

Regular Meeting – April 12, 2021

Unapproved

The Charles City Board of Education met in regular session on Monday, April 12, 2021 in the High School (HS) Library. President Mack called the meeting to order at 6:15 p.m. Present: Board members Freund (via zoom), Dight (via zoom), Rottinghaus and Bergland (via zoom) and Student members (via zoom) Ruzicka and Jones. Absent: None. Staff members present included Superintendent Fisher, Board Secretary O'Brien (via zoom), and Communication Director DeVore. Also in attendance (via zoom) James Grob, Charles City Press, and Evan Marten, incoming Board Secretary, Marcia DeVore, Lincoln Principal, Kara Shannon, Washington Principal, and Matt Gillaspie, Piper Sandler. There were eight students and staff attending in person.

The Mission/Vision statement was read by Student Director Jones.

(Rottinghaus/Dight) to approve the agenda as presented. Motion carried 5-0.

There was no public comment.

Superintendent Fisher reported District progress on the three Strategic goals: equity and achievement, culture and climate and facilities and infrastructure.

Strategic Goal 1: The five-year dropout rate is low. We can credit our staff for getting students across the stage. The Iowa Statewide Assessment of Student Progress (*ISASP*) testing is starting soon. We have completed the visionary stage of our equity strategic plan and will start on action steps. Tomorrow we should hear what our ESSER III funding will be. Larry Wolfe, HS associate principal, is transferring to become the new Innovative School Principal.

Strategic Goal 2: We are improving our strength and conditioning program by purchasing new equipment and coming soon, contracting strength and conditioning services. Our drama students worked with trained professionals to learn the operation of our new stage lighting. Joining us tonight via zoom is our new Director of Finance, Evan Marten.

Strategic Goal 3: We are developing a list of summer facility project work. The closing on the purchase of the HUD property near Comet Field is getting close. We will begin the installation of utilities in 1970 addition of the North Grand Building (NGB) soon.

Director Rottinghaus commented she has been working with High School students to obtain voter registration signatures and qualify for the Carrie Chapman Catt Award.

A Facilities committee report was received from Director Dight and a Communications and Public Relations committee report was received from Director Bergland.

The public hearing on the 2021-22 certified budget was called to order. There were no written or oral comments received in support of, or against any portion of the 2021-22 certified budget. The public hearing was closed.

Superintendent Fisher provided a Covid update. There was a slight uptick in Covid cases. We continue to follow County Public Health advice and require masks in the District.

Director Rottinghaus presented the ninth in a series of equity based professional development sessions on poverty. Board members watched videos prior to the meeting and discussed what information surprised or grabbed them.

Jim Lundberg, High School teacher, and three Future Farmers of America (FFA) students, Gillian Anderson, Sofie Nettleton and Ashlyn Hoeft, presented parts of their contest performance presentation for next week's FFA leadership conference. A video of students not able to attend the meeting due to other activities was shown.

Marie Conklin, Kellie Boggess and David Voves updated the Board on the Leader in Me (LIM) project. LIM is a school improvement model. We are using student's strengths and putting them in a leadership role. 100% of Washington students have a leadership role. A video was shown.

Joe Taylor, MS Principal, explained the process to select a new Middle School (MS) math curriculum. We have reviewed the HS curriculum just purchased and they are working to align the HS and elementary math programs. They hope to have a decision by May 1st.

Matt Gillaspie, Piper Sandler, attended the meeting via zoom to discuss and explain the proposals received on the sale of \$7,892,000 school infrastructure sales, services and use tax revenue refunding bonds. This bond would refinance the existing series 2013 and 2015 MS bond debt. There were four bids received from Key Government Finance, First Security Bank and Trust, Truist and Pinnacle Public Finance. The current bond interest rates range from 2.4% to 3.5% on the 2013 debt series and 2.52% on the 2015 debt series. The Board considered the financing proposals which were reviewed by the superintendent, board secretary and Piper Sandler, placement agent. First Security Bank and Trust, a local bank, offered a 1.37% interest rate which would result in a savings of \$509,060 over seven years or approximately \$70,000 per year. The savings would be freed up to spend on other school infrastructure projects.

(Freund/Dight) to approve a resolution directing the sale of \$7,892,000 school infrastructure sales, services and use tax revenue refunding bonds, series 2021, to First Security Bank and Trust of Charles City. Roll call vote. Motion carried 4-0. (Freund abstaining).

