



**CHARLES CITY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting
Monday, March 8, 2021
6:15 PM

**Charles City High School
Library - Use North door entrance**
1 Comet Drive
Charles City, Iowa

The meeting will be held at the High School. Persons wanting to make comments are welcome to attend. The community can watch the school board meeting by attending in person or watching live at [Facebook.com/CharlesCityCSD](https://www.facebook.com/CharlesCityCSD).

1. Call to Order by Chairperson Roll Call

Josh Mack, President
Pat Rottinghaus, Vice President
Scott Dight
Missy Freund
Janiece Bergland
Cael Ruzicka, Student Board Member
Michellle Jones, Student Board Member

2. Reading of the District Mission/Vision Statement by Director **Bergland**

Our Mission: Regardless of who you are or what your story is, you can learn and be loved here.

Our Vision: Creating compassionate competent problem solvers.

Our Operating Principles: Information for one is information for all, no surprises, verify facts, think ahead, disagree (explain your thinking) and then commit

3. Approval of Agenda Action

Equity and Achievement Culture and Climate Facilities and Infrastructure
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4. Welcome Visitors: Public Comment

As we begin our agenda tonight, let me explain our process for public comment. On behalf of the board members, I invite any member of the audience to approach the microphone with comments about items of interest or concern. Please begin by stating your name and contact information. Please limit your comments to three (3) minutes so we can keep the meeting moving in a timely fashion and allow others an opportunity to speak as well as allowing the board to complete the agenda in a timely manner.

Comments from the public are not limited to items or topics on tonight's agenda, but they are limited to matters within the board's authority. Please understand that we as a board cannot discuss items not already on the agenda. Iowa's sunshine law prohibits us from having a discussion without the proper notice to all of the school district community that the issue would be discussed at tonight's board meeting.

Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments considers to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments.

Thank you for your support of our school district.

5. Comments by Board Members and Superintendent

Information

This agenda item provides a time to allow board members and the superintendent to share information with other directors and the public. Discussion of the information items or follow-up questions are not permitted by law.

6. Committee Reports

Discussion

This agenda item provides committee chairpersons (listed below) the opportunity to give an oral (or written) report from their respective committee meetings. Fellow board members and the public may ask questions of the chairpersons afterward.

Committee	Chairperson	Report (Yes/No)
Facilities	Dight	No
Communications & Public Relations	Bergland	No
Finance	Mack	Yes 3/5
Negotiations & Compensation	Rottinghaus	No
Policy	Freund	No
Equity & Achievement	Rottinghaus	No
County Conference Board	Mack	No
SIAC	Supt Fisher	No
Job Shadowing Report	Board Members	No

Aligned with Strategic goals: Equity and Achievement; Culture and Climate, and Facilities and Infrastructure

7. 2021-22 School Calendar

Public Hearing

This is the time when anyone may speak to the Board in support of, or against, any portion of the 2021-22 school calendar. Written comments also will be considered if received prior to the closing of the public hearing.

8. COVID update

Information/Discussion

Superintendent Fisher will share information and provide an update on COVID.

Aligned with Strategic goals: Equity and Achievement, and Culture and Climate

9. School Board Equity Learning

Presentation
Exhibit

Pat Rottinghaus will present the eighth of a series of professional development sessions on lesbian, gay, bisexual, transgender and queer (LGBTQ). **Are gender and sexual orientation the same thing?** Gender and sexuality are not the same thing. If you are confused about this you are not alone. They frequently get lumped together and it can make things really confusing! We like to say that gender is personal --it's about who you are, and sexual orientation is interpersonal, it's about who you like. Gender is unique to each of us and at the core is about who we are as individuals. Gender includes our identity, body, and social gender. Sexual orientation is about who we are romantically, emotionally or physically attracted to. Several youtube links were shared to view prior to the meeting.

<https://youtu.be/tRvFj3ugdWU> - definitions;

<https://youtu.be/knNjvX6eoBI> (Minneapolis pediatrician talks about kids and gender identity);

<https://youtu.be/oIDKLt0cj-c> (Understanding Sexual Orientation and Gender Identities);

<https://youtu.be/yvJTsrWarrw> (What kindergarteners taught me about gender)

Aligned with Strategic goals: Equity and Achievement

10. School To You

Presentation
Exhibit

Superintendent Fisher, David Voves and the School To You team will present information on the school to you vision.

Aligned with Strategic goals: Equity and Achievement; Culture and Climate, and Facilities and Infrastructure

11. 2021-22 School Calendar

Action
Exhibit

The proposed calendar includes the first day of classes Monday, 8/23/21 for the Secondary and Wednesday, 8/25/21 for the Elementary and the last day of classes would be Wednesday, 5/25/22. The major changes to the calendar from the 2020-21 calendar include: parent teacher conferences are moved from Monday to Thursday with a professional development date immediately following the conference date and the Elementary and Secondary have different start dates. These adjustments were all recommended by the district calendar task force, which comprises a variety of stakeholders.

The recommendation of the superintendent is:

“to approve the 2021-22 school calendar as presented.”

Aligned with Strategic goals: Equity and Achievement and Culture and Climate.

