

## GENDER IDENTITY

A person's sense of self  
in relation to gender



### TRANSGENDER

Person is not the gender assigned at birth

### CISGENDER

Person is the gender assigned at birth

### METAGENDER

Person identifies as neither cisgender  
nor transgender

### NON-BINARY

Person is neither exclusively a man nor  
exclusively a woman. Non-binary people  
may or may not identify as transgender

### AGENDER

Person does not experience a gender

### GENDERFLUID

Person whose identity varies over time  
(man, woman, and/or any other identity)

## ASSIGNED GENDER/SEX AT BIRTH

The gender/sex assigned  
at birth based on a  
person's genitals



### ASSIGNED MALE AT BIRTH (AMAB)/ ASSIGNED FEMALE AT BIRTH (AFAB)

Generally this assignment is made based on a  
visual assessment of the baby's genitalia

### INTERSEX

A naturally occurring variation of sex  
characteristics, reproductive organs, and/or  
chromosomes that do not fit the typical definition  
of male or female (although many intersex  
people are assigned male or female at birth)

NOTE: Assigned gender/sex at birth is different  
than sex, which is based on many variable factors

## GENDER EXPRESSION

How a person presents themselves  
(such as style, actions,  
demeanor, and more)



### FEMININE

Expresses qualities and characteristics typically associated  
with femininity

### MASCULINE

Expresses qualities and characteristics typically associated  
with masculinity

### ANDROGYNOUS

Expresses both typically feminine and typically masculine  
qualities ambiguously, or expresses typically neither

NOTE: Gender expression may change over time  
or in different situations

## SEXUAL ORIENTATION

Who a person is  
sexually attracted to



### HETEROSEXUAL

Sexual attraction to people of a  
different gender than your own

### HOMOSEXUAL

Sexual attraction to people of a  
similar gender to your own

### BISEXUAL

Sexual attraction to people of more  
than one gender

### PANSEXUAL

Sexual attraction regardless of gender

### ASEXUAL

Experiences little to no sexual attraction

### DEMISEXUAL

Experiences little to no sexual attraction  
until a close emotional bond is formed

## ROMANTIC ORIENTATION

Who a person is  
romantically  
attracted to



### HETEROROMANTIC

Romantic attraction to people of a different  
gender than your own

### HOMOROMANTIC

Romantic attraction to people of a similar  
gender to your own

### BIROMANTIC

Romantic attraction to people of more  
than one gender

### PANROMANTIC

Romantic attraction regardless of gender

### AROMANTIC

Experiences little to no romantic attraction

### DEMIROMANTIC

Experiences little to no romantic attraction  
until a close emotional bond is formed

These definitions are commonly accepted but not absolute.

Some of these terms have some overlap. That's okay! Just  
describe yourself with whatever terms you're comfortable  
with, and respect the terms other  
people use for themselves.

There are so many more identities,  
orientations, expressions, and  
definitions that aren't shown  
here. Ask your teacher for more  
resources or visit the link in the  
QR Code if you have questions!

[SoundsLikeTransEdu.com](https://www.soundsliketransedu.com)





# 30+ Examples of Heterosexual (Straight) Privileges

 [itspronouncedmetrosexual.com/2012/01/29-examples-of-heterosexual-privilege](http://itspronouncedmetrosexual.com/2012/01/29-examples-of-heterosexual-privilege)

An Article about Sexuality

If you're heterosexual, these are a bunch of unearned benefits you get that folks with other sexualities do not. Read them and consider them. It's not about shame. It's about understanding.

by Sam Killermann



Following is a list of examples of heterosexual privilege. If you are straight, these are unearned benefits you receive as a result of the sexuality you were born with.

If you are straight (or in some cases, perceived to be), you can live without ever having to think twice, face, confront, engage, or cope with anything listed below. These privileges are granted to you, and many of them are things you've likely taken for granted. (Otherwise known as the "Why it's easier to be straight" list.)

1. Receiving public recognition and support for an intimate relationship (e.g., congratulations for an engagement).
2. Expressing affection in most social situations and not expecting hostile or violent reactions from others.
3. Living with your partner openly.
4. Expressing pain when a relationship ends from death or separation and receiving support from others.
5. Receiving social acceptance from neighbors, colleagues, and good friends.

6. Learning about romance and relationships from fictional movies and television shows.
7. Having role models of your gender and sexual orientation.
8. Having positive and accurate media images of people with whom you can identify.
9. Expecting to be around others of your sexuality most of the time. Not worrying about being the only one of your sexuality in a class, on a job, or in a social situation.
10. Talking openly about your relationship, vacations, and family planning you and your lover/partner are doing.
11. Easily finding a neighborhood in which residents will accept how you have constituted your household.
12. Raising, adopting, and teaching children without people believing that you will molest them or force them into your sexuality.
13. Working in a job dominated by people of your gender, but not feeling as though you are a representative/spokesperson for your sexuality.
14. Receiving paid leave from employment when grieving the death of your spouse.
15. Assuming strangers won't ask, "How does sex work for you?" or other too-personal questions.
16. Sharing health, auto, and homeowners' insurance policies at reduced rates.
17. Not having to hide or lie about women- or men-only social activities.
18. Acting, dressing, or talking as you choose without it being a reflection on people of your sexuality.
19. Freely teaching about lesbians, gay men, and bisexuals without being seen as having a bias because of your sexuality or forcing your "homosexual agenda" on students.
20. Having property laws work in your favor, filing joint tax returns, and automatically inheriting from your spouse under probate laws.
21. Sharing joint child custody.
22. Going wherever you wish knowing that you will not be harassed, beaten, or killed because of your sexuality.
23. Not worrying about being mistreated by the police nor victimized by the criminal justice system because of your sexuality.
24. Legally marrying the person you love, and not having that marriage questions or refuted in court.
25. Being granted immediate access to your loved one in case of accident or emergency.
26. Knowing that your basic civil rights will not be denied or outlawed because some people disapprove of your sexuality.
27. Expecting that your children will be given texts in school that support your kind of family unit and will not be taught that your sexuality is a "perversion."
28. Freely expressing your sexuality without fear of being prosecuted for breaking the law.
29. Belonging to the religious denomination of your choice and knowing that your sexuality will not be denounced by its religious leaders.

30. Knowing that you will not be fired from a job nor denied a promotion based on your sexuality.
31. Not being asked by your child's school to only send one parent to back-to-school night so as not to upset the other parents by having two same-sex partners in the class together.
32. Playing a professional sport and not worrying that your athletic ability will be overshadowed by your sexuality and the fact that you share a locker room with the same gender.
33. Not having to worry about being evicted if your landlord finds out about your sexuality.
34. Not having to "come out" (explain to people that you're straight, as they will most likely assume it).
35. Knowing that people aren't going to mutter about your sexuality behind your back.
36. Knowing that being open with your sexuality isn't going to change how people view you.
37. Being able to live anywhere in the world and find people like yourself, unlike gay people, who are limited geographically. (Even if the people in more rural areas aren't homophobic, living in a low-density population means social isolation, lack of a dating pool, etc., for queer folks. Even among urban areas, there are only a few cities in the world, relatively speaking, where gay people can live openly and without too much fear.)
38. Being able to have your partner from a different country obtain citizenship in your country through marriage.
39. Not having people think your sexuality is a mental health problem.
40. Not having to think about whether your kid's friend's parents will flip out when they pick their kid up from a play date and are greeted by you and your partner.
41. Not having to worry that people won't let their children play with your children because of your sexuality.
42. Not having to worry about where you can move, alone or with your spouse, and have equal job opportunities abroad.
43. Being able to move abroad with your children without sudden changes of your legal status and the possibly of even losing your children.

*Thanks to BGSU's Safe Zone Program for the beginnings of this list.*

**Important IP/Copyright/Credit Editorial Note:** A reader brought it to my attention that many items in this list may have originated in the appendix of this book: *Teaching for Diversity and Social Justice*. The handout I started from, which I have had the "thanks to" message above for the past few years) was apparently based on that appendix without referencing it. I'm sorry for the misunderstanding.

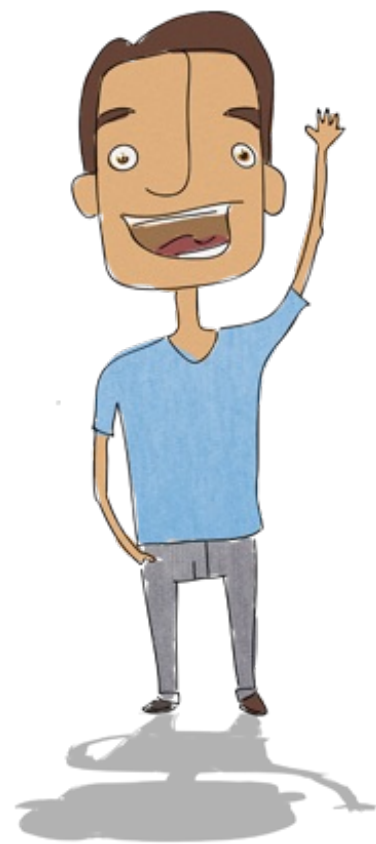
## About the Author

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Hi! I'm Sam Killermann. I'm the author of A Guide to Gender: The Social Justice Advocate's Handbook, and I was featured in Katie Couric's NatGeo documentary "Gender Revolution". I created It's Pronounced Metrosexual in 2011. I write everything here and doodle the doodles myself. Bonus: everything I create is uncopyrighted and freely accessible — I even coded (& open-sourced) this site itself, my gift to you.

All of my work is directly supported by patronage, so if you appreciate what I'm doing you can pay me to keep doing it. I bet you'll also dig these other things I made:

- The Safe Zone Project (a free online resource for LGBTQ+ trainings)
- Social Justice, Minus Dogma Course (an online, at-your-own pace course for charting a path toward equity)
- I <3 Singular They (an animated love letter to a pronoun... yep.)
- The Sexualitree (a comprehensive sexuality model, curriculum, & downloads)



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**School to You: A  
New Vision**



# School to You: Future Forecasts

There will continue to be a need for non-traditional and innovative learning opportunities. This is a growing market.



# Challenges in Our Current Model

Current resources have been maximized but it is not sustainable for our classroom teachers.





# A New Opportunity for Growth

We have a long tradition of offering innovative learning. We see a great opportunity to align and accelerate this by creating a new school.



**Next Steps:**  
**1. Vision casting**  
**2. Strategic Planning**  
**3. Board Approval**  
**4. Funding**



# 2021-2022 School Calendar – DRAFT

## 1080 Hours Calendar

### Summary of Calendar:

Days/Hrs. in classroom:

1<sup>st</sup> Qtr. 41 days/266.50 hrs.

2<sup>nd</sup> Qtr. 40 days/260 hrs.

3<sup>rd</sup> Qtr. 47 days/305.50 hrs.

4<sup>th</sup> Qtr. 45 days/289 hrs.

Conferences 16 hrs.

**Total Days 173**

**Calendar hrs. 1,137**

**Required hrs. 1,080**

### MAKE UP DAYS:

The 1<sup>st</sup> 3 snow make up days will be forgiven through extra built in hours. 3 additional days may be made up using professional learning days. Any days beyond these days will be added to the end of the school year.

### CALENDAR LEGEND

Begin/End	
P/T Conference	
Prof. Learning	
New Teachers	
Holidays	
Vacation Days	

### SCHOOL TIMES

Elementary 8:30 – 3:25

MS/HS 8:20 – 3:15

August 2021					Student Days/Hours	
M	T	W	Th	F		
			12	13		
16	17	18	19	20		
23	24	25	26	27	5	
30	31				2	
September 2021						
		1	2	3	3	
6	7	8	9	10	4	
13	14	15	16	17	5	
20	21	22	23	24	5	
27	28	29	30		3	
October 2021						
				1	1	
4	5	6	7	8	5	
11	12	13	14	15	5	
18	19	20	21	22	3	
25	26	27	28	29	5	
November 2021						
1	2	3	4	5	5	
8	9	10	11	12	5	
15	16	17	18	19	5	
22	23	24	25	26	2	
29	30				2	
December 2021						
		1	2	3	3	
6	7	8	9	10	5	
13	14	15	16	17	5	
20	21	22	23	24	3	
27	28	29	30	31		
January 2022						
3	4	5	6	7	4	
10	11	12	13	14	5	
17	18	19	20	21	4	
24	25	26	27	28	5	
31					1	
February 2022						
	1	2	3	4	3	
7	8	9	10	11	5	
14	15	16	17	18	5	
21	22	23	24	25	5	
28					1	
March 2022						
	1	2	3	4	4	
7	8	9	10	11	5	
14	15	16	17	18		
21	22	23	24	25	5	
28	29	30	31		3	
April 2022						
				1		
4	5	6	7	8	5	
11	12	13	14	15	5	
18	19	20	21	22	5	
25	26	27	28	29	5	
May 2022						
2	3	4	5	6	4	
9	10	11	12	13	5	
16	17	18	19	20	5	
23	24	25	26	27	3	
30	31					
June 2022						
	1	2	3	4		
7	8	9	10	11		

Aug 12 – 13	New Teacher Days
Aug 16 – 20	Professional Learning/Work Days
Aug 23	First Day Classes – HS/MS
Aug 23 – 24	Elementary Conferences
Aug 25	First Day Classes – Elementary
Sept 6	Labor Day – No School
Sept 27	Professional Learning – No School
Oct 20	End 1 <sup>st</sup> Qtr.
Oct 21	K-12 Conferences 11 a.m.-7 p.m. (No School)
Oct 22	Professional Learning – No School
Oct 25	Begin 2 <sup>nd</sup> Qtr.
Nov 24 – 26	Thanksgiving Break – No School
Dec 22	End 2 <sup>nd</sup> Qtr.
Dec 23 – 31	Winter Break – No School
Jan 3	Professional Learning – No School
Jan 4	Classes Resume
Jan 4	Begin 3 <sup>rd</sup> Qtr.
Jan 17	MLK Day – No School
Feb 4	Professional Learning – No School OR Snow Make Up Day
Mar 11	End 3 <sup>rd</sup> Qtr.
Mar 14 – 18	Spring Break – No School
Mar 21	Begin 4 <sup>th</sup> Qtr.
Mar 31	K-12 Conferences 11 a.m.- 7 p.m. (No School)
Apr 1	Professional Learning – No School OR Snow Make Up Day
May 6	Professional Learning – No School OR Snow Make Up Day
May 25	End 4 <sup>th</sup> Qtr.
May 25	Early Dismissal 11:20 & 11:30
May 26	Teacher Work Day
May 29	Graduation
May 30	Memorial Day – No School



**MEMORANDUM OF UNDERSTANDING**  
*between*  
**Charles City Community School District and The Learning Center**

**1.0 Parties to this Memorandum of Understanding (MOU)**

Charles City Community School District (CCCSD), Charles City, Iowa

The Learning Center (TLC), Charles City, Iowa

**2.0 Terms of Understanding**

This MOU is effective July 1, 2020 through June 30, 2021.

**3.0 Description of the Project**

The CCCSD vision is to engage, inspire and empower students. Our mission is regardless of who you are or what your story is, you can learn and be loved here.

The TLC mission is The Learning Center will provide a safe, loving, fun, and nurturing environment for children six weeks through 5th grade.

CCCSD and TLC will act as preferred partners to provide shared opportunities and collaborative experiences to benefit all students and children of the Charles City Community School District and The Learning Center.

This includes maximizing opportunities to collaborate on facilities, professional learning, transportation, leadership, communication/marketing, initiatives, and providing wraparound services to our shared families.

#### 4.0 Project Management

The Project Manager for CCCSD will be Superintendent Mike Fisher or his designee.

The Project Manager for TLC will be Director Pam Ost or her designee.

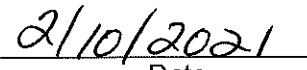
Responsibilities will include, but not be limited to, supporting collaborative initiatives, supervision, program evaluations, and serving as a liaison between the two organizations.

*In witness whereof, the parties hereto have agreed to the foregoing and have caused this Memorandum of Understanding to be executed as of the day and the year listed below.*

\_\_\_\_\_  
Josh Mack, Board President  
Charles City Community School District

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Lisa Garden, Board President  
The Learning Center

  
\_\_\_\_\_  
Date

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## AGENDA ITEM SUMMARY

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**Subject: Resolution 35-21 - 28E Agreement – City, Charles City Community School District, Charles City Chamber of Commerce and Charles City Community Revitalization (Main Street Iowa)**

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Recommendation: Approve 28E agreement that covers FY21 and FY22

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### **Background Summary:**

The Charles City Broadband Commission recently met on February 11<sup>th</sup>, 2021 and reviewed the attached draft of the 28E agreement between the city, school, chamber and revitalization. They have recommended this for council approval.

This agreement lays out the relationship between the city and the other entities on the provision of services related to the local access cable channel and other related services.

This agreement is very similar to previous agreements in that the city uses funds derived from the Cable Franchise Fees (fund 199) to promote usage of the “channel 4” local public access channel, the PAN website and other duties. The chamber and revitalization perform duties associated with maintaining the channel and covering Broadband Commission meetings and the school employs a “PAN Director” who is responsible for getting information out to the public for community events as well as facilitate the recording and broadcasting of city council and school board meetings. Since the last adoption of a 28E agreement, Floyd county has also begun taping and broadcasting their board meetings, to which they are paying a small fee for the service.

There has been discussion from the Broadband Commission over what is the best way forward to provide these services, and given the technological changes over the years and especially over the last 12 months, there needs to be a thorough review of what services we want to provide and what can be afforded. Revenues for this “Cable Fund” are based on broadcast video sales and the use of the city right way, franchise fee, to provide them.

Due to declining revenues and the need to review the overall 28E agreement, all the entities associated with the agreement are proposing and Broadband Commission has recommended, that we approve this two year agreement that retroactively approves FY21 and the upcoming FY22, and give us time to do that process over the next year before a new agreement is drafted and provided to council for approval.

The only changed you see in the agreement are associated with the amount we are able to allocate to the school and the PAN Director and use of facilities. FY21 is \$43,163 and FY22 is reduced to \$41,000. Community Revitalization remains the same at \$10,000 and the chamber remains the same at \$3,900 for both years.



**RESOLUTION NO. 35-21**

*RESOLUTION APPROVING REVISED 28E AGREEMENT BETWEEN CITY OF  
CHARLES CITY, CHARLES CITY CHAMBER OF COMMERCE AND  
COMMUNITY REVITALIZATION AND CHARLES CITY SCHOOL*

WHEREAS, the City Council of the City of Charles City, Iowa, has by prior resolution approved a revised 28E agreement with the Charles City Chamber and Community Revitalization and Charles City Schools in 2017, and;

WHEREAS, the current agreement expired June 30, 2020, and;

WHEREAS, the Broadband Commission has met to review this agreement and is recommending making this a two year agreement and include payments to the Charles City School District as follows: \$43,163 for FY20-21 and \$41,000 for FY21-22 with the payments made to Community Revitalization of \$10,000 and Chamber of Commerce at \$3900 remaining the same.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charles City, Iowa, meeting in regular session on this 1<sup>st</sup> day of March, 2021 that the revised 28E agreement between the city, Charles City Chamber of Commerce and Community Revitalization and Charles City School be approved.

COUNCIL MEMBER    moved the adoption of the foregoing Resolution;

COUNCIL MEMBER    seconded the motion to adopt, and on roll call the voting was as follows:

AYES:

NAYS:

Passed and approved this 1<sup>st</sup> day of March, 2021.

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Dean Andrews, Mayor

Attest:

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Trudy O'Donnell, City Clerk

## **REVISED AGREEMENT (2020) PURSUANT TO CHAPTER 28E IOWA CODE FOR JOINT OPERATION OF LOCAL ACCESS CABLE CHANNELS**

The City of Charles City (City) has enacted a cable franchise ordinance which provides for the dedication of a cable channel (and up to two channels) for full-time transmission of public educational and governmental programming. This channel is referred to herein as the Public Access Network (PAN).

