractor represents and warrants to the other that:

1. It has the right, power and authority to enter into and perform its obligations under this contract.
2. It has taken all requisite action (corporate, statutory, or otherwise) to approve execution, delivery, and performance of this Contract.
3. This Contract constitutes a legal, valid, and binding obligation upon itself in accordance with its terms.

E. Successors in Interest: All the terms, provisions, and conditions of this Contract shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns, and legal representatives.

F. Cumulative Rights. The various rights, powers, options, elections and remedies of either party provided in this Contract, shall be construed as cumulative and no one of them is exclusive of the others or exclusive of any rights, remedies, or priorities allowed either party by law, or shall in any way affect or impair the right of either party to pursue any other equitable or legal remedy to which either party may be entitled as long as any default remains in any way unremedied, unsatisfied, or undischarged.

G. Severability: If any provision of this Contract is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of this contract.

H. Time is of the Essence. Time is of the essence with respect to the performance of the terms of this contract.

I. Choice of Law and Forum: The terms and provisions of this Contract shall be construed in accordance with the laws of the State of Iowa. Any and all litigation or actions commenced in connection with this Contract shall be brought in an appropriate Iowa forum.

J. Use of Third Parties: The FMC ECI Area acknowledges that the Contractor may contract with third parties for the performance of any of the Contractor's obligations under this Contract. All subcontracts shall be subject to prior approval by the FMC ECI Area.
The contractor may enter into these contracts to complete the project provided that the Contractor remains responsible for all services performed under this Contract. All restrictions, obligations, and responsibilities of the contractor under this contract shall also apply to the subcontractors. The FMC ECI Area shall have the right to request the removal of a subcontractor from the Contract for good cause.

K. Third Party Beneficiaries: There are no third party beneficiaries to the Contract. This contract is intended only to benefit the FMC ECI

Area and the Contractor.

L. Not a Joint Venture:

Nothing in this contract shall be construed as creating or constituting the or other association of any kind or agent and principal relationship between the parties hereto. Each party shall be deemed to be an independent contractor contracting for services and acting toward the mutual benefits expected to be derived herefrom. No party, unless otherwise specifically provided for herein, has the authority to enter into any contract or create an obligation or liability on behalf of, in the name of or binding upon another party to the Contractor. If the Contractor is a joint entity, consisting of more than one individual, partnership, corporation, or other business organization, all such entities, shall be jointly and severally liable for carrying out the activities and obligations of this Contract, and for any default of such activities and obligations.

M. Assignment and Delegation

This contract may not be assigned, transferred or conveyed in whole or in part without the prior written consent of the other party. For purposes of construing this clause, a transfer of a controlling interest in the Contractor shall be considered an assignment.

N. Solicitation:

The Contractor warrants that no person or selling agency has been employed or retained to solicit and secure this Contract upon an agreement or understanding for commission, percentage, brokerage or contingency excepting bona fide employees or selling agents maintained for the purpose of securing business.

O. Amendments:

This Contract may be amended in writing from time to time by mutual consent of the parties. All amendments to this Contract must be fully executed by both parties.

P. Additional Provisions:

The parties agree that if an Addendum, Attachment or Exhibit is attached hereto by the parties, and referred to herein, then the same shall be deemed incorporated herein by reference.

Q. Confidentiality:

Information of the ECI Area that identifies clients and services is confidential. The Contractor and its employees, agents, and sub-contractors shall be allowed access to such information only as needed for performance duties related to the Contract. Contractor shall not use

confidential information for any purpose other than carrying out Contractor's obligations under this Contract.

The Contractor shall establish and enforce policies and procedures for safeguarding the confidentiality of such data. The Contractor may be held civilly or criminally liable for improper disclosure. The Contractor shall promptly notify the Empowerment Area of any request for disclosure of confidential information received by the Contractor.

R. Records Retention and Access:

The Contractor shall maintain books, records, and documents which sufficiently and properly document and explain all charges billed to the FMC ECI area throughout the term of this Contract for a period of at least 5 years following the date of final payment or completion of any required audit begun during the aforementioned five years, whichever is later. Records to be maintained include both financial records and service records. The Contractor shall permit the Auditor of the State of Iowa or any authorized representative of the State, and where federal funds are involved, the Comptroller General of the United States or any other authorized representative of the US government, to access and examine, audit, excerpt, and transcribe any directly pertinent books, documents, papers, electronic, or optically stored and created records or other records of the Contractor relating to orders, invoices, payments, services provided or any other documentation or materials pertaining to this contract, wherever such records may be located.

S. Express Warranties:

The Contractor expressly warrants, within the standards of care used within the industry, all aspects of the goods and services provided or used by it in the performance of this Contract.

T. Replacement of Contractor's Staff:

The Contractor will remove and replace personnel it assigns to perform services under this Contract if the FMC ECI Area has a reasonable objection based on performance and/or interpersonal relationship issues and is not requesting the removal for arbitrary reasons.

In lieu of removing an individual about whom the FMC ECI Area has objections, the Contractor may reassign the individual to another role in performing the Contract, subject to the approval of the FMC ECI area, which it will not withhold unreasonably.

U. Headings or Captions:

The paragraph headings or captions used in this Contract are for identification purposes only and do not limit or construe the contents of

the paragraphs.

V. Integration:

This contract represents the entire contract between the parties and neither party is relying on any representation that may have been made which is not included in this Contract.

W. Supersedes Former Contracts or Agreements:

This Contract supersedes all prior Contracts or Agreements between the FMC ECI Area and the Contractor for services and products provided in connection with this Contract.

X. United States Department of Health and Human Services (HSS) Contingency:

This contract is subject to the approval, review, and modification of the HSS.

Y. Counterparts:

The parties agree that this Contract has been or may be executed in several counterparts, each of which shall be deemed an original and all such counterparts shall together constitute one and the same instrument.

Z. Waiver:

Except as specifically provided for in a waiver signed by duly authorized representatives of the Early Childhood Iowa area and the Contractor, failure by either party at any time to require performance by the other party or to claim a breach of any provision of the Contract shall not be construed as affecting any subsequent breach or the right to require performance with respect thereto or to claim a breach with respect thereto.

AA. Obligations Beyond Contract Term:

This contract shall remain in full force and effect to the end of the specified term or until terminated or canceled pursuant to this Contract. All obligations of the FMC ECI Area and the Contractor incurred or existing under this contract as of the date of expiration, termination or cancellation will survive the termination, expiration, or conclusion of this Contract.

AB. Notices:

Notices under this contract shall be in writing and delivered to the representative of the party to receive notice (identified below), at the address of the party to receive notice as it appears below or as otherwise provided for by proper notice hereunder.

If to Agency:

To: FMC ECI AREA
Attention: Executive Director
P.O. Box 3
Nashua, IA 50658

If to Contractor:

To: Charles City Community School District
Attention: Terri O'Brien
500 North Grand Avenue
Charles City, IA 50616

EXECUTION:

IN WITNESS WHEREOF: in consideration of the mutual covenants set forth above and for other goods and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Contract and have caused their duly authorized representatives to execute this Contract.

Charles City Community Schools:

By: _____ **Date:** _____ 2020

Name: _____

Title: _____

Federal Tax Identification Number: _____

DUNS Number: _____

FMC ECI Area (Floyd-Mitchell-Chickasaw Counties)

By: Kathy Herrick **Date:** July 1 2020

Name: Kathy Herrick

Title: Chair, FMC Early Childhood Iowa Board

Federal Tax Identification Number: 42-6004361

DUNS #968103247

FMC ECI Area /Learning Connections/Charles City School District FY 21