

Regular Meeting – March 8, 2021

Unapproved

The Charles City Board of Education met in regular session on Monday, March 8, 2021 in the High School (HS) Library. President Mack called the meeting to order at 6:15 p.m. Present via zoom: Board members Freund, Dight, Rottinghaus and Bergland and Student members Ruzicka and Jones (arrived 6:22 p.m.). Absent: None. Staff members present included Superintendent Fisher, Board Secretary O'Brien (via zoom), and Communication Director DeVore. Also in attendance James Grob, Charles City Press (via zoom) and David Voves, School To You Coordinator, in person.

The Mission/Vision statement was read by Director Bergland.

(Freund/Dight) to approve the agenda as amended. Under item 14, Theater Stage Lights, the vendor, BMI Supply, and amount, \$48,996, were added to the recommended motion and a Facility Committee report will be received. Motion carried 5-0.

There was no public comment.

Superintendent Fisher reported District progress on the three Strategic goals: equity and achievement, culture and climate and facilities and infrastructure.

Strategic Goal 1: Parent teacher conferences are scheduled for today.

Strategic Goal 2: The winter sports wrapped up with many positive and healthy things happening for our kids and programs. Performing arts are busy in musical preparation as well as spring performances with some new and unique small ensembles.

Strategic Goal 3: Facilities strategic planning happened last week with some important work to assess needs and cast vision for the next 10-20 years for our District.

A Facilities committee report was received from Director Dight and a Finance committee report was received from President Mack.

The public hearing on the 2021-22 school calendar was called to order. There were no written or oral comments received in support of, or against any portion of the 2021-22 calendar. The public hearing was closed.

Superintendent Fisher provided a Covid update. There are not many positive Covid cases, however, we should be wise over spring break. 2/3 of staff received the second vaccine shot on Friday, March 5th. The spring musical will have limited seating.

Director Rottinghaus presented the eighth in a series of equity based professional development sessions on lesbian, gay, bisexual, transgender and queer (LGBTQ). Gender and sexuality are not the same thing. If you are confused about this, you are not alone. They frequently get lumped together and it can make things really confusing. We like to say that gender is personal --it's about who you are, and sexual orientation is interpersonal, it's about who you like. Board members

shared their thoughts after watching several YouTube videos prior to the meeting. There is a Gay Straight Alliance (GSA) group in Charles City. 3% of the world identify as other than heterosexual but the number is increasing.

Superintendent Fisher presented information on the School to You (STY) program. The state mandated on-line learning at the beginning of the pandemic which became our STY program. There will continue to be a need for non-traditional and innovative learning opportunities. This is a growing market. We have experienced challenges in our current STY model having maximized our classroom teachers. This is not sustainable. We see a great opportunity to align and accelerate STY by creating a new school under one roof to house our STY academy for non-traditional learning. STY coordinator, David Voves, explained how a team was formed to further the vision and strategic planning for the academy. They met for the first time in the previous two weeks. Much of the start-up and first year's cost will be funded with Covid funding.

(Rottinghaus/Freund) to approve the 2021-22 school calendar as presented. The first day of classes is scheduled for Monday, 8/23/21 for the Secondary and Wednesday, 8/25/21 for the Elementary and the last day of classes would be Wednesday, 5/25/22. The major changes from 2020-21 calendar include: parent teacher conferences are moved from Monday to Thursday with a professional development date immediately following the conference date and the Elementary and Secondary have different start dates. These adjustments were all recommended by the district calendar task force, which comprises a variety of stakeholders. Motion carried 5-0.

(Dight/Freund) to approve the memorandum of understanding with The Learning Center as recommended. The District and The Learning Center (TLC) wish to extend their memorandum of understanding for a second year July 1, 2020 through June 30, 2021. The District and TLC will act as preferred partners to provide shared opportunities and collaborative experiences to benefit all students and children of the District and TLC. This includes maximizing opportunities to collaborate on facilities, professional learning, transportation, leadership, communication/marketing, initiatives, and providing wraparound services to our shared facilities. Motion carried 5-0.

