



Instructional Vision and Learning Expectations Update

School Board 1/11/20

Success Criteria:



- I will be able to understand how our schools are raising expectations for all students
- I will be able to understand how rigor is increasing to better prepare our students
- I will understand how this work aligns with our vision of Creating Compassionate Competent Problem Solvers

**The ability to transfer the skills in
useful ways.**

**“Great teaching doesn’t just inform,
it transforms!”**

Low Achievement at Charles City



- District-wide Iowa Statewide Assessment of Student Progress (ISASP) scores are below proficiency and below the state average.
- ACT scores are below the state average.

We are responding to our low test scores by increasing rigor, expectations, and accountability for all students.

How we are addressing:



- Alignment of standards and success criteria (Competent)
- New Curriculum that increases rigor and student knowledge(Competent and Problem Solving)
- Authentic Intellectual Work/Opportunities (Problem Solving)
- All students can achieve at high levels (Competent)
- Holding all students accountable for high level outcomes (Competent)

Challenges:



- The work and learning is much more challenging.
- Expectations are much higher than the past
- Catching up to the new standard
- Higher expectations = more work

**We continue to seek feedback on what we can do to
improve the experience**

Next Steps:



- Student focus groups at our secondary campuses to learn more about what is going well and what needs adjusted in our new vision and curriculum
- Parent focus groups to get better understanding of what is going well and what we can do better
- Continue to educate our students and community on our new vision
- Make adjustments to our teaching and learning based upon the feedback and data

2020-2021 School Calendar - DRAFT

Summary of Calendar:
Days/Hrs. in classroom:

1st Quarter 41 days/276.75 hrs.
2nd Quarter 37 days/249.75 hrs.
3rd Quarter 39 days/263.25 hrs.
4th Quarter 51 days/341.25 hrs.
Conferences 16 hrs

Total Days 168
Calendar hrs. 1,147.00
Required hrs. 1,080

MAKE – UP DAYS:

The 1st 3 snow make up days will be forgiven through extra built in hours. 3 additional days may be made up using professional learning days. Any days beyond these days will be added to the end of the school year.

CALENDAR LEGEND

Start/End	
P/T Conference	
Prof. Learning	
New Teachers	
Holidays	
Vacation Days	

SCHOOL TIMES (MON-FRI)

Elementary 8:20 a.m. – 3:30 p.m.
MS/HS 8:05 a.m. – 3:15 p.m.

August 2020					Student Days/Hours	
M	T	W	Th	F		
3	4	5	6	7		
10	11	12	13	14		
17	18	19	20	21		
24	25	26	27	28	4	
31					5	
September 2020						
	1	2	3	4	9	
7	8	9	10	11	13	
14	15	16	17	18	18	
21	22	23	24	25	22	
28	29	30			25	
October 2020						
			1	2	27	
5	6	7	8	9	32	
12	13	14	15	16	36	
19	20	21	22	23	41	
26	27	28	29	30	4	
November 2020						
2	3	4	5	6	9	
9	10	11	12	13	13	
16	17	18	19	20	18	
23	24	25	26	27	20	
30					21	
December 2020						
	1	2	3	4	25	
7	8	9	10	11	30	
14	15	16	17	18	35	
21	22	23	24	25	37	
28	29	30	31			
January 2021						
				1		
4	5	6	7	8	4	
11	12	13	14	15	9	
18	19	20	21	22	13	
25	26	27	28	29	18	
February 2021						
1	2	3	4	5	23	
8	9	10	11	12	28	
15	16	17	18	19	32	
22	23	24	25	26	37	
March 2021						
1	2	3	4	5	41	
8	9	10	11	12	4	
15	16	17	18	19		
22	23	24	25	26	9	
29	30	31			12	
April 2021						
			1	2	14	
5	6	7	8	9	18	
12	13	14	15	16	23	
19	20	21	22	23	28	
26	27	28	29	30	33	
May 2021						
3	4	5	6	7	37	
10	11	12	13	14	42	
17	18	19	20	21	47	
24	25	26	27	28	51	
31						
June 2021						
1	2	3	4	5		

1080 Hours Calendar

Aug 4	Building Registration 9 a.m.- 7 p.m.
Aug 13-14	New Teacher Days
Aug 18-24	Professional Learning, Work Days
Aug 20	1 st Day Conferences (8-4 MS/HS & 11-7 Elementary or by appointment)
Aug 25	Begin 1 st Qtr. – First Day of Classes
Sept 7	Labor Day (No School)
Sept 25	Professional Learning (No School)
Oct 16	Professional Learning (No School)
Oct 23	End 1 st Qtr.
Oct 26	K-12 Conferences 11 a.m. – 7 p.m. (No School)
Oct 27	Begin 2 nd Qtr.
Nov 9	Professional Learning (No School)
Nov 25-27	Thanksgiving Holiday (No School)
Dec 22	End 2 nd Qtr./1 st Semester
Dec 23	Teacher Work Day (No School)
Dec 24-31	Winter Break (No School)
Jan 1	New Year's Day (No School)
Jan 4	Professional Learning (No School)
Jan 5	Classes Resume
Jan 5	Begin 3 rd Qtr.
Jan 15	Teacher Work Day (No School)
Jan 18	MLK Day (No School)
Feb 1	Teacher Work Day (No School)
Feb 15	Professional Learning (No School) OR Snow make up day
Mar 4	End 3 rd Qtr.
Mar 5	Professional Learning (No School)
Mar 8	K-12 Conferences 11 a.m. – 7 p.m. (No School)
Mar 9	Begin 4 th Qtr.
Mar 15-19	Spring Break (No School)
Apr 4	Easter
Apr 5	Professional Learning (No School) OR Snow make up day
May 7	Professional Learning (No School) OR Snow make up day
May 25	Seniors' Last Day
May 27	End of 4 th Qtr.
May 27	Early Dismissal: 11:20 (Elem) & 11:30 (MS/HS)
May 28	Teacher Work Day
May 30	Graduation
May 31	Memorial Day No School)



AGREEMENT FOR WORK ON PRIVATE PROPERTY

This Memorandum of Agreement entered into this _____ day of _____, _____, by and between
of Charles City Community School District, _____, Iowa Department of Transportation
Party of the First Part, and the Iowa Department of Transportation, acting for and in behalf of the State of Iowa, Party of the Second Part,

That for and in consideration of the construction or maintenance work by Second Party consisting of

Sidewalk construction

as shown on plans for Floyd County, Project No. NHSN-018-6(104)--2R-34 now on file with the Iowa
Department of Transportation.

First Party hereby agrees that Second Party, its agents, contractors, and employees may enter upon the premises of First Party located in

Lot fourteen (14), in Block sixteen (16), Second Hart-Parr Addition to Charles City, Iowa, in the County of Floyd

It is understood and agreed that access being granted is limited to the yellow-shaded area shown on plan sheet H.6, which is attached as Page 2 of this document.

Any sod damaged as a result of entry made by the Iowa DOT or its contractors hereunder shall be repaired by sodding and not by seeding. Such repair shall be made within 10 days following the date of completion of the highway and shall restore the damaged improvement to a condition equal to or better than the condition existing prior to the damage.

It shall be the Contractor's responsibility to have liability insurance covering all of the construction operations incident to contract completion and the Contractor must have on file with the Contracting Authority a current "Certificate of Insurance". This requirement shall apply with equal force, whether the work is performed by persons employed directly by the Contractor including a subcontractor, persons employed by a subcontractor, or by an independent contractor.

for the purpose of performing the work described above.

(If applicable) In consideration of \$ 200.00 (payable within 45 days of DOT approval), receipt of which is hereby acknowledged.

It is further Understood and Agreed between the Parties that in consideration of the foregoing, Second Party shall be under no
further obligation or responsibility for the future maintenance of that portion of said sidewalk

_____ located upon the land of First Party.

This Agreement is valid for two calendar years from the date above or the completion of work, whichever comes first.

Party of the First Part

IOWA DEPARTMENT OF TRANSPORTATION

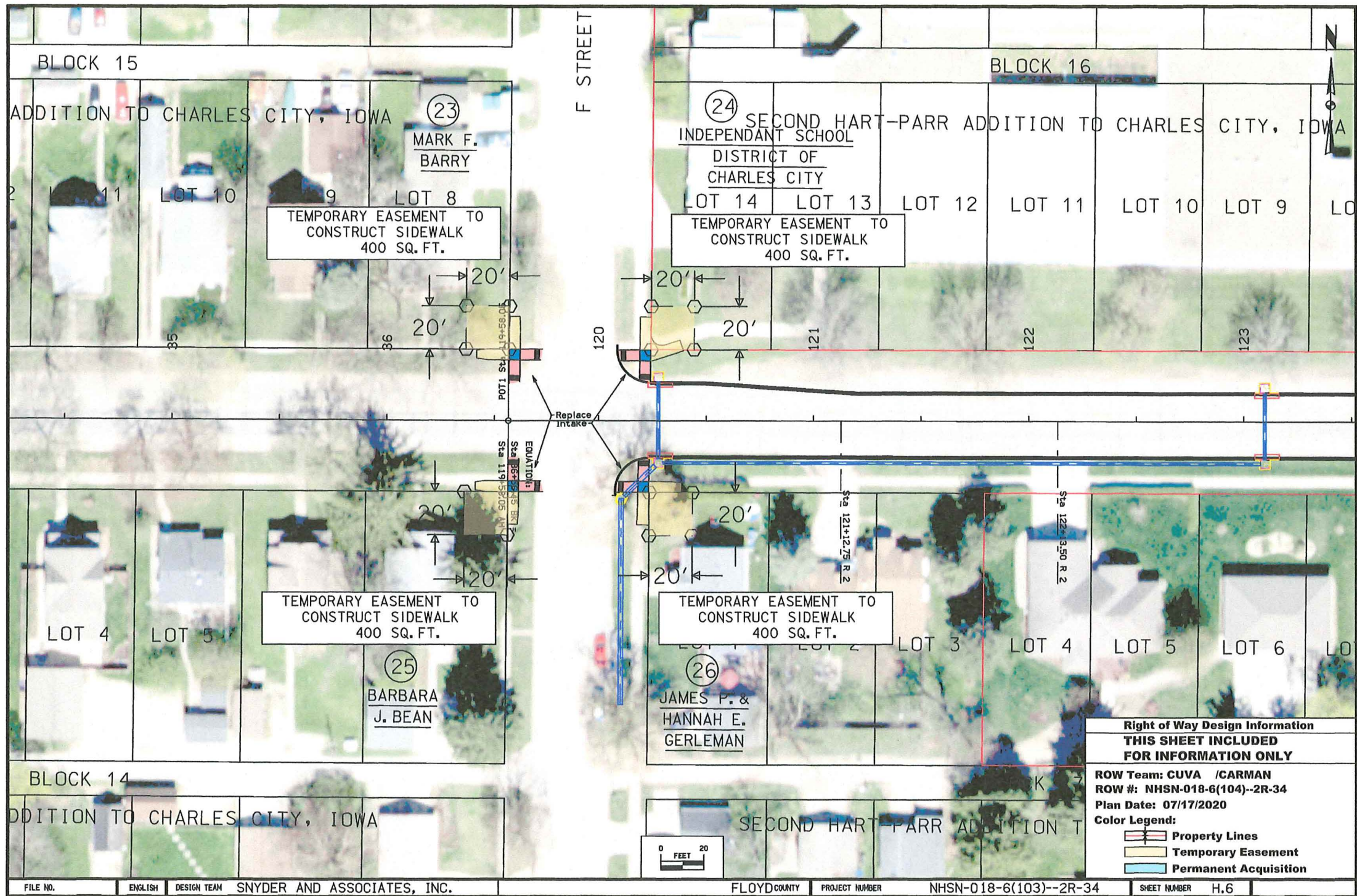
By _____

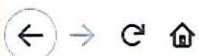
Authorized Highway District Representative

Party of the Second Part

Disclosure Statement: The information furnished on this form will be used by the Department of Transportation to determine approval or denial of the application. Failure to provide all information will result in denial of the application. Information furnished is public information and copies may be provided to the public upon request.

DISTRIBUTION: Property Owner; District Office; Records Management, Office of Maintenance, Office of Right-of-Way; Office of Location & Environment





2021-2022 District not Updated

Board Minutes

Board minutes must be uploaded (.doc, .docx, .xls, .xlsx, .pdf only) to document the school board's approval of the program. If the school board meeting occurs after January 1st, the date of the next board meeting and a projected date when the minutes will be uploaded.

[Upload Board Minutes](#)

Modified Supplemental Amount

MODIFIED SUPPLEMENTAL AMOUNT

#	Description	Amount
1	District cost per pupil	\$7,088
2	Certified enrollment (October 1, current school year) Certified enrollment was found and certified on 10/14/2020 1:44:35 PM.	1,563.1
3	Maximum modified supplemental amount possible (0.043 x line 1 x line 2)	\$476,408
4	Previous FY Carry-forward from CAR Project 1116 Carry-forward: \$0 Project 1119 Carry-forward: \$0	\$0
5	Requested modified supplemental amount Enter an amount equal to, or less than (Ln3 - Ln4): \$476,408	476408
<i>"Requested MSA and required match (and the associated spending authority) is solely for the purpose of implementing the district's board-adopted At-Risk/Dropout program."</i>		
6	Required local match (Total Project Cost(Line 5 / 0.75) X 0.25)	\$158,803
7	Enter the number of enrolled students in the budget year identified as returning dropouts and potential dropouts.	262

Charles City Community School District

December 22, 2020

BID TABULATION

HS Roof Section M

Midwest Roofing Company	\$62,800 \$1.35 LF				
Service Roofing Company	\$66,245 \$3.50 LF				
Budget	\$64,000				



VEENSTRA & KIMM, INC.

2800 Fourth Street SW, Suite 9 • Mason City, Iowa 50401-1596
641-421-8008 • 641-380-0313(FAX) • 877-241-8008(WATS)

December 30, 2020

Mr. Jerry Mitchell
Charles City Community School District
1204 1st Avenue
Charles City, Iowa 50616

**LETTER OF PROPOSAL / AGREEMENT
PROFESSIONAL ENGINEERING SERVICES
HIGH SCHOOL RUNNING TRACK IMPROVEMENT PROJECT
CHARLES CITY COMMUNITY SCHOOL DISTRICT
CHARLES CITY, IA**

Dear Jerry:

Thank you for the opportunity to submit this proposal. Veenstra & Kimm, Inc. looks forward to helping you successfully complete the proposed improvements to the Charles City School District high school running track. This letter is offered as a follow up to the original Professional Services Agreement, which was with SA Architects. It is understood that you wish to construct these improvements and contract directly with Veenstra & Kimm, Inc. Please note a large portion of these services have been completed as part of the original contract. This agreement will include fees to complete the remaining work associated with obtaining bids and any necessary construction services associated with this proposed project.

We look forward to working with you on this project and are ready to begin work upon receipt of written authorization to proceed.

This Letter Proposal / Agreement Includes the Following:

- | | |
|-------------------------------------|--------------------------------|
| * Project Understanding | * Subconsultants |
| * Proposed Scope of Services | * Additional Services |
| * Schedule / Approach | * Services Not Included |
| * Deliverables | * Proof of Insurance |
| * Services by Others | * Terms and Conditions |
| * Project Team | * Compensation |
| * Authorization | * Qualifications |

Project Understanding

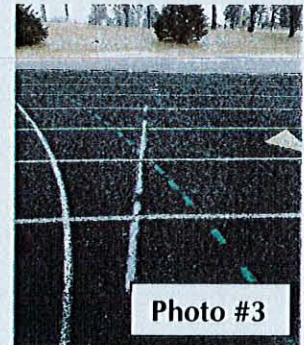
It is understood the Charles City Community School District (School District) wishes to repair and resurface the existing high school running track. It is understood the original rubber surfacing was installed by Midwest Tennis & Track back in 1997 and that the existing pavement is likewise at least 23 years of age. Based on visual inspection it appears the existing track consists of two separate Hot Mix Asphalt (HMA) pavement layers or lifts, each being

West Des Moines • Coralville • Omaha • Moline • Mason City • Sioux City • Liberty

approximately 2" thick placed on an aggregate base course of an unknown thickness. Over the HMA pavement it appears there are two layers of synthetic rubber surface, each approximately $\frac{1}{2}$ " to $\frac{3}{4}$ " thick. The standard thickness for a synthetic rubber surface mat is 13 mm or just over $\frac{1}{2}$ ". As such, it appears the total thickness of the existing track is about 5" to 5-1/2" (See Photo #1)



In talking with Paul Launderville from Midwest Tennis & Track he indicated there are some severe structural cracks that extend from the surface all the way through the HMA pavement. During our initial visual inspection, we found two areas with significant cracks. One area is in the NW quadrant of the track where the straight section of the track coming from the north meets up with the curvilinear portion of the track (See Photo #2). The other was a transverse crack across the track in the SE quadrant of the facility (See Photo #3). There were numerous other less significant cracks scattered along both the west straight of way and the east straight of way. Many of the cracks appeared to be "bulging" upward. This might be an indication of subsurface moisture trying to escape upward through the pavement and rubber surfacing.



Since there are already two (2) layers of the synthetic rubber surfacing on the track, adding another layer of rubber surfacing is not practical or advisable. All of the existing synthetic rubber surfacing will need to be removed down to the pavement. The existing HMA pavement may be able to be re-used depending on the extent of the cracking and the general oxidation levels of the existing pavement. Mr. Launderville is of the opinion it would be best to completely remove all of the existing HMA pavement and completely rebuild the pavement section before installing new synthetic rubber surfacing at a significant cost of \$130,000 or more. Various options have been considered with regards to the existing HMA base and bidding alternates have been prepared to address the following repair / replacement methods:

1. Perform Crack Repairs on Ex. HMA Pavement
2. Construct a 1" HMA Overlay on Ex. HMA Pavement
3. Mill 1" of Ex. HMA Pavement & Construct a 1" HMA Overlay
4. Remove and Replace Ex. HMA Pavement

Pavement cores have been taken and assessed. In addition, the topographic survey work has been completed. The plans and specifications have been started and address the findings associated with the preliminary engineering work that has been previously completed.

It should be noted that there is about a 6" drop from the surface of the existing track to the adjacent ground at both the inside and outside edge of the track at a majority of the locations around the track. This condition does not meet current design standards as it poses a potential

safety issue should someone step partially off the edge of the track leading to possible ankle or leg injury. It is recommended that grading improvements be constructed around the track to ensure proper drainage and proper clearance is met from the edge of the track surface to the adjacent ground.

Proposed Scope of Services

Veenstra & Kimm, Inc. proposes to provide the following scope of services unless otherwise directed and agreed to between the parties:

Task 1

Fieldwork/Surveying – 100% Complete to Date

Veenstra & Kimm, Inc. has already performed field reconnaissance and topographic survey of the track as needed to facilitate design of the proposed improvements. The field data collected will be used to generate Computer Aided Drafting (CAD) drawings. Veenstra & Kimm, Inc. proposes to perform one (1) additional visit to the site for reconnaissance purposes. The Topographic Survey will be completed as needed to confirm geometric configuration and dimensions of the existing track.

