

# Summer 2019

20 teachers, counselors, social workers from all schools  
2 courses

A large, dark blue, abstract shape that starts as a thin line on the left and expands into a wide, flat-topped area on the right, resembling a stylized hill or a modern architectural element. It occupies the bottom half of the slide.

# Courses

- Secular
- Based on more than 40 years of scientific research

# Mindfulness

a mental state achieved by focusing one's awareness on the present moment, while calmly acknowledging and accepting one's feelings, thoughts, and bodily sensations

# Mindfulness

A state

A trait

A practice



# Mindfulness

A state - moment of mindfulness

A trait

A practice



# Mindfulness

A state - moment of mindfulness

A trait - a general set-point of mindfulness

A practice

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# Mindfulness

A state - moment of mindfulness

A trait - a general set-point of mindfulness

A practice - different postures and activities practiced which support mindfulness

# Mindfulness

A state - moment of mindfulness

A trait - a general set-point of mindfulness

A practice - different postures and activities practiced which support mindfulness

Practices include seated mindfulness, body scans, yoga, mindful walking, and mindful eating.

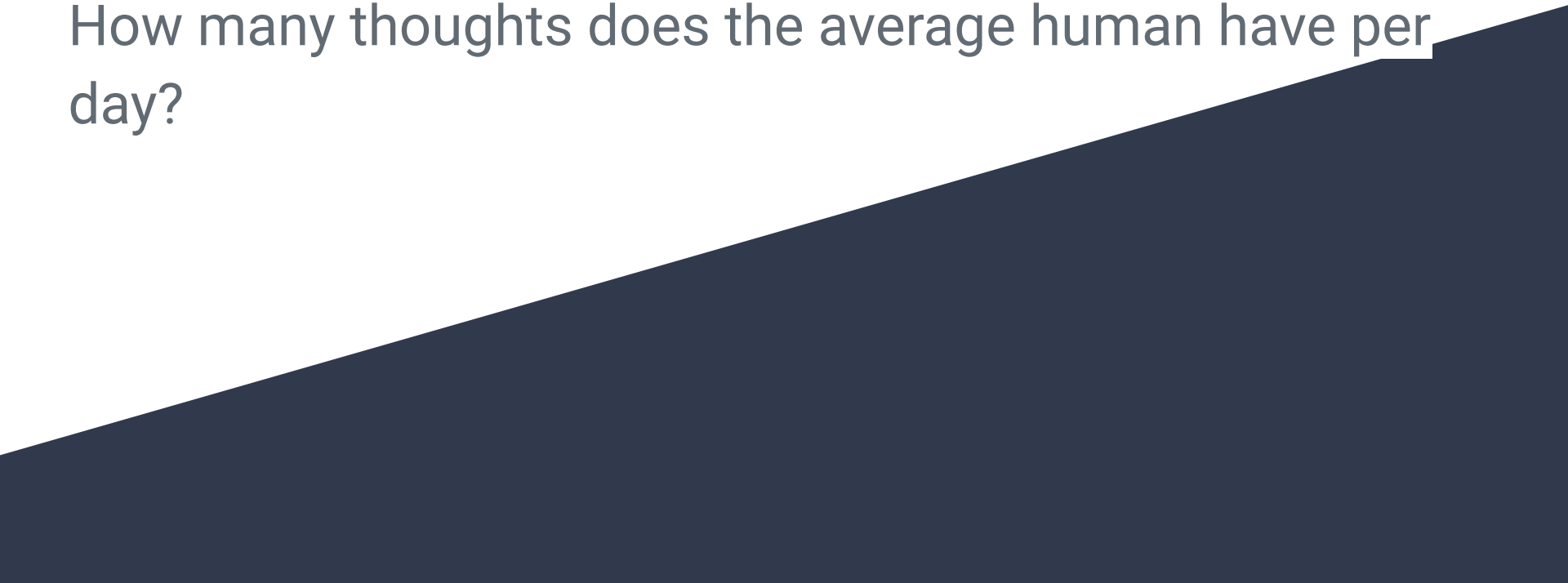


# Practice




# Mindfulness

How many thoughts does the average human have per day?

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# Mindfulness

How many thoughts does the average human have per day? 50,000 - 60,000



# Mindfulness

How many thoughts does the average human have per day? 50,000 - 60,000

8 hours of sleep = 57,600 seconds awake

# Mindfulness

How many thoughts does the average human have per day? 50,000 - 60,000

Subtract 8 hours of sleep = 57,600 seconds awake

90% of our thoughts are repetitive

# Characteristics of mindfulness



# Characteristics of mindfulness

- *Intentionally* being attentive

# Characteristics of mindfulness

- *Intentionally* being attentive
- *Openness* to being present and honest with what is happening in the moment



# Characteristics of mindfulness

- *Intentionally* being attentive
- *Openness* to being present and honest with what is happening in the moment
- *Observing* what is happening rather than trying to control experience

# Characteristics of mindfulness

- *Intentionally* being attentive
- *Openness* to being present and honest with what is happening in the moment
- *Observing* what is happening rather than trying to control experience

*"Normally, we do not so much look at things as overlook them."* - Alan Watts

# Benefits of practicing mindfulness

(according to scholarly research)

A dark blue, diagonal shape that starts from the bottom left corner and extends towards the top right, creating a triangular area at the bottom of the slide.

# Benefits of practicing mindfulness

- Improved attention, including better performance on objective tasks that require an extensive concentration span

# Benefits of practicing mindfulness

- Emotional regulation. Mindfulness creates changes in the brain that correspond to less reactivity, and better ability to engage in tasks even when emotions are activated.

*"Between stimulus and response there is a space. In that space is our power to choose our response. In our response lies our growth and our freedom." - Viktor Frankl*

# Benefits of practicing mindfulness

- Greater compassion. People randomly assigned to mindfulness training are more likely to help someone in need and have greater self-compassion.

# Benefits of practicing mindfulness


- Reduction of stress and anxiety. Mindfulness reduces feelings of stress and improves anxiety and distress when placed in a stressful social situation.

What is the impact of mindfulness?  
How do we know it is working and effective?

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What does it take to implement mindfulness in the classroom, and what are the roadblocks to doing this well?

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# Benefits of practicing mindfulness

- Improved attention
- Emotional regulation
- Greater compassion
- Reduction of stress and anxiety

Ultimately, mindfulness is about our well-being, and the well-being of those around us.

# Next steps...

- Hold a meeting with those who've taken the classes to discuss implementation ideas and a plan going forward
- Train more interested staff members
- Implement mindfulness into more classrooms
- Train a staff member to be a Certified Mindfulness Instructor



June 3, 2020

A Proposal for

CHARLES CITY COMMUNITY SCHOOL

APRIL HANSON

[ahanson@charlescityschools.org](mailto:ahanson@charlescityschools.org)

Prepared By

Rich Bates  
Technology Advisor

[rich.bates@marconet.com](mailto:rich.bates@marconet.com)

Document Number: 078015

*taking technology further*

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Wednesday, June 03, 2020

CHARLES CITY COMMUNITY SCHOOL  
APRIL HANSON  
500 N GRAND AVE  
CHARLES CITY, IA 50616  
ahanson@charlescityschools.org

Dear APRIL,

Thank you for the opportunity to provide the district with an audio visual solution.

As discussed throughout our meetings and design consultations, the following pages outlines a change order to the Charles City School district AV project.

The change order encompasses additions and credits to the original bid and design for a total of \$105,480.42 – with payment of \$2,023.07.

- Add: Core style rooms
- Credit: Minimal, gather, and HS style room revisions

We truly appreciate Charles City Community School District's business and look forward to providing an exceptional solution and experience to the staff and students.

A handwritten signature in blue ink that reads "Rich Bates".

Rich Bates  
Technology Advisor  
Marco Technologies, LLC



## IT - AV RPF CHANGE ORDER-- CHARLES CITY COMMUNITY SCHOOL

## Prepared by:

Marco - St. Cloud

Rich Bates

rich.bates@marconet.com

## Prepared for:

CHARLES CITY COMMUNITY  
SCHOOL500 N GRAND AVE  
CHARLES CITY, IA 50616  
APRIL HANSON  
641.257.6585  
ahanson@charlescityschools.org

## Ship To:

CHARLES CITY COMMUNITY  
SCHOOL500 N GRAND AVE  
CHARLES CITY, IA 50616-2836  
APRIL HANSON  
641.257.6585  
ahanson@charlescityschools.org

## Quote Information:

Quote #: 078015

Version: 2

Date Issued: 06/03/2020

Expiration Date: 06/18/2020

Special Pricing Program:  
[PLEASE SELECT]

## Quote Summary - One-Time Expenses

| Description | Amount        |              |
|-------------|---------------|--------------|
| Add         | \$137,480.01  |              |
| Credit      | (\$31,999.59) |              |
| Total:      |               | \$105,480.42 |

## Payment Options

| Description                  | Payments | Interval | Amount       |
|------------------------------|----------|----------|--------------|
| Recurring Payments           |          |          |              |
| 12-Months - One-Time Payment | 1        | One-Time | \$105,480.42 |

## Summary of Selected Payment Options

| Description                                      | Amount |
|--|--------|
| Recurring Payments: 12-Months - One-Time Payment |        |

## ■ Approval

- Client represents that it has reviewed and agrees to be legally bound by this Schedule of Products.
- Client represents that it has reviewed and agrees to be legally bound by the Relationship Agreement, Product Agreement(s), and applicable policy(s) ("Terms and Conditions") located at [www.marconet.com/legal](http://www.marconet.com/legal) for the products it is obtaining as identified in this Schedule of Products.
- Client agrees to use electronic signatures, electronic communications, and electronic records to transact business under the above documents.
- The pricing above does not include taxes. Taxes, fees and surcharges shall be paid by Client and will be shown on invoices to Client.

### Marco Technologies, LLC

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### CHARLES CITY COMMUNITY SCHOOL

Prepared for: APRIL HANSON

Signature: \_\_\_\_\_

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PO Number: \_\_\_\_\_

Email Address: \_\_\_\_\_



## Summary of Series 500 Policy changes

| Policy #          | IASB Date Issued | Policy Title                 | Description of changes  |
|-------------------|------------------|------------------------------|---|
| 501.5             | 7/2/2019         | Attendance Center Assignment | This policy has been changed to reflect changes in the law with the passage of House File 598. This law allows for parents of siblings who are the same academic level in grades kindergarten through fifth grade to request that their children be placed in either the same classroom or separate classrooms. If the request is made, the school principal must honor the request until the next grading period. At that time the principal may evaluate whether the placement causes a disruption in the class and if so, the school principal may change the placement. This bill does not allow parents to select to which teacher(s) their children will be assigned. |
| 505.5             | 7/2/2019         | Graduation Requirements      | Senate File 139 amended the active date for financial literacy graduation requirements. Districts now must make financial literacy a graduation requirement for students beginning with the 2021 graduating class. Also, the Iowa Department of Education amended the graduation requirements for students receiving special education to show that schools are not permitted to award a regular high school diploma based solely on attainment of IEP goals beginning with the graduation class of 2022.   |
| 507.9             | n/a              | Wellness Policy              | New requirements for Wellness Policies  |
| 507.9R1           | n/a              | Wellness Regulation          | New requirements for Wellness Policies  |
| <b>Series 500</b> |                  |                              | <b>All policies with the exception of above policies in series 500 were reviewed without any changes.</b>   |

## Miscellaneous policy changes in 2019-20

| Policy # | IASB Date Issued | Policy Title   | Description of changes   |
|----------|------------------|--|--|
| 100      | 10/1/2019        | Legal Status of the School District                    | Administrative Changes to Policy   |
| 104      | 12/19/2019       | Anti-Bullying/Anti Harassment                          | <p>In 2015, IASB released substantial updates to this policy. These changes were designed to align the Anti-Bullying/Anti-Harassment policy with federal requirements from the U.S. Department of Education's Office of Civil Rights. The legal requirements for this policy have not changed since that time, and policy 104 has always explicitly applied to students in the district. <b>However, this policy has been rewritten</b> in this <i>Primer</i> to more clearly apply the Anti-Bullying/Anti-Harassment policy to district employees and volunteers in addition to students. By incorporating employees and volunteers, this policy allows districts to apply one uniform grievance and investigation procedure to all individuals within the district. Applying one policy to everyone allows district employees and volunteers to lead their students by example as a workplace that models respect for one another. This policy and the accompanying regulation have been rewritten in their entirety to remove duplicative language.</p> |
| 104.R1   | 12/19/2019       | Anti-Bullying/Anti Harassment Investigation Procedures | See above  |
| 200.1    | 10/1/2019        | Organization of the Board of Directors                 | Organizational meeting changes.  |
| 200.1R1  | 10/1/2019        | Organizational Meeting Procedures                      | This regulation accompanying policy 200.1 has been updated to reflect changes in the law regarding when boards may hold their organizational meeting and to clarify the numbering of the regulation.   |
| 202.4    | 10/1/2019        | Vacancies  | This policy has been updated to clarify the procedure for filling a board vacancy by appointment.  |
| 203      | 7/2/2019         | Board of Directors' Conflict of Interest               | For many years Iowa law limited school board directors from being employed by and receiving more than \$2,500 annually from the school board on which they serve. As time has passed, the compensation limit has become inadequate to allow board members to participate in their districts in a variety of roles, including as bus drivers, coaches, substitute teachers, etc. The increased cap to \$6,000 allows for board members to continue to fill these valuable roles and serve their communities without creating a direct conflict of interest with their service as board members.   |

| Policy # | IASB Date Issued | Policy Title                                       | Description of changes   |          |
|----------|------------------|--|--|----------|
| 206.2    | 7/2/2019         | Vice-President                                     | There have been no recent changes to this area of the law. This update attempts to clarify the process by which the board vice-president temporarily assumes the role of the board president. Traditionally, the board vice-president will fill in for the president any time the president is unavailable to fulfill his/her duties. <i>Iowa Code 279.5</i> requires the board to appoint a temporary president in the absence of the president. The changes to this policy are intended to clarify that the board has appointed the vice-president to assume the role of president in his/her absence. If that absence is expected to be prolonged, or run the remainder of the board president's term, then the vice-president will serve the remainder of the board president's term and a new vice-president should be elected. |          |
| 210.1    | 10/1/2019        | Annual Meeting                                     | Administrative Changes to Policy   |          |
| 210.5    | 10/1/2019        | Meeting Notice                                     | The policy language has been updated to accurately reflect the amount of flexibility school districts have for providing advance notice of meetings.   |          |
| 210.6    | 10/1/2019        | Quorum   | Policy language has been changed to clarify that a quorum may be established with board members appearing electronically in real time.   |          |
| 210.10   | 10/1/2019        | Order of the Regular Board of Directors' Meeting   | This policy has been rescinded due to the lack of substance in the sample policy.  | Recinded |
| 211.00   | 10/1/2019        | Open Meetings                                      | This policy has been changed to accurately reflect the requirements of the open meetings law. New language added to the policy is intended to convey the board application of the open meetings law to governmental bodies.  |          |
| 215      | 10/1/2019        | Board of Directors' Records                        | Administrative Changes to Policy   |          |
| 216.2    | 10/1/2019        | Board of Directors Member Development and Training | The language in this sample policy has been updated to remove reference to IASB programming htat has been retired.   |          |
| 302.4    | n/a              | Superintendent Duties                              | Merged job description duties with policy.   |          |
| 302.7    | 12/19/2019       | Superintendent Civic Activities                    | The language from these policies authorized the district to pay a lump sum for civic activities the superintendent/administrator may engage in. Previous policy language made payment of the lump sum contingent on the activity fulfilling a public purpose. This language has been removed from the policy because board policy must be enforced once it is adopted. There is no way for the district to enforce how employees spend their salary. Attempting to account for this would create an unnecessary burden on district staff and could be construed as intrusive to the district employee. The language is being removed from policy and is instead encouraged to be included in the superintendent's/administrator's contract.  |          |

| Policy # | IASB Date Issued | Policy Title   | Description of changes   |
|----------|------------------|--|--|
| 303.5    | 12/19/2019       | Administrator Duties                                 | Administrative changes to Notes and/or Legal References only   |
| 303.8    | 12/19/2019       | Administrator Civic Activities                       | See 302.7 Superintendent Civic Activity changes  |
| 307      | 7/2/2019         | Communication Channels                               | This policy has been updated to reflect updates to the cross references.   |
| 401.1    | 12/20/2019       | Equal Employment Opportunity                         | Administrative changes to Notes and/or Legal References only   |
| 401.2    | 12/21/2019       | Employee Conflict of Interest                        | Administrative changes to Notes and/or Legal References only   |
| 401.9    | 12/22/2019       | Employee Political Activity                          | Administrative changes to Notes and/or Legal References only   |
| 401.10   | N/A              | Credit and Procurement Cards                         | The District would like to begin using p-cards (like a credit card) in each building. The changes specify where p-cards will be located.   |
| 402.2    | 12/19/2019       | Child Abuse Reporting                                | This year the law changed for mandatory reporter training. Beginning July 1, 2019, mandatory reporters must complete training every three years. After the initial post-July 1, 2019 two-hour training program is completed, the follow up training course is one hour. Any training certificates obtained before July 1, 2019 remain valid for five years. This policy has been revised to reflect this change in the law.  |
| 403.3    | 12/23/2019       | Communicable Diseases - Employees                    | Administrative changes to Notes and/or Legal References only   |
| 403.4    | 12/24/2019       | Hazardous Chemical Disclosure                        | Administrative changes to Notes and/or Legal References only   |
| 403.6    | 12/19/2019       | Drug and Alcohol Testing Program                     | This policy and exhibits are being changed due to a change in the law. The Federal Motor Carrier Safety Administration (FMCSA) has released administrative rules that will <b>become effective on January 6, 2020</b> . The purpose of these rules is to provide greater safety to everyone on the nation's roadways. Commercial drivers with a CDL (including school bus drivers) will have their drug and alcohol testing history reported into a nationwide database. This prevents drivers with a history of testing violations from moving states and masking from new employers their past history of violations. Likewise, employers now have an affirmative duty to report testing results to the database, and to check the database prior to employment of new drivers and on an annual basis for all employees using a CDL. This policy and the first exhibit have been revised to incorporate the requirements of employers and notice requirements for employees. |
| 403.6 E1 | 12/19/2019       | Drug and Alcohol Testing Program Notice to Employees | See above  |

| Policy # | IASB Date Issued | Policy Title   | Description of changes  |
|----------|------------------|--|---|
| 403.6 E3 | 12/19/2019       | Drug and Alcohol Testing Program and Pre-Employment Testing Written Consent to Share Information | This new exhibit has been added specifically to provide written notice to current and potential employees, as well as obtain written consent from the employee for the district to perform the necessary database checks. This notice will also allow districts to update the database with testing results as required by law. |
| 404.R1   | 10/1/2019        | Code of Professional Conduct and Ethics Regulation   | The text of this regulation has been replace in its entirety due to updates in the administrative code.   |
| 603.1    | 7/2/2019         | Basic Instruction Program  | This policy has been updated to include the financial literacy graduation requirement   |
| 711.7    | 10/1/2019        | School Bus Safety Instruction  | This policy has been updated to reflect changes in the iowa Administrative Code which mandate when school bus safety trining will occur, and how long documentation of the training will be stored.   |
| 711.10   | 10/1/2019        | School Bus Passenger Restraints  | This new policy has been created in response to changes to the Iowa Administrative Code, which require school districts to purchase buses with three-point lap-shoulder belts when purchasing new buses.  |
| 905.1    | n/a              | Community Use of School District Facilities & Equipment  |   |
| 905.1E1  | n/a              | Employee Facility Use Checklist  | Added information on how sponsors have to meet with Jerry to be trained and receive a key fob.  |
| 905.1R2  | n/a              | Use of Property and Equipment Fee Schedule   | Charles City Youth teams for practices and YMCA use.  |

## EMPLOYEE EARLY RETIREMENT

The school district offers an early retirement plan for eligible employees. An employee is eligible under the early retirement plan when the licensed employee:

- Is at least age 55 on or before August 31 of the school year in which the employee wishes to retire.
- Completes a total of 10 years of service as a licensed employee, or as a senior leadership team employee, administrator or director, to the school district;
- Selects one of the two following options:

Option 1

Submits an application to the superintendent by February 1st a year in advance of the year the employee intends to retire. During the first year of this policy change, 2021 retirements, the deadline for option 1 application will be November 1<sup>st</sup> a year in advance of the year the employee intends to retire.

Option 2

Submits an application to the superintendent by February 1st in the same year the employee intends to retire.

- Submits a written resignation. The resignation may be contingent upon approval by the board of participation in the voluntary early retirement plan; and,
- Receives board approval of the employee's application for participation in the early retirement plan, of the employee's resignation and of the disbursement of early retirement incentive to the employee.

