TITLE: Athletic Coach K-12 (7th Grade Boys Basketball)
DEPARTMENT: Office of Activities
REPORTS TO: Director of Activities
RECEIVES GUIDANCE FROM: Administration and Program Coaches
BASIC FUNCTION: To instruct participants in the fundamental skills, strategy, and physical training necessary to realize a high degree of individual and team success. In addition, the student-athlete shall receive instruction that will lead to strong moral values, effective work ethic, responsibility, teamwork, sportsmanship, self□discipline, leadership, and self□ confidence.

SKILLS AND JOB FUNCTIONS (For all Charles City Community Schools Positions SJF1-13)
Demonstrated Experience or Willing to Acquire Skills:

1. Exhibits essential dispositions and ownership of the district mission of "*Regardless of who you are or what your story is, you can learn and be loved here.*"
2. Exhibits essential dispositions and ownership of the district vision of "*Creating compassionate competent problem solvers.*"
3. Exhibits essential dispositions and ownership of the district core values
    a. Demonstrated success of always doing what is best for all kids.
    b. Believes in the concept of family
    c. Demonstrated success as a committed leader
    d. Believes in the concept of passion
    e. Demonstrated success in being invitational
4. Exhibits essential dispositions of being a collaborative leader and colleague
    a. Empathic
    b. Motivated
    c. Humble
5. Exhibits effective communications skills
6. Effective outcomes in providing students behavioral and socio-emotional support
7. Exhibits patience, tolerance, persistence, and flexibility for effective outcomes for students
8. Exhibits organization, growth mindset, grit, and enthusiasm for effective outcomes for students
9. Prompt and regular attendance
10. Animated hospitality approach to students, parents, colleagues, and stakeholders
11. Demonstrate confidentiality as needed and required
12. Success in the area of cultural competency, social justice, equity, and working with students from diverse backgrounds or willingness to acquire these skills.
13. Comply with Charles City Community Schools Board Policy/Regulations and Handbook Policy

HIRING SPECIFICATIONS (HS1-3):
Demonstrated Experience or Willingness to Acquire Skills

1. Interpersonal Relationships
    a. Promote sportsmanship at events and practices
    b. Demonstrate reasonable concern for the safety and well-being of student-athletes
    c. Demonstrate a collaborative win-win spirit with other programs and activities
    d. Establish and maintain consistent discipline in accordance with administrative policy
    e. Demonstrate concern for the student-athletes' academic program and conduct
    f. Inform student-athletes of the potential hazards and the possibility of serious injury with the improper or proper use of equipment and in participation of the activity itself
    g. Accept recommendations, suggestions, and coaching from leadership and evaluators
2. Coaching Performance
    a. Demonstrate proper care of injuries and implementation of injury prevention strategies
    b. Demonstrates and implements knowledge of the activity

c. Demonstrate knowledge in accordance with the rules and regulations governing the activity
d. Demonstrate consistency with philosophy and ethics
e. Demonstrated effective instruction in the fundamental skills, strategy and physical training necessary for participants to realize individual and team success
f. Provide instruction for effective outcomes that will lead to the formulation of moral values, effective work ethic, responsibility, teamwork, sportsmanship, self□discipline, leadership, and self□confidence
g. Demonstrated knowledge of technical aspects of the assigned activity with an emphasis on continued professional learning to improve relevant skills and abilities
h. Demonstrate ability to develop practice plans for hurdles and sprinters

3. Operational Responsibility
   a. Require all student athletes to complete all required documentation and prerequisites for participation
   b. Be punctual and responsible with organizational management responsibilities
   c. Display accuracy and effective outcomes in required documentation
   d. Maintain regular contact with other coaches within the program vertical alignment
   e. Provide supervision and administration of student participants during contests, events, practices, buses, conditioning room, and locker rooms.
   f. Attends all required meetings and submits all required paperwork in a timely manner

ABILITIES (A1):
This position will require physical demands that include constant standing, walking, reaching/pushing/pulling, lifting up to 70 pounds, carrying 35 feet, working inside/outside, and extremes in temperature/humidity. There will be frequent climbing/stairs and manual dexterity tasks. There will be occasional sitting and driving.

KNOWLEDGE AND EDUCATION (KE1-3 and KED1-4):
Required:
1. Valid Iowa Coaching Endorsement or Coaching Authorization
2. Comprehensive knowledge of all school activity policies
3. Required Concussion Training as mandated by district and state policy

Desired:
1. Knowledge of overall operations of an athletic program
2. First Aid and CPR
3. Knowledge of conference/state association rules, regulations, and procedures
4. Preferred previous coaching experience in assigned activity

POSITION INVENTORY: N/A
FLSA STATUS: Non-Exempt
FT/PT: PT-Stipend

All of the above duties and responsibilities are essential job skills and functions subject to reasonable accommodation. All job requirements listed indicate the minimum level of knowledge, skills and/or ability to perform the job proficiently. This job description is not to be construed as an exhaustive statement of duties, responsibilities or requirements. Individuals may be required to perform any other job-related instructions as requested by their supervisor, subject to reasonable accommodation.

Michael Fisher _____ * Talent Office Authorization

*This job description is not approved without the signature of the Talent Office Administrator

Date Last Reviewed: 12/13/2018

Candidate Signature_____Date_____

All candidates hired after 1-1-19 shall sign this job description acknowledging the information herein