Chosen Valley Testing has drilled 4" diameter cores, tested and provided an engineering analysis of the representative pavement cores (4 each) taken from the existing HMA pavement.

Each pavement core has been patched with asphalt materials matching as close as possible to original track surface conditions with exception there would be no rubber surfacing in the patch areas.

Task 2

Design of Track Resurfacing Improvements – 90% Complete to Date

Veenstra & Kimm, Inc. proposes to provide engineering and design services necessary to prepare detailed plans and technical specifications for the construction of track improvements.

This task will include, but not be limited to, the following:

- Develop recommended Pavement Section based on field data collected
- Design / Establish finished surface elevations to ensure positive drainage off of the track area.
- Design unique and specific track pavement modifications as required to address specific drainage or structural issues with existing HMA pavement.
- Design Synthetic Rubber Surfacing
- Design HMA Pavement Rehabilitation and Repairs
- Design new HMA Pavement
- Design Subsurface Drain Tile System for Track Area only

Task 3

Prep. of Bidding & Contract Docs, Detailed Plans & Specs - 75% Complete to Date

Veenstra & Kimm, Inc. proposes to prepare a limited set of plans and specifications adequate to solicit bids from local contractors and to facilitate construction of the proposed track improvements. Bidding Documents, Contract Documents, Technical Specifications and Detailed Plans will be developed to facilitate soliciting bids in accordance with Chapter 26 of the Code of Iowa as required for governmental entities. These specifications and plans will also be used for the administration of the contract with the selected contractor and to ensure the quality and timeliness of the construction.

In addition to preparing the necessary bidding and contract documents, plans and specifications, Veenstra & Kimm, Inc. will estimate the quantities of the various work items and provide a Tabulation of Estimated Quantities along with an Opinion of Probable Construction Cost.

Veenstra & Kimm, Inc. will prepare a Bid Form to facilitate receiving bids for various alternates associated with the HMA pavement construction.

Task 4

Bidding Services – 0% Complete to Date

Veenstra & Kimm, Inc. proposes to prepare the Notice to Bidders which will be used to solicit bids from contractors interested in this type of work. As of July 1, 2016, changes to the Code of Iowa went into effect regarding the process in which Notice to Bidders must be posted. Veenstra & Kimm, Inc. will assist the School District in complying with the new requirements for posting Notice to Bidders. Veenstra & Kimm, Inc. will also prepare the Notice of Public Hearing for the School District's use in publishing same in the local newspaper and will assist the School District through the Public Hearing process as required by the Code of Iowa. Veenstra & Kimm, Inc. will attend the bid opening, review the bids on behalf of the School District and prepare a Bid Tabulation and provide a recommendation for contract award based on the bids received.

Task 5

Construction Services – 0% Complete to Date

Veenstra & Kimm, Inc. proposes to assist with construction administration, inspection and staking services as may be necessary and only upon request to complete this project.

General Administration Services during construction may include, but not be limited to, the following:

1. Help administer execution of Contracts and Bonds.
2. Establishment of benchmark and/or base line to permit start of construction work.

3. Consult with and advise School District as may be needed.
4. Assist in interpretation of plans and specifications.
5. Review shop drawings and data of manufacturers.
6. Process and certify payment estimates of the Contractor to the School District.
7. Prepare and process necessary change orders or modifications to the construction contract.
8. Make routine and special trips to the Project site as requested.
9. Make final review after construction is completed to determine that the construction complies with the plans and specifications.
10. Review Bidding Documents.
11. Assist the School District in publishing the Notice of Public Hearing and Assist the School District through the Public Hearing process.
12. Attend the Bid Opening and Review the Bids on behalf of the School District. Prepare Bid Tabulation and Make a Recommendation on Contract Award.
13. Assist in review Shop Drawings and Material Certifications on School District's behalf.
14. Attend School District Board meetings as required to advise the Board of Education on progress of project and approval of Pay Applications.

Resident Review (Inspection) Services during construction may include, but not be limited to, the following:

1. Periodic detailed observation and review of work.
2. Report to Veenstra & Kimm, Inc.'s Project Engineer whenever any part of the work in progress appears it will not produce a completed project that conforms generally to the contract documents or will imperil the integrity of the design.

3. Prepare a Daily Report recording Contractor's hours on site, weather conditions, work completed, and data relative to change orders, field orders, work change directives or changed conditions.
4. Observe, record and report appropriate details relative to test procedures and test results.
5. Participate in Final Inspection and follow up on all Punchlist Items.

Construction Staking Services should not be needed for this project. If Construction Staking is necessary, said services will be provided in accordance with industry and accepted procedures and standards as necessary to facilitate Contractor's work.

Deliverables

Veenstra & Kimm, Inc. proposes to provide the following deliverables unless otherwise directed and agreed to between the parties:

- Limited Plans and Specifications signed by a licensed Engineer in the State of Iowa. Three (3) hard copies to be provided, two (2) with original signature, and one (1) reproducible copy. Electronic copy to be provided in pdf format.

Additional Services

Veenstra & Kimm, Inc. can, upon request and written authorization, provide Additional Services as may be desired to facilitate this project.

Services Not Included

This proposal does NOT include the following services:

- Design of any Subsurface Drain Tile lines, Storm Sewer, or other drainage improvements outside the track area itself.
- Design of Infield or Bleacher improvements.
- Design of any Track Lighting or ancillary facilities.

Services by Others

This proposal is premised on the basis that the School District or others will provide the following:

- Existing Record Drawings showing the general layout of existing track construction details (If Available).
- Access to the Site as necessary to perform Task 1.
- Locate existing privately owned subsurface infrastructure; i.e. water lines, tile lines, etc.

Project Team

The Project Manager for this project will be Jason Petersburg, P.E. Assisting Petersburg will be Drew Sweers, P.E. as Design Engineer. Sweers will perform design calculations and oversee preparation of drawings for the track improvements. Sweers will also prepare the Engineer's Opinion of Probable Construction Cost. Petersburg will provide quality control review of the drawings and will prepare the technical specifications for the track improvements.

Qualifications

Veenstra & Kimm, Inc.'s Mason City office has designed numerous recreational facilities throughout north Iowa including trails, tennis courts, and other HMA surfaced facilities in Forest City, St. Ansgar, Clear Lake, Mason City and Garner.

Most recently Veenstra & Kimm, Inc. assisted the St. Ansgar Community School District with a complete reconstruction of their existing high school running track. This project involved excavation of the old cinder track, complete new 4" HMA pavement, and a new synthetic rubber surfacing.

This project was completed with two construction contracts, one for the HMA paving, and the second for the rubber surfacing, both of which were addressed by one (1) set of plans, specifications and bidding / contract documents.

Subconsultants

No subconsultants as anticipated for this project.

Schedule / Approach

Veenstra & Kimm, Inc. recommends the track improvements be constructed under two (2) separate construction contracts. The first contract, Contract 1, will be for the HMA pavement crack repairs, overlay, milling or complete removal and reconstruction. The second contract, Contract 2, will be for the installation of the synthetic rubber surfacing. As we did for the St. Ansgar track project, we propose to prepare one (1) set of plans and specifications which will be used for the bid letting and construction of the project. Since it appears this project will more than likely exceed the bid threshold for public governmental entities, a Public Hearing and public bid letting will be required in accordance with Section 26 of the Code of Iowa.

Veenstra & Kimm, Inc. proposes to structure the contract documents for Contract 1 for the HMA Pavement related work with various alternates for bidding and construction. The alternate bids for Contract 1 would likely include the following options:

1. Use Existing HMA Pavement with Crack Repairs
2. Use Existing HMA Pavement with Crack Repairs and Thin HMA Overlay
3. Use Existing HMA Pavement with Crack Repairs, Milling and Thin HMA Overlay
4. Remove Existing HMA Pavement and Construct New HMA Pavement with or without Subdrain Tile System

Regardless of the alternate bid option selected, Contract 1 would include the removal of the existing rubber surfacing. The costs for these various options could range from \$25,000 to \$200,000

Veenstra & Kimm, Inc. proposes to specify that once the rubber surfacing has been removed as part of Contract 1, that the School District and Veenstra & Kimm, Inc. would be provided an opportunity to inspect the existing HMA pavement and then allow the School District to make a determination of which of the bid alternates they wish to pursue based on the Veenstra & Kimm, Inc.'s recommendation.

It is proposed that construction on Contract 1 would not be allowed to begin until approximately the middle of May 2021 after the high school track season is completed. The Contract Documents would then require that construction on Contract 1 be completed by no later than July 3, 2021. Once the HMA pavement related work has been completed, any new HMA pavement, be it an overlay or completely new pavement, will need to cure for a minimum of 30 days before the synthetic rubber surfacing can be applied. The contract documents would stipulate that the work under Contract 2, the rubber surfacing, be completed by no later than August 16, 2021 prior to the start of the high school football season. This will provide a 2-week window within which the rubber surfacing can be installed.

Tasks 1, 2 and 3 of the Scope of Services defined herein will be completed within 25 working days from date written authorization to proceed is received providing that pavement cores can be taken, tested and analyzed in a timely manner.

It is recommended that bids for Contract 1 and Contract 2 on this project be received no later than April 9, 2021. This means the Board of Education would need to set the dates for the Public Hearing and Bid Letting at their meeting on March 8, 2021 and award the construction contracts to the low bidders for each contract at their meeting on April 12, 2021 following receipt of the bids the week before.

Task 5 will be completed in conjunction with Contractor's schedules.

Proof of Insurance

Veenstra & Kimm, Inc. will maintain in force at all times during the performance of this contract Comprehensive General Liability, Professional Liability, and Workers Compensation insurance. Certificates of Insurance can be provided upon request.

Terms and Conditions

This proposal is based on the Terms and Conditions attached to this letter. Any changes to the Terms and Conditions may give cause to change the proposed fee, scope of work, or other facets of this proposal.

Compensation

Veenstra & Kimm, Inc. proposes to provide the services defined herein on a Lump Sum fee basis as follows:

Tasks 1, 2, 3 & 4

\$5,500 Lump Sum

Topo Survey / Field Recon, Design & Preparation of
Bidding & Contract Documents, Plans and Specifications
and Assist with Bid Advertising and Letting

Task 5

\$7,500 Estimated

Construction Services on an Hourly Rate Basis

Any additional services requested and authorized by the School District will be compensated on an Hourly Rate Basis in accordance with the firms standard Labor and Billing Rate Schedule attached.

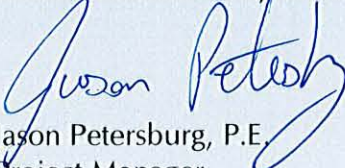
Authorization

Providing this Letter Proposal is acceptable, an authorized signature in the space noted on the last page of this proposal will be all that is needed to authorize services to commence in a timely fashion. Please return one original signed copy of this letter to this office at your earliest convenience.

This letter, including those documents referenced in the letter, or attached to the letter, shall serve as the agreement between the parties. Veenstra & Kimm, Inc.'s staff is ready to begin work as soon as authorization is received, and we look forward to helping you successfully complete this project.

Sincerely,

VEENSTRA & KIMM, INC.



Jason Petersburg, P.E.
Project Manager

Authorization Signature

This Letter of Proposal/Agreement is acceptable and Veenstra & Kimm, Inc. is hereby authorized to proceed with the services as defined in this letter and as selected below. The undersigned do hereby covenant and state that this instrument is executed in duplicate as though each were an original and that there are no agreements that have not been reduced to writing in this instrument. It is further covenanted and stated that there are no other considerations or monies contingent upon or resulting from the execution of this instrument, nor have any of the above been implied by or for any party to this Agreement.

Veenstra & Kimm, Inc. is authorized to proceed with the following services:

(Please checkmark those services authorized)

_____ Task 1, 2, 3 & 4: Field Survey / Recon, Design & Preparation of Plans & Specifications, Bidding and Contract Documents, and Assist with Bid Advertising and Bid Letting

_____ Task 5: Construction Services

CHARLES CITY COMMUNITY SCHOOL DISTRICT

By: _____
Signature

Jerry Mitchell
Printed Name

Date

Title: _____
Director of Buildings, Grounds & Transportation

Attest: _____
Signature

Printed Name

Date



EXHIBIT 5 STANDARD TERMS AND CONDITIONS

1. **EXTENT OF AGREEMENT.** This Agreement represents the entire Agreement between the parties and may be amended only by written Agreement executed by both parties. It supersedes all prior communications, representations, or agreements, whether oral or written, relating to the subject matter of this Agreement. Execution of this Agreement signifies that each party has read the document thoroughly. Amendments to this Agreement shall not be binding unless made in writing and signed by both Client and Consultant.
2. **PAYMENT**
 - 2.1 The Consultant shall submit a monthly invoice for services rendered, including reimbursement of expenses incurred.
 - 2.2 Client shall make payment for monthly statement of services provided promptly after receipt of invoice or statement for services. If Client fails to make payment within forty (40) days after receipt of invoice or statement, the Consultant, at its discretion, may charge interest at a rate of nine percent (9%) annually or the maximum legal rate, whichever is less.
 - 2.3 If Client fails to make payments within sixty (60) days from the date of an invoice or otherwise is in breach of this Agreement, Consultant may, at its option, suspend performance of services upon five (5) calendar days' notice to Client. Consultant shall have no liability whatsoever to Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by Client. If Client fails to make payment to Consultant in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination by Consultant.
 - 2.4 In the event legal action is necessary to enforce the payment provisions of this Agreement, Consultant shall be entitled to collect from Client any judgement or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by Consultant in connection therewith and, in addition, the reasonable value of Consultant personnel time and expenses spent in connection with such collection action, computed at Consultant current fee schedule and expense policies.
 - 2.5 Payment of invoices is in no case subject to unilateral discounting or set-offs by Client, and payment is due regardless of suspension or termination of this Agreement by either party.
 - 2.6 Payments to the Consultant shall not be withheld, postponed or made contingent on the construction, completion or success of the project or upon receipt by the Client of offsetting reimbursement or credit from other parties who may have caused Additional Services or expenses. No withholdings, deductions or offsets shall be made from the Consultant's compensation for any reason unless the Consultant has been found to be legally liable for such amounts.
3. **PERIOD OF SERVICE**
 - 3.1 Consultant shall complete its work within the time prescribed, or as expeditiously as possible if there is no specific time prescribed for completion of services.
 - 3.2 Consultant shall not be responsible for delays in performance of services due to factors beyond control.
 - 3.3 If Client requests changes in project, the time of performance for the Consultant work shall be adjusted appropriately.
4. **EXTRA WORK.** If the Client requests changes in the scope of the project which require additional work by Consultant, such changes shall be considered Extra Work. Consultant shall be entitled to additional compensation for Extra Work. Extra Work shall be considered a change in the scope of work and require a written amendment to Agreement to be approved by the Consultant and Client. Consultant shall have no obligation to perform Extra Work requested by Client until the written Amendment to Agreement has been approved.
5. **CLIENT RESPONSIBILITIES.**
 - 5.1 Provide the Client's requirements for the Project including the objectives, goals and constraints, standards for design and terms and provisions relating to the construction and construction contract requirements.
 - 5.2 Designate a representative with authority to receive and transmit information and instructions on behalf of the Client.
 - 5.3 Provide all available information to the Consultant which may be relevant to the Project. Consultant may rely on information provided by Client.
 - 5.4 Provide access to Consultant for public and private property as required for Consultant to complete its work.
 - 5.5 Examine documents prepared by Consultant.
 - 5.6 Obtain approvals and permits necessary for the Project unless the Consultant is to provide such services as a part of the Agreement.
 - 5.7 Notify the Consultant if the Client discovers any error or omission which may affect the scope or timing of the Consultant's services.
 - 5.8 Indemnify the Consultant, its employees, agents and consultants against claims arising out of the Consultant design if there has been a change or deviation from the design beyond the Consultant control for which the Consultant were not responsible, or a failure by the Client to follow the Consultant recommendations and such change or deviation or failure to follow the Consultant recommendation was the proximate cause of the claim.
6. **CONSTRUCTION COST ESTIMATES.** If requested, the Consultant shall provide an opinion of cost for the construction of the Project based on its best available information and judgment. It is understood the opinion of cost or cost estimate is only an estimate based on the best judgment of the Consultant. The Consultant shall not be responsible for any deviations between the actual cost and its cost estimate.

7. TERMINATION

- 7.1 Either party may terminate their obligation to perform further services under this Agreement upon thirty (30) days written notice.
- 7.2 Either party may terminate their obligation to provide services under this Agreement upon seven (7) days written notice following a substantial default by the other party, provided there is no fault by the terminating party.
- 7.3 Client may terminate the Consultant obligations to provide services under this Agreement upon fourteen (14) days written notice if the project is abandoned or terminated. In such event, progress payments due Consultant for services rendered including reimbursable expenses, shall compensate total compensation due.

8. REUSE OF DOCUMENTS. All tangible items produced or prepared by Consultant are instruments of service and remain the property of the Consultant. Owner may retain copies for reference. Reuse of the documents prepared by Consultant on another project without the Consultant written consent shall be prohibited. Client will indemnify Consultant, its employees, agents or consultants against claims resulting from the reuse of such documents if prior written approval is not obtained from Consultant.

9. CONTROLLING LAW. This Agreement and any of its terms and provisions shall be interpreted or construed under the laws of the State of Iowa.

10. SUCCESSORS AND ASSIGNS

- 10.1 The parties to this Agreement bind themselves, their successors and legal representatives to the other party or parties and the successors and legal representatives of such other parties in respect to all covenants and obligations under this Agreement.
- 10.2 Neither party shall assign, sublet or transfer any interest in this Agreement without written consent of the other party.
- 10.3 Consultant may employ such independent consultants, associates or subcontractors as it may deem appropriate to perform services under this Agreement. Retaining of such consultants or associates or subcontractors shall not be considered an assignment or transfer of interest under this Agreement.
- 10.4 Nothing in this Agreement shall be construed to ignore any rights or benefits to anyone other than the parties to this Agreement.

11. CONSULTANT RECORDS. Records of the Consultant relating to time, reimbursable expenses and accounts between the parties shall be kept in accordance with generally recognized accounting standards.

12. WARRANTY AND RESPONSIBILITY

- 12.1 Consultant shall use reasonable care to reflect the requirements of all applicable laws, rules and regulations of which the Consultant has knowledge or about which the Client's specifically advises the Consultant. Such standard of care shall be in effect as of the date of this Agreement. CONSULTANT INTENDS TO RENDER SERVICES IN ACCORDANCE WITH GENERALLY ACCEPTED PROFESSIONAL STANDARDS. NO OTHER WARRANTY IS EXTENDED EITHER EXPRESSED OR IMPLIED IN CONNECTION WITH SUCH SERVICES.
- 12.2 Consultant shall not be responsible for construction contract or construction means, methods, techniques, sequences or procedures or for any programs or precautions relating to the contractor's safety or the contractor's failure to perform work in accordance with the contract documents.
- 12.3 The Consultant believes that any computer software provided under this Agreement is suitable for the intended purpose. Consultant do not warrant the suitability, merchantability or fitness for a particular purpose of any software provided under this Agreement.

