

Regular Meeting – December 14, 2020

Unapproved

The Charles City Board of Education met in regular session on Monday, December 14, 2020 in the High School (HS) Library. President Mack called the meeting to order at 6:15 p.m. Present via zoom: Board members Freund, Dight, Rottinghaus and Bergland. Absent: School member Ruzicka. Staff members present included Superintendent Fisher, Board Secretary O'Brien, and Communication Director DeVore. Four others attended via zoom.

The Mission/Vision statement was read by Director Bergland.

(Freund/Rottinghaus) to approve the agenda as presented. Motion carried 5-0.

There was no public comment.

Superintendent Fisher reported District progress on the three Strategic goals: equity and achievement, culture and climate and facilities and infrastructure.

Strategic Goal 1: We continue to do work to develop, educate, and clarify our vision to our community. We have some big wins and also challenges we continue to embrace as we develop and implement our vision.

Strategic Goal 2: We are having lots of celebrations with students and teachers as we move into our holiday season. We are trying to find joy in the season as we continue to navigate Covid.

Strategic Goal 3: We continue working on Project Main Street and cleaning up our campuses with new signage and improvements. Be looking for more of this as we move into the spring semester, especially around Comet Field.

A Communications committee report was received from Director Bergland. Superintendent Fisher reported on the December SIAC committee meeting.

Superintendent Fisher provided a Covid update. We never hit a Thanksgiving spike in cases in the county and attendance is better. This is positive news but we must remain vigilant. We ask the public for help in order to keep our schools open.

(Rottinghaus/Dight) to approve the Memorandum of Understanding (MOU) with NIACC regarding the Regional Academy as presented. After several months of discussions with NIACC leadership and area superintendents, the Regional Career Academy is ready for consideration of next steps. By approving the MOU, NIACC can begin the process of applying for grants and planning programming for a new Regional Career Academy to be located within the Charles City Community Schools boundaries. Steve Schulz, NIACC President, attended the meeting and answered questions. Motion carried 5-0.

Pat Rottinghaus, Board member, facilitated discussion on the fifth of a series of professional development sessions on Special Education. The Board was asked to watch two YouTube videos

prior to the meeting and come with what grabbed them, surprised them and take a-ways. There was much discussion.

The public hearing on the resolution to consider continued participation in the Instructional Support Program was called to order. This is the time when anyone may speak to the Board in support of, or against, any portion of the resolution. There were no written or oral comments received. The public hearing was closed.

(Dight/Freund) to approve the resolution for participation in the Instructional Support Program as presented. The resolution is for continued participation for a period of 5 years commencing the fiscal year beginning July 1, 2022, at an amount not to exceed 10% of the total regular program district cost to be used for any general fund purpose. The District's current Instructional Support Program expires June 30, 2022 and is 7%. Roll call vote. Motion carried 5-0.

The public hearing on the resolution supporting the proposed issuance of approximately \$8,900,000 School Infrastructure Sales, Services, and Use Tax Revenue Refunding Bonds was called to order. This is the time when anyone may speak to the Board in support of, or against, any portion of the resolution. There were no written or oral comments received. The public hearing was closed.

(Rottinghaus/Bergland) to adopt the Resolution supporting the proposed issuance of approximately \$8,900,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds as presented. This is for the refinancing of Sales Tax Bonds issued in 2013 and 2015 to finance the Middle School project. These bonds become callable in 2021. Savings from refinancing range from \$359,379 to \$557,041 depending upon the interest rate sold. Roll call vote. Motion carried 4-0. (Freund abstaining).

(Freund/Rottinghaus) to approve the resignation of Todd Forsyth from his activities director position as of December 31, 2020 and issue a full time teaching contract effective January 1, 2021 for the remainder of the 2020-21 school year for \$35,868.71. He is resigning his Activities Director duties and will return to full time teaching. Motion carried 5-0.

(Freund/Dight) to approve the interest based bargaining methodology as presented. Tyler Downing and Julie Parker, representing the Interest Based Bargaining team, provided their thoughts. This is a huge improvement from where we were. We plan to keep training new staff as people leave and schedule a refresher every year. The team attended a two-day training on interest based bargaining in November. There was much discussion and questions. Motion carried 5-0.

(Bergland/Freund) to approve the school online coaching proposal with Big Click Syndicate as presented. They would expand our work in providing and improving our School To You and digital classroom experience. Naomi Yaddof and Justin DeVore were thanked for their work. The proposal covers five months of coaching and ad-hoc email support not to exceed \$17,000. The training and consultation would involve the planning, production and delivery of digital remote learning and optimizing our use of Google Classroom platforms. If we want to be a destination school this is needed. The cost will be paid using COVID funding. Motion carried 5-0.

