



Leaders in Training (L.I.T.)

What is L.I.T.?

A program for staff who are pursuing or have completed an administration program. It offers authentic opportunities to build skills as a leader and future administrator.



LEADERSHIP

Our Way of Life

Mission

Background or field does not matter. You will learn and grow regardless of who you are or what your story is.

Only requirement:
Finished or currently in
Administrative Program

Vision

Encounter real-world experience as leader in training to become better problem solvers for our school family.

Develop balcony view;
understanding of the
whole picture.

Values

Excellent leaders create more leaders; leaders lead leaders.

Building further connections which support our school family in learning and growth.



Benefits of L.I.T.

LIT benefits the school community through authentic projects completed by trainees.

- Teacher Evaluation Process
- Paraeducator Standards
- Daily Operations



Benefits of L.I.T.

LIT benefits future leaders through authentic experiences.

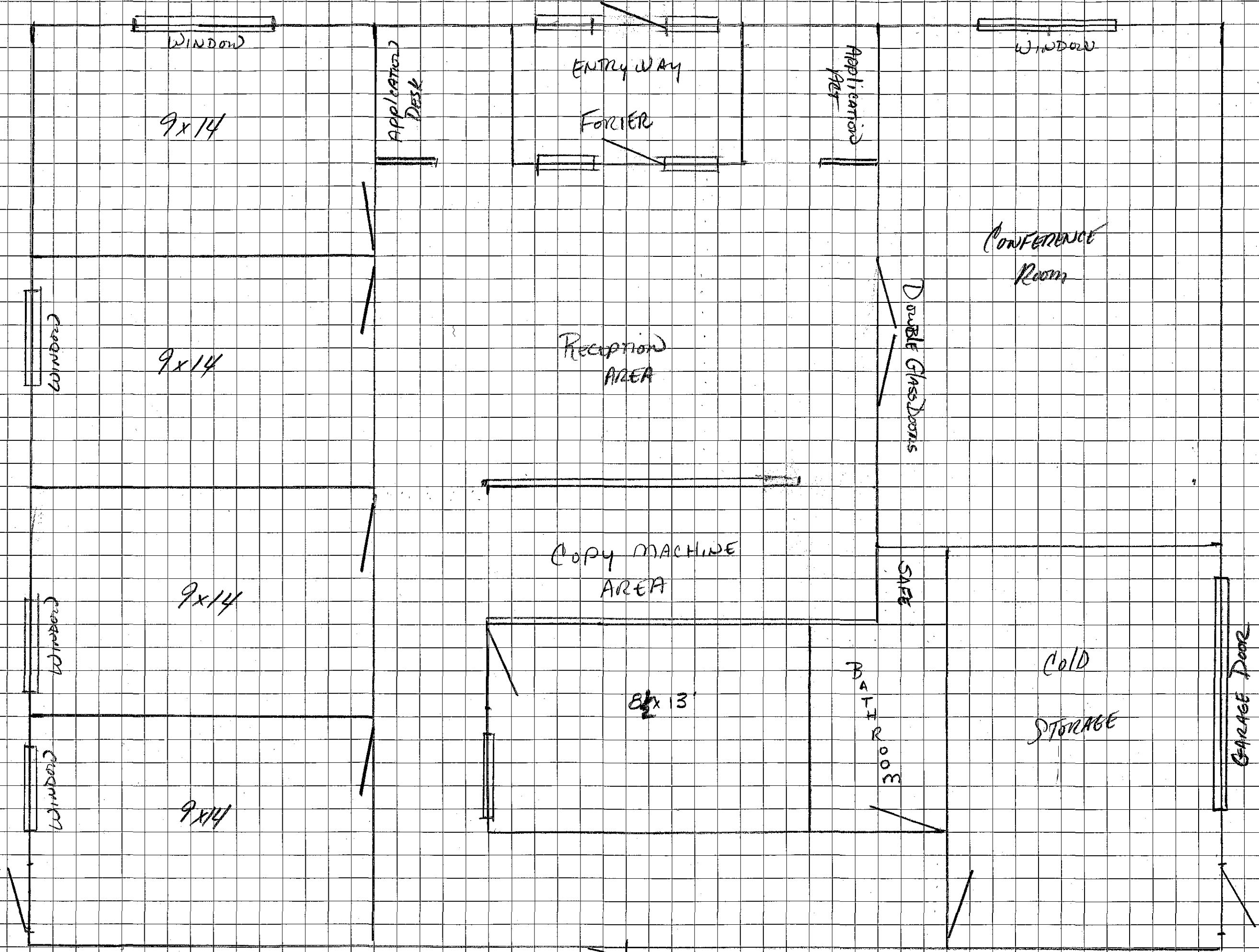
- Substitute Principle
- Resume/Interview Help
- Required Hours for Program
- Opportunity to attend the School Administrators Conference in August