13. INDEMNIFICATION. To the extent permitted by law, Consultant shall indemnify and hold harmless the Client, its officers, directors, partners and employees or agents from and against any and all claims for bodily injury or for damage to property caused solely by the negligent, acts or omissions of the Consultant, its officers, directors, partners, employees, agents or consultants in the performance and furnishing of Consultant services under this Agreement. Any indemnification shall be limited to the terms and amounts of coverage provided by the Consultant insurance policies in effect at the date of this Agreement or at the date the claim is made, whichever is applicable.

To the fullest extent permitted by law, Owner shall indemnify and hold harmless the Consultant, its officers, directors, partners, employees and agents and consultants from and against any and all claims for bodily injury or damage to property caused by the negligent, acts or omissions of the Client or its officers, directors, partners, employees, agents, or consultants with respect to this Agreement.

In addition to the indemnity provided under this section, and to the extent provided by law, Client shall indemnify and hold harmless the Consultant, its officers, directors, partners, employees, agents or consultants from and against any and all claims, costs, losses or damages including but not limited to fees and charges of the Consultant, caused by, rising out of or relating to the presence, discharge, release or escape of asbestos, petroleum, hazardous waste, radioactive waste, or other similar environmental contaminants which may be present at, on, under or from the project site.

14. STATUTE OF REPOSE. Any applicable statute of repose or statute of limitations shall commence and any alleged cause of action shall be deemed to have accrued not later than the completion of the services performed by the Consultant under this Agreement.

15. EFFECT OF BREACH. No waiver of a breach of this Agreement for any cause shall constitute a waiver resulting from any subsequent breach of the terms and conditions of this Agreement.

16. SEPARATION OF PROVISION. If any terms or provisions of this Agreement shall be held to be invalid or unenforceable, all remaining provisions shall be binding, valid and enforceable to the extent allowed by law.



VEENSTRA & KIMM, INC.

2800 Fourth Street SW, Suite 9 • Mason City, Iowa 50401-1596

641-421-8008 • 641-380-0313 (FAX) • 877-241-8008 (WATS)

LABOR AND BILLING RATE SCHEDULE Effective July 2020

<u>CLASSIFICATION</u>	<u>Hourly Rate</u>
<u>Management</u>	
Management I	\$181
Management II	\$175
<u>Design</u>	
Process Engineer I.....	\$199
Client Services I	\$175
Client Services V	\$66
Engineer I-A.....	\$181
Engineer I-B	\$172
Engineer I-C	\$163
Engineer I-D.....	\$156
Engineer II-A	\$147
Engineer II-B	\$138
Engineer III-A	\$130
Engineer III-B	\$124
Engineer III-C	\$121
Engineer IV	\$117
Engineer V	\$109
Engineer VI	\$102
Engineer VII.....	\$98
Engineer VIII	\$95
Engineer IX	\$88
Engineer X	\$78
Engineer XI	\$72
Engineer XII.....	\$63
Design Technician I	\$104
Design Technician II	\$92
Architect	\$110
<u>Planning</u>	
Planner I	\$113
Planner II	\$75
Planner III	\$69
<u>Drafting</u>	
Drafter IA	\$103
Drafter IB	\$96
Drafter II	\$90
Drafter III	\$84
Drafter IV	\$75
Drafter V	\$65
Drafter VI	\$60
Drafter VII	\$47

Continued Next Page...

CLASSIFICATION**Hourly Rate****Clerical**

Clerical I.....	\$93
Clerical II	\$66
Clerical III	\$57
Clerical IV	\$50
Clerical V	\$42

Construction

Construction Manager	\$175
Surveyor I.....	\$123
Surveyor II	\$105
Technician I	\$90
Technician II	\$83
Technician III	\$76
Technician IV.....	\$74
Technician V	\$67
Technician VI.....	\$62
Technician VII	\$51
Technician VIII	\$45
Technician IX.....	\$37
Building Inspector I	\$172
Building Inspector I-A	\$115
Building Inspector II	\$90
Building Inspector III	\$68

Equipment

Robotics	\$30/Hour
GPS	\$30/Hour
Leica Total Station	\$20/Hour
Total Station Robotics.....	\$15/Hour
Tablet	\$45/Hour
Fluoroscope	\$50/Hour
4-Wheeler	\$45/Hour
Drone.....	\$75/Hour
Mileage	575¢/Mile (IRS Rate)

RESOLUTION _____

WHEREAS, the City of Charles City, Iowa (the "City") has established the South Grand Urban Renewal Area (the "Urban Renewal Area"), pursuant to Chapter 403 of the Code of Iowa which includes the real property described on Exhibit A hereto (the "Property"); and

WHEREAS, project development on the Property has required that the City use incremental property tax revenues, as provided for in Section 403.19 of the code of Iowa, received with respect to the Property to support the development of a residential subdivision and the corresponding construction of public infrastructure (the "Project") in the Urban Renewal Area; and

WHEREAS, Section 403.22 of the Code of Iowa prohibits cities from collecting incremental property tax revenues for this type of project for more than eleven years without the express consent of any affected county, school district and community college; and

WHEREAS, in light of ongoing development needs on the Property, the City Council of the City has requested that the Board of Directors of the Charles City Community School District approve this resolution in order to allow the City to use incremental property tax revenues from the Property for five additional fiscal years, as provided by law;

NOW, THEREFORE, it is resolved by the Board of Directors of the Charles City Community School District, as follows:

Section 1. Pursuant to Section 403.22 of the Code of Iowa, this Board hereby approves the use by the City of Charles City, Iowa, of future incremental property tax revenues produced with respect to the Property, for a total period of up to sixteen fiscal years.

Section 2. The Board Secretary is hereby directed to forward an executed copy of this Resolution to the City Council of the City of Charles City.

Passed and approved the _____ day of _____, 202__.

President

Attest:

Board Secretary

Present: _____

Absent: _____

Ayes: _____

Nays: _____

EXHIBIT A
LEGAL DESCRIPTION
SOUTH GRAND URBAN RENEWAL AREA

Certain real property situated in the City of Charles City, County of Floyd, State of Iowa more particularly described as:

ALL OF LOT 2 OF BLOCK 2, BONNER'S THIRD ADDITION TO CHARLES CITY, IOWA, AN OFFICIAL PLAT IN THE CITY OF CHARLES CITY, FLOYD COUNTY, IOWA

AND

THAT PART OF THE SOUTHWEST QUARTER OF SECTION 12, TOWNSHIP 95 NORTH, RANGE 16 WEST OF THE 5TH P.M., FLOYD COUNTY, IOWA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;

BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 2 OF BLOCK 2; THENCE ALONG THE NORTH RIGHT-OF-WAY LINE OF 9TH STREET, N89°10'48"E, 931.24 FEET TO THE WEST RIGHT-OF-WAY LINE OF SOUTH MAIN STREET; THENCE ALONG SAID WEST LINE, N00°47'23"W, 326.28 FEET TO THE SOUTH LINE OF BONNER'S 1ST ADDITION; THENCE ALONG SAID SOUTH LINE, S89°20'04"W, 931.77 FEET TO THE NORTHWEST CORNER OF SAID LOT 2 OF BLOCK 2; THENCE ALONG THE EAST RIGHT-OF-WAY LINE OF DANBURY DRIVE, S00°52'53"E, 328.79 FEET TO THE POINT OF BEGINNING. DESCRIBED LAND CONTAINS 7.00 ACRES AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD; and

<p>Notes</p> <p>Homes Taxable Assessment is based on \$185,000; expected to be closer to \$210,000</p> <p>Certified and receive TIF 1 year in advance of new construction hitting tax rolls</p> <p>Create New Tif District within the South Grand Urban Renewal Area; Amend project into the plan</p>
--

<p>Notes</p> <p>Homes Taxable Assessment is based on \$185,000; expected to be closer to \$210,000</p> <p>Certified and receive TIF 1 year in advance of new construction hitting tax rolls</p> <p>Create New Tif District within the South Grand Urban Renewal Area; Amend project into the plan</p>
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<p>Notes</p> <p>Homes Taxable Assessment is based on \$185,000; expected to be closer to \$210,000</p> <p>Certified and receive TIF 1 year in advance of new construction hitting tax rolls</p> <p>Create New Tif District within the South Grand Urban Renewal Area; Amend project into the plan</p>
--

NOLTE, CORNMAN & JOHNSON P.C.
Certified Public Accountants
(a professional corporation)
117 West 3rd Street North, Newton, Iowa 50208-3040
Telephone (641) 792-1910

December 22, 2020

To the Board of Education and Administration of
Charles City Community School District

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Charles City Community School District for the year ended June 30, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, Government Auditing Standards and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter dated July 16, 2020. Professional standards also require that we communicate to you the following information related to our audit.

Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we considered Charles City Community School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on each major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance.

As part of obtaining reasonable assurance about whether Charles City Community School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also in accordance with the Uniform Guidance, we examined, on a test basis, evidence about the District's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement applicable to each of its major federal programs for the purpose of expressing an opinion on the District's compliance with those requirements. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on Charles City Community School District's compliance with those requirements.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant account policies used by the District are described in Note 1 to the financial statements. All significant transactions have been recognized in the financial statements in the proper period.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For the purpose of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 22, 2020.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquires of

management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during the audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on supplementary information, including the Schedule of Expenditures of Federal Awards required by the Uniform Guidance, which accompanies the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or the financial statements themselves. In our opinion, the supplementary information, including the Schedule of Expenditure of Federal Awards, is fairly stated in all material aspects in relation to the financial statements taken as a whole.

Restriction on Use

This information is intended solely for the information and use of the Board of Education and management of the Charles City Community School District and is not intended to be, and should not be, used by anyone other than these specified parties.

Management comments include:

None noted.

Federal Award comments include:

None noted.

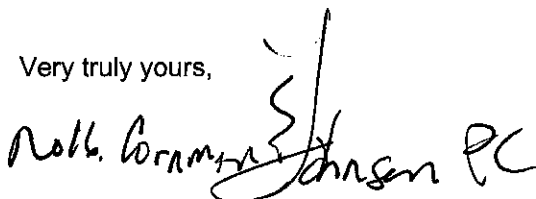
Statutory audit findings include:

- 1) Certified Budget indicating expenditures exceeded the amounts budgeted in the support services and other expenditures functions and in total. *
- 2) Certified Enrollment indicating variances in the basic enrollment data certified to the Department of Education. The number certified to the Iowa Department of Education was understated by 2.00 student for the fall 2019 count date. *
- 3) Supplementary Weighting indicating the supplementary weighting data certified to the Iowa Department of Education was overstated by 0.240 for the fall 2019 count date. *

* Indicates a repeat comment from the 2019 audit

This information is intended solely for the use of the Board of Education and management of Charles City Community School District and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in black ink, appearing to read "Nolte, Cornman & Johnson P.C.", with a large, stylized flourish extending upwards and to the right.

Nolte, Cornman & Johnson P.C.

BANK RECONCILIATION
DECEMBER 2020

<u>GENERAL FUND</u>	<u>FUND 10 OPERATING</u>	<u>FUND 22 MANAGEMENT</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$3,093,386.65	\$594,469.05	
RECEIPTS	\$1,821,606.99	\$18,660.05	
INTERFUND LOAN	\$0.00	\$0.00	
PAYROLL	\$1,265,479.27	\$1,147.12	
<u>ACCTS. PAYABLE</u>	<u>\$234,985.79</u>	<u>\$0.00</u>	
ENDING BALANCE	\$3,414,528.58	\$611,981.98	\$4,026,510.56

Bank Account Balance	\$4,027,075.29
ISJIT Account Balance	\$0.00
Cash on Hand	\$250.00
Interest	(\$814.73)
Other reconciling	\$0.00

ENDING BALANCE	\$4,026,510.56
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<u>ACTIVITY FUND</u>	<u>FUND 21 STUDENT ACT.</u>	<u>FUND 82 NON EXPEND</u>	<u>FUND 91 AGENCY FUND</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$221,101.91	\$4,006.21	\$25,105.76	
RECEIPTS	\$20,109.25	\$0.00	\$1,826.44	
INTERFUND LOAN	\$0.00	\$0.00	\$0.00	
PAYROLL	\$1,123.48	\$0.00	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$41,617.86</u>	<u>\$0.00</u>	<u>\$216.94</u>	
ENDING BALANCE	\$198,469.82	\$4,006.21	\$26,715.26	\$229,191.29

Bank Balance	\$226,342.05
ISJIT Account Balance	\$0.00
Cash on hand - change	\$2,900.00
Interest	(\$50.76)
Other reconciling items	\$0.00
ENDING BALANCE	\$229,191.29

**BANK RECONCILIATION
DECEMBER 2020**

<u>PPEL / LOSST FUNDS</u>	<u>FUND 33 LOSST</u>	<u>FUND 36 PPEL</u>	<u>FUND 40 SINKING FUND</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$111,620.71	\$684,498.66	\$509,667.32	
RECEIPTS	\$131,149.40	\$103,263.63	\$101,933.30	
RECEIPTS - DEBT ISSUANCE	\$0.00	\$0.00	\$0.00	
TRFER TO CAP PR - FD 35	\$0.00	\$0.00	\$0.00	
PAYROLL	\$0.00	\$0.00	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$105,499.06</u>	<u>\$75,892.54</u>	<u>\$43,911.00</u>	
ENDING BALANCE	\$137,271.05	\$711,869.75	\$567,689.62	
	<u>FUND 35 CAPITAL PROJECT ATHLETIC COMPLEX</u>			
BEGINNING BALANCE	\$0.00			
RECEIPTS	\$0.00			
Transfer fr LOSST	\$0.00			
PAYROLL	\$0.00			
<u>ACCTS. PAYABLE</u>	<u>\$0.00</u>			
ENDING BALANCE	\$0.00			\$1,416,830.42
		Bank Balance	\$1,024,338.98	
		Bank Balance -Sink fund	\$392,689.60	
		Interest	(\$198.16)	
		Other reconciling items	\$0.00	
		ENDING BALANCE		\$1,416,830.42

BANK RECONCILIATION
DECEMBER 2020

<u>HOT LUNCH FUND</u>	<u>FUND 61</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$209,465.96	
RECEIPTS	\$90,600.22	
INTERFUND LOAN	\$0.00	
PAYROLL	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$70,299.93</u>	
ENDING BALANCE	\$229,766.25	\$229,766.25

Bank Balance	\$229,803.28
Interest	(\$37.03)
Other Reconciling items	\$0.00

ENDING BALANCE \$229,766.25

<u>FLEXIBLE SPENDING A</u>	<u>FUND 72</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$13,157.28	
RECEIPTS	\$6,019.76	
INTERFUND LOAN	\$0.00	
PAYROLL	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$6,384.92</u>	
ENDING BALANCE	\$12,792.12	\$12,792.12

BANK BALANCE	\$12,794.92
PETTY CASH	\$0.00
INTEREST	(\$2.80)
OTHER RECONCILING	\$0.00
ENDING BALANCE	\$12,792.12

Health Fund Analysis

2021

	<u>Oct 2017</u>	<u>Nov 2017</u>	<u>Dec 2017</u>	<u>Jan 2018</u>	<u>Feb 2018</u>	<u>March 2018</u>	<u>April 2018</u>
Beginning	\$1,874,072.59	\$1,814,061.21	\$1,856,553.68	\$1,805,260.79	\$1,790,241.22	\$1,842,050.73	\$1,893,489.60
Revenue	\$197,506.81	\$212,518.85	\$195,268.95	\$197,016.71	\$196,547.52	\$204,757.53	\$197,248.81
Expenditures *	<u>\$257,518.19</u>	<u>\$170,026.38</u>	<u>\$246,561.84</u>	<u>\$212,036.28</u>	<u>\$144,738.01</u>	<u>\$153,318.66</u>	<u>\$210,739.16</u>
Balance	\$1,814,061.21	\$1,856,553.68	\$1,805,260.79	\$1,790,241.22	\$1,842,050.73	\$1,893,489.60	\$1,879,999.25

	<u>May 2018</u>	<u>June 2018</u>	<u>July 2018</u>	<u>Aug 2018</u>	<u>Sept 2018</u>	<u>Oct 2018</u>	<u>Nov 2018</u>
Beginning	\$1,879,999.25	\$1,856,098.38	\$1,852,550.34	\$1,776,995.86	\$1,731,382.15	\$1,736,588.76	\$1,731,039.83
Revenue	\$197,180.84	\$210,153.43	\$164,545.25	\$167,822.88	\$175,604.48	\$176,672.68	\$177,235.74
Expenditures *	<u>\$221,081.71</u>	<u>\$213,701.47</u>	<u>\$240,099.73</u>	<u>\$213,436.59</u>	<u>\$170,397.87</u>	<u>\$182,221.61</u>	<u>\$196,640.83</u>
Balance	\$1,856,098.38	\$1,852,550.34	\$1,776,995.86	\$1,731,382.15	\$1,736,588.76	\$1,731,039.83	\$1,711,634.74

	<u>Dec 2018</u>	<u>Jan 2019</u>	<u>Feb 2019</u>	<u>March 2019</u>	<u>April 2019</u>	<u>May 2019</u>	<u>June 2019</u>
Beginning	\$1,711,634.74	\$1,700,612.88	\$1,708,051.93	\$1,703,404.43	\$1,731,640.15	\$1,635,679.03	\$1,665,198.50
Revenue	\$178,425.41	\$179,287.05	\$175,931.47	\$201,733.72	\$194,398.23	\$194,351.04	\$210,128.79
Expenditures *	<u>\$189,447.27</u>	<u>\$171,848.00</u>	<u>\$180,578.97</u>	<u>\$173,498.00</u>	<u>\$290,359.35</u>	<u>\$164,831.57</u>	<u>\$137,328.24</u>
Balance	\$1,700,612.88	\$1,708,051.93	\$1,703,404.43	\$1,731,640.15	\$1,635,679.03	\$1,665,198.50	\$1,737,999.05

	<u>July 2019</u>	<u>Aug 2019</u>	<u>Sept 2019</u>	<u>Oct 2019</u>	<u>Nov 2019</u>	<u>Dec 2019</u>	<u>Jan 2020</u>
Beginning	\$1,737,999.05	\$1,716,852.78	\$1,671,250.41	\$1,619,213.70	\$1,535,891.70	\$1,494,022.64	\$1,506,375.83
Revenue	\$191,249.50	\$196,319.84	\$196,319.28	\$196,410.38	\$196,325.12	\$210,169.93	\$194,282.36
Expenditures *	<u>\$212,395.77</u>	<u>\$241,922.21</u>	<u>\$248,355.99</u>	<u>\$279,732.38</u>	<u>\$238,194.18</u>	<u>\$197,816.74</u>	<u>\$184,932.84</u>
Balance	\$1,716,852.78	\$1,671,250.41	\$1,619,213.70	\$1,535,891.70	\$1,494,022.64	\$1,506,375.83	\$1,515,725.35

	<u>Feb 2020</u>	<u>March 2020</u>	<u>April 2020</u>	<u>May 2020</u>	<u>June 2020</u>	<u>July 2020</u>	<u>Aug 2020</u>
Beginning	\$1,515,725.35	\$1,522,861.80	\$1,521,902.01	\$1,517,315.56	\$1,505,012.91	\$1,541,223.83	\$1,546,998.28
Revenue	\$195,503.22	\$211,130.15	\$198,073.85	\$196,884.68	\$189,311.83	\$209,220.00	\$209,935.83
Expenditures *	<u>\$188,366.77</u>	<u>\$212,089.94</u>	<u>\$202,660.30</u>	<u>\$209,187.33</u>	<u>\$153,100.91</u>	<u>\$203,445.55</u>	<u>\$300,726.97</u>
Balance	\$1,522,861.80	\$1,521,902.01	\$1,517,315.56	\$1,505,012.91	\$1,541,223.83	\$1,546,998.28	\$1,456,207.14

	<u>Sept 2020</u>	<u>Oct 2020</u>	<u>Nov 2020</u>	<u>Dec 2020</u>
Beginning	\$1,456,207.14	\$1,397,820.63	\$1,344,645.71	\$1,268,482.18
Revenue	\$204,955.76	\$206,429.20	\$206,972.60	\$207,503.83
Expenditures *	<u>\$263,342.27</u>	<u>\$259,604.12</u>	<u>\$283,136.13</u>	<u>\$193,862.01</u>
Balance	\$1,397,820.63	\$1,344,645.71	\$1,268,482.18	\$1,282,124.00

* = Expenditures equal the weekly draw amounts plus the prior month expense true up.

