



**CHARLES CITY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting
Monday, May 24, 2021
6:15 PM

**Charles City High School
Library - Use North door entrance**

1 Comet Drive
Charles City, Iowa

The meeting will be held at the High School. Persons wanting to make comments are welcome to attend. The community can watch the school board meeting by attending in person or watching live at [Facebook.com/CharlesCityCSD](https://www.facebook.com/CharlesCityCSD).

1. Call to Order by Chairperson

Roll Call

Josh Mack, President
Pat Rottinghaus, Vice President
Scott Dight
Missy Freund
Janiece Bergland
Cael Ruzicka, Student Board Member
Michelled Jones, Student Board Member

2. Reading of the District Mission/Vision Statement by Director **Freund**

Our Mission: Regardless of who you are or what your story is, you can learn and be loved here.

Our Vision: Creating compassionate competent problem solvers.

Our Operating Principles: Information for one is information for all, no surprises, verify facts, think ahead, disagree (explain your thinking) and then commit

3. Approval of Agenda

Action

Equity and Achievement
Culture and Climate
Facilities and Infrastructure

4. Welcome Visitors: Public Comment

As we begin our agenda tonight, let me explain our process for public comment. On behalf of the board members, I invite any member of the audience to approach the microphone with comments about items of interest or concern. Please begin by stating your name and contact information. Please limit your comments to three (3) minutes so we can keep the meeting moving in a timely fashion and allow others an opportunity to speak as well as allowing the board to complete the agenda in a timely manner.

Comments from the public are not limited to items or topics on tonight's agenda, but they are limited to matters within the board's authority. Please understand that we as a board cannot discuss items not already on the agenda. Iowa's sunshine law prohibits us from having a discussion without the proper notice to all of the school district community that the issue would be discussed at tonight's board meeting.

Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments considers to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments.

Thank you for your support of our school district.

5. Comments by Board Members and Superintendent

Information

This agenda item provides a time to allow board members and the superintendent to share information with other directors and the public. Discussion of the information items or follow-up questions are not permitted by law.

6. Committee Reports

Discussion

This agenda item provides committee chairpersons (listed below) the opportunity to give an oral (or written) report from their respective committee meetings. Fellow board members and the public may ask questions of the chairpersons afterward.

Committee	Chairperson	Report (Yes/No)
Facilities	Dight	No
Communications & Public Relations	Bergland	No
Finance	Mack	No
Negotiations & Compensation	Rottinghaus	No
Policy	Freund	YES
Equity & Achievement	Rottinghaus	No
County Conference Board	Mack	No
SIAC	Supt Fisher	No
Job Shadowing Report	Board Members	No

Aligned with Strategic goals: Equity and Achievement; Culture and Climate, and Facilities and Infrastructure

7. COVID update

Information/Discussion

Superintendent Fisher will share information and provide an update on COVID.

Aligned with Strategic goals: Equity and Achievement, Culture and Climate

8. School Board Meeting Dates Discussion/Action

Superintendent Fisher will discuss the reasoning for having one meeting in July. The board can either accept the recommendation or table the item to keep the meeting dates the same if they choose.

Aligned with Strategic goals: Equity and Achievement

The recommendation of the superintendent is:

“to approve waiving the policy stating two meetings shall be held in July and schedule one date that is mutually agreeable to the board”

9. Middle School Math Curriculum Presentation
Exhibit

Joe Taylor, Middle School Principal, and a team of teacher leaders will present their findings and recommendations for changes and improvements to the middle school math curriculum grades 6-8.

Aligned with Strategic goals: Equity and Achievement

10. Student Teaching Institute Presentation

David Voves will present on the student teaching institute and how this impacts our mission and vision.

Aligned with Strategic goals: Equity and Achievement, Culture and Climate

11. Choir Department Presentation Presentation

Derek Sturtevant and the choir department will present a showcase of their talent to the board.

Aligned with Strategic goals: Equity and Achievement, Culture and Climate

12. Executive Team Restructure Presentation

Superintendent Fisher will present on the study and need for a leadership team restructure within the organization and its purpose to drive execution.