End in Mind

- **Provide hands on authentic opportunities to build skills and benefit students through service**
- **“Grow your own” by equipping future leaders for administrative and leadership opportunities in our schools.**



CONSTRUCTION CONTRACT FORM

OWNER INFORMATION

Charles City Schools/ Jerry Mitchell
1204 1st Ave
Charles City IA 50616
641-426-5450
jmitche@charlescityschools.org

Project name 50 x 100 x 14

SPECIFICATIONS FOR 50 X 100 X 14 POST FRAME PACKAGE:

● MATERIAL PACKAGE

- Pre-Engineered Wood Trusses (4/12 Pitch, 4' O/C)
- 4.5 x 5.25 Glue Lam Columns 3 Ply Eave Posts (8' O/C)
- 4.5 x 5.25 Glue Lam Columns 3 Ply Gable Posts (10' O/C)
- 2 x 10 Treated Skirt Boards (1 Row)
- 2 x 4 Wall Girts (24" O/C) and Roof Purlins (24" O/C)
- 2 x 12 Double Top Girt Truss Carrier
- Omni Series Steel Siding
- Omni Series Steel Roof
- 6" Soft Foam insulation in sidewalls
- 18" Cellulose in Attic
- Painted Steel Liner Panel On Walls/Ceiling
- Gutter and snow guards
- 10" wet pour post hole bott. & one bags of concrete mix per post hole

● DOORS & WINDOWS

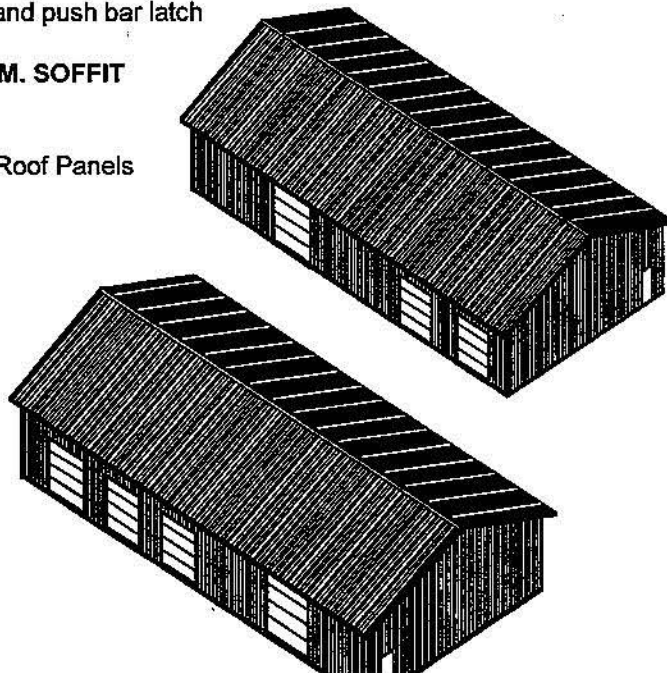
- Five 10 X 10 Overhead R17 Thermo Guard Insulated, Operner with Remote, 3 - 24 x 7 windows
- Two 12 X 12 Overhead R17 Thermo Guard Insulated, Operner with Remote, 4 - 24 x 7 windows
- Two 3' Flush Entry Doors with closers and push bar latch

