



**CHARLES CITY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting
Monday, April 12, 2021
6:15 PM

**Charles City High School
Library - Use North door entrance**
1 Comet Drive
Charles City, Iowa

The meeting will be held at the High School. Persons wanting to make comments are welcome to attend. The community can watch the school board meeting by attending in person or watching live at [Facebook.com/CharlesCityCSD](https://www.facebook.com/CharlesCityCSD).

1. Call to Order by Chairperson Roll Call

Josh Mack, President
Pat Rottinghaus, Vice President
Scott Dight
Missy Freund
Janiece Bergland
Cael Ruzicka, Student Board Member
Michellle Jones, Student Board Member

2. Reading of the District Mission/Vision Statement by Student Director **Jones**

Our Mission: Regardless of who you are or what your story is, you can learn and be loved here.

Our Vision: Creating compassionate competent problem solvers.

Our Operating Principles: Information for one is information for all, no surprises, verify facts, think ahead, disagree (explain your thinking) and then commit

3. Approval of Agenda Action

Equity and Achievement Culture and Climate Facilities and Infrastructure
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4. Welcome Visitors: Public Comment

As we begin our agenda tonight, let me explain our process for public comment. On behalf of the board members, I invite any member of the audience to approach the microphone with comments about items of interest or concern. Please begin by stating your name and contact information. Please limit your comments to three (3) minutes so we can keep the meeting moving in a timely fashion and allow others an opportunity to speak as well as allowing the board to complete the agenda in a timely manner.

Comments from the public are not limited to items or topics on tonight's agenda, but they are limited to matters within the board's authority. Please understand that we as a board cannot discuss items not already on the agenda. Iowa's sunshine law prohibits us from having a discussion without the proper notice to all of the school district community that the issue would be discussed at tonight's board meeting.

Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments considers to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments.

Thank you for your support of our school district.

5. Comments by Board Members and Superintendent

Information

This agenda item provides a time to allow board members and the superintendent to share information with other directors and the public. Discussion of the information items or follow-up questions are not permitted by law.

6. Committee Reports

Discussion

This agenda item provides committee chairpersons (listed below) the opportunity to give an oral (or written) report from their respective committee meetings. Fellow board members and the public may ask questions of the chairpersons afterward.

Committee	Chairperson	Report (Yes/No)
Facilities	Dight	Yes 4/2
Communications & Public Relations	Bergland	Yes 3/26
Finance	Mack	No
Negotiations & Compensation	Rottinghaus	No
Policy	Freund	No
Equity & Achievement	Rottinghaus	No
County Conference Board	Mack	No
SIAC	Supt Fisher	No
Job Shadowing Report	Board Members	No

Aligned with Strategic goals: Equity and Achievement; Culture and Climate, and Facilities and Infrastructure

7. Public Hearing 2021-22 Certified Budget

Public Hearing

This is the time when anyone may speak to the Board in support of, or against, any portion of the 2021-22 certified budget using the zoom meeting information. Written comments also will be considered if received prior to the closing of the public hearing.

8. COVID update

Information/Discussion

Superintendent Fisher will share information and provide an update on COVID.

Aligned with Strategic goals: Equity and Achievement, and Culture and Climate

9. School Board Equity Learning Presentation

Pat Rottinghaus will present the ninth of a series of professional development sessions on Poverty.

Aligned with Strategic goals: Equity and Achievement

10. Future Farmers of America Presentation

Jim Lundberg's FFA students will present their contest performance presentation for the Board.

Aligned with Strategic goals: Equity and Achievement; Culture and Climate.

11. Leader in Me Presentation

Kara Shannon, Marcia DeVore, Marie Conklin, Scotti Hagensick and Kellie Boggess will update the board on the Leader in Me project.

Aligned with Strategic goals: Equity and Achievement; Culture and Climate.

12. Middle School Math Curriculum Team Update Presentation

Joe Taylor, MS principal, will present information on the new Middle School math curriculum.

Aligned with Strategic goals: Equity and Achievement

13. Consideration of Financing Proposal \$7,904,000 Sales Tax Refunding Bonds Discussion
Exhibit

Piper Sandler distributed offering terms to prospective purchasers for review the week of March 22 as part of the approximately \$7,904,000 school infrastructure sales, services and use tax revenue refunding bonds. Matt Gillaspie, Piper Sandler, will attend via zoom to explain the process. This bond would refinance the existing series 2013 and 2015 on the Middle School bond debt. The morning of April 12 interested bond purchasers provided bid details to Piper Sandler. Piper Sandler and District administration reviewed the proposals to determine the most favorable. The Board will consider the financing proposals opened and reviewed by the superintendent of schools, board secretary and the placement agent.

Aligned with Strategic goals: Facilities and Infrastructure

14. Resolution Directing Sale of Approximately \$7,904,000 Sales Tax Refunding Bonds Action
Exhibit

After consideration of the bid details from interest bond purchasers the Board may approve a resolution directing the sale. If the resolution is approved, the President and Secretary are authorized and redirected to issue and deliver approximately \$7,904,000 school sales, services and use tax revenue refunding bonds, in the aggregate principal amount of approximately \$7,904,000 each in the denomination of \$100,000 or integral multiples of \$1,000.

