

Regular Meeting – January 11, 2021

Unapproved

The Charles City Board of Education met in regular session on Monday, January 11, 2021 in the High School (HS) Library. President Mack called the meeting to order at 6:15 p.m. Present via zoom: Board members Freund, Dight, Rottinghaus and Bergland. Absent: Student Board member Ruzicka. Staff members present included Superintendent Fisher, Board Secretary O'Brien (via zoom), and Communication Director DeVore. Two others attended via zoom and two in person.

The Mission/Vision statement was read by Director Freund.

(Rottinghaus/Dight) to approve the agenda as presented. Motion carried 5-0.

There was no public comment.

Superintendent Fisher reported District progress on the three Strategic goals: equity and achievement, culture and climate and facilities and infrastructure.

Strategic Goal 1: We continue to work on our academic game and sharing what we are doing differently. ACT test scores have improved even in a pandemic.

Strategic Goal 2: Our hiring season is in progress after early retirement applications were approved. We are in the process of hiring several teachers and two directors.

Strategic Goal 3: We are doing extensive work on a long term facility strategic plan.

A Negotiations and Compensation committee report was received from Director Rottinghaus.

Superintendent Fisher provided a Covid update. Positivity rates are trending in the wrong direction, from 8% to 14%. Floyd County Public health recommends we remain in hybrid the next two weeks. In addition, based on our Covid decision making matrix and our current county and student positivity rates, the District should remain in hybrid. We are monitoring for state directives on returning to full time on campus learning.

Superintendent Fisher facilitated discussion on the sixth of a series of professional development sessions on Sexism. The Board was instructed to watch a TedTalk on socialization of behaviors and culture that perpetuate sexual violence towards women. It is real and authentic and connects what we all know is a common culture in male locker rooms across the country. There was much discussion. One in four women are a victim of sexual violence. We need to put a stop this behavior.

Jenna Haglund, social worker, and a team of 14 equity leaders in the District have been meeting to define equity and move to our equity goal. We have engaged Equity Literacy Institute to help us identify equity and move towards it. Our next step is to identify 12 diverse students to be part of bias training. We want to build a vehicle to get to equity. The Board is their biggest advocate. Ms. Haglund commented students are excited to know adults in their District are having these conversations.

Bryan Jurrens, HS Principal, Joe Taylor, Middle School Principal, and Superintendent Fisher, provided an update on the progress, challenges, and growth area of our instructional vision, teaching, and learning. Our success criteria include; raising expectations for all students, increasing rigor to better prepare our students and aligning this work with our vision of Creating Compassionate Competent Problem Solvers. Our student's Iowa Statewide Assessment of Student Progress (ISASP) and American College Testing (ACT) scores are below state average. We are responding by increasing rigor, expectations and accountability for all students. Our new curriculum increases rigor and knowledge. There are challenges since we have much higher expectations and are catching up to the new standard. Our next steps are to learn more about what is going well and what needs adjustment, obtain a better understanding thru parent focus groups, and make adjustments to our teaching and learning based upon the feedback and data.

The public hearing on the 2020-21 school calendar revisions was called to order. This is the time when anyone may speak to the Board in support of, or against, any portion of the calendar revision. There were no written or oral comments received. The public hearing was closed.

(Rottinghaus/Dight) to approve the 2020-21 school calendar revision as presented. The change includes the addition of two staff work days on January 15 and February 1 due to the additional duties and expectations for staff. Our staff needs time to get additional learning, content creation, and preparation to provide the best quality experience for our kids, especially when many of our students are full time digital at home. Motion carried 5-0.

(Freund/Dight) to approve the continuation of the Families First Coronavirus Leave Act (FFCLA) through March 31, 2021 as recommended. On December 31, 2020, the FFCRA expired. This is the law that allowed employers to provide up to 80 hours of paid leave for employees with COVID 19. However, the law does allow employers to continue the leave voluntarily until March 31, 2021 if they choose to do so. The Teacher and Support Staff Associations and District Leadership felt this was what was best for our family and meets our mission of being a "regardless school". Motion carried 5-0.