● 24" OVERHANG ON ALL SIDES ALUM. SOFFIT

● FASTENERS

- 1 1/2 In. Siding Screws for Steel Wall, Roof Panels
- 3 In. Framing Air for Truss Carrier
- 3 In. Framing Air for Skirt Board

● Need tax exemption form



Apple Inc. Education Price Quote

Customer: April Hanson
CHARLES CITY COMMUNITY SD
Phone: 6412576585
email: ahanson@charlescitieschools.org

Apple Inc: Tiffini Choi
5505 W Parmer Lane
Bldg 7
Austin, TX 78727
Phone: +1-737-2193099
email: tiffini_choi@apple.com

Apple Quote: 2206935512

Quote Date: Tuesday, January 19, 2021

Quote Valid Until: Thursday, February 18, 2021

Quote Comments:

Please reference Apple Quote number on your Purchase Order.

Row #	Details & Comments	Qty	Unit List Price	Extended List Price
1	LocknCharge iJ 36 Charging Cart Part Number: HNYT2LL/A	2	\$999.95	\$1,999.90
2	13-inch MacBook Pro with Touch Bar: Apple M1 chip with 8-core CPU and 8-core GPU, 256GB – Space Gray (5-pack) Part Number: MYDD2LL/A Configuration: <ul style="list-style-type: none">065-C96H Apple M1 chip with 8-core CPU and 8-core GPU065-C96Q 16-core Neural Engine065-C96J 8GB unified memory065-C96L 256GB SSD storage065-C96T Retina display with True Tone065-C96V Two Thunderbolt / USB 4 ports065-C96W Touch Bar and Touch ID065-C97T Backlit Keyboard – US English065-C97Y Accessory Kit	60	\$1,179.00	\$70,740.00

Edu List Price Total	\$72,739.90
- Additional Tax	\$0.00
- Estimated Tax	\$0.00
Extended Total Price*	\$72,739.90

*In most cases Extended Total Price does not include Sales Tax

*If applicable, eWaste/Recycling Fees are included.
Standard shipping is complimentary

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2206935512. Please contact your institution's Authorized Purchaser to submit the above quote online. For account access or new account registration, go to <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
 - For registration assistance, call 1.800.800.2775
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to institutionorders@apple.com. **Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.**
 - For more information, go to provision C below, for details.

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS WHICH CAN CHANGE ON SUBSEQUENT QUOTES:

- A. ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT contracts@apple.com.
- B. ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
- C. YOUR ORDER MUST REFER SPECIFICALLY TO THIS QUOTE AND IS SUBJECT TO APPLE'S ACCEPTANCE. ALL FORMAL PURCHASE ORDERS SUBMITTED BY EMAIL MUST SHOW THE INFORMATION BELOW:
 - APPLE INC. AS THE VENDOR
 - BILL-TO NAME AND ADDRESS FOR YOUR APPLE ACCOUNT
 - PHYSICAL SHIP-TO NAME AND ADDRESS (NO PO BOXES)
 - PURCHASE ORDER NUMBER
 - VALID SIGNATURE OF AN AUTHORIZED PURCHASER
 - APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
 - TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
 - CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL
- D. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL Thursday, February 18, 2021 UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
 - APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
- E. THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.
- F. UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

Opportunity ID: 18000004960077
<https://ecommerce.apple.com>

Fax:

[Terms & Use](#) | [Privacy Policy](#) | [Return Policy](#)
Copyright © 2018 Apple Inc. All rights reserved.