(Rottinghaus/Freund) to set the date and time for a public hearing on the proposed 2020-21 calendar revisions for Monday, January 11, 2021 at 6:15 p.m. in the High School Library. Superintendent Fisher explained the proposed revisions. One additional teacher work days is added in January and another in February. These days will not extend the calendar since we will use two of the 12 extra student days built into the calendar. Motion carried 5-0.

The Iowa Department of Transportation plans to repave and rework parts of Highway 18 that runs into town. The project planned for 2021 will include work around Lincoln Elementary. They are giving the road a facelift and installing new storm sewer intakes and upgrading sidewalks to meet current ADA code at the corner of F Street and Hwy 18. We are working on an agreement. It should be finalized for approval at the January meeting.

(Rottinghaus/Dight) to approve the first reading of policy #407.6, employee early retirement policy and waive the second reading. The current policy calls for a review by the Board every year to continue. The policy committee revision makes the policy continuing until revoked by the Board. In addition, the attorney is recommending other changes for clarity and other legal requirements. Motion carried 5-0.

(Rottinghaus/Freund) to accept the November 2020 financial reports as presented. Motion carried 5-0.

(Rottinghaus/Dight) to approve the consent agenda as presented.

- Approval of the minutes of the regular meetings held on November 9, 2020 and November 23, 2020, and special meetings on November 5, 2020 and November 13, 2020 as presented.
- Approval of the December 2020 bills.
- Approval of the resignation of Andie Olson as Co Head Volleyball Coach effective 12/14/20.
- Approval of the following personnel appointments contingent upon completion of positive background checks.

Name	Position	Amount	Start Date
Jenna Haglund	Assistant Speech Coach	\$1,337	12/14/20
Jesse White	7 th grade boys basketball student supervisor	\$15.00 /hour	12/14/20
Moriah Mitchell	Adm Support 2 – Associate Activities Director	\$20.44 /hour	01/04/21

- Approval of Payton Reams as girls’ basketball volunteer coach effective 12/7/20.
- Approval of the flexibility spending plan document amendment dated March 18, 2020 as presented. The plans are being changed for COVID-19 modifications.
- Approval of the 2021 Iowa Drug & Alcohol Testing program fees for 2020-21 of \$1,265.00. This program is for random testing of 22 current drivers.

Motion carried 5-0.

Vendor Name	Invoice Detail Description	Amount
Operating Fund:		
Access Systems Leasing	Copier/Printer Maintenance	\$ 3,359.87
Acco Brands	(4) Planner Refills/CO	\$ 125.82
Aces	Safety Net Backup/Tech Dept	\$ 1,002.00
Ag Vantage FS	LP Fuel/Bus Barn	\$ 921.50
Ahlers & Cooney, P.C.	Legal Services	\$ 1,186.08
Airgas	Cylinder Rent/HS/Spurgin	\$ 608.57
Amazon	Misc Supplies	\$ 13,731.24
Arends, Carl	Darla Arends Memorial	\$ 30.00
Arnold Motor Supply	Parts/Bus Barn	\$ 3.11
Art Wear	Tshirts/Comet Cafe	\$ 460.50
Avalon Center	Integrated Mental Health/November	\$ 1,148.00
Best Buy Store	Stabilizer/Command Unit/Camera/Lights/HS/Jurrens	\$ 2,229.92
Breitbach Chiropractic	Physicals	\$ 150.00
Bruening Rock Products	Baseball Field Rock/Subbase/B & G	\$ 985.06
Calendly	Subscription/HS/Stallsmith	\$ 144.00
Carolina Biological	Inst Supp/HS/Hervol	\$ 141.81
CarQuest Auto Parts	Misc Supplies/Bus Barn	\$ 94.89
Carver, Matt	Legal Presentation/F.O.H. Staff	\$ 300.00
Cedar Falls Community Schools	River Hills Tuition	\$ 23,073.03
Central Preschool	Voluntary 3 & 4 Yr Old Program/November	\$ 3,861.35
Central Rivers Area Education Agency	Misc Supplies	\$ 673.68
Century Link	Long Distance	\$ 129.74
Century Link	Phone	\$ 3,037.65
Charles City Press	Subscriptions/Regular Meetings/Legal Notices	\$ 646.47
Circle K Electronics	Radio Chargers/MS	\$ 64.00
City Laundering	Towels/Bus Barn	\$ 73.14
City Of Charles City	Water	\$ 3,073.52
Continental Clay Company	Inst Supp/HS/Bohlen	\$ 3,386.68
Croell	Cement/Baseball Batting Cages	\$ 1,785.00
Cyclone Awards & Engraving	Name Tags/J DeVore	\$ 34.50