Dental Fund Analysis

	<u>July 2019</u>	<u>August 2019</u>	<u>Sept 2019</u>	<u>Oct 2019</u>	<u>Nov 2019</u>	<u>Dec 2019</u>	<u>Jan 2020</u>
Beginning	\$0.00	\$453.31	(\$2,807.31)	(\$4,424.33)	(\$11,088.30)	(\$9,478.11)	(\$10,090.13)
Revenue	\$9,375.83	\$8,905.01	\$9,322.82	\$9,368.34	\$9,321.84	\$9,314.60	\$9,314.37
Expenditures *	<u>\$8,922.52</u>	<u>\$12,165.63</u>	<u>\$10,939.84</u>	<u>\$16,032.31</u>	<u>\$7,711.65</u>	<u>\$9,926.62</u>	<u>\$10,013.24</u>
Balance	\$453.31	(\$2,807.31)	(\$4,424.33)	(\$11,088.30)	(\$9,478.11)	(\$10,090.13)	(\$10,789.00)
	<u>Feb 2020</u>	<u>March 2020</u>	<u>April 2020</u>	<u>May 2020</u>	<u>June 2020</u>	<u>July 2020</u>	<u>Aug 2020</u>
Beginning	(\$10,789.00)	(\$11,015.78)	(\$18,087.54)	(\$11,541.03)	(\$6,869.31)	(\$12,676.54)	(\$13,378.41)
Revenue	\$9,557.16	\$9,557.16	\$9,789.64	\$9,731.60	\$11,738.35	\$9,928.58	\$9,464.88
Expenditures *	<u>\$9,783.94</u>	<u>\$16,628.92</u>	<u>\$3,243.13</u>	<u>\$5,059.88</u>	<u>\$17,545.58</u>	<u>\$10,630.45</u>	<u>\$12,927.94</u>
Balance	(\$11,015.78)	(\$18,087.54)	(\$11,541.03)	(\$6,869.31)	(\$12,676.54)	(\$13,378.41)	(\$16,841.47)
	<u>Sept 2020</u>	<u>Oct 2020</u>	<u>Nov 2020</u>	<u>Dec 2020</u>			
Beginning	(\$16,841.47)	(\$17,329.17)	(\$18,601.41)	(\$15,488.43)			
Revenue	\$9,638.40	\$9,786.60	\$9,838.82	\$10,106.74			
Expenditures *	<u>\$10,126.10</u>	<u>\$11,058.84</u>	<u>\$6,725.84</u>	<u>\$7,193.23</u>			
Balance	(\$17,329.17)	(\$18,601.41)	(\$15,488.43)	(\$12,574.92)			

Analysis of Cash Balance

December 31, 2020

	12/31/20	12/31/19	% change	Notes *
General Fund (10)	3,414,528.58	2,759,209.92	23.8%	Cash reserve levy increased in fiscal year 2020-21.
Management Fund (22)	611,981.98	406,442.15	50.6%	Increased management fund levy in 2020-21
Sales Tax and PPEL (33 & 36)	849,140.80	1,301,732.20	-34.8%	Timing of revenue & expenses will fluctuate during the year. The District made the final Athletic Complex payments in Sept 2020.
Debt Service - sinking fund (40)	567,689.62	563,639.52	0.7%	
Cap Proj-Athletic Complex (35)	0.00	0.00	#DIV/0!	Fund 35 was established in Sept 2017 for athletic complex development. In November 2019 all donations for the project was used. The remainder of project expenses were paid from Sales Tax/PPEL.
Activity Fund (21)	198,469.82	249,175.99	-20.3%	Club/ organizations are limited to their activity account balance. Ticket and Concession sales are down because of COVID closure.
Hot Lunch Fund (61)	229,766.25	142,974.03	60.7%	
Flexible Spending Acct (72)	12,792.12	6,355.16	101.3%	Unexpended flexible spending balance - employee withholding.
Health Insurance Fund (71)	1,281,534.00	1,506,375.83	-14.9%	Premiums increased 8% in FY 21.
Dental Insurance Fund (71)	(12,574.92)	(10,090.13)	-24.6%	Established self funded dental insurance - July 2019. District is researching a plan to eliminate deficit for FY 2022.
TOTAL	<u>7,153,328.25</u>	<u>6,925,814.67</u>	<u>3.3%</u>	Appears reasonable

* = Cash balances will fluctuate with the timing of revenue and expense receipts and payments. Items considered unusual are explained in greater detail under the notes above.

General Fund Revenue and Expense Analysis

December 31, 2020

Category	Annual Budget	Anticipated Budget 100%	Actual to Date	Difference	% of Annual Budget	Comments
REVENUES						
Total Revenue	18,739,163	8,217,062	8,828,275	611,214	3.3%	
% of annual budget		43.8%	47.1%			
EXPENSES						
Salaries	11,741,120	4,560,904	4,590,622	29,719	0.3%	
Benefits	4,087,859	1,597,913	1,593,985	-3,928	-0.1%	
Purchased Services	1,023,645	482,273	375,778	-106,494	-10.4%	
Tuition Out Expenses	350,929	0	0	0	0.0%	
Supplies	863,648	478,443	549,593	71,150	8.2%	
Utilities	307,630	114,931	109,858	-5,072	-1.6%	
Equipment	17,470	8,735	46,992	38,257	219.0%	
AEA flowthru	777,059	194,265	194,265	0	0.0%	
Total Expense	19,169,360	7,437,463	7,461,093	23,631	0.1%	
% of annual budget		38.8%	38.9%			

*** \$601,254 carryover categorical funds are available for one time purchases. The annual budget does not take into account carryover balance spending. If carryover is spent the cash balance/fund balance could theoretically decrease if the annual budget was expended.*

Revenue and Expense Analysis

December 31, 2020

	Budget	Actual	Balance	FY 2021	FY 2020	FY 2019
Management Fund						
Revenue	\$514,803	\$305,595	\$209,208	59.36%	54.16%	57.41%
Expenditures	\$295,720	\$289,909	\$5,811	98.04%	94.44%	49.36%
A larger than usual delinquent tax payment was received in FY 21.						
PPEL & LOSST Funds						
Revenue	\$2,938,125	\$1,601,061	\$1,337,064	54.49%	58.12%	50.26%
Expenditures	\$2,277,160	\$815,687	\$1,461,473	35.82%	51.50%	39.29%
A larger than usual delinquent tax payment was received in FY 21. The baseball and softball field project were completed in FY 20 and the Middle School PPEL loan was paid off. The balance will begin to build.						
Food Service						
Revenue	\$985,400	\$372,006	\$613,394	37.75%	39.24%	39.94%
Expenditures	\$981,900	\$380,218	\$601,682	38.72%	42.02%	43.49%
FY 2021 revenue and expenses less due to COVID and less students eating.						
Health & Dental Fund						
Revenue	\$2,720,100	\$1,303,781	\$1,416,319	47.93%	57.38%	49.98%
Expenditures	\$2,850,125	\$1,557,740	\$1,292,385	54.66%	64.35%	50.34%

Activity Fund Balance Report - Summary - Exclude Encumbrances
07/2020 - 12/2020

Regular; Beginning Month 07/2020; Processing Month 12/2020; Accounts to Include Accounts with Activity; Fund Number 21

Fund: 21 STUDENT ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 729 000 6110 910	Drama - Restricted FB	18,386.55	4,383.29	1,920.00	0.00	15,923.26
21 729 000 6120 910	Speech - restricted FB	3,054.87	0.00	0.00	0.00	3,054.87
21 729 000 6210 910	General Vocal - restricted FB	5,246.14	25.18	500.00	0.00	5,720.96
21 729 000 6220 910	Band Fundraiser - restricted FB	7,405.38	952.24	1,286.68	0.00	7,739.82
21 729 000 6221 910	Jazz Band - restricted FB	518.68	364.99	0.00	0.00	153.69
21 729 000 6222 910	Instrumental Music - restricted FB	189.22	0.00	0.00	0.00	189.22
21 729 000 6223 910	Orchestra - restricted FB	3,357.66	0.00	0.00	0.00	3,357.66
21 729 000 6225 910	MS Band - restricted FB	13,397.92	590.62	0.00	0.00	12,807.30
21 729 000 6600 920	Athletics - restricted FB	23,582.08	44,004.08	31,437.48	0.00	11,015.48
21 729 000 6640 920	Girls Track - restricted FB	122.07	0.00	0.00	0.00	122.07
21 729 000 6645 920	Girls Cross Country - Restricted FB	2,424.41	0.00	0.00	0.00	2,424.41
21 729 000 6646 920	Boys Cross Country - restricted FB	4,919.97	1,541.05	0.00	0.00	3,378.92
21 729 000 6680 920	Sportsmen's Park - Restricted FB	460.21	253.76	285.00	(491.45)	0.00
21 729 000 6681 920	Booster Club - restricted FB	29,218.44	15,194.64	7,946.73	1,511.18	23,481.71
21 729 000 6685 920	Bowling - Fund Balance	582.51	0.00	809.08	0.00	1,391.59
21 729 000 6694 920	Pom Squad - Restricted FB	842.50	0.00	0.00	0.00	842.50
21 729 000 6710 920	Boys Basketball - restricted FB	700.67	747.55	0.00	0.00	(46.88)
21 729 000 6720 920	Football - restricted FB	273.28	0.00	0.00	0.00	273.28
21 729 000 6725 920	Soccer - restricted FB	323.18	30.00	0.00	0.00	293.18
21 729 000 6730 920	Baseball - restricted FB	3,213.47	0.00	0.00	0.00	3,213.47
21 729 000 6740 920	Boys Track - restricted FB	575.46	0.00	0.00	0.00	575.46
21 729 000 6760 920	Boys Golf - restricted FB	2,471.92	0.00	0.00	0.00	2,471.92
21 729 000 6790 920	Wrestling - Restricted FB	1,264.10	0.00	0.00	0.00	1,264.10
21 729 000 6810 920	Girls Basketball - restricted FB	2,899.61	747.55	0.00	0.00	2,152.06
21 729 000 6815 920	Volleyball - restricted FB	1,188.84	498.20	94.00	0.00	784.64
21 729 000 6835 920	Softball - restricted FB	395.26	0.00	0.00	0.00	395.26
21 729 000 6850 920	Girls Tennis - Restricted FB	46.59	0.00	0.00	0.00	46.59
21 729 000 6860 920	Girls Golf - restricted FB	42.46	0.00	0.00	0.00	42.46
21 729 000 6870 920	Girls Swimming - restricted FB	294.35	0.00	0.00	0.00	294.35
21 729 000 6993 920	Cheerleading - restricted FB	1,551.04	1,693.00	3,997.00	0.00	3,855.04
21 729 000 7000 950	HS annual - restricted FB	7,157.28	2,989.45	10,100.00	0.00	14,267.83
21 729 000 7001 950	Art Club Fund Balance	35.39	0.00	0.00	0.00	35.39
21 729 000 7004 950	Information Tech Club - restricted FB	907.57	0.00	0.00	0.00	907.57
21 729 000 7006 950	Future Business Leaders - Restricted FB	3,740.31	0.00	0.00	0.00	3,740.31
21 729 000 7007 950	FFA - restricted FB	40,298.37	34,347.37	44,736.33	0.00	50,687.33
21 729 000 7008 950	German club - restricted FB	2,583.47	0.00	0.00	0.00	2,583.47

Activity Fund Balance Report - Summary - Exclude Encumbrances
07/2020 - 12/2020

Regular; Beginning Month 07/2020; Processing Month 12/2020; Accounts to Include Accounts with Activity; Fund Number 21

Fund: 21 STUDENT ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 729 000 7014 950	SIAT - restricted FB	6,006.24	895.54	0.00	191.42	5,302.12
21 729 000 7018 950	Class of 2021 - Restricted FB	23.56	0.00	0.00	0.00	23.56
21 729 000 7019 950	Class of 2022 - restricted Fund Balance	0.00	0.00	0.00	100.00	100.00
21 729 000 7024 950	Class of 2020 - restricted FB	291.42	0.00	0.00	(291.42)	0.00
21 729 000 7030 950	Industrial Technology - restricted FB	885.06	0.00	0.00	0.00	885.06
21 729 000 7035 950	Comet Creation (FCS) - restricted FB	1,365.01	0.00	0.00	0.00	1,365.01
21 729 000 7051 950	FCCLA - restricted FB	14.18	0.00	0.00	0.00	14.18
21 729 000 7057 950	Social Studies Trip - restricted FB	882.63	180.50	715.50	0.00	1,417.63
21 729 000 7065 950	MS Annual - restricted FB	4,674.64	0.00	834.00	0.00	5,508.64
21 729 000 7066 950	MS student council - restricted FB	4,135.82	0.00	0.00	0.00	4,135.82
21 729 000 7085 950	Century Club	101.73	0.00	918.00	(1,019.73)	0.00
21 729 000 9000 950	Interest - restricted FB	0.00	0.00	277.51	0.00	277.51
Fund Total: 21		202,051.52	109,439.01	105,857.31	0.00	198,469.82

Regular Meeting – December 14, 2020

The Charles City Board of Education met in regular session on Monday, December 14, 2020 in the High School (HS) Library. President Mack called the meeting to order at 6:15 p.m. Present via zoom: Board members Freund, Dight, Rottinghaus and Bergland. Absent: School member Ruzicka. Staff members present included Superintendent Fisher, Board Secretary O'Brien, and Communication Director DeVore. Four others attended via zoom.

The Mission/Vision statement was read by Director Bergland.

(Freund/Rottinghaus) to approve the agenda as presented. Motion carried 5-0.

There was no public comment.

Superintendent Fisher reported District progress on the three Strategic goals: equity and achievement, culture and climate and facilities and infrastructure.

Strategic Goal 1: We continue to do work to develop, educate, and clarify our vision to our community. We have some big wins and also challenges we continue to embrace as we develop and implement our vision.

Strategic Goal 2: We are having lots of celebrations with students and teachers as we move into our holiday season. We are trying to find joy in the season as we continue to navigate Covid.

Strategic Goal 3: We continue working on Project Main Street and cleaning up our campuses with new signage and improvements. Be looking for more of this as we move into the spring semester, especially around Comet Field.

A Communications committee report was received from Director Bergland. Superintendent Fisher reported on the December SIAC committee meeting.

Superintendent Fisher provided a Covid update. We never hit a Thanksgiving spike in cases in the county and attendance is better. This is positive news but we must remain vigilant. We ask the public for help in order to keep our schools open.

(Rottinghaus/Dight) to approve the Memorandum of Understanding (MOU) with NIACC regarding the Regional Academy as presented. After several months of discussions with NIACC leadership and area superintendents, the Regional Career Academy is ready for consideration of next steps. By approving the MOU, NIACC can begin the process of applying for grants and planning programming for a new Regional Career Academy to be located within the Charles City Community Schools boundaries. Steve Schulz, NIACC President, attended the meeting and answered questions. Motion carried 5-0.

Pat Rottinghaus, Board member, facilitated discussion on the fifth of a series of professional development sessions on Special Education. The Board was asked to watch two YouTube videos

prior to the meeting and come with what grabbed them, surprised them and take a-ways. There was much discussion.

The public hearing on the resolution to consider continued participation in the Instructional Support Program was called to order. This is the time when anyone may speak to the Board in support of, or against, any portion of the resolution. There were no written or oral comments received. The public hearing was closed.

(Dight/Freund) to approve the resolution for participation in the Instructional Support Program as presented. The resolution is for continued participation for a period of 5 years commencing the fiscal year beginning July 1, 2022, at an amount not to exceed 10% of the total regular program district cost to be used for any general fund purpose. The District's current Instructional Support Program expires June 30, 2022 and is 7%. Roll call vote. Motion carried 5-0.

The public hearing on the resolution supporting the proposed issuance of approximately \$8,900,000 School Infrastructure Sales, Services, and Use Tax Revenue Refunding Bonds was called to order. This is the time when anyone may speak to the Board in support of, or against, any portion of the resolution. There were no written or oral comments received. The public hearing was closed.

(Rottinghaus/Bergland) to adopt the Resolution supporting the proposed issuance of approximately \$8,900,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds as presented. This is for the refinancing of Sales Tax Bonds issued in 2013 and 2015 to finance the Middle School project. These bonds become callable in 2021. Savings from refinancing range from \$359,379 to \$557,041 depending upon the interest rate sold. Roll call vote. Motion carried 4-0. (Freund abstaining).

(Freund/Rottinghaus) to approve the resignation of Todd Forsyth from his activities director position as of December 31, 2020 and issue a full time teaching contract effective January 1, 2021 for the remainder of the 2020-21 school year for \$35,868.71. He is resigning his Activities Director duties and will return to full time teaching. Motion carried 5-0.

(Freund/Dight) to approve the interest based bargaining methodology as presented. Tyler Downing and Julie Parker, representing the Interest Based Bargaining team, provided their thoughts. This is a huge improvement from where we were. We plan to keep training new staff as people leave and schedule a refresher every year. The team attended a two-day training on interest based bargaining in November. There was much discussion and questions. Motion carried 5-0.