Approval by the board of the employee's early retirement application shall constitute a voluntary resignation. Approval by the board of the employee's early retirement application will also make the employee eligible for disbursement of the early retirement incentive. Failure of the board to approve the employee's early retirement application will make the employee's current contract with the board continue in full force and effect.

The Charles City Community School District shall discontinue the early retirement programs that have been available to employees in the past. The Board has complete discretion to offer or not offer this early retirement program for eligible employees and shall make that decision annually at their regular December board meeting. The offering of early retirement incentive during a particular school year shall not be construed as a continuing offer of such incentive in future years.

**EMPLOYEE EARLY RETIREMENT*****403(b) Benefit*****Incentive Amounts****Option 1**

The early retirement incentive for each eligible employee who selects application option #1, and is approved by the board, will be 50% of the employee salary in effect the last year of employment with the school district, excluding extended contract, teacher salary supplement and schedule f supplemental pay, capped at a maximum of \$50,000 per retiree.

**Option 2**

The early retirement incentive for each eligible employee who selects application option #2, and is approved by the board, will be 25% of the employee salary in effect the last year of employment with the school district excluding extended contract, teacher salary supplement and schedule f supplemental pay.

Each participating employee's benefits will be placed into an employer sponsored 403(b) plan for qualified retirees of the Charles City Community School District. The payment of the employee's benefit into the 403(b) plan will be made in two equal installments on or before January 20 in the two years following the employee retires from the District. The participating employee will direct the benefit that is placed in the 403(b) plan subject to the rules of that plan and the law.

**Continuation of Insurance Benefits****At Employee's Expense**

Upon retirement, the employee is eligible to continue participation in the school district's group insurance plan at the employee's expense by meeting the requirements of the insurer. The employees must pay the monthly premium amount in full to the board secretary prior to the due date of the school district's premium payment to the insurance carrier.

This insurance coverage will cease when the employee/retiree reaches age sixty-five, secures other employment in which the employer provides insurance coverage, or dies. If dependent insurance coverage is carried, that coverage may continue beyond the employee's/retiree's sixty-fifth birthday for a period of up to five years or until the dependent reaches age sixty-five.

**Beneficiary**

In the event of the death of the employee prior to payment of the early retirement incentive but after the employee's retirement has begun, the early retirement incentive will be paid to the designated beneficiary in one lump sum payment. In the event no beneficiary is designated, the incentive will be paid to the employee's estate in one lump sum payment.

## EMPLOYEE EARLY RETIREMENT

Legal Reference: 29 U.S.C. §§ 621 *et seq.* (2012).  
Iowa Code §§ 97B; 216; 279.46; 509A.13 (2013).  
1978 Op. Att'y Gen. 247.  
1974 Op. Att'y Gen. 11, 322.

Cross Reference: 407.3 Licensed Employee Retirement  
413.2 Classified Employee Retirement

Date of First Adoption:  
May 10, 1982

Revised: December 21, 1998, June 14, 1999, December 13, 1999, January 8, 2001, January 30, 2002, December 8, 2003, November 8, 2004, December 12, 2005, November 23, 2009, November 14, 2011, February 24, 2014, March 3, 2014, December 15, 2014, December 14, 2015, December 11, 2017

Reviewed: December 9, 2002, December 11, 2006, December 10, 2007 November 24, 2008, June 27, 2016

Elected Not to Offer 1 year; 2011 Retirees 11/8/2010, 2013 Retirees 12/10/2012, 2014 Retirees 12/09/2013 (Reversed decision 2/24/14), 2019 Retirees 12/10/18, 2020 Retirees 12/9/19.



**Resolution Authorizing Issuance  
Of**

**Individual Procurement Cards**

WHEREAS, Board of the Charles City Community School District has the authority to enter into an agreement with the Bank of Montreal for purchasing cards; and (any other WHEREAS statements the Board wishes to add are acceptable, but not required).

NOW, THEREFORE, BE **IT** RESOLVED by the Board of the Charles City Community School District that the President/Chairman/Treasurer/Clerk are authorized to enter into an Agreement with the Bank of Montreal to secure Procurement Cards for each authorized building/department/employee of the School District under such terms and conditions as approved by the Board.

The Board authorizes the School District Director of Finance to execute a p-Card program agreement on its behalf.

(The resolution may include any other BE **IT** RESOLVED statements the Council/Board desires, but these are not required to participate)

Approved this 8<sup>th</sup> day of June 2020.

Ayes\_\_

Nays\_\_

President: \_\_\_\_\_

Date\_\_\_\_\_

## **NOTICE OF PUBLIC HEARING – CHARLES CITY COMMUNITY SCHOOL DISTRICT**

Pursuant to Chapters 21 and 298A Code of Iowa, NOTICE IS HEREBY GIVEN that a public hearing will be held by Charles City Community School District, on June 22, 2020 at 6:15 p.m. via zoom. This hearing is on a resolution to expend funds from district's Flexibility Account for classroom furnishings for 2<sup>nd</sup> grade and preschool, 5<sup>th</sup> grade classroom library, 6<sup>th</sup> and 7<sup>th</sup> grade big ideas math, High School AP history books, HS tool storage cage for wood shop, HS literature, HS dust collector for new ducting, football scoreboard repair, seven radios, 3 microphones, district wide beautification, PowerSchool performance matters one time set up, election fact communication, and Superintendent research and development projects. These funds, in the amount of \$57,286.76 were unexpended and unobligated from Professional Development funds.

All persons interested are invited to attend this hearing and be heard. Written comments may be submitted to Terri O'Brien, Board Secretary on or before June 22, 2020 at 3:00 p.m.

Published on order of the Charles City Community School District Board of Directors.

# Board Meeting Dates Schedule

## 2020-21 School Year

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**ALL MEETING TIMES ARE AT 6:15 P.M. UNLESS OTHERWISE NOTED**

|                 |               |                    |  |
|-----------------|---------------|--------------------|--|
| Regular session | Middle School | July 13, 2020      |  |
| Regular session | Middle School | July 27, 2020      |  |
| Regular session | Middle School | August 10, 2020    |  |
| Regular session | Middle School | August 24, 2020    |  |
| Regular session | Middle School | September 14, 2020 |  |
| Regular session | Middle School | September 28, 2020 |  |
| Regular session | Middle School | October 12, 2020   |  |
| Regular session | Middle School | October 26, 2020   |  |
| Regular session | Middle School | November 9, 2020   |  |
| Regular session | Middle School | November 23, 2020  |  |
| Regular session | Middle School | December 14, 2020  |  |
| Regular session | Middle School | N/A                | No 2nd regular session in Dec            |
| Regular session | Middle School | January 11, 2021   |  |
| Regular session | Middle School | January 25, 2021   |  |
| Regular session | Middle School | February 8, 2021   |  |
| Regular session | Middle School | February 22, 2021  |  |
| Regular session | Middle School | March 8, 2021      | Spring break is 3 week so did not adjust |
| Regular session | Middle School | March 22, 2021     |  |
| Regular session | Middle School | April 12, 2021     |  |
| Regular session | Middle School | April 26, 2021     |  |
| Regular session | Middle School | May 10, 2021       |  |
| Regular session | Middle School | May 24, 2021       | Memorial day is 31st so not on Tuesday   |
| Regular session | Middle School | June 14, 2021      |  |
| Regular session | Middle School | June 28, 2021      |  |

**BANK RECONCILIATION  
MAY 2020**

| <u>GENERAL FUND</u>   | <u>FUND 10<br/>OPERATING</u> | <u>FUND 22<br/>MANAGEMENT</u> | <u>BALANCE</u> |
|-----------------------|------------------------------|-------------------------------|----------------|
| BEGINNING BALANCE     | \$3,630,699.25               | \$554,201.10                  |                |
| RECEIPTS              | \$1,920,142.40               | \$36,105.33                   |                |
| INTERFUND LOAN        | \$0.00                       | \$0.00                        |                |
| PAYROLL               | \$1,794,106.65               | \$1,025.34                    |                |
| <u>ACCTS. PAYABLE</u> | <u>\$132,953.67</u>          | <u>\$230.00</u>               |                |
| ENDING BALANCE        | \$3,623,781.33               | \$589,051.09                  | \$4,212,832.42 |

|                       |                |
|-----------------------|----------------|
| Bank Account Balance  | \$4,213,606.04 |
| ISJIT Account Balance | \$0.00         |
| Cash on Hand          | \$250.00       |
| Interest              | (\$1,023.62)   |
| Other reconciling     | \$0.00         |

**ENDING BALANCE** \$4,212,832.42

| <u>ACTIVITY FUND</u>  | <u>FUND 21<br/>STUDENT ACT.</u> | <u>FUND 82<br/>NON EXPEND</u> | <u>FUND 91<br/>AGENCY FUND</u> | <u>BALANCE</u> |
|-----------------------|---------------------------------|-------------------------------|--------------------------------|----------------|
| BEGINNING BALANCE     | \$227,637.96                    | \$4,006.21                    | \$18,049.05                    |                |
| RECEIPTS              | \$2,462.80                      | \$0.00                        | \$5,081.00                     |                |
| INTERFUND LOAN        | \$0.00                          | \$0.00                        | \$0.00                         |                |
| PAYROLL               | \$0.00                          | \$0.00                        | \$0.00                         |                |
| <u>ACCTS. PAYABLE</u> | <u>\$11,876.60</u>              | <u>\$0.00</u>                 | <u>\$62.95</u>                 |                |
| ENDING BALANCE        | \$218,224.16                    | \$4,006.21                    | \$23,067.10                    | \$245,297.47   |

|                         |              |
|-------------------------|--------------|
| Bank Balance            | \$242,460.30 |
| ISJIT Account Balance   | \$0.00       |
| Cash on hand - change   | \$2,900.00   |
| Interest                | (\$62.83)    |
| Other reconciling items | \$0.00       |

**ENDING BALANCE** \$245,297.47

**BANK RECONCILIATION  
MAY 2020**

| <b><u>PPEL / LOSST FUNDS</u></b> | <b><u>FUND 33<br/>LOSST</u></b> | <b><u>FUND 36<br/>PPEL</u></b> | <b><u>FUND 40<br/>SINKING FUND</u></b> | <b><u>BALANCE</u></b> |
|----------------------------------|---------------------------------|--------------------------------|--|-----------------------|
| BEGINNING BALANCE                | \$65,683.31                     | \$576,134.77                   | \$875,389.97                           |                       |
| RECEIPTS                         | \$134,585.74                    | \$88,891.41                    | \$101,972.30                           |                       |
| RECEIPTS - DEBT ISSUANCE         | \$0.00                          | \$0.00                         | \$0.00                                 |                       |
| TRFER TO CAP PR - FD 35          | \$97,296.75                     | \$296,833.11                   | \$0.00                                 |                       |
| PAYROLL                          | \$0.00                          | \$0.00                         | \$0.00                                 |                       |
| <u>ACCTS. PAYABLE</u>            | <u>\$102,972.30</u>             | <u>\$1,937.25</u>              | <u>\$0.00</u>                          |                       |
| ENDING BALANCE                   | (\$0.00)                        | \$366,255.82                   | \$977,362.27                           |                       |

|                       | <b><u>FUND 35<br/>CAPITAL PROJECT<br/>ATHLETIC COMPLEX</u></b> |                |
|-----------------------|--|----------------|
| BEGINNING BALANCE     | \$0.00   |                |
| RECEIPTS              | \$23,025.00  |                |
| Transfer fr LOSST     | \$394,129.86   |                |
| PAYROLL               | \$0.00   |                |
| <u>ACCTS. PAYABLE</u> | <u>\$417,154.86</u>  |                |
| ENDING BALANCE        | \$0.00   | \$1,343,618.09 |

|                         |              |                       |
|-------------------------|--------------|-----------------------|
| Bank Balance            | \$718,270.67 |                       |
| Bank Balance -Sink fund | \$625,533.10 |                       |
| Interest                | (\$185.68)   |                       |
| Other reconciling items | \$0.00       |                       |
| <b>ENDING BALANCE</b>   |              | <b>\$1,343,618.09</b> |

**BANK RECONCILIATION  
MAY 2020**

| <b><u>HOT LUNCH FUND</u></b> | <b><u>FUND 61</u></b> | <b><u>BALANCE</u></b> |
|------------------------------|-----------------------|-----------------------|
| BEGINNING BALANCE            | \$145,099.80          |                       |
| RECEIPTS                     | \$68,604.08           |                       |
| INTERFUND LOAN               | \$0.00                |                       |
| PAYROLL                      | \$0.00                |                       |
| <u>ACCTS. PAYABLE</u>        | <u>\$5,131.46</u>     |                       |
| ENDING BALANCE               | \$208,572.42          | \$208,572.42          |

|                         |              |
|-------------------------|--------------|
| Bank Balance            | \$208,610.55 |
| Interest                | (\$38.13)    |
| Other Reconciling items | \$0.00       |

**ENDING BALANCE** **\$208,572.42**

| <b><u>FLEXIBLE SPENDING A</u></b> | <b><u>FUND 72</u></b> | <b><u>BALANCE</u></b> |
|-----------------------------------|-----------------------|-----------------------|
| BEGINNING BALANCE                 | \$4,866.49            |                       |
| RECEIPTS                          | \$5,114.66            |                       |
| INTERFUND LOAN                    | \$0.00                |                       |
| PAYROLL                           | \$0.00                |                       |
| <u>ACCTS. PAYABLE</u>             | <u>\$1,487.57</u>     |                       |
| ENDING BALANCE                    | \$8,493.58            | \$8,493.58            |

|                       |                   |
|-----------------------|-------------------|
| BANK BALANCE          | \$8,495.62        |
| PETTY CASH            | \$0.00            |
| INTEREST              | (\$2.04)          |
| OTHER RECONCILING     | \$0.00            |
| <b>ENDING BALANCE</b> | <b>\$8,493.58</b> |

# Health Fund Analysis

6/1/2020

|                       | <u>March 2017</u>   | <u>April 2017</u>   | <u>May 2017</u>     | <u>June 2017</u>    | <u>July 2017</u>    | <u>Aug 2017</u>     | <u>Sept 2017</u>   |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|
| <b>Beginning</b>      | \$1,540,065.35      | \$1,634,803.88      | \$1,689,958.73      | \$1,648,140.23      | \$1,720,501.33      | \$1,750,340.99      | \$1,759,421.66     |
| <b>Revenue</b>        | \$212,333.51        | \$212,747.82        | \$215,839.01        | \$225,399.77        | \$182,690.00        | \$184,217.33        | \$195,298.64       |
| <b>Expenditures *</b> | <u>\$117,594.98</u> | <u>\$157,592.97</u> | <u>\$257,657.51</u> | <u>\$153,038.67</u> | <u>\$152,850.34</u> | <u>\$175,136.66</u> | <u>\$80,647.71</u> |
| <b>Balance</b>        | \$1,634,803.88      | \$1,689,958.73      | \$1,648,140.23      | \$1,720,501.33      | \$1,750,340.99      | \$1,759,421.66      | \$1,874,072.59     |

|                       | <u>Oct 2017</u>     | <u>Nov 2017</u>     | <u>Dec 2017</u>     | <u>Jan 2018</u>     | <u>Feb 2018</u>     | <u>March 2018</u>   | <u>April 2018</u>   |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Beginning</b>      | \$1,874,072.59      | \$1,814,061.21      | \$1,856,553.68      | \$1,805,260.79      | \$1,790,241.22      | \$1,842,050.73      | \$1,893,489.60      |
| <b>Revenue</b>        | \$197,506.81        | \$212,518.85        | \$195,268.95        | \$197,016.71        | \$196,547.52        | \$204,757.53        | \$197,248.81        |
| <b>Expenditures *</b> | <u>\$257,518.19</u> | <u>\$170,026.38</u> | <u>\$246,561.84</u> | <u>\$212,036.28</u> | <u>\$144,738.01</u> | <u>\$153,318.66</u> | <u>\$210,739.16</u> |
| <b>Balance</b>        | \$1,814,061.21      | \$1,856,553.68      | \$1,805,260.79      | \$1,790,241.22      | \$1,842,050.73      | \$1,893,489.60      | \$1,879,999.25      |

|                       | <u>May 2018</u>     | <u>June 2018</u>    | <u>July 2018</u>    | <u>Aug 2018</u>     | <u>Sept 2018</u>    | <u>Oct 2018</u>     | <u>Nov 2018</u>     |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Beginning</b>      | \$1,879,999.25      | \$1,856,098.38      | \$1,852,550.34      | \$1,776,995.86      | \$1,731,382.15      | \$1,736,588.76      | \$1,731,039.83      |
| <b>Revenue</b>        | \$197,180.84        | \$210,153.43        | \$164,545.25        | \$167,822.88        | \$175,604.48        | \$176,672.68        | \$177,235.74        |
| <b>Expenditures *</b> | <u>\$221,081.71</u> | <u>\$213,701.47</u> | <u>\$240,099.73</u> | <u>\$213,436.59</u> | <u>\$170,397.87</u> | <u>\$182,221.61</u> | <u>\$196,640.83</u> |
| <b>Balance</b>        | \$1,856,098.38      | \$1,852,550.34      | \$1,776,995.86      | \$1,731,382.15      | \$1,736,588.76      | \$1,731,039.83      | \$1,711,634.74      |

|                       | <u>Dec 2018</u>     | <u>Jan 2019</u>     | <u>Feb 2019</u>     | <u>March 2019</u>   | <u>April 2019</u>   | <u>May 2019</u>     | <u>June 2019</u>    |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Beginning</b>      | \$1,711,634.74      | \$1,700,612.88      | \$1,708,051.93      | \$1,703,404.43      | \$1,731,640.15      | \$1,635,679.03      | \$1,665,198.50      |
| <b>Revenue</b>        | \$178,425.41        | \$179,287.05        | \$175,931.47        | \$201,733.72        | \$194,398.23        | \$194,351.04        | \$210,128.79        |
| <b>Expenditures *</b> | <u>\$189,447.27</u> | <u>\$171,848.00</u> | <u>\$180,578.97</u> | <u>\$173,498.00</u> | <u>\$290,359.35</u> | <u>\$164,831.57</u> | <u>\$137,328.24</u> |
| <b>Balance</b>        | \$1,700,612.88      | \$1,708,051.93      | \$1,703,404.43      | \$1,731,640.15      | \$1,635,679.03      | \$1,665,198.50      | \$1,737,999.05      |

|                       | <u>July 2019</u>    | <u>Aug 2019</u>     | <u>Sept 2019</u>    | <u>Oct 2019</u>     | <u>Nov 2019</u>     | <u>Dec 2019</u>     | <u>Jan 2020</u>     |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Beginning</b>      | \$1,737,999.05      | \$1,716,852.78      | \$1,671,250.41      | \$1,619,213.70      | \$1,535,891.70      | \$1,494,022.64      | \$1,506,375.83      |
| <b>Revenue</b>        | \$191,249.50        | \$196,319.84        | \$196,319.28        | \$196,410.38        | \$196,325.12        | \$210,169.93        | \$194,282.36        |
| <b>Expenditures *</b> | <u>\$212,395.77</u> | <u>\$241,922.21</u> | <u>\$248,355.99</u> | <u>\$279,732.38</u> | <u>\$238,194.18</u> | <u>\$197,816.74</u> | <u>\$184,932.84</u> |
| <b>Balance</b>        | \$1,716,852.78      | \$1,671,250.41      | \$1,619,213.70      | \$1,535,891.70      | \$1,494,022.64      | \$1,506,375.83      | \$1,515,725.35      |

|                       | <u>Feb 2020</u>     | <u>March 2019</u>   | <u>April 2019</u>   | <u>May 2019</u>     |
|-----------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Beginning</b>      | \$1,515,725.35      | \$1,522,861.80      | \$1,521,902.01      | \$1,517,315.56      |
| <b>Revenue</b>        | \$195,503.22        | \$211,130.15        | \$198,073.85        | \$196,884.68        |
| <b>Expenditures *</b> | <u>\$188,366.77</u> | <u>\$212,089.94</u> | <u>\$202,660.30</u> | <u>\$209,187.33</u> |
| <b>Balance</b>        | \$1,522,861.80      | \$1,521,902.01      | \$1,517,315.56      | \$1,505,012.91      |

\* = Expenditures equal the weekly draw amounts plus the prior month expense true up.