In order to facilitate the use of the PAN and an Internet presence, the City has a need for a facility where programming can be produced for transmission; and, to facilitate the transmission of data or video pictures over the PAN, the City has the need for technical support to operate the production facility, train personnel in the use of the systems, and to identify and correct problems occurring in the operation of these systems.

The Charles City Community School District (District) has space at the Charles City Community Middle School which is appropriate for use as a facility for the PAN, and the District has on its staff or can employ additional staff to provide the technical assistance required to support this system. The employment of a "PAN Director" will benefit the District by providing the means to produce and broadcast educational programs and events to the entire community and by affording to students and staff technical training in the production of such programs. The District is further benefited by the monetary contribution provided by the City for the staff which, in addition to supporting the Public Access Network, will be available to provide support to the District.

An important function of the PAN is to provide citizens of Charles City with information concerning community events. A calendar server has been purchased by the City to create a daily community calendar for transmission over the PAN. The Charles City Area Chamber of Commerce (Chamber) is able to provide the services of an employee to generate the calendar on a daily basis during the work week.

The PAN Director, the Charles City Community School District Communications, and Community Engagement Director shall be combined into one full-time position with the District. This is beneficial as a public service to the stakeholders of the Charles City Community School District and the community as a whole. The City, County and School District benefit by being able to request assistance from this position as an Emergency Public Information Officer for government agencies. The City and its citizens are benefited by a professional communicator with up-to-date skills and FEMA training during times of urgent need.

The Broadband Telecommunications Commission of the City of Charles City has identified the need for the services of an individual or organization to provide administrative and consulting services to the City of Charles City in the telecommunications area. These services include oversight of franchise compliance, oversight and advice regarding right-of-way use by private and public entities, oversight and promotion of City efforts to introduce high-speed Internet access to Charles City, provide liaison between the City of Charles City and telecommunication providers and utilities and advice and oversight on infrastructure improvements to enhance Broadband Communication. This person or organization will also be responsible for chairing the Broadband Telecommunications Commission, keeping minutes and records of Commission meetings, as well as setting meeting dates and ensuring there is adequate public notice of said Commission meetings. The Commission has further recommended that the City engage the services of Charles City Community Revitalization (Revitalization) to provide these services.

By virtue of the mutual benefit realized by the City, the District, Revitalization, and Chamber, as above described, the undersigned parties undertake the joint management and operation of the local access channels on the terms and conditions set forth herein:

1. **Term.** This agreement shall amend, modify, and replace the existing agreement between the parties, shall be effective upon approval by the governing bodies of the City, the District, Revitalization, and the Chamber, and shall conclude on June 30, 2022, subject to earlier termination pursuant to Paragraph No.12 of this agreement.
  
2. **Governing Commission.** The cooperative venture does not constitute a separate legal entity. A governing board, to be known as the Broadband Telecommunications Commission, is created with general supervisory responsibilities over the operation and maintenance of the PAN, and with such other duties as set forth herein.
  - a. **Commission Membership and Term.** The Commission shall consist of five members appointed by the Mayor of Charles City and serving staggered terms of five years. The Mayor shall also appoint two Ex-officio members, one of whom shall be a member of the City Council and the other of whom shall be either a member of the City Council or a City employee. The PAN Director shall also be an Ex-officio member. These Ex-officio members shall serve and indefinite term at the pleasure of the Mayor. The Community Development Director shall act as the non-voting chairperson of the Commission. The chairperson shall set the date, time, and place for quarterly meetings of the Commission.
  
  - b. **Vacancies.** The Mayor shall appoint a replacement for each Commission position that becomes vacant and this replacement shall serve for the balance of the term.
  
  - c. **Voting.** Three members of the Commission shall constitute a quorum and a majority of those present shall be required to pass a measure.
  
  - d. **Commission Duties.** The Commission shall:
    - i. Meet quarterly in compliance with the “open meeting” requirements of the Iowa code. Special meetings may be called as provided herein and shall also be conducted in compliance with the open meeting law of the State Code.
    - ii. Supervise the employees of the District, of Revitalization, and of the Chamber who are engaged in the operation of programming, management of the community calendar, and the general development of Broadband Services to the community.
    - iii. Identify the equipment needs of the Commission and formulate recommendations to the City, District, Chamber, and Revitalization for acquisition of the new equipment and the sale of the old.
    - iv. Provide the City Clerk with all proposed expenditures for City Council approval. (The Commission may request authorization for payment by the City Administrator for expenditures of less than \$10,000 when a delay in payment will cause a loss of service or loss of opportunity for savings)
    - v. Provide quarterly written reports to the City documenting Commission activities and actions.



vi. Draft and preset to the City Council an annual Fund Budget Request for this Broadband Telecommunications Commission.

3. **Employees of Participating Entities.** All decisions concerning hiring, firing, evaluation, discipline and compensation shall be made by the entities that employ the persons providing services to the Commission. More specifically, this includes PAN Director, who is an employee of the District, the individual managing the community calendar, who is employee of the Chamber, and the person providing administrative and technical services, who is an employee of Revitalization.
4. **Payment of Expenses.** The Commission will not have a separate budget for its activities; will have no money under its control; and will have no authorization to pay expenses or to incur debt. All payments shall be made by the City Clerk from the money budgeted by the City for the Commission activities. The City will create a budget for these activities based on recommendations presented to it by the Commission.
5. **Ownership of Property.** Each entity (City, District, Chamber, and Revitalization) shall own the equipment purchased exclusively with the funds provided by that entity. Each of these entities shall maintain a current list of the equipment for which it claims ownership and shall be responsible to provide appropriate insurance coverage for this equipment at its own expense. Upon termination of this agreement, each entity shall continue to own the equipment that is contained on its list.
6. **Services Provided by the District.**
  - A. **Facility.** The District shall provide a facility in the Charles City Community School District for use by the citizens of Charles City in producing programs for transmission over the PAN. This facility shall be accessible 12 months of each year during the term of the contract. The District shall provide regular and emergency access to the areas to the Broadband Telecommunications Commission designee. The governing board shall, in cooperation with the District, establish access as needed and rules for use of the space(s) by the public. The governing board shall further develop rules and regulations governing access to, and use of, the area and its equipment, type and content of programming which can be produced and/or transmitted over the PAN, and oversee technical training. In formulating rules, the governing board shall seek to minimize disruption to ongoing school activities while school is in session. The District shall maintain a neat and orderly environment in and around the area.
  - B. **Technical Support.** The District shall employ a qualified Pan Director to manage the community's Public Access Network (PAN), supervise programming and equipment (including calendar server), and train persons in the operation of equipment and peripheral equipment used in remote locations. The PAN Director shall further seek to promote the use of the PAN by the public while protecting the integrity of the system.

This person's duties and responsibilities will include, but not be limited to: see Attachment A.

C. **Content.** The Broadband Telecommunications Commission shall establish rules on the types and content of programming which can be produced and transmitted over the PAN. The PAN Director, in turn, is responsible for seeing that those rules are followed.

D. **Communications & Community Engagement Director.** The Charles City Community School District shall maintain a full-time Communications & Community Engagement Director for use by the District for its needs and for use by the City of Charles City at the request of the City of Charles City, City Administrator. This person shall serve as Emergency Public Information Officer for the area within Floyd County. The Communications & Community Engagement Director shall not be shared beyond the governmental parties to this agreement, namely: the Charles City Community School District, and the City of Charles City in cooperation with Floyd County Emergency Management.

7. **Services Provided by Revitalization.** Charles City Community Revitalization, through its Director acting as Commission chairperson, shall provide assistance to the Broadband Telecommunications Commission in the performance of its duties and the exercise of its powers as set forth in Chapter 112 of the City Code of the City of Charles City. Services to be provided shall include oversight and advice regarding use of public right-of-way by private and public entities, oversight and promotion of efforts to introduce high-speed Internet access to Charles City, provide liaison between the City of Charles City and its telecommunications commission and telecommunication providers and utilities, advice and oversight regarding infrastructure improvements to enhance Broadband Communication within Charles City and providing a written quarterly report of Broadband-related hours worked and activities. The chairperson shall also be responsible for scheduling Commission meetings, providing public notice of such meetings, and keeping the minutes and recordings of all Commission activities and actions.

8. **Services Provided by the Chamber.**

The Chamber will, during its regular business hours, receive all requests from citizens and organizations for inclusion of event information on the community calendar. The Chamber will further provide the services of a Chamber employee to develop, maintain, and broadcast the community calendar on the PAN, as well as a written quarterly report of Broadband-related hours worked and activities

The Broadband Telecommunications Commission will establish rules and regulations governing the content of the community calendar and the criteria for use of the community calendar by requesting persons and organizations.

9. **City Contribution to the District.** In consideration for the use of the facility space(s) at the Charles City Community School District and the use of technical services of District personnel described in Attachment A, the City shall pay to the District an annual contribution, with the first payment in the amount of \$43,163 for services completed during the 2020-2021 fiscal year due upon the approval of this agreement. The City shall pay an annual contribution payment for services for the 2021-2022 fiscal year in the amount of \$41,000.00 on or before June 30, 2022. The City and School District agree to negotiate a reduction in or reimbursement of a portion of this fee if the School District does not employ a PAN Director as described in this agreement during the entire year for which the contribution is made.

**10. City Contribution to Revitalization.** In consideration for the services described in paragraph 7 to be provided by Charles City Community Revitalization, the City shall pay to Charles City Community Revitalization an annual contribution, with the first payment due following approval of this agreement and with the subsequent annual payment due during the fiscal year 2021-2022 within thirty days of receipt of invoice. The annual contribution shall be in the amount of \$10,000. Upon early termination of the contract, Charles City Community Revitalization shall reimburse the City on a pro-rated basis for that amount of the fee based on the number of months left in the term when compared to the twelve (12) months of the contract term.

**11. City Contribution to the Chamber.** In consideration for the services described in paragraph 8 to be provided by the Charles City Area Chamber of Commerce, the City shall pay to the Chamber an annual fee of \$3,900 following approval of this agreement and with the subsequent annual payment due during the fiscal year 2021-2022 within thirty days of receipt of invoice. Upon early termination of the contract, Charles City Area Chamber of Commerce shall reimburse the City on a pro-rated basis for that amount of the fee based on the number of months left in the term when compared to the twelve (12) months of the contract term.

**12. Early Termination.** Any of the undersigned parties may withdraw from this agreement upon 60 days' written notice to the Chairman of the Broadband Telecommunications Commission, but subject to the following conditions:

A. If the City withdraws prior to the anniversary date, then the entire fee paid for that year shall be retained by the District, the Chamber and Community Revitalization. The City shall have a reasonable period, not to exceed one year, to use the facilities at the School District pending relocation of the equipment, and shall pay a rental fee of \$50.00 per month for each month that the facility is used by the City after the conclusion of the year for which the annual fee was paid. The City shall remove the calendar server, together with any other equipment owned by the City, within one year of the date of its withdrawal from the agreement.

B. If the District withdraws prior to the anniversary date, the District shall reimburse the City a portion of the fee paid on the prior anniversary based on the number of days remaining in the year for which the fee was paid. The District shall further allow the City to have use of the space(s) in the District for a reasonable period, not to exceed one year, pending relocation of the space(s) and equipment, and for the period that the City continues to use the facility after termination of this agreement, it shall pay a rental fee of \$50.00 per month.

C. If the Chamber withdraws prior to the anniversary date, the Chamber shall reimburse the City a portion of the fee paid on the prior anniversary based on the number of days remaining in the year for which the fee was paid. The Chamber shall allow the City a reasonable time, not to exceed 180 days, to remove any other personal property owned by the City and located in the Chamber office.

D. If Revitalization withdraws prior to the anniversary date, Revitalization shall reimburse the City a portion of the fee paid on the prior anniversary based on the number of days remaining in the year for which the fee was paid.

If only one party elects to withdraw and the other three undersigned parties choose to continue with the joint operation, they may do so on such terms as mutually agreed.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2021

CITY OF CHARLES CITY

BY \_\_\_\_\_

Mayor

CHARLES CITY COMMUNITY SCHOOL DISTRICT

ATTEST \_\_\_\_\_

City Clerk

By \_\_\_\_\_

Board Chair

CHARLES CITY AREA CHAMBER OF COMMERCE

\_\_\_\_\_  
Secretary

BY \_\_\_\_\_

President

CHARLES CITY COMMUNITY REVITALIZATION

\_\_\_\_\_  
1<sup>st</sup> Vice President

BY \_\_\_\_\_

President

STATE OF IOWA     )  
                                  ) ss

COUNTY OF FLOYD)

\_\_\_\_\_  
Secretary

On this \_\_\_\_\_ day of \_\_\_\_\_, 2021, before me, a notary public in and for the State of Iowa, personally appeared Dean Andrews and Trudy O'Donnell, to me personally known and who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Charles City, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in the Resolution adopted by the City Council, under Resolution No. \_\_\_\_\_ of the City Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, and that Dean Andrews and Trudy O'Donnell acknowledged the execution of the instrument to be their voluntary act and deed of the corporation, by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa

STATE OF IOWA     )  
                                  ) ss

COUNTY OF FLOYD)



On this \_\_\_\_\_ day of \_\_\_\_\_, 2021, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared \_\_\_\_\_, to me personally known, who, being by me duly sworn, did say that he is the school board president of Charles City Community School District, the entity executing the within and foregoing instrument; that no seal has been procured by the said School District; that said instrument was signed on behalf of said School District by authority of its Board of Directors; and that the said \_\_\_\_\_ as such officer acknowledged the execution of said instrument to be the voluntary act and deed of said School District, by it and by him voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa

STATE OF IOWA     )  
  ) ss  
COUNTY OF FLOYD)

On this \_\_\_\_\_ day of \_\_\_\_\_, 2021, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared \_\_\_\_\_, to me personally known, who, being by me duly sworn, did say that he is the President of Charles City Area Chamber of Commerce, the entity executing the within and foregoing instrument; that the seal affixed thereto is the seal of said Chamber of Commerce; that said instrument was signed and sealed on behalf of said Chamber of Commerce by authority of its Board of Directors; and that the said \_\_\_\_\_ as such officer acknowledged the execution of said instrument to be the voluntary act and deed of said Chamber of Commerce, by it and by him voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa

STATE OF IOWA     )  
  ) ss  
COUNTY OF FLOYD)

On this \_\_\_\_\_ day of \_\_\_\_\_, 2021, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared \_\_\_\_\_, to me personally known, who, being by me duly sworn, did say that she is the President of Charles City Community Revitalization, the entity executing the within and foregoing instrument; that said instrument was signed on behalf of said Community Revitalization by authority of its Board of Directors; and that the said Arcon Concepcion as such officer acknowledged the execution of said instrument to be the voluntary act and deed of said Community Revitalization, by it and by her voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa



**HEADQUARTERS 1-133 INFANTRY BATTALION**  
**3106 AIRPORT BLVD**  
**WATERLOO, IOWA 50703**

NGIA-INF-OIC

12 January 2021

MEMORANDUM FOR: THE STATE QUARTERMASTER OF IOWA, 7105 NW 70<sup>TH</sup>  
AVE, JOHNSTON, IA 50131-1824

SUBJECT: Long term armory rental use for Charles City School District of the Charles City Armory.

1. Purpose: The Charles City School District would like to partner with the IA National Guard, specifically the Charles City Armory, to use a portion of the drill floor space to host and use their strength and conditioning equipment. The school has recently worked a land lease for usage of the land behind the armory through the state. The school district has limited capacity to expand their footprint so they are looking to share or use space in existing structures.

2. Items to address:

- a. Security of the facility while in use: I would request to make an exception to the policy in INGR 1-5 Chapter 7 paragraph 7-8(e). I would require coaching staff or other school representative to be present during all periods of usage. All external doors of the drill floor will be secured and checked daily by FTUS staff.
- b. Janitorial Services: The armory will always be left in the condition it was in prior to the usage by the school. Any deficiencies will be communicated to the School district leadership to correct as well as to the BN OIC/NCOIC.
- c. Lease agreement fee: \$50/mo.
- d. Fee collection plan: Collected annually (\$600) on 1AUG of each year paid by check made out to the State of Iowa.
- e. Further justification: The relationship with the Charles City School district has the potential to open doors to the target market (high school athletes) that we want to engage for recruiting. This will allow the RRB and units to have an open relationship and be able to more openly approach the topic of service and what we do in the Iowa National Guard. We will line up recruiting efforts with this activity to increase awareness of the Iowa National Guard. We have already breached the COVID-19 barrier to get back into the school just by meeting to discuss this plan and now the recruiter has full access the school.

3. Other benefits that will not be reflected in the fee schedule would be the schools willingness to take over the snow removal for the armory for no cost. They have already taken over the lawn care and fertilizing at no cost with the land lease for the property behind the armory. In my multiple engagements with the school leadership, I have no

NGIA-INF-OIC

SUBJECT: Long term armory rental use for Charles City School District of the Charles City Armory.

doubt that the school district will pay for any damages, should they occur from their usage.

4. I have done an assessment on the space and have identified an area that could be dedicated to strength equipment along the walls in the NE corner. Floor mats will be required for all space that will host equipment and will be provided by the school.

5. Iowa National Guard training will always take precedence over the schools need for usage and will be de-conflicted through regular meetings with the FTUS or the BN OIC/NCOIC.

6. Our Soldiers will also have full access to use all the equipment that the school will store and use in our facility.

7. POC for this request is MAJ Andrew R. Smith, (515) 229-0589, ICN 18600  
[andrew.r.smith128.mil@mail.mil](mailto:andrew.r.smith128.mil@mail.mil)

ANDREW R. SMITH  
MAJ, AR, IA ARNG  
Officer In Charge

## ARMORY LEASE AGREEMENT

Iowa National Guard Facility Located in: \_\_\_\_\_ Date: \_\_\_\_\_

The Adjutant General of Iowa, acting for and in behalf of the Armory Board, referred to as the First Party, under virtue of authority granted in Chapter 29A.58, Code of Iowa 1981, Hereby grants to person(s) listed below, Hereinafter referred to as the Second Party, for the following dates, but revocable at the will of the Adjutant General of Iowa, for cause as set forth thereafter, for the following purpose:

Second Party Name and Phone Number: \_\_\_\_\_

Home Address for Second Party: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date(s) of rental: \_\_\_\_\_

Hours \_\_\_\_\_ To \_\_\_\_\_

Purpose of Rental: \_\_\_\_\_  
\_\_\_\_\_

This agreement is contingent upon the following conditions:

1. The Second party agrees to pay to the Adjutant General of Iowa compensation as follows, and additional consideration, the Second Party agrees to provide Janitorial Service and/or Security Service in the following amounts:

	Armory Rental Fee	_____
Janitorial Service	_____	Fee _____
Security Service	_____	Fee _____
	Total Fee	_____
	Refundable Security Deposit:	_____

2. The Second Party agrees that the exercise of the privileges hereby granted shall be without cost or expense to the State of Iowa under the general supervision and subject to the approval for the Adjutant General or his duly authorized representative; and subject also to such regulations as he may prescribe from time to time.

3. That any property of the United States Government or the State of Iowa damaged or destroyed by the Second Party incident or replaced by the Second Party to the satisfaction of the Adjutant General of Iowa or his representatives or in lieu of such repair or replacement the Second Party shall, if so required by the Adjutant General of Iowa, pay an amount sufficient to compensate for the loss sustained by the United States Government or the State of Iowa by reason of damage to or destruction of property.

4. That the State of Iowa shall not be responsible for damage to property or injuries to person which may arise from or be incident to the injuries to the person of the Second Party's officers, agents, servants, or employees or others who may be on said premises at their invitation or the invitation of any one of them, arising from governmental or State activities on the said premises, and the Second Party shall hold the State, the Adjutant General of Iowa, his agents and his military subordinates harmless from any and all such claims.