(Rottinghaus/Dight) to approve the 28E agreement for joint operation of the local access cable channels with Community Revitalization, Chamber of Commerce and the District as recommended. The broadband commission who oversees the 28E for the local access network and PAN position recommended approval of the 28E extension that covers fiscal years ending 6/30/21 and 6/30/22. Motion carried 5-0.

(Dight/Bergland) to approve the bid from BMI Supply for \$48,996 for the purchase of auditorium stage lights as recommended. Superintendent Fisher reported on the condition of our auditorium stage lights. Jason Lester, Technical Theater Consultant from Cedar Rapids, has been helping the District develop the specifications for the auditorium lights and sending out the bids to qualified suppliers. BMI was the low bidder. The project will be funded with \$8,000 from the Stony Point Players and the drama department with the remainder paid thru COVID, as the lighting is needed to expand available spaces to hold fine arts classes. The District hopes to install the lights by the musical on April 2. Motion carried 5-0.

Superintendent Fisher lead discussion on our strength and conditioning program and future improvements. There is a need for improvement to our weight room while the District looks for a long term solution. The Charles City Armory is open to allowing the use of their facility to house more equipment in a much larger space in order to socially distance while using the equipment. The District is looking to purchase used equipment to add another area for students to use the equipment and expand our strength and conditioning program. There will be more information presented to the Board in the future.

(Bergland/Freund) to approve the Armory Lease Agreement and Request for Armory Use agreement, for the Charles City location of the Iowa National Guard Facility, as recommended. Jerry Mitchell, Director of Operations, has been working with the Iowa National Guard personnel to draft the agreements. The Armory will charge \$600 annually for the use of an area in their facility for our students and staff to use. The agreement runs for five years from March 2021 to March 2026. The agreement has been reviewed by our attorney and insurance agent. Motion carried 5-0.

Terri O’Brien, Director of Finance, shared historical budget information and requested feedback on the proposed 2021-22 certified budget. The proposed budget has been reviewed and approved by the District Executive Team and the Board’s Finance committee. The proposed budget includes 0% property tax increase, remaining at \$12.75 and 1% increase in the surtax rate from 6% to 7%. The surtax recommendation comes as a result of a 9.6% decrease in income tax paid by District residents and previous School Board’s philosophy to maximum the Instructional Support Levy (ISL) surtax funding and minimize funding with property tax. The Board agreed with the proposal which will be brought before the Board on March 22 when a public hearing will be set.

(Rottinghaus/Dight) to accept the February 2021 financial reports as presented. Motion carried 5-0.

(Rottinghaus/Dight) to approve the consent agenda removing item C, resignations, to be acted upon separately.

- Approval of the minutes of the regular meetings held on February 8, 2021 and February 22, 2021 as presented.
- Approval of the March 2021 bills.
- Approval of the transfer of Dana Sullivan from HS business teacher to MS associate principal at \$85,000 effective 7/1/21.
- Approval of the Cooperative Student Teaching Agreement with the University of Northern Iowa for the 2021-22 academic year as presented.

Motion carried 5-0.

Vendor Name	Invoice Detail Description	Amount
Operating Fund:		
Access Systems Leasing	Copier/Printer Maintenance	\$ 2,158.29
Access Systems	Staples/HS	\$ 108.67