80 E. McDermott Dr.
 Allen, TX 75002
 Phone 1-800-876-3507
 Fax (866) 947-4604

Remit Payments To:
 JourneyEd.com, Inc.
 Attn: Accounts Receivable
 P.O. Box 732357
 Dallas, TX 75373-2357

Quote

Quote #	10410267
Valid Through	01/31/21
Sales Rep	Christine McConnell
Toll Free	(800) 876-3507 Ext. 7122
Ship Via	Ground
Email	cmcconnell@journeyed.com

BILL TO

Accounts Payable
 Charles City Community Schools
 500 N Grand Ave
 Charles City, IA 50616

SHIP TO

April Hanson
 Information Technology Dept
 Charles City Community School District
 500 N Grand
 Charles City , IA 50616

Items

Line #	Part #	OS	Description	Price	Qty	Line Price
1	1746466		Adobe K-12 School Site Named License (500 License Plus) VIP Named Enterprise 12 Months Enterprise K12 School Site 500+ Name New Level 4	4.85	500	2,425.00

Subtotal: \$2,425.00

Shipping: 0

Tax: \$0.00

Total: \$2,425.00

Notes

- Term - quotes are valid for 30 days from the date issued. Any changes made to the quote may affect the pricing offered.
- Payment - this quote assumes payment by check or ACH. Payment by credit card will result in an additional 3% fee to cover costs.
- Products - by accepting this quote, you agree to review all products, quantities, and system requirements to ensure they are correct.
- Availability - quotes do not hold or guarantee product availability.
- Returns - Most unopened items may be returned within 30 days of receipt for a refund. All software Licensing and Electronic Software Downloadable (ESD) products are non-returnable and non-refundable.
- We reserve the right to modify our policies at any time without prior notice to our customers.
- Please include your tax exempt ID number on all purchase orders.
- Terms & Conditions: http://journeyed.com/page/terms_and_conditions

Signature: _____

AGENDA ITEM

CHARLES CITY COMMUNITY SCHOOL DISTRICT

Technology Lease Purchase Agreement

Approval of Amendment to the terms of the May 26, 2020 State and Local Government Master Lease Purchase Agreement Number 5532333781 between Hewlett-Packard Financial Services Company, as Lessor, and Charles City Community School District, as Lessee

**THIS AGENDA ITEM MUST BE POSTED IN ACCORDANCE WITH
IOWA CODE CHAPTER 21, AND THE RULES OF THIS DISTRICT**

January 25, 2021

The Board of Directors of the Charles City Community School District, Grinnell, Iowa (the "School Corporation"), met in regular session, in the _____, _____, Charles City, Iowa, at _:00 o'clock P.M., on the above date. There were present President _____, in the chair, and the following Board Members:

Absent: _____

* * * * *

Director _____ then introduced the following Resolution and moved that the Resolution be adopted. Director _____ seconded the motion to adopt. The roll was called and the following directors voted:

AYES: _____

NAYS: _____

The President declared the resolution adopted as follows:

RESOLUTION APPROVING AMENDMENT TO THE TERMS OF THE MAY 26, 2020 STATE AND LOCAL GOVERNMENT MASTER LEASE PURCHASE AGREEMENT NUMBER 5532333781 BETWEEN HEWLETT-PACKARD FINANCIAL SERVICES COMPANY, AS LESSOR, AND CHARLES CITY COMMUNITY SCHOOL DISTRICT, AS LESSEE

WHEREAS, on May 26, 2020, the Board of Directors of the District adopted a Resolution Authorizing Approval of the State and Local Government Master Lease Purchase Agreement Between Hewlett-Packard Financial Services Company, as Lessor, and Charles City Community School District, as Lessee, dated May 26, 2020, including Exhibits A and B; and

WHEREAS, the District has now received the Chromebooks identified in Exhibit A pursuant to the Master Lease Purchase Agreement and has not made any payments; and

WHEREAS, on September 14, 2020, the Board of Directors adopted a Resolution Authorizing Expenditure of the Governor’s Emergency Education Relief Grant for the 2020-21 School Year and authorized the expenditure of \$72,635 of the District’s GEER grant to pay for devices (e.g., tablet, laptop, Chromebook) to ensure that students can access content when they are learning away from school; and

WHEREAS, Hewlett-Packard Financial Services Company has amended Attachment A to the May 26, 2020 State and Local Government Master Lease Purchase Agreement decreasing the finance cost of the lease purchase amount by previously authorized amount of the GEER grant;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Charles City Community School District, State of Iowa:

1. The Board of Directors finds and determines that an amendment to the May 26, 2020 State and Local Government Master Lease Purchase Agreement between Charles City Community School District and Hewlett-Packard Financial Services Company reducing the total amount financed by \$72,635 of the District’s GEER grant is in the best interest of the District.

