



Northwest NIACC Regional Education Center

Memorandum of Understanding

NOTE: This Memorandum of Understanding may require modifications due to the number of schools committing to the regional center.

Purpose: The purpose of this Memorandum of Understanding (MOU) is to formalize the initial commitment between North Iowa Area Community College (NIACC) and partnering high schools to construct and maintain a Regional Education Center in Forest City, Iowa. By signing this MOU, each institution affirms their commitment to support the construction of the facility and pledge their support of it for a ten year period.

Description: Following Iowa Department of Education guidelines, the Regional Education Center will consist of four Academies, also referred to as programs. The initial Academies will be Advanced Manufacturing, Construction Trades, Healthcare, and Information Technology. Concurrent Enrollment coursework will be offered for each of these four Academies. Secondary coursework, additional certifications, work based learning opportunities, and K-12 coursework may/will also be offered.

North Iowa Area Community College Responsibilities

1. Prepare an initial budget outlining the funding of construction and purchasing of equipment for Regional Education Center.
2. Dedicate funding to equipment and sustainability.
3. Dedicate resources to privately raise funds for sustainability.
4. Oversee the construction of the Regional Education Center.
5. Serve as fiscal agent of the Regional Education Center.
6. Plan for the educational programs that will be offered at the Regional Education Center.
7. Provide academic advising and counseling to students at the Regional Education Center.
8. Provide supervisory responsibilities at the Regional Education Center.

Partnering High School Responsibilities

1. Support the construction of the Regional Education Center.

2. Commit to using Region 2 Regional Planning Partnership funds to purchase equipment to be used at the Regional Education Center (Subject to RPP approval).
3. Recruit students and assist them in registering for programs at the Regional Education Center.
4. Commit PPEL and Sale Tax funding to support the sustainability of the facility and enhance programs. Sustain Regional Education Center programs by committing to purchase a number of seats for a 10 year period”. Each community school district will “own” a certain number of seats for each program. Following is the number of seats each district will own and how many total seats they will be obligated to purchase each year. These are based on a percentage of the overall enrollment of each school district.
 - Forest City Community School District: 6 seats each Academy, 24 total seats
 - Garner-Hayfield-Ventura Community School District: 5 seats each Academy, 20 total seats
 - Lake Mills Community School District: 4 seats each Academy, 16 total seats
 - North Iowa Community School District: 2 seats each Academy, 8 total seats
 - West Hancock Community School District: 3 seats each Academy, 12 total seats

Note: We will re-evaluate the seat concept/formula in 5 years, or when the need arises, and make revisions that are mutually agreed upon by the schools contractually committed to the Regional Center.

A seat is equal to one student enrolled in a program for two semesters. Each seat will be billed at a maximum of \$3,000 for the 2021-22 school year and would increase by the percentage of tuition increases per credit at NIACC each year. This fee would cover textbooks, mandatory supplies and equipment (e.g. tool belt) for students. Districts are eligible for supplemental weighted funding to defray the cost per student.

NOTE: This agreement represents the maximum tuition costs for 2021-22. The leadership group will continue to explore other funding streams that may decrease the general fund expenses for participation in this academy.

Official School Signature

Date

Title

Official NIACC Signature

Date

Title

DECEMBER 14, 2020

Instructional Support Program
Resolution to Participate

AGENDA ITEM

CHARLES CITY COMMUNITY SCHOOL DISTRICT

Instructional Support Levy

Hearing on the Proposed Resolution

Resolution to Consider Continued Participation in the Instructional Support Program

**NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE CHAPTER 21 AND THE LOCAL
RULES OF THE SCHOOL DISTRICT.**

The Board of Directors of the Charles City Community School District in the Counties of Floyd and Chickasaw, State of Iowa, met in regular session, in the High School Library, Charles City, Iowa at 6:15 o'clock P.M. on the above date. There were present President _____, in the chair, and the following Board Members:

Absent:

* * * * *

The President announced that this is the time, place and date to hold a hearing on the proposed resolution to consider continued participation in the Instructional Support Program. The following persons appeared:

(List the persons who appeared or attach the minutes of the hearing)

The President declared the hearing closed.

Director _____ introduced the following resolution and moved its adoption.

Director _____ seconded the motion to adopt. The roll was called and the vote was:

AYES:

NAYS:

The President declared the resolution adopted as follows:

RESOLUTION TO PARTICIPATE IN THE INSTRUCTIONAL SUPPORT PROGRAM

WHEREAS, the Board of Directors has approved a five (5) year finance plan, which anticipates the level of funding that will be possible to continue the current level of services and to fund the ongoing programs of the School District; and

WHEREAS, the Board of Directors has given consideration to continue participation in the Instructional Support Program as provided in Iowa Code sections 257.18 through 257.21; and

WHEREAS, the Board has published notice of the time and place of a public hearing on the resolution; and

WHEREAS, a hearing has been held upon the proposal to continue to participate in the Instructional Support Program and any objections are overruled:

NOW, THEREFORE, IT IS RESOLVED:

1. The Board of Directors determines that it is consistent with the five (5) finance plan to fund the ongoing programs and services of the School District and it is in the best interest of the School District to participate in an Instructional Support Program as provided in Iowa Code sections 257.18 through 257.21, and to provide additional funding therefor for a period of five (5) years commencing the fiscal year ending June 30, 2023.
2. The additional funding for the Instructional Support Program for a budget year will be determined annually, and will not exceed ten percent (10%) of the total regular program district cost for the budget year and moneys received under Iowa Code section 257.14 as a budget adjustment for the budget year.
3. Moneys received by the District for the Instructional Support Program may be used for any general fund purpose.
4. The Instructional Support Program shall be funded by instructional support state aid and a combination instructional support property tax levied annually upon the taxable property within the School District commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2023, and instructional support income surtax imposed annually, the percent of income surtax to be determined by the Board for each budget year to be imposed upon the state individual income tax of each individual income taxpayer resident in the School District on December 31, 2022, and each year thereafter.
5. Unless, within twenty-eight days following the adoption of this resolution, the Secretary of the Board receives a petition containing the signatures of eligible electors equal in number to not less than one hundred or thirty percent of the number of voters at the last preceding regular school election, whichever is greater, asking that an election be called to approve or disapprove this action of the Board adopting the Instructional Support Program, this action of the Board is final and the Secretary is authorized and directed to certify a copy of this resolution to the Department of Management.

In the event a petition containing the required number of signatures is filed with the Secretary of the Board within twenty-eight days of the adoption of this resolution, the President shall call a meeting of the Board to consider rescission of this resolution, or to direct the county commissioner of elections to submit the following question to the qualified electors of the School District at a special election.

If the Board determines to submit the question to the electors, the proposition to be submitted shall be as follows:

Shall the Board of Directors of the Charles City Community School District in the Counties of Floyd and Chickasaw, State of Iowa, be authorized for a period of five (5) years to levy and impose an instructional support tax in an amount (after taking into consideration instructional support state aid) of not exceeding ten percent (10%) of the total of regular program district cost for the budget year and moneys received under Iowa Code section 257.14 as a budget adjustment in the budget year, and be authorized annually, in combination, as determined by the Board, to levy a combination of an instructional support property tax upon all the taxable property within the School District commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2023, and to impose an instructional support income surtax upon the state individual income tax of each individual income taxpayer resident in the School District on December 31 for each calendar year commencing with calendar year 2022, or each year thereafter, the percent of income surtax to be determined by the Board for each fiscal year, to be used to for any general fund purpose.

Passed and approved this ____ day of _____, 20__.

President

ATTEST:

Secretary

CERTIFICATE

STATE OF IOWA)
) SS:
COUNTY OF _____)

I, the Secretary of the Board of Directors of the Charles City Community School District in the Counties of Floyd and Chickasaw, State of Iowa, certify that attached is a complete copy of the portion of the corporate records showing proceedings of the Board meeting held on the date indicated in the attachment and remain in full force and effect; that the meeting and all action was publicly held in accordance with a notice of meeting and a tentative agenda which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the agenda is attached) pursuant to the local rules of the Board and the provisions of Iowa Code chapter 21 and upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named lawfully possessed their respective offices as indicated, that no Board vacancy existed except as stated and that no controversy or litigation is pending or threatened involving the incorporation, organization, existence or boundaries of the School or the right of the individuals named as officers.

DATED this _____ day of _____, 20__.

Secretary of the Board of Directors of the
Charles City Community School District

CERTIFICATE OF DEPARTMENT OF MANAGEMENT

I, _____, certify that on the _____ day of _____, 20____, there was filed in the office of the Department of Management a Resolution of the Board of Directors of the Charles City Community School District in the Counties of Floyd and Chickasaw, State of Iowa, adopted on the _____ day of _____, 20____; the Resolution provides for Continued Participation in the Instructional Support Program as provided in Iowa Code sections 257.18 through 257.21.

Dated this _____ day of _____, 20____.

State of Iowa, Department of Management

ITEMS TO INCLUDE ON AGENDA

CHARLES CITY COMMUNITY SCHOOL DISTRICT

Approximately \$8,900,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds

- Hearing on the Proposed Issuance of Approximately \$8,900,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds
- Resolution Supporting the Proposed Issuance of Approximately \$8,900,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds

**NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE CHAPTER 21
AND THE LOCAL RULES OF THE SCHOOL DISTRICT.**

December 14, 2020

The Board of Directors of the Charles City Community School District, State of Iowa, met in _____ session, in the High School Library, Charles City, Iowa, at 6:15 P.M., on the above date. There were present President _____, in the chair, and the following named Board Members:

Absent: _____

Vacant: _____

* * * * *

The President of the Board of Directors of the Charles City Community School District (the "School District") announced that this is the time, place and date to hold a hearing on the Proposed Issuance of Approximately \$8,900,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds. The following persons appeared:

(List the persons who appeared or attach the minutes of the hearing)

The President declared the hearing closed.

Director _____ introduced the following Resolution and moved its adoption. Director _____ seconded the motion to adopt. The roll was called, and the vote was:

AYES: _____

NAYS: _____

The President declared the Resolution adopted as follows:

**RESOLUTION SUPPORTING THE PROPOSED ISSUANCE OF
APPROXIMATELY \$8,900,000 SCHOOL INFRASTRUCTURE
SALES, SERVICES AND USE TAX REVENUE REFUNDING
BONDS**

WHEREAS, the School District receives revenue from the State of Iowa Secure an Advanced Vision for Education Fund ("SAVE Revenue") pursuant to Iowa Code Section 423F.2; and

WHEREAS, pursuant to Iowa Code Chapter 423F and an election duly held in accordance therewith on November 5, 2019 approving a revenue purpose statement (the "Revenue Purpose Statement"), the Board of Directors is currently entitled to spend SAVE Revenue for school infrastructure purposes; and

WHEREAS, the Board of Directors is in need of funds for the following school infrastructure project: to currently refund the outstanding School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2013, dated July 11, 2013 and the outstanding School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2015, dated October 1, 2015, including costs of issuance and a debt service reserve fund if required by the purchaser; and

WHEREAS, the Board of Directors has deemed it necessary and advisable that the District issue School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds, which may be issued in one or more series over multiple fiscal years pursuant to Iowa Code Section 423F.2 and 423E.5, in the approximate amount of \$8,900,000 for the purpose of providing funds to currently refund the outstanding School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2013, dated July 11, 2013 and the outstanding School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2015, dated October 1, 2015, including costs of issuance and a debt service reserve fund if required by the purchaser. Any bond proceeds remaining after completion of this project will be used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement; and

WHEREAS, the Board of Directors has complied with the provisions of Iowa Code Section 423F.4 by providing notice and holding a public hearing on the proposal to issue such Bonds:

NOW, THEREFORE, it is resolved:

1. The Board of Directors supports the proposal to issue approximately \$8,900,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds, which may be issued in one or more series over multiple fiscal years pursuant to Iowa Code Section 423F.2 and 423E.5, for the purpose of providing funds to currently refund the outstanding School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2013, dated July 11, 2013 and the outstanding School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2015, dated October 1, 2015, including costs of issuance and a debt service reserve fund if required by the purchaser. Any bond proceeds remaining after completion of this project will be used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement.

2. Eligible electors of the school district have the right to file with the Board Secretary a petition pursuant to Iowa Code Section 423F.4(2)(b), on or before close of business on December 28, 2020, for an election on the proposed bond issuance. The petition must be signed by eligible electors equal in number to not less than one hundred or thirty percent of those voting at the last preceding election of school officials under Iowa Code Section 277.1, whichever is greater.

3. In the event a petition containing the required number of valid signatures is filed with the Secretary of the Board on or before close of business on December 28, 2020, the President shall call a meeting of the Board to consider withdrawing the proposed Bond issuance, or directing that the question of the proposed Bond issuance be submitted to the qualified electors of the School District.

If the Board determines to submit the question to the electors, the proposition to be submitted shall be as follows:

Shall the Board of Directors of the Charles City Community School District in the Counties of Floyd and Chickasaw, State of Iowa, be authorized to issue approximately \$8,900,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds, which may

be issued in one or more series over multiple fiscal years pursuant to Iowa Code Section 423F.2 and 423E.5, in the approximate amount of \$8,900,000 for the purpose of providing funds to currently refund the outstanding School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2013, dated July 11, 2013 and the outstanding School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2015, dated October 1, 2015, including costs of issuance and a debt service reserve fund if required by the purchaser; with any bond proceeds remaining after completion of this project used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement?

PASSED AND APPROVED this 14th day of December, 2020.

President of the Board of Directors

ATTEST:

Secretary of the Board of Directors

CERTIFICATE

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) SS

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I, the undersigned Secretary of the Board of Directors of the Charles City Community School District, in the Counties of Floyd and Chickasaw, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action was duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand this _____ day of _____, 2020.

Secretary of the Board of Directors of the
Charles City Community School District



Interest Based Problem Solving

Tyler Downing, Julie Parker, Mike
Fisher, and Pat Rottinghaus
December 14, 2020



Clarify the Win:
To have a healthy strategy for
our leadership to navigate
collaborative issues in a non-
confrontational way that meets
our mission, vision, and values.



History....

Two years of practicing and building chemistry between our leadership, board, and associations.



**This year:
Collaborative decision to make
the leap and invest in two days
of full training for our
leadership teams.**



Who:

Teacher Association

Negotiations members, Support

Staff Negotiations Members,

administrators, board

members, and administrative

support.