The recommendation of the superintendent is:

“to approve a resolution directing the sale of approximately \$7,904,000 school infrastructure sales, services and use tax revenue refunding bonds, series 2021.”

Aligned with Strategic goals: Facilities and Infrastructure

15. Weight Room Equipment Action
Exhibit

Tom Harskamp, Activities Director, prepared a list of weight room equipment needed for the Armory location along with students, coaches, and Synergy input. The list was sent to two consortiums, the National Co-op Program, awarded to Johnson Fitness & Wellness, and the Iowa Department of Administrative Services (DAS), awarded to Gopher Sports. Our bid process was fulfilled by using either of these consortium bids. The lower of the two bids was Johnson Fitness and Wellness. This expense will be paid from COVID funding as it is needed to distance athletics while training.

The recommendation of the superintendent is:

“to approve the weight room equipment bid from Johnson Fitness & Wellness, quotes ending 856 & 791, totaling \$189,459.00 as presented.”

Aligned with Strategic goals: Facilities and Infrastructure

16. Comet Field Fencing Bids Action
Exhibit

Jerry Mitchell, Director of Operations, has sent out requests for proposal for the Comet Field Fencing project approved as part of the Fiscal year 2021 projects. The project budget is \$80,000. Two bids were received, River City Fence and Cardis Fence & Iron Co. This includes removal of 4000 feet of fence and installing 4000 feet of 4' black fence.

The recommendation of the superintendent is:

“to approve the Comet field fencing bid from River City Fence for \$87,950 as presented.”

Aligned with Strategic goals: Facilities and Infrastructure

17. Consideration of the 2021-22 Certified Budget Action
Exhibit

The published budget reflects \$12.74537 property tax rate and 7% surtax. Administration recommends the board approve the budget as follows:

Property tax rate: \$12.75 (same as prior year)
Surtax 7% (increase of 1%)

The Supplemental State Aid (SSA) for 2021-22 was approved at 2.4%.

The budget taxes rates include \$10.64974 general fund levy; \$.56264 management fund levy; \$0.33 Board approved PPEL; and generating the voter approved \$1.34 PPEL levy through property tax of \$1.20299 totaling \$12.74537 The proposed budget is 0% property tax increase and 1% surtax increase from 6% to 7%.

The recommendation of the superintendent is:

“to approve the 2021-22 certified budget as recommended, 7% income surtax rate, and \$12.74537 property tax rate.”

Aligned with Strategic goal: Equity and Achievement, Culture and Climate and Facilities and Infrastructure.

18. Financial Report for March 2021 Action
Exhibit

Director of Finance, Terri O'Brien, will briefly highlight some of the monthly financial reports during the meeting. Administration recommends approval of the financial report for March 2021.

The recommendation of the superintendent is:

“to accept the March 2021 financial reports as presented.”

Aligned with Strategic goals: Equity and Achievement, Culture and Climate and Facilities and Infrastructure.

19. Consideration of Consent Agenda

Action

Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda.

The recommendation of the superintendent is:

“to approve the Consent Agenda items as listed below.”

- a. Approval of Minutes of the Regular Meetings held on March 8, 2021 and March 22, 2021

Exhibit

- b. Approval of Monthly Bills for April 2021

Action

- c. Approval of Personnel: Resignations

Exhibit

Action

Name	Position	Date Effective
Victoria Brandon	Middle School Special Education Teacher	5/28/21
Leslie Staudt	9th grade Wrestling Coach	4/12/21
LeAnn Smith	Middle School Reading Teacher	5/28/21
Brian Bohlen	Assistant Varsity Football Coach	4/12/21
Mike Jung	9th grade Football Coach	4/12/21

Administration recommends that the Board approve the personnel resignations.

- d. Approval of Personnel: Appointments

Action

Name	Position	Amount	Start Date
Laura Smith	9th grade Softball Coach	\$2,675	4/12/21
Nanette Smith	Washington Elementary Principal	\$108,000	7/1/21

* amount and start date to be determined after the 2021-22 collective bargaining agreement is approved.

Administration recommends that the Board approve the above personnel appointments, contingent upon completion of positive background checks. Also appointments are also contingent upon successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.

- e. Approval of Personnel: Transfers

Action

Name	From	To	Amount	Start Date
Larry Wolfe	High School Associate Principal	Innovative Campus Principal	\$100,000	7/1/21

f. Luther College Memorandum of Understanding

Action
Exhibit

Administration recommends approval of the Luther College memorandum of understanding for 2021-22 for student teacher education program as presented.

20. Big Ideas

Discussion

The Board will discuss big ideas from the meeting.

21. Correspondence/Miscellaneous

Information

- Enrollment Summary

22. Important Upcoming Dates

Information

- April 16 Negotiations & compensation Committee - 7:00 a.m.
- April 26 School Board meeting - 6:15 p.m. Charles City High School

23. Adjourn to Closed Session as Per Iowa Code 21.5.1(a)

Action

The Board will adjourn to closed session as per Iowa Code 21.5.1(a) “to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body’s possession or continued receipt of federal funds.” The Board will review a confidential IT security assessment report.

24. Adjournment