Decker Sporting Goods	Onesies/J DeVore	\$ 504.00
Department Education	(26) Bus Inspections	\$ 1,300.00
DeVore, Justin	Reimb Telempromter/Supplies	\$ 163.91
Dick Blick Art Materials	Inst Supp/HS/McInroy	\$ 568.80
Division Of Labor	NGB Elevator Annual Inspection/B & G	\$ 175.00
Donovan Group Iowa	Commnications Services/November	\$ 1,200.00
Ebay	Parts/Silver Car	\$ 113.44
Eiklenborg, Carrie	Reimb Supplies	\$ 25.00
Family Of Gerry Lynch	Mother Memorial/Reams/Schlader/R Lynch	\$ 30.00
Fareway Store	Misc Supplies	\$ 638.02
Follett School Solutions	Books/Wash & Linc Library	\$ 514.51
Gage Plumbing & Heating, Mick	Lennox Board/Igniter/B & G	\$ 292.11
Gordon Flesch Company	Copier Maint/Wash	\$ 29.86
Grainger	Misc Supplies/B & G	\$ 668.79
Grammarly, Inc	Subscription/J DeVore	\$ 69.97
H & R Lawncare	Ice Melt/B & G	\$ 564.00
Heartland Paper	Cleaning Supplies/B & G	\$ 3,164.95
Holub, Julie	Reimb Supplies	\$ 117.40
Hometown Sales & Services	Western Cutting Edge Set/Shoe Kit/B & G	\$ 688.27
Huffman Auto Body	Repairs/2017 F250	\$ 1,006.95
Hy Vee	Misc Supplies	\$ 627.11
Interactive Health Technologies	Heart Monitors/Chargers/Cases/Fit Wipes/HS	\$ 36,695.00
Iowa Association Schl Bds	Board/Supt Consult	\$ 1,670.00
Iowa Communications Network	October/November Port Fee	\$ 881.50
Iowa Department Of Human Services	Nov 20 Non Federal Share Of Medicaid	\$ 14,824.29
Iowa School Counselor Association	Conf Reg/Linc/Hagensick	\$ 80.00
Iowa Vocational Rehabilitation	Tap-Cash W/Fiscal Agent Services	\$ 8,466.86
J & M Shop & Rentals	Skid Loader Post Auger Rent/B & G	\$ 30.00
Jendro Sanitation	November Services	\$ 1,304.50
John Deere Financial	Misc Supplies/B & G	\$ 729.47

KCHA	Holiday Greetings Ad/J DeVore	\$ 100.00
Keystone Laboratories	Wash Water Test	\$ 12.50
Kwik Trip	Fuel	\$ 7,966.11
Larson Co., Gustave A.	Misc Supplies/B & G	\$ 952.54
Lessin Supply Company	Misc Supplies/B & G	\$ 412.67
Library Store	Date Stamp/Wash Library	\$ 53.90
Marco	Printer Maintenance	\$ 1,090.59
Mason City Community Schools	Pinecrest Tuition	\$ 29,934.96
Mediacom	Internet/Alt HS	\$ 169.95
Mid American Energy Company	Electric/Gas	\$ 11,964.95
Midwest Alarm Services	Service Calls/B & G	\$ 861.20
Midwest Bus Parts	Parts/Bus Barn	\$ 788.04
Mike's C & O Tire Service	Tire Repair/F250/B & G	\$ 66.96
Ministry Insights	(20) Assessments/Fisher	\$ 599.00
MNJ Technologies	Cables/Tech Dept	\$ 255.60
Nasco	Inst Supp/HS/McInroy	\$ 147.84
Nassco	Cleaning Supplies/B & G	\$ 3,119.83
Newsela	Licenses/MS	\$ 3,500.00
Northland Products Company	Oil/Bus Barn	\$ 676.00
O'Keefe Elevator Company	MS Elevator Repair/B & G	\$ 659.09
O'Reilly Auto Parts	Parts/Bus Barn	\$ 565.78
Otto's Oasis	Multch/MS & HS	\$ 337.35
Performance Foodservice	Groceries/HS Home Ec	\$ 510.47
Perry Novak Electric	Toggle/Duplex Plate/B & G	\$ 28.00
Photography By Michelle	Website Photos/J DeVore	\$ 180.00
Pitney Bowes	Postage For Meter Machine	\$ 2,886.67
Pollard	Pest Control	\$ 182.00
Powerschool Group	Subscription/Tech Dept	\$ 3,952.18
Prichard, Ann	Reimb Calligraphy Pens	\$ 37.45
Rainbow Resource	Inst Supp/Homeschool	\$ 95.51
Rimmer, Shantell	Daughter Memorial	\$ 30.00
Rottler, Caley	Reimb Supplies	\$ 21.00