Strategy: To use common interests and find methods to do the most good for the most people.



We have already begun using these new strategies in many different methods, including compensation and insurance.



We ask the board to give the full support for this new way of life. We would also like to celebrate this with our staff in the future.



Questions you might have?





Proposal for Charles City Schools

School Online Coaching



Introduction

The mission is simple...

Level up the School To You online classroom experience so that Charles City Schools can continue to ENGAGE, INSPIRE, and EMPOWER students and staff in order to maximize the learning experience ONLINE.

In our recent meetings, we established that in order for you to feel this arrangement was successful, you need strategic support from someone that has experience with online community and learning environments. You want the CSS team to learn the latest best practices for online engagement.



Your organization has already started investing in the process of improving the planning, production, and delivery of online remote learning for your students.

We understand the complexity of translating the offline teaching modality to a virtually-mediated online experience can be intimidating.

We believe every teacher should be able to use technology within the online classroom context with confidence.

We have identified a series of strategies which will help your staff achieve that with relative ease.

How are we going to do it? Keep reading.



A Winning Strategy

A Winning Strategy

Through our calls, we identified key topics for initial coaching and consultation. These pillars can be used to improve the brand experience for the School To You Campus.

These ideas followed **three core themes**:

1. Teacher-Student Classroom Engagement

2. Classroom Content Platform / Google Classroom

3. Media Training for Teachers

As we embark on the journey together this scaffolding for the topics to discuss may change and evolve as needed. This engagement is for you. The Client is encouraged to identify internal needs related to the School To You online classroom that may affect the agenda for any given month or session in advance as we go along together through the coaching period.

Digitally Native Coaching Team

Kenny Jahng is the founder and CEO of Big Click Syndicate, a strategic communication consultancy that works helps cause-driven organizations create content with purpose to connect with the right audiences. His experience with online communities includes leading the Church Online campus for Liquid Church.

Kenny has created and managed performance-based and digital marketing campaigns for CDF Capital, The Hospitable Leader, The NY Times, The Wall Street Journal, Connecticut Innovations, California Baptist University, Princeton Theological Seminary, and more. Kenny earned his MBA from Columbia Business School, M. Div from Princeton Theological Seminary and BA from Duke University. You can connect with him via @kennyjahng on social or follow his #DailyKJTV vlog on LinkedIn.

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Tyler Tarver is the Dean of NLC College. He has amassed over 16 million views on YouTube and 80k subscribers between his 2 channels. The creator of the educational resources at TarverAcademy.com. He's written 3 books, is a Google Innovator, Google Certified Trainer, Apple Distinguished Educator, and Apple Foundations Certified Trainer, and was a member of the Google Forms Expert Team. He hosts The Education Academy Podcast, The Neil and Tyler Explain Everything Podcast, and has been a teacher, facilitator, principal, and Director of Curriculum, Instruction, Communications, Personnel, and Technology.

Dave Adamson has been leading online communities since 2008 as an Online Church Pastor at two of Outreach Magazine's largest churches in the US. Dave's on-camera experience includes the role of TV reporter on one of Australia's top sports networks for over a decade. After Dave moved to the US he has spent seven years as the social media pastor for Andy Stanley's North Point Ministries in Atlanta. He now provides social media, YouTube and online engagement strategies for 1000s of churches around the world through his work with the Orange organization. You can follow his Instagram account @aussiedave with over 60,000 followers.



Regardless of who you
are or what your story is,
you can learn and be
loved here.



Plan of Action

Plan of Action



COACHING PROGRAM

Our engagement will consist of one video / telephone calls every three weeks on average usually convening via Zoom. We will plan on scheduling 7 meetings during this engagement. These meetings can be attended by the core leadership team or a wider participant group including teachers.

We will introduce and cover a new theme/area of coaching each month and use that month to hammer out the strategies and approaches Charles City Community Schools can use.

We will schedule the first session in December, and continue with the series of additional meetings every 3 weeks resuming the first week of January until the end of April 2021.

Potential topics include:

- Google for Classroom Workshop
 - Clear communication, organization, and efficient usage of Google's LMS!
- Google for Education Workshop
 - Tips/Tricks/Resources for utilizing Google for Education to save time & eliminate frustration.
- Creating Videos for Attention & Engagement
 - Walk through templates and tips for getting students more engaged
- Media Training for Teachers
 - Course presentation best practices, feedback clinic and live Q&A
- Building Classroom Community in an Online Environment
 - Connect with your students in a virtual world
- Creating Resources
 - Build sharable resources to add value to other teachers
- optional: Communicating & Marketing
 - Build your brand and market your school to attract students and parents
- optional: YouTube for Education
 - Learn to create and curate content on the world's largest learning library.
- optional: 21st Century Admin
 - Become more efficient, automate tasks, and get better data!
- optional: Google Forms
 - Build assessments that differentiate based on student performance

and auto-grade for you.

Coaching is partnership (defined as an alliance, not a legal business partnership) between the Coach and the Client in a thought-provoking and creative process that inspires the client to maximize potential towards the organization's mission. It is designed to facilitate the creation/development of organizational goals and strategy/plan for achieving those goals.

Both parties will engage in meetings once every three weeks on average during the 5-month coaching engagement through telephone or video conference meetings. The objective is to schedule at least 7 video meetings during the 5 month engagement. Each coaching consultation meeting will last 60-75 minutes. The Coach will be available to Client by e-mail and voicemail in between scheduled meetings as defined by the Coach. Coach may also be available for additional time, per Client's request on an incremental budget basis (for example, reviewing videos, additional video feedback calls, engaging in other Client related meetings outside of coaching hours).

The time of the coaching meetings and/or location will be determined by Coach and Client based on a mutually agreed upon time prior to the beginning of the month. The Client will initiate all scheduled calls and will call the Coach for all scheduled meetings via [zoom.meetwithkenny.com](https://zoom.us/j/9739608800) or via direct cell 973-960-8800. If the Coach will be at any other number or video conference link for a scheduled call, Client will be notified prior to the scheduled appointment time. Rescheduling sessions can be done by either the Client or the coach with 3 business days' notice. Sessions missed by the Client or that were cancelled within the 3 business day notice will not automatically carry over to the next month.

OPTIONAL: Video Production Review & Advisory

In order to provide the most directly practical support possible, this option allows for CCS staff to submit questions and actual video example files for review and feedback via our Online Coaching Intake Form. This will allow multiple CCS staff members to have access to this resource. Normally responses and video feedback is returned

within 2 business days. The Client will receive up to 4 hours of feedback / coaching each month. Unused feedback hours do not roll over to the next month of service.



Your Investment

Your Investment

The Deal

TOTAL COACHING FEES:

\$14,500 for the first 7 meetings across 5 months of engagement.

OPTIONAL VIDEO PRODUCTION FEEDBACK & ADVISORY

\$4,800 for up to 4 hours of service monthly. \$250/hour for each additional hour.

PAYMENT SCHEDULE:

\$750 due at signing.; December 31, 2020, \$2,750.; January 31, 2021, \$2,750; February 28, 2021, \$2,750; March 31, 2021, \$2,750; April 30, 2021, \$2,750.

FEEDBACK & ADVISORY PAYMENT SCHEDULE:

\$1,200 due before the first day of the month of service: January 1, 2021, February 1, March 1, April 1.

COACHING & ADVISORY
5 month coaching plan with 1 video
meeting every three weeks and ad-hoc
email support; 5 monthly payments of

\$2,750 /month

\$2750.

INITIAL PERIOD OF SERVICE

Due at signing of agreement and initiation of engagement.

\$750

COACHING & ADVISORY

Up to 4 hours of video review & feedback per month

\$1,200 /month

One-off Total \$750

Monthly Total \$2,750/month

Minimum Term

The minimum term is 5 months. The reason is simple. We need your commitment for that length of time to achieve the kind of results we are both setting out to achieve.

We'll revisit the arrangements in month 5 to re-assess and re-align for potential future needs. If no written cancellation is received 45 days before the end of the 5 month term, we'll simply renew the agreement for another 5 month term.

Next Steps

Next Steps

Let's get this show on the road...



It goes without saying that I'd love to get started and have you onboard as a client.

Sign below

As with everything in our business, we make things as simple as possible: no back-and-forth paper contracts, just a simple '**e-sign**' built right into this proposal. You just need to agree.

To do that, simply type your name in the box below and click '**Accept**'.

1. We'll invoice you for your first month. Pay this the second you get it.
2. We'll schedule our first two calls.
3. We'll continue to schedule calls for the following month until the end of the engagement.

I can't wait to start working with your team as quick as possible!

Blessings & light,

Kenny Jahng

Big Click Syndicate

We're ready to go, are you?

Terms & Conditions

Terms & Conditions

The Parties

Kenny Jahng (Coach): Big Click Syndicate LLC, 184 South Livingston Avenue, Suite 9150, Livingston NJ 07309 and Charles City Community Schools (Client): 500 North Grand Ave, Charles City, IA US 50616

Contact Info

Kenny Jahng // Email: kenny@bigclicksyndicate.com // Phone: 973-960-8800 // Video Conference: [Zoom.MeetWithKenny.com](https://zoom.us/j/MeetWithKenny.com) // Calendar: MeetWithKenny.com

Confidentiality

This coaching relationship, as well as all information (documented or verbal) that the Client shares with the Coach as part of this relationship, is bound by the principles of confidentiality. However, please be aware that the Coach-Client relationship is not considered a legally confidential relationship (like the medical and legal professions) and thus communications are not subject to the protection of any legally recognized privilege. The Coach agrees not to disclose any information pertaining to the Client without the Client's written consent.

Confidential Information does not include information that: (a) was in the Coach's possession prior to its being furnished by the Client; (b) is generally known to the public or in the Client's industry; (c) is obtained by the Coach from a third party, without breach of any obligation to the Client; (d) is independently developed by the Coach without use of or reference to the Client's confidential information; or (e) the Coach is required by statute, lawfully issued subpoena, or by court order to disclose; (f) is disclosed to the Coach and as a result of such disclosure the Coach reasonably believes there to be an imminent or likely risk of danger or harm to the Client or others; and (g) involves illegal activity. The Client also acknowledges his or her continuing obligation to raise any confidentiality

questions or concerns with the Coach in a timely manner.

Limited Liability

Except as expressly provided in this Agreement, the Coach makes no guarantees, representations or warranties of any kind or nature, express or implied with respect to the coaching services negotiated, agreed upon and rendered. In no event shall the Coach be liable to the Client for any indirect, consequential or special damages. Notwithstanding any damages that the Client may incur, the Coach's entire liability under this Agreement, and the Client's exclusive remedy, shall be limited to the amount actually paid by the Client to the Coach under this Agreement for all coaching services rendered through and including the termination date.

Entire Agreement

This document reflects the entire agreement between the Coach and the Client, and reflects a complete understanding of the parties with respect to the subject matter. This Agreement supersedes all prior written and oral representations. The Agreement may not be amended, altered or supplemented except in writing signed by both the Coach and the Client.

Severability.

If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If the Court finds that any provision of this Agreement is invalid or enforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

Termination

Either the Client or the Coach may terminate this Agreement at any time with 4 weeks written notice. Client agrees to compensate the Coach for all coaching services rendered through and including the effective date of termination of the coaching relationship.

Applicable Law

This Agreement shall be governed and construed in accordance with the state of New Jersey, without giving effect to any conflicts of laws provisions.

Binding Effect

This Agreement shall be binding upon the parties hereto and their respective successors and permissible assigns.



2020-2021 School Calendar - DRAFT

Summary of Calendar:
Days/Hrs. in classroom:

1st Quarter 41 days/276.75 hrs.
2nd Quarter 37 days/249.75 hrs.
3rd Quarter 39 days/263.25 hrs.
4th Quarter 51 days/341.25 hrs.
Conferences 16 hrs

Total Days 168
Calendar hrs. 1,147.00
Required hrs. 1,080

MAKE – UP DAYS:

The 1st 3 snow make up days will be forgiven through extra built in hours. 3 additional days may be made up using professional learning days. Any days beyond these days will be added to the end of the school year.

CALENDAR LEGEND

Start/End	
P/T Conference	
Prof. Learning	
New Teachers	
Holidays	
Vacation Days	

SCHOOL TIMES (MON-FRI)

Elementary 8:20 a.m. – 3:30 p.m.
MS/HS 8:05 a.m. – 3:15 p.m.