5. That, on or before the date of expiration of this agreement, the Second Party shall vacate the said State premises to a condition satisfactory to the Second Party there-from and restore the premises to a condition satisfactory to the Adjutant General of Iowa, damages beyond control of the Second Party and due to fair wear and tear excepted. If, however, this permit is revoked and Second Party shall vacate the premises, then as aforesaid within such time as the Adjutant General may designate. In either event, if Second Party shall fail or neglect to remove said property and so restore the premise, said property shall then at the option of the Adjutant General of Iowa, said abandoned property may be disposed of in a manner that minimizes any cost to the government with no claim for damages against the State of Iowa, or its officers or agents shall be created or made on account of such removal and restoration work. Any storage charges necessary and incidental to the retention of said property of the Second Party shall be paid upon redemption by the Second Party.

6. That this agreement may be terminated by the First Party at any time without notice for failure of the Second Party to comply with the provisions of the agreement or for the reason that the facilities covered by the terms of this agreement are required for the training, operational or other necessary administrative functions or the Iowa National Guard or the Armed Forces of the United States. If terminated, the First Party will provide verbal or written notice to the Second Party at the home address provided.

7. The lessee agrees to comply with the provisions of Title VI of the Civil Rights Act of 1964 and NGR 600 -23/ANGR 30-12 entitled: "Non-discrimination in Federally Assisted Programs", in connection with its use of the above described space and facilities. Admission, participation, seating of participants and spectators, and the use of all of the lease facilities during the exhibit, competition, entertainment, or other public event without conducted or sponsored by the lessee under lease shall be without regard to race, color, or national origin. Any person who is not a member may be denied admission whenever attendance at the event for which the facility is leased is limited to the membership of a particular organization or organizations, and all persons who are not members are excluded without regard to race, color, or national origin.

8. If the lessee intends to conduct business on the leased premises which includes the sale of consumer or household goods, lessee agrees to comply with all applicable sales tax laws and regulations, the transient merchant provisions of Chapter 81A, Code of Iowa, and the conditions of sale as provided by Chapter 82, Code of Iowa. The lesser agrees to hold the lessee harmless for any failure by the lesser to pay any required taxes or any allegations thereof.

9. This is to be understood that this permit is effective only insofar as the rights of the State of Iowa in the property involved are concerned and that the Second Party shall obtain such permission as may be necessary of any other existing rights.

10. Any Organization wishing to provide any alcoholic beverage to include free of charge or for a fee is required to declare that intention at the time of the lease request, comply with all Iowa Laws regarding the distribution of alcohol, and provide insurance to cover any losses. The lessee shall hold the leaser harmless for any liable resulting from the event. (See Addendum to Armory Use)

11. Provide a copy of this form filled out by the Second Party requesting facility use, along with a completed ARNG Form-405 at the time of the request. The State Quartermaster upon approval will sign the agreement and provide a copy back to the requesting unit.

12. The requesting unit will return a copy of the signed agreement along with a check or money order payable to the "State of Iowa" to this Headquarters, ATTN: NGIA-SQM the first business day following the activity.

**Second Party** \_\_\_\_\_ **Date** \_\_\_\_\_  
(Party requesting facility use)

**Signature of Authorized Agent** \_\_\_\_\_ **Date** \_\_\_\_\_  
(State Quartermaster)

## REQUEST FOR ARMORY USE

Date: \_\_\_\_\_

Iowa National Guard Facility Located in \_\_\_\_\_

Garrison Commander and State Quartermaster,

1. I (we) \_\_\_\_\_ formally make a request for leased use of the National Guard facilities located in \_\_\_\_\_ for the following event: \_\_\_\_\_

2. The Leased use of the facility is desired for the following timeframe:

Date From: \_\_\_\_\_ To: \_\_\_\_\_ Time From: \_\_\_\_\_ To: \_\_\_\_\_

3. It is understood that the State of Iowa, the Adjutant General of Iowa, or any military subordinates will not be responsible for the damage to property, or injuries to persons which may arise from the use of the facilities, and that the using agency/person will be responsible for loss, damage, or destruction of any Federal, State or Unit property sustained through the use of this Armory facility.

4. It is further understood that:

a. No person shall use any loud, violent, obscene, or profane language upon Armory premises, nor shall anyone conduct themselves in a disorderly or obscene manner, or commit any nuisance thereon.

b. The possession, sale or dealing of intoxicating liquors, or narcotics, including any vinous or fermented liquor, regardless of alcohol content, and the storage of intoxicating liquors acquired therefrom to the owner or his guest present with the owner, or the possession or use of narcotics is strictly prohibited while in or on Iowa National Guard property.

\_\_\_\_\_  
Signature of Armory Representative

\_\_\_\_\_  
Signature of Requesting Party

### SUPPLEMENTAL INFORMATION

1. Will alcoholic beverages be served? ☐ Yes ☐ No (if yes, complete the Addendum)

2. Name of Security Guard(s) or Security Company: \_\_\_\_\_

Cost for Security Guard(s): \_\_\_\_\_

3. Name of Janitor(s): \_\_\_\_\_ Cost for Janitor(s): \_\_\_\_\_

4. Security deposit required for any damage to Armory: \_\_\_\_\_

5. Armory Rental Fee Amount: \_\_\_\_\_

Total \_\_\_\_\_

Additional Comments/Instructions:

\_\_\_\_\_  
Signature of Armory Representative:

## ADDENDUM TO ARMORY USE AGREEMENT

1. The following provision must be met if alcoholic beverages are to be consumed by civilians leasing Iowa National Guard facilities.

a. Beer or wine can be introduced onto the Armory without a license under the following conditions:

(1) There can be no sale of beer or wine. In other words, no money can be changing hands on the Armory premises.

(2) The person who signs this lease agreement (Lessee) must have an endorsement on their home owner's policy for host liquor liability or other liability language that covers them for the event. Proof of this insurance will be provided on a form titled "Evidence/Certification of Insurance". This is a standard insurance form that the lessee can obtain from his/her insurance agent. The agent will specify limits of host liquor liability on this form. There will be no substitutions on this form i.e., copies of insurance policies, etc. The completed form must accompany the Request for Armory Use when it is forwarded for approval.

(3) The following minimum requirements must be met for host liquor liability:

(a) \$250,000 in respect to any one person who shall be injured in person or killed.

(b) Subject to the limitations above - stated in respect to any one incident \$1,000,000 in respect to all person who shall be injured in person or killed.

(c) Lessee's should strongly consider having more than the minimum insurance in case of injuries and death caused by a guest.

b. If beer or wine is to be sold on the Armory premises the lessee must provide documented proof of the appropriate liquor license and Dram insurance. Liability minimums are as specified in paragraph (3)(a) & (b) above. ***Proof of insurance documents must accompany the request for facility use.***

c. If hard liquor (defined as any alcoholic beverage other than beer or wine) is going to be consumed on the premises the Second Party (Lessee) must provide documented proof of liquor license and Dram insurance. Dram insurance liability minimums are a specified in paragraph (3)(a) & (b) above. ***Proof of insurance documents must accompany the request for for Armory use.***

d. Minors may not be served alcoholic beverages at any time.

2. The foregoing is agreed upon by the following:

Lessee (2nd Party)



Signature of Lessee

Date

Witness

Signature of Witness

Date

Date

Signature of Armory Representative

A copy of this Addendum with the Lessee/Witness signatures must be scanned and e-mailed to the State Quartermaster.

BOARD PRESENTATION

March 8, 2021

For Discussion

											Proposed
		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
General Fund	Allowable growth reqt	10.77	10.25	10.64	11.42	10.76	10.00	10.68	10.43	10.39	10.65
Management	Early retirement	0.67	0.71	1.15	0.68	0.67	1.23	0.56	0.82	0.85	0.56
PPEL	Board Voted - Facility	0.33	0.33	0.33	0.33	0.33	0.33	0.33	0.33	0.33	0.33
Voted PPEL	Facility projects	0.88	1.34	1.34	1.18	1.18	1.18	1.18	1.17	1.18	1.20
Total		12.66	12.62	13.46	13.61	12.93	12.74	12.75	12.75	12.75	12.75
Property Tax change		-8.2%	-0.3%	6.6%	1.1%	-5.0%	-1.5%	0.0%	0.0%	0.0%	-0.1%
SSA Increase		2.00%	2.00%	4.00%	1.25%	2.25%	1.11%	1.00%	2.06%	2.30%	2.40%
Taxable Valuation	(in thousands)	444,725	460,911	479,192	501,579	507,874	527,448	537,212	548,561	586,410	622,066
		3.22%	3.64%	3.97%	4.67%	1.26%	3.85%	1.85%	2.11%	6.90%	6.08%

**Discretionary Factors affecting property tax rate:**

Surtax rate	ISL & PPEL	6% & 3%	6% & 0%	6% & 0%	6% & 1%	5% & 1%	5% & 1%	5% & 1%	5% & 1%	5% & 1%	6% & 1%	
Cash Reserve Levy		150,000	150,000	-	150,000	150,000	-	-	107,000	560,000	360,000	15.10
Special Education Deficit		192,612	-	423,539	487,065	492,982	214,648	577,407	226,488	126,905	573,542	15.9
Incr. enrollment/LEP/OE		36,436	-	63,417	118,229	70,817	96,578	120,145	321,282	100,685	188,483	15.9
Drop out prevention		326,554	384,226	394,414	398,749	368,182	353,203	434,055	421,380	457,444	476,408	5.17
Budget guarantee		-	-	-	280,766	-	114,454	76,422	-	-	-	4.8
PPEL levy - regular		163,121	171,650	178,686	180,730	174,249	190,210	193,664	197,525	212,230	227,252	21.3
Management Fund levy		300,000	325,000	550,000	340,000	340,000	650,000	300,000	450,000	500,000	350,000	21.1

Total Property tax - optional	1,168,723	1,030,876	1,610,056	1,955,539	1,596,230	1,619,093	1,701,693	1,723,675	1,957,264	2,175,685
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Miscellaneous Comments	3rd year to recoop state funding cuts. Added Board approved PPEL due to increased facility needs.	Did not request all AG for enrollment/SE but did for cash flow since cash balance has been growing. Eliminated PPEL surtax in case of borrowing.	Mgmt Fund increase for cash flow and early retirement incentive. Replace surtax for property tax so undesigned balance does not decline.	4 ER to fund. Increase discretionary cash reserve to stop cash balance declining. Loss of 47 students.	Same discretionary as 0% SSA with the exception of the Budget Guarantee is not needed for a 2.25% SSA.	Same discretionary at approx \$1.6M. Maintain property tax rate approx the same. Increased medicaid claiming helped the SE deficit	Large increase in SE aides/deficit eliminated the cash reserve levy available.	Increased enrollment of 40 students eliminated the budget guarantee. Piper Jaffrey study recommendation for fiscal management goals.	Increased enrollment of 7 students. Piper Jaffrey study recommendation for increase cash reserve.	Increased enrollment 14 students. Cash reserves to increase solvency ratio.
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Undesignated Balance		1,924,530	1,572,060	1,403,978	1,791,742	1,707,585	1,456,908	1,590,997	1,257,987	Not Available	Not Available
Unspent Balance	Excluding categorica	4,089,410	3,916,679	3,945,383	3,977,131	3,546,830	3,244,688	3,122,833	2,962,965	Not Available	Not Available



**BANK RECONCILIATION**  
**FEBRUARY 2021**

<u>GENERAL FUND</u>	<u>FUND 10 OPERATING</u>	<u>FUND 22 MANAGEMENT</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$3,127,572.47	\$614,761.37	
RECEIPTS	\$1,350,188.97	\$2,629.65	
INTERFUND LOAN	\$0.00	\$0.00	
PAYROLL	\$1,222,180.96	\$1,147.12	
<u>ACCTS. PAYABLE</u>	<u>\$274,649.89</u>	<u>\$0.00</u>	
ENDING BALANCE	\$2,980,930.59	\$616,243.90	\$3,597,174.49

Bank Account Balance	\$3,597,494.63
ISJIT Account Balance	\$0.00
Cash on Hand	\$250.00
Interest	(\$570.14)
Other reconciling	\$0.00

**ENDING BALANCE** \$3,597,174.49

<u>ACTIVITY FUND</u>	<u>FUND 21 STUDENT ACT.</u>	<u>FUND 82 NON EXPEND</u>	<u>FUND 91 AGENCY FUND</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$212,983.55	\$4,006.21	\$27,427.09	
RECEIPTS	\$9,355.53	\$0.00	\$4,191.44	
INTERFUND LOAN	\$0.00	\$0.00	\$0.00	
PAYROLL	\$2,032.55	\$0.00	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$8,506.29</u>	<u>\$0.00</u>	<u>\$3,672.00</u>	
ENDING BALANCE	\$211,800.24	\$4,006.21	\$27,946.53	\$243,752.98

Bank Balance	\$240,893.08
ISJIT Account Balance	\$0.00
Cash on hand - change	\$2,900.00
Interest	(\$40.10)
Other reconciling items	\$0.00

**ENDING BALANCE** \$243,752.98

**BANK RECONCILIATION**  
**FEBRUARY 2021**

<u>PPEL / LOSST FUNDS</u>	<u>FUND 33 LOSST</u>	<u>FUND 36 PPEL</u>	<u>FUND 40 SINKING FUND</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$167,229.13	\$664,828.19	\$579,434.17	
RECEIPTS	\$110,362.37	\$29,806.96	\$101,933.30	
RECEIPTS - DEBT ISSUANCE	\$0.00	\$0.00	\$0.00	
TRFER TO CAP PR - FD 35	\$0.00	\$0.00	\$0.00	
PAYROLL	\$0.00	\$0.00	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$134,655.86</u>	<u>\$19,328.57</u>	<u>\$0.00</u>	
ENDING BALANCE	\$142,935.64	\$675,306.58	\$681,367.47	\$1,499,609.69

Bank Balance	\$956,061.55	
Bank Balance -Sink fund	\$433,397.11	
Interest	(\$169.91)	
Other reconciling items	\$110,320.94	
<b>ENDING BALANCE</b>		\$1,499,609.69

<u>HOT LUNCH FUND</u>	<u>FUND 61</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$237,987.33	
RECEIPTS	\$100,296.07	
INTERFUND LOAN	\$0.00	
PAYROLL	\$24,269.50	
<u>ACCTS. PAYABLE</u>	<u>\$81,605.05</u>	
ENDING BALANCE	\$232,408.85	\$232,408.85

Bank Balance	\$232,439.26	
Interest	(\$30.41)	
Other Reconciling items	\$0.00	
<b>ENDING BALANCE</b>		\$232,408.85

<u>FLEXIBLE SPENDING A</u>	<u>FUND 72</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$13,137.29	
RECEIPTS	\$6,019.76	
INTERFUND LOAN	\$0.00	
PAYROLL	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$5,218.02</u>	
ENDING BALANCE	\$13,939.03	\$13,939.03

BANK BALANCE	\$13,941.41	
PETTY CASH	\$0.00	
INTEREST	(\$2.38)	
OTHER RECONCILING	\$0.00	
<b>ENDING BALANCE</b>		\$13,939.03



# Health Fund Analysis

3/2/2021

	<u>Oct 2017</u>	<u>Nov 2017</u>	<u>Dec 2017</u>	<u>Jan 2018</u>	<u>Feb 2018</u>	<u>March 2018</u>	<u>April 2018</u>
<b>Beginning</b>	\$1,874,072.59	\$1,814,061.21	\$1,856,553.68	\$1,805,260.79	\$1,790,241.22	\$1,842,050.73	\$1,893,489.60
<b>Revenue</b>	\$197,506.81	\$212,518.85	\$195,268.95	\$197,016.71	\$196,547.52	\$204,757.53	\$197,248.81
<b>Expenditures *</b>	<u>\$257,518.19</u>	<u>\$170,026.38</u>	<u>\$246,561.84</u>	<u>\$212,036.28</u>	<u>\$144,738.01</u>	<u>\$153,318.66</u>	<u>\$210,739.16</u>
<b>Balance</b>	\$1,814,061.21	\$1,856,553.68	\$1,805,260.79	\$1,790,241.22	\$1,842,050.73	\$1,893,489.60	\$1,879,999.25
	<u>May 2018</u>	<u>June 2018</u>	<u>July 2018</u>	<u>Aug 2018</u>	<u>Sept 2018</u>	<u>Oct 2018</u>	<u>Nov 2018</u>
<b>Beginning</b>	\$1,879,999.25	\$1,856,098.38	\$1,852,550.34	\$1,776,995.86	\$1,731,382.15	\$1,736,588.76	\$1,731,039.83
<b>Revenue</b>	\$197,180.84	\$210,153.43	\$164,545.25	\$167,822.88	\$175,604.48	\$176,672.68	\$177,235.74
<b>Expenditures *</b>	<u>\$221,081.71</u>	<u>\$213,701.47</u>	<u>\$240,099.73</u>	<u>\$213,436.59</u>	<u>\$170,397.87</u>	<u>\$182,221.61</u>	<u>\$196,640.83</u>
<b>Balance</b>	\$1,856,098.38	<b>\$1,852,550.34</b>	\$1,776,995.86	\$1,731,382.15	\$1,736,588.76	\$1,731,039.83	\$1,711,634.74
	<u>Dec 2018</u>	<u>Jan 2019</u>	<u>Feb 2019</u>	<u>March 2019</u>	<u>April 2019</u>	<u>May 2019</u>	<u>June 2019</u>
<b>Beginning</b>	\$1,711,634.74	\$1,700,612.88	\$1,708,051.93	\$1,703,404.43	\$1,731,640.15	\$1,635,679.03	\$1,665,198.50
<b>Revenue</b>	\$178,425.41	\$179,287.05	\$175,931.47	\$201,733.72	\$194,398.23	\$194,351.04	\$210,128.79
<b>Expenditures *</b>	<u>\$189,447.27</u>	<u>\$171,848.00</u>	<u>\$180,578.97</u>	<u>\$173,498.00</u>	<u>\$290,359.35</u>	<u>\$164,831.57</u>	<u>\$137,328.24</u>
<b>Balance</b>	\$1,700,612.88	\$1,708,051.93	\$1,703,404.43	\$1,731,640.15	\$1,635,679.03	\$1,665,198.50	<b>\$1,737,999.05</b>
	<u>July 2019</u>	<u>Aug 2019</u>	<u>Sept 2019</u>	<u>Oct 2019</u>	<u>Nov 2019</u>	<u>Dec 2019</u>	<u>Jan 2020</u>
<b>Beginning</b>	\$1,737,999.05	\$1,716,852.78	\$1,671,250.41	\$1,619,213.70	\$1,535,891.70	\$1,494,022.64	\$1,506,375.83
<b>Revenue</b>	\$191,249.50	\$196,319.84	\$196,319.28	\$196,410.38	\$196,325.12	\$210,169.93	\$194,282.36
<b>Expenditures *</b>	<u>\$212,395.77</u>	<u>\$241,922.21</u>	<u>\$248,355.99</u>	<u>\$279,732.38</u>	<u>\$238,194.18</u>	<u>\$197,816.74</u>	<u>\$184,932.84</u>
<b>Balance</b>	\$1,716,852.78	\$1,671,250.41	\$1,619,213.70	\$1,535,891.70	\$1,494,022.64	\$1,506,375.83	\$1,515,725.35
	<u>Feb 2020</u>	<u>March 2020</u>	<u>April 2020</u>	<u>May 2020</u>	<u>June 2020</u>	<u>July 2020</u>	<u>Aug 2020</u>
<b>Beginning</b>	\$1,515,725.35	\$1,522,861.80	\$1,521,902.01	\$1,517,315.56	\$1,505,012.91	\$1,541,223.83	\$1,546,998.28
<b>Revenue</b>	\$195,503.22	\$211,130.15	\$198,073.85	\$196,884.68	\$189,311.83	\$209,220.00	\$209,935.83
<b>Expenditures *</b>	<u>\$188,366.77</u>	<u>\$212,089.94</u>	<u>\$202,660.30</u>	<u>\$209,187.33</u>	<u>\$153,100.91</u>	<u>\$203,445.55</u>	<u>\$300,726.97</u>
<b>Balance</b>	\$1,522,861.80	\$1,521,902.01	\$1,517,315.56	\$1,505,012.91	<b>\$1,541,223.83</b>	\$1,546,998.28	\$1,456,207.14
	<u>Sept 2020</u>	<u>Oct 2020</u>	<u>Nov 2020</u>	<u>Dec 2020</u>	<u>Jan 2021</u>	<u>Feb 2021</u>	
<b>Beginning</b>	\$1,456,207.14	\$1,397,820.63	\$1,344,645.71	\$1,268,482.18	\$1,282,124.00	\$1,262,928.93	
<b>Revenue</b>	\$204,955.76	\$206,429.20	\$206,972.60	\$207,503.83	\$206,028.70	\$205,149.05	
<b>Expenditures *</b>	<u>\$263,342.27</u>	<u>\$259,604.12</u>	<u>\$283,136.13</u>	<u>\$193,862.01</u>	<u>\$225,223.77</u>	<u>\$123,445.75</u>	
<b>Balance</b>	\$1,397,820.63	\$1,344,645.71	\$1,268,482.18	\$1,282,124.00	\$1,262,928.93	\$1,344,632.23	

\* = Expenditures equal the weekly draw amounts plus the prior month expense true up.

