



**CHARLES CITY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting
Monday, January 11, 2021
6:15 PM

**Charles City High School
Library - Use North door entrance**

1 Comet Drive
Charles City, Iowa

The meeting will be held at the High School. Persons wanting to make comments are welcome to attend. The community can watch the school board meeting by attending in person or watching live at [Facebook.com/CharlesCityCSD](https://www.facebook.com/CharlesCityCSD).

1. Call to Order by Chairperson Roll Call

Josh Mack, President
Pat Rottinghaus, Vice President
Scott Dight
Missy Freund
Janiece Bergland
Cael Ruzicka, Student Board Member

2. Reading of the District Mission/Vision Statement by Student Director **Ruzicka**

Our Mission: Regardless of who you are or what your story is, you can learn and be loved here.

Our Vision: Creating compassionate competent problem solvers.

Our Operating Principles: Information for one is information for all, no surprises, verify facts, think ahead, disagree (explain your thinking) and then commit

3. Approval of Agenda Action

4. Welcome Visitors: Public Comment

Equity and Achievement Culture and Climate Facilities and Infrastructure
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As we begin our agenda tonight, let me explain our process for public comment. On behalf of the board members, I invite any member of the audience to approach the microphone with comments about items of interest or concern. Please begin by stating your name and contact information. Please limit your comments to three (3) minutes so we can keep the meeting moving in a timely fashion and allow others an opportunity to speak as well as allowing the board to complete the agenda in a timely manner.

Comments from the public are not limited to items or topics on tonight's agenda, but they are limited to matters within the board's authority. Please understand that we as a board cannot discuss items not already on the agenda. Iowa's sunshine law prohibits us from having a discussion without the proper notice to all of the school district community that the issue would be discussed at tonight's board meeting.

Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments considers to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments.

Thank you for your support of our school district.

5. Comments by Board Members and Superintendent Information

This agenda item provides a time to allow board members and the superintendent to share information with other directors and the public. Discussion of the information items or follow-up questions are not permitted by law.

6. Committee Reports Discussion

This agenda item provides committee chairpersons (listed below) the opportunity to give an oral (or written) report from their respective committee meetings. Fellow board members and the public may ask questions of the chairpersons afterward.

Committee	Chairperson	Report (Yes/No)
Facilities	Dight	No
Communications & Public Relations	Bergland	No
Finance	Mack	No
Negotiations & Compensation	Rottinghaus	Yes 1/8
Policy	Freund	No
Equity & Achievement	Rottinghaus	No
County Conference Board	Mack	No
SIAC	Supt Fisher	No
Job Shadowing Report	Board Members	No

Aligned with Strategic goals: Equity and Achievement; Culture and Climate, and Facilities and Infrastructure

7. COVID update Information

Superintendent Fisher will share information and provide an update on COVID.

Aligned with Strategic goals: Equity and Achievement, and Culture and Climate

8. School Board Equity Learning Presentation

Superintendent Fisher will present the sixth of a series of professional development sessions on Sexism. The Board was instructed to watch a TedTalk on socialization of behaviors and culture that perpetuate sexual violence among women. It covers it from the male athlete lens. It is real and authentic and connects what we all know is a common culture in male locker rooms across this country. Ask yourself these questions. 1) What grabbed you? 2. What surprised you? 3. What will you do differently based on this information?

Aligned with Strategic goals: Equity and Achievement

9. Equity Strategic Planning Presentation

Sherri Meza and Jenna Haglund will present information on the equity strategic planning.

Aligned with Strategic goals: Equity and Achievement; Culture and Climate, and Facilities and Infrastructure

10. Instructional Vision and Instruction Presentation
Exhibit

Bryan Jurrens, HS Principal, Joe Taylor, MS Principal, and Mike Fisher, Superintendent will present an update on the progress, challenges, and growth area of our instructional vision, teaching, and learning.

Aligned with Strategic goals: Equity and Achievement; Culture and Climate, and Facilities and Infrastructure

11. 2020-21 School Calendar **Public Hearing**

This is the time when anyone may speak to the Board in support of, or against, any portion of the public hearing on the 2020-21 school calendar revision. All persons interested are invited to attend this hearing and be heard. Written comments may be submitted to Terri O'Brien, Board Secretary on or before January 11 at 4:00 p.m.

12. 2020-21 School Calendar Revision Action
Exhibit

After considering comments from the public hearing, the Board will consider approval of the 2020-21 school calendar revision.

The recommendation of the superintendent is:
“to approve the 2020-21 school calendar revision as presented.”

Aligned with Strategic goals: Equity and Achievement, Culture and Climate and Facilities and Infrastructure.

13. Families First Coronavirus Leave Action

On December 31st, 2020, the Families First Coronavirus Leave Act (FFCRA) expired. This is the law that allowed employers to provide up to 80 hours of paid leave for employees with COVID 19. However, the law does allow employers to continue the leave voluntarily until March 31st, 2021 if they choose to do so.

After collaboration with the Teacher and Support Staff Associations and District Leadership, and pending School Board approval, Charles City Community Schools will extend the leave provisions until March 31st 2021. All of the leadership felt this was what was best for our family and meets our mission of being a “regardless school”.

The recommendation of the superintendent is:
“to approve the continuation of the Families First Coronavirus Leave Act through March 31, 2021 as recommended.”