Ruzicka, Angela	Reimb Textbook/Technology Fees	\$ 56.25
Sande, Diane	Reimb Supplies	\$ 25.00
Sandy's Sign Shop	MS Banner/Frame/Signs/J DeVore	\$ 1,921.50
School Bus Sales Company	Parts/Bus Barn	\$ 340.36
School Specialty	Inst Supp/HS/McKeag	\$ 5.39
Schoolpay	School Pay Service Fee	\$ 59.14
Schueth Ace Hardware	Misc Supplies/B & G	\$ 2,233.99
Schumacher Elevator	NGB Elevator Annual Safety Test/B & G	\$ 450.00
Seehusen, Jennifer	Mother Memorial	\$ 30.00
Shopsmackpacks.Com	Inst Supp/MS/Smith	\$ 130.00
Software Unlimited	Auditor Access	\$ 37.00
Spelhaug, Jim	Training/Meals/Mileage/Interest Based Training	\$ 1,444.39
Storey Kenworthy/Matt Parrott	Inst Supp/Wash/Ott	\$ 41.50
Subway Store	Meals/Interest Based Bargaining	\$ 125.80
Superior Lumber	Misc Supplies	\$ 876.21
Swank Movie Licensing	Movie Licensing	\$ 449.00
Sweetwater Sound	Audio Interface/J DeVore	\$ 169.95
Swivl	Swivls/HS/Jurrens	\$ 1,718.00
Teacher Created Resources	Inst Supp/Linc/Page	\$ 72.94
Think Safe	Electrodes/Pads/Batteries/Cabinet/Nurse	\$ 8,060.00
Till360	Books/Videos/Linc/Hagensick	\$ 2,830.00
Timberline Billing Service	Medicaid Billing	\$ 1,885.75
Tink, Jesse	Staffing & Structure Recommendations	\$ 5,111.75
Triumph Surplus	UPS	\$ 61.92
Truck Center	Parts/Bus Barn	\$ 2,789.23
US Cellular	Cell Phones	\$ 4,239.08
USIC Locating Services	Iowa Locate/Tech Dept	\$ 238.82
Verizon	(25) Hot Spots/Tech Dept	\$ 495.50
Voves, David	Reimb Supplies/Student Teacher Breakfast	\$ 87.88
Webstaurant Store, The	Inst Supp/HS/Mead	\$ 107.79
Wilson, Jeremy	Reimb Supplies	\$ 25.00
Wiltgen Manufacturing	Trash Bins/HS	\$ 700.00
Wood River Energy	Natural Gas	\$ 4,345.83
Wright Express	Gas Card	\$ 4.00

Youth Frontiers	Leadership Academy/HS/Moen	\$ 3,070.00
Ziegler	Parts/Bus Barn	\$ 1,304.26
Student Activity Fund:		
Amazon	Concessions/Ipad Screen Saver/FFA	\$ 1,629.10
BGM High School Athletic Dept	Entry Fee/Wrestling	\$ 150.00
Cedar Falls High School	Entry Fee/Wrestling	\$ 100.00
Central Community School	Entry Fee/Xcountry	\$ 65.00
Central Rivers Area Education Agency	Seating Clings/Athletics	\$ 580.25
Charles City Press	Veteran's Day Program Ad/FFA	\$ 418.00
Cicetti, Dave	Girls Basketball Official	\$ 116.55
Curtains Up Costumes	Costumes/Drama	\$ 926.50
Decker Sporting Goods	Helmets/Facemasks/Football	\$ 4,058.05
Dingman, Hunter	Girls Basketball Official	\$ 105.00
Eckerman, Eric	Wrestling Official	\$ 164.90
Elma Locker,	Meat Sticks/FFA	\$ 3,298.70
Fareway Store	Concessions	\$ 12.44
Farmer's Feed And Grain	Crop Fertilizer/FFA	\$ 3,208.37
Hy Vee	Supplies/FFA	\$ 45.41
Ionia Locker	Pork Processing/FFA	\$ 162.87
Iowa Cattlemen'e Foundation	Reg/FFA	\$ 200.00
Iowa Girls HS Athletic Union	State Qualifier Banner/Supplies/Girls Xcountry	\$ 189.00
Iowa High Schl Music Asn	Entry Fee/Jazz Festival	\$ 150.00
Iowa Sports Supply	Etching/Softball	\$ 50.00
John Deere Financial	Supplies/FFA	\$ 419.71
Koob, Brian	Girls Basketball Official	\$ 117.87
L & J Welding	Goals/Soccer	\$ 3,030.00
Lundberg, Jim	Reimb Supplies	\$ 342.56
Lundtvedt, Dwayne	Wrestling Official	\$ 174.21