## Dental Fund Analysis

	<u>July 2019</u>	<u>August 2019</u>	<u>Sept 2019</u>	<u>Oct 2019</u>	<u>Nov 2019</u>	<u>Dec 2019</u>	<u>Jan 2020</u>
Beginning	\$0.00	\$453.31	(\$2,807.31)	(\$4,424.33)	(\$11,088.30)	(\$9,478.11)	(\$10,090.13)
Revenue	\$9,375.83	\$8,905.01	\$9,322.82	\$9,368.34	\$9,321.84	\$9,314.60	\$9,314.37
Expenditures *	<u>\$8,922.52</u>	<u>\$12,165.63</u>	<u>\$10,939.84</u>	<u>\$16,032.31</u>	<u>\$7,711.65</u>	<u>\$9,926.62</u>	<u>\$10,013.24</u>
Balance	\$453.31	(\$2,807.31)	(\$4,424.33)	(\$11,088.30)	(\$9,478.11)	(\$10,090.13)	(\$10,789.00)
	<u>Feb 2020</u>	<u>March 2020</u>	<u>April 2020</u>	<u>May 2020</u>	<u>June 2020</u>	<u>July 2020</u>	<u>Aug 2020</u>
Beginning	(\$10,789.00)	(\$11,015.78)	(\$18,087.54)	(\$11,541.03)	(\$6,869.31)	(\$12,676.54)	(\$13,378.41)
Revenue	\$9,557.16	\$9,557.16	\$9,789.64	\$9,731.60	\$11,738.35	\$9,928.58	\$9,464.88
Expenditures *	<u>\$9,783.94</u>	<u>\$16,628.92</u>	<u>\$3,243.13</u>	<u>\$5,059.88</u>	<u>\$17,545.58</u>	<u>\$10,630.45</u>	<u>\$12,927.94</u>
Balance	(\$11,015.78)	(\$18,087.54)	(\$11,541.03)	(\$6,869.31)	(\$12,676.54)	(\$13,378.41)	(\$16,841.47)
	<u>Sept 2020</u>	<u>Oct 2020</u>	<u>Nov 2020</u>	<u>Dec 2020</u>	<u>Jan 2021</u>	<u>Feb 2021</u>	
Beginning	(\$16,841.47)	(\$17,329.17)	(\$18,601.41)	(\$15,488.43)	(\$12,574.92)	(\$14,665.23)	
Revenue	\$9,638.40	\$9,786.60	\$9,838.82	\$10,106.74	\$9,963.80	\$9,875.20	
Expenditures *	<u>\$10,126.10</u>	<u>\$11,058.84</u>	<u>\$6,725.84</u>	<u>\$7,193.23</u>	<u>\$12,054.11</u>	<u>\$15,505.88</u>	
Balance	(\$17,329.17)	(\$18,601.41)	(\$15,488.43)	(\$12,574.92)	(\$14,665.23)	(\$20,295.91)	



## Analysis of Cash Balance

February 28, 2021

	02/28/21	02/29/20	% change	Notes *
General Fund (10)	2,980,930.59	2,376,209.56	25.4%	Cash reserve levy increased in fiscal year 2020-21.
Management Fund (22)	616,243.90	413,088.56	49.2%	Increased management fund levy in 2020-21
Sales Tax and PPEL (33 & 36)	818,242.22	1,193,902.74	-31.5%	Timing of revenue & expenses will fluctuate during the year. The District made the final Athletic Complex payments in Sept 2020.
Debt Service - sinking fund (40)	681,367.47	671,445.37	1.5%	Club/ organizations are limited to their activity account balance. Ticket and Concession sales are down because of COVID closure.
Activity Fund (21)	211,800.24	241,704.72	-12.4%	
Hot Lunch Fund (61)	232,408.85	159,863.82	45.4%	
Flexible Spending Acct (72)	13,939.03	6,251.61	123.0%	Unexpended flexible spending balance - employee withholding.
Health Insurance Fund (71)	1,344,632.23	1,522,861.80	-11.7%	Premiums increased 8% in FY 21.
Dental Insurance Fund (71)	(20,295.91)	(11,015.78)	-84.2%	Established self funded dental insurance - July 2019. District is researching a plan to eliminate deficit for FY 2022.
TOTAL	<u>6,879,268.62</u>	<u>6,574,312.40</u>	<u>4.6%</u>	Appears reasonable

\* = Cash balances will fluctuate with the timing of revenue and expense receipts and payments. Items considered unusual are explained in greater detail under the notes above.



## General Fund Revenue and Expense Analysis

February 28, 2021

Category	Annual Budget	Anticipated Budget 100%	Actual to Date	Difference	% of Annual Budget	Comments
<b>REVENUES</b>						
Total Revenue	18,739,163	10,907,952	11,539,448	631,496	3.4%	
% of annual budget		58.2%	61.6%			
<b>EXPENSES</b>						
Salaries	11,741,120	6,428,260	6,395,883	-32,377	-0.3%	
Benefits	4,087,859	2,250,670	2,235,297	-15,373	-0.4%	
Purchased Services	1,023,645	698,447	560,912	-137,534	-13.4%	
Tuition Out Expenses	350,929	125,465	105,723	-19,741	-5.6%	
Supplies	863,648	607,019	693,158	86,138	10.0%	
Utilities	307,630	185,867	180,864	-5,004	-1.6%	
Equipment	17,470	11,647	55,443	43,796	250.7%	
AEA flowthru	777,059	388,530	388,530	0	0.0%	
Total Expense	19,169,360	10,695,904	10,615,809	-80,095	-0.4%	
% of annual budget		55.8%	55.4%			

*\*\* \$601,254 carryover categorical funds are available for one time purchases. The annual budget does not take into account carryover balance spending. If carryover is spent the cash balance/fund balance could theoretically decrease if the annual budget was expended.*

# Revenue and Expense Analysis

February 28, 2021

	Budget	Actual	Balance	FY 2021	FY 2020	FY 2019
<b>Management Fund</b>						
Revenue	\$514,803	\$314,847	\$199,956	61.16%	56.03%	59.74%
Expenditures	\$295,720	\$294,900	\$820	99.72%	95.26%	97.99%
A larger than usual delinquent tax payment was received in FY 21.						
<b>PPEL &amp; LOSST Funds</b>						
Revenue	\$2,938,125	\$1,894,657	\$1,043,468	64.49%	69.17%	61.73%
Expenditures	\$2,277,160	\$1,138,141	\$1,139,019	49.98%	62.13%	46.39%
A larger than usual delinquent tax payment was received in FY 21. The baseball and softball field project were completed in FY 20 and the Middle School PPEL loan was paid off. The balance will begin to build.						
<b>Food Service</b>						
Revenue	\$985,400	\$562,411	\$422,989	57.07%	57.95%	55.97%
Expenditures	\$981,900	\$568,070	\$413,830	57.85%	59.14%	59.59%
FY 2021 revenue and expenses less due to COVID and less students eating.						
<b>Health &amp; Dental Fund</b>						
Revenue	\$2,720,100	\$1,794,097	\$926,003	65.96%	75.16%	66.67%
Expenditures	\$2,850,125	\$1,993,269	\$856,856	69.94%	80.40%	65.25%

Activity Fund Balance Report - Summary - Exclude Encumbrances

07/2020 - 02/2021

Regular; Beginning Month 07/2020; Processing Month 02/2021; Accounts to Include Accounts with Activity; Fund Number 21

Fund: 21 STUDENT ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 729 000 6110 910	Drama - Restricted FB	18,386.55	2,978.47	1,970.00	0.00	17,378.08
21 729 000 6120 910	Speech - restricted FB	3,054.87	0.00	0.00	0.00	3,054.87
21 729 000 6210 910	General Vocal - restricted FB	5,246.14	315.44	519.89	0.00	5,450.59
21 729 000 6220 910	Band Fundraiser - restricted FB	7,405.38	952.24	1,313.68	0.00	7,766.82
21 729 000 6221 910	Jazz Band - restricted FB	518.68	314.99	0.00	0.00	203.69
21 729 000 6222 910	Instrumental Music - restricted FB	189.22	0.00	0.00	0.00	189.22
21 729 000 6223 910	Orchestra - restricted FB	3,357.66	0.00	0.00	0.00	3,357.66
21 729 000 6225 910	MS Band - restricted FB	13,397.92	590.62	0.00	0.00	12,807.30
21 729 000 6600 920	Athletics - restricted FB	23,582.08	55,964.92	46,907.91	0.00	14,525.07
21 729 000 6640 920	Girls Track - restricted FB	122.07	0.00	0.00	0.00	122.07
21 729 000 6645 920	Girls Cross Country - Restricted FB	2,424.41	0.00	0.00	0.00	2,424.41
21 729 000 6646 920	Boys Cross Country - restricted FB	4,919.97	1,541.05	0.00	0.00	3,378.92
21 729 000 6680 920	Sportsmen's Park - Restricted FB	460.21	253.76	285.00	(491.45)	0.00
21 729 000 6681 920	Booster Club - restricted FB	29,218.44	17,533.34	14,147.14	1,511.18	27,343.42
21 729 000 6685 920	Bowling - Fund Balance	582.51	616.61	1,159.08	0.00	1,124.98
21 729 000 6694 920	Pom Squad - Restricted FB	842.50	0.00	0.00	0.00	842.50
21 729 000 6710 920	Boys Basketball - restricted FB	700.67	747.55	0.00	0.00	(46.88)
21 729 000 6720 920	Football - restricted FB	273.28	0.00	0.00	0.00	273.28
21 729 000 6725 920	Soccer - restricted FB	323.18	30.00	0.00	0.00	293.18
21 729 000 6730 920	Baseball - restricted FB	3,213.47	0.00	0.00	0.00	3,213.47
21 729 000 6740 920	Boys Track - restricted FB	575.46	0.00	0.00	0.00	575.46
21 729 000 6760 920	Boys Golf - restricted FB	2,471.92	0.00	0.00	0.00	2,471.92
21 729 000 6790 920	Wrestling - Restricted FB	1,264.10	188.55	0.00	0.00	1,075.55
21 729 000 6810 920	Girls Basketball - restricted FB	2,899.61	747.55	0.00	0.00	2,152.06
21 729 000 6815 920	Volleyball - restricted FB	1,188.84	498.20	94.00	0.00	784.64
21 729 000 6835 920	Softball - restricted FB	395.26	0.00	0.00	0.00	395.26
21 729 000 6850 920	Girls Tennis - Restricted FB	46.59	0.00	0.00	0.00	46.59
21 729 000 6860 920	Girls Golf - restricted FB	42.46	0.00	0.00	0.00	42.46
21 729 000 6870 920	Girls Swimming - restricted FB	294.35	0.00	0.00	0.00	294.35
21 729 000 6993 920	Cheerleading - restricted FB	1,551.04	1,693.00	3,997.00	0.00	3,855.04
21 729 000 7000 950	HS annual - restricted FB	7,157.28	2,989.45	10,205.00	0.00	14,372.83
21 729 000 7001 950	Art Club Fund Balance	35.39	0.00	0.00	0.00	35.39
21 729 000 7004 950	Information Tech Club - restricted FB	907.57	0.00	0.00	0.00	907.57
21 729 000 7006 950	Future Business Leaders - Restricted FB	3,740.31	0.00	0.00	0.00	3,740.31
21 729 000 7007 950	FFA - restricted FB	40,298.37	36,658.12	52,742.93	0.00	56,383.18
21 729 000 7008 950	German club - restricted FB	2,583.47	0.00	0.00	0.00	2,583.47

Activity Fund Balance Report - Summary - Exclude Encumbrances

07/2020 - 02/2021

Regular; Beginning Month 07/2020; Processing Month 02/2021; Accounts to Include Accounts with Activity; Fund Number 21

Fund: 21 STUDENT ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 729 000 7014 950	SIAT - restricted FB	6,006.24	1,107.59	0.00	191.42	5,090.07
21 729 000 7018 950	Class of 2021 - Restricted FB	23.56	0.00	0.00	0.00	23.56
21 729 000 7019 950	Class of 2022 - restricted Fund Balance	0.00	0.00	0.00	100.00	100.00
21 729 000 7024 950	Class of 2020 - restricted FB	291.42	0.00	0.00	(291.42)	0.00
21 729 000 7030 950	Industrial Technology - restricted FB	885.06	0.00	0.00	0.00	885.06
21 729 000 7035 950	Comet Creation (FCS) - restricted FB	1,365.01	0.00	0.00	0.00	1,365.01
21 729 000 7051 950	FCCLA - restricted FB	14.18	0.00	0.00	0.00	14.18
21 729 000 7057 950	Social Studies Trip - restricted FB	882.63	715.50	715.50	0.00	882.63
21 729 000 7065 950	MS Annual - restricted FB	4,674.64	0.00	834.00	0.00	5,508.64
21 729 000 7066 950	MS student council - restricted FB	4,135.82	0.00	0.00	0.00	4,135.82
21 729 000 7085 950	Century Club	101.73	0.00	918.00	(1,019.73)	0.00
21 729 000 9000 950	Interest - restricted FB	0.00	0.00	376.54	0.00	376.54
Fund Total: 21		202,051.52	126,436.95	136,185.67	0.00	211,800.24



## **Regular Meeting – February 8, 2021**

The Charles City Board of Education met in regular session on Monday, February 8, 2021 in the High School (HS) Library. President Mack called the meeting to order at 6:15 p.m. Present via zoom: Board members Freund, Dight, Rottinghaus and Bergland. Absent: Student Board member Ruzicka. Staff members present included Superintendent Fisher, Board Secretary O'Brien (via zoom), and Communication Director DeVore. Six others attended via zoom and one in person.

The Mission/Vision statement was read by Director Dight.

(Freund/Bergland) to approve the agenda as presented. Motion carried 5-0.

There was no public comment.

Superintendent Fisher reported District progress on the three Strategic goals: equity and achievement, culture and climate and facilities and infrastructure.

Strategic Goal 1: We continue to find better equity resources and partnerships. Our equity team is working to implement our vision. We are in talks with a few different national experts to assist with this work both with students and staff.

Our stage lighting, which were purchased in the late 80s, needs work. We have been working with a theatre consultant to replace them. These lights will be portable.

Strategic Goal 2: We are evaluating our climate/culture so it aligns and accelerates work around students and staff. This is always a high priority for our family. We are looking for ways to improve this climate/culture.

Strategic Goal 3: Our facilities strategic planning goal is to develop a 10 to 20-year facility plan. Director Jerry Mitchell continues to gather input from a variety of community stakeholders.

The Board thanked the students who attended the Board listening post on January 30 via zoom. They appreciate their perspectives and hearing from them.

An Equity and Achievement committee report was received from Director Rottinghaus.

Director Rottinghaus read a proclamation for National School Counseling Week to recognize our counselors Ray Cole (Middle School), Scotti Hagensick (Lincoln), Chealsey Moen (High School) and Sandy Thomson (Washington).

(Rottinghaus/Dight) to appoint Michellel Jones as the Junior student board member for 2020-21. Motion carried 5-0. The oath of office was administered to Ms. Jones by Board Secretary O'Brien.

Superintendent Fisher provided a Covid update. Governor Reynolds rolled back some of the state Covid mandates, however the District is still requiring masks and social distancing. The Activities



Conference is keeping mandates in place and allowing athletes a ticket for each member of their household plus two. 191 vaccinations were given to staff, foster grandparents and substitutes on Friday, February 5<sup>th</sup>. The second dose will be given in early March. Superintendent Fisher requested feedback on a revised Covid matrix, which he will bring to the Board for approval at the second February Board meeting.

Superintendent Fisher introduced Annick Beaver, a member of the District's English Language Learner (ELL) staff, who presented the seventh in a series of equity based professional development sessions. Ms. Beaver presented a math lesson in French to the Board. 5% of our student body receives some ELL services. The Board reflected on the experience.

Marcia DeVore, Lincoln Principal, and April Hanson, Director of Technology, presented information on the Healthy Campus Metrics Project developed to gauge the health of our campuses. The metrics will gauge each campus' health in student satisfaction, staff satisfaction, student engagement, trust, evidence of learning and connectedness. Every two weeks, data from each campus will be entered in a dashboard, and reviewed monthly at the District level.

Superintendent Fisher presented a PowerPoint on "Why Organizational Health Matters: The What and Why of Culture and Climate?". This is the first of two presentations on culture and climate. If we have valued and healthy people, our kids and organization will be valued and healthy. Teacher turnover is one of the biggest barriers to student success and achievement. The next presentation will be on what systems we plan to implement to promote a healthy staff and organization.

Bryan Jurrens, HS Principal, explained our progression in digital content delivery. Where did we start? When Covid descended upon us we needed to get digital content created and delivered by using trial and error and figuring out how to make it work. Now we have shifted from survival mode and emerged stronger. Now we need to determine where we go from here. We need good instructional digital practices for the future.

(Rottinghaus/Freund) to approve the purchase of a Lincoln Electric computer numerical controller (CNC) plasma table with accessories and software for \$28,971.02 and waive the bidding requirement for the purchase as recommended. A CNC plasma cutter would allow HS students the opportunity to explore, learn, and utilize skills that are used in current manufacturing practices across the nation. Currently their only source of CNC technology is a broken plasma cutter that was donated, for which parts are no longer available to fix. As they continue to increase opportunities for students and increase career opportunities it is important that they match the current technology that is being utilized by the current workforce. The Board questioned the waiver of bidding requirements for such a large purchase. Mr. Jurrens explained that due to the software package that is included and integrated with the CNC plasma cutter this makes this specific product unique. Other CNC plasma cutters are harder to get parts for and harder to utilize as well as requiring us to search for an aftermarket "3rd Party" solution to incorporate design and coding/programming into the curriculum. Perkins funding will be used to make the purchase. The HS agreed to demonstrate the technology to the Board. Motion carried 5-0.

(Bergland/Dight) to create an ad hoc food service committee for the duties, purpose and committee members as presented. The process to create an ad hoc committee is outlined in Board policy

208.1. The duty of the committee would be to review the status and health of our food service program. Their purpose is to create a report, with a recommendation on future food service delivery plans. The committee members are Josh Mack, Pat Rottinghaus, Mike Fisher, Jerry Mitchell and Paige Elsbernd. Superintendent Fisher commented he would like to make this a normal evaluation/review process to be performed every couple of years to gauge our food service health. Motion carried 5-0.