(Bergland/Freund) to approve the school online coaching proposal with Big Click Syndicate as presented. They would expand our work in providing and improving our School To You and digital classroom experience. Naomi Yaddof and Justin DeVore were thanked for their work. The proposal covers five months of coaching and ad-hoc email support not to exceed \$17,000. The training and consultation would involve the planning, production and delivery of digital remote learning and optimizing our use of Google Classroom platforms. If we want to be a destination school this is needed. The cost will be paid using COVID funding. Motion carried 5-0.

(Rottinghaus/Freund) to set the date and time for a public hearing on the proposed 2020-21 calendar revisions for Monday, January 11, 2021 at 6:15 p.m. in the High School Library. Superintendent Fisher explained the proposed revisions. One additional teacher work days is added in January and another in February. These days will not extend the calendar since we will use two of the 12 extra student days built into the calendar. Motion carried 5-0.

The Iowa Department of Transportation plans to repave and rework parts of Highway 18 that runs into town. The project planned for 2021 will include work around Lincoln Elementary. They are giving the road a facelift and installing new storm sewer intakes and upgrading sidewalks to meet current ADA code at the corner of F Street and Hwy 18. We are working on an agreement. It should be finalized for approval at the January meeting.

(Rottinghaus/Dight) to approve the first reading of policy #407.6, employee early retirement policy and waive the second reading. The current policy calls for a review by the Board every year to continue. The policy committee revision makes the policy continuing until revoked by the Board. In addition, the attorney is recommending other changes for clarity and other legal requirements. Motion carried 5-0.

(Rottinghaus/Freund) to accept the November 2020 financial reports as presented. Motion carried 5-0.

(Rottinghaus/Dight) to approve the consent agenda as presented.

- Approval of the minutes of the regular meetings held on November 9, 2020 and November 23, 2020, and special meetings on November 5, 2020 and November 13, 2020 as presented.
- Approval of the December 2020 bills.
- Approval of the resignation of Andie Olson as Co Head Volleyball Coach effective 12/14/20.
- Approval of the following personnel appointments contingent upon completion of positive background checks.

Name	Position	Amount	Start Date
Jenna Haglund	Assistant Speech Coach	\$1,337	12/14/20
Jesse White	7 th grade boys basketball student supervisor	\$15.00 /hour	12/14/20
Moriah Mitchell	Adm Support 2 – Associate Activities Director	\$20.44 /hour	01/04/21

- Approval of Payton Reams as girls' basketball volunteer coach effective 12/7/20.
- Approval of the flexibility spending plan document amendment dated March 18, 2020 as presented. The plans are being changed for COVID-19 modifications.
- Approval of the 2021 Iowa Drug & Alcohol Testing program fees for 2020-21 of \$1,265.00. This program is for random testing of 22 current drivers.

Motion carried 5-0.

Vendor Name	Invoice Detail Description	Amount
Operating Fund:		
Access Systems Leasing	Copier/Printer Maintenance	\$ 3,359.87
Acco Brands	(4) Planner Refills/CO	\$ 125.82
Aces	Safety Net Backup/Tech Dept	\$ 1,002.00
Ag Vantage FS	LP Fuel/Bus Barn	\$ 921.50
Ahlers & Cooney, P.C.	Legal Services	\$ 1,186.08
Airgas	Cylinder Rent/HS/Spurgin	\$ 608.57
Amazon	Misc Supplies	\$ 13,731.24
Arends, Carl	Darla Arends Memorial	\$ 30.00
Arnold Motor Supply	Parts/Bus Barn	\$ 3.11
Art Wear	Tshirts/Comet Cafe	\$ 460.50
Avalon Center	Integrated Mental Health/November	\$ 1,148.00
Best Buy Store	Stabilizer/Command Unit/Camera/Lights/HS/Jurrens	\$ 2,229.92
Breitbach Chiropractic	Physicals	\$ 150.00
Bruening Rock Products	Baseball Field Rock/Subbase/B & G	\$ 985.06
Calendly	Subscription/HS/Stallsmith	\$ 144.00
Carolina Biological	Inst Supp/HS/Hervol	\$ 141.81
CarQuest Auto Parts	Misc Supplies/Bus Barn	\$ 94.89
Carver, Matt	Legal Presentation/F.O.H. Staff	\$ 300.00
Cedar Falls Community Schools	River Hills Tuition	\$ 23,073.03
Central Preschool	Voluntary 3 & 4 Yr Old Program/November	\$ 3,861.35
Central Rivers Area Education Agency	Misc Supplies	\$ 673.68
Century Link	Long Distance	\$ 129.74
Century Link	Phone	\$ 3,037.65
Charles City Press	Subscriptions/Regular Meetings/Legal Notices	\$ 646.47
Circle K Electronics	Radio Chargers/MS	\$ 64.00
City Laundering	Towels/Bus Barn	\$ 73.14
City Of Charles City	Water	\$ 3,073.52
Continental Clay Company	Inst Supp/HS/Bohlen	\$ 3,386.68
Croell	Cement/Baseball Batting Cages	\$ 1,785.00
Cyclone Awards & Engraving	Name Tags/J DeVore	\$ 34.50

Decker Sporting Goods	Onesies/J DeVore	\$ 504.00
Department Education	(26) Bus Inspections	\$ 1,300.00
DeVore, Justin	Reimb Teleprompter/Supplies	\$ 163.91
Dick Blick Art Materials	Inst Supp/HS/McInroy	\$ 568.80
Division Of Labor	NGB Elevator Annual Inspection/B & G	\$ 175.00
Donovan Group Iowa	Commnications Services/November	\$ 1,200.00
Ebay	Parts/Silver Car	\$ 113.44
Eiklenborg, Carrie	Reimb Supplies	\$ 25.00
Family Of Gerry Lynch	Mother Memorial/Reams/Schlader/R Lynch	\$ 30.00
Fareway Store	Misc Supplies	\$ 638.02
Follett School Solutions	Books/Wash & Linc Library	\$ 514.51
Gage Plumbing & Heating, Mick	Lennox Board/Igniter/B & G	\$ 292.11
Gordon Flesch Company	Copier Maint/Wash	\$ 29.86
Grainger	Misc Supplies/B & G	\$ 668.79
Grammarly, Inc	Subscription/J DeVore	\$ 69.97
H & R Lawncare	Ice Melt/B & G	\$ 564.00
Heartland Paper	Cleaning Supplies/B & G	\$ 3,164.95
Holub, Julie	Reimb Supplies	\$ 117.40
Hometown Sales & Services	Western Cutting Edge Set/Shoe Kit/B & G	\$ 688.27
Huffman Auto Body	Repairs/2017 F250	\$ 1,006.95
Hy Vee	Misc Supplies	\$ 627.11
Interactive Health Technologies	Heart Monitors/Chargers/Cases/Fit Wipes/HS	\$ 36,695.00
Iowa Association Schl Bds	Board/Supt Consult	\$ 1,670.00
Iowa Communications Network	October/November Port Fee	\$ 881.50
Iowa Department Of Human Services	Nov 20 Non Federal Share Of Medicaid	\$ 14,824.29
Iowa School Counselor Association	Conf Reg/Linc/Hagensick	\$ 80.00
Iowa Vocational Rehabilitation	Tap-Cash W/Fiscal Agent Services	\$ 8,466.86
J & M Shop & Rentals	Skid Loader Post Auger Rent/B & G	\$ 30.00
Jendro Sanitation	November Services	\$ 1,304.50
John Deere Financial	Misc Supplies/B & G	\$ 729.47

KCHA	Holiday Greetings Ad/J DeVore	\$ 100.00
Keystone Laboratories	Wash Water Test	\$ 12.50
Kwik Trip	Fuel	\$ 7,966.11
Larson Co., Gustave A.	Misc Supplies/B & G	\$ 952.54
Lessin Supply Company	Misc Supplies/B & G	\$ 412.67
Library Store	Date Stamp/Wash Library	\$ 53.90
Marco	Printer Maintenance	\$ 1,090.59
Mason City Community Schools	Pinecrest Tuition	\$ 29,934.96
Mediacom	Internet/Alt HS	\$ 169.95
Mid American Energy Company	Electric/Gas	\$ 11,964.95
Midwest Alarm Services	Service Calls/B & G	\$ 861.20
Midwest Bus Parts	Parts/Bus Barn	\$ 788.04
Mike's C & O Tire Service	Tire Repair/F250/B & G	\$ 66.96
Ministry Insights	(20) Assessments/Fisher	\$ 599.00
MNJ Technologies	Cables/Tech Dept	\$ 255.60
Nasco	Inst Supp/HS/McInroy	\$ 147.84
Nassco	Cleaning Supplies/B & G	\$ 3,119.83
Newsela	Licenses/MS	\$ 3,500.00
Northland Products Company	Oil/Bus Barn	\$ 676.00
O'Keefe Elevator Company	MS Elevator Repair/B & G	\$ 659.09
O'Reilly Auto Parts	Parts/Bus Barn	\$ 565.78
Otto's Oasis	Multch/MS & HS	\$ 337.35
Performance Foodservice	Groceries/HS Home Ec	\$ 510.47
Perry Novak Electric	Toggle/Duplex Plate/B & G	\$ 28.00
Photography By Michelle	Website Photos/J DeVore	\$ 180.00
Pitney Bowes	Postage For Meter Machine	\$ 2,886.67
Pollard	Pest Control	\$ 182.00
Powerschool Group	Subscription/Tech Dept	\$ 3,952.18
Prichard, Ann	Reimb Calligraphy Pens	\$ 37.45
Rainbow Resource	Inst Supp/Homeschool	\$ 95.51
Rimmer, Shantell	Daughter Memorial	\$ 30.00
Rottler, Caley	Reimb Supplies	\$ 21.00

Ruzicka, Angela	Reimb Textbook/Technology Fees	\$ 56.25
Sande, Diane	Reimb Supplies	\$ 25.00
Sandy's Sign Shop	MS Banner/Frame/Signs/J DeVore	\$ 1,921.50
School Bus Sales Company	Parts/Bus Barn	\$ 340.36
School Specialty	Inst Supp/HS/McKeag	\$ 5.39
Schoolpay	School Pay Service Fee	\$ 59.14
Schueth Ace Hardware	Misc Supplies/B & G	\$ 2,233.99
Schumacher Elevator	NGB Elevator Annual Safety Test/B & G	\$ 450.00
Seehusen, Jennifer	Mother Memorial	\$ 30.00
Shopsmackpacks.Com	Inst Supp/MS/Smith	\$ 130.00
Software Unlimited	Auditor Access	\$ 37.00
Spelhaug, Jim	Training/Meals/Mileage/Interest Based Training	\$ 1,444.39
Storey Kenworthy/Matt Parrott	Inst Supp/Wash/Ott	\$ 41.50
Subway Store	Meals/Interest Based Bargaining	\$ 125.80
Superior Lumber	Misc Supplies	\$ 876.21
Swank Movie Licensing	Movie Licensing	\$ 449.00
Sweetwater Sound	Audio Interface/J DeVore	\$ 169.95
Swivl	Swivls/HS/Jurrens	\$ 1,718.00
Teacher Created Resources	Inst Supp/Linc/Page	\$ 72.94
Think Safe	Electrodes/Pads/Batteries/Cabinet/Nurse	\$ 8,060.00
Till360	Books/Videos/Linc/Hagensick	\$ 2,830.00
Timberline Billing Service	Medicaid Billing	\$ 1,885.75
Tink, Jesse	Staffing & Structure Recommendations	\$ 5,111.75
Triumph Surplus	UPS	\$ 61.92
Truck Center	Parts/Bus Barn	\$ 2,789.23
US Cellular	Cell Phones	\$ 4,239.08
USIC Locating Services	Iowa Locate/Tech Dept	\$ 238.82
Verizon	(25) Hot Spots/Tech Dept	\$ 495.50
Voves, David	Reimb Supplies/Student Teacher Breakfast	\$ 87.88
Webstaurant Store, The	Inst Supp/HS/Mead	\$ 107.79
Wilson, Jeremy	Reimb Supplies	\$ 25.00
Wiltgen Manufacturing	Trash Bins/HS	\$ 700.00
Wood River Energy	Natural Gas	\$ 4,345.83
Wright Express	Gas Card	\$ 4.00

Youth Frontiers	Leadership Academy/HS/Moen	\$ 3,070.00
Ziegler	Parts/Bus Barn	\$ 1,304.26
Student Activity Fund:		
Amazon	Concessions/Ipad Screen Saver/FFA	\$ 1,629.10
BGM High School Athletic Dept	Entry Fee/Wrestling	\$ 150.00
Cedar Falls High School	Entry Fee/Wrestling	\$ 100.00
Central Community School	Entry Fee/Xcountry	\$ 65.00
Central Rivers Area Education Agency	Seating Clings/Athletics	\$ 580.25
Charles City Press	Veteran's Day Program Ad/FFA	\$ 418.00
Cicetti, Dave	Girls Basketball Official	\$ 116.55
Curtains Up Costumes	Costumes/Drama	\$ 926.50
Decker Sporting Goods	Helmets/Facemasks/Football	\$ 4,058.05
Dingman, Hunter	Girls Basketball Official	\$ 105.00
Eckerman, Eric	Wrestling Official	\$ 164.90
Elma Locker,	Meat Sticks/FFA	\$ 3,298.70
Fareway Store	Concessions	\$ 12.44
Farmer's Feed And Grain	Crop Fertilizer/FFA	\$ 3,208.37
Hy Vee	Supplies/FFA	\$ 45.41
Ionia Locker	Pork Processing/FFA	\$ 162.87
Iowa Cattlemen'e Foundation	Reg/FFA	\$ 200.00
Iowa Girls HS Athletic Union	State Qualifier Banner/Supplies/Girls Xcountry	\$ 189.00
Iowa High Schl Music Asn	Entry Fee/Jazz Festival	\$ 150.00
Iowa Sports Supply	Etching/Softball	\$ 50.00
John Deere Financial	Supplies/FFA	\$ 419.71
Koob, Brian	Girls Basketball Official	\$ 117.87
L & J Welding	Goals/Soccer	\$ 3,030.00
Lundberg, Jim	Reimb Supplies	\$ 342.56
Lundtvedt, Dwayne	Wrestling Official	\$ 174.21

Mason City Comm. Schools	2020-2021 Girls Swim Sharing Agreement	\$ 3,759.00
Medical Enterprises	IDAPT Annual Drug Testing/Participation	\$ 1,265.00
Music Theatre International	Royalties/Rent/Security Fee/25th Putnam Co Spelling Bee	\$ 2,345.00
National FFA Organization	Plaques/Pins/Decals/FFA	\$ 976.00
Norcosto	Supplies/Drama	\$ 222.37
Nuehring, Caleb	Girls Basketball Official	\$ 105.00
Pagel, Dennis	Wrestling Official	\$ 155.00
Payk12	Ticket Tracker Annual Fee/Athletics	\$ 699.00
Pearce, Brian	Girls Basketball Official	\$ 105.00
Schoolpay	School Pay Service Fee	\$ 629.08
Schroeder, Mel	Girls Basketball Official	\$ 105.00
Schueth Ace Hardware	Batteries/Drama	\$ 17.98
Synergy Physical Therapy And Sports	Val-U-Bands/Girls Wrestling & Basketball	\$ 114.90
ULine	Boxes/FFA	\$ 105.29
US Cellular	Cell Phone/Activities	\$ 97.70
Wyhe's Choice Fundraising	Fundraiser/Social Studies Trip/R Pittman	\$ 180.50
Local Option Sales Tax Fund:		
City Of Charles City	NGB Water	\$ 509.33
Decker Sporting Goods	Bases/Softball	\$ 330.00
First Congregational Church	Carrie Lane Rent/December	\$ 420.00
Mid American Energy Company	NGB Electric	\$ 1,179.44
Wood River Energy	NGB Gas	\$ 2,273.90
Physical Plant & Equipment:		
Cedar Falls Community Schools	River Hills Tuition	\$ 3,603.97
City Of Charles City	1/2 Tennis Court Project	\$ 55,545.50
Marco	Lease Pay-Av Equipment/November	\$ 16,743.07
Debt Service Fund:		

Pinnacle Public Finance	Interest Payment/2015 Sales Tax Bond	\$ 43,911.00
School Nutrition Fund:		
Amazon	Labels/Hybrid Meals	\$ 97.14
Gage Plumbing & Heating, Mick	Igniter/B & G	\$ 68.00
Restaurant Supply	Can Opener/B & G	\$ 125.40
Schoolpay	School Pay Service Fee	\$ 26.68
Taher	November Operating Expenses	\$ 66,048.91
Health Insurance Fund:		
Blue Cross Blue Shield Of IA	November Billing	\$ 193,862.01
Custodial Fund:		
Amazon	Scale/Project Rise	\$ 117.94
Central Rivers Area Education Agency	Postcards/Project Rise	\$ 34.00
Otto's Oasis	HS Lounge Exp	\$ 65.00

The Board identified some of the Big Ideas that came out of the Board meeting.

- Changes are being made to make our school bigger and better.
- Creating more engaging digital content is exciting.
- The memorandum of understanding with NIACC will create future possibilities for our students, community and county.

The enrollment summary for December 1 was received and discussed.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, January 11, 2021.

(Freund/Dight) to adjourn to closed session as per Iowa Code 21.5.1(i) “to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” The Board will discuss Superintendent Fisher’s mid-point evaluation. Motion carried 5-0.

An 11-minute recess was taken until 7:56 p.m.

Time In: 7:56 p.m.

Time Out: 8:37 p.m.

President Mack adjourned the meeting at 8:37 p.m.