2. The Superintendent is hereby authorized to take such action as he deems necessary and appropriate to execute the amendment to the to the May 26, 2020 State and Local Government Master Lease Purchase Agreement between Charles City Community School District and Hewlett-Packard Financial Services Company, upon the advice of Legal Counsel.

PASSED AND APPROVED this ___ day of ___, 2021.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

CERTIFICATE

STATE OF IOWA)
) SS:
COUNTY OF FLOYD)

I, the Secretary of the Board of Directors of Charles City School District, in the County of Floyd, State of Iowa, certify that attached is a true and complete copy of the portion of the corporate records of this School Corporation showing proceedings of the Board, and the same is a true and complete copy of the action taken by this Board with respect to the matter at the meeting held on the date indicated in the attachment, and remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action were duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the face sheet of the agenda is attached) pursuant to the local rules of the Board and the provisions of Iowa Code chapter 21, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named on the date thereof possessed their respective offices as indicated, that no board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School Corporation or the right of the individuals named as officers to their respective positions, or any other controversy that, if adversely determined, would adversely affect the agreement authorized in these proceedings.

WITNESS my hand hereto affixed this ____ day of January, 2021.

Secretary, Charles City Community School District

ATTACHMENT A
TO
SCHEDULE TO STATE AND LOCAL GOVERNMENT MASTER LEASE PURCHASE AGREEMENT

The first payment of Rent will be due on the Acceptance Date and all payments will be due annually thereafter.

Rent Payment No.	Rent	Interest	Principal	Principal Balance	Prepayment Premium
0				201,350.00	205,377.00
1	39,899.52	0.00	39,899.52	161,450.48	164,679.49
2	39,899.52	5,447.27	34,452.25	126,998.23	129,538.19
3	39,899.52	4,284.86	35,614.66	91,383.57	93,211.24
4	39,899.52	3,083.24	36,816.28	54,567.29	55,658.64
5	39,899.52	1,841.08	38,058.44	16,508.85	16,839.03
6	17,114.75	605.90	16,508.85	0.00	-
Total	216,612.35	15,262.35	201,350.00		

Please note that the Prepayment Premium is 2 % of the Principal Balance, only payable in the case of early repayment of the lease.

Lessee Please Initial and date: _____



PLEASE INITIAL HERE: _____
Lessee

January 21, 2021

Charles City Community School District
500 North Grand Ave.
Charles City, Iowa 50616
Attn:

Re: Master Lease Purchase Agreement Number 553233378100001

Dear Terri O'Brien:

Please be advised that the total of this deal is decreasing from \$273,985.00 to \$201,350.00. The annual rent on the above captioned lease agreement has decreased from 5 annual payments of \$54,810.21 with a 6th payment at month 61 of \$20,366.85 to 5 annual payments of \$39,899.52 with a 6th payment at month 61 of \$17,114.75.

This slight decrease is due to the fact that the GEERS fund will be implemented.

I would request that you execute and return to me Page 2 of this letter (approving the changes) and please keep a copy of the signed letter for your files. I have also attached a revised 8038G for execution, again please email copies to my attention.

If after reviewing should you should have any questions or require additional information regarding the documentation, please do not hesitate to contact Tom Ackermann or myself.

Sincerely,

Dawn Byron

Dawn Byron
Customer Delivery Specialist
HPE Financial Services
200 Connell Drive Suite 5000
Berkeley Heights, NJ 07922
dawn.byron@hpe.com
Tel: 908-288-9080

Adjustment to Master Lease Purchase Agreement Number 553233378100001

AGREED TO, ACKNOWLEDGED AND ACCEPTED:

Charles City Community School District

By: _____

Print Name: _____

Print Title: _____

Date: _____