(Dight/Freund) to approve the Central Services office design, in a remodeled area of the Transportation Center, as presented. At the January 25, 2021 Board meeting Director Jerry Mitchell presented a plan for the Central Services office to move from the North Grand Building (NGB) since the developer of the NGB will start his renovation work this fall. The City has approved the plans to begin construction. Since most of the work will be done internally, there will be no change orders prepared for Board approval, however, the plans may change slightly as new ideas or concerns are addressed with the current design. The Board approved funding for the project as part of the 2021-22 facility projects. Motion carried 5-0.

(Freund/Rottinghaus) to approve the contract with Midwest Roofing as presented. At the January 11, 2021 Board meeting the bid for \$62,800 from Midwest Roofing to replace the HS section M roof was approved. This is part of the 2020-21 approved facilities project. Motion carried 5-0.

(Rottinghaus/Bergland) to accept the resignations and applications for early retirement with deep gratitude and appreciation for their tireless work on behalf of the students of the Charles City Community School District. The Board Secretary received four (4) resignations and applications for early retirement for option 1 retirements at June 30, 2022. Option 1 retirements entitle the eligible retiree to receive 50% of their 2021-22 base salary. There were no option 2 applications for June 30, 2021 retirements, 25% of base salary.

Name	Position	Year of retirement	Years of Service
Don Betts	Carrie Lane Teacher	6/30/22	27
Mary Catherine Blanchard	English Language Learner Teacher	6/30/22	27
Melinda Masters	Lincoln Elementary Teacher	6/30/22	36
Larry Wolfe	High School Associate Principal	6/30/22	10
	<b>Total Years of Service at Retirement</b>		<b>100</b>

Motion carried 5-0.

(Bergland/Rottinghaus) to accept the January 2021 financial reports as presented. Motion carried 5-0.

(Rottinghaus/Dight) to approve the consent agenda as presented.

- Approval of the minutes of the regular meetings held on January 11, 2021 and January 25, 2021 as presented.
- Approval of the February 2021 bills.
- Approval of resignation of Kim Usher as HS paraeducator effective 2/1/21.
- Approval of the following appointments contingent upon completion of positive background checks. Also appointments are also contingent upon successfully completing

the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing, if required for the position.

<b>Name</b>	<b>Position</b>	<b>Amount</b>	<b>Start Date</b>
Danielle Vance	Washington paraeducator	\$15.09/ hr.	2/9/21
Allison Kuehn	Music Lesson assistant	\$13.25/ hr.	2/9/21
Jenna Haglund	Asst Varsity Girls Track Coach	\$3,130	2/8/21
Bryan Bjorklund	HS Computer Science Teacher	*	8/1/21
Bryan Bjorklund	Head Football Coach	*	8/1/21

\* amount and start date to be determined after the 2021-22 collective bargaining agreement is approved.

Motion carried 5-0.

Vendor Name	Invoice Detail Description	Amount
<b>Operating Fund:</b>		
Access Systems Leasing	Copier/Printer Maintenance	\$ 2,158.29
Access Systems	Fax Overage/Tech Dept	\$ 4.00
Acco Brands USA	Laminating Film/MS	\$ 104.59
Aces	Safety Net Backup/Tech Dept	\$ 501.00
AEP Connections	Manage Frustration Conf/Wash/Heeren	\$ 165.00
Ag Vantage FS	LP Fuel/Bus Barn	\$ 582.00
Ahlers & Cooney, P.C.	Legal Services	\$ 1,365.50
Airgas USA	Cylinder Rent/HS/Spurgin	\$ 301.05
Amazon	Misc Supplies	\$ 6,116.25
American Solutions For Business	Branded Swag Bags/J DeVore	\$ 838.25
Arnold Motor Supply	Parts/Bus Barn	\$ 121.20
Bonnstetter, Danielle	Reimb Mileage	\$ 74.75
Breitbach Chiropractic	Physicals/Bus Barn	\$ 225.00
Brodart	Supplies/Wash Library	\$ 112.04
CarQuest Auto Parts	Parts/B & G	\$ 867.41
Central Preschool	Voluntary 3 & 4 Yr Old Program/January	\$ 3,861.35
Central Rivers Area Education Agency	Battle Of The Books Reg/Linc/Sande	\$ 40.00
Central Springs Schools	Tuition/Level 1	\$ 5,367.61
Century Link	Long Distance	\$ 107.60
Century Link	Phone	\$ 1,557.21

Charles City Press	Reg & Special Sessions/Classified ads	\$ 1,078.56
Circle K Electronics	Radio/Misc/Bus Barn	\$ 353.75
City Laundering Co.	Towels/Bus Barn	\$ 73.14
Collaborative For Educational Services	ISTE Training/MS/Yaddof	\$ 750.00
Conklin, Marie	Reimb Travel	\$ 171.41
Country Landscapes, Inc	Mobilization/Erosion Control Fence/B & G	\$ 1,543.20
CPI	Membership/Wash/Conklin	\$ 150.00
Cyclone Awards & Engraving Inc.	(44)Name Tags/J DeVore	\$ 303.37
Decker Sporting Goods	Tshirts/Preschool	\$ 675.00
Demco	Supplies/(2)Bookshelves/Wash Library	\$ 1,253.56
Dept Of Inspections And Appeals	License Renewal/HS/Mead	\$ 150.00
Donovan Group Iowa	Communications Services/January	\$ 1,200.00
Education.Com	Inst Supp/ELL/Blanchard	\$ 59.94
Equity Literacy Institute	Equity Visioning	\$ 6,000.00
Fareway Store	Water/Google Review Meetings	\$ 7.98
Fisher, Mike	Reimb Webcam/Mic/Misc/Zoom Meetings	\$ 379.96
Flinn Scientific	Inst Supp/HS/Gomez	\$ 70.00
Floyd County Fairboard	Refund Cleaning Supplies	\$ 722.52
Follett School Solutions	Books/Wash & Linc Library	\$ 1,140.33
Franklin Covey Client Sales	Standard Leadership Supplies/Wash	\$ 331.74
Gage Plumbing & Heating, Mick	Pipe/B & G	\$ 5.68
Gardner, Hddie	Reimb Supplies	\$ 25.00
Gaston, Sam	Reimb Supplies	\$ 12.40
Grainger	Misc Supplies/B & G	\$ 1,079.36
Hy Vee	Misc Supplies	\$ 1,513.35
Innovative Business Products & Services	Parents/Students Workshop	\$ 5,250.00
Iowa Communications Network	January Port Fee	\$ 440.75
Iowa School Counselor Association	Membership/Cole	\$ 169.00
Iowa Title & Realty Company	City Property Transfer	\$ 237.00
Jendro Sanitation	February Services	\$ 1,197.50

John Deere Financial	Misc Supplies	\$ 675.49
Journey Ed	(500)Adobe Site Licenses/Tech Dept	\$ 2,425.00
Jurens, Bethany	Reimb Supplies	\$ 101.63
KCHA	Holiday Greeting Ad/J DeVore	\$ 100.00
Keystone Laboratories	Wash Water Test	\$ 12.50
Kobliska, Judy	Reimb Supplies	\$ 25.00
Kwik Trip	Gasahol/Diesel	\$ 4,311.27
Larson Co., Gustave A.	Misc Supplies/B & G	\$ 2,233.24
Lessin Supply Company	Misc Supplies/B & G	\$ 613.37
Lowe's	Tools/HS/Lundberg	\$ 555.30
Lundberg, Jim	Reimb Tools/Misc	\$ 150.79
MacGill	Gloves/Nurse	\$ 153.00
Massachusetts General Physicians Organization	CPS Pre-Requisite	\$ 1,192.00
Mid American Energy Company	Electric	\$ 13,823.70
Midwest Alarm Services	MS & Bus Barn Service Call	\$ 5,007.85
Midwest Bus Parts	Parts/Bus Barn	\$ 167.41
Mike's C & O Tire Service	Tires/Bus Barn	\$ 34.90
Morton, Julie	Reimb Laptop Charger	\$ 15.00
Nasco	Inst Supp/HS/Gomez	\$ 85.95
Nassco	Cleaning Supplies/B & G	\$ 2,317.09
Nolt's Midwest Produce Supplies	Flats/Pots/Misc/HS/Spurgin	\$ 223.58
North Iowa Lawn & Sports	Parts/B & G	\$ 674.09
Northland Products Company	Oil/Bus Barn	\$ 511.20
Now Micro Inc	(365)Chromebooks/Tech Dept	\$ 63,510.00
O'Reilly Auto Parts	Parts/Bus Barn	\$ 874.44
One Source The Background Check Company	(5)Background Checks	\$ 51.00
Osage Community School	Tuition/Level 1	\$ 5,068.98
Pepper Of Minneapolis	Inst Supp/HS/Sturtevant	\$ 549.29
Pitney Bowes	Postage For Meter Machine	\$ 127.56
Pittman, Rob	Reimb Supplies	\$ 50.97
Pollard	Pest Control	\$ 182.00

Quade, Tammy	Reimb Popcorn/Chromebook/Carnival	\$ 375.57
Riceville Community Schools	Tuition/Level 1	\$ 10,557.96
Rifton Equipment	Harness/Wash	\$ 90.00
Ross, Wendy	Reimb Cap & Gown Fee	\$ 20.00
Rottler, Caley	Reimb Supplies	\$ 122.60
Safety Strong	Inst Supp/IC	\$ 5,545.00
Sande, Diane	Reimb Books/Battle Of Books	\$ 143.28
Sandy's Sign Shop	Name Signs/J DeVore	\$ 48.00
Scholastic Book Fairs	Books/Linc Library	\$ 348.22
School Bus Sales Company	Parts/Bus Barn	\$ 409.69
Schueth Ace Hardware	Misc Supplies/B & G	\$ 381.65
Sleep Inn	Lodging/Interest Based Bargaining	\$ 358.40
Spieker, Amy	Reimb Supplies	\$ 25.00
Spurgin, Bret	Reimb Supplies	\$ 54.97
Staples Advantage	Inst Supp/HS	\$ 174.32
Stock Glass	Glass/'17 Caravan	\$ 403.42
Street Smarts	Driver's Ed/Winter 2021	\$ 3,774.10
Studies Weekly	Subscription/IC	\$ 174.90
Stultz, Katelyn	Reimb Supplies	\$ 25.00
Super Teacher Worksheets	Inst Supp/ELL/Blanchard	\$ 24.95
Superior Lumber	Supplies/B & G	\$ 285.44
T-J Service	Frig Repair/Wash	\$ 204.99
Teacher Created Resources	Inst Supp/Linc	\$ 44.92
Teaching Textbooks Distribution	Inst Supp/Homeschool	\$ 74.29
Thrift Books	Inst Supp/HS/Roth	\$ 62.85
Timberline Billing Service	Medicaid Billing	\$ 1,581.13
Triumph Surplus	UPS	\$ 12.97
US Cellular	Cell Phones	\$ 514.64
USIC Locating Services	Iowa Locates/Tech Dept	\$ 477.64
Verizon	(25)Hot Spots/Tech Dept	\$ 501.00
Waverly-Shell Rock Community Schools	Lied Center Tuition	\$ 57,210.70
Webstaurant Store, The	Inst Supp/HS/Mead	\$ 258.49
Wiltgen Manufacturing Co.	(12)Bins/B & G/Discr \$	\$ 1,680.00



Woodward-Granger Community School District	Tuition/Level 2	\$ 458.19
Wright Express	Gas Card	\$ 4.00
<b>Activity Fund:</b>		
Bath And Body Works	Supplies/Culture Positivity/HS/SIAT	\$ 212.05
Bohlen, Doug	Reimb Boardbox/Bowling	\$ 616.61
Camp, Bob	Girls Basketball Official	\$ 130.41
Central Community School	Entry Fee/Wrestling	\$ 90.00
Crozier, Mike	Girls Basketball Official	\$ 130.41
Dearmoun, Monte	Girls Basketball Official	\$ 210.00
Decker Sporting Goods	First Aid/Wrestling	\$ 551.80
Dingel, Dennis	Boys Basketball Official	\$ 150.00
Dingman, Hunter	Girls Basketball Official	\$ 116.55
Dreckman, Bob	Wrestling Official	\$ 75.00
Dunn, Tom	Boys Basketball Official	\$ 75.00
Fareway Store	Fruit/FFA	\$ 130.82
Frost, Joe	Boys Basketball Official	\$ 75.00
Gielau, Al	Boys Basketball Official	\$ 75.00
Gruetzmacher, Michael	Boys Basketball Official	\$ 105.00
Hauge, Ben	Girls Basketball Official	\$ 215.00
Hoffert, Chris	Boys Basketball Official	\$ 130.74
Holthaus, Jordan	Wrestling Official	\$ 75.00
Hy Vee	Supplies/FFA	\$ 615.54
IBCA	Membership/Basketball	\$ 140.00
Iowa High Schl Speech Asn	Entry Fee/District Large Group	\$ 56.00
John Deere Financial	Supplies/FFA	\$ 157.57
Kalvig, Mike	Boys Basketball Official	\$ 109.62
Keleher, Jerry	Girls Basketball Official	\$ 105.00
King, Dion	Boys Basketball Official	\$ 75.00
Kolder, Rod	Boys Basketball Official	\$ 130.08

Lundberg, Jim	Reimb Supplies/FFA	\$ 87.07
M Prints Ink	Tshirts/FFA	\$ 275.00
Marley, Jay	Wrestling Official	\$ 122.26
Minn Tex Citrus	Fruit/Meat/Cheese/FFA	\$ 142.55
Nasco	Ear Taggers/HS/Spurgin	\$ 100.45
National FFA Organization	Jackets/Scarves/Tie/FFA	\$ 655.80
Niehaus, Jeffrey	Girls Basketball Official	\$ 105.00
Nuehring, Caleb	Girls Basketball Official	\$ 105.00
Pappas, Nicholas	Boys Basketball Official	\$ 75.00
Parks, Greg	Girls Basketball Official	\$ 210.00
Pepper Of Minneapolis	Music/Fall Play/Sturtevant	\$ 50.00
Pioneer Drama	Script/Mirror Mirror On The Wall/Conklin	\$ 259.50
Schmidt, Mike	Boys Basketball Official	\$ 105.00
Steckelberg, Charles	Boys Basketball Official	\$ 75.00
Streit, Phil	Girls Basketball Official	\$ 105.00
Thein, Trevor	Boys Basketball Official	\$ 75.00
Thompson, Todd	Girls Basketball Official	\$ 110.00
US Cellular	Cell Phone/Activities	\$ 77.83
Walderbach, Kurt	Girls Basketball Official	\$ 122.21
Zehr, Jeremy	Boys Basketball Official	\$ 105.00
<b>Management Fund:</b>		
Iowa Workforce Development	Unemployment	\$ 865.40
<b>Local Option Sales Tax Fund:</b>		
First Congregational Church	Carrie Lane Rent/February	\$ 420.00
Mid American Energy Company	NGB Electric	\$ 1,468.15
UMB	2013 Sales Tax Bond Adm Fee	\$ 1,000.00
<b>Physical Plant &amp; Equipment:</b>		

Access Systems Leasing	Copier/Printer Maintenance	\$ 1,385.00
City Of Charles City	Purchase Of Land-Athletic Complex	\$ 500.00
Marco	Lease Pay-AV Equipment/January	\$ 16,743.07
<b>School Nutrition Fund:</b>		
Grainger	Cloth Pads	\$ 18.95
Jacobs, David	Reimb Lunches	\$ 52.10
Taher	Operating Expenses/January	\$ 77,821.61
<b>Health Insurance Fund:</b>		
Blue Cross Blue Shield Of IA	February Billing-(4)Weekly Draws	\$ 190,000.00
<b>Custodial Fund:</b>		
Decker Sporting Goods	Vests/Jackets/Pullovers/Pants/Spirit Shop	\$ 3,672.00

The Board identified some of the Big Ideas that came out of the Board meeting.

- There is great culture and climate work being done.
- The Board values the early retirement plan so they can prepare and plan for the future.
- We need to up our technology plans since that is the way of the future.
- The low Covid numbers and having students back in school is positive. We are being smart to continue to require masks.

The enrollment summary for February 1 was received and discussed.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, February 22, 2021.

President Mack adjourned the meeting at 8:35 p.m.

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Approved

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Joshua Mack, President

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Terri O'Brien, Board Secretary

## **Regular Meeting – February 22, 2021**

The Charles City Board of Education met in regular session on Monday, February 22, 2021 in the High School (HS) Library. President Mack called the meeting to order at 6:15 p.m. Present via zoom: Board members Freund, Dight, Rottinghaus and Bergland. Absent: Student Board members Ruzicka and Jones. Staff members present included Superintendent Fisher, Board Secretary O'Brien (via zoom), and Communication Director DeVore. Six others attended via zoom.

The Mission/Vision statement was read by Director Freund.

(Freund/Dight) to approve the agenda as amended. Item 8, Comet Shop presentation, was tabled to be rescheduled for a later date. Motion carried 5-0.

There was no public comment.

Superintendent Fisher reported District progress on the three Strategic goals: equity and achievement, culture and climate and facilities and infrastructure.

Strategic Goal 1: We continue our equity training and pilot work. More specifically our training has centered around empathy.

Strategic Goal 2: February is a difficult month for culture and climate work. Tonight we have a presentation on some of the work we are doing to improve it.

Strategic Goal 3: We continue to meet with Armory staff regarding resource sharing. The Armory has strength and conditioning equipment which the District could use as a temporary space in order to spread out our students and staff. An agreement will be brought before the Board for consideration.

Director Dight gave a shout out to the Comet Café for the wonderful Sweetheart meal they served in February. It was delicious.

Congratulations were extended to the Wrestlers, Bowling team, and Speech students for their success at state competitions.

Director Freund reported the SIAC committee heard a great presentation from Jenna Haglund and Sheri Meza.

Superintendent Fisher provided a Covid update. Our positivity and absence rates continue to remain low. The mask mandate is still in force and we continue to remind students. Some families may still want a digital learning option for students after COVID. Some nearby schools have begun work to open their own digital campus. We are looking at hiring a few dedicated digital campus staff for the "School To You" program, relieving the bricks and mortar staff from this work. This could potentially be funded with another COVID stimulus package, if approved. President Mack questioned whether COVID funding could be used for security of electronic data.

(Freund/Bergland) to approve the Covid decision matrix revision dated 2/22/21 as recommended. The Board discussed the revised matrix. Director Rottinghaus questioned if the revised matrix met CDC guidelines. Superintendent Fisher stated that we are ultimately responsible to follow the state guidelines, which are changing as COVID conditions change. Motion carried 5-0.

Brandy Mutch, Washington, Diane Sande, Lincoln, Brenda Bailey, Middle School (MS), and Abby Gomez, HS, provided an update on the District's culture and climate at their campus. On February 8<sup>th</sup>, Superintendent Fisher presented a PowerPoint on "Why Organizational Health Matters: The What and Why of Culture and Climate?". These campus leaders expanded on the first presentation with what systems we have in place to promote a healthy staff and organization. Each campus has a team of staff to address professional development, remote learning and span of care to staff. The Board questioned what funding is available for these expenses. Some buildings have "sunshine funds", which is funded by staff members. School funds may be used if they meet "public purpose" guidelines. The Board wants to support the buildings in any way possible.

The Iowa Association School Board (IASB) awarded the Charles City Board the Better Boardsmanship Award for 2019-20. Only five Board teams in the entire state earned this award. To qualify for this award, the majority of the Board must earn Individual Achievement Awards and they must have a Board development policy in place. A plaque was presented in recognition of the Board's support and encouragement for individual board member development, which only adds to an educated, more effective governance team.

Superintendent Fisher explained the proposed 2021-22 school calendar. A team of 20 staff, students, parents and Immaculate Conception School had input in the draft. He extended his appreciation to Paige Elsbernd for taking input and putting the calendar together. President Mack requested the addition of the school election date. Director Freund commented she likes to see professional development dates were scheduled for Monday's or Friday's allowing extended families more opportunity to get together.