August 2020					Student Days/Hours	
M	T	W	Th	F		
3	4	5	6	7		
10	11	12	13	14		
17	18	19	20	21		
24	25	26	27	28	4	
31					5	
September 2020						
	1	2	3	4	9	
7	8	9	10	11	13	
14	15	16	17	18	18	
21	22	23	24	25	22	
28	29	30			25	
October 2020						
			1	2	27	
5	6	7	8	9	32	
12	13	14	15	16	36	
19	20	21	22	23	41	
26	27	28	29	30	4	
November 2020						
2	3	4	5	6	9	
9	10	11	12	13	13	
16	17	18	19	20	18	
23	24	25	26	27	20	
30					21	
December 2020						
	1	2	3	4	25	
7	8	9	10	11	30	
14	15	16	17	18	35	
21	22	23	24	25	37	
28	29	30	31			
January 2021						
				1		
4	5	6	7	8	4	
11	12	13	14	15	9	
18	19	20	21	22	13	
25	26	27	28	29	18	
February 2021						
1	2	3	4	5	23	
8	9	10	11	12	28	
15	16	17	18	19	32	
22	23	24	25	26	37	
March 2021						
1	2	3	4	5	41	
8	9	10	11	12	4	
15	16	17	18	19		
22	23	24	25	26	9	
29	30	31			12	
April 2021						
			1	2	14	
5	6	7	8	9	18	
12	13	14	15	16	23	
19	20	21	22	23	28	
26	27	28	29	30	33	
May 2021						
3	4	5	6	7	37	
10	11	12	13	14	42	
17	18	19	20	21	47	
24	25	26	27	28	51	
31						
June 2021						
1	2	3	4	5		

1080 Hours Calendar

Aug 4	Building Registration 9 a.m.- 7 p.m.
Aug 13-14	New Teacher Days
Aug 18-24	Professional Learning, Work Days
Aug 20	1 st Day Conferences (8-4 MS/HS & 11-7 Elementary or by appointment)
Aug 25	Begin 1 st Qtr. – First Day of Classes
Sept 7	Labor Day (No School)
Sept 25	Professional Learning (No School)
Oct 16	Professional Learning (No School)
Oct 23	End 1 st Qtr.
Oct 26	K-12 Conferences 11 a.m. – 7 p.m. (No School)
Oct 27	Begin 2 nd Qtr.
Nov 9	Professional Learning (No School)
Nov 25-27	Thanksgiving Holiday (No School)
Dec 22	End 2 nd Qtr./1 st Semester
Dec 23	Teacher Work Day (No School)
Dec 24-31	Winter Break (No School)
Jan 1	New Year's Day (No School)
Jan 4	Professional Learning (No School)
Jan 5	Classes Resume
Jan 5	Begin 3 rd Qtr.
Jan 15	Teacher Work Day (No School)
Jan 18	MLK Day (No School)
Feb 1	Teacher Work Day (No School)
Feb 15	Professional Learning (No School) OR Snow make up day
Mar 4	End 3 rd Qtr.
Mar 5	Professional Learning (No School)
Mar 8	K-12 Conferences 11 a.m. – 7 p.m. (No School)
Mar 9	Begin 4 th Qtr.
Mar 15-19	Spring Break (No School)
Apr 4	Easter
Apr 5	Professional Learning (No School) OR Snow make up day
May 7	Professional Learning (No School) OR Snow make up day
May 25	Seniors' Last Day
May 27	End of 4 th Qtr.
May 27	Early Dismissal: 11:20 (Elem) & 11:30 (MS/HS)
May 28	Teacher Work Day
May 30	Graduation
May 31	Memorial Day No School

EMPLOYEE EARLY RETIREMENT

The school district offers an early retirement plan for eligible employees. An employee is eligible under the early retirement plan when the licensed employee:

- Is at least age 55 on or before August ~~31~~ **15** of the school year in which the employee wishes to retire.
- Completes a total of 10 years of service as a licensed employee, or as a senior leadership team employee, administrator or director, to the school district **including the year of retirement;**
- Selects one of the two following options:

Option 1

Submits an application to the superintendent's office by **4:00 p.m.** February 1st a year in advance of the year the employee intends to retire. ~~During the first year of this policy change, 2021 retirements, the deadline for option 1 application will be 4:00 p.m. on November 1st a year in advance of the year the employee intends to retire.~~

Option 2

Submits an application to the superintendent's office by **4:00 p.m.** February 1st in the same year the employee intends to retire.

- Submits a written resignation **with the application that is effective at the end of the school year or another mutually agreed upon date between the Board and employee.**
- Receives board approval of the employee's application for participation in the early retirement plan, of the employee's resignation and of the disbursement of early retirement incentive to the employee.

Approval by the board of the employee's early retirement application shall constitute a voluntary resignation. Approval by the board of the employee's early retirement application will also make the employee eligible for disbursement of the early retirement incentive. Failure of the board to approve the employee's early retirement application will make the employee's current contract with the board continue in full force and effect.

The Board has complete discretion to offer or not offer this early retirement program for eligible employees ~~and shall make that decision annually at their regular December board meeting.~~ The offering of early retirement incentive **is a continuing offer until the Board acts to discontinue for** during a particular school year. ~~shall not be construed as a continuing offer of such incentive in future years. This policy will not be changed without consultation with the teacher association.~~

EMPLOYEE EARLY RETIREMENT

403(b) Benefit

Incentive Amounts

Option 1

The early retirement incentive for each eligible employee who selects application option #1, and is approved by the board, will be 50% of the employee salary in effect the last year of employment with the school district, excluding extended contract, teacher salary supplement and schedule f supplemental pay, capped at a maximum of \$50,000 per retiree.

Option 2

The early retirement incentive for each eligible employee who selects application option #2, and is approved by the board, will be 25% of the employee salary in effect the last year of employment with the school district excluding extended contract, teacher salary supplement and schedule f supplemental pay.

Each participating employee's benefits will be placed into an employer sponsored 403(b) plan for qualified retirees of the Charles City Community School District. The payment of the employee's benefit into the 403(b) plan will be made in two equal installments on or before January 20 in the two years following the employee retires from the District, **subject to any contribution limits**. The participating employee will direct the benefit that is placed in the 403(b) plan subject to the rules of that plan and the law. **The employee is solely responsible for computing any limitation on such contributions under 403(b), section 415 or section 402(g) of the Code. The employee shall indemnify and hold harmless the District from any and all claims, tax liabilities, penalties, damages, attorney's fees, interest or expenses incurred by or asserted against the District because of such contributions.**

Continuation of Insurance Benefits

At Employee's Expense

Upon retirement, **pursuant to Iowa law**, the employee is eligible to continue participation in the school district's group insurance plan at the employee's expense by meeting the requirements of the insurer. The employees must pay the monthly premium amount in full to the board secretary prior to the due date of the school district's premium payment to the insurance carrier. This insurance coverage will cease when the employee/retiree reaches age sixty-five, secures other employment in which the employer provides insurance coverage, or dies.

Employees who wish to continue coverage on the School District's group health plan must make their continuation of coverage election by July 1 of the year of retirement. Employees who decline to continue coverage under the School District's group health plan at retirement will not be eligible to later return to coverage under the Plan.

All requests for continued participation in the School District's group health insurance plan must comport with the group insurance contract and applicable state and federal law.

For Administrators who elect to remain in the School District's group health insurance plan, the coverage provided for the retiree will be the minimum level coverage, which is provided to active administrators through whatever group plan is authorized by the Board during the period of time that insurance benefits are provided.

EMPLOYEE EARLY RETIREMENT

Nothing herein shall limit the School District's ability to change the terms of its existing health and major medical insurance plan. This policy in no way guarantees that a participating Employee will be provided any certain level of benefits during the time of the Employee's/retiree's participation in the insurance benefits portion of the early retirement program.

Beneficiary

In the event of the death of the employee prior to payment of the early retirement incentive but after the employee's retirement has begun, the early retirement incentive will be paid to the designated beneficiary in one lump sum payment. In the event no beneficiary is designated, the incentive will be paid to the employee's estate in one lump sum payment.

Miscellaneous

1. Right to Amend or Revoke:

- a. The Board reserves the right to amend or revoke this Early Retirement Policy or any provision of this policy at any time, with or without notice.
- b. The Board also reserves the right to waive any requirement or condition of this policy at its discretion and at any time. Any decision by the Board to waive a requirement or condition, which is a part of this policy, shall not establish any precedent with regard to future requests for a waived.

2. Conflict/Severability

Should any portion of this policy be in conflict with state or federal rules, regulations or laws, that portion of the policy shall be invalid and all other portions remain in full force and effect. Any decision by the Board to waive a requirement or condition which is part of this policy shall not establish any precedent with regard to future requests for a waiver.

3. Independent Advice

Employees are advised to seek independent advice with regard to tax or financial consequences associated with any action taken by them under this plan.

4. Plan Interpretation

The Board is the final arbiter of all questions of interpretation under this plan, including but not limited to, questions of eligibility or benefit calculations.

EMPLOYEE EARLY RETIREMENT

Legal Reference: 29 U.S.C. §§ 621 *et seq.* (2012).
Iowa Code §§ 97B; 216; 279.46; 509A.13 (2013).
1978 Op. Att'y Gen. 247.
1974 Op. Att'y Gen. 11, 322.

Cross Reference: 407.3 Licensed Employee Retirement
413.2 Classified Employee Retirement

Date of First Adoption:

May 10, 1982

Revised: December 21, 1998, June 14, 1999, December 13, 1999, January 8, 2001, January 30, 2002, December 8, 2003, November 8, 2004, December 12, 2005, November 23, 2009, November 14, 2011, February 24, 2014, March 3, 2014, December 15, 2014, December 14, 2015, December 11, 2017, June 22, 2020

Reviewed: December 9, 2002, December 11, 2006, December 10, 2007 November 24, 2008, June 27, 2016

Elected Not to Offer 1 year; 2011 Retirees 11/8/2010, 2013 Retirees 12/10/2012, 2014 Retirees 12/09/2013 (Reversed decision 2/24/14), 2019 Retirees 12/10/18, 2020 Retirees 12/9/19.

**BANK RECONCILIATION
NOVEMBER 2020**

<u>GENERAL FUND</u>	<u>FUND 10 OPERATING</u>	<u>FUND 22 MANAGEMENT</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$2,998,261.99	\$566,344.67	
RECEIPTS	\$1,543,226.15	\$34,507.50	
INTERFUND LOAN	\$0.00	\$0.00	
PAYROLL	\$1,251,544.96	\$1,147.12	
<u>ACCTS. PAYABLE</u>	<u>\$196,556.53</u>	<u>\$5,236.00</u>	
ENDING BALANCE	\$3,093,386.65	\$594,469.05	\$3,687,855.70

Bank Account Balance	\$3,688,416.33
ISJIT Account Balance	\$0.00
Cash on Hand	\$250.00
Interest	(\$810.63)
Other reconciling	\$0.00

ENDING BALANCE \$3,687,855.70

<u>ACTIVITY FUND</u>	<u>FUND 21 STUDENT ACT.</u>	<u>FUND 82 NON EXPEND</u>	<u>FUND 91 AGENCY FUND</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$212,680.11	\$4,006.21	\$28,418.02	
RECEIPTS	\$26,551.98	\$0.00	\$6,061.90	
INTERFUND LOAN	\$0.00	\$0.00	\$0.00	
PAYROLL	\$135.13	\$0.00	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$17,995.05</u>	<u>\$0.00</u>	<u>\$9,374.16</u>	
ENDING BALANCE	\$221,101.91	\$4,006.21	\$25,105.76	\$250,213.88

Bank Balance	\$247,368.08
ISJIT Account Balance	\$0.00
Cash on hand - change	\$2,900.00
Interest	(\$54.20)
Other reconciling items	\$0.00

ENDING BALANCE \$250,213.88

BANK RECONCILIATION
NOVEMBER 2020

<u>PPEL / LOSST FUNDS</u>	<u>FUND 33 LOSST</u>	<u>FUND 36 PPEL</u>	<u>FUND 40 SINKING FUND</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$39,902.13	\$640,541.20	\$407,734.02	
RECEIPTS	\$178,034.55	\$96,062.28	\$101,933.30	
RECEIPTS - DEBT ISSUANCE	\$0.00	\$0.00	\$0.00	
TRFER TO CAP PR - FD 35	\$0.00	\$0.00	\$0.00	
PAYROLL	\$0.00	\$0.00	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$106,315.97</u>	<u>\$52,104.82</u>	<u>\$0.00</u>	
ENDING BALANCE	\$111,620.71	\$684,498.66	\$509,667.32	

<u>FUND 35 CAPITAL PROJECT ATHLETIC COMPLEX</u>			
BEGINNING BALANCE	\$0.00		
RECEIPTS	\$0.00		
Transfer fr LOSST	\$0.00		
PAYROLL	\$0.00		
<u>ACCTS. PAYABLE</u>	<u>\$0.00</u>		
ENDING BALANCE	\$0.00		\$1,305,786.69
		Bank Balance	\$978,730.52
		Bank Balance -Sink fund	\$327,241.47
		Interest	(\$185.30)
		Other reconciling items	\$0.00
		ENDING BALANCE	\$1,305,786.69

**BANK RECONCILIATION
NOVEMBER 2020**

<u>HOT LUNCH FUND</u>	<u>FUND 61</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$264,056.73	
RECEIPTS	\$115,768.86	
INTERFUND LOAN	\$0.00	
PAYROLL	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$170,359.63</u>	
ENDING BALANCE	\$209,465.96	\$209,465.96

Bank Balance	\$209,501.44
Interest	(\$35.48)
Other Reconciling items	\$0.00

ENDING BALANCE	\$209,465.96
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<u>FLEXIBLE SPENDING A</u>	<u>FUND 72</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$14,669.04	
RECEIPTS	\$5,748.95	
INTERFUND LOAN	\$0.00	
PAYROLL	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$7,260.71</u>	
ENDING BALANCE	\$13,157.28	\$13,157.28

BANK BALANCE	\$13,160.21
PETTY CASH	\$0.00
INTEREST	(\$2.93)
OTHER RECONCILING	\$0.00
ENDING BALANCE	\$13,157.28

Health Fund Analysis

12/1/2020

	<u>Oct 2017</u>	<u>Nov 2017</u>	<u>Dec 2017</u>	<u>Jan 2018</u>	<u>Feb 2018</u>	<u>March 2018</u>	<u>April 2018</u>
Beginning	\$1,874,072.59	\$1,814,061.21	\$1,856,553.68	\$1,805,260.79	\$1,790,241.22	\$1,842,050.73	\$1,893,489.60
Revenue	\$197,506.81	\$212,518.85	\$195,268.95	\$197,016.71	\$196,547.52	\$204,757.53	\$197,248.81
Expenditures *	<u>\$257,518.19</u>	<u>\$170,026.38</u>	<u>\$246,561.84</u>	<u>\$212,036.28</u>	<u>\$144,738.01</u>	<u>\$153,318.66</u>	<u>\$210,739.16</u>
Balance	\$1,814,061.21	\$1,856,553.68	\$1,805,260.79	\$1,790,241.22	\$1,842,050.73	\$1,893,489.60	\$1,879,999.25

	<u>May 2018</u>	<u>June 2018</u>	<u>July 2018</u>	<u>Aug 2018</u>	<u>Sept 2018</u>	<u>Oct 2018</u>	<u>Nov 2018</u>
Beginning	\$1,879,999.25	\$1,856,098.38	\$1,852,550.34	\$1,776,995.86	\$1,731,382.15	\$1,736,588.76	\$1,731,039.83
Revenue	\$197,180.84	\$210,153.43	\$164,545.25	\$167,822.88	\$175,604.48	\$176,672.68	\$177,235.74
Expenditures *	<u>\$221,081.71</u>	<u>\$213,701.47</u>	<u>\$240,099.73</u>	<u>\$213,436.59</u>	<u>\$170,397.87</u>	<u>\$182,221.61</u>	<u>\$196,640.83</u>
Balance	\$1,856,098.38	\$1,852,550.34	\$1,776,995.86	\$1,731,382.15	\$1,736,588.76	\$1,731,039.83	\$1,711,634.74