(Bergland/Freund) to approve the weight room equipment bid from Johnson Fitness & Wellness, quotes ending 856 & 791, totaling \$189,459.00 as presented. Tom Harskamp, Activities Director, prepared a list of weight room equipment needed for the Armory location along with students, coaches, and Synergy input. The list was sent to two consortiums, the National Co-op Program, awarded to Johnson Fitness & Wellness, and the Iowa Department of Administrative Services (DAS), awarded to Gopher Sports. Our bidding requirement would be fulfilled by using either of these consortium bids. The lower of the two bids was Johnson Fitness and Wellness. COVID funding will be used since it will provide distancing of student athletics while training. The anticipated delivery date is between 4 and 8 weeks, in time for fall sports. Motion carried 5-0.

(Dight/Freund) to approve the Comet field fencing bid from River City Fence for \$87,950 as presented. Jerry Mitchell, Director of Operations, sent out requests for proposal for the Comet Field Fencing project approved as part of the fiscal year 2021 projects. The project budget is \$80,000. Two bids were received, River City Fence and Cardis Fence & Iron Co. This includes removal of 4,000 feet of fence and installing 4,000 feet of 4' black fence. The fencing removed will be installed at the College Grounds field. Motion carried 5-0.

(Rottinghaus/Bergland) to approve the 2021-22 certified budget as recommended, 7% income surtax rate, and \$12.74537 property tax rate. The total property tax rate includes: \$10.64974 general fund levy; \$.56264 management fund levy; \$0.33 Board approved PPEL; and \$1.20299 voted PPEL levy. This is a 0% property tax increase. There is a 1% surtax increase from 6% to 7%. Motion carried 5-0.

(Dight/Freund) to accept the March 2021 financial reports as presented. Motion carried 5-0.

(Rottinghaus/Dight) to approve the consent agenda as presented.

- Approval of the minutes of the regular meetings held on March 8, 2021 and March 22, 2021 as presented.
- Approval of the April 2021 bills.
- Approval of the following resignations:

Name	Position	Date Effective
Victoria Brandon	Middle School Special Education Teacher	5/28/21
Leslie Staudt	9th grade Wrestling Coach	4/12/21
LeAnn Smith	Middle School Reading Teacher	5/28/21
Brian Bohlen	Assistant Varsity Football Coach	4/12/21
Mike Jung	9th grade Football Coach	4/12/21

- Approval of the following personnel appointments:

Name	Position	Amount	Start Date
Laura Smith	9th grade Softball Coach	\$ 2,675	4/12/21
Nanette Smith	Washington Elementary Principal	\$108,000	7/01/21

- Approval of the transfer of Larry Wolfe from HS Associate Principal to Innovative Campus Principal at \$100,000 effective 7/01/21.
- Approval of the Memorandum of Understanding with Luther College for the 2021-22 academic year for the student teacher education program as presented.

Motion carried 5-0.

Vendor Name	Invoice Detail Description	Amount
Operating Fund:		
Access Systems Leasing	Copier/Printer Maintenance	\$ 2,158.29
Access Systems	Interactive Boards/IC	\$ 24,140.50