Aces	Safety Net Back Up/Tech Dept	\$ 501.00
Ag Vantage FS	LP Fuel/Bus Barn	\$ 1,087.52
Ahlers & Cooney, P.C.	Legal Services	\$ 2,986.40
Airgas USA	Punch & Die Starter Set/Cylinder Rent/HS/Spurgin	\$ 722.25
Amazon	Misc Supplies	\$ 5,255.41
Apple Computer	(60)Macbooks/(2)Carts/Tech Dept	\$ 72,739.90
Arnold Motor Supply	Parts/Bus Barn	\$ 58.77
Avalon Center	Integrated Mental Health/January	\$ 1,640.00
Big Click Syndicate LLC	Video Production Feedback & School To You Coaching	\$ 4,450.00
Breitbach Chiropractic	Physical/P Barrett	\$ 75.00
Carquest Auto Parts	Parts/Bus Barn	\$ 526.21
Cedar Falls Community Schools	Tuition/Sp Ed	\$ 34,447.86
Cedar Rapids Community Schools	Tuition/Sp Ed	\$ 1,563.51
Central Lock Security	(100)Prox Fobs/B & G	\$ 900.00
Central Preschool	Voluntary 3 & 4 Yr Old Program/February	\$ 3,861.35
Century Link	Long Distance	\$ 80.78
Century Link	Phone	\$ 1,475.73
Charles City Press	Reg & Special Sessions	\$ 500.03
Chatfield Salvage & Towing	Tailgate/Gold Truck/B & G	\$ 100.00
Circle K Electronics	VHF Radio Reporter/Bus Barn	\$ 1,375.00
City Laundering Co.	Towels/Bus Barn	\$ 73.14
City Of Charles City	Water	\$ 2,288.18
CPI	CPI Materials/Conklin	\$ 919.77
Cross, Mary	Reimb Training/Seclusion & Restraint	\$ 25.00
Cyclone Awards & Engraving	Name Tags/J DeVore	\$ 23.75
Demco	Supplies/Linc Library	\$ 103.18
Donovan Group Iowa, LLC	Communications Services/February	\$ 1,200.00
Envato	Licenses/J DeVore	\$ 8.00
Focus 3 Training	Training/MS/Taylor/Harskamp	\$ 190.00
Follett School Solutions	Books/Wash Library	\$ 163.05
Fuller, Shane	Empathy Training Deposit	\$ 500.00
Gage Plumbing & Heating, Mick	Check Valve/B & G	\$ 46.06

Grade Transferer	Inst Supp/HS/Noonan	\$ 119.52
Grainger	Supplies/B & G	\$ 526.81
Grundmeyer Leader Search LLC	Director Of Finance Candidate Recruit	\$ 2,550.00
Heggerty	Bridge The Gap/Mead/Williams	\$ 219.17
Hillegas Flooring, LLC	Tile/B & G	\$ 71.66
Hy Vee	Misc Supplies	\$ 160.09
IASBO	2021-2022 Membership/E Marten	\$ 175.00
Interactive Health Technologies	(15)Heart Monitors/(15)Chargers/MS	\$ 2,330.00
Iowa Department Of Human Services	January 21 Non Federal Share Of Medicaid	\$ 28,096.94
Iowa Dept Of Education	Advanced ESSER I Funds Being Remitted	\$ 6,693.92
Iowa Testing Programs	Assessment Testing	\$ 4,312.00
Jendro Sanitation	March Services	\$ 1,395.50
John Deere Financial	Misc Supplies	\$ 612.32
Keystone Laboratories	Wash Water Test	\$ 12.50
Kwik Trip	Fuel	\$ 5,253.53
Larson Co., Gustave A.	Supplies/B & G	\$ 3,485.78
Lessin Supply Company	Parts/Bus Barn	\$ 49.07
Library Thing	Cataloging Annual Subscript/Homeschool	\$ 36.00
Lincoln Electric Cutting Systems	CNC Plasma Cutting System/Licenses/HS/Spurgin	\$ 28,971.02
Lowe's	Tool Chests/Drawer Liner/HS/Spurgin	\$ 807.94
MacGill	Gloves/Nurse	\$ 200.05
Mason City Comm. Schools	Tuition/Sp Ed	\$ 9,028.40
Mason City Community Schools	Pinecrest Tuition	\$ 27,354.36
Mediacom	Internet/Alt HS	\$ 169.95
Mid American Energy Company	Electric	\$ 16,850.95
Midwest Alarm Services	MS Service Call/B & G	\$ 507.50
Midwest Bus Parts	Parts/Bus Barn	\$ 236.66
Mike's C & O Tire Service	Tires/Bus Barn	\$ 414.68
Molstead Motors Inc, Mike	Parts/Bus 3	\$ 414.41
Nasco	Inst Supp/HS/McInroy	\$ 129.78