(Dight/Bergland) to approve the Iowa Department of Transportation (DOT) agreement for work on private property as presented. The agreement is for work on District property around Lincoln Elementary for sidewalk construction while working on the Highway 18 project. The construction period is listed from 2/17/21 to 11/19/21. Work is estimated to be completed towards the end of summer before students are back in school. Motion carried 5-0.

(Rottinghaus/Freund) to approve the 2021-22 At-Risk/Dropout request for modified supplemental amount (MSA) totaling \$476,408 as recommended. The purpose of the MSA is to provide additional resources for the 2021-22 school year that are necessary to implement the at-risk, dropout prevention, and returning dropout services for identified students. Current Dropout services include Juvenile Court liaison officer, intensive guidance services, school based youth services, school within a school, Carrie Lane alternative program, math, reading and science workshops, Intervention room, behavior intervention, summer school, and before and after school programs. Motion carried 5-0.

(Freund/Rottinghaus) to approve the bid from Midwest Roofing Company for \$62,800 as recommended. The project, which replaces HS section M roof, was approved by the Board as part of the 2020-21 projects. We received two bids. The project budget is \$64,000. Motion carried 5-0.

(Dight/Freund) to approve the professional engineering services agreement with Veenstra & Kimm, Inc. for work on the HS running track project as recommended. Jerry Mitchell, Director of Operations, is proposing this agreement. The extent of the repair and resurfacing could range from \$25,000 to \$200,000 depending upon the existing base and overlay. Construction work has yet to be bid out. Work is anticipated to begin after track season. Motion carried 5-0.

(Freund/Bergland) to approve the resolution with the City of Charles City to amend the South Grand Urban Renewal Area to encompass the Parkside housing development as requested by the City of Charles City. They are adding the old Jefferson school property to the South Grand Urban Renewal area. They are using South main Street as the “connection” to that existing urban renewal area. This will also approve their request for the extended period of 16 years to recover their expenses for this housing development. Motion carried 5-0.

(Rottinghaus/Dight) to approve the 6/30/20 audit report as completed by Nolte, Cornman & Johnson. The financial information is the same as presented in the Certified Annual Report in September 2020. There were three audit findings. The certified budget was over in two categories and two adjustments were made to the certified enrollment, netting plus 1.76 students. Motion carried 5-0.

(Freund/Rottinghaus) to accept the December 2020 financial reports as presented. Motion carried 5-0.

(Dight/Freund) to approve the consent agenda as presented.

- Approval of the minutes of the regular meeting held on December 14, 2020 as presented.
- Approval of the January 2021 bills.
- Approval of Ciana Sonberg as wrestling volunteer coach effective 1/11/21.
- Approval of the Transition Alliance Program amendment dated 12/10/20 to remove the need for future amendments in order to move funds between budget lines.
- Approval of the Memorandum of Understanding with North Iowa Community Action Organization Head Start for services provided 9/1/20 through 6/30/21.
- Approval of the Bowling fundraiser. Due to Covid, the bowlers have adjusted their fundraiser this year to sell raffle tickets for corn-hole boards and other prizes.

Motion carried 5-0.

Vendor Name	Invoice Detail Description	Amount
Operating Fund:		
Access Systems Leasing	Copier/Printer Maintenance	\$ 3,543.29
Access Systems	Staples/HS	\$ 108.67