	<u>Dec 2018</u>	<u>Jan 2019</u>	<u>Feb 2019</u>	<u>March 2019</u>	<u>April 2019</u>	<u>May 2019</u>	<u>June 2019</u>
Beginning	\$1,711,634.74	\$1,700,612.88	\$1,708,051.93	\$1,703,404.43	\$1,731,640.15	\$1,635,679.03	\$1,665,198.50
Revenue	\$178,425.41	\$179,287.05	\$175,931.47	\$201,733.72	\$194,398.23	\$194,351.04	\$210,128.79
Expenditures *	<u>\$189,447.27</u>	<u>\$171,848.00</u>	<u>\$180,578.97</u>	<u>\$173,498.00</u>	<u>\$290,359.35</u>	<u>\$164,831.57</u>	<u>\$137,328.24</u>
Balance	\$1,700,612.88	\$1,708,051.93	\$1,703,404.43	\$1,731,640.15	\$1,635,679.03	\$1,665,198.50	\$1,737,999.05

	<u>July 2019</u>	<u>Aug 2019</u>	<u>Sept 2019</u>	<u>Oct 2019</u>	<u>Nov 2019</u>	<u>Dec 2019</u>	<u>Jan 2020</u>
Beginning	\$1,737,999.05	\$1,716,852.78	\$1,671,250.41	\$1,619,213.70	\$1,535,891.70	\$1,494,022.64	\$1,506,375.83
Revenue	\$191,249.50	\$196,319.84	\$196,319.28	\$196,410.38	\$196,325.12	\$210,169.93	\$194,282.36
Expenditures *	<u>\$212,395.77</u>	<u>\$241,922.21</u>	<u>\$248,355.99</u>	<u>\$279,732.38</u>	<u>\$238,194.18</u>	<u>\$197,816.74</u>	<u>\$184,932.84</u>
Balance	\$1,716,852.78	\$1,671,250.41	\$1,619,213.70	\$1,535,891.70	\$1,494,022.64	\$1,506,375.83	\$1,515,725.35

	<u>Feb 2020</u>	<u>March 2020</u>	<u>April 2020</u>	<u>May 2020</u>	<u>June 2020</u>	<u>July 2020</u>	<u>Aug 2020</u>
Beginning	\$1,515,725.35	\$1,522,861.80	\$1,521,902.01	\$1,517,315.56	\$1,505,012.91	\$1,541,223.83	\$1,546,998.28
Revenue	\$195,503.22	\$211,130.15	\$198,073.85	\$196,884.68	\$189,311.83	\$209,220.00	\$209,935.83
Expenditures *	<u>\$188,366.77</u>	<u>\$212,089.94</u>	<u>\$202,660.30</u>	<u>\$209,187.33</u>	<u>\$153,100.91</u>	<u>\$203,445.55</u>	<u>\$300,726.97</u>
Balance	\$1,522,861.80	\$1,521,902.01	\$1,517,315.56	\$1,505,012.91	\$1,541,223.83	\$1,546,998.28	\$1,456,207.14

	<u>Sept 2020</u>	<u>Oct 2020</u>	<u>Nov 2020</u>
Beginning	\$1,456,207.14	\$1,397,820.63	\$1,344,645.71
Revenue	\$204,955.76	\$206,429.20	\$206,972.60
Expenditures *	<u>\$263,342.27</u>	<u>\$259,604.12</u>	<u>\$283,136.13</u>
Balance	\$1,397,820.63	\$1,344,645.71	\$1,268,482.18

* = Expenditures equal the weekly draw amounts plus the prior month expense true up.

Dental Fund Analysis

	<u>July 2019</u>	<u>August 2019</u>	<u>Sept 2019</u>	<u>Oct 2019</u>	<u>Nov 2019</u>	<u>Dec 2019</u>	<u>Jan 2020</u>
Beginning	\$0.00	\$453.31	(\$2,807.31)	(\$4,424.33)	(\$11,088.30)	(\$9,478.11)	(\$10,090.13)
Revenue	\$9,375.83	\$8,905.01	\$9,322.82	\$9,368.34	\$9,321.84	\$9,314.60	\$9,314.37
Expenditures *	<u>\$8,922.52</u>	<u>\$12,165.63</u>	<u>\$10,939.84</u>	<u>\$16,032.31</u>	<u>\$7,711.65</u>	<u>\$9,926.62</u>	<u>\$10,013.24</u>
Balance	\$453.31	(\$2,807.31)	(\$4,424.33)	(\$11,088.30)	(\$9,478.11)	(\$10,090.13)	(\$10,789.00)
	<u>Feb 2020</u>	<u>March 2020</u>	<u>April 2020</u>	<u>May 2020</u>	<u>June 2020</u>	<u>July 2020</u>	<u>Aug 2020</u>
Beginning	(\$10,789.00)	(\$11,015.78)	(\$18,087.54)	(\$11,541.03)	(\$6,869.31)	(\$12,676.54)	(\$13,378.41)
Revenue	\$9,557.16	\$9,557.16	\$9,789.64	\$9,731.60	\$11,738.35	\$9,928.58	\$9,464.88
Expenditures *	<u>\$9,783.94</u>	<u>\$16,628.92</u>	<u>\$3,243.13</u>	<u>\$5,059.88</u>	<u>\$17,545.58</u>	<u>\$10,630.45</u>	<u>\$12,927.94</u>
Balance	(\$11,015.78)	(\$18,087.54)	(\$11,541.03)	(\$6,869.31)	(\$12,676.54)	(\$13,378.41)	(\$16,841.47)
	<u>Sept 2020</u>	<u>Oct 2020</u>	<u>Nov 2020</u>				
Beginning	(\$16,841.47)	(\$17,329.17)	(\$18,601.41)				
Revenue	\$9,638.40	\$9,786.60	\$9,838.82				
Expenditures *	<u>\$10,126.10</u>	<u>\$11,058.84</u>	<u>\$6,725.84</u>				
Balance	(\$17,329.17)	(\$18,601.41)	(\$15,488.43)				

Analysis of Cash Balance

November 30, 2020

	11/30/20	11/30/19	% change	Notes *
General Fund (10)	3,093,386.65	2,560,695.83	20.8%	Cash reserve levy increased in fiscal year 2020-21.
Management Fund (22)	594,469.05	391,407.98	51.9%	Increased management fund levy in 2020-21
Sales Tax and PPEL (33 & 36)	796,119.37	1,653,550.65	-51.9%	Timing of revenue & expenses will fluctuate during the year. The District made the final Athletic Complex payments in Sept 2020.
Debt Service - sinking fund (40)	509,667.32	509,862.22	0.0%	
Cap Proj-Athletic Complex (35)	0.00	0.00	#DIV/0!	Fund 35 was established in Sept 2017 for athletic complex development. In November 2019 all donations for the project was used. The remainder of project expenses were paid from Sales Tax/PPEL.
Activity Fund (21)	221,101.91	266,377.19	-17.0%	Club/ organizations are limited to their activity account balance. Ticket and Concession sales are down because of COVID closure.
Hot Lunch Fund (61)	209,465.96	150,490.25	39.2%	
Flexible Spending Acct (72)	13,157.28	5,703.28	130.7%	Unexpended flexible spending balance - employee withholding.
Health Insurance Fund (71)	1,268,482.18	1,494,022.64	-15.1%	Premiums increased 8% in FY 21.
Dental Insurance Fund (71)	(15,488.43)	(9,478.11)	63.4%	Established self funded dental insurance - July 2019. District is researching a plan to eliminate deficit for FY 2022.
TOTAL	6,690,361.29	7,022,631.93	-4.7%	Appears reasonable

* = Cash balances will fluctuate with the timing of revenue and expense receipts and payments. Items considered unusual are explained in greater detail under the notes above.

General Fund Revenue and Expense Analysis

November 30, 2020

Category	Annual Budget	Anticipated Budget 100%	Actual to Date	Difference	% of Annual Budget	Comments
REVENUES						
Total Revenue	18,739,163	6,464,135	7,038,464	574,329	3.1%	
% of annual budget		34.5%	37.6%			
EXPENSES						
Salaries	11,741,120	3,633,638	3,652,817	19,180	0.2%	
Benefits	4,087,859	1,265,214	1,265,986	772	0.0%	
Purchased Services	1,023,645	374,186	269,442	-104,744	-10.2%	
Tuition Out Expenses	350,929	0	0	0	0.0%	
Supplies	863,648	414,155	456,931	42,776	5.0%	
Utilities	307,630	93,972	97,534	3,561	1.2%	
Equipment	17,470	7,279	38,390	31,111	178.1%	
AEA flowthru	777,059	194,265	194,265	0	0.0%	
Total Expense	19,169,360	5,982,709	5,975,365	-7,344	0.0%	
% of annual budget		31.2%	31.2%			

*** \$601,254 carryover categorical funds are available for one time purchases. The annual budget does not take into account carryover balance spending. If carryover is spent the cash balance/fund balance could theoretically decrease if the annual budget was expended.*

Revenue and Expense Analysis

November 30, 2020

	Budget	Actual	Balance	FY 2021	FY 2020	FY 2019
Management Fund						
Revenue	\$514,803	\$286,978	\$227,825	55.75%	50.79%	53.72%
Expenditures	\$295,720	\$288,805	\$6,915	97.66%	94.13%	49.07%
A larger than usual delinquent tax payment was received in FY 21.						
PPEL & LOSST Funds						
Revenue	\$2,938,125	\$1,366,648	\$1,571,477	46.51%	49.04%	41.34%
Expenditures	\$2,277,160	\$632,254	\$1,644,906	27.77%	35.85%	33.86%
A larger than usual delinquent tax payment was received in FY 21. The baseball and softball field project were completed in FY 20 and the Middle School PPEL loan was paid off. The balance will begin to build.						
Food Service						
Revenue	\$985,400	\$281,385	\$704,015	28.56%	30.39%	30.70%
Expenditures	\$981,900	\$309,898	\$672,002	31.56%	32.39%	33.00%
FY 2021 revenue and expenses less due to COVID and less students eating.						
Health & Dental Fund						
Revenue	\$2,720,100	\$1,086,171	\$1,633,929	39.93%	46.73%	41.06%
Expenditures	\$2,850,125	\$1,356,685	\$1,493,440	47.60%	54.83%	41.84%

Activity Fund Balance Report - Summary - Exclude Encumbrances
07/2020 - 11/2020

Regular; Beginning Month 07/2020; Processing Month 11/2020; Accounts to Include Accounts with Activity; Fund Number 21

Fund: 21 STUDENT ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 729 000 6110 910	Drama - Restricted FB	18,386.55	2,886.44	1,920.00	0.00	17,420.11
21 729 000 6120 910	Speech - restricted FB	3,054.87	0.00	0.00	0.00	3,054.87
21 729 000 6210 910	General Vocal - restricted FB	5,246.14	25.18	0.00	0.00	5,220.96
21 729 000 6220 910	Band Fundraiser - restricted FB	7,405.38	952.24	786.68	0.00	7,239.82
21 729 000 6221 910	Jazz Band - restricted FB	518.68	214.99	0.00	0.00	303.69
21 729 000 6222 910	Instrumental Music - restricted FB	189.22	0.00	0.00	0.00	189.22
21 729 000 6223 910	Orchestra - restricted FB	3,357.66	0.00	0.00	0.00	3,357.66
21 729 000 6225 910	MS Band - restricted FB	13,397.92	590.62	0.00	0.00	12,807.30
21 729 000 6600 920	Athletics - restricted FB	23,582.08	31,790.20	26,942.74	0.00	18,734.62
21 729 000 6640 920	Girls Track - restricted FB	122.07	0.00	0.00	0.00	122.07
21 729 000 6645 920	Girls Cross Country - Restricted FB	2,424.41	0.00	0.00	0.00	2,424.41
21 729 000 6646 920	Boys Cross Country - restricted FB	4,919.97	1,541.05	0.00	0.00	3,378.92
21 729 000 6680 920	Sportsmen's Park - Restricted FB	460.21	253.76	285.00	(491.45)	0.00
21 729 000 6681 920	Booster Club - restricted FB	29,218.44	9,748.13	6,253.13	1,511.18	27,234.62
21 729 000 6685 920	Bowling - Fund Balance	582.51	0.00	758.42	0.00	1,340.93
21 729 000 6694 920	Pom Squad - Restricted FB	842.50	0.00	0.00	0.00	842.50
21 729 000 6710 920	Boys Basketball - restricted FB	700.67	0.00	0.00	0.00	700.67
21 729 000 6720 920	Football - restricted FB	273.28	0.00	0.00	0.00	273.28
21 729 000 6725 920	Soccer - restricted FB	323.18	30.00	0.00	0.00	293.18
21 729 000 6730 920	Baseball - restricted FB	3,213.47	0.00	0.00	0.00	3,213.47
21 729 000 6740 920	Boys Track - restricted FB	575.46	0.00	0.00	0.00	575.46
21 729 000 6760 920	Boys Golf - restricted FB	2,471.92	0.00	0.00	0.00	2,471.92
21 729 000 6790 920	Wrestling - Restricted FB	1,264.10	0.00	0.00	0.00	1,264.10
21 729 000 6810 920	Girls Basketball - restricted FB	2,899.61	0.00	0.00	0.00	2,899.61
21 729 000 6815 920	Volleyball - restricted FB	1,188.84	498.20	94.00	0.00	784.64
21 729 000 6835 920	Softball - restricted FB	395.26	0.00	0.00	0.00	395.26
21 729 000 6850 920	Girls Tennis - Restricted FB	46.59	0.00	0.00	0.00	46.59
21 729 000 6860 920	Girls Golf - restricted FB	42.46	0.00	0.00	0.00	42.46
21 729 000 6870 920	Girls Swimming - restricted FB	294.35	0.00	0.00	0.00	294.35
21 729 000 6993 920	Cheerleading - restricted FB	1,551.04	1,693.00	3,997.00	0.00	3,855.04
21 729 000 7000 950	HS annual - restricted FB	7,157.28	2,973.45	8,155.00	0.00	12,338.83
21 729 000 7001 950	Art Club Fund Balance	35.39	0.00	0.00	0.00	35.39
21 729 000 7004 950	Information Tech Club - restricted FB	907.57	0.00	0.00	0.00	907.57
21 729 000 7006 950	Future Business Leaders - Restricted FB	3,740.31	0.00	0.00	0.00	3,740.31
21 729 000 7007 950	FFA - restricted FB	40,298.37	12,642.08	34,580.78	0.00	62,237.07
21 729 000 7008 950	German club - restricted FB	2,583.47	0.00	0.00	0.00	2,583.47