Aligned with Strategic goals: Equity and Achievement, Culture and Climate

13. Flooring for Washington preschool and commons Action

Director of Operations Jerry Mitchell has received two bids for purchasing new flooring at Washington preschool and the commons. Director Mitchell recommends Hillegas flooring for \$72,594.98 to be paid out of ESSER Funding. The other bid received was from Midwest Floors LLC. for a total of \$73,485.00

Aligned with Strategic goals: Facilities and Infrastructure

The recommendation of the superintendent is:

“to approve Hillegas flooring bid for \$72,594.98 to be paid out of Covid Dollars as presented.”

14. Cement Walls, Washington Elementary Action

Director of Operations Jerry Mitchell has received 2 bids to remove the cement walls that are on the exterior of Washington Elementary. The district would like to remove 14 of the walls for safety and maintenance purposes. The two bids are Iowa Wall Saw \$44,660.00 and Pops \$46,662.00.

The recommendation of the superintendent is:

“to accept the low bid from Iowa Wall Saw totaling \$44,660.00 as presented”

Aligned with Strategic goals: Facilities and Infrastructure.

15. Track Renovation Action
Exhibit

Director of Operations Jerry Mitchell has received 1 bid to resurface the track. The bid received was from Woodruff Construction totaling \$269,859.00

The recommendation of the superintendent is:

“to accept the bid from Woodruff Construction totaling \$269,859.00 as presented”

Aligned with Strategic goals: Facilities and Infrastructure.

16. Phase One Invision Contract Action
Exhibit

Director of Operations Jerry Mitchell, Superintendent Fisher, and Director of Finance Evan Marten have been consulting with our attorney and Invision on collaborating on a final agreement for architectural work. The final agreement is complete and recommended for approval. Invision representatives are joining the meeting to answer any questions you may have.

The recommendation of the superintendent is:

“to accept the agreement as presented”

Aligned with Strategic goals: Facilities and Infrastructure.

17. Set the Date & Time for a Public Hearing on the 2021-22 Flex Funding Action

The recommendation of the superintendent is:

“to set the public hearing concerning the 2021-22 Flex Funding for **Monday, June 14, 2021, at 6:15 p.m.** in the High School Library.”

18. Consideration of Consent Agenda Action

Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda.

The recommendation of the superintendent is:

“to approve the Consent Agenda items as listed below.”

a. Approval of Personnel: Resignations Action

Name	Position	Date Effective
Laura Mackay	Paraeducator	5/27/2021
Rebecca DeBell Mead	Special Education Teacher	5/28/2021
Terri Hay	Paraeducator	5/24/2021
Alan Aird	Bus Driver	5/21/2021

Administration recommends that the Board approve the personnel resignations.

b. Approval of Personnel: Appointments

Action

Name	Position	Amount	Start Date
Drew Mitchell	9th Grade Football	\$3,025.00	8/01/2021
Susan Hoefer	Head Varsity Volleyball		8/01/2021
Thadeus Barry	9th Grade Baseball	\$2,796.00	5/24/2021
Heather Phillips	Associate High School Principal	\$87,000.00	7/01/2021
Thomas Larsen	Washington Special Education	\$ 48,983.00	8/12/2021
Lexis Weigmann	Volunteer Softball Coach	\$0.00	5/24/2021
Alecia Landers	8th Grade Reading	\$51,542.00	8/12/2021

Administration recommends that the Board approve the above personnel appointments, contingent upon completion of positive background checks. Also, appointments are contingent upon successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.

c. Approval of Personnel: One Year Contract

Action

Name	Position	Amount	Start Date
Ann Hanes	Special Education Teacher	\$62,510.00	5/24/2021

d. Approval of Personnel: Amend Start date

Name	Position	From	To
Brenda Abrahamson	FT Paraeducator	5/10/2021	8/19/2021
Kim Jensen	FT Paraeducator	5/10/2021	8/19/2021

The Board will discuss big ideas from the meeting.

20. Correspondence/Miscellaneous

Information

- School Board Recognition

21. Important Upcoming Dates

Information

- May 25 Facilities Committee Meeting 9:00 am Zoom
- May 29 Carrie Lane Graduation 3:00 pm 502 N Jackson St
- May 30 Graduation 1:30 p.m. Comet Gym
- June 14 School Board Meeting 6:15p.m. High School Library
- June 28 School Board Meeting 6:15p.m. High School Library

22. Adjournment