## Dental Fund Analysis

|                       | <u>July 2019</u>  | <u>August 2019</u> | <u>Sept 2019</u>   | <u>Oct 2019</u>    | <u>Nov 2019</u>   | <u>Dec 2019</u>   | <u>Jan 2020</u>    |
|-----------------------|-------------------|--------------------|--------------------|--------------------|-------------------|-------------------|--------------------|
| <b>Beginning</b>      | \$0.00            | \$453.31           | (\$2,807.31)       | (\$4,424.33)       | (\$11,088.30)     | (\$9,478.11)      | (\$10,090.13)      |
| <b>Revenue</b>        | \$9,375.83        | \$8,905.01         | \$9,322.82         | \$9,368.34         | \$9,321.84        | \$9,314.60        | \$9,314.37         |
| <b>Expenditures *</b> | <u>\$8,922.52</u> | <u>\$12,165.63</u> | <u>\$10,939.84</u> | <u>\$16,032.31</u> | <u>\$7,711.65</u> | <u>\$9,926.62</u> | <u>\$10,013.24</u> |
| <b>Balance</b>        | \$453.31          | (\$2,807.31)       | (\$4,424.33)       | (\$11,088.30)      | (\$9,478.11)      | (\$10,090.13)     | (\$10,789.00)      |
|                       | <u>Feb 2020</u>   | <u>March 2020</u>  | <u>April 2020</u>  | <u>May 2020</u>    |                   |                   |                    |
| <b>Beginning</b>      | (\$10,789.00)     | (\$11,015.78)      | (\$18,087.54)      | (\$11,541.03)      |                   |                   |                    |
| <b>Revenue</b>        | \$9,557.16        | \$9,557.16         | \$9,789.64         | \$9,731.60         |                   |                   |                    |
| <b>Expenditures *</b> | <u>\$9,783.94</u> | <u>\$16,628.92</u> | <u>\$3,243.13</u>  | <u>\$5,059.88</u>  |                   |                   |                    |
| <b>Balance</b>        | (\$11,015.78)     | (\$18,087.54)      | (\$11,541.03)      | (\$6,869.31)       |                   |                   |                    |



## Analysis of Cash Balance

May 31, 2020

|                                  | 05/31/20            | 05/31/19            | % change      | Notes *   |
|----------------------------------|---------------------|---------------------|---------------|---|
| General Fund (10)                | 3,623,781.33        | 3,552,642.28        | 2.0%          | During July - September the balance is normally lower until property tax is received in October.  |
| Management Fund (22)             | 589,051.09          | 401,401.76          | 46.7%         | In 2018-19 the fund balance decreased \$195,000. The balance was used rather than increase property tax.  |
| Sales Tax and PPEL (33 & 36)     | 366,255.82          | 1,655,121.42        | -77.9%        | Timing of revenue & expenses will fluctuate during the year. The District will use reserves to fund Athletic Complex and for Washington Playground project. |
| Debt Service - sinking fund (40) | 977,362.27          | 967,379.66          | 1.0%          |   |
| Cap Proj-Athletic Complex (35)   | 0.00                | 506,477.20          | -100.0%       | Fund 35 was established in Sept 2017 for athletic complex development. The District will pay the remainder of project expenses from Sales Tax/PPEL.         |
| Activity Fund (21)               | 218,224.16          | 261,771.89          | -16.6%        | Club/ organizations are limited to their activity account balance.  |
| Hot Lunch Fund (61)              | 208,572.42          | 124,124.36          | 68.0%         | In 2018-19 there was a net profit of \$29,465. The April bill will be paid in June not May.   |
| Flexible Spending Acct (72)      | 8,493.58            | 42,705.66           | -80.1%        | Unexpended flexible spending balance - employee withholding. Transferred five years of unclaimed flex expenses.   |
| Health Insurance Fund (71)       | 1,505,012.91        | 1,665,198.50        | -9.6%         | Premiums increased 3.5% in FY 20. High claims experience in FY 20 but leveling off.   |
| Dental Insurance Fund (71)       | (6,869.31)          | 0.00                | #DIV/0!       | Established self funded dental insurance - July 2019  |
| <b>TOTAL</b>                     | <b>7,489,884.27</b> | <b>9,176,822.73</b> | <b>-18.4%</b> | Appears reasonable  |

\* = Cash balances will fluctuate with the timing of revenue and expense receipts and payments. Items considered unusual are explained in greater detail under the notes above.

## General Fund Revenue and Expense Analysis

May 31, 2020

| Category             | Annual<br>Budget | Anticipated<br>Budget 100% | Actual to<br>Date | Difference | % of Annual<br>Budget | Comments   |
|----------------------|------------------|----------------------------|-------------------|------------|-----------------------|--|
| <b>REVENUES</b>      |                  |                            |                   |            |                       |  |
| Total Revenue        | 18,739,163       | 17,270,013                 | 17,212,050        | -57,963    | -0.3%                 |  |
| % of annual budget   |                  | 92.2%                      | 91.9%             |            |                       |  |
| <b>EXPENSES</b>      |                  |                            |                   |            |                       |  |
| Salaries             | 11,610,774       | 9,701,088                  | 9,837,798         | 136,710    | 1.2%                  | Aide and substitute costs                            |
| Benefits             | 3,924,725        | 3,210,949                  | 3,208,841         | -2,108     | -0.1%                 |  |
| Purchased Services   | 759,131          | 759,131                    | 879,212           | 120,081    | 15.8%                 | Special Education Consortium<br>expenses over budget |
| Tuition Out Expenses | 451,954          | 178,477                    | 146,792           | -31,685    | -7.0%                 |  |
| Supplies             | 605,785          | 561,776                    | 556,155           | -5,621     | -0.9%                 |  |
| Utilities            | 307,830          | 279,222                    | 247,584           | -31,638    | -10.3%                |  |
| Equipment            | 25,760           | 23,613                     | 41,428            | 17,815     | 69.2%                 |  |
| AEA flowthru         | 748,589          | 748,589                    | 748,589           | 0          | 0.0%                  |  |
| Total Expense        | 18,434,548       | 15,462,846                 | 15,666,401        | 203,555    | 1.1%                  |  |
| % of annual budget   |                  | 83.9%                      | 85.0%             |            |                       |  |

*\*\* \$660,678 carryover categorical funds are available for one time purchases. The annual budget does not take into account carryover balance spending. If carryover is spent the cash balance/fund balance could theoretically decrease if the annual budget was expended.*

# Revenue and Expense Analysis

May 31, 2020

|  | Budget      | Actual      | Balance     | FY 2020 | FY 2019 | FY 2018 |
|--|-------------|-------------|-------------|---------|---------|---------|
| <b>Management Fund</b>   |             |             |             |         |         |         |
| Revenue  | \$471,792   | \$446,542   | \$25,250    | 94.65%  | 99.42%  | 97.20%  |
| Expenditures   | \$268,411   | \$261,922   | \$6,489     | 97.58%  | 99.74%  | 98.18%  |
| <b>PPEL &amp; LOSST Funds</b>  |             |             |             |         |         |         |
| Revenue  | \$2,682,776 | \$2,583,546 | \$99,230    | 96.30%  | 90.78%  | 89.05%  |
| Expenditures   | \$3,804,761 | \$3,919,226 | (\$114,465) | 103.01% | 85.56%  | 100.60% |
| The balances in PPEL and Sales Tax funds will be spent down to fund the baseball and softball field project. |             |             |             |         |         |         |
| <b>Food Service</b>  |             |             |             |         |         |         |
| Revenue  | \$1,015,200 | \$771,462   | \$243,738   | 75.99%  | 84.84%  | 86.64%  |
| Expenditures   | \$1,010,715 | \$732,239   | \$278,476   | 72.45%  | 86.32%  | 73.31%  |
| FY 2020, school closure caused lower revenue than anticipated.   |             |             |             |         |         |         |
| <b>Health &amp; Dental Fund</b>  |             |             |             |         |         |         |
| Revenue  | \$2,298,840 | \$2,362,900 | (\$64,060)  | 102.79% | 94.55%  | 92.03%  |
| Expenditures   | \$2,448,500 | \$2,617,483 | (\$168,983) | 106.90% | 91.98%  | 79.77%  |

Activity Fund Balance Report - Summary - Exclude Encumbrances

07/2019 - 05/2020

Regular; Beginning Month 07/2019; Processing Month 05/2020; Accounts to Include Accounts with Activity; Fund Number 21

Fund: 21 STUDENT ACTIVITY FUND

| <u>Chart of Account Number</u> | <u>Chart of Account Description</u>     | <u>Beginning Balance</u> | <u>Expenses</u> | <u>Revenues</u> | <u>Balance Change</u> | <u>Balance</u> |
|--------------------------------|---|--------------------------|-----------------|-----------------|-----------------------|----------------|
| 21 729 000 6110 910            | Drama - Restricted FB                   | 18,245.04                | 23,136.95       | 23,122.23       | 0.00                  | 18,230.32      |
| 21 729 000 6120 910            | Speech - restricted FB                  | 0.00                     | 0.00            | 3,003.00        | 0.00                  | 3,003.00       |
| 21 729 000 6210 910            | General Vocal - restricted FB           | 4,109.31                 | 5,584.64        | 6,632.39        | 0.00                  | 5,157.06       |
| 21 729 000 6220 910            | Band Fundraiser - restricted FB         | 3,452.86                 | 9,781.05        | 13,843.02       | 0.00                  | 7,514.83       |
| 21 729 000 6221 910            | Jazz Band - restricted FB               | 245.47                   | 221.22          | 485.62          | 0.00                  | 509.87         |
| 21 729 000 6222 910            | Instrumental Music - restricted FB      | 193.17                   | 7.16            | 0.00            | 0.00                  | 186.01         |
| 21 729 000 6223 910            | Orchestra - restricted FB               | 2,743.98                 | 615.00          | 1,171.66        | 0.00                  | 3,300.64       |
| 21 729 000 6225 910            | MS Band - restricted FB                 | 9,104.43                 | 6,166.43        | 10,232.41       | 0.00                  | 13,170.41      |
| 21 729 000 6600 920            | Athletics - restricted FB               | 30,714.52                | 69,019.25       | 68,132.98       | 0.00                  | 29,828.25      |
| 21 729 000 6640 920            | Girls Track - restricted FB             | 1,805.44                 | 1,685.44        | 0.00            | 0.00                  | 120.00         |
| 21 729 000 6645 920            | Girls Cross Country - Restricted FB     | 1,704.99                 | 137.75          | 816.00          | 0.00                  | 2,383.24       |
| 21 729 000 6646 920            | Boys Cross Country - restricted FB      | 4,836.42                 | 0.00            | 0.00            | 0.00                  | 4,836.42       |
| 21 729 000 6880 920            | Sportsmen's Park - Restricted FB        | 11,248.52                | 1,177.11        | 5,081.50        | (15,052.91)           | 100.00         |
| 21 729 000 6881 920            | Booster Club - restricted FB            | 37,040.23                | 67,608.56       | 44,803.65       | 21,590.44             | 35,825.76      |
| 21 729 000 6885 920            | Bowling - Fund Balance                  | 619.49                   | 828.87          | 782.00          | 0.00                  | 572.62         |
| 21 729 000 6894 920            | Pom Squad - Restricted FB               | 1,761.18                 | 2,713.94        | 1,780.95        | 0.00                  | 828.19         |
| 21 729 000 6710 920            | Boys Basketball - restricted FB         | 688.77                   | 0.00            | 0.00            | 0.00                  | 688.77         |
| 21 729 000 6720 920            | Football - restricted FB                | 268.64                   | 0.00            | 0.00            | 0.00                  | 268.64         |
| 21 729 000 6725 920            | Soccer - restricted FB                  | 1,979.29                 | 1,256.60        | 0.00            | 0.00                  | 722.69         |
| 21 729 000 6730 920            | Baseball - restricted FB                | 4,355.05                 | 1,569.00        | 1,340.85        | 0.00                  | 4,126.90       |
| 21 729 000 6740 920            | Boys Track - restricted FB              | 69.15                    | 32.21           | 528.75          | 0.00                  | 565.69         |
| 21 729 000 6760 920            | Boys Golf - restricted FB               | 2,429.94                 | 0.00            | 0.00            | 0.00                  | 2,429.94       |
| 21 729 000 6790 920            | Wrestling - Restricted FB               | 1,242.63                 | 0.00            | 0.00            | 0.00                  | 1,242.63       |
| 21 729 000 6810 920            | Girls Basketball - restricted FB        | 2,900.37                 | 50.00           | 0.00            | 0.00                  | 2,850.37       |
| 21 729 000 6815 920            | Volleyball - restricted FB              | 1,168.65                 | 0.00            | 0.00            | 0.00                  | 1,168.65       |
| 21 729 000 6835 920            | Softball - restricted FB                | 807.35                   | 418.80          | 0.00            | 0.00                  | 388.55         |
| 21 729 000 6850 920            | Girls Tennis - Restricted FB            | 45.80                    | 0.00            | 0.00            | 0.00                  | 45.80          |
| 21 729 000 6880 920            | Girls Golf - restricted FB              | 41.74                    | 0.00            | 0.00            | 0.00                  | 41.74          |
| 21 729 000 6870 920            | Girls Swimming - restricted FB          | 289.35                   | 0.00            | 0.00            | 0.00                  | 289.35         |
| 21 729 000 6993 920            | Cheerleading - restricted FB            | 1,512.81                 | 1,693.11        | 1,705.00        | 0.00                  | 1,524.70       |
| 21 729 000 7000 950            | HS annual - restricted FB               | 3,360.30                 | 10,725.06       | 13,664.00       | 0.00                  | 6,299.24       |
| 21 729 000 7001 950            | Art Club Fund Balance                   | 407.76                   | 272.97          | 0.00            | 0.00                  | 134.79         |
| 21 729 000 7004 950            | Information Tech Club - restricted FB   | 892.16                   | 0.00            | 0.00            | 0.00                  | 892.16         |
| 21 729 000 7006 950            | Future Business Leaders - Restricted FB | 3,676.80                 | 0.00            | 0.00            | 0.00                  | 3,676.80       |
| 21 729 000 7007 950            | FFA - restricted FB                     | 33,498.18                | 49,402.16       | 58,662.38       | 0.00                  | 42,758.40      |
| 21 729 000 7008 950            | German club - restricted FB             | 3,229.60                 | 2,991.65        | 2,267.65        | 0.00                  | 2,505.60       |

Activity Fund Balance Report - Summary - Exclude Encumbrances

07/2019 - 05/2020

Regular; Beginning Month 07/2019; Processing Month 05/2020; Accounts to Include Accounts with Activity; Fund Number 21

Fund: 21 STUDENT ACTIVITY FUND

| <u>Chart of Account Number</u> | <u>Chart of Account Description</u>   | <u>Beginning Balance</u> | <u>Expenses</u> | <u>Revenues</u> | <u>Balance Change</u> | <u>Balance</u> |
|--------------------------------|---------------------------------------|--------------------------|-----------------|-----------------|-----------------------|----------------|
| 21 729 000 7014 950            | SIAT - restricted FB                  | 4,798.81                 | 1,578.11        | 2,683.75        | 0.00                  | 5,904.25       |
| 21 729 000 7018 950            | Class of 2021 - Restricted FB         | 0.00                     | 1,570.38        | 0.00            | 100.00                | (1,470.38)     |
| 21 729 000 7023 950            | Class of 2019 - restricted FB         | 416.43                   | 0.00            | 0.00            | (416.43)              | 0.00           |
| 21 729 000 7024 950            | Class of 2020 - restricted FB         | 0.00                     | 0.00            | 0.00            | 316.43                | 316.43         |
| 21 729 000 7030 950            | Industrial Technology - restricted FB | 870.03                   | 0.00            | 0.00            | 0.00                  | 870.03         |
| 21 729 000 7035 950            | Comet Creation (FCS) - restricted FB  | 1,341.83                 | 0.00            | 0.00            | 0.00                  | 1,341.83       |
| 21 729 000 7051 950            | FCCLA - restricted FB                 | 13.94                    | 0.00            | 0.00            | 0.00                  | 13.94          |
| 21 729 000 7057 950            | Social Studies Trip - restricted FB   | 459.64                   | 5,251.50        | 5,659.50        | 0.00                  | 867.64         |
| 21 729 000 7065 950            | MS Annual - restricted FB             | 3,137.26                 | 0.00            | 1,452.00        | 0.00                  | 4,589.26       |
| 21 729 000 7066 950            | MS student council - restricted FB    | 3,724.63                 | 1,016.25        | 1,357.21        | 0.00                  | 4,065.59       |
| 21 729 000 7085 950            | Century Club                          | 4,437.53                 | 0.00            | 2,200.00        | (6,537.53)            | 100.00         |
| 21 729 000 9000 950            | Interest - restricted FB              | 0.00                     | 0.00            | 3,437.54        | 0.00                  | 3,437.54       |
| Fund Total: 21                 |                                       | 209,889.29               | 266,511.17      | 274,846.04      | 0.00                  | 218,224.16     |

## Regular Meeting – May 11, 2020

The Charles City Board of Education met electronically in regular session on Monday, May 11, 2020. The meeting was open to the public by calling in at the zoom address and could be viewed at Facebook.com/CharlesCityCSD. The meeting was held electronically due to the heightened public health risks and the need to limit large gatherings during the COVID 19 outbreak. President Mack called the meeting to order at 6:15 p.m. Present: Board members Freund, Dight, Rottinghaus and Bergland and Student Board members Tilton and Ruzicka. Absent: none. Staff members present included Superintendent Fisher, Board Secretary O'Brien and Communication Director DeVore. The peak electronic viewer count during the meeting was 46.

The Mission/Vision statement was read by Director Bergland.

(Freund/Rottinghaus) to approve the agenda as presented. Motion carried 5-0.

There were no electronic public comments made during the meeting.

Superintendent Fisher reported District progress on the three Strategic goals: equity and achievement, culture and climate and facilities and infrastructure.

- On May 8 the District held an all staff gathering online, approximately 225 employees participated. It was a really beautiful moment. Our staff gathered corporately with chat and zoom medium to reconnect, share joys and celebrate. The new vision was shared with staff. Two short videos from the gathering we played for the Board.

There were no Board comments.

Reports from the Policy and the Equity and Achievement Committees were received from chairpersons Freund and Rottinghaus. Student Director Tilton reported on his job shadowing experiences completed before the closure.

As part of School Board Recognition month, the Charles City Community School District joins other districts and communities across Iowa this May to thank our elected school board members for their commitment to public education. Iowa School Board Recognition Month honors Iowa's volunteer school board members and recognizes that they are providing leadership, through responsibilities ranging from strong financial stewardship to ensuring a rich and diverse curriculum, to make sure all students are prepared for a bright future when they graduate.

The District will mail certificates of appreciation to President Josh Mack (2017), Vice-President Missy Freund (2017), Scott Dight (1993-2005) (2013), Pat Rottinghaus (2019), and Janiece Bergland (2019). Isaiah Tilton and Cael Ruzicka are the 2019-20 student board members.

President Mack read a resolution in honor of Teacher appreciation month. The rest of the Board also voiced their appreciation.

**WHEREAS**, teachers mold future citizens through guidance and education; and

**WHEREAS**, teachers encounter students of widely differing backgrounds; and

**WHEREAS**, our country's future depends upon providing quality education to all students; and

**WHEREAS**, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

**WHEREAS**, our community recognizes and supports its teachers in educating the children of this community.

**NOW, THEREFORE, BE IT RESOLVED** that the Charles City Community School District Board of Directors proclaims May, 2020, to be TEACHER APPRECIATION MONTH; and

**BE IT FURTHER RESOLVED** that the Charles City Community School District Board of Directors strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

Superintendent Fisher provided an update on the District's vision work. The goal in updating the vision was to provide a clear picture where we are heading. The 2020 Vision draft was shared with the Board: Creating Compassionate, Competent Problem Solvers. Staff will be armed with the new vision so as a unit we may transcend educational barriers.

April Hanson, Director of Technology, provided an update on the District's technology bids. Since the Audio Visual (AV) classroom bid was awarded to Marco, the District has altered some of the quantities especially in the Middle School (MS) after a solution to the MS overhead AV system was discovered. During this process some questions arose regarding what components of the electrical installation is included in the Marco bid. The second low bidder was contacted and verified their bid includes electrical installation. The District is working to address these issues with Marco prior to proceeding with ordering and installation.

Alexis Whealy and Jenae Noonan shared a Power point explaining the work being done to improve the evaluation process for all staff. The project began with certified (teaching) staff. Many staff were upfront sharing their concerns with the current process. Staff created the new evaluation model which addresses some of the inconsistency they felt existed with the old process. The new process starts with Senior Leaders performing walkthroughs a minimum once every two weeks to provide immediate feedback and pose reflective questions. These walkthroughs will become the body of evidence in the evaluation and will conclude with the final evaluation packet.

Classified staff requested their evaluation process follow the same method as the certified staff. The classified staff process is not as far along but plan to roll out training in the fall. The classified staff evaluation process begun with the paraeducator group but will eventually add custodial, bus, food service and administrative assistant groups.

The Board described the new evaluation process as designed by the staff for the staff. This is the power of distributed leadership.

(Rottinghaus/Bergland) to approve the 2020-21 administrative support salary schedule as listed. The Negotiation & Compensation Committee has reviewed the 2020-21 Administrative Support wage recommendation. The agreement advances the staff step and increases the wages .12 cents. Health premiums increased 8% and Dental premiums 1.2%. Motion carried 5-0.