(Rottinghaus/Dight) to set the public hearing concerning the 2021-22 school calendar for Monday, March 8, 2021 at 6:15 PM in the High School Library. Motion carried 5-0.

(Bergland/Freund) to approve the driver education contract agreement with Street Smarts for the period 7/1/21 to 7/1/24 as recommended. The Street Smarts driver education contract is up for renewal. Due to the limited number of vendors providing this service, the HS is recommending renewal of the agreement for another three years. The cost will increase from \$365 to \$380. Motion carried 5-0.

(Dight/Rottinghaus) to approve the bid from Countryside Construction for \$50,539.92 to construct the vehicle garage as recommended. The District sent out six bid specifications to vendors. There were two bids received. Director of Operations, Jerry Mitchell explained the process and answered questions. This project was approved as part of the 2021-22 facilities project, \$105,000 budget. The cement work will be bid out separately. Motion carried 5-0.

(Rottinghaus/Freund) to approve the bid from Countryside Construction for \$117,305.17 to construct the maintenance shed as recommended. The District sent out six bid specifications to

vendors. There were two bids received. Director of Operations, Jerry Mitchell reviewed the bids and answered questions. This project was approved as part of the 2021-22 facilities project, \$125,000 budget. The cement work will be bid out separately. Motion carried 5-0.

(Freund/Dight) to approve the bid from Mike Molstead Motors for \$22,750 for the purchase of a 12 passenger 2019 Chevy Express Van as recommended. The District received three bids. Director of Operations, Jerry Mitchell reviewed the bids and answered questions. This project was approved as part of the 2020-21 facilities project, \$18,000 budget. Motion carried 5-0.

(Bergland/Rottinghaus) to approve the revisions to the Relocation Assistance Regulation and Procedure documents as presented. This document was first approved by the Board on May 13, 2019. Several revisions are proposed, the main one revising the relocation amount from \$1,000 to \$2,000 for senior leader staff. These changes will take effect immediately. Motion carried 5-0.

(Dight/Freund) to approve the consent agenda as listed.

- Approval of resignations of Ross Chettinger as Elementary Special Education Teacher effective 6/30/21, Scotti Hagensick as Elementary Counselor effective 6/30/21 and Denise Flick as Lincoln Para educator effective 2/19/21.
- Approval of the following appointments contingent upon completion of positive background checks. Also appointments are also contingent upon successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing, if required for the position.

Name	Position	Amount	Start Date
Evan Marten	Director of Finance (53 days)	18,346	04/19/21
Evan Marten	Director of Finance (2021-22)	90,000	07/01/21
Ray Cole	MS Track Coach	\$2,956	02/22/21
Laura Smith	HS Counselor	*	08/11/21

\* amount and start date to be determined after the 2021-22 collective bargaining agreement is approved.

- Approval of the transfer of Erik Hoefer from 8<sup>th</sup> grade Language Arts Teacher to Middle School Exploratory Teacher effective 8/1/21.

Motion carried 5-0.

The Board identified some of the Big Ideas that came out of the Board meeting.

- It was good to hear directly from the campuses regarding their culture and climate work.
- They appreciate the work and guidance of the Superintendent and public health's, Gayle Arjes, on the revised matrix.
- Culture and climate must be nurtured. We want everyone to feel like family.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, March 8, 2021.

President Mack adjourned the meeting at 7:45 p.m.



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Approved

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Joshua Mack, President

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Terri O'Brien, Board Secretary

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>
<b>Fund: 10 OPERATING FUND</b>		
ACCESS SYSTEMS LEASING		
	COPIER/PRINTER/HS 2/15/21-3/14/21	710.11
	COPIER/PRINTER/BUS BARN 2/15/21-3/14/21	28.99
	COPIER/PRINTER/LINC 2/15/21-3/14/21	231.87
	COPIER/PRINTER/WASH 2/15/21-3/14/21	405.24
	COPIER/PRINTER/MS 2/15/21-3/14/21	347.81
	COPIER/PRINTER/ALT HS 2/15/21-3/14/21	57.98
	COPIER/PRINTER/IBN 2/15/21-3/14/21	57.98
	COPIER/PRINTER/TECH DEPT 2/15/21-3/14/21	28.99
	COPIER/PRINTER/CO 2/15/21-3/14/21	231.34
	COPIER/PRINTER/HOMESCHOO 2/15/21-3/14/21	57.98
	<b>Vendor Total:</b>	<b>2,158.29</b>
ACCESS SYSTEMS		
	STAPLES/HS	108.67
	<b>Vendor Total:</b>	<b>108.67</b>
ACES		
	SAFETY NET BACK UP/TECH DEPT	501.00
	<b>Vendor Total:</b>	<b>501.00</b>
AG VANTAGE FS, INC		
	LP CYLINDER/BUS BARN	20.52
AG VANTAGE FS, INC		
	LP FUEL/BUS BARN	582.00
AG VANTAGE FS, INC		
	LP FUEL/BUS BARN	485.00
	<b>Vendor Total:</b>	<b>1,087.52</b>
AHLERS & COONEY, P.C.		
	LEGAL SERVICES	129.40
AHLERS & COONEY, P.C.		
	LEGAL SERVICES	2,857.00
	<b>Vendor Total:</b>	<b>2,986.40</b>
AIRGAS USA, LLC		
	PUNCH & DIE STARTER SET/HS/SPURGIN	421.20
AIRGAS USA, LLC		
	CYLINDER RENT/HS/SPURGIN	301.05
	<b>Vendor Total:</b>	<b>722.25</b>
AMAZON		
	SUPPLIES/WASH ENVIRONMENT COMMITTEE	17.99
AMAZON		
	LEADER IN ME BINDERS/WASH	854.85
AMAZON		
	SUPPLIES/CO	6.29
AMAZON		
	INST SUPP/MS/WALKER	169.83
AMAZON		
	INST SUPP/MS/MOLSTEAD	74.95
AMAZON		
	SUPPLIES/WASH ENVIRONMENT COMMITTEE	76.58
AMAZON		
	INST SUPP/MS/DETTMER	36.30
AMAZON		
	CPR MASKS/NURSE	45.98
AMAZON		

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>
AMAZON	INST SUPP/HS/LUNDBERG	152.79
AMAZON	INST SUPP/MS/WALKER	22.43
AMAZON	HEARING AID BATTERIES/LEVEL 2	62.34
AMAZON	TISSUE PAPER/LINC/VOVES	59.37
AMAZON	INST SUPP/WASH/LANDT	12.89
AMAZON	CARDS/CC CARES	194.85
AMAZON	COFFEE MAKER/WASH ENVIRONMENT COMMITTEE	79.00
AMAZON	CABLES/J DEVORE	54.95
AMAZON	INST SUPP/HS/D FORSYTH	227.87
AMAZON	BUZZERS/HS/NELSON	19.99
AMAZON	INST SUPP/LINC/S HOEFER	38.96
AMAZON	SUPPLIES/NURSE	32.95
AMAZON	GAIT BELT/WASH	8.49
AMAZON	INST SUPP/MS/BREWER	87.46
AMAZON	SUPPLIES/COMET CAFE	79.50
AMAZON	SUPPLES/MS	93.84
AMAZON	SUPPLIES/MS	22.98
AMAZON	INCENTIVES/MS/GARDEN	37.95
AMAZON	SUPPLIES/MS	4.99
AMAZON	SUPPLIES/NURSE	21.97
AMAZON	PHOTOGRAPHY BACKGROUND/J DEVORE	49.99
AMAZON	CLICKER/LINC/HAGENSICK	20.94
AMAZON	INST SUPP/MS/WALKER	215.01
AMAZON	INCENTIVES/MS/GARDEN	43.12
AMAZON	INST SUPP/WASH/LANDT	195.70
AMAZON	MASKS/BATTERIES/HS/NELSON	26.28
AMAZON	SUPPLIES/CO	8.48
AMAZON		

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>
	MATTRESS PROTECTOR/SHEET/TIMER/HS/NELSON	80.91
AMAZON		
	FRAMES/LINC/VOVES	61.97
AMAZON		
	INST SUPP/MS/WALKER	79.00
AMAZON		
	BATTERIES/WASH	15.99
AMAZON		
	INST SUPP/HS/LUNDBERG	51.98
AMAZON		
	INST SUPP/HS/LUNDBERG	359.88
AMAZON		
	SUPPLIES/MS	104.88
AMAZON		
	INST SUPP/HS/MEAD	112.90
AMAZON		
	INST SUPP/HS/MCKEAG	37.05
AMAZON		
	SUPPLIES/CO	10.55
AMAZON		
	SHELVES/MS/GARDEN	50.34
AMAZON		
	SUPPLIES/NURSE	5.99
AMAZON		
	INST SUPP/MS/MOLSTEAD	26.72
AMAZON		
	SUPPLIES/WASH ENVIRONMENT COMMITTEE	18.95
AMAZON		
	SUPPLIES/MS	112.01
AMAZON		
	LAMINATION FILM/WASH	710.40
AMAZON		
	INST SUPP/MS/BOSS	258.03
Vendor Total:		5,255.41
APPLE COMPUTER INC		
	(60) MACBOOKS/TECH DEPT	70,740.00
APPLE COMPUTER INC		
	(2) CARTS/TECH DEPT	1,999.90
Vendor Total:		72,739.90
ARNOLD MOTOR SUPPLY, LLP		
	PARTS/BUS BARN	18.54
	PARTS/BUS 14	10.39
ARNOLD MOTOR SUPPLY, LLP		
	PARTS/BUS 1	29.84
Vendor Total:		58.77
AVALON CENTER		
	INTEGRATED MENTAL HEALTH/JANUARY	1,640.00
Vendor Total:		1,640.00
BIG CLICK SYNDICATE LLC		
	SCHOOL TO YOU COACHING	500.00
BIG CLICK SYNDICATE LLC		
	SCHOOL TO YOU COACHING	2,750.00
	VIDEO PRODUCTION FEEDBACK	1,200.00
Vendor Total:		4,450.00

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
BREITBACH CHIROPRACTIC			
	PHYSICAL/P BARRETT	75.00	
	<b>Vendor Total:</b>		<b>75.00</b>
CARQUEST AUTO PARTS OF CC			
	PARTS/BUS BARN	18.38	
CARQUEST AUTO PARTS OF CC			
	PARTS/BUS BARN	36.76	
CARQUEST AUTO PARTS OF CC			
	DIESEL TREATMENT/BUS BARN	298.44	
CARQUEST AUTO PARTS OF CC			
	PARTS/BUS 11	102.39	
CARQUEST AUTO PARTS OF CC			
	PARTS/BUS BARN	51.44	
CARQUEST AUTO PARTS OF CC			
	PARTS/BUS 21	18.80	
	<b>Vendor Total:</b>		<b>526.21</b>
CEDAR FALLS COMMUNITY SCHOOLS			
	TUITION/LEVEL 3	8,462.70	
CEDAR FALLS COMMUNITY SCHOOLS			
	RIVER HILLS TUITION	451.88	
	RIVER HILLS TUITION	135.96	
	RIVER HILLS TUITION	86.52	
	RIVER HILLS TUITION	158.48	
	RIVER HILLS TUITION	287.56	
	RIVER HILLS TUITION	8,583.96	
	RIVER HILLS TUITION	249.04	
	RIVER HILLS TUITION	435.60	
	RIVER HILLS TUITION	8,583.96	
	RIVER HILLS TUITION	249.04	
	RIVER HILLS TUITION	451.88	
	RIVER HILLS TUITION	435.60	
	RIVER HILLS TUITION	135.96	
	RIVER HILLS TUITION	277.20	
	RIVER HILLS TUITION	5,462.52	
	<b>Vendor Total:</b>		<b>34,447.86</b>
CEDAR RAPIDS COMMUNITY SCHOOLS			
	TUITION/LEVEL 2	659.01	
	TUITION/LEVEL 1	904.50	
	<b>Vendor Total:</b>		<b>1,563.51</b>
CENTRAL LOCK SECURITY			
	(100) PROX FOBS/B & G	900.00	
	<b>Vendor Total:</b>		<b>900.00</b>
CENTRAL PRESCHOOL			
	VOLUNTARY 3 & 4 YR OLD PROGRAM/FEBRUARY	3,861.35	
	<b>Vendor Total:</b>		<b>3,861.35</b>
CHARLES CITY PRESS			
	CLASSIFIED AD	10.00	
CHARLES CITY PRESS			
	REG SESSION 1/25/21	113.40	
CHARLES CITY PRESS			
	REG SESSION 2/8/21	258.62	
CHARLES CITY PRESS			
	LEGAL NOTICE/2021-2022 SCHOOL CALENDAR	6.91	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
CHARLES CITY PRESS	REG SESSION 2/22/21	111.10	
	<b>Vendor Total:</b>		<b>500.03</b>
CHATFIELD SALVAGE & TOWING	TAILGATE/GOLD TRUCK/B & G	100.00	
	<b>Vendor Total:</b>		<b>100.00</b>
CITY LAUNDERING CO.	TOWELS/BUS BARN	73.14	
	<b>Vendor Total:</b>		<b>73.14</b>
CPI	CPI MATERIALS/CONKLIN	599.85	
CPI	RRMR CPI MATERIALS/CONKLIN	319.92	
	<b>Vendor Total:</b>		<b>919.77</b>
CROSS, MARY	REIMB TRAINING/SECLUSION & RESTRAINT	25.00	
	<b>Vendor Total:</b>		<b>25.00</b>
CYCLONE AWARDS & ENGRAVING INC.	(2) NAME TAGS/J DEVORE	23.75	
	<b>Vendor Total:</b>		<b>23.75</b>
DEMCO	SUPPLIES/LINC LIBRARY	103.18	
	<b>Vendor Total:</b>		<b>103.18</b>
DONOVAN GROUP IOWA, LLC	COMMUNICATIONS SERVICES/FEBRUARY	1,200.00	
	<b>Vendor Total:</b>		<b>1,200.00</b>
FOLLETT SCHOOL SOLUTIONS	BOOKS/LINC/LIBRARY	67.27	
FOLLETT SCHOOL SOLUTIONS	BOOKS/WASH LIBRARY	40.46	
FOLLETT SCHOOL SOLUTIONS	BOOKS/WASH LIBRARY	55.32	
	<b>Vendor Total:</b>		<b>163.05</b>
FULLER, SHANE	EMPATHY TRAINING DEPOSIT	500.00	
	<b>Vendor Total:</b>		<b>500.00</b>
GAGE PLUMBING & HEATING, MICK	CHECK VALVE/B & G	46.06	
	<b>Vendor Total:</b>		<b>46.06</b>
GRAINGER	WALL PACK/B & G	148.94	
GRAINGER	THERMOSTAT GUARDS/B & G	73.08	
GRAINGER	VALVE ACTUATOR/B & G	205.85	
GRAINGER	CHROME/B & G	98.94	
	<b>Vendor Total:</b>		<b>526.81</b>
GRUNDMAYER LEADER SEARCH LLC	DIRECTOR OF FINANCE CANDIDATE RECRUIT	2,550.00	
	<b>Vendor Total:</b>		<b>2,550.00</b>
HEGGERTY	BRIDGE THE GAP/WASH/MEAD	67.99	
HEGGERTY			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	BRIDGE THE GAP/PHONEMIC/LINC/WILLIAMS	151.18	
	<b>Vendor Total:</b>		<b>219.17</b>
HILLEGAS FLOORING, LLC			
	TILE/B & G	71.66	
	<b>Vendor Total:</b>		<b>71.66</b>
HY VEE			
	SNACKS/MS MEETINGS	16.96	
HY VEE			
	SNACKS/MS TEACHER PD DAY	60.00	
HY VEE			
	INST SUPP/MS COMET CART	45.37	
HY VEE			
	WATER/MS MEETINGS	2.99	
HY VEE			
	DRINKS/SNACKS/SCHOOL TO YOU STRAT OP	22.77	
HY VEE			
	DRINKS/SNACKS/SCHOOL TO YOU STRAT OP	12.00	
	<b>Vendor Total:</b>		<b>160.09</b>
IASBO			
	2021-2022 MEMBERSHIP/E MARTEN	175.00	
	<b>Vendor Total:</b>		<b>175.00</b>
INTERACTIVE HEALTH TECHNOLOGIES, LLC			
	(15) HEART MONITORS/MS	2,173.50	
	(15) CHARGERS/MS	156.50	
	<b>Vendor Total:</b>		<b>2,330.00</b>
IOWA DEPARTMENT OF HUMAN SERVICES			
	JANUARY 21 NON FEDERAL SHARE OF MEDICAID	12,429.40	
IOWA DEPARTMENT OF HUMAN SERVICES			
	FEB 2021 NON FEDERAL SHARE OF MEDICAID	15,667.54	
	<b>Vendor Total:</b>		<b>28,096.94</b>
IOWA TESTING PROGRAMS			
	ASSESSMENT TESTING	4,312.00	
	<b>Vendor Total:</b>		<b>4,312.00</b>
JENDRO SANITATION			
	MARCH SERVICES	1,395.50	
	<b>Vendor Total:</b>		<b>1,395.50</b>
JOHN DEERE FINANCIAL			
	INST SUPP/HS/SPURGIN	41.23	
JOHN DEERE FINANCIAL			
	INST SUPP/HS/SPURGIN	20.97	
JOHN DEERE FINANCIAL			
	INST SUPP/HS/SPURGIN	76.97	
JOHN DEERE FINANCIAL			
	INST SUPP/HS/SPURGIN	21.96	
JOHN DEERE FINANCIAL			
	PLUGS/PRIMER /PLIERS/B & G	36.46	
JOHN DEERE FINANCIAL			
	CAULK/STAPLES/B & G	18.96	
JOHN DEERE FINANCIAL			
	AERATOR/B & G	13.26	
JOHN DEERE FINANCIAL			
	BITS/B & G	40.01	
JOHN DEERE FINANCIAL			