Ag Vantage FS	Fuel	\$ 2,079.50
Ahlers & Cooney, P.C.	Legal Services	\$ 1,964.00
Airgas USA	Cylinder Rent/HS/Spurgin	\$ 543.85
Amazon	Misc Supplies	\$ 5,462.66
Arnold Motor Supply	Plug/Bus Barn	\$ 8.70
Atlantic Cocoa-Cola	Drinks/HS Smart Lunch Vending Machine	\$ 252.88
Auditor Of State	FY20 Audit Report Filing Fee	\$ 850.00
Avalon Center	Integrated Mental Health	\$ 2,132.00
B & H Photo-Video	Transmitter/J DeVore	\$ 329.00
Big Click Syndicate	School To You Coaching	\$ 4,700.00
Brinsea Products	Inst Supp/HS/Lundberg	\$ 143.27
BV Medical	Supplies/Nurse	\$ 26.40
CarQuest Auto Parts	Parts/Bus Barn	\$ 102.86
Central Lock Security	Door License/Annual Fee/B & G	\$ 1,500.00
Central Preschool	Voluntary 3 & 4 Yr Old Program/December	\$ 3,861.35
Central Rivers Area Education Agency	Misc Supplies	\$ 371.00
Central Springs Schools	Open Enrollment	\$ 10,986.46
Charles City Press	Reg Session/Subscription/CO	\$ 378.56
City Laundering Co.	Towels/Bus Barn	\$ 73.14
City Of Charles City	Water	\$ 2,249.34
Demco	Inst Supp/HS	\$ 50.72
DeVore, Justin	Reimb Envato Market/Supplies	\$ 117.94
Donovan Group Iowa, Llc	Communications Services/December	\$ 1,200.00
Edgenuity	Odysseyware/MS & HS	\$ 15,750.00
Equity Literacy Institute	(2)Intro To Equity Workshops	\$ 4,500.00
Family Of Mecindo Salinas Sr	Father Memorial/S Smith & D Weber	\$ 30.00
Fareway Store	Groceries/HS Home Ec	\$ 16.69
Flower Bed	Plant/Darla Arends Memorial	\$ 38.00
FM Controls	Service Call/B & G	\$ 415.00
FrSecure Llc	Security Program Road Map/Tech Dept	\$ 10,425.00
Furniture Barn	Bed/MS Sp Ed	\$ 225.00

Gazette Communications	2021-2022 Careers Advertisement	\$ 571.10
Goldfax	Fax Overage	\$ 27.90
Grainger	Misc Supplies/B & G	\$ 2,975.82
Hafer, Jedd	De-Escalation Training	\$ 3,301.50
Hameray Publishing Group	Inst Supp/Wash/Eiklenborg	\$ 910.58
Hamm, Meredith	Reimb Travel	\$ 122.19
Holub, Julie	Reimb Supplies	\$ 120.00
Hotsy Cleaning Equipment	Gun Trigger/B & G	\$ 124.50
Hurts Donut Company	Donuts/Staff Appreciation	\$ 315.00
Hy Vee	Misc Supplies	\$ 1,617.93
Inter-State Studio & Publishing	Window Decals/J DeVore	\$ 440.42
Iowa Association Schl Bds	School Finance Workshop/Rottinghaus	\$ 45.00
Iowa Communications Network	December Port Fee	\$ 440.75
Iowa Department Of Human Services	Dec 20 Non Federal Share Of Medicaid	\$ 2,587.72
Iowa Department Of Inspections & Appeals	Gambling License Renewal	\$ 75.00
Jaymar Business Forms	W2 Envelopes/Co	\$ 97.11
Jendro Sanitation	December & January Services	\$ 2,897.67
John Deere Financial	Misc Supplies	\$ 1,055.33
Keystone Laboratories	Wash Water Test	\$ 12.50
L & J Welding	Inst Supp/HS/Spurgen	\$ 548.55
Lessin Supply Company	Misc Supplis/B & G	\$ 570.95
Long View Facilitation	Strat Op Training	\$ 1,500.00
Ludemann, Cara	Reimb Supplies	\$ 25.00
Mark's Tractor & Imp.	Auger Extensions Rent/B & G	\$ 25.00
Mc Inroy, Tia	Reimb Scholastic Art Contest Reg	\$ 98.00
Mediacom	Internet/Alt HS	\$ 169.95
Mid American Energy Company	Electric/Gas	\$ 15,050.94
Mid West Roofing Company	Wash Roof Reapirs/B & G	\$ 202.45
Midwest Alarm Services	Fire Alarm Inspections/B & G	\$ 4,318.98
Midwest Bus Parts	Parts/Bus Barn	\$ 942.13
Mike's C & O Tire Service	Tires/Tubes/B & G	\$ 655.45
Molstead Motors Inc, Mike	Parts/Gray Van	\$ 337.00