(Bergland/Freund) to approve the Offer to Buy Real Estate for \$15,000 as recommended. The District wishes to purchase a parcel of property from the City of Charles City along the east side of Comet Field. The District approved the reimbursement agreement for the purchase on April 13<sup>th</sup> and the City approved on May 4<sup>th</sup>. It is anticipated that the Offer to Buy will 'replace' the reimbursement agreement once it is executed by both parties. The tentative plan is for the Council

to schedule a public hearing on the Offer to Buy for June 1. The offer was drafted by Brad Slotter, City attorney, and reviewed by Conner Wasson, District's attorney. Motion carried 5-0.

(Freund/Rottinghaus) to accept the April 2020 financial reports as presented. The baseball softball field project may require a temporary interfund transfer to cover expenses in June. A transfer was always a possibility since it is dependent upon the timing of revenue and expenses. Motion carried 5-0.

(Rottinghaus/Freund) to approve the consent agenda items as listed.

- Approval of the minutes of the regular meeting held on April 13, 2020 and April 27, 2020 as presented.
- Approval of the May 2020 bills.
- Approval of the following personnel resignation:

| Name         | Position     | Date Effective     |
|--------------|--------------|--------------------|
| Karen Sadler | School Nurse | End of School Year |

- Approval of the employee contract modification for Bret Spurgin increasing extended days from 25 to 50 and increasing salary by \$6,079.14.
- Approval of the letter of understanding with the Charles City Community Education Association regarding Schedule F changes to the HS Cheerleading and Dance Team supplemental pay and combining the two into the Spirit Team coaching structure.
- Approval of the following summer workers at \$9.00 per hour: Wendy LaBarge, Terri Hay, Julie Tjabring, Sonja Cotton, Tricia Kilby, Kim Carman, Jane Offerman.
- Approval of the master services agreement with Frontline Education for their time and attendance software. The cost includes \$6,375 for one-time implementation, and \$872.94 for prorated annual fees, 5/11/20 to 6/30/20. Our current time keeping software is with TimeClock Plus. With the change both absence management, and time and attendance software will be with Frontline Education.

Motion carried 5-0.

| Vendor Name            | Invoice Detail Description   | Amount      |
|------------------------|------------------------------|-------------|
|                        |                              |             |
| <b>Operating Fund:</b> |                              |             |
|                        |                              |             |
| Access Systems         | Copier Maint/HS              | \$ 200.00   |
| Ag Vantage FS          | LP Fuel/Bus Barn             | \$ 561.00   |
| Ahlers & Cooney, P.C.  | Legal Services               | \$ 541.50   |
| Airgas                 | Cylinder Rent/HS/Spurgin     | \$ 192.84   |
| Amazon                 | Misc Supplies                | \$ 1,405.27 |
| Andrea Communications  | Inst Supp/Wash/Wilson        | \$ 77.42    |
|                        |                              |             |
| B & H Photo-Video      | Wireless Interface/MS/Yaddof | \$ 155.40   |
| Breitbach Chiropractic | Physicals/Bus Barn           | \$ 225.00   |
|                        |                              |             |
| Cantek America Inc     | Inst Supp/HS/White           | \$ 128.00   |



|                                    |  |             |
|------------------------------------|--|-------------|
| Care Express Products              | Hand Sanitizer/Sanitizing Wipes/Covid 19 | \$ 975.52   |
| Carquest Auto Parts                | Blow Gun/Bus Barn                        | \$ 35.99    |
| Casey's General Stores             | Meals/No Boundaries Present/D Forsyth    | \$ 79.11    |
| CDW                                | Inst Supp/Wash/Bogges                    | \$ 61.14    |
| Central Preschool                  | Voluntary 3 & 4 Yr Old Program/April     | \$ 3,861.35 |
| Century Link                       | Long Distance                            | \$ 44.65    |
| Century Link                       | Phone                                    | \$ 1,585.22 |
| Charles City Press                 | Reg Sessions                             | \$ 347.00   |
| Chautauqua Guest Home              | Instructor/Background checks/CNA         | \$ 7,615.00 |
| City Laundering                    | Towels/Bus Barn                          | \$ 73.14    |
| City Of Charles City               | Water                                    | \$ 2,010.23 |
| Conklin, Marie                     | Reimb Travel                             | \$ 38.69    |
|                                    |  |             |
| Datio                              | Datio/Comet Cafe                         | \$ 54.00    |
| Des Moines Public Schools          | Tuition/HS Student                       | \$ 2,387.00 |
| Des Monies Area Community College  | Spring 2020 Concurrent Course            | \$ 1,920.00 |
|                                    |  |             |
| Emotional ABCs                     | Subscription/Linc/Hagensick              | \$ 14.95    |
| Ewell Educational Services         | National Online Sae Symposium/HS/Spurgin | \$ 50.00    |
|                                    |  |             |
| Facebook                           | Preschool Promotion Advertisement        | \$ 86.13    |
| Fareway Store                      | Misc Supplies                            | \$ 44.30    |
| Follett School Solutions           | Books/MS Library                         | \$ 731.39   |
|                                    |  |             |
| Gallagher-Bluedorn Performing Arts | Admissions/Homeschool                    | \$ 42.00    |
| Grainger                           | Misc Supplies/B & G                      | \$ 375.19   |
|                                    |  |             |
| Harrison Truck Centers             | Parts/Bus Barn                           | \$ 2,132.30 |
| Heartland Paper                    | Cleaning Supplies/B & G                  | \$ 707.31   |
| Herff Jones                        | Diploma Covers/Caps & Gowns/HS           | \$ 4,778.91 |
| Heyer Lawn Care                    | Lawn Spring Clean/B & G                  | \$ 787.54   |
| Hilton Hotels                      | Lodging/Board President Conf/Mack        | \$ 239.45   |
| Huber Supply                       | Cylinder Rent/HS/Spurgin                 | \$ 23.74    |
| Hy Vee                             | Misc Supplies                            | \$ 267.84   |
|                                    |  |             |
| Iowa Association Schl Bds          | Policy Conf/Rottinghaus/Bergland         | \$ 190.00   |
| Iowa Communications Network        | March & April Port Fee                   | \$ 1,114.00 |

|   |  |              |
|---|--|--------------|
| Iowa Department Of Human Services       | April 20 Non-Federal Share Of Medicaid           | \$ 952.56    |
| Iowa Division Of Labor Services         | Boiler Inspection/MS                             | \$ 40.00     |
|   |  |              |
| Jendro Sanitation                       | April Services                                   | \$ 607.00    |
| John Deere Financial                    | Misc Supplies                                    | \$ 966.91    |
| Johnson, Caley                          | Reimb Supplies                                   | \$ 120.42    |
|   |  |              |
| Keystone Laboratories                   | Wash Water Test                                  | \$ 12.50     |
| Klatt, Dan                              | Mother Memorial                                  | \$ 30.00     |
|   |  |              |
| L & J Welding                           | Misc Supplies                                    | \$ 627.85    |
| Lessin Supply                           | Misc Supplies                                    | \$ 312.63    |
| Loken, Sue                              | Reimb Supplies/NPP Trainnig                      | \$ 309.20    |
| Long View Facilitation                  | Strat Op Support                                 | \$ 600.00    |
|   |  |              |
| Marco                                   | Printer Maint/Linc                               | \$ 834.59    |
| Mason City Comm. Schools                | Educare Tuition/MS Student                       | \$ 192.85    |
| Mediacom                                | Internet/Alt HS                                  | \$ 149.95    |
| Mid American Energy Company             | Electric/Gas                                     | \$ 10,032.73 |
| Midwest Bus Parts                       | Parts/Bus Barn                                   | \$ 601.93    |
| Mike's C & O Tire Service               | Tubs/Grasshopper/B & G                           | \$ 13.86     |
| Mindful Schools                         | Mindful Communications<br>Conf/MS/Anderson       | \$ 250.00    |
| New Holland Credit                      | Parts/Bus Barn                                   | \$ 161.40    |
|   |  |              |
| O'Reilly Auto Parts                     | Parts/Bus Barn                                   | \$ 1,573.74  |
| One Source The Background Check Company | Background Checks                                | \$ 129.00    |
|   |  |              |
| Performance Foodservice                 | Groceries/HS Home Ec/Comet Café                  | \$ 596.69    |
| Perry Novak Electric                    | Disconnect Scoreboards/B & G                     | \$ 812.64    |
| Pitney Bowes                            | Postage For Meter Machine                        | \$ 2,867.05  |
| Pitney Bowes                            | Tape Strips For Postage Machine                  | \$ 56.52     |
| Pollard                                 | Pest Control                                     | \$ 182.00    |
| Postmaster                              | Postage Due Account                              | \$ 25.00     |
|   |  |              |
| Quade, Tammy                            | Reimb Chaulk/Bubbles/Baggies                     | \$ 255.72    |
| R & R Travel                            | Airline/MS/Rogotzke/Stallsmith/Shap<br>e America | \$ 965.60    |
| Roffman Band Service                    | Clarinet Repair/HS/Gassman                       | \$ 59.40     |
| Sandy's Sign Shop                       | Misc Signs/Wash                                  | \$ 76.50     |

|   |   |              |
|---|---|--------------|
| Schoolpay                               | School Pay Service Fee                      | \$ 3.30      |
| Schueth Ace Hardware                    | Misc Supplies                               | \$ 1,258.61  |
| Shape America                           | Shape America Conf/S<br>Stallsmith/Rogotzke | \$ 955.00    |
| Sherwin-Williams Company                | Wall Protection/B & G                       | \$ 2,180.98  |
| Spurgin, Bret                           | Reimb Parts                                 | \$ 33.27     |
| Stoll, Shari                            | Reimb Supplies                              | \$ 48.67     |
| Superior Lumber                         | NGB & Discus Field Supplies/B & G           | \$ 6,625.93  |
|   |   |              |
| Teaching Textbooks Distribution         | Inst Supp/Homeschool                        | \$ 32.80     |
| Timberline Billing Service              | Medicaid Billing                            | \$ 107.30    |
|   |   |              |
| US Cellular                             | Cell Phones                                 | \$ 384.42    |
| USIC Locating Services                  | Iowa Locates/Tech Dept                      | \$ 231.86    |
|   |   |              |
| Vendnet                                 | Parts/HS Smart Lunch Vending<br>Machine     | \$ 66.26     |
| Vista Print                             | CC Cares Stamps                             | \$ 69.54     |
|   |   |              |
| Waverly-Shell Rock Community<br>Schools | Lied Center Tuition                         | \$ 59,612.70 |
| Webstaurant Store                       | Supplies/Comet Cafe                         | \$ 61.26     |
| Williams, Michelle                      | Reimb Travel                                | \$ 29.23     |
| Wright Express                          | CO Gas Card                                 | \$ 4.00      |
| Youth Frontiers                         | Kindness Retreat Deposit                    | \$ 750.00    |
|   |   |              |
| <b>Student Activity Fund:</b>           |   |              |
|   |   |              |
| Amazon                                  | Supplies/FFA                                | \$ 195.56    |
| Anderson Enterprises                    | Supplies/Prom                               | \$ 511.40    |
|   |   |              |
| Bec Foods                               | Fundraiser/HS Band/Gassman                  | \$ 1,965.25  |
| Best Western                            | Lodging/Volleyball Coach<br>Clinic/Brown    | \$ 155.68    |
|   |   |              |
| Charles City Press                      | Advertising/Drama                           | \$ 352.00    |
| Comet Bowl                              | Rent/Bowling                                | \$ 2,930.00  |
|   |   |              |
| Decker Sporting Goods                   | Nets/Soccer                                 | \$ 285.80    |
| Fareway Store                           | Supplies/FFA & Concessions                  | \$ 1,024.68  |
|   |   |              |
| Hilton Hotels                           | Lodging/State Wrestling                     | \$ 4,159.43  |

|  |  |              |
|--|--|--------------|
| Homewood Inn And Suites                      | Lodging/Vocal Jazz<br>Trip/HS/Sturtevant | \$ 1,989.12  |
|  |  |              |
| Impact Applications                          | Concussions Testing/Athletics            | \$ 655.00    |
| John Deere Financial                         | Supplies/FFA                             | \$ 180.90    |
| Kilby, Trisha                                | Reimb Adult/Student Activity Passes      | \$ 208.00    |
| My Place Hotel                               | Lodging/State Wrestling/Cheerleaders     | \$ 552.16    |
|  |  |              |
| Pepper Of Minneapolis                        | Supplies/HS/Gassman                      | \$ 546.97    |
| Pizza Hut                                    | Meals/FFA Contests                       | \$ 118.98    |
|  |  |              |
| Ramsay, Charlie                              | Soccer Official Assigner                 | \$ 28.00     |
| Rieman Music                                 | Supplies/HS/Gassman                      | \$ 190.81    |
|  |  |              |
| Sande, Diane                                 | Reimb Supplies/Stem Day                  | \$ 106.48    |
| Schoolpay                                    | School Pay Service Fee                   | \$ 1.15      |
| Spurgin, Bret                                | Reimb Tractor Fuel                       | \$ 18.19     |
| Sturtevant, Derek                            | Reimb Supplies                           | \$ 60.14     |
| University Of Northern Iowa                  | Entry Fee/Girls Track                    | \$ 20.00     |
|  |  |              |
| Waverly-Shell Rock Community Schools         | Entry Fee/Girls Wrestling                | \$ 200.00    |
| West Music                                   | Supplies/HS/Gassman                      | \$ 202.35    |
|  |  |              |
| <b>Management Fund:</b>                      |  |              |
|  |  |              |
| Iowa Workforce Development                   | Unemployment                             | \$ 1,914.36  |
| Sisson And Associates                        | Add Baseball/Softball Complex            | \$ 230.00    |
|  |  |              |
| <b>Local Option Sales Tax Fund:</b>          |  |              |
|  |  |              |
| Piper Sandler & Co.                          | '19 Dissemination Agent Service          | \$ 1,000.00  |
|  |  |              |
| <b>Athletic Complex Project Dev Project:</b> |  |              |
|  |  |              |
| Ahlers & Cooney                              | Sports Complex Project                   | \$ 271.50    |
| SA Architects                                | Sports Complex Project                   | \$ 30,900.00 |
| Superior Lumber                              | Supplies/Softball Pressbox               | \$ 389.79    |
|  |  |              |
| Varsity Group                                | Fencing/Baseball Complex                 | \$ 4,160.00  |

|  |                            |             |
|--|----------------------------|-------------|
| Woodruff Construction                  | Pay Estimate 8             |             |
|  |                            |             |
| <b>Physical Plant &amp; Equipment:</b> |                            |             |
|  |                            |             |
| City Of Charles City                   | NGB Water                  | \$ 483.71   |
| First Congregational Church            | Carrie Lane Rent/May       | \$ 420.00   |
| Mid American Energy Company            | NGB Electric               | \$ 1,034.91 |
|  |                            |             |
| <b>School Nutrtn Fund:</b>             |                            |             |
|  |                            |             |
| Amazon                                 | Labels/COVID Student Meals | \$ 152.18   |
| Andrews, John                          | Senior Lunch Refund        | \$ 9.60     |
| Arndt, Kim                             | Senior Lunch Refund        | \$ 0.87     |
|  |                            |             |
| Banks, Nicole                          | Senior Lunch Refund        | \$ 8.05     |
| Bergeson, Amber                        | Senior Lunch Refund        | \$ 10.00    |
| Blong, Tim                             | Senior Lunch Refund        | \$ 2.50     |
|  |                            |             |
| Debower, Dan                           | Senior Lunch Refund        | \$ 6.10     |
| Fiser, William                         | Senior Lunch Refund        | \$ 47.95    |
| Forsyth, Joel                          | Senior Lunch Refund        | \$ 75.35    |
|  |                            |             |
| George, Kurt                           | Senior Lunch Refund        | \$ 61.80    |
| Goodwill, Lyn                          | Senior Lunch Refund        | \$ 2.30     |
|  |                            |             |
| Hinders, Bridgette                     | Senior Lunch Refund        | \$ 19.70    |
| Hoeft, Kent                            | Senior Lunch Refund        | \$ 5.23     |
|  |                            |             |
| Klinetop, Nicole                       | Senior Lunch Refund        | \$ 11.15    |
| Krumwiede, Steve                       | Senior Lunch Refund        | \$ 150.65   |
| Kubik, Michael                         | Senior Lunch Refund        | \$ 51.60    |
|  |                            |             |
| Larson, Paul                           | Senior Lunch Refund        | \$ 25.00    |
| Lievrouw, Arleen                       | Senior Lunch Refund        | \$ 15.45    |
| Lincoln, Deb                           | Senior Lunch Refund        | \$ 25.50    |
|  |                            |             |
| Mark Shultz Trust                      | Senior Lunch Refund        | \$ 226.75   |
| Martin, Shelly                         | Senior Lunch Refund        | \$ 14.70    |
| Martinson, Kelly                       | Senior Lunch Refund        | \$ 9.80     |
| Mayer, Brian                           | Senior Lunch Refund        | \$ 95.06    |
| Mccabe, Lori                           | Lunch Refund               | \$ 45.10    |

|                                 |                             |               |
|---------------------------------|-----------------------------|---------------|
| Michael, Steve                  | Senior Lunch Refund         | \$ 20.70      |
|                                 |                             |               |
| Sanchez, Maria                  | Senior Lunch Refund         | \$ 9.25       |
| Schmidt, Cory                   | Senior Lunch Refund         | \$ 16.90      |
| Schoolpay                       | School Pay Service Fee      | \$ 278.59     |
| Schwickerath, Alan              | Senior Lunch Refund         | \$ 18.84      |
| Shelton-Burton, Elaine          | Senior Lunch Refund         | \$ 71.23      |
| Skuster, Casie                  | Senior Lunch Refund         | \$ 65.30      |
| Starkey, Donna                  | Senior Lunch Refund         | \$ 3.05       |
| Streich, Tracey                 | Senior Lunch Refund         | \$ 3.25       |
| Trebbien, Michael               | Senior Lunch Refund         | \$ 72.90      |
|                                 |                             |               |
| Vance, Chad                     | Senior Lunch Refund         | \$ 20.00      |
| Vance, Matt                     | Senior Lunch Refund         | \$ 28.05      |
| Wink, Jeff                      | Senior Lunch Refund         | \$ 19.35      |
| Winter, Vada                    | Senior Lunch Refund         | \$ 10.25      |
|                                 |                             |               |
| <b>Health Insurance Fund:</b>   |                             |               |
|                                 |                             |               |
| Blue Cross Blue Shield Of IA    | April/May Billing           | \$ 209,187.33 |
|                                 |                             |               |
| <b>Scholarshop Fund - CD's:</b> |                             |               |
|                                 |                             |               |
| NIACC                           | 1st Security Scholarship    | \$ 500.00     |
| NIACC                           | 1st Security Scholarship    | \$ 500.00     |
|                                 |                             |               |
| <b>Agency Fund:</b>             |                             |               |
|                                 |                             |               |
| Sickman, Karleen                | Reimb Supplies/Project Rise | \$ 62.95      |

The Board identified some of the Big Ideas that came out of the Board meeting.

- Changing the evaluation system is really innovative and a moral builder for staff.
- Continuing the 2020 Vision work.
- Seeing the baseball/softball fields project nearing completion.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Tuesday, May 26, 2020.

President Mack adjourned the meeting at 7:52 p.m.

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Approved

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Joshua Mack, President

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Terri O'Brien, Board Secretary

## **Regular Meeting – May 26, 2020**

The Charles City Board of Education met electronically in regular session on Tuesday, May 26, 2020. The meeting was open to the public by calling in at the zoom address and could be viewed at Facebook.com/CharlesCityCSD. The meeting was held electronically due to the heightened public health risks and the need to limit large gatherings during the COVID 19 outbreak. President Mack called the meeting to order at 6:15 p.m. Present: Board members Freund, Dight, Rottinghaus and Bergland and Student Board members Tilton and Ruzicka. Absent: none. Staff members present included Superintendent Fisher, Board Secretary O'Brien and Communication Director DeVore. The peak electronic viewer count during the meeting was 67.

The Mission/Vision statement was read by Student Director Tilton.

(Rottinghaus/Freund) to approve the agenda as presented. Motion carried 5-0.

There were no electronic public comments made during the meeting.

Superintendent Fisher reported District progress on the three Strategic goals: equity and achievement, culture and climate and facilities and infrastructure.

- We are on a great journey to really transform teaching and learning called our Mt. Rushmore project. We will be studying best practices in student teaching and engagement across the country.
- Student lunches will now be offered through July. We are excited to keep this service to our families. It truly exemplifies our mission of a regardless school.
- College Grounds dirt has been removed by the City of Charles City, the Elks Club and different citizens who reached out and requested dirt. This helped the District save money as it was less dirt that had to be removed.
- Our baseball/softball fields will be ready for the first date of play this summer. Our people are currently finishing the dugouts and detail work is also being finished by our contractors. We will be shutting off our lights for the summer as school is now over. I know we had great comments and feedback on that and are glad we could honor our kids and family.