Nashua-Plainfield Schools	Tuition/Sp Ed	\$ 16,022.16
Nassco	Cleaning Supplies	\$ 3,734.76
National Catholic Educational Association	Conference Fees/IC	\$ 999.00
Nelson, Jessica	Reimb Snacks/Night Of Shine Prom	\$ 135.90
New Holland Credit	Switch/B & G	\$ 47.00
Noonan, Jenae	Reimb Supplies	\$ 149.65
North Iowa Lawn & Sports	Parts/B & G	\$ 116.32
O'Keefe Elevator Company, Inc	MS Elevator Maintenance/B & G	\$ 167.59
O'Reilly Auto Parts	Parts/Bus Barn	\$ 553.60
Phonak	Hearing System/Linc/Sp Ed	\$ 2,320.99
Pizza Ranch	Pizzas/MS Champs/Vanderloop	\$ 294.51
Pollard	Pest Control	\$ 182.00
PSAT	Testing/HS	\$ 136.00
Rahmiller, Amanda	Reimb Supplies	\$ 99.08
Retevis Direct	Shipping/Radio Replacements/Wash & Linc	\$ 15.42
Roffman Band Service	Tuba Repair/HS/Gassman	\$ 102.50
RRMR School District	Tuition/Sp Ed	\$ 5,340.72
Sandy's Sign Shop	Carrie Lane Sign/J DeVore	\$ 245.00
School Bus Sales Company	Parts/Bus Barn	\$ 235.00
School Specialty	Inst Supp/HS/McKeag	\$ 11.22
Schoolpay	School Pay Service Fee	\$ 18.03
Schueth Ace Hardware	Supplies/B & G	\$ 456.26
Schultz Music	Inst Supp/HS/Naumann	\$ 627.30
Sherwin-Williams Company	Rollers/B & G	\$ 19.92
Shopsmackpacks.Com	Supplies/MS Office	\$ 75.00
Sleep Inn	Lodging/Director Of Finance Interview	\$ 99.68
Staples Advantage	Inst Supp/HS/Roth	\$ 3.64
Tall Corn Woodworking	Trim/Cabinet/Mailbox	\$ 805.16
Timberline Billing Service LLC	Medicaid Billing	\$ 2,075.51
Triumph Surplus	UPS	\$ 27.63
US Cellular	Cell Phones/Hot Spots	\$ 1,247.67
Verizon	(25)Hot Spots/Tech Dept	\$ 501.00

Walmart.Com	Supplies/MS/Boss	\$ 180.86
Weber, Dalia	Reimb Training/Seclusion & Restraint	\$ 25.00
Webstaurant Store, The	Inst Supp/HS/Mead	\$ 111.68
Wevideo, Inc	Subscription/MS/R Rahmiller	\$ 1,181.00
Wimbush & Associates, Inc	Director Of Finance Assessment Tests	\$ 630.00
Wood River Energy LLC	Gas	\$ 8,137.42
Wright Express	Fuel Card	\$ 4.00
Xello	Career Exploration Platform	\$ 5,629.80
Ziegler Inc	Parts/Bus 11	\$ 179.84
Student Activity Fund:		
Amazon	Supplies/Drama/Conklin	\$ 578.91
Anderson, C Micheal	Boys Basketball Official	\$ 105.00
Atlantic Cocoa-Cola	Concessions	\$ 1,884.50
Bowlaway Lanes	Entry Fee/Bowling	\$ 40.00
Caseys General Store	Pizzas/Student Appreciation/Sturtevant	\$ 290.26
Charles City Youth Bowling League	Screen Time Rent/Bowling	\$ 250.00
Cicetti, Dave	Boys Basketball Official	\$ 116.55
Clark, Kyle	Boys Basketball Official	\$ 105.00
Clark, Zachery	Boys Basketball Official	\$ 105.00
Crozier, Mike	Boys Basketball Official	\$ 105.00
Culpepper, Elisha	Boys Basketball Official	\$ 121.50
Decker Sporting Goods	Misc Supplies	\$ 830.45
Dunbar, Stacey	Boys Basketball Official	\$ 105.00
Espencheid, Thad	Girls Basketball Official	\$ 105.00
Fareway Store	Supplies/HS SIAT	\$ 9.28
Harter, Mike	Girls Basketball Official	\$ 105.00
Hoffert, Casey	Boys Basketball Official	\$ 115.23
Hudson High School	Entry Fee/Wrestling	\$ 90.00
Iowa FFA Association	Officer Candidate Workshop/FFA	\$ 80.00
Iowa Girls HS Athletic Union	(18)Wristbands /Girls & Boys State Bowling	\$ 360.00