Nashua-Plainfield Schools	Open Enrollment	\$ 14,926.31
Nassco	Cleaning Supplies/B & G	\$ 5,605.50
New Hampton Schools	Open Enrollment	\$ 10,819.85
Nolte, Cornman & Johnson P.C.	FY20 Audit Services	\$ 7,920.00
North Butler Community School District	Open Enrollment	\$ 21,639.69
North Iowa Lawn & Sports	Parts/Bus Barn	\$ 20.53
O'Reilly Auto Parts	Parts/Bus Barn	\$ 364.13
Oklahoma State University-Bursar	German Online/Fall 2020	\$ 4,550.00
One Source The Background Check Company	Background Checks	\$ 556.50
Osage Community School	Open Enrollment	\$ 14,426.46
Owllabs	Meeting Owl Pro/J DeVore	\$ 999.00
Pepper Of Minneapolis	Inst Supp/HS/Naumann	\$ 27.51
Perry Novak Electric	Re-Established Lines/B & G	\$ 205.00
Phillips' Floors, Inc	MS Gym Floor Repair	\$ 25,000.00
Pitney Bowes	Postage For Meter Machine	\$ 111.42
Pitney Bowes	Rent/Red Ink For Meter Machine	\$ 269.04
Pizza Hut	Pizzas/Interest Based Bargaining Training	\$ 72.14
Pollard	Pest Control	\$ 182.00
Premier Furniture & Equipment	(2)Cafeteria Tables/MS	\$ 3,472.00
Quade, Tammy	Reimb Student Water Bottles/Elem Pto	\$ 810.00
Razor Sparrow	Grade Transferer School/MS	\$ 747.00
Rieman Music	Supplies/HS/Gassman	\$ 294.26
Rotary Club Of Charles City	Membership/M Fisher	\$ 77.50
RRMR School District	Open Enrollment	\$ 3,773.23
Sandy's Sign Shop	Frame/Way Of Life Banner/J DeVore	\$ 180.00
School Bus Sales Company	Parts/Bus Barn	\$ 9.33
Schueth Ace Hardware	Misc Supplies	\$ 809.43
Servsafe	Inst Supp/HS/Mead	\$ 324.00
Staples Advantage	Supplies/Tech Dept	\$ 360.37
Superior Lumber	Misc Supplies	\$ 385.57
Survey Monkey	Subscription/J DeVore	\$ 292.56

Thomas Bus Sales	Parts/Bus Barn	\$ 360.24
Timberline Billing Service	Medicaid Billing	\$ 329.19
Triumph Surplus	UPS Charges	\$ 32.16
Truck Center	Parts/Bus Barn	\$ 611.80
US Cellular	Cell Phones	\$ 717.25
Vendnovation, Llc	Schoolvend License/HS Smart Lunch	\$ 180.00
Verizon	(25)Hot Spots/Tech Dept	\$ 495.50
Walmart.Com	Totes/Linc Library	\$ 113.26
Wartburg College	Choral Certification/S Leeper	\$ 2,630.00
Waverly-Shell Rock Community Schools	Open Enrollment	\$ 3,606.62
Webstaurant Store	Supplies/Comet Cafe	\$ 1,045.51
West Music Company	Inst Supp/HS	\$ 489.94
Wieser Educ.	Inst Supp/Homeschool	\$ 37.49
Wood River Energy	Gas	\$ 6,936.88
Wright Express	Fuel Card	\$ 4.00
Ziegler	Parts/Bus Barn	\$ 220.95
Student Activity Fund:		
Amazon	Honey Jars/FFA	\$ 69.98
Boerjan, Benjamin	Girls Basketball Official	\$ 105.00
Caseys General Store	Pizza/SIAT Meetings	\$ 37.21
Cicetti, Dave	Boys Basketball Official	\$ 116.55
CMC Neptune	Event Music/Athletics	\$ 1,800.00
Coaching Tool Box	Supplies/Soccer	\$ 67.49
Decker Sporting Goods	Nets/Needles/Athletics	\$ 32.00
Dike-New Hartford HS	Entry Fee/Xcountry	\$ 90.00
EF Educational Tours	Greece Trip/Social Studies/HS/Pittman	\$ 535.00
Freeseemann, Collin	Girls Basketball Official	\$ 105.00
Frost, Joe	Boys Basketball Official	\$ 150.00
Henn, Greg	Girls Basketball Official	\$ 108.30