Activity Fund Balance Report - Summary - Exclude Encumbrances

07/2020 - 11/2020

Regular; Beginning Month 07/2020; Processing Month 11/2020; Accounts to Include Accounts with Activity; Fund Number 21

Fund: 21 STUDENT ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 729 000 7014 950	SIAT - restricted FB	6,006.24	858.33	0.00	191.42	5,339.33
21 729 000 7018 950	Class of 2021 - Restricted FB	23.56	0.00	0.00	0.00	23.56
21 729 000 7019 950	Class of 2022 - restricted Fund Balance	0.00	0.00	0.00	100.00	100.00
21 729 000 7024 950	Class of 2020 - restricted FB	291.42	0.00	0.00	(291.42)	0.00
21 729 000 7030 950	Industrial Technology - restricted FB	885.06	0.00	0.00	0.00	885.06
21 729 000 7035 950	Comet Creation (FCS) - restricted FB	1,365.01	0.00	0.00	0.00	1,365.01
21 729 000 7051 950	FCCLA - restricted FB	14.18	0.00	0.00	0.00	14.18
21 729 000 7057 950	Social Studies Trip - restricted FB	882.63	0.00	0.00	0.00	882.63
21 729 000 7065 950	MS Annual - restricted FB	4,674.64	0.00	834.00	0.00	5,508.64
21 729 000 7066 950	MS student council - restricted FB	4,135.82	0.00	0.00	0.00	4,135.82
21 729 000 7085 950	Century Club	101.73	0.00	918.00	(1,019.73)	0.00
21 729 000 9000 950	Interest - restricted FB	0.00	0.00	223.31	0.00	223.31
Fund Total: 21		202,051.52	66,697.67	85,748.06	0.00	221,101.91

Special Meeting – November 13, 2020

The Charles City Board of Education met in special session on Friday, November 13, 2020 in the Superintendent's Office at 500 N. Grand Ave. The meeting was open to the public by attending in person or watching live at Facebook.com/CharlesCityCSD. All Board members attended via zoom. President Mack called the meeting to order at 12:00 p.m. Present: Board members Rottinghaus, Dight, Freund, and Bergland. Absent: Student member Ruzicka. Staff members present via zoom included Superintendent Fisher, Board Secretary O'Brien, and Communication Director DeVore. Also present via zoom, James Grob, Charles City Press. There were no visitors present.

(Dight/Freund) to approve the agenda as amended. Item 3, was amended to include action on the submission of a waiver for full remote. Motion carried 5-0.

(Rottinghaus/Dight) to submit a waiver to the Department of Education for full remote learning for the next two weeks to only be used if the matrix conditions are met or the District no longer has adequate staff to safely operate. This will allow for a full pivot if needed without any additional 48 hour delays. It will also forgive the last two days of missed school for the District per the Iowa Department of Education. The waiver dates can also be amended by the state if requested by the District. There was much discussion. The waiver would give the District some flexibility. There were several questions sent via Facebook and chat. During full remote staff will come to work. If in full remote, extracurricular would be discontinued, however if partial remote then the extracurricular may continue. Immaculate Conception (IC) is making its own decision regarding remote learning. We are in communication with IC and would continue lunch and bus service. During the two day 5-12 shut down on November 12 and 13, the secondary staff worked in the elementary to keep them open. The elementary absenteeism rate increased due to COVID. The time was also used to better prepare for remote learning. Motion carried 5-0.

(Dight/Freund) to approve the amended matrix to set criteria for the reopening from hybrid learning when the conditions are acceptable as recommended. Floyd County Public Health, teacher leaders and senior leaders agree on the recommendation. The matrix was amended to include when the District would shift out of hybrid. The District would remain in hybrid for a minimum of two weeks. To shift out of hybrid, the county 14-day rolling positivity rate and student absence rate must be at less than 10% for five consecutive days with a negative trend line. Motion carried 5-0.

President Mack adjourned the meeting at 12:47 p.m.

Approved

Joshua Mack, President

Terri O'Brien, Board Secretary

Regular Meeting – November 23, 2020

The Charles City Board of Education met in regular session on Monday, November 23, 2020 in the High School (HS) Library. President Mack called the meeting to order at 6:15 p.m. Present: Board members Freund (zoom), Dight (zoom), Rottinghaus (zoom) and Bergland (zoom). Absent: student member Ruzicka. Staff members present included Superintendent Fisher, Board Secretary O'Brien, and Director of Communications DeVore. There were nine other attending via zoom.

The Mission/Vision statement was read by Director Freund.

(Freund/Rottinghaus) to approve the agenda as presented. Motion carried 5-0.

There was no public comment.

Superintendent Fisher reported District progress on the three Strategic goals: equity and achievement, culture and climate and facilities and infrastructure.

Strategic Goal 1: We had a recent training with Equity Literacy in our partnership with Storm Lake Schools. We are working on student equity training for a pilot group of students at the secondary level. We continue to advance and communicate our new vision of learning. You'll see more video and social media content to help our students and parents understand. We are working on a partnership with a consultant on how to create and deliver even more high quality digital content.

Strategic Goal 2: We continue to meet and talk to our staff 1-1 during this challenging season. Culture and climate is a huge priority of our leadership and we are doing our best to be present and vulnerable to take feedback and get better. We want our family to continue to give us feedback on how to get better and navigate this season of affliction and anxiety.

Strategic Goal 3: We continue to focus on disinfection protocols and keeping our facilities as clean as possible. We have adjusted and made changes as needed and work with public health on the best practices. We are also preparing for our first measurable snowfall tonight. The batting cage is finished at the baseball field. Our Comet Gym flooring was refinished and was covered by insurance.

A Finance committee report was received from President Mack and a SIAC report from Superintendent Fisher. Director Rottinghaus reported the negotiations and compensation committee participated in interest based bargaining training.

Superintendent Fisher provided an update on COVID. The previous two weeks have been most challenging. It is stressful and challenging for staff and students. The community was asked to be wise and reasonable over the Thanksgiving break. The District wants to avoid having to go to remote learning. The hybrid matrix is very helpful and provides framework and clarity around the District's decisions going forward.

Bryan Jurrens, HS Principal, and his team of staff and students presented information on the High School 2020 Vision. Our vision is: Creating compassionate competent problem solvers. Staff

members Tyler Downing, Derek Sturtevant, Dana Sullivan and Chealsey Moen and students Keely Collins and Claire Girken provided their insights and experience. In some cases, the COVID situation has promoted more flexibility and granted students choice in their learning platforms. We are shifting our mindset. Employers are looking for problem solving skills.

Superintendent Fisher presented a PowerPoint on the “Healthy Campus Metrics Project”. We are developing our matrix of health and healthy campuses and what that looks like. A dynamic data dashboard will provide a regular cadence of our health and when adjustments are needed. We will report this data a few times a year to show if we are hitting our goals and targets. April Hanson, Director of Technology, explained the dashboard draft. The matrix includes goals around staff and student satisfaction, student engagement, evidence of learning, activity connectedness and trust. Each goal has assigned who, where, when and how they will be measured and tracked.

(Dight/Rottinghaus) to approve the FRSecure LLC Master Services agreement for the information security risk assessment for \$17,000 and security program roadmap for \$3,850. A technology assessment presentation was given to the Board at their November 9 meeting. If the District does not receive a second round of COVID funding, the general fund will pay the cost using flexibility funds. This expense would require the use of carryover flexibility funds below the \$100,000 minimum balance target. Motion carried 5-0.

(Freund/Dight) to approve a resolution to consider continued participation in the Instructional Support Program and authorizing and directing the secretary to give notice of a public hearing to be held in the High School Library on December 14, 2020 at 6:15 p.m. The Board of Directors wishes to consider continued participation in the Instructional Support Program for a period of 5 years commencing the fiscal year beginning July 1, 2022, at an amount not to exceed 10% of the total regular program district cost to be used for any general fund purpose. Roll call vote. Motion carried 5-0.

(Dight/Bergland) to approve the resolution setting the date for a public hearing on the proposed issuance of approximately \$8,900,000 school infrastructure sales, services and use tax revenue refunding bonds for December 14, 2020 at 6:15 p.m. in the High School Library. The Finance Committee met with Matt Gillaspie, Piper Sandler, on Friday November 13 to discuss the possible refinancing of the Sales Tax Bonds issued in 2013 and 2015 to finance the Middle School project. These bonds become callable in 2021. Savings from refinancing range from \$359,379 to \$557,041 depending upon the interest rate sold. At this meeting the debt coverage rate and the possibility of future debt were discussed and weighed into the discussion. The committee directed administration and Piper Sandler to proceed. The papers were drawn up by Ahlers and Cooney law firm. The resolution includes the approximate amount of the bonds and the intended use of the bond proceeds, and sets the time, date, and location for the public hearing on the proposed issuance. Director Freund is abstaining because the action is related to bonds. Roll call vote. Motion carried 4-0 (Freund Abstaining)

(Rottinghaus/Bergland) to approve the engagement agreement with Ahlers & Cooney PC to serve as bond counsel for the issuance of approximately \$7,904,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds. Ahlers & Cooney law firm will handle the legal issues and documentation needed with the sale. This is for the refinancing of the two Middle School sales tax

bonds issued in 2013 and 2015. The fees are estimated not to exceed \$17,500 plus related fees for copying, printing and other related expenses estimated not to exceed \$500. Roll call vote. Motion carried 4-0 (Freund Abstaining).

(Bergland/Dight) to approve the engagement letter with Piper Sandler & Co to serve as placement agent or underwriter for the issuance of School Infrastructure Sales, Services and Use Tax Revenue Bonds. Piper Sander will serve as placement agent or underwriter for the proposed issuance. The fees will depend upon the type of sale, by placement agent or underwriter. Roll call vote. Motion carried 4-0 (Freund Abstaining).

(Rottinghaus/Freund) to approve the 5-year facilities plan as presented. The facilities plan was presented to the Board for discussion at their October 12 meeting. Motion carried 5-0.

The Board shared their experiences attending the Iowa Association of School Board (IASB) convention on November 18 and 19. The convention was completely digital. The Delegate Assembly was held on November 17. The convention allowed each Board member to choose from multiple education sessions, networking time and innovative learning opportunities with their peers. They commented the opening speaker was very moving and reported on the sessions they attended.

The Board reflected on the October 26, 2020 workshop with Harry Heiligenthal, IASB, regarding governance and management roles and responsibilities. The Board took a few minutes to reflect about key insights or take-a-ways from the workshop.

(Bergland/Freund) to approve the purchase of a 2021 Chevrolet Suburban for \$42,886.70 from Karl Chevrolet as recommended. The Suburban is a 4-wheel drive, 4 door vehicle. Special Education funds will be used for the purchase. The competitive bid process was completed and performed by the State of Iowa who awarded 2021 Model year SUVs, Trucks and Vans to Karl Chevrolet. Motion carried 5-0.

(Rottinghaus/Freund) to approve the first reading of Employee Early Retirement Application, 407.6E3 and waive the second reading. Minor changes were made to the application form. The changes require the retiree to select the option they wish to retire, option 1 or 2. The Board questioned why a December action is needed to consider offering the program in the coming year since they were under the impression the policy would be continuing. The current policy states “the board has complete discretion to offer or not offer this early retirement program for eligible employees and shall make that decision annually at their regular December meeting.” A policy committee meeting will be scheduled to discuss possible changes to policy 407.6 to eliminate the annual review. Motion carried 5-0.

(Freund/Dight) to approve the consent agenda as presented.

- Approval of the following resignation.

Name	Position	Date Effective
Karleen Sickman	Girls Basketball Mentor Coach	11/23/20

- Approval of the following personnel appointments contingent upon completion of positive background checks.

Name	Position	Amount	Start Date
Karleen Sickman	Assistant Girls Basketball Coach	\$4,012	11/23/20
Brady Girken	Assistant HS Bowling Coach	\$2,173	11/23/20

- Approval of Kevin Clipperton as volunteer High School boys' basketball coach effective 11/23/20.
- Approval of the Transition Alliance Program (TAP) contract amendment for the period 10/1/20 to 9/30/21 decreasing the overall budget \$15,570.00.

Motion carried 5-0.

The Board identified some of the Big Ideas that came out of the Board meeting.

- The healthy campus matrix dashboard is exciting and interest. It is a good idea.
- The HS 2020 Vision is exciting and is a big win for students. They are empowered to make requests to pursue projects that interest them.
- The bond refinancing shows the District is being fiscally responsible and the technology security assessment shows we put importance on data security.
- COVID updates provide transparency for the community.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, December 14, 2020.

President Mack adjourned the meeting at 8:17 p.m.

Approved

Joshua Mack, President

Terri O'Brien, Board Secretary

Regular Meeting – November 5, 2020

The Charles City Board of Education met in special session on Thursday, November 5, 2020 in the North Grand Building, Superintendent's office. All Board members attended via zoom. President Mack called the meeting to order at 5:00 p.m. Present: Board members Rottinghaus, Dight, Freund and Bergland. Absent: Student Board member Ruzicka. Staff members present included Superintendent Fisher, Board Secretary O'Brien, and Communication Director DeVore. Also, present via zoom James Grob, Charles City Press.

(Rottinghaus/Dight) to approve the agenda as presented. Motion carried 5-0.

There were no oral comments from the public. There was one written comment that was shared with the Board prior to the meeting.

(Bergland/Rottinghaus) to transition grades 7-12 to hybrid learning on Tuesday, November 10th through Tuesday, November 24 per the adopted decision matrix. The 14-day average COVID positive rate in Floyd County has been above 10% for three consecutive days and continues to trend up. Per the board approved decision making matrix, approved October 12th, and recommendation from the Public Health Department, the superintendent recommended moving to hybrid learning through the Thanksgiving Holiday Break. Superintendent Fisher will submit a reopening matrix at the Board meeting scheduled for November 9th. The good news is the school cases are still low, and our attendance rate is still high. We want to be responsible and be proactive to keep COVID cases low for our students and the community. Motion carried 5-0.