Approved

Joshua Mack, President

Terri O'Brien, Board Secretary

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>
Fund: 10 OPERATING FUND		
ACCESS SYSTEMS LEASING		
	COPIER/PRINTER/BUS BARN 12/15/20-1/14/21	47.59
	COPIER/PRINTER/LINC 12/15/20-1/14/21	380.68
	COPIER/PRINTER/WASH 12/15/20-1/14/21	665.28
	COPIER/PRINTER MAINT/MS 12/15/20-1/14/21	571.03
	COPIER/PRINTER/ALT HS 12/15/20-1/14/21	95.19
	COPIER/PRINTER MAINT/HS 12/15/20-1/14/21	1,165.80
	COPIER/PRINTER/IBN 12/15/20-1/14/21	95.17
	COPIER/PRINT/TECH DEPT 12/15/20-1/14/21	47.59
	COPIER/PRINTER MAINT/CO 12/15/20-1/14/21	379.79
	COPIER/PRINT/HOMESCHOOL 12/15/20-1/14/21	95.17
	Vendor Total:	3,543.29
ACCESS SYSTEMS		
	STAPLES/HS	108.67
	Vendor Total:	108.67
AG VANTAGE FS, INC		
	LP FUEL/BUS BARN	436.50
AG VANTAGE FS, INC		
	LP FUEL/BUS BARN	679.00
AG VANTAGE FS, INC		
	DIESEL/B & G	964.00
	Vendor Total:	2,079.50
AHLERS & COONEY, P.C.		
	LEGAL SERVICES	1,806.50
AHLERS & COONEY, P.C.		
	LEGAL SERVICES	157.50
	Vendor Total:	1,964.00
AIRGAS USA, LLC		
	CYLINDER RENT/HS/SPURGIN	250.49
AIRGAS USA, LLC		
	CYLINDER RENT/HS/SPURGIN	293.36
	Vendor Total:	543.85
AMAZON		
	INST SUPP/LINC/S HOEFER	239.88
AMAZON		
	HD CASE/HS/JURRENS	12.99
AMAZON		
	MEETING OWL PRO/HS/JURRENS	999.00
AMAZON		
	AUDIO INTERFACE/HS/JURRENS	179.99
AMAZON		
	INST SUPP/MS	124.74
AMAZON		
	MICROPHONE/ADAPTER/HS/JURRENS	29.98
AMAZON		
	STABILIZER/CASE/HS/JURRENS	191.98
AMAZON		
	INST SUPP/WASH	175.36
AMAZON		
	CABLE/HS/JURRENS	22.00
AMAZON		
	INST SUPP/MS/5TH GR	81.98

01/07/2021 1:51 PM

JANUARY 2021 INVOICES

User ID: LMA

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
AMAZON	ADAPTERS/TRIPOD/HS/JURRENS	80.67	
AMAZON	INST SUPP/HS	23.98	
AMAZON	INST SUPP/HS/LUNDBERG	257.22	
AMAZON	HARD DRIVES/HS/JURRENS	319.98	
AMAZON	TRIPOD/HS/JURRENS	178.99	
AMAZON	BATTERIES/HS/LUNDBERG	179.96	
AMAZON	VIDEO CAMERA/HS/JURRENS	199.99	
AMAZON	INST SUPP/WASH/NIKOLAI	79.92	
	Vendor Total:		3,378.61
ARNOLD MOTOR SUPPLY, LLP	PARTS/BUS BARN	5.79	
	PLUG/BUS BARN	2.91	
	Vendor Total:		8.70
ATLANTIC COCOA-COLA	DRINKS/HS SMART LUNCH VENDING MACHINE	252.88	
	Vendor Total:		252.88
AUDITOR OF STATE	FY20 AUDIT REPORT FILING FEE	850.00	
	Vendor Total:		850.00
AVALON CENTER	INTEGRATED MENTAL HEALTH/APRIL	820.00	
AVALON CENTER	INTEGRATED MENTAL HEALTH/DECEMBER	1,312.00	
	Vendor Total:		2,132.00
B & H PHOTO-VIDEO	TRANSMITTER/J DEVORE	329.00	
	Vendor Total:		329.00
BIG CLICK SYNDICATE LLC	SCHOOL TO YOU COACHING	4,700.00	
	Vendor Total:		4,700.00
BRINSEA PRODUCTS, INC	INST SUPP/HS/LUNDBERG	143.27	
	Vendor Total:		143.27
CARQUEST AUTO PARTS OF CC	PARTS/GRAY VAN	9.45	
CARQUEST AUTO PARTS OF CC	PARTS/BUS 10	39.72	
CARQUEST AUTO PARTS OF CC	PARTS/BUS 10	39.35	
CARQUEST AUTO PARTS OF CC	PARTS/BUS 14	8.70	
CARQUEST AUTO PARTS OF CC	PARTS/BUS 16	5.64	
	Vendor Total:		102.86
CENTRAL LOCK SECURITY	DOOR LICENSE/ANNUAL FEE/B & G	1,500.00	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	Vendor Total:		1,500.00
CENTRAL PRESCHOOL			
	VOLUNTARY 3 & 4 YR OLD PROGRAM/DECEMBER	3,861.35	
	Vendor Total:		3,861.35
CENTRAL RIVERS AREA EDUCATION AGENCY			
	BANNERS/HS	11.00	
CENTRAL RIVERS AREA EDUCATION AGENCY			
	REDESIGN CSIP/J DEVORE	132.00	
CENTRAL RIVERS AREA EDUCATION AGENCY			
	LINC PHOTOS/J DEVORE	90.00	
CENTRAL RIVERS AREA EDUCATION AGENCY			
	WASH PHOTOS/HOLIDAY CARDS/J DEVORE	138.00	
	Vendor Total:		371.00
CENTRAL SPRINGS SCHOOLS			
	OPEN ENROLLMENT	666.46	
	OPEN ENROLLMENT	10,320.00	
	Vendor Total:		10,986.46
CHARLES CITY PRESS			
	LEGAL NOTICE/20-21 CALENDAR REVISION	6.91	
CHARLES CITY PRESS			
	REG SESSION 12/14/20	293.65	
CHARLES CITY PRESS			
	SUBSCRIPTION/CO	78.00	
	Vendor Total:		378.56
CITY LAUNDERING CO.			
	TOWELS/BUS BARN	73.14	
	Vendor Total:		73.14
DEMCO			
	INST SUPP/HS/ROTH	50.72	
	Vendor Total:		50.72
DEVORE, JUSTIN			
	REIM WALLPAPER/LINC ONLINE TEACHING WALL	35.98	
DEVORE, JUSTIN			
	REIM WALLPAPER/LINC ONLINE TEACHING WALL	71.96	
DEVORE, JUSTIN			
	REIMB ENVATO MARKET	10.00	
	Vendor Total:		117.94
DONOVAN GROUP IOWA, LLC			
	COMMUNICATIONS SERVICES/DECEMBER	1,200.00	
	Vendor Total:		1,200.00
EDGENUITY			
	ODYSSEYWARE/HS	7,875.00	
	ODYSSEYWARE/MS	7,875.00	
	Vendor Total:		15,750.00
EQUITY LITERACY INSTITUTE LLC			
	(2) INTRO TO EQUITY WORKSHOPS	4,500.00	
	Vendor Total:		4,500.00
FAREWAY STORE			
	GROCERIES/HS HOME EC	16.69	
	Vendor Total:		16.69
FM CONTROLS, INC			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	SERVICE CALL/B & G	415.00	
	Vendor Total:	415.00	
FRSECURE LLC			
	INFORM SECURITY RISK ASSESS/TECH DEPT	8,500.00	
	SECURITY PROGRAM ROAD MAP/TECH DEPT	1,925.00	
	Vendor Total:	10,425.00	
FURNITURE BARN			
	BED/LEVEL 3	225.00	
	Vendor Total:	225.00	
GAZETTE COMMUNICATIONS, INC			
	2021-2022 CAREERS ADVERTISEMENT	571.10	
	Vendor Total:	571.10	
GOLDFAX			
	FAX OVERAGE/CO	5.58	
	FAX OVERAGE/LINC	5.58	
	FAX OVERAGE/WASH	5.58	
	FAX OVERAGE/MS	5.58	
	FAX OVERAGE/HS	5.58	
	Vendor Total:	27.90	
GRAINGER			
	WATER COOLER/B & G	1,861.06	
GRAINGER			
	VALVE ACTUATOR/B & G	212.21	
GRAINGER			
	WATER PRESSURE VALVE/B & G	57.69	
GRAINGER			
	MOTOR/B & G	329.12	
GRAINGER			
	BREAKERS/ORING/BATTERIES/B & G	171.91	
	BREAKERS/ORING/BATTERIES/B & G	171.92	
	BREAKERS/ORING/BATTERIES/B & G	171.91	
	Vendor Total:	2,975.82	
HAFER, JEDD			
	REIMB AIRFARE/DE-ESCALATION TRAINING	520.70	
	REIMB LODGING/DE-ESCALATION TRAINING	138.88	
	REIMB CAR RENT/DE-ESCALATION TRAINING	87.93	
	REIMB FUEL/DE-ESCALATION TRAINING	14.99	
	REIMB PARKING/DE-ESCALATION TRAINING	39.00	
	DE-ESCALATION TRAINING	2,500.00	
	Vendor Total:	3,301.50	
HAMERAY PUBLISHING GROUP			
	INST SUPP/WASH/EIKLENBORG	910.58	
	Vendor Total:	910.58	
HAMM, MEREDITH			
	REIMB TRAVEL	40.73	
	REIMB TRAVEL	40.73	
	REIMB TRAVEL	40.73	
	Vendor Total:	122.19	
HOLUB, JULIE			
	REIMB SUPPLIES	120.00	
	Vendor Total:	120.00	
HOTSY CLEANING EQUIPMENT			
	GUN TRIGGER/B & G	124.50	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>
Vendor Total:		124.50
HY VEE	GROCERIES/HS HOME EC	14.91
HY VEE	GROCERIES/HS HOME EC	235.82
HY VEE	GROCERIES/HS HOME EC	134.00
HY VEE	GROCERIES/HS HOME EC	69.71
	GROCERIES/COMET CAFE	10.00
HY VEE	GROCERIES/COMET CAFE	8.97
	GROCERIES/HS HOME EC	6.98
HY VEE	GROCERIES/HS HOME EC	66.84
	GROCERIES/COMET CAFE	11.96
HY VEE	GROCERIES/COMET CAFE	155.72
	GROCERIES/HS HOME EC	11.56
HY VEE	GROCERIES/HS HOME EC	30.16
	GROCERIES/COMET CAFE	31.49
HY VEE	SUPPLIES/DAILY GRIND	38.14
HY VEE	GROCERIES/HS HOME EC	90.23
HY VEE	GROCERIES/HS HOME EC	4.47
HY VEE	SUPPLIES/DAILY GRIND	38.47
HY VEE	GROCERIES/HS HOME EC	42.77
HY VEE	GROCERIES/HS HOME EC	101.99
HY VEE	SNACKS/MS STAFF MEETING	70.25
HY VEE	SNACKS/MS TEACHER PD DAY	60.00
HY VEE	SUPPLIES/LINC	40.48
HY VEE	GROCERIES/HS HOME EC	33.04
HY VEE	GROCERIES/HS HOME EC	101.72
HY VEE	GROCERIES/HS HOME EC	37.17
HY VEE	GROCERIES/HS HOME EC	8.97
HY VEE	GROCERIES/HS HOME EC	62.93
HY VEE	GROCERIES/HS HOME EC	30.98
HY VEE	GROCERIES/HS HOME EC	9.56