President Mack commented on the summer lunch program and encouraged people to take advantage of it. The grab and go style lunch has led to higher participation. Directors Rottinghaus and Freund commented on the positive comments they heard about graduation. Superintendent Fisher thanked all that made it happen, with a big shout out to Principals Jurrens and Wolfe, Sarah Vanderwerf, Rob and Phoebe Pittman and Monica Deeter.

Reports from the Communications and Public Relations and, Equity and Achievement Committees were received from chairpersons Bergland and Rottinghaus.

The Board thanked the 2019-20 Student Board members, Senior Isaiah Tilton, and Junior Cael Ruzicka, for their service. This is Director Tilton's last meeting. Director Ruzicka will return for his second year on the Board in the fall. We wish them the best of luck in the future.

Marcia DeVore, Lincoln Principal, and point leader for the District's reentry team, provided an update on the Return to Learns plans. They are developing plans for three reentry tracks for this fall 1) on site, 2) hybrid and 3) required continuous learning online. The plan is due on July 1<sup>st</sup> and



would be implemented in August. There was much discussion and questions. Plans for summer school and summer sports were discussed.

Joe Taylor, Middle School Principal, led discussion on an exercise to gather input and provide clarity around the draft of the new school district vision, “Creating Compassionate Competent Problem Solvers”. While many vision statements are developed at the top of an organization, our process started from the bottom and has been filtered thru students, parents, and staff, finalizing with Board approval. The vision should provide a clear picture of the future and where we strive to go. There was much discussion.

David Voves, Teacher Leadership Coordinator, presented information on our Student Teaching Academy Intuitive he is leading. The academy prepares student teachers for a career in teaching and markets the #CharlesCityExperience to tomorrow’s best candidate pool of teachers. This is a 14 to 16-week experience for the student teacher. The inaugural class of six student teachers are from University of Northern Iowa, Iowa State University and Wartburg College. There was much discussion. The Board was supportive of the project.

Superintendent Fisher provided an overview of the work being completed on the Early Retirement Policy which would be beneficial for staff, the District and taxpayers. The policy being considered would be financially sustainable and provide more consistency in policy for staff. The District could receive 18-month notice of retirement in exchange for maximum benefit. The policy draft will be discussed at the Policy committee meeting on Friday and if it passes committee will be brought before the Board for approval.

April Hanson, Director of Technology, provided an update on technology purchases. Marco Technologies, who was awarded the AV classroom bid, has agreed to absorb the cost of the electrical work and honor their bid. Perry Novak electrical will be providing the work. In a walk through after the bid was awarded, a workaround for ceiling mounted Middle School projectors was discovered. Additional equipment would be necessary for the workaround. A change order for the workaround will be brought before the Board for consideration.

(Dight/Rottinghaus) to extend the Food Service Management Company agreement with Taher, Inc. for the 2020-21 school year, and change the meal fee to \$3.44, as recommended. The agreement with Taher was approved in 2018 and renewed in 2019. The District and Taher may extend the agreement each year. With this extension the fee per meal increases .10 cents. Motion carried 5-0.

(Freund/Dight) to approve the state and local government master lease purchase agreement number 5532333781 between Hewlett-Packard Financial Services Company, as Lessor, and Charles City Community School District, as Lessee, dated as of May 26, 2020 including Exhibits A and B. The Board awarded the bid for the District’s Chromebook purchase to Now Micro and plans to lease purchase the computers from Hewlett-Packard Financial Services Company. Ahlers law firm prepared the resolution since the lender requires a legal opinion indicating that the interest the District pays on the lease is tax exempt. Roll call vote. Motion carried 5-0.

(Rottinghaus/Bergland) to approve the first reading of series 500 Board Policies with changes and to approve the review of policies with no changes as recommended. The Policy Committee has reviewed the proposed policy changes. Each policy series must be reviewed every five years and

this year it was the 500 series. The Iowa Association of Schools Board (IASB) changed their template policy for two 500 series policies and the Wellness Policy was revised because of an audit recommendation. Motion carried 5-0.

(Freund/Dight) to approve the first reading of other miscellaneous policies changes as recommended. The Policy Committee has reviewed the proposed miscellaneous policy changes. Most changes are recommended because of IASB template changes. Policy 401.10, Credit and Procurement Cards, changes are recommended because the District would like to add p-cards in each building. Policy 905.1, Community Use of School District Facilities & Equipment, fee schedule and checklist are changing to include a category for reciprocal agreement organizations such as the YMCA. A summary of the changes was provided for the Board. Motion carried 5-0.

(Dight/Rottinghaus) to approve the consent agenda items as listed.

- Approval of the following personnel resignations:

| <b>Name</b>         | <b>Position</b>                  | <b>Date Effective</b> |
|---------------------|----------------------------------|-----------------------|
| Shari Stoll         | 7-12 German Teacher              | End of School Year    |
| Shari Stoll         | Assistant Girls Basketball Coach | End of School Year    |
| Shari Stoll         | 7th Grade Volleyball Coach       | End of School Year    |
| Danielle Rippentrop | Head Girls Basketball Coach      | 5/26/20               |
| Andrew Christensen  | 10th Grade Football Coach        | End of School Year    |

- Approval of the following personnel appointments:

| <b>Name</b>   | <b>Position</b>           | <b>Amount</b> | <b>Start Date</b> |
|---------------|---------------------------|---------------|-------------------|
| Rick Lynch    | Summer Technology Intern  | \$9 /hour     | 6/1/20            |
| Alec Elsbernd | Summer Technology Intern  | \$9 /hour     | 6/1/20            |
| Cole Reams    | 10th Grade Baseball Coach | \$3,009       | 6/1/20            |

- Approval of the student teacher letter of understanding with Luther College for 2020-21.
- Approval of the First Amendment to the Learning Connections Contract. The 2019-20 amount is increased by \$5,110.00 to \$11,110.00. Fiscal years 2021 thru 2023 remain \$6,000 per year.

Motion carried 5-0.

The Board identified some of the Big Ideas that came out of the Board meeting.

- The student teaching academy shows we are doing new and different things than other Districts.
- The conversation on the vision scrub shows we are continually changing and finding ways to improve.
- Our COVID return to learn plans show we care.
- Our Early Retirement Policy changes shows we care.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, June 8, 2020.

President Mack adjourned the meeting at 8:24 p.m.

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Approved

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Joshua Mack, President

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Terri O'Brien, Board Secretary

| <u>Vendor Name</u>             | <u>Description by Invoice</u> | <u>Invoice Amount</u> |                 |
|--------------------------------|-------------------------------|-----------------------|-----------------|
| <b>Fund: 10 OPERATING FUND</b> |                               |                       |                 |
| ACCESS SYSTEMS                 |                               |                       |                 |
|                                | COPIER MAINT/HS 6/6/20-7/5/20 | 200.00                |                 |
|                                | <b>Vendor Total:</b>          |                       | <b>200.00</b>   |
| ACES                           |                               |                       |                 |
|                                | SAFETY NET BACK UP/TECH DEPT  | 501.00                |                 |
| ACES                           |                               |                       |                 |
|                                | SAFETY NET BACK UP/TECH DEPT  | 501.00                |                 |
|                                | <b>Vendor Total:</b>          |                       | <b>1,002.00</b> |
| AG VANTAGE FS, INC             |                               |                       |                 |
|                                | FERTILIZER/B & G              | 292.50                |                 |
| AG VANTAGE FS, INC             |                               |                       |                 |
|                                | FERTILIZER/B & G              | 370.15                |                 |
| AG VANTAGE FS, INC             |                               |                       |                 |
|                                | DIESEL/B & G                  | 696.00                |                 |
|                                | <b>Vendor Total:</b>          |                       | <b>1,358.65</b> |
| AHLERS & COONEY, P.C.          |                               |                       |                 |
|                                | LEGAL SERVICES                | 202.50                |                 |
| AHLERS & COONEY, P.C.          |                               |                       |                 |
|                                | LEGAL SERVICES                | 231.00                |                 |
|                                | <b>Vendor Total:</b>          |                       | <b>433.50</b>   |
| AIRGAS USA, LLC                |                               |                       |                 |
|                                | CYLINDER RENT/HS/SPURGIN      | 96.42                 |                 |
|                                | <b>Vendor Total:</b>          |                       | <b>96.42</b>    |
| AMAZON                         |                               |                       |                 |
|                                | CONCEPTED-BASED BOOK/FISHER   | 29.44                 |                 |
| AMAZON                         |                               |                       |                 |
|                                | SUPPLIES/LINC OFFICE          | 81.98                 |                 |
| AMAZON                         |                               |                       |                 |
|                                | SUPPLIES/CO                   | 9.30                  |                 |
| AMAZON                         |                               |                       |                 |
|                                | WORKING TOGETHER BOOKS/FISHER | 13.24                 |                 |
| AMAZON                         |                               |                       |                 |
|                                | POWER OF 2 BOOKS/FISHER       | 51.90                 |                 |
| AMAZON                         |                               |                       |                 |
|                                | WORKING TOGETHER BOOKS/FISHER | 15.33                 |                 |
| AMAZON                         |                               |                       |                 |
|                                | BOOKS/FISHER                  | 28.72                 |                 |
| AMAZON                         |                               |                       |                 |
|                                | SUPPLIES/LINC OFFICE          | 18.00                 |                 |
| AMAZON                         |                               |                       |                 |
|                                | WORKING TOGETHER BOOK/FISHER  | 15.49                 |                 |
| AMAZON                         |                               |                       |                 |
|                                | SUPPLIES/CO                   | 25.92                 |                 |
| AMAZON                         |                               |                       |                 |
|                                | BOOKS/FISHER                  | 81.36                 |                 |
| AMAZON                         |                               |                       |                 |
|                                | BOOKS/FISHER                  | 26.80                 |                 |
|                                | <b>Vendor Total:</b>          |                       | <b>397.48</b>   |
| ASCA CONFERENCE                |                               |                       |                 |
|                                | CONF REG/LINC/HAGENSICK       | 159.00                |                 |
|                                | <b>Vendor Total:</b>          |                       | <b>159.00</b>   |
| B & H PHOTO-VIDEO              |                               |                       |                 |
|                                | LIGHT/J DEVORE                | 179.00                |                 |

| <u>Vendor Name</u>                 | <u>Description by Invoice</u>    | <u>Invoice Amount</u> |                  |
|------------------------------------|----------------------------------|-----------------------|------------------|
| B & H PHOTO-VIDEO                  |                                  |                       |                  |
|                                    | SUPPLIES/J DEVORE                | 593.49                |                  |
|                                    | CAMERA FILMAKER/J DEVORE         | 3,796.95              |                  |
|                                    | <b>Vendor Total:</b>             |                       | <b>4,569.44</b>  |
| BEYOND CONSEQUENCES INSTITUTE, LLC |                                  |                       |                  |
|                                    | TRAUMA INFORMED BOOK/WASH/CONLIN | 64.97                 |                  |
|                                    | <b>Vendor Total:</b>             |                       | <b>64.97</b>     |
| CARQUEST AUTO PARTS OF CC          |                                  |                       |                  |
|                                    | PARTS/MOWERS/B & G               | 16.67                 |                  |
| CARQUEST AUTO PARTS OF CC          |                                  |                       |                  |
|                                    | PARTS/BUS BARN                   | 25.75                 |                  |
| CARQUEST AUTO PARTS OF CC          |                                  |                       |                  |
|                                    | PARTS/MOWERS/B & G               | 123.15                |                  |
| CARQUEST AUTO PARTS OF CC          |                                  |                       |                  |
|                                    | PARTS/BUS 14                     | 9.56                  |                  |
| CARQUEST AUTO PARTS OF CC          |                                  |                       |                  |
|                                    | PARTS/VAN E                      | 24.35                 |                  |
| CARQUEST AUTO PARTS OF CC          |                                  |                       |                  |
|                                    | PARTS/BUS 18                     | 21.06                 |                  |
| CARQUEST AUTO PARTS OF CC          |                                  |                       |                  |
|                                    | PARTS/BUS 10                     | 333.28                |                  |
| CARQUEST AUTO PARTS OF CC          |                                  |                       |                  |
|                                    | CREDIT/BUS 16                    | (54.00)               |                  |
| CARQUEST AUTO PARTS OF CC          |                                  |                       |                  |
|                                    | PARTS/BUS 16                     | 371.56                |                  |
| CARQUEST AUTO PARTS OF CC          |                                  |                       |                  |
|                                    | PARTS/BUS BARN                   | 27.49                 |                  |
| CARQUEST AUTO PARTS OF CC          |                                  |                       |                  |
|                                    | PARTS/TRAILER                    | 6.28                  |                  |
| CARQUEST AUTO PARTS OF CC          |                                  |                       |                  |
|                                    | PARTS/3500D/B & G                | 3.56                  |                  |
|                                    | <b>Vendor Total:</b>             |                       | <b>908.71</b>    |
| CEDAR FALLS COMMUNITY SCHOOLS      |                                  |                       |                  |
|                                    | RIVER HILLS TUITION              | 19,694.48             |                  |
|                                    | RIVER HILLS TUITION              | 535.92                |                  |
|                                    | RIVER HILLS TUITION              | 924.52                |                  |
|                                    | RIVER HILLS TUITION              | 871.16                |                  |
|                                    | RIVER HILLS TUITION              | 279.56                |                  |
|                                    | RIVER HILLS TUITION              | 9,847.24              |                  |
|                                    | RIVER HILLS TUITION              | 267.96                |                  |
|                                    | RIVER HILLS TUITION              | 462.26                |                  |
|                                    | RIVER HILLS TUITION              | 435.58                |                  |
|                                    | RIVER HILLS TUITION              | 139.78                |                  |
|                                    | <b>Vendor Total:</b>             |                       | <b>33,458.46</b> |
| CEDAR RIVER SIGNS & DESIGNS        |                                  |                       |                  |
|                                    | SENIOR YARD SIGNS/HS             | 3,124.00              |                  |
|                                    | <b>Vendor Total:</b>             |                       | <b>3,124.00</b>  |
| CEDAR RIVER TREE SERVICE           |                                  |                       |                  |
|                                    | TREE REMOVAL/B & G               | 1,900.00              |                  |
|                                    | <b>Vendor Total:</b>             |                       | <b>1,900.00</b>  |
| CEDAR VALLEY PRODUCE AUCTION       |                                  |                       |                  |
|                                    | PLANTS/HS/JOHNSON                | 508.80                |                  |
|                                    | <b>Vendor Total:</b>             |                       | <b>508.80</b>    |

| <u>Vendor Name</u>                   | <u>Description by Invoice</u>            | <u>Invoice Amount</u> |                 |
|--------------------------------------|--|-----------------------|-----------------|
| CENTRAL LOCK SECURITY                |  |                       |                 |
|                                      | LOCK REPAIR/B & G                        | 212.00                |                 |
|                                      | LOCK REPAIR/B & G                        | 212.00                |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>424.00</b>   |
| CENTRAL PRESCHOOL                    |  |                       |                 |
|                                      | VOLUNTARY 3 & 4 YR OLD PROGRAM/MAY       | 3,861.35              |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>3,861.35</b> |
| CENTRAL RIVERS AREA EDUCATION AGENCY |  |                       |                 |
|                                      | GOOD JOB POSTCARD DESIGN/J DEVORE        | 14.00                 |                 |
| CENTRAL RIVERS AREA EDUCATION AGENCY |  |                       |                 |
|                                      | HAMISH BREWER CONF/LINC/HAGENSICK        | 25.00                 |                 |
| CENTRAL RIVERS AREA EDUCATION AGENCY |  |                       |                 |
|                                      | HAMISH BREWER CONF/WASH/CONKLIN          | 25.00                 |                 |
| CENTRAL RIVERS AREA EDUCATION AGENCY |  |                       |                 |
|                                      | MULTISENSORY APPROACH CONF/LINC/WILLIAMS | 60.00                 |                 |
| CENTRAL RIVERS AREA EDUCATION AGENCY |  |                       |                 |
|                                      | GOOD JOB POSTCARDS/WASH                  | 27.50                 |                 |
|                                      | GOOD JOB POSTCARDS/LINC                  | 13.75                 |                 |
|                                      | GOOD JOB POSTCARDS/MS                    | 68.75                 |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>234.00</b>   |
| CENTRAL SPRINGS SCHOOLS              |  |                       |                 |
|                                      | OPEN ENROLLMENT                          | 6,736.00              |                 |
|                                      | OPEN ENROLLMENT                          | 489.75                |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>7,225.75</b> |
| CHARLES CITY PRESS                   |  |                       |                 |
|                                      | REG SESSION 5/11/20                      | 260.25                |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>260.25</b>   |
| CONTINENTAL CLAY COMPANY             |  |                       |                 |
|                                      | INST SUPP/HS/B BOHLEN                    | 504.34                |                 |
| CONTINENTAL CLAY COMPANY             |  |                       |                 |
|                                      | INST SUPP/MS/MCINROY                     | 14.50                 |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>518.84</b>   |
| DECKER EQUIPMENT                     |  |                       |                 |
|                                      | TACK STRIPS/LIGHTS/BRACKETS/MS           | 1,398.17              |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>1,398.17</b> |
| DELL DALLAS TX                       |  |                       |                 |
|                                      | LAPTOP/J MITCHELL                        | 790.44                |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>790.44</b>   |
| DEPARTMENT EDUCATION                 |  |                       |                 |
|                                      | (26) BUS INFECTIONS                      | 1,040.00              |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>1,040.00</b> |
| FLOYD COUNTY ENGINEER                |  |                       |                 |
|                                      | SAND & SALT MIX/B & G                    | 504.06                |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>504.06</b>   |
| FORSYTH, DONNA                       |  |                       |                 |
|                                      | REIMB SUPPLIES                           | 29.62                 |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>29.62</b>    |
| FRONTLINE TECHNOLOGIES GROUP, LLC    |  |                       |                 |
|                                      | TIME KEEPING SOFTWARE (1 TIME SET UP)    | 6,375.00              |                 |
| FRONTLINE TECHNOLOGIES GROUP, LLC    |  |                       |                 |

| <u>Vendor Name</u>                   | <u>Description by Invoice</u>            | <u>Invoice Amount</u> |                 |
|--------------------------------------|--|-----------------------|-----------------|
|                                      | TIME KEEPING SOFTWARE (PRORATE MAY/JUNE) | 872.94                |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>7,247.94</b> |
| GORDON FLESCH COMPANY                |  |                       |                 |
|                                      | COPIER MAINT/WASH 2/9/20-5/18/20         | 306.39                |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>306.39</b>   |
| GRAINGER                             |  |                       |                 |
|                                      | PLUMBING SUPPLIES/B & G                  | 83.40                 |                 |
| GRAINGER                             |  |                       |                 |
|                                      | WATER COOLER/B & G                       | 1,747.21              |                 |
| GRAINGER                             |  |                       |                 |
|                                      | PRESSURE CONTROL/B & G                   | 54.78                 |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>1,885.39</b> |
| HEARTLAND PAPER CO                   |  |                       |                 |
|                                      | CLEANING SUPPLIES/B & G                  | 92.78                 |                 |
| HEARTLAND PAPER CO                   |  |                       |                 |
|                                      | CLEANING SUPPLIES/B & G                  | 62.80                 |                 |
| HEARTLAND PAPER CO                   |  |                       |                 |
|                                      | CLEANING SUPPLIES/B & G                  | 62.80                 |                 |
| HEARTLAND PAPER CO                   |  |                       |                 |
|                                      | CLEANING SUPPLIES/B & G                  | 62.80                 |                 |
| HEARTLAND PAPER CO                   |  |                       |                 |
|                                      | CLEANING SUPPLIES/B & G                  | 62.80                 |                 |
| HEARTLAND PAPER CO                   |  |                       |                 |
|                                      | CLEANING SUPPLIES/B & G                  | 62.80                 |                 |
| HEARTLAND PAPER CO                   |  |                       |                 |
|                                      | CLEANING SUPPLIES/B & G                  | 14.52                 |                 |
| HEARTLAND PAPER CO                   |  |                       |                 |
|                                      | CLEANING SUPPLIES/B & G                  | 27.16                 |                 |
| HEARTLAND PAPER CO                   |  |                       |                 |
|                                      | HOSE ASSEMBLY/B & G                      | 245.03                |                 |
| HEARTLAND PAPER CO                   |  |                       |                 |
|                                      | CLEANING SUPPLIES/B & G                  | 320.76                |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>1,014.25</b> |
| HOG SLAT                             |  |                       |                 |
|                                      | INST SUPP/HS/SPURGIN                     | 56.86                 |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>56.86</b>    |
| HUBER SUPPLY CO, INC                 |  |                       |                 |
|                                      | CYLINDER RENT/HS/SPURGIN                 | 22.98                 |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>22.98</b>    |
| HY VEE                               |  |                       |                 |
|                                      | SUPPLIES/SENIOR DRIVE THRU MEAL          | 85.22                 |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>85.22</b>    |
| INTERACTIVE HEALTH TECHNOLOGIES, LLC |  |                       |                 |
|                                      | INST SUPP/MS/ROGOTZKE                    | 300.00                |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>300.00</b>   |
| IOWA COMMUNICATIONS NETWORK          |  |                       |                 |
|                                      | MAY PORT FEE                             | 557.00                |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>557.00</b>   |
| JENDRO SANITATION                    |  |                       |                 |
|                                      | MAY SERVICES                             | 376.00                |                 |
|                                      | <b>Vendor Total:</b>                     |                       | <b>376.00</b>   |
| JENKINS PHOTOGRAPHY                  |  |                       |                 |
|                                      | TEACHER APPRECIATION WEEK VIDEO/FISHER   | 70.00                 |                 |