President Mack adjourned the meeting at 5:23 p.m.

Approved

Joshua Mack, President

Terri O'Brien, Board Secretary

Regular Meeting – November 9, 2020

The Charles City Board of Education met in regular session on Monday, October 9, 2020 in the High School (HS) Library. President Mack called the meeting to order at 6:18 p.m. Present: Board members Freund (zoom), Dight (zoom), Rottinghaus (zoom) and Bergland (zoom). Absent: student member Ruzicka. Staff members present included Superintendent Fisher, Acting Board Secretary Elsbernd, Middle School Principal Taylor, Director of Technology Hanson and Director of Communications DeVore (zoom). One other attended via zoom.

The Mission/Vision statement was read by Director Dight.

(Rottinghaus/Freund) to approve the agenda as presented. Motion carried 5-0.

There was no public comment.

Superintendent Fisher reported Darla Arends, beloved teacher and family member passed away this weekend. Our thoughts and prayers are with her family during this time. Counseling is available for students and staff.

The board held a moment of silence for Ms. Arends

An Equity & Achievement committee report was received from Director Rottinghaus.

Superintendent Fisher provided an update on COVID. Iowa is one of the highest states for COVID cases right now. He reminded everyone to continue to wear face masks and practice social distancing. If the numbers in Floyd County continue to rise, we may have to call a special board meeting.

Director Dight commented that 1/3 of the beds at Mercy One in Mason City are occupied by COVID patients.

Joe Taylor, Middle School Principal, presented information on the Middle School 2020 Vision. Taylor talked about Our Mission is why we exist; the reason we are here. Regardless of who you are or what your story is, you can learn and be loved here. Our Vision is a clear picture of the future. Where we are going. Creating Compassionate, Competent Problem solvers. The board asked questions and there was much discussion.

April Hanson, Director of Technology, updated the board on her search for a company to come in and do a security assessment for the District. They would come in and score us on how secure our technology is. She has found 1 company and is hoping to find 1 more to do a cost comparison. She will report back to the board when she has more information. The Board thanked her for all her work on this.

Superintendent Fisher lead discussion on the district's COVID Reopening Matrix. At the November 5th special meeting, the Board approved transitioning grades 7-12 to hybrid learning thru Thanksgiving break due to COVID positivity rates in Floyd County. The Senior Leadership team is working on amending the matrix in order to provide guidelines for safe reopening based

on community positivity rate and student absence rates. Public Health is deeply involved in this situation and recommendation as well. There was much discussion. The Board will consider action at a future meeting.

Board member Dight lead the fourth of a series of professional development sessions on Ableism. The Board read an essay written by Dight as an 11th grade student in 1979 to see how much we have improved or worsened as a society compared to 1979. The board also read and watched a Ted Talk on ableism. Finally, the Board reviewed what ADA is and how the law applies. There was much discussion. The Board thanked Dight for talking about this with them.

The Board discussed whether to continue to pursue the Iowa Association of School Boards (IASB) Better Boardsmanship Award for 2021. Superintendent Fisher congratulated the Board on receiving the Award once again in 2020. The Board agreed to continue to pursue the award. They feel they gain lots of valuable knowledge from it.

Superintendent Fisher lead discussion on Instructional Support Levy (ISL) tax impacts and options for renewal of the ISL. This was part 4 of the discussion. In parts 1, 2 and 3 the board learned about what the ISL is, what surtax is, who decides how ISL is used and how it has been used. There will be discussion of part 5 at the next meeting.

(Rottinghaus/Freund) to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$100,649.60 for modified supplemental amount for increasing enrollment in the Fall 2020. The School Budget Review Committee requests for modified supplemental amounts for increasing enrollment and limited English Proficient instruction beyond 5 years is due December 1st. This request is for modified supplemental amount to be counted towards the unspent balance calculation. The Board may or may not levy taxes, which will be decided in April. These are 2 motions to be acted on separately. Motion carried 5-0.

(Dight/Bergland) to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$10,915.52 for modified supplemental amount for providing an English language learner program for students who have exceeded five years of weighted funding in the Fall 2020. The School Budget Review Committee requests for modified supplemental amounts for increasing enrollment and limited English Proficient instruction beyond 5 years is due December 1st. This request is for modified supplemental amount to be counted towards the unspent balance calculation. The Board may or may not levy taxes, which will be decided in April. These are 2 motions to be acted on separately. The motion carried 5-0.

At 7:52 p.m. the Board took a 5-minute break

(Rottinghaus/Freund) to approval of the early retirement applications and resignation for fiscal year 2021 from:

Name	Position	Date Effective
Donna Forsyth	Middle School Teacher	6/30/21
Terri O'Brien	Director of Finance	6/30/21
Ann Hanes	High School Teacher	6/30/21

According to Employee Early Retirement policy, #407.6, that was approved in June 2020. The deadline for option 1 retirements for fiscal year ended 2021 were due 11/1/20. There were three applications/ resignations submitted. By policy, the benefit equals 50% of the retirees' wages excluding TSS and extra-curricular contracts. The board thanks each of the 3 retirees for their years of service and dedication to the District. They will be greatly missed. Motion carried 5-0.

(Freund/Rottinghaus) to approve the equipment agreement with Marco and the monthly payment of \$16,743.07 for the audio visual equipment installed K-12 as recommended. The District installation of the Audio Visual equipment by Marco has been completed. The agreement has been reviewed by our attorney. Motion carried 5-0.

(Freund/Rottinghaus) to accept the October 2020 financial reports as presented. The self-funded dental balance is (\$18,601.41). We are still working with Group Benefit Partners and Delta Dental to determine if this will correct itself or other changes must be made. Motion carried 5-0.

(Dight/Freund) to approve the consent agenda as presented.

- Approval of the minutes of the regular meetings held on October 12, 2020 and October 26, 2020 as presented.
- Approval of the November 2020 bills.
- Approval of the following resignations.

Name	Position	Date Effective
Anthony Slinger	Assistant Varsity Bowling Coach	11/9/20
Kelsey Crooks	Assistant Varsity Girls Basketball Coach	11/9/20
Darren Bohlen	Head Football Coach	11/9/20
Darren Bohlen	Middle School Boys Track Coach	11/9/20

- Approval of the following personnel appointments contingent upon completion of positive background checks.

Name	Position	Amount	Start Date
Noah Krabbe	7th grade boys basketball coach	\$2,675	11/9/20

- Approval of the application to the School Budget Review committee in the amount of \$5,754.01 for special education administrative costs associated with the River Hills Consortium program for the 2021-22 school year.
- Approval of the application to the School Budget Review committee in the amount of \$6,320.48 for special education administrative costs associated with the LIED Center Consortium program for the 2021-22 school year.
- Approval of the Transition Alliance Program (TAP) contract amendment for the period 10/1/19 to 9/30/20 increasing the overall budget \$16,933.67.

Motion carried 5-0.

Vendor Name	Invoice Detail Description	Amount
Operating Fund:		
Access Systems Leasing	Copier/Printer Agree	\$ 4,256.86
Access Systems	Staples/Wash/linc	\$ 835.40
Aces	Safety Net Backup/Tech Dept	\$ 501.00
Ag Vantage FS, Inc	LP Fuel/Bus Barn	\$ 845.00
Ahlers & Cooney, P.C.	Legal Services	\$ 1,054.50
Air Filter Sales & Services	Filters/B & G	\$ 446.00
Amazon	Misc Supplies	\$ 8,950.42
American Solutions For Business	Plastic Tumblers/J DeVore	\$ 950.15
Arnold Motor Supply	Parts/Bus Barn	\$ 27.48
Avalon Center	Integrated Mental Health/Sept & Oct	\$ 1,476.00
Bell Piano Service	Piano Tuning/HS/Sturtevant	\$ 110.00
Best Buy Store	LED Panel/HS	\$ 509.97
Boundless Network	School To You Meal Bags/Voves	\$ 2,096.86
Carolina Biological	Inst Supp/HS/Spurgin	\$ 431.20
Carquest Auto Parts	Parts/Bus Barn	\$ 1,227.72
Central Preschool	Voluntary 3 & 4 Yr Old Program/October	\$ 3,861.35
Central Rivers Area Education Agency	Misc Supplies	\$ 1,535.11
Century Link	Long Distance	\$ 129.36
Century Link	Phone	\$ 1,442.97
Charles City Press	Reg/Special Sessions	\$ 451.31
City Laundering Co.	Towels/Bus Barn	\$ 73.14
City Of Charles City	Water	\$ 4,330.11
Classroom Direct.Com	Inst Supp/Wash/Niichel	\$ 63.97
Clubs Choice	Fundraiser/Wash & Linc	\$ 7,311.50
Croell Inc	Football Field Cement/B & G	\$ 1,273.50
Decker Sporting Goods	Staff Regardless Tshirt	\$ 13.50
Dick Blick Art Materials	Inst Supp/Wash/Hamm	\$ 381.56
Doors, Inc	Keys/B & G	\$ 190.00
Embassy Suites	Lodging/State Fair/Lundberg	\$ 302.74

Envato	License/J DeVore	\$ 4.00
Ewalu	Rock Climbing/HS/Pittman	\$ 475.00
Fareway Store	Groceries/HS Home Ec	\$ 98.08
Flinn Scientific	Inst Supp/HS/Hervol	\$ 433.72
Floyd County Recorder	Registration/2018 John Deere Gator	\$ 18.75
Follett School Solutions	Destiny Library	\$ 4,939.37
Franklin Covey Client Sales	Inst Supp/Wash	\$ 168.96
GBC	Lamintator/MS	\$ 1,950.00
Grainger	Supplies/B & G	\$ 1,455.54
H & R Lawncare Llc	Sports Complex/MS Seeding/Discr \$	\$ 5,500.00
Hagensick, Scotti	Reimb Supplies/Elem Pto	\$ 25.00
Hawkeye Stages	Charter Bus/Football	\$ 500.00
Heartland Paper	Cleaning Supplies/B & G	\$ 4,400.38
Heeren, Jill	Reimb Supplies/Elem Pto	\$ 23.57
Heggerty	Phonemic Awareness/Wash	\$ 345.56
Hobby Lobby	Inst Supp/Wash/Bailey	\$ 156.60
Huber Supply Co	Cylinder Rental/HS/Spurgin	\$ 46.72
Hy Vee	Misc Supplies	\$ 567.24
Iowa Department Of Human Services	Oct 20 Non Federal Share Of Medicaid	\$ 6,063.38
Iowa Department Of Natural Resources	NPDES Fee/Wash	\$ 300.00
ITech	Repair/1:1 Laptop/Tech Dept	\$ 1,319.96
John Deere Financial	Misc Supplies	\$ 1,002.10
Junior Library Guild	Books/MS Library	\$ 626.07
Kami Notable	(3)Subscriptions/MS	\$ 297.00
Keystone Laboratories	Water Water Test	\$ 12.50
Krueger, Amy	Reimb Supplies/Elem Pto	\$ 23.71
Kwik Trip	Fuel	\$ 4,456.95
Lakeshore Learning Materials	Inst Supp/Linc	\$ 566.36
Larson Co., Gustave A.	Supplies/B & G	\$ 380.66
Lessin Supply Company	Misc Supplies	\$ 507.30

Library Furniture International	Acrylic Shield/Linc	\$ 196.00
Lynch Dallas, PC	Legal Services	\$ 280.00
M Prints Ink	3rd Grade Tshirts/Elem Pto	\$ 2,240.00
Marco	Adjustable Extension Column/Tech Dept	\$ 1,714.24
Masters, Melinda	Reimb Supplies	\$ 32.54
McGraw Hill Education	AP Books/HS	\$ 3,929.52
Mediacom	Internet/Alt HS	\$ 169.95
Michael, Ashley	Reimb Textbook Fees	\$ 60.00
Mid American Energy Company	Electric/Gas	\$ 12,020.20
Midwest Bus Parts	Parts/Bus Barn	\$ 3,361.43
Midwest Computer Products	HS Service Call/B & G	\$ 353.70
Mike's C & O Tire Service	Tire Repair/Bus Barn	\$ 25.92
Napa Of New Hampton	Parts/Bus Barn	\$ 210.00
Newbauer	Hand Sanitizer/IC	\$ 81.54
Nolte, Cornman & Johnson P.C.	FY20 Audit Services	\$ 5,280.00
NSPRA	Membership/J DeVore	\$ 285.00
O'Keefe Elevator Company	Elevator Repair/B & G	\$ 520.00
O'Reilly Auto Parts	Parts/Bus Barn	\$ 694.52
Oriental Trading	Inst Supp/Wash/Mutch	\$ 191.75
Otto's Oasis	Multch/HS	\$ 207.60
Parts Town	Caskets/Ring Sealer/B & G	\$ 49.02
Pat's BBQ	Meals/HS Working Lunch Meeting	\$ 435.00
Perfection Learning	Inst Supp/HS/S Downing	\$ 1,101.68
Perry Novak Electric	Locate Feed/Baseball Field/Discr \$	\$ 230.00
Phonak	Inst Supp/MS/Welter	\$ 89.99
Pioneer Valley Books	Inst Supp/Wash/Eiklenborg	\$ 396.80
Pollard	Pest Control/Wash	\$ 367.00
Rainbow Resource	Inst Supp/Homeschool	\$ 144.50
Really Good Stuff	Inst Supp/Linc/Elliott	\$ 259.16
Rieman Music	Inst Supp/HS/Gassman	\$ 7.19
Roffman Band Service	Euphonium Repair/HS/Gassman	\$ 70.00
Rottler, Caley	Reimb Supplies	\$ 72.30