Aces	Safety Net Backup/Tech Dept	\$ 1,002.00
Ag Vantage FS	LP Fuel/Bus Barn	\$ 1,684.51
Ahlers & Cooney, P.C.	Legal Services	\$ 601.00
Airgas USA	Cylinder Rent/HS/Spurgin	\$ 280.53
Amazon	Misc Supplies	\$ 5,861.44
Arnold Motor Supply	Parts/B & G	\$ 84.34
ASCD	Subscription/Voves	\$ 99.00
Atlantic Cocoa-Cola	Drinks/HS Smart Lunch Vending Machine	\$ 295.12
Avalon Center	Integrated Mental Health/February/March	\$ 3,116.00
Berends, Joel	Reimb Supplies	\$ 31.12
Best Buy Store	Ring Light/J DeVore	\$ 199.99
Big Click Syndicate LLC	School To You Coaching/Video Production Feedback	\$ 8,400.00
Bio-Rad	Inst Supp/HS/Hervol	\$ 126.61
BMI Supply	Lighting/NGB Auditorium	\$ 32,475.75
CarQuest Auto Parts	Parts/Bus Barn	\$ 176.74
Caseys General Store	Meals/Student Working Lunch/Sullivan	\$ 22.63
Central Preschool	Voluntary 3 & 4 Yr Old Program/March	\$ 3,861.35
Central Rivers Area Education Agency	Misc Printing Projects/J DeVore	\$ 127.70
Century Link	Long Distance	\$ 180.66
Century Link	Phone	\$ 2,974.74
Charles City Foster	Fostergrandparents Transit Tickets/1st & 2nd Qtr	\$ 232.00
Charles City Press	Reg & Special Session/Advertising Agreement	\$ 3,881.94
Chautauqua Guest Home	Instructor/Background Checks/CAN	\$ 3,490.00
City Laundering Co.	Towels/Bus Barn	\$ 73.14
City Of Charles City	Water	\$ 2,592.70
Color Grading	Filmmaker/J DeVore	\$ 199.00
Comet Bowl	Meals/Student Working Lunch/Sullivan	\$ 115.00
Cresco Building Services, Inc	Wall Panel & Window/B & G	\$ 2,025.00
Cyclone Awards & Engraving	Name Tags/J DeVore	\$ 30.25
Decker Sporting Goods	Toe Board/Discus Ring/Boys Track	\$ 459.20
Dell Marketing	Laptop/Tech Dept	\$ 790.00
Dick Blick Art Materials	Inst Supp/MS/M Hamm	\$ 283.40

Donovan Group Iowa, Llc	Communications Services/March	\$ 1,200.00
Doodly	Inst Supp/School To You/Voves	\$ 164.00
Ebay	Parts/B & G	\$ 61.51
Envato	License/J DeVore	\$ 68.00
ETA Hand 2 Mind	Inst Supp/School To You/Voves	\$ 209.70
Facebook	Advertising/J DeVore	\$ 99.96
Fareway Store	Misc Supplies	\$ 577.02
Fisher, Mike	Reimb Books	\$ 334.74
Flinn Scientific	Inst Supp/HS/Gomez	\$ 139.26
Follett School Solutions	Books/Wash & MS Library	\$ 638.14
FrSecure Llc	Security Program Road Map/Tech Dept	\$ 10,425.00
Gage Plumbing & Heating, Mick	Misc Supplies/B & G	\$ 319.67
GBC	Lamination Film/MS	\$ 150.33
Google	Advertising/J DeVore	\$ 293.32
Grainger	Misc Supplies/B & G	\$ 1,102.86
Holub, Julie	Reimb Supplies	\$ 63.52
Hy Vee	Misc Supplies	\$ 3,031.90
Iowa Communications Network	February/March Port Fee	\$ 881.50
Iowa Secretary Of State	Voters Listing/J DeVore	\$ 10.00
IXL Membership Services	Virtual Subscription/MS/Platte	\$ 60.00
John Deere Financial	Misc Supplies	\$ 603.23
Kami Notable Inc.	Subscription/MS/Smith	\$ 99.00
Kwik Trip	Fuel	\$ 5,688.61
L & J Welding	Misc Supplies	\$ 586.65
Laguna Tools	CNC Router Table/HS/White	\$ 14,993.25
Lakeshore Learning Materials	Inst Supp/Wash/Bailey	\$ 1,118.49
Learning Headphones	Inst Supp/Wash/Krueger	\$ 143.70
Lessin Supply Company	Misc Supplies	\$ 979.94
Mediacom	Internet/Alt HS	\$ 169.95