| <u>Vendor Name</u>        | <u>Description by Invoice</u> | <u>Invoice Amount</u> |                 |
|---------------------------|-------------------------------|-----------------------|-----------------|
| <b>Vendor Total:</b>      |                               |                       | <b>70.00</b>    |
| JOHN DEERE FINANCIAL      |                               |                       |                 |
|                           | SAFETY EYEWEAR/EARMUFF/B & G  | 33.28                 |                 |
| JOHN DEERE FINANCIAL      |                               |                       |                 |
|                           | NIPPLES/COUPLINGS/UNION/B & G | 32.83                 |                 |
| JOHN DEERE FINANCIAL      |                               |                       |                 |
|                           | CREDIT/B & G                  | (8.49)                |                 |
| JOHN DEERE FINANCIAL      |                               |                       |                 |
|                           | NIPPLES/VALVE/B & G           | 24.26                 |                 |
| JOHN DEERE FINANCIAL      |                               |                       |                 |
|                           | PARTS/BUS BARN                | 20.97                 |                 |
| JOHN DEERE FINANCIAL      |                               |                       |                 |
|                           | INST SUPP/HS/SPURGIN          | 15.98                 |                 |
| JOHN DEERE FINANCIAL      |                               |                       |                 |
|                           | CABLE/SLEEVES/B & G           | 2.45                  |                 |
| JOHN DEERE FINANCIAL      |                               |                       |                 |
|                           | NOZZLE/B & G                  | 5.98                  |                 |
| <b>Vendor Total:</b>      |                               |                       | <b>127.26</b>   |
| KEYSTONE LABORATORIES INC |                               |                       |                 |
|                           | WASH WATER TEST               | 12.50                 |                 |
| <b>Vendor Total:</b>      |                               |                       | <b>12.50</b>    |
| LESSIN SUPPLY COMPANY     |                               |                       |                 |
|                           | POP RIVETS/B& G               | 13.38                 |                 |
| LESSIN SUPPLY COMPANY     |                               |                       |                 |
|                           | SUPPLIES/B & G                | 1.28                  |                 |
| LESSIN SUPPLY COMPANY     |                               |                       |                 |
|                           | PARTS/BUS 14                  | 41.88                 |                 |
| LESSIN SUPPLY COMPANY     |                               |                       |                 |
|                           | PARTS/BUS BARN                | 12.76                 |                 |
| LESSIN SUPPLY COMPANY     |                               |                       |                 |
|                           | PARTS/BUS 10                  | 7.74                  |                 |
| LESSIN SUPPLY COMPANY     |                               |                       |                 |
|                           | PARTS/MOWERS/B & G            | 9.53                  |                 |
| LESSIN SUPPLY COMPANY     |                               |                       |                 |
|                           | PARTS/BUS BARN                | 40.16                 |                 |
| <b>Vendor Total:</b>      |                               |                       | <b>126.73</b>   |
| LOKEN, SUE                |                               |                       |                 |
|                           | REIMB SUPP/NPP TRAINING       | 67.83                 |                 |
| <b>Vendor Total:</b>      |                               |                       | <b>67.83</b>    |
| M PRINTS INK              |                               |                       |                 |
|                           | SENIOR TSHIRTS/HS             | 1,360.00              |                 |
| <b>Vendor Total:</b>      |                               |                       | <b>1,360.00</b> |
| MARCO, INC                |                               |                       |                 |
|                           | PRINTER MAINT/LINC            | 834.59                |                 |
| MARCO, INC                |                               |                       |                 |
|                           | PRINTER MAINT/LINC            | 295.86                |                 |
|                           | PRINTER MAINT/WASH            | 509.93                |                 |
|                           | PRINTER MAINT/MS              | 259.37                |                 |
|                           | PRINTER MAINT/TECH DEPT       | 13.67                 |                 |
|                           | PRINTER MAINT/CO              | 67.94                 |                 |
|                           | PRINTER MAINT/HS              | 285.26                |                 |
|                           | PRINTER MAINT/ALT HS          | 25.39                 |                 |
|                           | PRINTER MAINT/BUS BARN        | 41.01                 |                 |



| <u>Vendor Name</u>           | <u>Description by Invoice</u>            | <u>Invoice Amount</u> |                  |
|------------------------------|--|-----------------------|------------------|
| MARCO, INC                   | PRINTER MAINT/ALT HS                     | 10.62                 |                  |
|                              | PRINTER MAINT/HS                         | 25.30                 |                  |
|                              | PRINTER MAINT/MS                         | 269.38                |                  |
|                              | PRINTER MAINT/WASH                       | 83.40                 |                  |
|                              | PRINTER MAINT/LINC                       | 131.14                |                  |
|                              | PRINTER MAINT/HOMESCHOOL                 | 11.68                 |                  |
| MARCO, INC                   | WIRELESS PRESENTATION DEVICE/HS          | 361.95                |                  |
|                              | <b>Vendor Total:</b>                     |                       | <b>3,226.49</b>  |
| MASON CITY COMM. SCHOOLS     | EDUCARE/LEVEL 1                          | 5,080.12              |                  |
|                              | EDUCARE/LEVEL 3                          | 928.64                |                  |
|                              | <b>Vendor Total:</b>                     |                       | <b>6,008.76</b>  |
| MASON CITY COMMUNITY SCHOOLS | PINECREST TUITION                        | 1,853.07              |                  |
|                              | PINECREST TUITION                        | 623.58                |                  |
|                              | PINECREST TUITION                        | 12,536.01             |                  |
|                              | PINECREST TUITION                        | 771.21                |                  |
|                              | PINECREST TUITION                        | 25,072.02             |                  |
|                              | PINECREST TUITION                        | 1,542.42              |                  |
|                              | PINECREST TUITION                        | 3,706.14              |                  |
|                              | PINECREST TUITION                        | 1,247.16              |                  |
|                              | <b>Vendor Total:</b>                     |                       | <b>47,351.61</b> |
| MIDWEST BUS PARTS, INC       | PARTS/BUS BARN                           | 91.11                 |                  |
| MIDWEST BUS PARTS, INC       | PARTS/BUS 10                             | 60.34                 |                  |
| MIDWEST BUS PARTS, INC       | PARTS/BUS 7                              | 277.59                |                  |
|                              | <b>Vendor Total:</b>                     |                       | <b>429.04</b>    |
| MIKE'S C & O TIRE SERVICE    | PARTS/MOWERS/B & G                       | 107.89                |                  |
| MIKE'S C & O TIRE SERVICE    | TIRES/SILVERADO 2500                     | 525.68                |                  |
| MIKE'S C & O TIRE SERVICE    | TIRES/IMPALA                             | 158.58                |                  |
|                              | <b>Vendor Total:</b>                     |                       | <b>792.15</b>    |
| N.I.A.C.C - MASON CITY       | FALL 2019/SPRING 2020 CONCURRENT COURSES | 94,437.84             |                  |
|                              | <b>Vendor Total:</b>                     |                       | <b>94,437.84</b> |
| NAPA OF NEW HAMPTON          | PARTS/BUS BARN                           | 299.72                |                  |
| NAPA OF NEW HAMPTON          | PARTS/BUS 14                             | 159.98                |                  |
| NAPA OF NEW HAMPTON          | PARTS/BUS 20                             | 299.72                |                  |
|                              | <b>Vendor Total:</b>                     |                       | <b>759.42</b>    |
| NASHUA-PLAINFIELD SCHOOLS    | OPEN ENROLLMENT                          | 23,576.00             |                  |
|                              | OPEN ENROLLMENT                          | 1,632.50              |                  |
|                              | <b>Vendor Total:</b>                     |                       | <b>25,208.50</b> |
| NEW HAMPTON SCHOOLS          |  |                       |                  |

| <u>Vendor Name</u>                     | <u>Description by Invoice</u> | <u>Invoice Amount</u> |                  |
|--|-------------------------------|-----------------------|------------------|
|  | OPEN ENROLLMENT               | 816.25                |                  |
|  | OPEN ENROLLMENT               | 16,840.00             |                  |
|  | <b>Vendor Total:</b>          |                       | <b>17,656.25</b> |
| NORTH BUTLER COMMUNITY SCHOOL DISTRICT |                               |                       |                  |
|  | OPEN ENROLLMENT               | 20,208.00             |                  |
|  | OPEN ENROLLMENT               | 979.50                |                  |
|  | <b>Vendor Total:</b>          |                       | <b>21,187.50</b> |
| NORTH IOWA LAWN & SPORTS               |                               |                       |                  |
|  | PARTS/MOWERS/B & G            | 1,447.84              |                  |
| NORTH IOWA LAWN & SPORTS               |                               |                       |                  |
|  | PARTS/325D/B & G              | 35.55                 |                  |
| NORTH IOWA LAWN & SPORTS               |                               |                       |                  |
|  | PARTS/PUSHMOWER/B & G         | 18.99                 |                  |
| NORTH IOWA LAWN & SPORTS               |                               |                       |                  |
|  | PARTS/325D/B & G              | 86.13                 |                  |
|  | <b>Vendor Total:</b>          |                       | <b>1,588.51</b>  |
| NORTHLAND PRODUCTS COMPANY             |                               |                       |                  |
|  | CREDIT/BUS BARN               | (66.00)               |                  |
| NORTHLAND PRODUCTS COMPANY             |                               |                       |                  |
|  | OIL/BUS BARN                  | 984.00                |                  |
|  | <b>Vendor Total:</b>          |                       | <b>918.00</b>    |
| NU MOTION                              |                               |                       |                  |
|  | HARNESS/LEVEL 3               | 149.80                |                  |
|  | <b>Vendor Total:</b>          |                       | <b>149.80</b>    |
| O'KEEFE ELEVATOR COMPANY, INC          |                               |                       |                  |
|  | ELEVATOR MAINT/B & G          | 161.15                |                  |
|  | <b>Vendor Total:</b>          |                       | <b>161.15</b>    |
| O'REILLY AUTO PARTS                    |                               |                       |                  |
|  | PARTS/BUS 14                  | 19.46                 |                  |
| O'REILLY AUTO PARTS                    |                               |                       |                  |
|  | PARTS/IMPALA                  | 30.53                 |                  |
| O'REILLY AUTO PARTS                    |                               |                       |                  |
|  | PARTS/VAN E                   | 168.58                |                  |
| O'REILLY AUTO PARTS                    |                               |                       |                  |
|  | PARTS/VAN E                   | 165.98                |                  |
| O'REILLY AUTO PARTS                    |                               |                       |                  |
|  | CREDIT/VAN E                  | (18.00)               |                  |
| O'REILLY AUTO PARTS                    |                               |                       |                  |
|  | PARTS/BLUE TRUCK              | 75.34                 |                  |
| O'REILLY AUTO PARTS                    |                               |                       |                  |
|  | PARTS/BUS BARN                | 37.98                 |                  |
| O'REILLY AUTO PARTS                    |                               |                       |                  |
|  | CREDIT/VAN E                  | (63.98)               |                  |
| O'REILLY AUTO PARTS                    |                               |                       |                  |
|  | PARTS/SILVER CAR              | 9.99                  |                  |
| O'REILLY AUTO PARTS                    |                               |                       |                  |
|  | PARTS/BUS 21                  | 87.77                 |                  |
| O'REILLY AUTO PARTS                    |                               |                       |                  |
|  | PARTS/BUS 20                  | 171.98                |                  |
| O'REILLY AUTO PARTS                    |                               |                       |                  |
|  | CREDIT/BUS 20                 | (52.00)               |                  |
| O'REILLY AUTO PARTS                    |                               |                       |                  |
|  | CREDIT/BUS 21                 | (32.00)               |                  |

| <u>Vendor Name</u>         | <u>Description by Invoice</u>        | <u>Invoice Amount</u> |  |
|----------------------------|--------------------------------------|-----------------------|--|
| O'REILLY AUTO PARTS        | PARTS/BUS BARN                       | 60.81                 |  |
|                            | <b>Vendor Total:</b>                 | <b>662.44</b>         |  |
| OSAGE COMMUNITY SCHOOL     | OPEN ENROLLMENT                      | 16,840.00             |  |
|                            | OPEN ENROLLMENT                      | 816.25                |  |
|                            | <b>Vendor Total:</b>                 | <b>17,656.25</b>      |  |
| PEPPER OF MINNEAPOLIS      | INST SUPP/MS/STURTEVANT              | 66.00                 |  |
| PEPPER OF MINNEAPOLIS      | INST SUPP/HS/OTTE                    | 158.59                |  |
| PEPPER OF MINNEAPOLIS      | INST SUPP/MS/OTTE                    | 91.44                 |  |
| PEPPER OF MINNEAPOLIS      | INST SUPP/MS/OTTE                    | 23.90                 |  |
| PEPPER OF MINNEAPOLIS      | INST SUPP/LINC/WHEALY                | 53.98                 |  |
| PEPPER OF MINNEAPOLIS      | INST SUPP/LINC/WHEALY                | 22.99                 |  |
| PEPPER OF MINNEAPOLIS      | INST SUPP/HS/OTTE                    | 159.99                |  |
| PEPPER OF MINNEAPOLIS      | INST SUPP/HS/OTTE                    | 85.00                 |  |
| PEPPER OF MINNEAPOLIS      | INST SUPP/HS/OTTE                    | 55.00                 |  |
| PEPPER OF MINNEAPOLIS      | INST SUPP/HS/OTTE                    | 48.00                 |  |
| PEPPER OF MINNEAPOLIS      | INST SUPP/HS/OTTE                    | 95.00                 |  |
|                            | <b>Vendor Total:</b>                 | <b>859.89</b>         |  |
| PERRY NOVAK ELECTRIC       | HEAT DETECTORS/SMOKE DETECTORS/B & G | 1,168.00              |  |
|                            | <b>Vendor Total:</b>                 | <b>1,168.00</b>       |  |
| PITNEY BOWES               | POSTAGE FOR METER MACHINE            | 3,015.76              |  |
|                            | <b>Vendor Total:</b>                 | <b>3,015.76</b>       |  |
| PLANK ROAD PUBLISHING, INC | INST SUPP/LINC/WHEALY                | 34.40                 |  |
|                            | <b>Vendor Total:</b>                 | <b>34.40</b>          |  |
| POLLARD                    | PEST CONTROL/HS                      | 57.20                 |  |
|                            | PEST CONTROL/MS                      | 41.60                 |  |
|                            | PEST CONTROL/LINC                    | 41.60                 |  |
|                            | PEST CONTROL/WASH                    | 41.60                 |  |
|                            | <b>Vendor Total:</b>                 | <b>182.00</b>         |  |
| PRAIRIE AG SUPPLY          | TORO SIDEWINDER/B & G                | 3,500.00              |  |
|                            | <b>Vendor Total:</b>                 | <b>3,500.00</b>       |  |
| RAHMILLER, AMANDA          | REIMB SUPPLIES                       | 169.46                |  |
|                            | <b>Vendor Total:</b>                 | <b>169.46</b>         |  |
| RAINBOW RESOURCE           | INST SUPP/HOMESCHOOL                 | 1,629.10              |  |
| RAINBOW RESOURCE           |                                      |                       |  |

| <u>Vendor Name</u>                | <u>Description by Invoice</u> | <u>Invoice Amount</u> |                 |
|-----------------------------------|-------------------------------|-----------------------|-----------------|
|                                   | INST SUPP/HOMESCHOOL          | 40.72                 |                 |
|                                   | <b>Vendor Total:</b>          |                       | <b>1,669.82</b> |
| ROTARY CLUB OF CHARLES CITY       |                               |                       |                 |
|                                   | MEMBERSHIP/FISHER 3/31/20     | 77.50                 |                 |
|                                   | <b>Vendor Total:</b>          |                       | <b>77.50</b>    |
| RRMR SCHOOL DISTRICT              |                               |                       |                 |
|                                   | OPEN ENROLLMENT               | 163.25                |                 |
|                                   | <b>Vendor Total:</b>          |                       | <b>163.25</b>   |
| Saddleback Educational Publishing |                               |                       |                 |
|                                   | INST SUPP/HOMESCHOOL          | 110.54                |                 |
|                                   | <b>Vendor Total:</b>          |                       | <b>110.54</b>   |
| SCHOOL BUS SALES COMPANY          |                               |                       |                 |
|                                   | PARTS/BUS 8                   | 72.41                 |                 |
| SCHOOL BUS SALES COMPANY          |                               |                       |                 |
|                                   | PARTS/BUS 18                  | 501.58                |                 |
| SCHOOL BUS SALES COMPANY          |                               |                       |                 |
|                                   | PARTS/BUS BARN                | 455.03                |                 |
| SCHOOL BUS SALES COMPANY          |                               |                       |                 |
|                                   | PARTS/BUS 16                  | 116.40                |                 |
|                                   | <b>Vendor Total:</b>          |                       | <b>1,145.42</b> |
| SCHUETH ACE HARDWARE              |                               |                       |                 |
|                                   | DRILL BITS/B & G              | 35.95                 |                 |
| SCHUETH ACE HARDWARE              |                               |                       |                 |
|                                   | HARDWARE/ORGANIZER/B & G      | 37.97                 |                 |
| SCHUETH ACE HARDWARE              |                               |                       |                 |
|                                   | BATTERIES/B & G               | 13.49                 |                 |
| SCHUETH ACE HARDWARE              |                               |                       |                 |
|                                   | PAINT/SCRUB PADS/B & G        | 55.77                 |                 |
| SCHUETH ACE HARDWARE              |                               |                       |                 |
|                                   | PAINT/B & G                   | 80.97                 |                 |
| SCHUETH ACE HARDWARE              |                               |                       |                 |
|                                   | KEYS/B & G                    | 25.78                 |                 |
| SCHUETH ACE HARDWARE              |                               |                       |                 |
|                                   | HARDWARE/ADAPTER/B & G        | 21.58                 |                 |
| SCHUETH ACE HARDWARE              |                               |                       |                 |
|                                   | SUPPLIES/B & G                | 43.23                 |                 |
| SCHUETH ACE HARDWARE              |                               |                       |                 |
|                                   | PAINT/B & G                   | 53.98                 |                 |
| SCHUETH ACE HARDWARE              |                               |                       |                 |
|                                   | SUPPLIES/B & G                | 25.15                 |                 |
| SCHUETH ACE HARDWARE              |                               |                       |                 |
|                                   | PAINT/BRUSHES/B & G           | 174.52                |                 |
| SCHUETH ACE HARDWARE              |                               |                       |                 |
|                                   | CAPS/PLUGS/B & G              | 21.56                 |                 |
| SCHUETH ACE HARDWARE              |                               |                       |                 |
|                                   | CREDIT/B & G                  | (1.80)                |                 |
| SCHUETH ACE HARDWARE              |                               |                       |                 |
|                                   | DRILL BITS/B & G              | 8.09                  |                 |
| SCHUETH ACE HARDWARE              |                               |                       |                 |
|                                   | WASHERS/B & G                 | 2.68                  |                 |
| SCHUETH ACE HARDWARE              |                               |                       |                 |
|                                   | DRILL BITS/B & G              | 17.98                 |                 |
| SCHUETH ACE HARDWARE              |                               |                       |                 |
|                                   | PAINT/B & G                   | 53.98                 |                 |