<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	DRAIN CLEANER/B & G	18.99	
JOHN DEERE FINANCIAL			
	TSHIRT LAUNCHER SUPPLIES/J DEVORE	61.32	
JOHN DEERE FINANCIAL			
	DOOR BOLT/B & G	9.99	
JOHN DEERE FINANCIAL			
	PIPE SEALANT/B & G	8.97	
JOHN DEERE FINANCIAL			
	PARTS/BUS 14	19.96	
JOHN DEERE FINANCIAL			
	WELDING HELMET/B & G	39.99	
JOHN DEERE FINANCIAL			
	DRILL DRIVER/IMPACT COMBO/B & G	179.99	
JOHN DEERE FINANCIAL			
	GROUND ROD CLAMP/B & G	3.29	
	<b>Vendor Total:</b>		<b>612.32</b>
KEYSTONE LABORATORIES INC			
	WASH WATER TEST	12.50	
	<b>Vendor Total:</b>		<b>12.50</b>
LARSON CO., GUSTAVE A.			
	CREDIT/HEAT EXCHANGER/B & G	(1,598.60)	
LARSON CO., GUSTAVE A.			
	BLOWER MOTOR/MOUNT/B & G	119.74	
LARSON CO., GUSTAVE A.			
	CENTRAL SERVICE FURNANCE/MISC/B & G	4,842.38	
LARSON CO., GUSTAVE A.			
	WHEEL BLOWER/B & G	122.26	
	<b>Vendor Total:</b>		<b>3,485.78</b>
LESSIN SUPPLY COMPANY			
	PARTS/BUS BARN	5.74	
LESSIN SUPPLY COMPANY			
	CUTTING WHEELS/B & G	15.66	
LESSIN SUPPLY COMPANY			
	DRILL BITS/B & G	10.70	
LESSIN SUPPLY COMPANY			
	PARTS/BUS BARN	8.20	
	MAGNET/BUS BARN	8.77	
	<b>Vendor Total:</b>		<b>49.07</b>
LIBRARY THING			
	CATALOGING ANNUAL SUBSCRIPT/HOMESCHOOL	36.00	
	<b>Vendor Total:</b>		<b>36.00</b>
LINCOLN ELECTRIC CUTTING SYSTEMS			
	CNC PLASMA CUTTING SYSTEM/HS/SPURGIN	27,646.06	
LINCOLN ELECTRIC CUTTING SYSTEMS			
	STUDENT LICENSES/DESIGN & ART/HS/SPURGIN	1,324.96	
	<b>Vendor Total:</b>		<b>28,971.02</b>
MACGILL			
	GLOVES/NURSE	200.05	
	<b>Vendor Total:</b>		<b>200.05</b>
MASON CITY COMM. SCHOOLS			
	TUITION/LEVEL 1	175.14	
	TUITION/LEVEL 2	4,767.65	
	TUITION/LEVEL 3	181.05	
MASON CITY COMM. SCHOOLS			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	TUITION/HS STUDENT	157.76	
MASON CITY COMM. SCHOOLS			
	EDUCARE/HS STUDENT	78.88	
MASON CITY COMM. SCHOOLS			
	FOUR OAKS TUITION	3,667.92	
	<b>Vendor Total:</b>		<b>9,028.40</b>
MASON CITY COMMUNITY SCHOOLS			
	PINECREST TUITION	1,162.82	
	PINECREST TUITION	3,589.16	
	PINECREST TUITION	1,463.86	
	PINECREST TUITION	21,138.52	
	<b>Vendor Total:</b>		<b>27,354.36</b>
MIDWEST ALARM SERVICES			
	MS SERVICE CALL/B & G	507.50	
	<b>Vendor Total:</b>		<b>507.50</b>
MIDWEST BUS PARTS, INC			
	PARTS/BUS 12	86.34	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 21	59.33	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 16	51.94	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 10	19.53	
	PARTS/BUS BARN	19.52	
	<b>Vendor Total:</b>		<b>236.66</b>
MIKE'S C & O TIRE SERVICE			
	TIRE REPAIR/BUS BARN	52.88	
MIKE'S C & O TIRE SERVICE			
	TIRES/BUS BARN	361.80	
	<b>Vendor Total:</b>		<b>414.68</b>
MOLSTEAD MOTORS INC, MIKE			
	PARTS/BUS 3	414.41	
	<b>Vendor Total:</b>		<b>414.41</b>
NASCO			
	INST SUPP/HS/MCINROY	129.78	
	<b>Vendor Total:</b>		<b>129.78</b>
NASHUA-PLAINFIELD SCHOOLS			
	TUITION/LEVEL 2	16,022.16	
	<b>Vendor Total:</b>		<b>16,022.16</b>
NASSCO			
	CLEANING SUPPLIES/B & G	15.95	
NASSCO			
	CREDIT/B & G	(42.00)	
NASSCO			
	CLEANING SUPPLIES/B & G	145.38	
NASSCO			
	HAND SANITIZER/STANDS/ACTIVITIES	669.94	
NASSCO			
	CLEANING SUPPLIES/B & G	145.38	
NASSCO			
	CLEANING SUPPLIES/B & G	1,512.88	
NASSCO			
	CLEANING SUPPLIES/B & G	2.82	
NASSCO			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	CLEANING SUPPLIES/B & G	77.72	
NASSCO			
	CLEANING SUPPLIES/B & G	308.45	
NASSCO			
	CLEANING SUPPLIES/B & G	184.68	
NASSCO			
	CLEANING SUPPLIES/B & G	481.20	
NASSCO			
	CLEANING SUPPLIES/B & G	24.23	
NASSCO			
	CLEANING SUPPLIES/B & G	16.73	
NASSCO			
	CLEANING SUPPLIES/B & G	191.40	
	<b>Vendor Total:</b>	<b>3,734.76</b>	
NATIONAL CATHOLIC EDUCATIONAL ASSOCIATION			
	CONFERENCE FEES/IC	999.00	
	<b>Vendor Total:</b>	<b>999.00</b>	
NELSON, JESSICA			
	REIMB SNACKS/NIGHT OF SHINE PROM	80.90	
NELSON, JESSICA			
	REIMB NIGHT OF SHINE PROM DECORATIONS	55.00	
	<b>Vendor Total:</b>	<b>135.90</b>	
NEW HOLLAND CREDIT			
	SWITCH/B & G	47.00	
	<b>Vendor Total:</b>	<b>47.00</b>	
NOONAN, JENAE			
	REIMB SUPPLIES	149.65	
	<b>Vendor Total:</b>	<b>149.65</b>	
NORTH IOWA LAWN & SPORTS			
	PARTS/B & G	116.32	
	<b>Vendor Total:</b>	<b>116.32</b>	
O'KEEFE ELEVATOR COMPANY, INC			
	MS ELEVATOR MAINTENANCE/B & G	167.59	
	<b>Vendor Total:</b>	<b>167.59</b>	
O'REILLY AUTO PARTS			
	PARTS/BUS 1	19.98	
O'REILLY AUTO PARTS			
	PARTS/BUS 1	5.41	
	PARTS/BUS 8	12.40	
O'REILLY AUTO PARTS			
	PARTS/BUS 5	6.06	
O'REILLY AUTO PARTS			
	PARTS/BUS BARN	27.69	
O'REILLY AUTO PARTS			
	PARTS/BUS BARN	88.27	
O'REILLY AUTO PARTS			
	PARTS/BUS 1	120.02	
O'REILLY AUTO PARTS			
	PARTS/BUS 1	16.99	
O'REILLY AUTO PARTS			
	PARTS/VAN D	6.21	
O'REILLY AUTO PARTS			
	PARTS/VAN E	5.79	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
O'REILLY AUTO PARTS	PARTS/BUS 8	5.41	
O'REILLY AUTO PARTS	PARTS/BUS 3	27.33	
O'REILLY AUTO PARTS	PARTS/GOLD TRUCK/B & G	21.00	
O'REILLY AUTO PARTS	PARTS/SKIDLOADER/B & G	7.86	
O'REILLY AUTO PARTS	PARTS/BUS 14	13.78	
O'REILLY AUTO PARTS	PARTS/BUS BARN	147.00	
O'REILLY AUTO PARTS	PARTS/BUS 13	12.42	
O'REILLY AUTO PARTS	PARTS/BUS BARN	9.98	
	<b>Vendor Total:</b>	<b>553.60</b>	
PHONAK	HEARING SYSTEM/LINC/LEVEL 1	2,320.99	
	<b>Vendor Total:</b>	<b>2,320.99</b>	
PIZZA RANCH	PIZZAS/MS CHAMPS/VANDERLOOP	49.08	
PIZZA RANCH	PIZZAS/MS CHAMPS/VANDERLOOP	49.08	
PIZZA RANCH	PIZZAS/MS CHAMPS/VANDERLOOP	57.60	
PIZZA RANCH	PIZZAS/MS CHAMPS/VANDERLOOP	89.67	
PIZZA RANCH	PIZZAS/MS CHAMPS/VANDERLOOP	49.08	
	<b>Vendor Total:</b>	<b>294.51</b>	
POLLARD	PEST CONTROL/HS	57.20	
	PEST CONTROL/MS	41.60	
	PEST CONTROL/LINC	41.60	
	PEST CONTROL/WASH	41.60	
	<b>Vendor Total:</b>	<b>182.00</b>	
PSAT	TESTING/HS	136.00	
	<b>Vendor Total:</b>	<b>136.00</b>	
RAHMILLER, AMANDA	REIMB SUPPLIES	99.08	
	<b>Vendor Total:</b>	<b>99.08</b>	
ROFFMAN BAND SERVICE	TUBA REPAIR/HS/GASSMAN	102.50	
	<b>Vendor Total:</b>	<b>102.50</b>	
RRMR SCHOOL DISTRICT	TUITION/LEVEL 1	5,340.72	
	<b>Vendor Total:</b>	<b>5,340.72</b>	
SANDY'S SIGN SHOP	CARRIE LANE SIGN/J DEVORE	245.00	
	<b>Vendor Total:</b>	<b>245.00</b>	
SCHOOL BUS SALES COMPANY	PARTS/BUS BARN	181.32	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
SCHOOL BUS SALES COMPANY	PARTS/BUS 8, 3	26.84	
SCHOOL BUS SALES COMPANY	PARTS/BUS BARN	26.84	
	<b>Vendor Total:</b>		<b>235.00</b>
SCHOOL SPECIALTY INC	INST SUPP/HS/MCKEAG	11.22	
	<b>Vendor Total:</b>		<b>11.22</b>
SCHUETH ACE HARDWARE	PAINT/B & G	39.39	
SCHUETH ACE HARDWARE	PAINT/MISC/B & G	35.08	
SCHUETH ACE HARDWARE	SURGE PROTECTOR/VAC BELTS/B & G	26.98	
SCHUETH ACE HARDWARE	WEAR STRIP/B & G	23.98	
SCHUETH ACE HARDWARE	PAINT/B & G	53.98	
SCHUETH ACE HARDWARE	CLEANER/B & G	4.83	
SCHUETH ACE HARDWARE	REMOTE GARAGE KEYCHAIN/MISC/B & G	62.98	
SCHUETH ACE HARDWARE	TEST PLUG SLIP/B & G	14.38	
SCHUETH ACE HARDWARE	PAINT/B & G	53.98	
SCHUETH ACE HARDWARE	SPRAY PAINT/B & G	6.10	
SCHUETH ACE HARDWARE	KEY STEM/B & G	25.16	
SCHUETH ACE HARDWARE	PULLEY/HARDWARE/B & G	25.69	
SCHUETH ACE HARDWARE	BULBS/B & G	23.38	
SCHUETH ACE HARDWARE	COUPLNIG/NIPPLES/VALVE/B & G	36.09	
SCHUETH ACE HARDWARE	FOGGER/MISC/B & G	13.48	
SCHUETH ACE HARDWARE	BATTERY/B & G	2.69	
SCHUETH ACE HARDWARE	REDUCER/B & G	8.09	
	<b>Vendor Total:</b>		<b>456.26</b>
SCHULTZ MUSIC	INST SUPP/HS/NAUMANN	612.00	
SCHULTZ MUSIC	INST SUPP/HS/NAUMANN	15.30	
	<b>Vendor Total:</b>		<b>627.30</b>
SHERWIN-WILLIAMS COMPANY	ROLLERS/B & G	19.92	
	<b>Vendor Total:</b>		<b>19.92</b>
SLEEP INN	LODGING/DIRECTOR OF FINANCE INTERVIEW	99.68	
	<b>Vendor Total:</b>		<b>99.68</b>

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
STAPLES ADVANTAGE			
	INST SUPP/HS/ROTH	3.64	
	<b>Vendor Total:</b>		<b>3.64</b>
TALL CORN WOODWORKING			
	CABINET/MS	450.00	
	TRIM/MS	186.16	
TALL CORN WOODWORKING			
	TRANSPORTATION MAILBOX/B & G	169.00	
	<b>Vendor Total:</b>		<b>805.16</b>
TIMBERLINE BILLING SERVICE LLC			
	MEDICAID BILLING	2,075.51	
	<b>Vendor Total:</b>		<b>2,075.51</b>
TRIUMPH SURPLUS			
	UPS	8.93	
TRIUMPH SURPLUS			
	UPS	18.70	
	<b>Vendor Total:</b>		<b>27.63</b>
WEBER, DALIA			
	REIMB TRAINING/SECLUSION & RESTRAINT	25.00	
	<b>Vendor Total:</b>		<b>25.00</b>
WEVIDEO, INC			
	SUBSCRIPTION/MS/R RAHMILLER	1,181.00	
	<b>Vendor Total:</b>		<b>1,181.00</b>
WRIGHT EXPRESS			
	CO GAS CARD	4.00	
	<b>Vendor Total:</b>		<b>4.00</b>
XELLO			
	CAREER EXPLORATION PLATFORM/WASH	668.50	
	CAREER EXPLORATION PLATFORM/MS	1,899.75	
	CAREER EXPLORATION PLATFORM/HS	2,643.30	
	CAREER EXPLORATION PLATFORM/LINC	418.25	
	<b>Vendor Total:</b>		<b>5,629.80</b>
ZIEGLER INC			
	PARTS/BUS 11	179.84	
	<b>Vendor Total:</b>		<b>179.84</b>
	<b>Fund Total:</b>		<b>290,053.56</b>
	<b>Fund: 21 STUDENT ACTIVITY FUND</b>		
AMAZON			
	CONCESSIONS	52.40	
AMAZON			
	SUPPLIES/DRAMA/CONKLIN	68.36	
AMAZON			
	CONCESSIONS	79.00	
AMAZON			
	SUPPLIES/DRAMA/CONKLIN	32.38	
AMAZON			
	CONCESSIONS	346.77	
	<b>Vendor Total:</b>		<b>578.91</b>
ATLANTIC COCOA-COLA			
	CONCESSIONS	574.06	
ATLANTIC COCOA-COLA			
	CONCESSIONS	1,310.44	
	<b>Vendor Total:</b>		<b>1,884.50</b>



<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
CHARLES CITY YOUTH BOWLING LEAGUE	SCREEN TIME RENT/BOWLING	250.00	
	<b>Vendor Total:</b>		<b>250.00</b>
DECKER SPORTING GOODS	SLIP NOTT PADS/BOYS BBALL	29.98	
	SLIP NOTT PADS/GIRLS BBALL	29.97	
DECKER SPORTING GOODS	SHOT PUT/CARRIER/GIRLS TRACK	58.00	
DECKER SPORTING GOODS	1ST BASE MITT/BASEBALL	75.00	
DECKER SPORTING GOODS	CATCHERS MITT/SOFTBALL	110.00	
DECKER SPORTING GOODS	TSHIRTS/BASEBALL	392.50	
DECKER SPORTING GOODS	PULLOVERS/BOYS BBALL	135.00	
	<b>Vendor Total:</b>		<b>830.45</b>
FAREWAY STORE	SUPPLIES/HS SIAT	9.28	
	<b>Vendor Total:</b>		<b>9.28</b>
IOWA FFA ASSOCIATION	OFFICER CANDIDATE WORKSHOP/FFA	80.00	
	<b>Vendor Total:</b>		<b>80.00</b>
IOWA GIRLS HS ATHLETIC UNION	(18) WRISTBANDS /GIRLS STATE BOWLING	180.00	
IOWA GIRLS HS ATHLETIC UNION	(18) WRISTBANDS /BOYS STATE BOWLING	180.00	
	<b>Vendor Total:</b>		<b>360.00</b>
IOWA HIGH SCHL ATHLETICS	(4) COACHES WRISTBANDS/STATE WRESTLING	200.00	
	<b>Vendor Total:</b>		<b>200.00</b>
JOHN DEERE FINANCIAL	SLEDGE/ATHLETICS	59.97	
JOHN DEERE FINANCIAL	SUPPLIES/FFA	14.99	
JOHN DEERE FINANCIAL	SUPPLIES/FFA	59.84	
	<b>Vendor Total:</b>		<b>134.80</b>
MCKENZIE, BRAD	REIMB SYMPOSIUM REG	51.85	
	<b>Vendor Total:</b>		<b>51.85</b>
NATIONAL FFA ORGANIZATION	JACKET/FFA	54.00	
NATIONAL FFA ORGANIZATION	JACKETS/FFA	108.00	
	<b>Vendor Total:</b>		<b>162.00</b>
OTTO'S OASIS	FLOWERS/FFA WEEK	86.00	
	<b>Vendor Total:</b>		<b>86.00</b>
SANDY'S SIGN SHOP	MUSICAL SIGN/DRAMA	250.00	
	<b>Vendor Total:</b>		<b>250.00</b>
UNIQUE COUNTRY STORE	LITTERER TSHIRTS/CHEERLEADING	180.00	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>		
UNIQUE COUNTRY STORE	MUGS/TOWELS/CHEERLEADING	155.60		
	Vendor Total:	335.60		
	Fund Total:		5,213.39	
	Fund: 33 LOCAL OPTION SALES TAX FUND			
FIRST CONGREGATIONAL CHURCH	CARRIE LANE RENT/MARCH	420.00		
	Vendor Total:	420.00		
WEST MUSIC COMPANY	(2) OBOES/HS/GASSMAN	7,198.00		
	(2) SOUSAPHONES/HS/GASSMAN	11,398.00		
	Vendor Total:	18,596.00		
	Fund Total:		19,016.00	
	Fund: 36 PHYSICAL PLANT & EQUIPMENT			
ACCESS SYSTEMS LEASING	COPIER/PRINTER 2/15/21-3/14/21	1,385.00		
	Vendor Total:	1,385.00		
CEDAR FALLS COMMUNITY SCHOOLS	RIVER HILLS TUITION	4,058.84		
	Vendor Total:	4,058.84		
MARCO	LEASE PAY-AV EQUIPMENT/FEBRUARY	16,743.07		
	Vendor Total:	16,743.07		
	Fund Total:		22,186.91	
	Fund: 61 SCHOOL NUTRITION FUND			
HAGARTY, DENISE	REIMB LUNCHES	14.50		
	Vendor Total:	14.50		
HART, SALLY	REIMB LUNCHES	22.95		
	Vendor Total:	22.95		
MCLELAND, BILL	REIMB LUNCHES	12.60		
	Vendor Total:	12.60		
MIDWEST ALARM SERVICES	LINC HOOD SYSTEM SERVICE CALL/FS	2,308.96		
	Vendor Total:	2,308.96		
SMITH, SHELLEY	REIMB LUNCHES	46.16		
	Vendor Total:	46.16		
TAHER-BIN #135092	OPERATING EXPENSES/FEBRUARY	88,296.23		
	USDA CREDIT	(11,211.38)		
	Vendor Total:	77,084.85		
TILTON, RANDY	REIMB LUNCHES	87.05		
	Vendor Total:	87.05		
	Fund Total:		79,577.07	
	Fund: 91 CUSTODIAL FUND			
DECKER SPORTING GOODS	SWEATSHIRTS/SPIRIT SHOP	216.00		
DECKER SPORTING GOODS	SWEATSHIRTS/SPIRIT SHOP	72.00		

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
DECKER SPORTING GOODS	HOODIES/SPIRIT SHOP	264.00	
DECKER SPORTING GOODS	CAPS/HATS/SPIRIT SHOP	494.00	
DECKER SPORTING GOODS	VESTS/SPIRIT SHOP	576.00	
DECKER SPORTING GOODS	JACKET/SPIRIT SHOP	48.00	
DECKER SPORTING GOODS	SWEATSHIRTS/TSHIRTS/SPIRIT SHOP	313.00	
DECKER SPORTING GOODS	SWEATSHIRTS/SPIRIT SHOP	456.00	
	<b>Vendor Total:</b>	<b>2,439.00</b>	
Northeast Iowa Food Bank	PANTRY FOOD/PROJECT RISE	185.04	
	<b>Vendor Total:</b>	<b>185.04</b>	
	<b>Fund Total:</b>		<b>2,624.04</b>
	<b>Accounts Payable Total:</b>		<b>418,670.97</b>