Mid American Energy Company	Electric	\$ 17,678.09
Midwest Bus Parts	Parts/Bus Barn	\$ 718.92
Mobile Defenders, Llc	LCD Touch Panel/Palmrests/Tech Dept	\$ 669.89
N2Y	Sp Ed Curriculum/MS/Linc/Wash	\$ 4,253.58
NAEA	National Convention/Linc/Hamm	\$ 159.00
Nassco	Vacuums/Extractor/Cleaning Supplies/B & G	\$ 7,758.17
North Iowa Lawn & Sports	Wheels/B & G	\$ 116.32
North Iowa Media Group	Globe Gazette Advertising/J DeVore	\$ 1,750.00
Northland Products Company	Oil/Bus Barn	\$ 960.36
NWEA	Map Accelerator/MS	\$ 2,500.00
O'Reilly Auto Parts	Misc Parts	\$ 916.47
One Source The Background Check	(9)Background Checks Company	\$ 326.00
Paper Corporation	Paper	\$ 3,321.50
Parsons, Angie	Husband Memorial	\$ 30.00
Pepper Of Minneapolis	Inst Supp/HS/Naumann	\$ 25.96
Performance Foodservice	Groceries/HS Home Ec/Comet Café	\$ 1,725.44
Perry Novak Electric	Supplies/B & G	\$ 70.65
Pitney Bowes	Postage For Meter Machine	\$ 2,913.58
Pitney Bowes	Meter Rent/Tape Strips For Postage Machine	\$ 374.01
Pizza Hut	Meals/Student Meeting/Fisher	\$ 20.00
Pizza Ranch	Meals/Student Meeting/J DeVore	\$ 146.00
Pollard	Pest Control	\$ 182.00
Quade, Tammy	Reimb Raffle Prizes	\$ 334.74
Rainbow Resource	Inst Supp/Homeschool	\$ 35.86
Retrofit Companies, The	Bulb Recycling/B & G	\$ 272.08
Rieman Music	Drums/(2)Sax/Clarinet/Supplies/MS/Boss	\$ 13,473.59
Sandy's Sign Shop	Misc Signs/Decals	\$ 2,521.30
School Bus Sales Company	Parts/Bus Barn	\$ 29.70
School Specialty	Inst Supp/Wash/Krueger	\$ 99.41
Schoolpay	School Pay Service Fee	\$ 12.48

Schueth Ace Hardware	Misc Supplies	\$ 655.67
Schultz Music	1/2 Sized Bass/HS/Naumann	\$ 1,650.00
Software Unlimited	Additional User/CO	\$ 199.00
Spurgin, Bret	Reimb Supplies	\$ 128.83
Square, Inc	Scanner/Register/HS/Sullivan	\$ 928.97
Staples Advantage	Misc Supplies	\$ 411.29
Subway Store	Raffle Prizes/Elem PTO	\$ 30.44
Superior Lumber	Misc Supplies	\$ 283.53
TCI	Social Studies Licenses/MS	\$ 4,061.95
Timberline Billing Service LLC	Medicaid Billing	\$ 2,016.60
Timeclock Plus	Timeclock Plus Licensing 4/1/21-6/31/22	\$ 5,400.00
Tink, Jesse	Leadership Coaching	\$ 1,500.00
Treasurer, State Of Iowa	Gambling Sales Tax Sweet Heart Raffle	\$ 667.00
Triumph Surplus	UPS	\$ 8.93
Truck Center	Misc Parts	\$ 7,216.20
US Cellular	Cell Phones/Hot Spots	\$ 1,792.62
USIC Locating Services, LLC	Iowa Locate/Tech Dept	\$ 477.64
Verizon	(25)Hot Spots/Tech Dept	\$ 500.25
Voves, David	Reimb Travel/Supplies	\$ 290.25
Walmart.Com	Inst Supp/MS/Smith	\$ 89.80
Webwise Solutions Inc	Google Adwords Mgmnt Feb/March/J DeVore	\$ 100.00
West Music Company	Inst Supp/IC/Leeper	\$ 205.94
White Pages	Subscription/J DeVore	\$ 25.67
Wood River Energy LLC	Gas	\$ 9,943.58
Wright Express	Fuel Card	\$ 4.00
Ziegler Inc	Parts/Bus Barn	\$ 164.84
Student Activity Fund:		
Amazon	SD Card/Reader/Drama/Conklin	\$ 250.09
Atlantic Cocoa-Cola	Concessions	\$ (136.15)
Cedar Falls High School	Entry Fee/Wrestling	\$ 100.00
Comet Bowl	Rent/Bowling	\$ 2,500.00