Scholastic Teacher Store	Inst Supp/Linc/Ludemann	\$ 354.25
School Bus Sales Company	Parts/Bus Barn	\$ 181.32
School Specialty	Inst Supp/Wash/Niichel	\$ 19.49
Schoolpay	School Pay Service Fee	\$ 19.03
Schueth Ace Hardware	Supplies/B & G	\$ 311.04
Screencastify	Licenses/Wash	\$ 232.00
Senorwooly	Subscription/HS/Holzer	\$ 85.00
Sherwin-Williams Company	Paint/B & G	\$ 34.77
Shultz, Roberta	Mother Memorial	\$ 30.00
Social Thinking	Inst Supp/Wash/Heeren	\$ 183.87
Staples Advantage	Inst Supp/HS/Sturtevant	\$ 318.95
Stock Glass	HS Glass/B & G	\$ 71.00
Storey Kenworthy/Matt Parrott	Inst Supp/Wash/Ott	\$ 124.04
Sturtevant, Derek	Reimb Supplies	\$ 20.00
Subway Store	Meals/Strategic Staffing Meeting	\$ 95.76
Superior Lumber	Screws/B & G	\$ 573.70
Sweetwater Sound	Mics/Stands/J DeVore	\$ 927.80
Teacher Created Resources	Inst Supp/Linc/Whealy	\$ 56.44
Think Safe	AED Shipping/Nurse	\$ 30.00
Timberline Billing Service	Medicaid Billing	\$ 771.35
Triumph Surplus	UPS	\$ 51.44
Truck Center	Parts/Labor/Bus Barn	\$ 2,484.36
Tudor, Jeanine	Reimb Popcorn/Elem Pto	\$ 49.96
US Cellular	Cell Phones/Hot Spots	\$ 535.00
USIC Locating Services	Iowa Locates/Tech Dept	\$ 463.72
Verizon	(25)Hot Spots/Tech Dept	\$ 2,272.14
Walmart	Totes/Wash Library	\$ 819.09
Waverly-Shell Rock Community Schools	Reimb Bus Mirror	\$ 53,518.72
Webstaurant Store, The	Inst Supp/HS/Mead	\$ 400.28
West Music Company	Inst Supp/HS/Gassman	\$ 76.86
Williams, Michelle	Reimb Supplies/Elem Pto	\$ 24.50
Wolfe, Larry	Reimb Muffins/HS PD Day	\$ 74.85
Wood River Energy	Gas	\$ 553.74
Wright Express	CO Gas Card	\$ 4.00
Ziegler	Parts/Bus Barn	\$ 748.67

Student Activity Fund:		
Algona High School	Entry Fee/Xcountry	\$ 120.00
Amazon	Concessions	\$ 41.32
Becker, Trey	Football Official	\$ 75.00
Biggest Fan Consulting	Body Fan Base Consulting/Athletics	\$ 1,200.00
Bjelica, Nick	Farm Rent/FFA	\$ 2,776.00
Byerly, Brad	Football Official	\$ 105.00
Cheerleading	Poms/Cheerleading	\$ 215.80
Clark, Randall	Volleyball Official	\$ 95.00
Decker Sporting Goods	Weighted Rain Cover/Baseball	\$ 595.00
Delaney, Jesse	Football Official	\$ 105.00
Fareway Store	Concessions	\$ 74.11
Gage Plumbing & Heating, Mick	Restroom Rental/Football Field	\$ 150.00
Gielau, Al	Football Official	\$ 75.00
Gress, Troy	Football Official	\$ 105.00
Hawkeye Stages	Charter Bus/Football	\$ 1,358.00
Henn, Greg	Football Official	\$ 75.00
Herman, Ronald	Football Official	\$ 105.00
Hy Vee	Supplies/HS SIAT	\$ 105.87
IAHSSCA	Annual Dues/Soccer	\$ 30.00
IHSADA	Membership	\$ 260.00
Iowa FFA Association	State/National Dues/FFA	\$ 2,800.50
Iowa Girls Coaches Association	Membership/Girls Athletics	\$ 115.00
Iowa Girls HS Athletic Union	Regional Volleyball	\$ 3,042.00
Iowa High Schl Speech Asn	Membership/Grob	\$ 50.00
Iowa Sports Supply	Medals/Athletics	\$ 311.25
John Deere Financial	Supplies/FFA	\$ 350.27
Jostens	Yearbooks/HS	\$ 2,973.45
Koob, Brian	Football Official	\$ 75.00
Lasher, Lance	Football Official	\$ 75.00

Lyons, Dennis	Football Official	\$ 130.08
Meyer, Dan	Volleyball Official	\$ 150.00
New Hampton High School	Entry Fee/Xcountry	\$ 80.00
Olson, Frank	Football Official	\$ 75.00
Pavlovich, Jeff	Football Official	\$ 75.00
Pioneer Drama	Scripts/Snow White/Conklin	\$ 309.00
Plant Peddler	Poinsettias/FFA	\$ 165.60
Rieman Music	Supplies/HS/Gassman	\$ 130.00
Roffman Band Service	Repairs/MS/Boss	\$ 155.95
Rustad, Duane	Football Official	\$ 75.00
Schoolpay	School Pay Service Fee	\$ 14.17
Spurgin, Bret	Reimb Pizzas/FFA Meeting	\$ 80.00
Stallie's Sweets	Cupcakes/FFA Meeting	\$ 204.00
Staples Advantage	Supplies/HS Homecoming	\$ 213.38
Stone, Sammy	Volleyball Official	\$ 95.00
West Music Company	Supplies/MS/Boss	\$ 54.99
Wolfe, Larry	Reimb Homecoming Supplies	\$ 53.92
Yakle, John	Football Official	\$ 75.00
Management Fund:		
Iowa Workforce Development	Unemployment	\$ 8,527.22
Sisson And Associates	Work Comp & Liability	\$ 5,236.00
Local Option Sales Tax Fund:		
City Of Charles City	NGB Water	\$ 645.89
First Congregational Church	Carrie Lane Rent/November	\$ 420.00
Mid American Energy Company	NGB Senty Light	\$ 567.25
Wood River Energy	NGB Gas	\$ 72.95
Physical Plant & Equipment:		
First Security Bank	FY20 Comet Field Lighting Loan	\$ 52,104.82

School Nutrition Fund:		
Larson Co., Gustave A.	Thermister/Motor/MS	\$ 458.60
Schoolpay	School Pay Service Fee	\$ 168.79
Taher	2-21 Advanced Lunches/Operating Expenses/October	\$ 166,059.79
Health Insurance Fund:		
Blue Cross Blue Shield Of IA	October Billing	\$ 283,496.13
Custodial Fund:		
Amazon	HS Lounge Exp	\$ 36.21
M Prints Ink	Shirts/Spirit Shop	\$ 96.00
Otto's Oasis	HS Lounge Exp	\$ 203.23
Quade, Tammy	Reimb Plaid Sleeve Shirts	\$ 303.84
Sunset Brokerage	Clay Targets/Shooting Comets	\$ 7,734.90
T-J Service	Washer & Dryer/Project Rise	\$ 999.98

The Board identified some of the Big Ideas that came out of the Board meeting.

- Joe Taylor's presentation on the MS 2020 Vision was enlightening. The Board thanked Mr. Taylor for sharing it with them and the community.
- Director Dight's presentation. It was good to look at Ableism through a different lens and made the Board more aware.
- COVID Reopening Matrix. It was good to discuss what would happen before the District reopened. COVID is something that is here.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, November 23, 2020.

President Mack adjourned the meeting at 8:17 p.m.

Approved

Joshua Mack, President

Paige Elsbernd, Acting Board Secretary

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7 WEEKLY CHECK RUNS APPROVED PRIOR TO BOARD MEETING

User ID: LMA

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
Fund: 10 OPERATING FUND			
ACCO BRANDS USA LLC	(4) PLANNER REFILLS/CO	125.82	
	Vendor Total:		125.82
ARENDS, CARL	DARLA ARENDS MEMORIAL	30.00	
	Vendor Total:		30.00
BEST BUY STORE	CAMERA/CAM LINK/HS/JURRENS	679.98	
BEST BUY STORE	STABILIZER/COMMAND UNIT/HS/JURRENS	684.98	
BEST BUY STORE	RECORDER/HS/JURRENS	279.99	
BEST BUY STORE	GAME CAPTURE/HS/JURRENS	189.99	
BEST BUY STORE	(2) RING LIGHTS/HS/JURRENS	394.98	
	Vendor Total:		2,229.92
CALENDLY LLC	SUBSCRIPTION/HS/STALLSMITH	144.00	
	Vendor Total:		144.00
CENTURY LINK	HS LD	9.81	
	LINC LD	24.27	
	WASH LD	31.01	
	MS LD	46.54	
	SUPT LD	16.31	
	TECH DEPT LD	0.90	
	BUS BARN LD	0.90	
	Vendor Total:		129.74
CENTURY LINK	WASH PHONE	299.36	
	GAS LINE	35.28	
CENTURY LINK	GAS LINE	35.28	
	MS PHONE	166.44	
CENTURY LINK	GAS LINE	35.28	
	SUPT PHONE	218.68	
CENTURY LINK	GAS LINE	35.28	
	HS PHONE	280.84	
CENTURY LINK	LINC PHONE	217.66	
	GAS LINE	35.28	
	TECH DEPT PHONE	59.97	
	BUS BARN PHONE	59.97	
CENTURY LINK	NOVEMBER RADIO LOOP	76.00	
	Vendor Total:		1,555.32
CHARLES CITY PRESS	SUBSCRIPTION/MS LIBRARY	69.00	
CHARLES CITY PRESS			

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7 WEEKLY CHECK RUNS APPROVED PRIOR TO BOARD MEETING

User ID: LMA

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	SUBSCRIPTION/HS LIBRARY	69.00	
	Vendor Total:		138.00
CITY OF CHARLES CITY	MS WATER	492.94	
CITY OF CHARLES CITY	GROUNDS BUILDING WATER	52.76	
CITY OF CHARLES CITY	LINC WATER	522.00	
CITY OF CHARLES CITY	HS WATER	762.09	
CITY OF CHARLES CITY	WASH WATER	620.62	
CITY OF CHARLES CITY	BUS BARN WATER	119.67	
CITY OF CHARLES CITY	SPORTS COMPLEX WATER	503.44	
	Vendor Total:		3,073.52
CROELL INC	CEMENT/BASEBALL BATTING CAGES/DISCR \$	1,785.00	
	Vendor Total:		1,785.00
EBAY	PARTS/SILVER CAR	113.44	
	Vendor Total:		113.44
FAMILY OF GERRY LYNCH	MOTHER MEMORIAL/REAMS/SCHLADER/R LYNCH	30.00	
	Vendor Total:		30.00
GRAMMARLY, INC	SUBSCRIPTION/J DEVORE	69.97	
	Vendor Total:		69.97
IOWA VOCATIONAL REHABILITATION SERVICES	TAP-CASH W/FISCAL AGENT	8,466.86	
	Vendor Total:		8,466.86
KWIK TRIP	BUS DIESEL	2,238.95	
	B & G GASAHOL	417.19	
	CO GASAHOL	132.86	
	SP ED GASAHOL	611.58	
KWIK TRIP	SP ED GASAHOL	1,035.99	
	B & G GASAHOL	708.04	
	BUS DIESEL	2,381.66	
	CO GASAHOL	425.08	
	B & G DIESEL	14.76	
	Vendor Total:		7,966.11
MEDIACOM	INTERNET/ALT HS 11/17/20-12/16/20	169.95	
	Vendor Total:		169.95
MID AMERICAN ENERGY COMPANY	BUS BARN GAS	145.11	
	BUS BARN ELEC	342.37	
MID AMERICAN ENERGY COMPANY	HS ELEC	5,355.28	

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7 WEEKLY CHECK RUNS APPROVED PRIOR TO BOARD MEETING

User ID: LMA

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
MID AMERICAN ENERGY COMPANY	HS ELEC	172.22	
MID AMERICAN ENERGY COMPANY	WASH ELEC	4,033.11	
MID AMERICAN ENERGY COMPANY	GROUNDS BUILDING ELEC	66.76	
MID AMERICAN ENERGY COMPANY	FOOTBALL COMPLEX ELEC	163.66	
MID AMERICAN ENERGY COMPANY	LINC ELEC	1,086.67	
MID AMERICAN ENERGY COMPANY	SPORTSMAN'S PARK ELEC	42.33	
MID AMERICAN ENERGY COMPANY	HS SENTRY LIGHT	22.78	
MID AMERICAN ENERGY COMPANY	GROUNDS BUILDING GAS	344.92	
	Vendor Total:		11,775.21
MINISTRY INSIGHTS	(20) ASSESSMENTS/FISHER	599.00	
	Vendor Total:		599.00
RIMMER, SHANTELL	DAUGHTER MEMORIAL	30.00	
	Vendor Total:		30.00
SCHOOLPAY	SCHOOL PAY SERVICE FEE	38.59	
SCHOOLPAY	SCHOOL PAY SERVICE FEE	20.55	
	Vendor Total:		59.14
SEEHUSEN, JENNIFER	MOTHER MEMORIAL	30.00	
	Vendor Total:		30.00
SHOPSMACKPACKS.COM	INST SUPP/MS/SMITH	130.00	
	Vendor Total:		130.00
SWEETWATER SOUND	AUDIO INTERFACE/J DEVORE	169.95	
	Vendor Total:		169.95
SWIVL	(2) SWIVLS/HS/JURRENS	1,718.00	
	Vendor Total:		1,718.00
US CELLULAR	(2) HOT SPOTS/TECH DEPT	104.84	
	CELL PHONE/SCHOOL TO YOU	41.54	
	CELL PHONE/TAP	34.96	
	CELL PHONE/ALT HS	73.25	
	CELL PHONE/TAP	35.47	
	CELL PHONES/TECH DEPT	131.97	
	CELL PHONE/B & G	71.57	
	CELL PHONE/ON CALL	41.47	
US CELLULAR	(25) HOT SPOTS/TECH DEPT	3,172.76	
US CELLULAR	CELL PHONE/(2) HOT SPOTS	104.98	