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User ID: LMA

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	<b>Fund: 10 OPERATING FUND</b>		
CENTURY LINK			
	HS LD	12.17	
	MS LD	28.73	
	LINC LD	14.37	
	WASH LD	10.92	
	TECH DEPT LD	0.90	
	BUS BARN LD	0.90	
	SUPT LD	12.79	
	<b>Vendor Total:</b>		<b>80.78</b>
CENTURY LINK			
	GAS LINE	35.28	
	WASH PHONE	267.27	
CENTURY LINK			
	FEBRUARY RADIO LOOP	76.00	
CENTURY LINK			
	LINC PHONE	206.82	
	GAS LINE	35.28	
	TECH DEPT PHONE	60.48	
	BUS BARN PHONE	60.48	
CENTURY LINK			
	MS PHONE	154.25	
	GAS LINE	35.28	
CENTURY LINK			
	HS PHONE	267.27	
	GAS LINE	35.28	
CENTURY LINK			
	SUPT PHONE	206.76	
	GASLINE	35.28	
	<b>Vendor Total:</b>		<b>1,475.73</b>
CIRCLE K ELECTRONICS			
	VHF RADIO REPORTER/BUS BARN	1,375.00	
	<b>Vendor Total:</b>		<b>1,375.00</b>
CITY OF CHARLES CITY			
	BUS BARN WATER	100.25	
CITY OF CHARLES CITY			
	GROUNDS BUILDING WATER	42.74	
CITY OF CHARLES CITY			
	LINC WATER	531.71	
CITY OF CHARLES CITY			
	MS WATER	463.81	
CITY OF CHARLES CITY			
	WASH WATER	484.68	
CITY OF CHARLES CITY			
	HS WATER	664.99	
	<b>Vendor Total:</b>		<b>2,288.18</b>
ENVATO			
	LICENSES/J DEVORE	8.00	
	<b>Vendor Total:</b>		<b>8.00</b>
FOCUS 3 TRAINING			
	TRAINING/MS/HARSKAMP	95.00	
FOCUS 3 TRAINING			
	TRAINING/MS/TAYLOR	95.00	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
FOCUS 3 TRAINING			
	TRAINING/MS/T DOWNING	95.00	
FOCUS 3 TRAINING			
	TRAINING/MS/E HOEFER	95.00	
FOCUS 3 TRAINING			
	CREDIT/MS/T DOWNING	(95.00)	
FOCUS 3 TRAINING			
	CREDIT/MS/E HOEFER	(95.00)	
	<b>Vendor Total:</b>		<b>190.00</b>
GRADE TRANSFERER			
	INST SUPP/HS/NOONAN	119.52	
	<b>Vendor Total:</b>		<b>119.52</b>
IOWA DEPT OF EDUCATION			
	ADVANCED ESSER I FUNDS BEING REMITTED	6,693.92	
	<b>Vendor Total:</b>		<b>6,693.92</b>
KWIK TRIP			
	BUS DIESEL	3,472.79	
	SP ED GASAHOL	725.83	
	CO GASAHOL	315.70	
	B & G DIESEL	88.59	
	B & G GASAHOL	650.62	
	<b>Vendor Total:</b>		<b>5,253.53</b>
LOWE'S			
	(2) TOOL CHESTS/DRAWER LINER/HS/SPURGIN	807.94	
	<b>Vendor Total:</b>		<b>807.94</b>
MEDIACOM			
	INTERNET/ALT HS 2/17/21-0316/21	169.95	
	<b>Vendor Total:</b>		<b>169.95</b>
MID AMERICAN ENERGY COMPANY			
	HS ELEC	6,778.77	
MID AMERICAN ENERGY COMPANY			
	HS ELEC	191.09	
MID AMERICAN ENERGY COMPANY			
	WASH ELEC	5,272.27	
MID AMERICAN ENERGY COMPANY			
	GROUNDS BUILDING ELEC	86.07	
MID AMERICAN ENERGY COMPANY			
	FOOTBALL COMPLEX ELEC	131.01	
MID AMERICAN ENERGY COMPANY			
	LINC ELEC	1,076.57	
MID AMERICAN ENERGY COMPANY			
	SPORTSMAN'S PARK ELEC	42.25	
MID AMERICAN ENERGY COMPANY			
	HS SENTRY LIGHT	22.86	
MID AMERICAN ENERGY COMPANY			
	WASH GAS	1,415.72	
MID AMERICAN ENERGY COMPANY			
	GROUNDS BUILDING GAS	996.50	
MID AMERICAN ENERGY COMPANY			
	BUS BARN GAS	334.47	
	BUS BARN ELEC	503.37	
	<b>Vendor Total:</b>		<b>16,850.95</b>
RETEVIS DIRECT			
	SHIPPING/RADIO REPLACEMENTS/LINC	7.71	

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User ID: LMA

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	SHIPPING/RADIO REPLACEMENTS/WASH	7.71	
	<b>Vendor Total:</b>		<b>15.42</b>
SCHOOLPAY			
	SCHOOL PAY SERVICE FEE	18.03	
	<b>Vendor Total:</b>		<b>18.03</b>
SHOPSMACKPACKS.COM			
	SUPPLIES/MS OFFICE	75.00	
	<b>Vendor Total:</b>		<b>75.00</b>
US CELLULAR			
	CELL PHONE/B & G	71.36	
	CELL PHONE/SCHOOL TO YOU	42.09	
	CELL PHONES/TECH DEPT	131.58	
	(2) HOT SPOTS	104.86	
	CELL PHONE/ON CALL	41.26	
	CELL PHONE/ALT HS	73.05	
	CELL PHONE/TAP	35.26	
	CELL PHONE/TAP	34.96	
US CELLULAR			
	(25) HOT SPOTS/TECH DEPT	713.25	
	<b>Vendor Total:</b>		<b>1,247.67</b>
VERIZON			
	(25) HOT SPOTS/TECH DEPT	501.00	
	<b>Vendor Total:</b>		<b>501.00</b>
WALMART.COM			
	SUPPLIES/MS/BOSS	180.86	
	<b>Vendor Total:</b>		<b>180.86</b>
WEBSTAIRANT STORE, THE			
	INST SUPP/HS/MEAD	111.68	
	<b>Vendor Total:</b>		<b>111.68</b>
WIMBUSH & ASSOCIATES, INC			
	DIRECTOR OF FINANCE ASSESSMENT TESTS	630.00	
	<b>Vendor Total:</b>		<b>630.00</b>
WOOD RIVER ENERGY LLC			
	HS GAS	4,642.37	
	LINC GAS	1,480.75	
	MS GAS	2,014.30	
	<b>Vendor Total:</b>		<b>8,137.42</b>
	<b>Fund Total:</b>		<b>46,230.58</b>
	<b>Fund: 21 STUDENT ACTIVITY FUND</b>		
ANDERSON, C MICHEAL			
	VAR BOYS BBALL OFF 2/5/21	105.00	
	<b>Vendor Total:</b>		<b>105.00</b>
BOWLAWAY LANES			
	ENTRY FEE/BOWLING	40.00	
	<b>Vendor Total:</b>		<b>40.00</b>
CASEYS GENERAL STORE			
	PIZZAS/STUDENT APPRECIATION/STURTEVANT	149.12	
CASEYS GENERAL STORE			
	PIZZAS/STUDENT APPRECIATION/STURTEVANT	141.14	
	<b>Vendor Total:</b>		<b>290.26</b>
CICETTI, DAVE			
	VAR BOYS BBALL OFF 2/9/21	116.55	
	<b>Vendor Total:</b>		<b>116.55</b>



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## 7 WEEKLY CHECK RUNS APPROVED PRIOR TO BOARD MEETING

User ID: LMA

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
CLARK, KYLE	VAR BOYS BBALL OFF 2/12/21	105.00	
	Vendor Total:		105.00
CLARK, ZACHERY	VAR BOYS BBALL OFF 2/5/21	105.00	
	Vendor Total:		105.00
CROZIER, MIKE	VAR BOYS BBALL OFF 2/12/21	105.00	
	Vendor Total:		105.00
CULPEPPER, ELISHA	VAR BOYS BBALL OFF 2/5/21	121.50	
	Vendor Total:		121.50
DUNBAR, STACEY	VAR BOYS BBALL OFF 2/15/21	105.00	
	Vendor Total:		105.00
ESPENSCHEID, THAD	VAR GIRLS BBALL OFF 2/2/21	105.00	
	Vendor Total:		105.00
HARTER, MIKE	VAR GIRLS BBALL OFF 1/29/21	105.00	
	Vendor Total:		105.00
HOFFERT, CASEY	VAR BOYS BBALL OFF 2/15/21	115.23	
	Vendor Total:		115.23
HUDSON HIGH SCHOOL	ENTRY FEE/WRESTLING	90.00	
	Vendor Total:		90.00
JENSEN, BRAD	9 BOYS BBALL OFF 2/12/21	75.00	
	Vendor Total:		75.00
KANGAS, TIM	VAR GIRLS BBALL OFF 1/29/21	105.00	
	Vendor Total:		105.00
MIDDENDORF, AARON	VAR BOYS BBALL OFF 2/15/21	105.00	
	Vendor Total:		105.00
MILLER, BENJAMIN	9 BOYS BBALL OFF 2/9/21	75.00	
	Vendor Total:		75.00
MURPHY, BOB	ENTRY FEE/GIRLS STATE WRESTLING	225.00	
	Vendor Total:		225.00
NEE, DAVID	VAR GIRLS BBALL OFF 2/2/21	121.38	
	Vendor Total:		121.38
NORDSCHOW, MARISSA	VAR GIRLS BBALL OFF 2/2/21	105.00	
	Vendor Total:		105.00
PEARCE, BRIAN	VAR BOYS BBALL OFF 2/9/21	105.00	
	Vendor Total:		105.00
RATCHFORD, ROB	VAR BOYS BBALL OFF 2/12/21	131.73	
	Vendor Total:		131.73

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7 WEEKLY CHECK RUNS APPROVED PRIOR TO BOARD MEETING

User ID: LMA

Vendor Name	Description by Invoice	Invoice Amount		
SCHROEDER, MEL	VAR BOYS BBALL OFF 2/9/21	105.00		
	Vendor Total:		105.00	
STREIT, PHIL	VAR GIRLS BBALL OFF 1/29/21	116.55		
	Vendor Total:		116.55	
THEIN, TREVOR	9 BOYS BBALL OFF 2/9/21	75.00		
THEIN, TREVOR	9 BOYS BBALL OFF 2/15/21	75.00		
THEIN, TREVOR	9 BOYS BBALL OFF 2/12/21	75.00		
	Vendor Total:		225.00	
US CELLULAR	CELL PHONE/ACTIVITIES	69.09		
	Vendor Total:		69.09	
	Fund Total:			3,072.29
	Fund: 33 LOCAL OPTION SALES TAX FUND			
CITY OF CHARLES CITY	NGB WATER	558.50		
	Vendor Total:		558.50	
MID AMERICAN ENERGY COMPANY	NGB ELEC	1,429.61		
MID AMERICAN ENERGY COMPANY	NGB SENTRY LIGHT	34.56		
	Vendor Total:		1,464.17	
MOLSTEAD MOTORS INC, MIKE	2019 CHEVY 12 PASSANGER VAN	22,700.00		
	Vendor Total:		22,700.00	
WOOD RIVER ENERGY LLC	NGB GAS	5,111.74		
	Vendor Total:		5,111.74	
	Fund Total:			29,834.41
	Fund: 36 PHYSICAL PLANT & EQUIPMENT			
CITY OF CHARLES CITY	BUILDING PERMIT/CENTRAL SERVICE PROJECT	700.50		
	Vendor Total:		700.50	
	Fund Total:			700.50
	Fund: 61 SCHOOL NUTRITION FUND			
SCHOOLPAY	SCHOOL PAY SERVICE FEE	12.39		
	Vendor Total:		12.39	
	Fund Total:			12.39
	Fund: 71 HEALTH INSURANCE FUND			
BLUE CROSS BLUE SHIELD OF IA	MARCH BILLING-(5) WEEKLY DRAWS	237,500.00		
	Vendor Total:		237,500.00	
	Fund Total:			237,500.00
	Accounts Payable Total:			317,350.17

**COOPERATIVE AGREEMENT**  
**by and between**  
**UNIVERSITY OF NORTHERN IOWA and COOPERATING EDUCATIONAL AGENCIES**  
**for the 2021-2022 Academic Year**

This agreement entered into by and between the Board of Regents, State of Iowa, the governing body of the University of Northern Iowa, and Charles City Community School District (hereinafter referred to as the "cooperating educational agency"), in accordance with the Code of Iowa:

**Section 262.30 CONTRACTS FOR PRACTITIONER PREPARATION provides:**

The board of directors of any school district in the state of Iowa may enter into contract with the state board of regents for furnishing instruction to pupils of such school district, and for practitioner preparation for the schools of the state in such particular lines of demonstration and instruction as are deemed necessary for the efficiency of the University of Northern Iowa ... as training schools for practitioners.

AND see also **Section 256.16(1)(m).**

**1. Scope of Agreement**

- 1.1 This Agreement sets forth the roles, responsibilities, and rights of personnel associated with the cooperating educational agency, personnel associated with the University of Northern Iowa and of any student enrolled at the university, while assigned as a student teacher or for any other educational experience in the cooperating educational agency.

**2. Options of Student Teachers and other Educational Experience Students**

- 2.1 Students must be registered for the appropriate university course. Student teaching is a full semester experience. (Students seeking additional endorsement may register for four (4) hours of credit.) The student teaching period will be a minimum of 14 weeks in duration.

**3. Placement of Students**

- 3.1 Placement of students shall be accomplished on a cooperative basis between the University of Northern Iowa and the cooperating educational agency.
- 3.2 Placement shall be initiated by the university coordinator (hereinafter referred to as coordinator) upon completion of an application from each student setting out the student's qualifications/background and the assignment(s) needed to meet course requirements, certification, endorsement, and approval area standards.
- 3.3 Requests for assignment of students may be accompanied by suggested names of individuals who are recommended to serve as a cooperating teacher/educational agency supervisor by the coordinator.
- 3.4 The University of Northern Iowa reserves the right to decline the assignment of a student to classroom teachers/educational agency supervisors who may request a student. However, said decision shall not be based on race, creed, color, sex, national origin, disability, age, religion, gender identity, sexual orientation, veteran or military status or on any other basis protected by state and/or federal law.
- 3.5 The cooperating educational agency reserves the right to refuse assignment to any given student. However, said decision shall not be based on race, creed, color, sex, national origin, disability, age, religion, gender identity, sexual orientation, veteran or military status or on any other basis protected by state and/or federal law.

**4. Termination or Change of Assignment**

- 4.1 The coordinator or cooperating educational agency may, for good cause, terminate or change the assignment of any student. Prior to reaching a decision the coordinator and the cooperating educational agency designee shall consult with the cooperating teacher/educational agency supervisor and all other concerned parties regarding the reason(s) for termination or change in assignment.

**5. Supervision of Students**

- 5.1 A member of the university faculty, or designee, will serve as the coordinator or supervisor of the student teaching program or educational experiences for the purpose of administering the program and supervising/evaluating the students in cooperation with the cooperating teachers/educational agency supervisors who guide and direct the students.
- 5.2 The identification, selection and continued use of qualified cooperating teachers/educational agency supervisors shall be the joint responsibility of the coordinator and the administrators of the cooperating educational agencies.
- 5.3 The students shall be subject to the policies, rules and regulations of the cooperating educational agency, UNI Office of Student Field Experiences, University of Northern Iowa and the Professional Code of Ethics.

(over)

- 5.4 All interaction between the cooperating teacher/educational agency supervisor or nonpublic cooperating educational agency and the student shall occur without regard to religious education, religious indoctrination, religious beliefs, or involvement with religious activities. Students shall not be present or participate in the instruction or discussion of religious subjects or any other religious activity of the cooperating educational agency.

#### 6. Evaluation

- 6.1 Evaluation of the students shall be a shared responsibility. The coordinator or supervisor, the cooperating teacher/educational agency supervisor, the student, and others knowledgeable about the performance of the student shall be involved. Evaluation is comprehensive, continuous, specific, and individualized. The evaluation in the nonpublic educational agency shall be based on non-religious criteria.
- 6.2 Mid-term and final evaluation conferences are required of student teachers. The student teacher, cooperating teacher, and coordinator or supervisor shall participate. The cooperating teacher(s) and coordinator or supervisor shall collaborate in the preparation of the final evaluation for each student. However, the coordinator, as the designated UNI official, is responsible for the final evaluation.

#### 7. Status, Authority, and Tort Liability Protection of Students

- 7.1 Students shall have status and authority in accordance with section 256.16 Code of Iowa.
- 7.2 Students actually engaged under the terms of this contract in a public school shall be entitled to the same tort liability protection under the provisions of section 670.8 Code of Iowa, as is afforded by said section to officers and employees of the school district/agency during the time they are so assigned.
- 7.3 Students actually engaged under the terms of this contract in a non-public school shall be named as additional insured under the liability insurance coverage of the cooperating nonpublic school during the time they are so assigned. The cooperating nonpublic school shall provide a certificate of insurance to the University of Northern Iowa as evidence of such coverage prior to the beginning of the student teacher's activities pursuant to this agreement.

#### 8. Substitute Teaching

- 8.1 Students shall not be used as substitute teachers.

#### 9. Compensation to Cooperating Teachers for Work with Student Teachers

- 9.1 The University of Northern Iowa agrees to pay compensation to the cooperating teacher (262.75 Code of Iowa) in the amount of four-hundred dollars (\$400) per student teacher assigned who completes the full semester student teaching period. Assignment of less than a full semester will be compensated on a prorated basis for a cooperating teacher's work with a student teacher.
- 9.2 For student teacher placements, cooperating educational agencies agree to provide a listing of the cooperating teachers assigned in their district and to forward social security numbers when direct payment is made to cooperating teachers OR allow the University of Northern Iowa to request from the individual cooperating teachers their social security number and home address for direct payment to cooperating teachers.

APPROVED

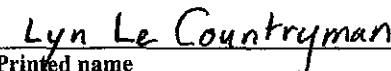
\_\_\_\_\_  
Designee, Cooperating Educational Agency

\_\_\_\_\_  
Printed name

Date: \_\_\_\_\_

Distribution of copies:    ( ) Cooperating Educational Agency  
                                      ( ) Office of the President's Designee

  
\_\_\_\_\_  
Designee, President of University of Northern Iowa

  
\_\_\_\_\_  
Printed name

Date: 2/16/2021

## Enrollment Summary 2020-2021

### Charles City Community Schools

Grade	Oct 1	Nov 1	Dec 1	Jan 1	Feb 1	Mar 1	Apr 1	May 1	Last Day
***PreK(@.5)		82	84	87	90	91			
TK & K		110	108	110	110	109			
1		108	106	105	104	104			
2		92	92	92	92	93			
3		99	96	97	97	97			
4		98	97	97	98	98			
5		90	88	89	90	90			
6		111	110	111	111	110			
7*		153	151	152	149	149			
8		138	137	137	136	134			
9		138	138	138	139	139			
10		135	135	138	136	137			
11		119	118	115	116	116			
12		133	133	133	130	129			
Carrie Lane		18	19	19	20	16			
***HSAP (@.3)		23	23	23	23	23			
<b>Total</b>	<b>0</b>	<b>1647</b>	<b>1635</b>	<b>1643</b>	<b>1641</b>	<b>1635</b>	<b>0</b>	<b>0</b>	<b>0</b>
Monthly Change		1647	-12	8	-2	-6			
YTD Change		1647	1635	1643	1641	1635			

#### Building Totals

Lincoln	0	197	193	194	195	195			
Washington K-5	0	310	306	307	306	306			
MS	0	492	486	489	486	483			
HS/Carrie Lane	0	543	543	543	541	537			

#### Free and Reduced Meals

	Lincoln	Wash.	Elementary Bldgs.	Middle School	High School	Total
# Free	102	230	332	231	232	795
# Reduced	12	24	36	38	26	100
<b>Total</b>	114	254	368	269	258	895
% F & R	58.5%	64.0%	53.9%	55.7%	48.0%	58.0%

#### Meal Participation

	Lincoln	Wash.	Middle School	High School	IC
Breakfast					
Lunch					

#### Enrollments By Building & By Section Size

Wash	Total	Section 1	Section 2	Section 3	Section 4	Section 5
PreK	91	91				
TK & K	109	109				
1	104	104				
2	93	93				

Lincoln	Total	Section 1	Section 2	Section 3	Section 4	Section 5
3	97	97				
4	98	98				

IC Students	
K	18
1	23
2	23
3	21
4	19
5	22
6	26
<b>Total</b>	152

Open Enrolled	
In	37
Out	27
<b>Difference</b>	10