| <u>Vendor Name</u>                   | <u>Description by Invoice</u>      | <u>Invoice Amount</u> |  |
|--------------------------------------|------------------------------------|-----------------------|--|
| SCHUETH ACE HARDWARE                 | PAINT/ROLLERS/B & G                | 71.37                 |  |
| SCHUETH ACE HARDWARE                 | PAINT/ROLLERS/B & G                | 98.04                 |  |
| SCHUETH ACE HARDWARE                 | PAINT/B & G                        | 53.98                 |  |
| SCHUETH ACE HARDWARE                 | SCRUB PADS/B & G                   | 2.69                  |  |
|                                      | <b>Vendor Total:</b>               | <b>896.96</b>         |  |
| SHEET MUSIC PLUS                     | INST SUPP/MS/OTTE                  | 19.00                 |  |
| SHEET MUSIC PLUS                     | INST SUPP/MS/OTTE                  | 75.00                 |  |
|                                      | <b>Vendor Total:</b>               | <b>94.00</b>          |  |
| SHERWIN-WILLIAMS COMPANY             | ROLLERS/B & G                      | 18.51                 |  |
|                                      | <b>Vendor Total:</b>               | <b>18.51</b>          |  |
| STAPLES ADVANTAGE                    | INST SUPP/MS/SMITH                 | 6.36                  |  |
|                                      | <b>Vendor Total:</b>               | <b>6.36</b>           |  |
| STAUDT, LINDSEY                      | REIMB SUPPLIES                     | 101.49                |  |
|                                      | <b>Vendor Total:</b>               | <b>101.49</b>         |  |
| SUPERIOR LUMBER INC                  | LUMBER/B & G                       | 64.57                 |  |
| SUPERIOR LUMBER INC                  | LUMBER/B & G                       | 9.47                  |  |
| SUPERIOR LUMBER INC                  | ANCHORS/LUMBER/B & G               | 267.92                |  |
| SUPERIOR LUMBER INC                  | CREDIT/B & G                       | (62.82)               |  |
| SUPERIOR LUMBER INC                  | ANCHORS/LUMBER/B & G               | 55.70                 |  |
|                                      | <b>Vendor Total:</b>               | <b>334.84</b>         |  |
| TIMBERLINE BILLING SERVICE LLC       | MEDICAID BILLING                   | 800.13                |  |
|                                      | <b>Vendor Total:</b>               | <b>800.13</b>         |  |
| TINK, JESSE                          | LEADERSHIP COACHING/SENIOR LEADERS | 1,350.00              |  |
|                                      | <b>Vendor Total:</b>               | <b>1,350.00</b>       |  |
| TRIUMPH SURPLUS                      | UPS/B & G                          | 11.29                 |  |
|                                      | <b>Vendor Total:</b>               | <b>11.29</b>          |  |
| USIC LOCATING SERVICES, LLC          | IOWA LOCATE/TECH DEPT              | 231.86                |  |
|                                      | <b>Vendor Total:</b>               | <b>231.86</b>         |  |
| WAVERLY-SHELL ROCK COMMUNITY SCHOOLS | OPEN ENROLLMENT                    | 3,368.00              |  |
|                                      | OPEN ENROLLMENT                    | 163.25                |  |
|                                      | <b>Vendor Total:</b>               | <b>3,531.25</b>       |  |
| WRIGHT EXPRESS                       | CO GAS CARD                        | 4.00                  |  |
|                                      | <b>Vendor Total:</b>               | <b>4.00</b>           |  |

| <u>Vendor Name</u>                    | <u>Description by Invoice</u> | <u>Invoice Amount</u> |                   |
|---------------------------------------|-------------------------------|-----------------------|-------------------|
| <b>Fund Total:</b>                    |                               |                       | <b>335,754.70</b> |
| <b>Fund: 21 STUDENT ACTIVITY FUND</b> |                               |                       |                   |
| ARNOLD MOTOR SUPPLY, LLP              | SUPPLIES/FFA                  | 32.85                 |                   |
| <b>Vendor Total:</b>                  |                               |                       | <b>32.85</b>      |
| AUSTIN, MEREDITH                      | REIMB MASH TSHIRT             | 10.00                 |                   |
| <b>Vendor Total:</b>                  |                               |                       | <b>10.00</b>      |
| BSN SPORTS                            | JERSEYS/SHORTS/BOYS BBALL     | 1,825.00              |                   |
| <b>Vendor Total:</b>                  |                               |                       | <b>1,825.00</b>   |
| CALPITO, GEA                          | REIMB MASH TSHIRT             | 10.00                 |                   |
| <b>Vendor Total:</b>                  |                               |                       | <b>10.00</b>      |
| DECKER SPORTING GOODS                 | SUPPLIES/SOFTBALL             | 788.63                |                   |
|                                       | SUPPLIES/SOFTBALL             | 788.62                |                   |
| DECKER SPORTING GOODS                 | SUPPLIES/SOFTBALL             | 58.22                 |                   |
|                                       | SUPPLIES/SOFTBALL             | 58.23                 |                   |
| DECKER SPORTING GOODS                 | SUPPLIES/BASEBALL             | 1,193.00              |                   |
| DECKER SPORTING GOODS                 | SUPPLIES/BASEBALL             | 143.78                |                   |
|                                       | SUPPLIES/BASEBALL             | 453.77                |                   |
| DECKER SPORTING GOODS                 | SUPPLIES/BASEBALL             | 2,429.90              |                   |
| DECKER SPORTING GOODS                 | SUPPLIES/BASEBALL             | 968.00                |                   |
| <b>Vendor Total:</b>                  |                               |                       | <b>6,882.15</b>   |
| EFFLE, KYLIE                          | REIMB (4) MASH TSHIRTS        | 51.00                 |                   |
| <b>Vendor Total:</b>                  |                               |                       | <b>51.00</b>      |
| HAGLUND, KARL                         | PRESENTATION/HS/T MCINROY     | 100.00                |                   |
| <b>Vendor Total:</b>                  |                               |                       | <b>100.00</b>     |
| HOLZER, WILLIAM                       | REIMB MASH TSHIRT             | 10.00                 |                   |
| <b>Vendor Total:</b>                  |                               |                       | <b>10.00</b>      |
| HY VEE                                | BALLOONS/GRADUATION           | 29.96                 |                   |
| <b>Vendor Total:</b>                  |                               |                       | <b>29.96</b>      |
| LARA, SHEMAIAH                        | REIMB MASH TSHIRT             | 10.00                 |                   |
| <b>Vendor Total:</b>                  |                               |                       | <b>10.00</b>      |
| MC INROY, TIA                         | REIMB MASH TSHIRT             | 10.00                 |                   |
| <b>Vendor Total:</b>                  |                               |                       | <b>10.00</b>      |
| O'REILLY AUTO PARTS                   | SUPPLIES/FFA                  | 90.82                 |                   |
| <b>Vendor Total:</b>                  |                               |                       | <b>90.82</b>      |
| OLESON, MCKENNA                       | REIMB (3) MASH TSHIRTS        | 30.00                 |                   |
| <b>Vendor Total:</b>                  |                               |                       | <b>30.00</b>      |

| <u>Vendor Name</u>            | <u>Description by Invoice</u>                 | <u>Invoice Amount</u> |               |            |
|-------------------------------|---|-----------------------|---------------|------------|
| OPP, SELAH                    | REIMB MASH TSHIRT                             | 10.00                 |               |            |
|                               |   |                       | Vendor Total: | 10.00      |
| PROM NITE                     | SUPPLIES/PROM                                 | 512.52                |               |            |
|                               |   |                       | Vendor Total: | 512.52     |
| RITTER, JULIE                 | REIMB TRAVEL                                  | 55.10                 |               |            |
|                               |   |                       | Vendor Total: | 55.10      |
| RODEMAKER, ALIYA              | REIMB MASH TSHIRT                             | 10.00                 |               |            |
|                               |   |                       | Vendor Total: | 10.00      |
| WINK, JACIE                   | REIMB MASH TSHIRT                             | 10.00                 |               |            |
|                               |   |                       | Vendor Total: | 10.00      |
|                               |   |                       | Fund Total:   | 9,689.40   |
|                               | Fund: 35 Athletic Complex Project Dev Project |                       |               |            |
| CHOSEN VALLEY TESTING, INC    | SPORTS COMPLEX PROJECT                        | 3,393.00              |               |            |
|                               |   |                       | Vendor Total: | 3,393.00   |
| DECKER SPORTING GOODS         | BASES/PITCHING RUBBERS/SPORTS COMPLEX         | 1,751.05              |               |            |
|                               |   |                       | Vendor Total: | 1,751.05   |
| SUPERIOR LUMBER INC           | LUMBER/CARSIDING/MISC/SOFTBALL DUGOUT         | 3,187.74              |               |            |
| SUPERIOR LUMBER INC           | LUMBER/MISC/BASEBALL DUGOUT                   | 1,849.92              |               |            |
| SUPERIOR LUMBER INC           | SUPPLIES/BASEBALL PRESSBOX                    | 523.76                |               |            |
| SUPERIOR LUMBER INC           | SUPPLIES/PRESSBOX                             | 108.45                |               |            |
| SUPERIOR LUMBER INC           | CREDIT/SOFTBALL DUGOUT                        | (1,278.20)            |               |            |
| SUPERIOR LUMBER INC           | STUCCO PANELS/MISC/SOFTBALL DUGOUT            | 1,295.11              |               |            |
| SUPERIOR LUMBER INC           | STUCCO PANELS/GALV BOXES/BASEBALL DUGOUT      | 1,177.98              |               |            |
|                               |   |                       | Vendor Total: | 6,864.76   |
| WOODRUFF CONSTRUCTION, LLC    | PAY ESTIMATE 9                                | 64,114.07             |               |            |
|                               |   |                       | Vendor Total: | 64,114.07  |
|                               |   |                       | Fund Total:   | 76,122.88  |
|                               | Fund: 36 PHYSICAL PLANT & EQUIPMENT           |                       |               |            |
| CEDAR FALLS COMMUNITY SCHOOLS | RIVER HILLS TUITION                           | 5,392.26              |               |            |
|                               |   |                       | Vendor Total: | 5,392.26   |
|                               |   |                       | Fund Total:   | 5,392.26   |
|                               | Fund: 40 DEBT SERVICE FUND                    |                       |               |            |
| PINNACLE PUBLIC FINANCE, INC  | PRINCIPAL PAYMENT/2015 BOND                   | 340,000.00            |               |            |
|                               | INTEREST PAYMENT/2015 BOND                    | 48,195.00             |               |            |
|                               |   |                       | Vendor Total: | 388,195.00 |
|                               |   |                       | Fund Total:   | 388,195.00 |

| <u>Vendor Name</u>                     | <u>Description by Invoice</u> | <u>Invoice Amount</u> |  |
|--|-------------------------------|-----------------------|--|
| <b>Fund: 61 SCHOOL NUTRITION FUND</b>  |                               |                       |  |
| DELL DALLAS TX                         | LAPTOP/FS                     | 790.44                |  |
|  | <b>Vendor Total:</b>          | <b>790.44</b>         |  |
| FRENCHICK, PHILLIP                     | REIMB LUNCHES                 | 13.95                 |  |
|  | <b>Vendor Total:</b>          | <b>13.95</b>          |  |
| GAUTIER, JOANNA                        | REIMB LUNCHES                 | 50.00                 |  |
|  | <b>Vendor Total:</b>          | <b>50.00</b>          |  |
| HUEGEL, MARK                           | REIMB LUNCHES                 | 28.00                 |  |
|  | <b>Vendor Total:</b>          | <b>28.00</b>          |  |
| JOHNSON, JODIE                         | REIMB LUNCHES                 | 76.45                 |  |
|  | <b>Vendor Total:</b>          | <b>76.45</b>          |  |
| MALVEN, TIM                            | REIMB LUNCHES                 | 9.35                  |  |
|  | <b>Vendor Total:</b>          | <b>9.35</b>           |  |
| MARCO, INC                             | PRINTER MAINT/FS              | 14.65                 |  |
|  | <b>Vendor Total:</b>          | <b>14.65</b>          |  |
| NOONAN, JENAE                          | REIMB LUNCHES                 | 13.75                 |  |
|  | <b>Vendor Total:</b>          | <b>13.75</b>          |  |
| RIMA                                   | REIMB LUNCHES                 | 1.85                  |  |
|  | <b>Vendor Total:</b>          | <b>1.85</b>           |  |
| SADLER, KAREN                          | REIMB LUNCHES                 | 17.30                 |  |
|  | <b>Vendor Total:</b>          | <b>17.30</b>          |  |
| STOLL, SHARI                           | REIMB LUNCHES                 | 1.85                  |  |
|  | <b>Vendor Total:</b>          | <b>1.85</b>           |  |
| TAHER-BIN #135092                      | OPERATING EXPENSES/APRIL      | 73,407.49             |  |
|  | USDA CREDIT                   | (6,132.74)            |  |
| TAHER-BIN #135092                      | OPERATING EXPENSES/MAY        | 54,076.60             |  |
|  | USDA CREDIT                   | (1,211.80)            |  |
|  | <b>Vendor Total:</b>          | <b>120,139.55</b>     |  |
| VON HAGEN, LIZ                         | REIMB LUNCHES                 | 10.45                 |  |
|  | <b>Vendor Total:</b>          | <b>10.45</b>          |  |
|  | <b>Fund Total:</b>            | <b>121,167.59</b>     |  |
| <b>Fund: 81 Scholarship Fund - CDs</b> |                               |                       |  |
| IOWA STATE UNIVERSITY                  | BARRY BASUK SCHOLARSHIP       | 250.00                |  |
|  | <b>Vendor Total:</b>          | <b>250.00</b>         |  |
| NIACC                                  | DOROTHY DAVIS SCHOLARSHIP     | 550.00                |  |
|  | <b>Vendor Total:</b>          | <b>550.00</b>         |  |
| NIACC                                  | DEBES SCHOLARSHIP             | 400.00                |  |



| <u>Vendor Name</u>          | <u>Description by Invoice</u>   | <u>Invoice Amount</u>          |                   |
|-----------------------------|---------------------------------|--------------------------------|-------------------|
|                             |                                 | <b>Vendor Total:</b>           | <b>400.00</b>     |
| UNIVERSITY OF IOWA          |                                 |                                |                   |
|                             | RJ HAGMAN SCHOLARSHIP           | 550.00                         |                   |
|                             |                                 | <b>Vendor Total:</b>           | <b>550.00</b>     |
| UNIVERSITY OF IOWA          |                                 |                                |                   |
|                             | ARTHUR KOENIGSFELD SCHOLARSHIP  | 2,500.00                       |                   |
|                             |                                 | <b>Vendor Total:</b>           | <b>2,500.00</b>   |
| UNIVERSITY OF NORTHERN IOWA |                                 |                                |                   |
|                             | HELEN KOEBRICK SCHOLARSHIP      | 1,000.00                       |                   |
|                             |                                 | <b>Vendor Total:</b>           | <b>1,000.00</b>   |
| WARTBURG COLLEGE            |                                 |                                |                   |
|                             | TERRI & ERIC SANTEE SCHOLARSHIP | 400.00                         |                   |
|                             |                                 | <b>Vendor Total:</b>           | <b>400.00</b>     |
|                             |                                 | <b>Fund Total:</b>             | <b>5,650.00</b>   |
|                             | <b>Fund: 91 AGENCY FUND</b>     |                                |                   |
| DECKER SPORTING GOODS       |                                 |                                |                   |
|                             | CAPS/SPIRIT SHOP                | 180.30                         |                   |
| DECKER SPORTING GOODS       |                                 |                                |                   |
|                             | CAPS/SPIRIT SHOP                | 179.50                         |                   |
| DECKER SPORTING GOODS       |                                 |                                |                   |
|                             | CAPS/SPIRIT SHOP                | 204.30                         |                   |
| DECKER SPORTING GOODS       |                                 |                                |                   |
|                             | VISORS/SPIRIT SHOP              | 144.30                         |                   |
| DECKER SPORTING GOODS       |                                 |                                |                   |
|                             | VISORS/SPIRIT SHOP              | 180.30                         |                   |
|                             |                                 | <b>Vendor Total:</b>           | <b>888.70</b>     |
| SICKMAN, KARLEEN            |                                 |                                |                   |
|                             | REIMB SUPPLIES/PROJECT RISE     | 35.00                          |                   |
|                             |                                 | <b>Vendor Total:</b>           | <b>35.00</b>      |
|                             |                                 | <b>Fund Total:</b>             | <b>923.70</b>     |
|                             |                                 | <b>Accounts Payable Total:</b> | <b>942,895.53</b> |

06/04/2020 4:14 PM

5 WEEKLY CHECK RUNS APPROVED PRIOR TO BOARD MEETING

User ID: LMA

| <u>Vendor Name</u>          | <u>Description by Invoice</u>     | <u>Invoice Amount</u> |                 |
|-----------------------------|-----------------------------------|-----------------------|-----------------|
|                             | <b>Fund: 10 OPERATING FUND</b>    |                       |                 |
| CENTURY LINK                |                                   |                       |                 |
|                             | MAY RADIO LOOP                    | 76.00                 |                 |
| CENTURY LINK                |                                   |                       |                 |
|                             | MS PHONE                          | 199.95                |                 |
|                             | GAS LINE                          | 35.28                 |                 |
|                             | <b>Vendor Total:</b>              |                       | <b>311.23</b>   |
| CITY OF CHARLES CITY        |                                   |                       |                 |
|                             | HS WATER                          | 363.63                |                 |
| CITY OF CHARLES CITY        |                                   |                       |                 |
|                             | WASH WATER                        | 179.25                |                 |
| CITY OF CHARLES CITY        |                                   |                       |                 |
|                             | LINC WATER                        | 317.20                |                 |
| CITY OF CHARLES CITY        |                                   |                       |                 |
|                             | MS WATER                          | 252.49                |                 |
| CITY OF CHARLES CITY        |                                   |                       |                 |
|                             | BUS BARN WATER                    | 78.57                 |                 |
| CITY OF CHARLES CITY        |                                   |                       |                 |
|                             | GROUNDS BUILDING WATER            | 51.76                 |                 |
|                             | <b>Vendor Total:</b>              |                       | <b>1,242.90</b> |
| DATIO                       |                                   |                       |                 |
|                             | DATIO/COMET CAFE                  | 54.00                 |                 |
|                             | <b>Vendor Total:</b>              |                       | <b>54.00</b>    |
| EMOTIONAL ABCs              |                                   |                       |                 |
|                             | SUBSCRIPTION/LINC/HAGENSICK       | 14.95                 |                 |
|                             | <b>Vendor Total:</b>              |                       | <b>14.95</b>    |
| FACEBOOK                    |                                   |                       |                 |
|                             | PRESCHOOL PROMOTION ADVERTISEMENT | 23.58                 |                 |
|                             | <b>Vendor Total:</b>              |                       | <b>23.58</b>    |
| IASBO                       |                                   |                       |                 |
|                             | 2020 SPRING CONF/T O'BRIEN        | 75.00                 |                 |
|                             | <b>Vendor Total:</b>              |                       | <b>75.00</b>    |
| KWIK TRIP                   |                                   |                       |                 |
|                             | CO GASAHOL                        | 47.74                 |                 |
|                             | B & G GASAHOL                     | 57.28                 |                 |
|                             | B & G DIESEL                      | 483.41                |                 |
|                             | <b>Vendor Total:</b>              |                       | <b>588.43</b>   |
| MEDIACOM                    |                                   |                       |                 |
|                             | INTERNET/ALT HS 5/17/20-6/16/20   | 149.95                |                 |
|                             | <b>Vendor Total:</b>              |                       | <b>149.95</b>   |
| MID AMERICAN ENERGY COMPANY |                                   |                       |                 |
|                             | HS SENTRY LIGHTS                  | 22.54                 |                 |
| MID AMERICAN ENERGY COMPANY |                                   |                       |                 |
|                             | GROUNDS BUILDING GAS              | 262.11                |                 |
| MID AMERICAN ENERGY COMPANY |                                   |                       |                 |
|                             | BUS BARN ELEC                     | 431.55                |                 |
|                             | BUS BARN GAS                      | 116.56                |                 |
| MID AMERICAN ENERGY COMPANY |                                   |                       |                 |
|                             | HS ELEC                           | 3,908.19              |                 |
| MID AMERICAN ENERGY COMPANY |                                   |                       |                 |
|                             | HS ELEC                           | 156.27                |                 |
| MID AMERICAN ENERGY COMPANY |                                   |                       |                 |
|                             | WASH GAS                          | 106.66                |                 |
| MID AMERICAN ENERGY COMPANY |                                   |                       |                 |