12. The Learning Center Memorandum of Understanding

Action
Exhibit

The District and The Learning Center (TLC) wish to extend their memorandum of understanding for a second year July 1, 2020 through June 30, 2021. The District and TLC will act as preferred partners to provide shared opportunities and collaborative experiences to benefit all students and children of the District and TLC. This includes maximizing opportunities to collaborate on facilities, professional learning, transportation, leadership, communication/marketing, initiatives, and providing wraparound services to our shared facilities.

The recommendation of the superintendent is:

“to approve the memorandum of understanding with The Learning Center as recommended.”

Aligned with Strategic goals: Equity and Achievement; Culture and Climate, and Facilities and Infrastructure

13. Local Access Channel 28E agreement Action
Exhibit

The broadband commission who oversees the 28E for the local access network and PAN position recommended approval of the 28E extension that covers FY 21 and FY 22 and was ultimately approved by the chamber, and revitalization.

The recommendation of the superintendent is:

“to approve the 28E agreement for joint operation of the local access cable channels with community revitalization, chamber of commerce and the District as recommended.”

Aligned with Strategic goals: Equity and Achievement; Culture and Climate, and Facilities and Infrastructure

14. Theater Stage Lights Discussion/Action

Superintendent Fisher will lead discussion on the condition of our auditorium stage lights and future improvements. Jason Lester, Technical Theater Consultant from Cedar Rapids, has been helping the District develop the specifications for the auditorium lights and sending out the bids to qualified suppliers. The bid opening will be on Monday. Superintendent Fisher will provide the results of the bid on Monday. The budget for the project is not to exceed \$50,000 of which \$8,000 will be funded by Stony Point Players and the drama department. The remaining budget will be paid thru COVID as the lighting is needed to expand available spaces to hold fine arts classes.

The recommendation of the superintendent is:

“to approve the bid from _____ for \$_____ for the purchase of auditorium stage lights as recommended.”

Aligned with Strategic goals: Equity and Achievement; Culture and Climate, and Facilities and Infrastructure

15. Strength and Conditioning Program Discussion

Superintendent Fisher will lead discussion on our strength and conditioning program and future improvements.

Aligned with Strategic goals: Equity and Achievement; Culture and Climate, and Facilities and Infrastructure

16. Charles City Armory Lease Agreement Action
Exhibit

Jerry Mitchell, Director of Operations, worked with the Iowa National Guard personnel to draft an Armory Lease Agreement and Request for Armory Use of their Charles City facility. The purpose of the rental agreement, \$600 annually, is to provide an area for strength and condition for our students and staff to use. The agreement runs from March 2021 to March 2026, five years. The agreement has been reviewed by our attorney and insurance agent.

The recommendation of the superintendent is:

“to approve the Armory Lease Agreement and Request for Armory Use agreement, for the Charles City location of the Iowa National Guard Facility, as recommended.”

Aligned with Strategic goals: Equity and Achievement; Culture and Climate, and Facilities and Infrastructure

17. Review of 2021-22 Budget

Discussion
Exhibit

The Board will discuss the proposed 2021-22 certified budget. The Board will direct the Director of Finance to make changes, if needed, to the tentative budget which will be presented at the 3/22/21 board meeting when the public hearing date will be set. The budget may be lower, but cannot be certified at a higher rate than published.

Aligned with Strategic goals: Equity and Achievement, Culture and Climate and Facilities and Infrastructure.

18. Financial Report for February 2021

Action
Exhibit

Director of Finance, Terri O'Brien, will briefly highlight some of the monthly financial reports during the meeting. Administration recommends approval of the financial report for February 2021.

The recommendation of the superintendent is:
“to accept the February 2021 financial reports as presented.”

Aligned with Strategic goals: Equity and Achievement, Culture and Climate and Facilities and Infrastructure.

19. Consideration of Consent Agenda

Action

Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda.

The recommendation of the superintendent is:
“to approve the Consent Agenda items as listed below.”

- a. Approval of Minutes of the Regular Meetings held on February 8, 2021 and February 22, 2021 Exhibit
- b. Approval of Monthly Bills for March 2021 Action
Exhibit
- c. Approval of Personnel: Resignations Action

Name	Position	Date Effective
Julie Ritter	Adm Support 2 - Activities Office	6/30/21
Kara Shannon	Wash Elementary Principal	6/30/21

Administration recommends that the Board approve the personnel resignations.

- d. Approval of Personnel: Appointments Action

Name	Position	Amount	Start Date

* amount and start date to be determined after the 2021-22 collective bargaining agreement is approved.

Administration recommends that the Board approve the above personnel appointments, contingent upon completion of positive background checks. Also appointments are also contingent upon successfully

completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.

e. Approval of Personnel: Transfers

Action

Name	From	To	Amount	Start Date
Dana Sullivan	HS Business Teacher	MS Associate Principal	\$85,000	07/01/21

f. University of Northern Iowa Student Teaching Agreement

Action Exhibit

Administration recommends approval of the Cooperative Student Teaching Agreement with the University of Northern Iowa for the 2021-22 academic year as presented.

20. Big Ideas

Discussion

The Board will discuss big ideas from the meeting.

21. Correspondence/Miscellaneous

Information

- Enrollment Summary

22. Important Upcoming Dates

Information

- March 15- 19 Spring Break
- March 22 School Board meeting - 6:15 p.m. Charles City High School
- March 26 Communications & Public Relations Committee meeting - 7:00 a.m.

23. Adjournment