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
HY VEE	GROCERIES/HS HOME EC	58.64	
	Vendor Total:		1,617.93
INTER-STATE STUDIO & PUBLISHING CO.	WINDOW DECALS/J DEVORE	440.42	
	Vendor Total:		440.42
IOWA ASSOCIATION SCHL BDS	SCHOOL FINANCE WORKSHOP/ROTTINGHAUS	45.00	
	Vendor Total:		45.00
IOWA COMMUNICATIONS NETWORK	DECEMBER PORT FEE	440.75	
	Vendor Total:		440.75
IOWA DEPARTMENT OF HUMAN SERVICES	DEC 20 NON FEDERAL SHARE OF MEDICAID	2,587.72	
	Vendor Total:		2,587.72
IOWA DEPARTMENT OF INSPECTIONS & APPEALS	GAMBLING LICENSE RENEWAL	75.00	
	Vendor Total:		75.00
JAYMAR BUSINESS FORMS INC	W2 ENVELOPES/CO	97.11	
	Vendor Total:		97.11
JENDRO SANITATION	DECEMBER SERVICES	1,634.17	
JENDRO SANITATION	JANUARY SERVICES	1,263.50	
	Vendor Total:		2,897.67
JOHN DEERE FINANCIAL	INST SUPP/HS/LUNDBERG	99.99	
JOHN DEERE FINANCIAL	INST SUPP/HS/LUNDBERG	1.49	
JOHN DEERE FINANCIAL	BATTERIES/B & G	19.98	
JOHN DEERE FINANCIAL	INST SUPP/HS/SPURGIN	23.28	
JOHN DEERE FINANCIAL	INST SUPP/HS/SPURGIN	40.95	
JOHN DEERE FINANCIAL	INST SUPP/HS/LUNDBERG	108.21	
JOHN DEERE FINANCIAL	INST SUPP/HS/LUNDBERG	38.97	
JOHN DEERE FINANCIAL	INST SUPP/HS/LUNDBERG	47.97	
JOHN DEERE FINANCIAL	INST SUPP/HS/LUNDBERG	22.74	
JOHN DEERE FINANCIAL	INST SUPP/HS/LUNDBERG	48.34	
JOHN DEERE FINANCIAL	INST SUPP/HS/LUNDBERG	58.30	
JOHN DEERE FINANCIAL	RECEPTICLES/B & G	8.98	
JOHN DEERE FINANCIAL	OIL/B & G	79.98	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
JOHN DEERE FINANCIAL	BULB/DRILL BIT/B & G	38.98	
JOHN DEERE FINANCIAL	PARTS/BUS BARN	17.06	
JOHN DEERE FINANCIAL	CONNECTOR/PLATES/B & G	5.93	
JOHN DEERE FINANCIAL	INST SUPP/HS/LUNDBERG	7.07	
JOHN DEERE FINANCIAL	OIL/BUS BARN	33.98	
JOHN DEERE FINANCIAL	OIL/WD40/B & G	59.98	
JOHN DEERE FINANCIAL	PARTS/BUS BARN	37.98	
JOHN DEERE FINANCIAL	PLUGS/B & G	7.47	
JOHN DEERE FINANCIAL	BRUSH/B & G	2.49	
JOHN DEERE FINANCIAL	BATTERIES/B & G	11.99	
JOHN DEERE FINANCIAL	CHAIN/OIL/B & G	46.85	
JOHN DEERE FINANCIAL	SCREWS/B & G	19.11	
JOHN DEERE FINANCIAL	DRILL BITS/B & G	12.28	
JOHN DEERE FINANCIAL	WIRE/B & G	154.98	
	Vendor Total:	1,055.33	
KEYSTONE LABORATORIES INC	WASH WATER TEST	12.50	
	Vendor Total:	12.50	
L & J WELDING	INST SUPP/HS/SPURGIN	8.40	
L & J WELDING	INST SUPP/HS/SPURGIN	533.70	
L & J WELDING	INST SUPP/HS/SPURGIN	6.45	
	Vendor Total:	548.55	
LESSIN SUPPLY COMPANY	INST SUPP/HS/SPURGIN	46.56	
LESSIN SUPPLY COMPANY	SWIVEL/GASKETS/B & G	262.83	
LESSIN SUPPLY COMPANY	PLUG TAP/B & G	17.71	
LESSIN SUPPLY COMPANY	PULLER/B & G	243.85	
	Vendor Total:	570.95	
LONG VIEW FACILITATION LLC	STRAT OP TRAINING	1,200.00	
	STRAT OP TRAINING/ATHLETICS	300.00	
	Vendor Total:	1,500.00	
LUDEMANN, CARA	REIMB SUPPLIES	25.00	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	Vendor Total:	25.00	
MARK'S TRACTOR & IMP. INC.			
	AUGER EXTENSIONS RENT/B & G	25.00	
	Vendor Total:	25.00	
MC INROY, TIA			
	REIMB SCHOLASTIC ART CONTEST REG	98.00	
	Vendor Total:	98.00	
MID AMERICAN ENERGY COMPANY			
	WASH GAS	976.76	
	Vendor Total:	976.76	
MID WEST ROOFING COMPANY			
	WASH ROOF REPAIRS/B & G	202.45	
	Vendor Total:	202.45	
MIDWEST ALARM SERVICES			
	WASH FIRE ALARM INSPECTION/B & G	1,188.72	
MIDWEST ALARM SERVICES			
	HS FIRE ALARM INSPECTION/B & G	1,226.94	
MIDWEST ALARM SERVICES			
	LINC FIRE ALARM INSPECTION/B & G	647.64	
MIDWEST ALARM SERVICES			
	MS FIRE ALARM INSPECTION/B & G	1,255.68	
	Vendor Total:	4,318.98	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 1	109.56	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 13	298.77	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 18, 14, 1, 16	24.43	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 13	26.37	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 7	198.26	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 16	55.39	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 14	46.78	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 10	60.53	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 7	53.75	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 7	68.29	
	Vendor Total:	942.13	
MIKE'S C & O TIRE SERVICE			
	TIRE REPAIRS/'10 CHEVY 2500HD	25.92	
MIKE'S C & O TIRE SERVICE			
	TUBES/B & G	7.21	
MIKE'S C & O TIRE SERVICE			
	TIRES/'97 FORD F250	622.32	
	Vendor Total:	655.45	
MOLSTEAD MOTORS INC, MIKE			
	PARTS/GRAY VAN	337.00	
	Vendor Total:	337.00	
NASHUA-PLAINFIELD SCHOOLS			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	OPEN ENROLLMENT	13,760.00	
	OPEN ENROLLMENT	1,166.31	
	Vendor Total:		14,926.31
NASSCO	CLEANING SUPPLIES/B & G	115.00	
NASSCO	CLEANING SUPPLIES/B & G	413.70	
NASSCO	CLEANING SUPPLIES/B & G	87.83	
NASSCO	CLEANING SUPPLIES/B & G	678.59	
NASSCO	CLEANING SUPPLIES/B & G	25.20	
NASSCO	CLEANING SUPPLIES/B & G	25.20	
NASSCO	CLEANING SUPPLIES/B & G	610.50	
NASSCO	CLEANING SUPPLIES/B & G	561.68	
NASSCO	CLEANING SUPPLIES/B & G	768.30	
NASSCO	CLEANING SUPPLIES/B & G	570.76	
NASSCO	CLEANING SUPPLIES/B & G	451.49	
NASSCO	CLEANING SUPPLIES/B & G	33.54	
NASSCO	CLEANING SUPPLIES/B & G	344.70	
NASSCO	CLEANING SUPPLIES/B & G	203.34	
NASSCO	CLEANING SUPPLIES/B & G	420.17	
	CLEANING SUPPLIES/B & G	295.50	
	Vendor Total:		5,605.50
NEW HAMPTON SCHOOLS	OPEN ENROLLMENT	499.85	
	OPEN ENROLLMENT	10,320.00	
	Vendor Total:		10,819.85
NOLTE, CORNMAN & JOHNSON P.C.	FY20 AUDIT SERVICES	7,670.00	
	FY20 AUDIT SERVICES	173.00	
	FY20 AUDIT SERVICES	77.00	
	Vendor Total:		7,920.00
NORTH BUTLER COMMUNITY SCHOOL DISTRICT	OPEN ENROLLMENT	999.69	
	OPEN ENROLLMENT	20,640.00	
	Vendor Total:		21,639.69
NORTH IOWA LAWN & SPORTS	PARTS/BUS BARN	20.53	
	Vendor Total:		20.53
O'REILLY AUTO PARTS	PARTS/BUS BARN	6.63	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
O'REILLY AUTO PARTS	PARTS/BUS 10	12.42	
O'REILLY AUTO PARTS	PARTS/BUS BARN	6.49	
O'REILLY AUTO PARTS	PARTS/BUS 8	33.61	
O'REILLY AUTO PARTS	PARTS/BUS BARN	29.96	
O'REILLY AUTO PARTS	PARTS/BUS BARN	56.38	
O'REILLY AUTO PARTS	PARTS/BUS 7	23.44	
O'REILLY AUTO PARTS	PARTS/BUS 7	12.42	
O'REILLY AUTO PARTS	CREDIT/BUS BARN	(40.60)	
O'REILLY AUTO PARTS	PARTS/BUS BARN	41.97	
O'REILLY AUTO PARTS	PARTS/GRAY VAN	15.96	
O'REILLY AUTO PARTS	PARTS/BUS 16	9.04	
O'REILLY AUTO PARTS	PARTS/BUS 10	16.99	
O'REILLY AUTO PARTS	PARTS/BUS BARN	83.88	
O'REILLY AUTO PARTS	PARTS/BUS BARN	24.99	
O'REILLY AUTO PARTS	PARTS/GOLD TRUCK/B & G	30.55	
Vendor Total:		364.13	
OKLAHOMA STATE UNIVERSITY-BURSAR	GERMAN ONLINE/FALL 2020	4,550.00	
Vendor Total:		4,550.00	
ONE SOURCE THE BACKGROUND CHECK COMPANY	(9) BACKGROUND CHECKS	234.50	
ONE SOURCE THE BACKGROUND CHECK COMPANY	(5) BACKGROUND CHECKS	122.50	
ONE SOURCE THE BACKGROUND CHECK COMPANY	(10) BACKGROUND CHECKS	199.50	
Vendor Total:		556.50	
OSAGE COMMUNITY SCHOOL	OPEN ENROLLMENT	666.46	
	OPEN ENROLLMENT	13,760.00	
Vendor Total:		14,426.46	
PEPPER OF MINNEAPOLIS	CREDIT/HS	(32.40)	
PEPPER OF MINNEAPOLIS	CREDIT/HS/GASSMAN	(28.00)	
PEPPER OF MINNEAPOLIS	CREDIT/HS/GASSMAN	(286.99)	
PEPPER OF MINNEAPOLIS			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	INST SUPP/HS/GASSMAN	60.00	
PEPPER OF MINNEAPOLIS			
	INST SUPP/HS/NAUMANN	65.99	
PEPPER OF MINNEAPOLIS			
	INST SUPP/HS/NAUMANN	56.00	
PEPPER OF MINNEAPOLIS			
	INST SUPP/HS/NAUMANN	60.99	
PEPPER OF MINNEAPOLIS			
	INST SUPP/HS/NAUMANN	10.00	
PEPPER OF MINNEAPOLIS			
	INST SUPP/HS/NAUMANN	60.99	
PEPPER OF MINNEAPOLIS			
	INST SUPP/HS/GASSMAN	56.93	
PEPPER OF MINNEAPOLIS			
	INST SUPP/HS/GASSMAN	60.00	
PEPPER OF MINNEAPOLIS			
	CREDIT/HS/NAUMANN	(56.00)	
	Vendor Total:	27.51	
PERRY NOVAK ELECTRIC			
	RE-ESTABLISHED LINES/B & G	205.00	
	Vendor Total:	205.00	
PHILLIPS' FLOORS, INC			
	MS GYM FLOOR REPAIR	25,000.00	
	Vendor Total:	25,000.00	
PITNEY BOWES			
	POSTAGE FOR METER MACHINE	111.42	
	Vendor Total:	111.42	
PITNEY BOWES			
	RED INK FOR METER MACHINE	113.04	
PITNEY BOWES			
	METER RENTAL 10/1/20-12/31/20	156.00	
	Vendor Total:	269.04	
POLLARD			
	PEST CONTROL/HS	57.20	
	PEST CONTROL/MS	41.60	
	PEST CONTROL/WASH	41.60	
	PEST CONTROL/LINC	41.60	
	Vendor Total:	182.00	
PREMIER FURNITURE & EQUIPMENT, LLC			
	(2) CAFETERIA TABLES/MS	3,472.00	
	Vendor Total:	3,472.00	
QUADE, TAMMY			
	REIMB STUDENT WATER BOTTLES/ELEM PTO	810.00	
	Vendor Total:	810.00	
RIEMAN MUSIC			
	INST SUPP/HS/GASSMAN	26.97	
RIEMAN MUSIC			
	INST SUPP/HS/GASSMAN	30.00	
RIEMAN MUSIC			
	SUPPLIES/HS/GASSMAN	35.92	
RIEMAN MUSIC			
	SUPPLIES/HS/GASSMAN	14.38	
RIEMAN MUSIC			
	INST SUPP/HS/GASSMAN	48.00	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
RIEMAN MUSIC	SUPPLIES/HS/GASSMAN	8.99	
RIEMAN MUSIC	HEADPHONES/HS/GASSMAN	130.00	
	Vendor Total:		294.26
ROTARY CLUB OF CHARLES CITY	MEMBERSHIP/M FISHER	77.50	
	Vendor Total:		77.50
RRMR SCHOOL DISTRICT	OPEN ENROLLMENT	3,440.00	
	OPEN ENROLLMENT	333.23	
	Vendor Total:		3,773.23
SANDY'S SIGN SHOP	WAY OF LIFE BANNER/J DEVORE	100.00	
SANDY'S SIGN SHOP	BANNER FRAME/J DEVORE	80.00	
	Vendor Total:		180.00
SCHOOL BUS SALES COMPANY	PARTS/BUS 1	9.33	
	Vendor Total:		9.33
SCHUETH ACE HARDWARE	RECEPTICLES/B & G	12.58	
SCHUETH ACE HARDWARE	PAINT/B & G	53.98	
SCHUETH ACE HARDWARE	VACUUM/B & G	71.99	
SCHUETH ACE HARDWARE	SUPPLIES/LINC	43.16	
SCHUETH ACE HARDWARE	PAINT/B & G	26.99	
SCHUETH ACE HARDWARE	PAINT/B & G	25.37	
SCHUETH ACE HARDWARE	PAINT/B & G	26.99	
SCHUETH ACE HARDWARE	PAINT/B & G	26.99	
SCHUETH ACE HARDWARE	PLUGS/B & G	4.48	
SCHUETH ACE HARDWARE	HOSE/MISC/B & G	107.26	
SCHUETH ACE HARDWARE	PAINT/B & G	53.98	
SCHUETH ACE HARDWARE	PAINT/B & G	53.98	
SCHUETH ACE HARDWARE	PAINT/B & G	53.98	
SCHUETH ACE HARDWARE	CARPET CLEANER/B & G	26.98	
SCHUETH ACE HARDWARE	MISC SUPPLIES/B & G	24.68	
SCHUETH ACE HARDWARE	PAINT/BRUSHES/B & G	68.36	
SCHUETH ACE HARDWARE	WAX RINGS/B & G	7.18	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
SCHUETH ACE HARDWARE	PIPE/MISC/B & G	28.77	
SCHUETH ACE HARDWARE	WASHERS/B & G	1.78	
SCHUETH ACE HARDWARE	POPCORN SALT/ELEM PTO	8.98	
SCHUETH ACE HARDWARE	PAINT/B & G	26.99	
SCHUETH ACE HARDWARE	PAINT/B & G	53.98	
	Vendor Total:		809.43
STAPLES ADVANTAGE	SUPPLIES/TECH DEPT	51.86	
STAPLES ADVANTAGE	INST SUPP/HOMESCHOOL	29.16	
STAPLES ADVANTAGE	INST SUPP/HOMESCHOOL	9.63	
	Vendor Total:		90.65
SUPERIOR LUMBER INC	INST SUPP/HS/SPURGIN	135.48	
SUPERIOR LUMBER INC	INST SUPP/HS/SPURGIN	10.66	
SUPERIOR LUMBER INC	INST SUPP/HS/SPURGIN	99.60	
SUPERIOR LUMBER INC	INST SUPP/HS/SPURGIN	44.13	
SUPERIOR LUMBER INC	LUMBER/B & G	34.60	
SUPERIOR LUMBER INC	LUMBER/B & G	61.10	
	Vendor Total:		385.57
THOMAS BUS SALES	PARTS/BUS 17	360.24	
	Vendor Total:		360.24
TIMBERLINE BILLING SERVICE LLC	MEDICAID BILLING	329.19	
	Vendor Total:		329.19
TRIUMPH SURPLUS	UPS/NURSE	32.16	
	Vendor Total:		32.16
TRUCK CENTER	PARTS/BUS 10	611.80	
	Vendor Total:		611.80
VENDNOVATION, LLC	SCHOOLVEND LICENSE/HS SMART LUNCH	180.00	
	Vendor Total:		180.00
WARTBURG COLLEGE	CHORAL CERTIFICATION/S LEEPER	2,630.00	
	Vendor Total:		2,630.00
WAVERLY-SHELL ROCK COMMUNITY SCHOOLS	OPEN ENROLLMENT	3,440.00	
	OPEN ENROLLMENT	166.62	
	Vendor Total:		3,606.62

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
WEST MUSIC COMPANY	BASS GUITAR REPAIRS/HS/GASSMAN	286.45	
WEST MUSIC COMPANY	BASS GUITAR REPAIRS/HS/GASSMAN	203.49	
	Vendor Total:	489.94	
WIESER EDUC., INC	INST SUPP/HOMESCHOOL	37.49	
	Vendor Total:	37.49	
ZIEGLER INC	PARTS/BUS 18	35.95	
ZIEGLER INC	PARTS/BUS 18	182.37	
ZIEGLER INC	PARTS/BUS BARN	2.63	
	Vendor Total:	220.95	
	Fund Total:		222,655.08
	Fund: 21 STUDENT ACTIVITY FUND		
AMAZON	HONEY JARS/FFA	69.98	
	Vendor Total:	69.98	
CMC NEPTUNE	EVENT MUSIC 12/21/20-7/14/22/ATHLETICS	1,800.00	
	Vendor Total:	1,800.00	
DECKER SPORTING GOODS	NETS/NEEDLES/ATHLETICS	32.00	
	Vendor Total:	32.00	
EF EDUCATIONAL TOURS	GREECE TRIP/SOCIAL STUDIES/HS/PITTMAN	535.00	
	Vendor Total:	535.00	
IOWA DEPARTMENT OF INSPECTIONS & APPEALS	GAMBLING LICENSE RENEWAL	75.00	
	Vendor Total:	75.00	
OTTO'S OASIS	POINSETTIAS/FFA	71.97	
	Vendor Total:	71.97	
PLAQUES & SUCH	LETTERS/NUMBERS/BARS/ATHLETICS	415.75	
	Vendor Total:	415.75	
RITTER, JULIE	REIMB TRAVEL	98.80	
	Vendor Total:	98.80	
SHANNON WRESTLING TOURNAMENTS	TRACK WRESTLING VIDEO FEE/WRESTLING	188.55	
	Vendor Total:	188.55	
SICKMAN, KARLEEN	REIMB SUPPLIES	8.48	
	Vendor Total:	8.48	
STAPLES ADVANTAGE	PAPER/ATHLETICS	61.80	
	Vendor Total:	61.80	
SUPERIOR LUMBER INC	PLYWOOD/ATHLETICS	50.99	
	Vendor Total:	50.99	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	Fund Total:		3,408.32
	Fund: 22 MANAGEMENT FUND		
PHILLIPS' FLOORS, INC			
MS GYM FLOOR REPAIR	1,845.00		
	Vendor Total:	1,845.00	
	Fund Total:		1,845.00
	Fund: 33 LOCAL OPTION SALES TAX FUND		
FIRST CONGREGATIONAL CHURCH			
CARRIE LANE RENT/JANUARY	420.00		
	Vendor Total:	420.00	
	Fund Total:		420.00
	Fund: 36 PHYSICAL PLANT & EQUIPMENT		
BOLAND RECREATION			
25% DOWN PAYMENT/LINC PLAYGROUND PROJECT	32,380.00		
	Vendor Total:	32,380.00	
MARCO			
LEASE PAY-AV EQUIPMENT/DECEMBER	16,743.07		
	Vendor Total:	16,743.07	
	Fund Total:		49,123.07
	Fund: 61 SCHOOL NUTRITION FUND		
LARSON CO., GUSTAVE A.			
IGNITION MODULE/B & G	169.11		
	Vendor Total:	169.11	
LUKEN, MEREDITH			
REIMB LUNCHES	114.10		
	Vendor Total:	114.10	
PARTS TOWN, LLC			
THERMOSTAT KIT/B & G	231.05		
PARTS TOWN, LLC			
REPAIR KITS/B & G	55.61		
	Vendor Total:	286.66	
TAHER-BIN #135092			
OPERATING EXPENSES/DECEMBER	77,337.81		
USDA FOODS	436.20		
	Vendor Total:	77,774.01	
	Fund Total:		78,343.88
	Fund: 71 HEALTH INSURANCE FUND		
BLUE CROSS BLUE SHIELD OF IA			
DECEMBER BILLING	22,107.77		
	Vendor Total:	22,107.77	
FLOYD COUNTY HOSPITAL			
EMPLOYEE WELLNESS BLOOD DRAW	2,640.00		
RETIRE/SPOUSE WELLNESS BLOOD DRAW	360.00		
	Vendor Total:	3,000.00	
GROUP BENEFIT PARTNERS, LLC			
CONSULTING SERVICES	7,500.00		
	Vendor Total:	7,500.00	
IOWA INDIVIDUAL HEALTH BENEFIT			
2017 HEALTH ASSESSMENT	2,616.00		
	Vendor Total:	2,616.00	
	Fund Total:		35,223.77
	Fund: 91 CUSTODIAL FUND		
HY VEE			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	HS LOUNGE EXP	15.97	
HY VEE			
	HS LOUNGE EXP	21.98	
HY VEE			
	HS LOUNGE EXP	49.33	
	Vendor Total:		87.28
M PRINTS INK			
	SWEATSHIRTS/TSHIRTS/SPIRIT SHOP	1,832.00	
	Vendor Total:		1,832.00
SULLIVAN, DANA			
	REIMB ORNAMENTS & GLASSES/SPIRIT SHOP	589.88	
	REIMB TUMBLERS & UMBRELLAS/SPIRIT SHOP	853.50	
	REIMB BLANKETS/SPIRIT SHOP	395.00	
	Vendor Total:		1,838.38
	Fund Total:		3,757.66
	Accounts Payable Total:		394,776.78

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User ID: LMA

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	Fund: 10 OPERATING FUND		
AMAZON	INST SUPP/HS/MOEN/CARES GRANT	765.30	
AMAZON	INST SUPP/HS/MOEN/CARES GRANT	1,117.89	
AMAZON	INST SUPP/HS/MOEN/CARES GRANT	17.88	
AMAZON	INST SUPP/HS/MOEN/CARES GRANT	143.80	
AMAZON	INST SUPP/HS/MOEN/CARES GRANT	39.18	
	Vendor Total:	2,084.05	
BV MEDICAL	SUPPLIES/NURSE	26.40	
	Vendor Total:	26.40	
CITY OF CHARLES CITY	HS WATER	664.99	
CITY OF CHARLES CITY	LINC WATER	512.29	
CITY OF CHARLES CITY	MS WATER	444.39	
CITY OF CHARLES CITY	GROUNDS BUILDING WATER	42.74	
CITY OF CHARLES CITY	WASH WATER	494.39	
CITY OF CHARLES CITY	BUS BARN WATER	90.54	
	Vendor Total:	2,249.34	
FAMILY OF MECINDO SALINAS SR	FATHER MEMORIAL/S SMITH & D WEBER	30.00	
	Vendor Total:	30.00	
FLOWER BED	PLANT/DARLA ARENDS MEMORIAL	38.00	
	Vendor Total:	38.00	
HURTS DONUT COMPANY	DONUTS/STAFF APPRECIATION	315.00	
	Vendor Total:	315.00	
MEDIACOM	INTERNET/ALT HS 12/17/20-1/16/21	169.95	
	Vendor Total:	169.95	
MID AMERICAN ENERGY COMPANY	BUS BARN GAS	239.19	
	BUS BARN ELEC	456.56	
MID AMERICAN ENERGY COMPANY	HS SENTRY LIGHT	22.93	
MID AMERICAN ENERGY COMPANY	GROUNDS BUILDING GAS	594.58	
MID AMERICAN ENERGY COMPANY	HS ELEC	5,973.30	
MID AMERICAN ENERGY COMPANY	HS ELEC	211.92	
MID AMERICAN ENERGY COMPANY	WASH EELC	5,189.86	
MID AMERICAN ENERGY COMPANY			

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6 WEEKLY CHECK RUNS APPROVED PRIOR TO BOARD MEETING

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<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	GROUNDS BUILDING ELEC	75.50	
MID AMERICAN ENERGY COMPANY	FOOTBALL COMPLEX ELEC	155.56	
MID AMERICAN ENERGY COMPANY	LINC ELEC	1,112.45	
MID AMERICAN ENERGY COMPANY	SPORTSMAN'S PARK ELEC	42.33	
	Vendor Total:		14,074.18
OWLLABS	MEETING OWL PRO/J DEVORE	999.00	
	Vendor Total:		999.00
PIZZA HUT	PIZZAS/INTEREST BASED BARGAINING	72.14	
	Vendor Total:		72.14
RAZOR SPARROW	GRADE TRANSFERER SCHOOL/MS	747.00	
	Vendor Total:		747.00
SERVSAFE	INST SUPP/HS/MEAD	324.00	
	Vendor Total:		324.00
STAPLES ADVANTAGE	MONITORS/SUPPLIES/HS	269.72	
	Vendor Total:		269.72
SURVEY MONKEY	SUBSCRIPTION/J DEVORE	292.56	
	Vendor Total:		292.56
US CELLULAR	(25) HOT SPOTS/TECH DEPT	717.25	
	Vendor Total:		717.25
VERIZON	(25) HOT SPOTS/TECH DEPT	495.50	
	Vendor Total:		495.50
WALMART.COM	TOTES/LINC LIBRARY	77.76	
WALMART.COM	CLOTH BIBS/HS/NELSON	35.50	
	Vendor Total:		113.26
WEBSTAUANT STORE, THE	INST SUPP/HS/MEAD	165.52	
WEBSTAUANT STORE, THE	INST SUPP/HS/MEAD	420.40	
WEBSTAUANT STORE, THE	SUPPLIES/COMET CAFE	401.80	
WEBSTAUANT STORE, THE	SUPPLIES/COMET CAFE	57.79	
	Vendor Total:		1,045.51
WOOD RIVER ENERGY LLC	MS GAS	1,219.12	
	LINC GAS	1,164.05	
	HS GAS	4,553.71	
	Vendor Total:		6,936.88
WRIGHT EXPRESS	CO GAS CARD	4.00	