Iowa High Schl Athletics	(4)Coaches Wristbands/State Wrestling	\$ 200.00
Jensen, Brad	Boys Basketball Official	\$ 75.00
John Deere Financial	Supplies/FFA	\$ 134.80
Kangas, Tim	Girls Basketball Official	\$ 105.00
McKenzie, Brad	Reimb Symposium Reg	\$ 51.85
Middendorf, Aaron	Boys Basketball Official	\$ 105.00
Miller, Benjamin	Boys Basketball Official	\$ 75.00
Murphy, Bob	Entry Fee/Girls State Wrestling	\$ 225.00
National FFA Organization	Jackets/FFA	\$ 162.00
Nee, David	Girls Basketball Official	\$ 121.38
Nordschow, Marissa	Girls Basketball Official	\$ 105.00
Otto's Oasis	Flowers/FFA Week	\$ 86.00
Pearce, Brian	Boys Basketball Official	\$ 105.00
Ratchford, Rob	Boys Basketball Official	\$ 131.73
Sandy's Sign Shop	Musical Sign/Drama	\$ 250.00
Schroeder, Mel	Boys Basketball Official	\$ 105.00
Streit, Phil	Girls Basketball Official	\$ 116.55
Thein, Trevor	Boys Basketball Official	\$ 225.00
Unique Country Store	Mugs/Towels/Cheerleading	\$ 335.60
US Cellular	Cell Phone/Activities	\$ 69.09
Local Option Sales Tax Fund:		
City Of Charles City	NGB Water	\$ 558.50
First Congregational Church	Carrie Lane Rent/March	\$ 420.00
Mid American Energy Company	NGB Electric	\$ 1,464.17
Molstead Motors Inc, Mike	2019 Chevy 12 Passanger Van	\$ 22,700.00
West Music Company	(2)Sousaphones/(2)Oboes/HS/Gassman	\$ 18,596.00
Wood River Energy LLC	NGB Gas	\$ 5,111.74
Physical Plant & Equipment:		

Access Systems Leasing	Copier/Printer Maintenance	\$ 1,385.00
Cedar Falls Community Schools	River Hills Tuition	\$ 4,058.84
City Of Charles City	Building Permit/Central Service Project	\$ 700.50
Marco	Lease Pay-Av Equipment/February	\$ 16,743.07
School Nutrition Fund:		
Hagarty, Denise	Reimb Lunches	\$ 14.50
Hart, Sally	Reimb Lunches	\$ 22.95
McLeland, Bill	Reimb Lunches	\$ 12.60
Midwest Alarm Services	Linc Hood System Service Call/FS	\$ 2,308.96
Schoolpay	School Pay Service Fee	\$ 12.39
Smith, Shelley	Reimb Lunches	\$ 46.16
Taher	Operating Expenses/February	\$ 77,084.85
Tilton, Randy	Reimb Lunches	\$ 87.05
Health Insurance Fund:		
Blue Cross Blue Shield Of IA	March Billing	\$ 237,500.00
Custodial Fund:		
Decker Sporting Goods	Vests/Sweatshirts/Caps/Hats/Spirit Shop	\$ 2,439.00
Northeast Iowa Food Bank	Pantry Food/Project Rise	\$ 185.04

(Dight/Rottinghaus) to approve the resignations of Julie Ritter as administrative support for the activities office effective 6/30/21 and giving credit for her more than 25 year of service and the resignation of Kara Shannon as Washington Elementary Principal effective 6/30/21 with thanks for her diligent work. With best wishes for their future plans. Motion carried 5-0.

The Board identified some of the Big Ideas that came out of the Board meeting.

- The equity presentation on LBGTQ was the result of good research and included good information.
- There are innovations taking place in the School to You program which are exciting.
- During the pandemic we are not just working through challenges of education but thinking ahead, evidence by the stage lighting and strength and conditioning innovations in the works.
- Covid pushed us to face some things that needed changing educationally.

The enrollment summary for March 1 was received and discussed.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, March 22, 2021.

President Mack adjourned the meeting at 8:03 p.m.

Terri O'Brien, Board Secretary