Costumer, The	Supplies/Drama/Conklin	\$ 55.93
Decker Sporting Goods	Misc Supplies	\$ 5,045.03
Dollar Tree	Supplies/HS SIAT	\$ 6.42
Drury Hotel	Lodging/Girls State Wrestling	\$ 743.46
Fareway Store	Supplies/FFA	\$ 145.09
Foster, Bryan	Boys Soccer Official	\$ 85.18
Gage Plumbing & Heating, Mick	Restroom Rent/Wildwood/Girls Xcountry	\$ 82.00
Graphic Edge	Singlets/Shorts/Boys Track	\$ 946.29
Hampton-Dumont-Cal	Entry Fee/Girls Track	\$ 100.00
Hy Vee	Concessions	\$ 6.28
Iowa High Schl Speech Asn	Reg/State Large Group	\$ 220.00
L & J Welding	Supplies/FFA	\$ 113.75
Mason City Comm. Schools	Boys Swimming Sharing Agreement 20-21	\$ 430.00
McKeag, Trudy	Reimb Supplies	\$ 36.00
New Hampton High School	Conference Dues/Athletics	\$ 250.00
Postville CSD	Judging/State Speech Contest	\$ 162.00
Pyt Sports, Inc	(2)On Deck Mats/Softball	\$ 1,830.00
Ramsay, Charlie	Boys Soccer Official	\$ 205.00
Rscool Today	Activity Scheduler Renewal/Athletics	\$ 595.00
Schoolpay	School Pay Service Fee	\$ 1.95
Staples Advantage	Supplies/Athletics	\$ 135.68
Synergy Physical Therapy And Sports, P.C.	Athletic Trainer Jan 2021-May	\$ 5,000.00
US Cellular	Cell Phone/Activities	\$ 138.24
Watkins, Brian	Boys Soccer Official	\$ 78.25
Watkins, Kim	Boys Soccer Official	\$ 148.25
Watson, Philip	Boys Soccer Official	\$ 75.18
Waverly Shell Rock HS	Entry Fee/Girls Track	\$ 100.00

Management Fund:		
Sisson And Associates	Add '19 Express & '21 Suburban	\$ 557.00
Local Option Sales Tax Fund:		
City Of Charles City	NGB Water	\$ 558.50
First Congregational Church	Carrie Lane Rent/April	\$ 420.00
Mid American Energy Company	NGB Electric	\$ 1,496.06
Wood River Energy LLC	NGB Gas	\$ 6,027.73
Physical Plant & Equipment:		
Access Systems Leasing	Copier/Printer Maintenance	\$ 1,385.00
Countryside Construction II Inc.	Vehicle Shed/Maintenance Shed Deposit	\$ 16,784.51
Hewlett-Packard Financial Services Co.	Chromebook Lease	\$ 39,899.52
Marco	Lease Pay-Av Equipment/March	\$ 16,743.07
Veenstra & Kimm, Inc	Track Improvement Project	\$ 4,125.00
School Nutrition Fund:		
Gage Plumbing & Heating, Mick	Relief Valve/B & G	\$ 165.00
Grainger	Antifatigue Mat/FS	\$ 181.04
Hanes, Ann	Reimb Lunches	\$ 8.55
Hobert, Diane	Reimb Lunches	\$ 13.55
Larson Co., Gustave A.	Adapter/FS	\$ 16.40
Parts Town	Cleaning Pump/FS	\$ 401.08
Schoolpay	School Pay Service Fee	\$ 15.53
Taher	Operating Expenses/March	\$ 83,334.01
Total K12	Dining System Support	\$ 2,000.00
Health Insurance Fund:		

Blue Cross Blue Shield Of IA	March Billing	\$ 197,696.03
Group Benefit Partners, LLC	Consulting Services	\$ 7,500.00
Custodial Fund:		
Central Rivers Area Education Agency	Logo/Spirit Shop	\$ 16.00
Decker Sporting Goods	Shirts/Shorts/Hats/Caps/Jackets/Spirit Shop	\$ 3,866.00
H & H Screen Printing	Tshirts/Sweatshirts/Spirit Shop	\$ 2,507.00
Luft, Wendy	Reimb Socks/Spirit Shop	\$ 659.40

The Board identified some of the Big Ideas that came out of the Board meeting.

- All presentations given were well done.
- We should see a big savings on the MS debt refinancing.
- It is a great idea to expand the weight room access to the Middle School. We are putting COVID money to good use.

The enrollment summary for April 1 was received and discussed.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, April 26, 2021.

(Dight/Rottinghaus) to adjourn to closed session as per Iowa Code 21.5.1(a) “to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body’s possession or continued receipt of federal funds.” The Board will review a confidential information technology security assessment report. Roll call vote. Motion carried 5-0.

Time In: 8:12 p.m.

Time Out: 9:15 p.m.

President Mack adjourned the meeting at 9:15 p.m.

Terri O’Brien, Board Secretary