Aligned with Strategic goals: Equity and Achievement, and Culture and Climate

14. Iowa DOT Agreement Action
Exhibit
- The Iowa Department of Transportation (DOT) is requesting approval of an agreement for work on District property around Lincoln Elementary for sidewalk construction. This is part of the Highway 18 project. The construction period is listed from 2/17/21 to 11/19/21. Work around Lincoln Elementary will be completed towards the end of summer and handled before students are back in school.
- The recommendation of the superintendent is:**
“to approve the Iowa DOT agreement for work on private property as presented.”
- Aligned with Strategic goals: Facilities and Infrastructure**
15. Modified Supplemental Amount - At-Risk/Dropout Discussion/Action
Exhibit
- The purpose of the requested Modified Supplemental Amount is to provide additional resources for the 2021-2022 school year that are necessary to implement the at-risk, dropout prevention, and returning dropout services for identified students that are included in our School District adopted plan. The drop out services provided in the past include Juvenile Court liaison officer, intensive guidance services, school based youth services, school within a school, Carrie Lane alternative program, math, reading and science workshops, Intervention room, behavior interventional, summer school, and before and after school programs.
- The recommendation of the superintendent is:**
“to approve the 2021-22 At-Risk/Dropout request for modified supplemental amount totaling \$476,408 as recommended.”
- Aligned with Board/superintendent goals: Equity and Achievement; Culture and Climate.**
16. High School Section M Roof Bid Action
Exhibit
- The Board approved the replacement of section M roof at the High School. We received two bids for the working. The budget for the project is \$64,000.
- The recommendation of the superintendent is:**
“to approve the bid from Midwest Roofing Company for \$62,800 as recommended.”
- Aligned with Board/superintendent goals: Facilities and Infrastructure.**
17. Veenstra & Kimm Professional Services Action
Exhibit
- Jerry Mitchell, Director of Operations, is proposing an agreement with Veenstra & Kim, Inc for work on the High School running track improvement project which will repair and resurface the existing High School track. Construction work has yet to be bid out. Work is anticipated to begin after track season.
- The recommendation of the superintendent is:**
“to approve the professional engineering services agreement with Veenstra & Kimm, Inc for work on the High School running track project as recommended.”
- Aligned with Board/superintendent goals: Facilities and Infrastructure.**
18. South Grand Urban Renewal Area Resolution Action
Exhibit
- The City of Charles City is requesting the Board review and execute a resolution regarding the South Grand Urban Renewal Area project. This is the old Jefferson school property that they are adding into their South Grand Urban Renewal area. They are using South main Street as the “connection” to that existing urban renewal area. This will also approve their request for the extended period of 16 years to recover their expenses for this housing development.

The recommendation of the superintendent is:

“to approve the resolution with the City of Charles City to amend the South Grand Urban Renewal Area to encompass the Parkside housing development.”

Aligned with Board/superintendent goals: Facilities and Infrastructure.

19. Audit Report for 2019-20

Action
Exhibit

Nolte, Cornman & Johnson has completed the audit of the fiscal year ended 6/30/20. Information from the report will be presented.

The recommendation of the superintendent is:

“to approve the 6/30/20 audit report as presented.”

20. Financial Report for December 2020

Action
Exhibit

Director of Finance Terri O’Brien will briefly highlight some of the monthly financial reports during the meeting. Administration recommends approval of the financial report for December 2020.

The recommendation of the superintendent is:

“to accept the December 2020 financial reports as presented.”

Aligned with Strategic goals: Equity and Achievement, Culture and Climate and Facilities and Infrastructure.

21. Consideration of Consent Agenda

Action

Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda.

The recommendation of the superintendent is:

“to approve the Consent Agenda items as listed below.”

- a. Approval of the Minutes of the Regular Meeting held on December 14, 2020 Action
- b. Approval of Monthly Bills for January 2021 Action
Exhibit
- c. Approval of Personnel: Resignations Action

Name	Position	Date Effective

Administration recommends that the Board approve the personnel resignations.

d. Approval of Personnel: Appointments

Action

Name	Position	Amount	Start Date

Administration recommends that the Board approve the above personnel appointments, contingent upon completion of positive background checks. Also appointments are also contingent upon successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.

- e. Approval of Personnel: Volunteer Coaches Action

Name	Position	Date Effective
Ciana Sonberg	Volunteer Wrestling Coach	1/11/2021

- f. Transition Alliance Program Amendment Action
Exhibit

Administration recommends approval of the Transition Alliance Program contract amendment dated 12/10/20 to remove the need for future amendments in order to move funds between budget lines.

- g. North Iowa Community Action Organization Head Start MOU Action
Exhibit

Administration recommends approval of the Memorandum of Understanding with North Iowa Community Action Organization Head Start for services provided 9/1/20 through 6/30/21.

- h. Bowling Fundraiser Action
Exhibit

Administration recommends approval of the Bowling fundraiser. Due to Covid, the bowlers have adjusted their fundraiser this year to sell raffle tickets for corn-hole boards and other prizes.

22. Big Ideas Discussion

The Board will discuss big ideas from the meeting.

23. Correspondence/Miscellaneous Information

- Enrollment Summary

24. Important Upcoming Dates Information

- January 22 Facilities Committee meeting - 7:00 a.m.
- January 25 School Board meeting - 6:15 p.m. Charles City High School

25. Adjournment