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User ID: LMA

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	Vendor Total:	4.00	
	Fund Total:		31,003.74
	Fund: 21 STUDENT ACTIVITY FUND		
BOERJAN, BENJAMIN			
	VAR GIRLS BBALL OFF 12/11/20	105.00	
	Vendor Total:		105.00
CASEYS GENERAL STORE			
	PIZZA/SIAT MEETINGS	37.21	
	Vendor Total:		37.21
CICETTI, DAVE			
	VAR BOYS BBALL OFF 12/15/20	116.55	
	Vendor Total:		116.55
COACHING TOOL BOX			
	COACHING FOR LEADERSHIP/SOCCER	67.49	
	Vendor Total:		67.49
DIKE-NEW HARTFORD HS			
	ENTRY FEE/XCOUNTRY	90.00	
	Vendor Total:		90.00
FREESEMANN, COLLIN			
	VAR GIRLS BBALL OFF 12/7/20	105.00	
	Vendor Total:		105.00
FROST, JOE			
	9 BOYS BBALL OFF 12/15/20	75.00	
FROST, JOE			
	9 BOYS BBALL OFF 12/18/20	75.00	
	Vendor Total:		150.00
HENN, GREG			
	VAR GIRLS BBALL OFF 12/7/20	108.30	
	Vendor Total:		108.30
HILLMER, HOLLI			
	VAR GIRLS BBALL OFF 12/11/20	105.00	
	Vendor Total:		105.00
JENSEN, BRAD			
	9 BOYS BBALL OFF 12/10/20	75.00	
	Vendor Total:		75.00
KUETHE, TIM			
	VAR BOYS BBALL OFF 12/18/20	105.00	
	Vendor Total:		105.00
MARLEY, JAY			
	VAR WRESTLING OFF 12/10/20	115.00	
	Vendor Total:		115.00
MINN TEX CITRUS			
	FRUIT/FFA	12,376.85	
	1% DISCOUNT	(123.76)	
	Vendor Total:		12,253.09
PAVLOVICH, JEFF			
	VAR WRESTLING OFF 12/22/20	115.00	
	Vendor Total:		115.00
PEARCE, BRIAN			
	VAR BOYS BBALL OFF 12/15/20	105.00	
	Vendor Total:		105.00
PERKINS, GUY			
	VAR BOYS BBALL OFF 12/18/20	105.00	

01/07/2021 1:57 PM

6 WEEKLY CHECK RUNS APPROVED PRIOR TO BOARD MEETING

User ID: LMA

Vendor Name	Description by Invoice	Invoice Amount	
	Vendor Total:	105.00	
SCHROEDER, MEL			
	VAR BOYS BBALL OFF 12/15/20	105.00	
	Vendor Total:	105.00	
SICKLES, DANIEL			
	VAR BOYS BBALL OFF 12/18/20	119.52	
	Vendor Total:	119.52	
SLEEFIS			
	GATORS/BOWLING	157.85	
	Vendor Total:	157.85	
THEIN, TREVOR			
	9 BOYS BBALL OFF 12/10/20	75.00	
THEIN, TREVOR			
	9 BOYS BBALL OFF 12/15/20	75.00	
THEIN, TREVOR			
	9 BOYS BBALL OFF 12/18/20	75.00	
	Vendor Total:	225.00	
VAN BOENING, TABERIE			
	VAR GIRLS BBALL OFF 12/11/20	120.50	
	Vendor Total:	120.50	
VINTON-SHELLSBURG			
	ENTRY FEE/WRESTLING	95.00	
	Vendor Total:	95.00	
WANGSNESS, DAVE			
	VAR GIRLS BBALL OFF 12/7/20	105.00	
	Vendor Total:	105.00	
WAVERLY SHELL ROCK HS			
	ENTRY FEE/WRESTLING	70.00	
	Vendor Total:	70.00	
	Fund Total:		14,755.51
	Fund: 33 LOCAL OPTION SALES TAX FUND		
CITY OF CHARLES CITY			
	NGB WATER	558.50	
	Vendor Total:	558.50	
MID AMERICAN ENERGY COMPANY			
	NGB ELEC	1,305.78	
MID AMERICAN ENERGY COMPANY			
	NGB SENTRY LIGHT	35.07	
	Vendor Total:	1,340.85	
WOOD RIVER ENERGY LLC			
	NGB GAS	4,298.72	
	Vendor Total:	4,298.72	
	Fund Total:		6,198.07
	Fund: 40 DEBT SERVICE FUND		
UMB			
	INTEREST PAYMENT SALES TAX	90,188.75	
	Vendor Total:	90,188.75	
	Fund Total:		90,188.75
	Fund: 61 SCHOOL NUTRITION FUND		
WEBSTAIRANT STORE, THE			
	BLOWER KIT/HEATER KIT/B & G	395.64	
	Vendor Total:	395.64	
	Fund Total:		395.64

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6 WEEKLY CHECK RUNS APPROVED PRIOR TO BOARD MEETING

User ID: LMA

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>
Fund: 71 HEALTH INSURANCE FUND		
BLUE CROSS BLUE SHIELD OF IA		
	JANUARY BILLING-(4) WEEKLY DRAWS	190,000.00
Vendor Total:		190,000.00
Fund Total:		190,000.00
Accounts Payable Total:		332,541.71

AMENDMENT TO CONTRACT # 20-TAP-04

This amendment is dated **December 10, 2020** and amends the Transition Alliance Program (TAP) contract with beginning date of October 1, 2019 and ending date of September 30, 2021, between Iowa Vocational Rehabilitation Services and **Charles City Community School District**. The parties amend the contract as follows:

1. Update Contract Shell Section VI. Compensation: as follows:

Change From:

A. Budget. Contractor shall operate its TAP and pay all related expenses in accordance with the budget attached to this Contract as Exhibit B. Exhibit B outlines the details of the Cash Transfer Payment Schedule. This budget will be used to determine the Cash Transfer Payment Schedule and the maximum amount reimbursed by IVRS. Contractor shall promptly notify IVRS of any line item expenditures in excess of the approved budgeted amounts and shall propose a budget reconciliation to IVRS, subject to IVRS' approval; budget reconciliations shall require an amendment to Exhibit B. Excess line item expenditures will be paid at the sole discretion of IVRS but in all cases will be subject to the maximum compensation as provided in subsection B of this Section 6.

Change To:

A. Budget. Contractor shall operate its TAP and pay all related expenses in accordance with the budget attached to this Contract as Exhibit B. Exhibit B outlines the details of the Cash Transfer Payment Schedule. This budget will be used to determine the Cash Transfer Payment Schedule and the maximum amount reimbursed by IVRS.

2. The total amount of the contract budget for October 1, 2020 to September 30, 2021 is \$125,484.00.

All other provisions of this contract and subsequent amendments remain in effect.

Iowa Vocational Rehabilitation Services

By: _____ Date: _____
David L. Mitchell

Charles City CSD

By: _____ Date: _____

MEMORANDUM OF UNDERSTANDING

Between

Charles City School District

And

North Iowa Community Action Organization Head Start Program

This Memorandum of Understanding is for the purpose of coordinating mutually beneficial activities of the parties involved to provide better services for children and families served. Services to be provided September 1, 2020 through June 30, 2021.

North Iowa Community Action Organization's Head Start programs will work closely with the Charles City Community School District to determine changes in programming due to any unforeseen circumstances/pandemics.

HEAD START WILL:

CHARLES CITY COMMUNITY SCHOOL DISTRICT WILL:

I. Educational Activities, Curricular Objectives, Instruction

Provide teachers meeting Head Start requirements	Provide certified teachers meeting District requirements.
	Provide paraprofessionals to meet Head Start requirements in the collaboration classroom
	Provide one-on-one aides as required by special need services
Provide supervision of Head Start staff	Provide supervision of district staff
Implement and maintain Head Start Performance Standards, Creative Curriculum requirements, and DHS standards.	Reinforce implementation and maintain Head Start Performance Standards, Creative Curriculum requirements and DHS standards.
Provide preschool services for children age 4 by September 15 th based on agreed upon schedule of hours and days to meet program requirements	Assist with calendar coordination including hours/ days and snow day cancelations
Provide developmentally appropriate equipment and supplies to meet curriculum requirements	Provide supplies as mutually agreed upon
Teacher to provide 2 home visits and 2 conferences each year for each family	Teacher to provide 2 home visits and 2 conferences each year for each family
Teachers to complete requirements for monthly nutrition activities and daily tooth brushing.	Teachers to complete requirements for monthly nutrition activities and daily tooth brushing.
Meet all child health requirements of the Head Start Performance Standards and DHS regulations.	Meet all child health requirements of the Head Start Performance Standards and DHS regulations.

Provide mental health professional to complete observation/report twice a year	Permit mental health professional to complete observation/report twice a year
Provide training, and monitor CLASS outcomes, share information with district staff, video tape classrooms	Allow videotaping to occur for professional development.

II. Public Information Dissemination and Access

Recruit age eligible children	Assist with recruitment/refer children for preschool services.
Notify families of acceptance	

III. Selection Priorities

Enroll up to 20 children meeting Income guidelines in Head Start. ECSE students can be shared if income eligible	Support established enrollment process. Enroll ECSE students.
Maximum class size is 20 students	Maximum class size is 20 students

IV. Service Area

Serve families in Floyd County	Serves children in Charles City Community School District
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V. Professional Development

Provide training and technical assistance on Creative Curriculum, Second Step; a Violence Prevention Curriculum, Positive Behavioral Interventions and Supports (PBIS), TPOT, CLASS, and other curriculums provided by Head Start	Allow videotaping to occur for professional development.
Invite district teachers to preschool level educational trainings.	Invite Head Start to area wide professional development day when appropriate
Orient NICA employees	Send staff to Head Start training as needed/appropriate

VI. Program Technical Assistance

Provide technical assistance on curriculum	
Provide technical assistance on Head Start requirements	
Enroll in GOLD database with the statewide program	

VII. Working Parent services

Provide parent activities at time convenient for parents such as evening/morning	Provide nurse for health care
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Meetings to be held in the evenings	Allow playground use by families after program hours
Provide parent engagement activities to include at the end of the school day	Provide meeting space for parent meetings in the evening
Conduct Roundup to preschool activities at a variety of times	

VIII. Kindergarten Transitions

Inform parents of dates for roundup	Inform Head Start about kindergarten roundup
Assist with transfer of records	Coordinate with Head Start about required records
Provide transitions activities in classroom to prepare children	Coordinate meeting with Kindergarten teachers
Provide parent information in spring about child's transition	

IX. Facilities, Transportation, Other Program Elements

FOOD SERVICE

Head Start will provide CACFP information to Charles City for meal reimbursement.	District will provide breakfast and lunch through a separate contract utilizing USDA Child and Adult Food Program following the CACFP guidelines
Head Start to provide developmentally appropriate dinnerware and serving equipment.	Prepare meals to meet CACFP requirements
Approve menus by Registered Dietitian	Prepare agreed upon menus including substitutions
Provide child size tables and chairs	Assist to provide child size tables and chairs
Provide staff supervision as required by regulations	Assist to provide quality social environment during mealtime
Meals served family style dining, staff to eat with children serving as role models	Meals served family style dining, staff to eat with children serving as role models
Provide CACFP and Civil Rights training. New Staff trained prior to eating with children	Follow CACFP guidelines; prepare meals to meet CACFP requirements. Staff to complete CACFP and Civil Rights training. New Staff trained prior to eating with children
Head Start to provide meal reimbursement to Charles City upon receipt of invoice for adult meals provided at the rate of \$1.90 for breakfast and \$3.85 for lunch.	Invoice Head Start for meals provided to Adult staff at a rate of \$ 1.90 per breakfast and \$3.85 per lunch. Billing is only allowed for days in which children are in school.

FACILITIES

Provide telephone service	Provide snow removal/grass cutting
Provide necessary equipment/supplies	Provide custodial services to include refuse disposal.
Pay required inspection fees (Fire Marshal/Licensing)	Facilitate internet service
Provide smoke detector, fire extinguisher, and CO2 for classrooms as needed	Provide additional storage space
Staff to utilize parking as provided	Maintain/repair/upgrade equipment
Provide smoke detector, fire extinguisher, and CO2 for classrooms as needed	Provide one classroom spaces consisting of approximately 800 square feet
Staff to utilize parking as provided	Provide restrooms with a at least four functioning toilets and sinks
	Provide playground area near the facilities and permit fence and equipment installation as appropriate and agreed upon
	Furnish all necessary utilities for the premises utilized by Head Start (including heat, light, water, sewer, etc.)
	Provide keys for Head Start staff

TRANSPORTATION

There is no transportation at this time for the 2020-2021 school year	Provide any transportation to Early Childhood Special Education students – as stated in the IEP's.
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X. Other Elements

Maintain adequate comprehensive insurance consisting of general liability, workers compensation and pupil health insurance covering children, volunteers, and Head Start staff while on the premises or involved in program activities	Maintain adequate comprehensive insurance consisting of general liability, workers compensation covering District staff and volunteers
All staff utilized in the preschool program classroom will have a record check and fingerprint check completed. Cost for payment to provide this service will be mutually agreed upon between the two entities at the time of service	All staff utilized in the preschool program classroom will have a record check and fingerprint check completed. Cost for payment to provide this service will be mutually agreed upon between the two entities at the time of service
Head Start will provide all requested data to the District for the State reports regarding the Voluntary Four-Year-Old Preschool. These reports shall be submitted in a timely manner as required by the various requestors.	Charles City shall submit such records, reports, and evaluations as required by Head Start and DHHS/ACF. These reports shall be submitted in a timely manner as required by the various requestors.

Head Start will purchase Creative Curriculum Gold online for all students through the State contract at a rate of \$10.45 per student.	
Discrimination in staffing and programming is prohibited. Head Start will not discriminate against any person employed in the performance in this contract, or against any applicant for employment because of race, sex, age, creed, religion, color, national origin, political affiliation, veteran's status or handicapping condition. No person shall on the grounds of race, sex, age, creed, religion, color, national origin, political affiliation, veteran's status or handicapping condition be denied benefits of or subject to discrimination in the performance in this contract.	Discrimination in staffing and programming is prohibited. Charles City will not discriminate against any person employed in the performance in this contract, or against any applicant for employment because of race, sex, age, creed, religion, color, national origin, political affiliation, veteran's status or handicapping condition. No person shall on the grounds of race, sex, age, creed, religion, color, national origin, political affiliation, veteran's status or handicapping condition be denied benefits of or subject to discrimination in the performance in this contract.

Charles City Community Schools agrees to perform all activities authorized by this agreement in accordance with the grant conditions inclusive of Head Start Performance Standards and all other DHHS/ACF/OHS directives. If Charles City Schools is determined to be operating out of compliance, Head Start will notify Charles City Community Schools and assist in developing an improvement plan to come into compliance within the specified period.

Charles City Community Schools and Head Start will jointly notify one another in writing of their intent to continue their cooperative programming efforts for the next contractual period. Notification will be binding unless disruptions of funds on the part of either party would preclude their ability to meet the terms of this agreement on/or after July 31, 2020. Under such circumstances either party must provide 30 days advance notice prior to termination of this agreement.

This Agreement becomes effective August 15, 2020, with signature of both Parties involved. Duration of Agreement is contingent upon receipt of funding and upon approval of site by state Fire Marshal's office and state child care licensing personnel.

This Agreement shall be renegotiated annually.

Date

Mike Fisher, Superintendent
Charles City Community Schools

Date

Cindy Davis, Executive Director
North Iowa Community Action Organization

Charles City Community School	
Fundraising Application & Reconciliation Form	
Name of Fund Raiser:	COMET BOWLING TEAM FUND RAISER
Description:	RAFFLE 1-SET OF COMET CORN HOLE BOARDS, 1 NEW BOWLING BALL, 1- COMET BOWL SWEATSHIRT, 2- SWEATSHIRTS FROM COMET SHOP
Approximate Time Period:	Start Date: 1-11-2021 End Date: 2-20-2021
Date of Application:	1-8-2021 Activity Account: CCHS BOWLING TEAM
Sponsor Name:	SCOTT GIRKIN 641-330-6731
Administrative Approval:	

Completed & Resubmitted with actual & summaries after the event.																						
		SUMMARY OF DEPOSITS *																				
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 60%; text-align: center; padding: 5px;">Date:</th> <th style="width: 40%; text-align: center; padding: 5px;">Amount</th> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr> <td style="text-align: center; padding: 5px;">Total</td> <td style="text-align: center; padding: 5px;">\$</td> </tr> </table>	Date:	Amount																	Total	\$
Date:	Amount																					
Total	\$																					
ESTIMATED	ACTUAL																					
Receipts \$ 2580 ⁰⁰	\$																					
Expenses \$ 580 ⁰⁰	\$																					
Profit \$ 2000 ⁰⁰	\$																					

Instructions: The Sponsor shall submit the application along with the estimated receipts and expenses prior to the fundraising event for approval. After the event is completed the actual revenue and expenses and the completed summaries of deposits and expenses should be submitted to the Central Office along with a reconciliation of deposits to anticipated revenue and expenses and a general statement describing the control procedures or the steps taken to ensure money collected was deposited. The reconciliation can be manually prepared by the sponsor or one received from the product supplier. Questions regarding the application and form should be directed to the Business Manager at 257-6500 ext 4.

Date Final reports submitted:

SUMMARY OF EXPENSES *	
Vendor & Items Purchased	Amount
Total	\$

Enrollment Summary 2020-2021

Charles City Community Schools

Grade	Oct 1	Nov 1	Dec 1	Jan 1	Feb 1	Mar 1	Apr 1	May 1	Last Day
***PreK(@.5)		82	84	87					
TK & K		110	108	110					
1		108	106	105					
2		92	92	92					
3		99	96	97					
4		98	97	97					
5		90	88	89					
6		111	110	111					
7*		153	151	152					
8		138	137	137					
9		138	138	138					
10		135	135	138					
11		119	118	115					
12		133	133	133					
Carrie Lane		18	19	19					
***HSAP (@.3)		23	23	23					
Total	0	1647	1635	1643	0	0	0	0	0
Monthly Change		1647	-12	8					
YTD Change		1647	1635	1643					

Building Totals

Lincoln	0	197	193	194					
Washington K-5	0	310	306	307					
MS	0	492	486	489					
HS/Carrie Lane	0	543	543	543					

Free and Reduced Meals

	Lincoln	Wash.	Elementary Bldgs.	Middle School	High School	Total
# Free	99	224	323	221	232	776
# Reduced	11	25	36	39	29	104
Total	110	249	359	260	261	880
% F & R	56.7%	63.2%	53.2%	53.2%	48.1%	57.1%

Meal Participation

	Lincoln	Wash.	Middle School	High School	IC
Breakfast					
Lunch					

Enrollments By Building & By Section Size

Wash	Total	Section 1	Section 2	Section 3	Section 4	Section 5
PreK	87					
TK & K	110					
1	105					
2	92					

Lincoln	Total	Section 1	Section 2	Section 3	Section 4	Section 5
3	97					
4	97					

IC Students	
K	18
1	23
2	23
3	21
4	19
5	22
6	26
Total	152

Open Enrolled	
In	36
Out	27
Difference	9