Hillmer, Holli	Girls Basketball Official	\$ 105.00
Iowa Department Of Inspections & Appeals	Gambling License Renewal	\$ 75.00
Jensen, Brad	Boys Basketball Official	\$ 75.00
Kuethe, Tim	Boys Basketball Official	\$ 105.00
Marley, Jay	Wrestling Official	\$ 115.00
Minn Tex Citrus	Fruit/FFA	\$ 12,253.09
Otto's Oasis	Poinsettias/FFA	\$ 71.97
Pavlovich, Jeff	Wrestling Official	\$ 115.00
Pearce, Brian	Boys Basketball Official	\$ 105.00
Perkins, Guy	Boys Basketball Official	\$ 105.00
Plaques & Such	Letters/Numbers/Bars/Athletics	\$ 415.75
Ritter, Julie	Reimb Travel	\$ 98.80
Schroeder, Mel	Boys Bball Official	\$ 105.00
Shannon Wrestling Tournaments	Track Wrestling Video Fee/Wrestling	\$ 188.55
Sickles, Daniel	Boys Bball Official	\$ 119.52
Sickman, Karleen	Reimb Supplies	\$ 8.48
Sleefs	Gators/Bowling	\$ 157.85
Staples Advantage	Paper/Athletics	\$ 61.80
Superior Lumber	Plywood/Athletics	\$ 50.99
Thein, Trevor	Boys Basketball Official	\$ 225.00
Van Boening, Taberie	Girls Basketball Official	\$ 120.50
Vinton-Shellsburg	Entry Fee/Wrestling	\$ 95.00
Wangsness, Dave	Girls Basketball Official	\$ 105.00
Waverly Shell Rock HS	Entry Fee/Wrestling	\$ 70.00
Management Fund:		
Phillips' Floors, Inc	MS Gym Floor Repair	\$ 1,845.00
Local Option Sales Tax Fund:		
City Of Charles City	NGB Water	\$ 558.50

First Congregational Church	Carrie Lane Rent/January	\$ 420.00
Mid American Energy Company	NGB Electric	\$ 1,340.85
Wood River Energy	NGB Gas	\$ 4,298.72
Physical Plant & Equipment:		
Boland Recreation	25% Down Payment/Linc Playground Project	\$ 32,380.00
Marco	Lease Pay-Av Equipment/December	\$ 16,743.07
Debt Service Fund:		
UMB	Interest Payment Sales Tax	\$ 90,188.75
School Nutrition Fund:		
Larson Co., Gustave A.	Ignition Module/B & G	\$ 169.11
Luken, Meredith	Reimb Lunches	\$ 114.10
Parts Town,	Thermostat Kit/B & G	\$ 286.66
Taher	December Operating Expenses	\$ 77,774.01
Webstaurant Store	Blower Kit/Heater Kit/B & G	\$ 395.64
Health Insurance Fund:		
Blue Cross Blue Shield Of IA	January Billing	\$ 212,107.77
Floyd County Hospital	Wellness Blood Draw	\$ 3,000.00
Group Benefit Partners, Llc	Consulting Services	\$ 7,500.00
Iowa Individual Health Benefit	2017 Health Assessment	\$ 2,616.00
Custodial Fund:		
Hy Vee	HS Lounge Exp	\$ 87.28
M Prints Ink	Sweatshirts/Tshirts/Spirit Shop	\$ 1,832.00
Sullivan, Dana	Reimb Spirit Shop Merchandise	\$ 1,838.38

The Board identified some of the Big Ideas that came out of the Board meeting.

- Instructional learning is changing to improve student success. Although change is difficult, it is being done for the right reason and with compassion.
- We are managing the COVID situation while maintaining cool heads.
- We are using our resources to fix things we need to, being financially responsible.

The enrollment summary for January 1 was received and discussed.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, January 25, 2021.

President Mack adjourned the meeting at 8:21 p.m.

Terri O'Brien, Board Secretary