06/04/2020 4:14 PM

5 WEEKLY CHECK RUNS APPROVED PRIOR TO BOARD MEETING

User ID: LMA

| <u>Vendor Name</u>          | <u>Description by Invoice</u>                  | <u>Invoice Amount</u> |                  |
|-----------------------------|--|-----------------------|------------------|
|                             | WASH ELEC                                      | 3,270.02              |                  |
| MID AMERICAN ENERGY COMPANY |  |                       |                  |
|                             | GROUPS BUILDING ELEC                           | 68.67                 |                  |
| MID AMERICAN ENERGY COMPANY |  |                       |                  |
|                             | FOOTBALL COMPLEX ELEC                          | 233.81                |                  |
| MID AMERICAN ENERGY COMPANY |  |                       |                  |
|                             | LINC ELEC                                      | 646.01                |                  |
| MID AMERICAN ENERGY COMPANY |  |                       |                  |
|                             | SPORTSMAN'S PARK ELEC                          | 57.97                 |                  |
|                             | <b>Vendor Total:</b>                           |                       | <b>9,280.36</b>  |
| SCHOOLPAY                   |  |                       |                  |
|                             | SCHOOL PAY SERVICE FEE                         | 1.95                  |                  |
|                             | <b>Vendor Total:</b>                           |                       | <b>1.95</b>      |
| WOOD RIVER ENERGY LLC       |  |                       |                  |
|                             | MS GAS   | 420.49                |                  |
|                             | HS GAS   | 649.82                |                  |
|                             | LINC GAS                                       | 156.50                |                  |
|                             | <b>Vendor Total:</b>                           |                       | <b>1,226.81</b>  |
| ZOOM                        |  |                       |                  |
|                             | SUBSCRIPTION/FISHER                            | 160.39                |                  |
| ZOOM                        |  |                       |                  |
|                             | SUBSCRIPTION/FISHER                            | 634.54                |                  |
| ZOOM                        |  |                       |                  |
|                             | SUBSCRIPTION/FISHER                            | 408.06                |                  |
| ZOOM                        |  |                       |                  |
|                             | SUBSCRIPTION/FISHER                            | 1,053.21              |                  |
|                             | <b>Vendor Total:</b>                           |                       | <b>2,256.20</b>  |
|                             | <b>Fund Total:</b>                             |                       | <b>15,225.36</b> |
|                             | <b>Fund: 21 STUDENT ACTIVITY FUND</b>          |                       |                  |
| MUSIC THEATRE INTERNATIONAL |  |                       |                  |
|                             | ROYALTIES/LITTLE SHOP OF HORRORS               | 1,020.00              |                  |
|                             | RENTAL/LITTLE SHOP OF HORRORS                  | 725.00                |                  |
|                             | SECURITY FEES/LITTLE SHOP OF HORRORS           | 400.00                |                  |
|                             | MATERIALS/LITTLE SHOP OF HORRORS               | 62.50                 |                  |
|                             | <b>Vendor Total:</b>                           |                       | <b>2,207.50</b>  |
| SCHOOLPAY                   |  |                       |                  |
|                             | SCHOOL PAY SERVICE FEE                         | 7.57                  |                  |
|                             | <b>Vendor Total:</b>                           |                       | <b>7.57</b>      |
|                             | <b>Fund Total:</b>                             |                       | <b>2,215.07</b>  |
|                             | <b>Fund: 36 PHYSICAL PLANT &amp; EQUIPMENT</b> |                       |                  |
| CITY OF CHARLES CITY        |  |                       |                  |
|                             | NGB WATER                                      | 532.23                |                  |
|                             | <b>Vendor Total:</b>                           |                       | <b>532.23</b>    |
| MID AMERICAN ENERGY COMPANY |  |                       |                  |
|                             | NGB ELEC                                       | 525.72                |                  |
| MID AMERICAN ENERGY COMPANY |  |                       |                  |
|                             | NGB SENTRY LIGHT                               | 34.23                 |                  |
|                             | <b>Vendor Total:</b>                           |                       | <b>559.95</b>    |
| WOOD RIVER ENERGY LLC       |  |                       |                  |
|                             | NGB GAS  | 425.07                |                  |
|                             | <b>Vendor Total:</b>                           |                       | <b>425.07</b>    |
|                             | <b>Fund Total:</b>                             |                       | <b>1,517.25</b>  |
|                             | <b>Fund: 71 HEALTH INSURANCE FUND</b>          |                       |                  |

| <u>Vendor Name</u>           | <u>Description by Invoice</u>   | <u>Invoice Amount</u> |                         |            |
|------------------------------|---------------------------------|-----------------------|-------------------------|------------|
| BLUE CROSS BLUE SHIELD OF IA |                                 |                       |                         |            |
|                              | JUNE BILLING-(5) WEEKLY LDRAWS  | 220,000.00            |                         |            |
|                              |                                 |                       | Vendor Total:           | 220,000.00 |
|                              |                                 |                       | Fund Total:             | 220,000.00 |
|                              | Fund: 81 Scholarship Fund - CDs |                       |                         |            |
| WARTBURG COLLEGE             |                                 |                       |                         |            |
|                              | JAN & GENE MARTIN SCHOLARSHIP   | 200.00                |                         |            |
|                              |                                 |                       | Vendor Total:           | 200.00     |
|                              |                                 |                       | Fund Total:             | 200.00     |
|                              |                                 |                       | Accounts Payable Total: | 239,157.68 |

## EXTENSION OF LEASE

Whereas, the Charles City Community School District (District) and The First Congregational Society of Floyd County, Iowa (Church) have agreed to an extension of a lease and wish to confirm their agreement in writing.

It is agreed by and between the District and Church as follows:

1. The document entitled Lease of Facilities attached hereto shall continue in all respects except as modified herein.

2. The term of the lease shall be extended one year through July 31, 2021 and the District shall pay the Church rent of \$420.00 a month on the 15<sup>th</sup> of each month beginning the 15<sup>th</sup> of August, 2020 through July 15, 2021.

Dated: \_\_\_\_\_

CHARLES CITY COMMUNITY SCHOOL  
DISTRICT

By: \_\_\_\_\_  
President of the Board

By: \_\_\_\_\_  
Terri O'Brien, Secretary

Subscribed and sworn to before me, the undersigned Notary Public, by  
\_\_\_\_\_, and \_\_\_\_\_, on this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public in and for the State of Iowa

Dated: \_\_\_\_\_

FIRST CONGREGATIONAL SOCIETY OF  
FLOYD COUNTY, IOWA

By: \_\_\_\_\_  
Chairman of the Governing Board

Subscribed and sworn to before me, the undersigned Notary Public, by  
\_\_\_\_\_, on this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public in and for the State of Iowa



Iowa Association of School Boards  
6000 Grand Ave.  
Des Moines, IA 50312

Customer ID CHARLES C65  
Invoice # IASBMBR007126  
Invoice Date 7/1/2020  
Customer PO#

Bill To: Charles City Community Schools  
500 N Grand Avenue  
  
Charles City IA 50616-2836

Remit To: Iowa Association of School Boards  
PO Box 4716  
Des Moines, IA 50305-4716

| Item      | Description                     | Qty | Unit Price | Ext. Price |
|-----------|---------------------------------|-----|------------|------------|
| 01MBRDUES | IASB Membership Dues FY 2020-21 | 1   | \$5,299.00 | \$5,299.00 |

Amount Due \$5,299.00

IASB membership dues provide access for your board/district team to members-only benefits such as education news and information; board development events, resources and workshops; data tools and research; phone consulting from IASB staff experts; policy and other subscription services; and the benefits of IASB affiliated programs. Your membership also supports IASB as a statewide advocacy organization with the legislature, media and public.

Retain Top Portion for your Records  
**Remittance Copy**  
Please return this portion with payment.



Iowa Association of School Boards  
6000 Grand Ave.  
Des Moines, IA 50312

|              |               |
|--------------|---------------|
| Customer ID  | CHARLES C65   |
| Invoice #    | IASBMBR007126 |
| Invoice Date | 7/1/2020      |
| Customer PO# |               |
| Amount Paid  |               |

Bill To: Charles City Community Schools  
500 N Grand Avenue  
  
Charles City IA 50616-2836

Remit To: Iowa Association of School Boards  
PO Box 4716  
Des Moines, IA 50305-4716

# **Contract for Educational Services for Concurrent Enrollment Career Link Programs & Courses 2020-2021**

This is a Contract for Educational Services between North Iowa Area Community College (NIACC), and Charles City Community School District, hereinafter referred to as Community School. It is agreed by and between the parties as follows:

## **1. PURPOSE**

NIACC and Community School are entering into this agreement for the purpose of expanding the scope of courses offered to the Community School in the area of Career Link programs and courses. These programs provide students an opportunity to earn concurrent credit and enhance Community School involvement with the state-legislated Senior Year Plus program. In addition, the learning opportunities provided guide students in the career development and decision-making process.

## **2. DESCRIPTION**

The program involves the following components:

A) NIACC agrees to expand and enhance the high school curriculum by offering the following classes at Charles City High School:

1. ENG-105 Composition I: Trudy McKeag – community school provided instructor
2. ENG-106 Composition II: Trudy McKeag – community school provided instructor
3. SPC-112 Public Speaking: Trudy McKeag – community school provided instructor
4. AGS-109 Animal Science: Bret Spurgin – community school provided instructor
5. AGA-114 Principles of Agronomy: Bret Spurgin – community school provided instructor
6. BUS-130 Intro to Entrepreneurship: Todd Forsyth – community school provided instructor
7. BUS-161 Human Relations: Todd Forsyth – community school provided instructor
8. MAT-801-804 Applied Math A-D: Dave Williams – community school

provided instructor.

- B) NIACC agrees to expand and enhance the high school curriculum by providing Career and Technical Education and Arts & Sciences classes. Please see **Exhibit A** for a list of concurrent enrollment classes the Community School authorizes students to take.
- C) Students will be granted NIACC credit for all college courses.
- D) It will be the sole discretion of the Community School Board of Directors or its designee as to how many students it will make eligible for course participation.

**3. ADMINISTRATION OF THE CAREER LINK PROGRAM**

- A) NIACC will administer the Career Link program for the duration of this contract. NIACC will be responsible for:
  - 1. Program curriculum and design.
  - 2. Instructional goals and objectives.
  - 3. Program evaluation and grades.
  - 4. Academic calendar and schedule of courses in cooperation with  
Community School District.

NIACC will be the sole administrator, and it may appoint such of its representatives and designees as it desires for governance.

- B) For the purposes of completing the Community School Certified Enrollment Report, NIACC will provide Community School with the list of enrolled students.
- C) NIACC's Student Handbook shall govern expectations for student conduct and provide policies and procedures for due process and disciplinary action. Community School will cooperate with NIACC in distributing and informing potential and enrolled students about policies and procedures in NIACC's Student Handbook.
- D) NIACC will inform Community School about each student's progress, specifically a mid-term report and a final semester grade.
- E) NIACC shall serve as the registrar to establish and maintain student college credit records and transcripts.
- F) Community School will identify and provide guidance and counseling for potential students interested in the Career Link programs. Recognizing that these programs involve complex, interactive systems and the ability to readily adapt to advanced technologies, Community School agrees to make a good faith effort in recruiting students who have a high probability of successfully completing the courses. A NIACC



enrollment advisor will work with Community School in identifying indicators of success.

- G) Community School agrees to appoint a “champion” from its staff to assist the NIACC enrollment advisor with program promotion, student recruitment, and monitoring of individual student performance.
- H) Community School, with NIACC’s assistance, will provide students with NIACC program information.
- I) Community School, with NIACC’s assistance, will complete the individual student registration process using NIACC registration forms at the start of the NIACC semester.
- J) NIACC’s college credit classes, when located at Community School, may be offered utilizing the district’s school calendar, provided that the required instructional contact hours are met.
- K) Community School will limit the students in on-site NIACC classes to students enrolled in the class for college credit and permit no withdrawals from the course after initial enrollment that are not in compliance with NIACC’s withdrawal policy.
- L) Community School shall participate with NIACC in quality control studies.
- M) Upon termination of all offered Career Link programs and courses, any student materials provided by the Community School shall remain the property of the Community School and any property provided by NIACC shall remain the property of NIACC.
- N) It is mutually agreed to follow all state and federal statutes regarding nondiscrimination. It is the policy of NIACC not to discriminate on the basis of age, color, creed, disability, gender identity, genetic information, marital status, national origin, race, religion, sex (including pregnancy), sexual orientation, or veteran’s status in its programs, activities or employment practices.
- O) NIACC and the Community School will indemnify and hold each other harmless from any and all claims, causes of action, attorney fees, costs or other expenditures occasioned by the undertakings assumed by each, respectively, in this instrument.

#### **4. FINANCING**

- A) Community School will pay regular NIACC tuition and fees (\$193.00 per credit) for courses taught by instructors paid by NIACC and taught at the community school. A minimum class size of 10 is required.
- B) Community School will pay a reduced rate, 50% of regular NIACC tuition/fees (\$193.00 x .5 = \$96.50 per credit), for NIACC courses taught by a Community School-provided instructor or an instructor provided by a third party. Minimum class size will be

determined by Community School.

- C) Community School will pay a reduced rate, 70% of regular NIACC tuition/fees (\$193.00 x .7 = \$135.10 per credit), for NIACC courses taken online, over the ICN, or through any other type of online communication.
- D) Community School will pay regular NIACC tuition and fees (\$193.00 per credit) for industrial, agriculture, and nurse aide classes taught on the NIACC campus by a NIACC employed instructor.
- E) Community School will pay a reduced rate, 70% of regular NIACC tuition/fees (\$193.00 x .7 = \$135.10 per credit), for NIACC courses taken on campus (excluding industrial, agriculture, and nurse aide classes).
- F) The Community School is responsible for providing textbooks to students. Per Iowa Senior Year Plus regulations: for concurrently enrolled students, textbooks must be provided to students in the same way as districts provide books for other courses pursuant to Iowa Code Chapter 301.
- G) NIACC will bill Community School by May 15 of each school year for tuition, fees, and textbook costs.
- H) Community School will reimburse NIACC by June 15 for tuition, fees, and textbook costs.
- I) No separate budget is required as Community School is simply purchasing NIACC services.

## **5. SUPPLEMENTAL WEIGHTING**

All of the following conditions must be met for any student attending a community college to be eligible for “supplementary weighting” under the Iowa Code:

- A) The course must supplement, not supplant, high school courses.
  - 1. The course must not replace an identical course that was offered by the school district in the preceding year or the second preceding year.
  - 2. The course must not be required by the school district in order to meet the minimum accreditation standards.
- B) The course must be included in the NIACC catalog.
- C) The course must be open to all registered NIACC students, not just high school students. However, sections of the course delivered at the high school site may be closed to regular college students, provided other sections are available for regular student enrollment.

- D) The course must be for college credit and must apply towards one of the following degrees or diploma programs:
  - (1) Associate in Arts
  - (2) Associate in Science
  - (3) Associate in Applied Science
  - (4) Completion of a college diploma program.
- E) Taught by an instructor employed or contracted by a community college who meets the requirements of the Iowa Code.
- F) The course must be taught utilizing the NIACC course syllabus.
- G) Taught in such a manner as to result in student work and student assessment which meet college-level expectations.

**6. DURATION**

This contract is for the period of July 1, 2020 through June 30, 2021. This agreement shall automatically renew for successive like periods of time one year to the next. On or before March 1 of any year, one party may notify the other in writing of their intent to modify or terminate this agreement.

**7. AMENDMENTS**

This contract may be amended by agreement of NIACC and Community School.

**8. BINDING EFFECT**

This Contract is binding on and inures to the benefit of successors and assigns.

**9. EXECUTION**

Counterpart Signature Pages. This contract is executed on Counterpart Signature Pages and becomes effective when each party has signed, whether on the same or separate pages of this contract.

---

**Date**

---

---

**President, Board of Directors of  
North Iowa Area Community College**

---

**Date**

**President, Board of Directors of  
Charles City School District**

**Exhibit A**

**CCHS 2020-21 Approved Courses**

|          |   |
|----------|---|
| ASL-131  | American Sign Language I                |
| ASL-161  | American Sign Language II               |
| AGS-109  | Animal Science                          |
| MAT-801  | Applied Math A                          |
| MAT-802  | Applied Math B                          |
| MAT-803  | Applied Math C                          |
| MAT-804  | Applied Math D                          |
| MAT-210  | Calculus I                              |
| MAT-216  | Calculus II                             |
| SDV-160  | Career Decision Making                  |
| WBL-100  | Exploring Careers                       |
| PSY-223  | Child & Adolescent Psychology           |
| ENG-105  | Composition I                           |
| ENG-106  | Composition II                          |
| CRJ-295  | Contemporary Issues in Criminal Justice |
| SDV-210A | Cooperative Education Internship        |
| PSY-121  | Developmental Psychology                |
| AGA-154  | Fundamentals of Soil Science            |
| BUS-161  | Human Relations                         |
| AGB-133  | Intro to Ag Business                    |
| CRJ-100  | Intro to Criminal Justice               |
| ECE-103  | Intro to Early Childhood Ed             |
| BUS-130  | Intro to Entrepreneurship               |
| PHI-105  | Intro to Ethics                         |
| PHI-101  | Intro to Philosophy                     |
| SOC-110  | Intro to Sociology                      |
| PSY-111  | Introduction to Psychology              |
| MAT-156  | Introduction to Statistics              |
| SDV-135  | Job Seeking Skills                      |
| WBL-110  | Employability Skills                    |
| CRJ-201  | Juvenile Delinquency                    |
| HSC-120  | Medical Terminology I                   |
| HSC-121  | Medical Terminology II                  |
| SPC-112  | Public Speaking                         |
| AGA-114  | Principles of Agronomy                  |
| IND-190  | Skills & Safety in Industry             |

**Automotive**

|         |                                |
|---------|--------------------------------|
| AUT-627 | Automotive Electrical Systems  |
| AUT-115 | Automotive Shop Safety         |
| AUT-105 | Intro to Automotive Technology |
| AUT-405 | Auto Suspension and Steering   |
| AUT-505 | Automotive Brake Systems       |

**Diesel**

|         |                        |
|---------|------------------------|
| DSL-636 | Air Systems and Brakes |
| DSL-644 | Steering & Suspension  |
| DSL-101 | Diesel Shop Safety     |
| DSL-142 | Electrical Systems     |
| DSL-356 | Diesel Engines I       |

**HVAC**

|         |  |
|---------|--|
| ELT-745 | Maintenance Shop Operations              |
| HCR-210 | Residential Air Conditioning Systems     |
| HCR-115 | Residential Heating Systems              |
| HCR-240 | Troubleshooting Air Conditioning Systems |
| HCR-155 | Troubleshooting Heating Systems          |

**IST**

|         |                               |
|---------|-------------------------------|
| ELT-382 | Electronic Circuit Analysis   |
| ELT-190 | Intro to Tech Computing & CAD |
| ELT-788 | Fluid Power I                 |
| ELT-170 | Introduction to PLCs          |
| ELT-210 | Motor Control Circuits        |
| ELT-333 | Analog & Digital Electronics  |

**Welding**

|         |                               |
|---------|-------------------------------|
| WEL-281 | FCAW – Gas-Shielded: SENSE 1  |
| WEL-280 | FCAW – Self-Shielded: SENSE 1 |
| WEL-252 | GTAW Aluminum: SENSE 1        |
| WEL-251 | GTAW Carbon Steel: SENSE 1    |
| WEL-253 | GTAW Stainless Steel: SENSE 1 |
| WEL-244 | GMAW Sh Cir Transfer: SENSE 1 |
| WEL-245 | GMAW Spray Transfer: SENSE 1  |
| WEL-274 | SMAW I: SENSE 1               |
| WEL-275 | SMAW II: SENSE 1              |
| WEL-110 | Welding Blueprint Reading     |
| WEL-240 | Welding Fabrication           |

## Second Amendment to the Learning Connections Contract

This Amendment to Contract Number DCAT2-20-242 is effective as of July 1, 2020, between the Iowa Department of Human Services (Agency) and Charles City Community School District (Contractor).

### Section 1: Amendment to Contract Language

The Contract is amended as follows:

**Revision 1. Section 1.3.4, Pricing.** The maximum amount the Contractor will be compensated is hereby amended to \$27,610.00 for the entire term of the Contract.

**Revision 2. Section 1.3.4, Payment Table.** Contract payments are amended as follows:

| <u>Payment Table</u>     |                             |
|--------------------------|-----------------------------|
| <u>Contract Duration</u> | <u>Amount Not to Exceed</u> |
| 07/01/20 - 06/30/21      | \$4,500.00                  |
| 07/01/21 - 06/30/22      | \$6,000.00                  |
| 07/01/22 - 06/30/23      | \$6,000.00                  |

**Note:** continued payment for any contract extension years is contingent upon extension of the Contract.

### Section 2: Ratification & Authorization

Except as expressly amended and supplemented herein, the Contract shall remain in full force and effect, and the parties hereby ratify and confirm the terms and conditions thereof. Each party to this Amendment represents and warrants to the other that it has the right, power, and authority to enter into and perform its obligations under this Amendment, and it has taken all requisite actions (corporate, statutory, or otherwise) to approve execution, delivery and performance of this Amendment, and that this Amendment constitutes a legal, valid, and binding obligation.

### Section 3: Execution

**IN WITNESS WHEREOF**, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Amendment and have caused their duly authorized representatives to execute this Amendment.

| <b>Contractor, Charles City Community School District</b> |       | <b>Agency, Iowa Department of Human Services</b> |       |
|---|-------|--|-------|
| Signature of Authorized Representative:                   | Date: | Signature of Authorized Representative:          | Date: |
| Printed Name: Terri O'Brien                               |       | Printed Name: Dawn Turner                        |       |
| Title: Director of Finance/ Board Secretary               |       | Title: Interim Service Area Manager              |       |