Mason City Comm. Schools	2020-2021 Girls Swim Sharing Agreement	\$ 3,759.00
Medical Enterprises	IDAPT Annual Drug Testing/Participation	\$ 1,265.00
Music Theatre International	Royalties/Rent/Security Fee/25th Putnam Co Spelling Bee	\$ 2,345.00
National FFA Organization	Plaques/Pins/Decals/FFA	\$ 976.00
Norcosto	Supplies/Drama	\$ 222.37
Nuehring, Caleb	Girls Basketball Official	\$ 105.00
Pagel, Dennis	Wrestling Official	\$ 155.00
Payk12	Ticket Tracker Annual Fee/Athletics	\$ 699.00
Pearce, Brian	Girls Basketball Official	\$ 105.00
Schoolpay	School Pay Service Fee	\$ 629.08
Schroeder, Mel	Girls Basketball Official	\$ 105.00
Schueth Ace Hardware	Batteries/Drama	\$ 17.98
Synergy Physical Therapy And Sports	Val-U-Bands/Girls Wrestling & Basketball	\$ 114.90
ULine	Boxes/FFA	\$ 105.29
US Cellular	Cell Phone/Activities	\$ 97.70
Wyhe's Choice Fundraising	Fundraiser/Social Studies Trip/R Pittman	\$ 180.50
Local Option Sales Tax Fund:		
City Of Charles City	NGB Water	\$ 509.33
Decker Sporting Goods	Bases/Softball	\$ 330.00
First Congregational Church	Carrie Lane Rent/December	\$ 420.00
Mid American Energy Company	NGB Electric	\$ 1,179.44
Wood River Energy	NGB Gas	\$ 2,273.90
Physical Plant & Equipment:		
Cedar Falls Community Schools	River Hills Tuition	\$ 3,603.97
City Of Charles City	1/2 Tennis Court Project	\$ 55,545.50
Marco	Lease Pay-Av Equipment/November	\$ 16,743.07
Debt Service Fund:		

Pinnacle Public Finance	Interest Payment/2015 Sales Tax Bond	\$ 43,911.00
School Nutrition Fund:		
Amazon	Labels/Hybrid Meals	\$ 97.14
Gage Plumbing & Heating, Mick	Igniter/B & G	\$ 68.00
Restaurant Supply	Can Opener/B & G	\$ 125.40
Schoolpay	School Pay Service Fee	\$ 26.68
Taher	November Operating Expenses	\$ 66,048.91
Health Insurance Fund:		
Blue Cross Blue Shield Of IA	November Billing	\$ 193,862.01
Custodial Fund:		
Amazon	Scale/Project Rise	\$ 117.94
Central Rivers Area Education Agency	Postcards/Project Rise	\$ 34.00
Otto's Oasis	HS Lounge Exp	\$ 65.00

The Board identified some of the Big Ideas that came out of the Board meeting.

- Changes are being made to make our school bigger and better.
- Creating more engaging digital content is exciting.
- The memorandum of understanding with NIACC will create future possibilities for our students, community and county.

The enrollment summary for December 1 was received and discussed.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, January 11, 2021.

(Freund/Dight) to adjourn to closed session as per Iowa Code 21.5.1(i) “to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” The Board will discuss Superintendent Fisher’s mid-point evaluation. Motion carried 5-0.

An 11-minute recess was taken until 7:56 p.m.

Time In: 7:56 p.m.

Time Out: 8:37 p.m.

President Mack adjourned the meeting at 8:37 p.m.

Terri O'Brien, Board Secretary