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7 WEEKLY CHECK RUNS APPROVED PRIOR TO BOARD MEETING

User ID: LMA

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	CELL PHONE/SCHOOL TO YOU	40.90	
	CELL PHONE/ON CALL	40.91	
	CELL PHONES/TECH DEPT	130.88	
	CELL PHONE/B & G	71.01	
	CELL PHONE/TAP	34.91	
	CELL PHONE/ALT HS	72.70	
	CELL PHONE/TAP	34.96	
	Vendor Total:		4,239.08
VERIZON	(25) HOT SPOTS/TECH DEPT	495.50	
	Vendor Total:		495.50
WEBSTAIRANT STORE, THE	INST SUPP/HS/MEAD	107.79	
	Vendor Total:		107.79
WOOD RIVER ENERGY LLC	LINC GAS	821.26	
	HS GAS	2,807.96	
	MS GAS	716.61	
	Vendor Total:		4,345.83
	Fund Total:		49,727.15
	Fund: 21 STUDENT ACTIVITY FUND		
BGM HIGH SCHOOL ATHLETIC DEPT	ENTRY FEE/WRESTLING	150.00	
	Vendor Total:		150.00
CEDAR FALLS HIGH SCHOOL	ENTRY FEE/WRESTLING	100.00	
	Vendor Total:		100.00
CENTRAL COMMUNITY SCHOOL	ENTRY FEE/XCOUNTRY	65.00	
	Vendor Total:		65.00
CICETTI, DAVE	VAR GIRLS BBALL OFF 11/24/20	116.55	
	Vendor Total:		116.55
DINGMAN, HUNTER	VAR GIRLS BBALL OFF 12/5/20	105.00	
	Vendor Total:		105.00
ECKERMAN, ERIC	VAR WRESTLING OFF 12/3/20	164.90	
	Vendor Total:		164.90
KOOB, BRIAN	VAR GIRLS BBALL OFF 12/5/20	117.87	
	Vendor Total:		117.87
LUNDTVEDT, DWAYNE	VAR WRESTLING OFF 12/3/20	174.21	
	Vendor Total:		174.21
MUSIC THEATRE INTERNATIONAL	RENTAL/25TH PUTNAM CO SPELLING BEE	925.00	
	SECURITY FEE/25TH PUTNAM CO SPELLING BEE	400.00	
	ROYALTIES/25TH PUTNAM CO SPELLING BEE	1,020.00	
	Vendor Total:		2,345.00
NATIONAL FFA ORGANIZATION	CONF REG/HS/SPURGIN	250.00	
	Vendor Total:		250.00

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7 WEEKLY CHECK RUNS APPROVED PRIOR TO BOARD MEETING

User ID: LMA

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>		
NUEHRING, CALEB				
	VAR GIRLS BBALL OFF 12/5/20	105.00		
	Vendor Total:		105.00	
PAGEL, DENNIS				
	VAR WRESTLING OFF 12/3/20	155.00		
	Vendor Total:		155.00	
PEARCE, BRIAN				
	VAR GIRLS BBALL OFF 11/24/20	105.00		
	Vendor Total:		105.00	
SCHOOLPAY				
	SCHOOL PAY SERVICE FEE	476.19		
SCHOOLPAY				
	Correction: SCHOOL PAY SERVICE FEE	134.86		
	SCHOOL PAY SERVICE FEE	152.89		
	Reversal: SCHOOL PAY SERVICE FEE	(152.89)		
	Correction: SCHOOL PAY SERVICE FEE	18.03		
	Vendor Total:		629.08	
SCHROEDER, MEL				
	VAR GIRLS BBALL 11/24/20	105.00		
	Vendor Total:		105.00	
US CELLULAR				
	CELL PHONE/ACTIVITIES	97.70		
	Vendor Total:		97.70	
	Fund Total:			4,785.31
	Fund: 33 LOCAL OPTION SALES TAX FUND			
CITY OF CHARLES CITY				
	NGB WATER	509.33		
	Vendor Total:		509.33	
MID AMERICAN ENERGY COMPANY				
	NGB ELEC	1,144.68		
MID AMERICAN ENERGY COMPANY				
	NGB SENTRY LIGHT	34.76		
	Vendor Total:		1,179.44	
WOOD RIVER ENERGY LLC				
	NGB GAS	2,273.90		
	Vendor Total:		2,273.90	
	Fund Total:			3,962.67
	Fund: 61 SCHOOL NUTRITION FUND			
RESTAURANT SUPPLY				
	CAN OPENER/FS	125.40		
	Vendor Total:		125.40	
SCHOOLPAY				
	SCHOOL PAY SERVICE FEE	10.84		
SCHOOLPAY				
	SCHOOL PAY SERVICE FEE	15.84		
	Vendor Total:		26.68	
	Fund Total:			152.08
	Fund: 71 HEALTH INSURANCE FUND			
BLUE CROSS BLUE SHIELD OF IA				
	DECEMBER BILLING-(4) WEEKLY DRAWS	190,000.00		
	Vendor Total:		190,000.00	
	Fund Total:			190,000.00
	Accounts Payable Total:			248,627.21

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>
Fund: 10 OPERATING FUND		
ACCESS SYSTEMS LEASING		
	COPIER/PRINTER /BUS BARN 11/15-12/14	45.12
	COPIER/PRINTER MAINT/LINC 11/15-12/14	360.97
	COPIER/PRINTER MAINT/WASH 11/15-12/14	630.85
	COPIER/PRINTER MAINT/ALT HS 11/15-12/14	90.25
	COPIER/PRINTER MAINT/HS 11/15-12/14	1,105.48
	COPIER/PRINTER/IBN 11/15-12/14	90.24
	COPIER/PRINTER MAINT/CO 11/15-12/14	360.13
	COPIER/PRINTER/TECH DEPT 11/15-12/14	45.12
	COPIER/PRINTER MAINT/MS 11/15-12/14	541.47
	COPIER/PRINTER/HOMESCHOOL 11/15-12/14	90.24
	Vendor Total:	3,359.87
ACES		
	SAFETY NET BACKUP/TECH DEPT	501.00
ACES		
	SAFETY NET BACKUP/TECH DEPT	501.00
	Vendor Total:	1,002.00
AG VANTAGE FS, INC		
	LP FUEL/BUS BARN	485.00
AG VANTAGE FS, INC		
	LP FUEL/BUS BARN	436.50
	Vendor Total:	921.50
AHLERS & COONEY, P.C.		
	LEGAL SERVICES	12.58
AHLERS & COONEY, P.C.		
	LEGAL SERVICES	1,173.50
	Vendor Total:	1,186.08
AIRGAS USA, LLC		
	CYLINDER RENT/HS/SPURGIN	512.15
AIRGAS USA, LLC		
	CYLINDER RENT/HS/SPURGIN	96.42
	Vendor Total:	608.57
AMAZON		
	INST SUPP/WASH/MUTCH	159.00
AMAZON		
	INST SUPP/MS/BREWER	33.89
AMAZON		
	INST SUPP/HS/NELSON	13.58
AMAZON		
	INST SUPP/HS/HERVOL	71.68
AMAZON		
	QUICK RELEASE/J DEVORE	17.49
AMAZON		
	INST SUPP/IC/LEEPER	42.84
AMAZON		
	INST SUPP/LINC/HAMM	47.61
AMAZON		
	SUPPLIE/NURSE	49.99
AMAZON		
	BULLETIN BOARD PAPER/LINC	68.39
AMAZON		
	SUPPLIES/NURSE	13.60

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>
AMAZON	INST SUPP/HS/MEAD	15.00
AMAZON	LEADERSHIP BOOKS/MS	49.67
AMAZON	HORN MASKS/MS/BOSS	372.72
AMAZON	BROCHURE HOLDERS/J DEVORE	36.99
AMAZON	SUPPLIES/NURSE	282.08
AMAZON	SUPPLIES/NURSE	16.30
AMAZON	FLAG/LINC	36.85
AMAZON	THERMOMETER/LINC	35.09
AMAZON	INST SUPP/MS/DETTMER	137.23
AMAZON	INST SUPP/WASH/EASTMAN	49.83
AMAZON	SUPPLIES/MS	25.75
AMAZON	MEMORY CARDS/J DEVORE	97.50
AMAZON	INST SUPP/HOMESCHOOL	37.29
AMAZON	WIRELESS MICROPHONE/HS/JURRENS	299.00
AMAZON	CREATIVE COLLABORATION BOOK/FISHER	17.99
AMAZON	LEADERSHIP BOOKS/MS	10.96
AMAZON	THE THIRD OPTION BOOK/FISHER	13.19
AMAZON	SUPPLIES/MS	11.99
AMAZON	SUPPLIES/NURSE	65.85
AMAZON	THE BEGINNING TEACHER BOOK/VOVES	22.20
AMAZON	SUPPLIES/MS	18.00
AMAZON	INST SUPP/MS	36.27
AMAZON	HORN MASKS/MS/BOSS	598.50
AMAZON	INST SUPP/HS/GOMEZ	51.97
AMAZON	INST SUPP/LINC/SPIEKER	19.97
AMAZON	SUPPLIES/NURSE	29.64
AMAZON	BLENDER/HS/NELSON	46.54

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>
AMAZON		
	HORN MASKS/MS/BOSS	179.25
AMAZON		
	SUPPLIES/LINC	182.42
AMAZON		
	EASELS/FISHER	28.96
AMAZON		
	INST SUPP/MS/5TH GR	67.98
AMAZON		
	INST SUPP/LINC/MASTERS	15.97
AMAZON		
	BROCHURE HOLDERS/MS	15.89
AMAZON		
	CABLE/HS/JURRENS	19.95
AMAZON		
	BATTERIES/HS/NELSON	11.99
AMAZON		
	INST SUPP/HS/MEAD	222.83
AMAZON		
	CHART PAPER/FISHER	37.29
AMAZON		
	{2} MICROPHONES/MS GYM	726.00
	SUPPLIES/MS	80.10
AMAZON		
	SUPPLIES/WASH	11.99
AMAZON		
	HORN MASKS/MS/BOSS	41.85
AMAZON		
	TRIPODS/CABLE/J DEVORE	776.95
AMAZON		
	SUPPLIES/FISHER	21.12
AMAZON		
	SUPPLIES/MS	31.87
AMAZON		
	LAMINATING FILM/BULLETIN BOARD PAPER/LIN	369.87
AMAZON		
	COFFEE MAKER/SUPPLIES/MS	263.49
AMAZON		
	ADAPTER/LINC	7.99
AMAZON		
	STUDENT AMBASSADOR JACKETS/WASH	107.36
AMAZON		
	{4} COOLERS/SCHOOL TO YOU MEALS	399.96
AMAZON		
	INST SUPP/LINC/HAMM	11.04
AMAZON		
	INST SUPP/HS/GOMEZ	6.90
AMAZON		
	INST SUPP/MS/DETTMER	20.57
AMAZON		
	IPAD CASE/J DEVORE	16.14
AMAZON		
	QUARANTINE ROOM LIGHTS/TAPE/MISC/WASH	183.37
AMAZON		

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>
	INST SUPP/HS/ROTH	33.29
AMAZON		
	SENSORY TOYS/WASH/HEEREN	59.99
AMAZON		
	SUPPLIES/MS	25.90
AMAZON		
	INST SUPP/HS/NELSON	82.48
AMAZON		
	INST SUPP/MS	29.95
AMAZON		
	(4) MATS/HS/R PITTMAN	2,956.08
AMAZON		
	SUPPLIES/CO	6.34
AMAZON		
	INST SUPP/HOMESCHOOL	10.67
AMAZON		
	GRIDDLES/HS/MEAD	174.15
AMAZON		
	INST SUPP/WASH/KRUEGER	25.47
AMAZON		
	CARD HOLDER/CARD READER/J DEVORE	219.88
AMAZON		
	FOCUS MOTOR/HANDLE/HS/JURRENS	297.98
AMAZON		
	SUPPLIES/NURSE	23.99
AMAZON		
	INST SUPP/HS/ROTH	28.48
AMAZON		
	SUPPLIES/MS	18.00
AMAZON		
	BATTERIES/J DEVORE	15.48
AMAZON		
	SUPPLIES/WASH	72.07
AMAZON		
	INST SUPP/WASH/EASTMAN	43.88
AMAZON		
	SUPPLIES/NURSE	8.99
AMAZON		
	INST SUPP/MS/DETTMER	21.13
AMAZON		
	LAMINATING FILM/WASH	359.46
AMAZON		
	SUPPLIES/MS	11.99
AMAZON		
	SUPPLIES/NURSE	57.99
AMAZON		
	CARPET SWEEPER/MS/STAUDT	86.88
AMAZON		
	SUPPLIES/MS	13.26
AMAZON		
	EXTERNAL DRIVE/J DEVORE	129.99
AMAZON		
	EXPERIENCE ECONOMY BOOK/FISHER	23.18
AMAZON		

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>
	TIMER/WASH/HEEREN	16.99
AMAZON		
	CAPITALISM AND FREEDOM BOOK/FISHER	16.63
AMAZON		
	SUPPLIES/NURSE	632.65
AMAZON		
	INST SUPP/WASH	59.28
AMAZON		
	HERO MAKER BOOK/J DEVORE	15.99
AMAZON		
	CHARGER/WASH/HEEREN	27.64
AMAZON		
	KEYBOARD COVERS/HS/NELSON	41.94
AMAZON		
	INST SUPP/WASH/WILSON	62.97
AMAZON		
	SUPPLIESS/CO	24.95
AMAZON		
	INST SUPP/LINC/LUEDEMANN	15.97
AMAZON		
	INST SUPP/LINC	21.96
AMAZON		
	SUPPLIE/NURSE	520.68
AMAZON		
	INST SUPP/MS/DETTMER	19.90
AMAZON		
	SUPPLIES/NURSE	92.95
AMAZON		
	SACKS/SCHOOL TO YOU MEALS	32.99
AMAZON		
	SENSORY TOYS/WASH/HEEREN	19.96
AMAZON		
	INST SUPP/HS/GOMEZ	15.98
AMAZON		
	HEADPHONES/MS	18.99
AMAZON		
	INST SUPP/MS	17.98
AMAZON		
	INST SUPP/WASH/KOBLISKA	142.05
AMAZON		
	SNEEZE GUARDS/MS/STAUDT	99.49
AMAZON		
	SUPPLIES/CO	64.26
AMAZON		
	INST SUPP/LINC/SPIEKER	47.10
AMAZON		
	INST SUPP/HS/S DOWNING	27.99
AMAZON		
	INST SUPP/LINC/JURRENS	15.97
AMAZON		
	PHONE CHARGER/SCHOOL TO YOU	9.49
Vendor Total:		13,731.24
ARNOLD MOTOR SUPPLY, LLP		
	PARTS/BUS BARN	3.11

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	Vendor Total:		3.11
ART WEAR			
	BRANDED FACEMASKS/J DEVORE	180.00	
ART WEAR			
	TSHIRTS/COMET CAFE	280.50	
	Vendor Total:		460.50
AVALON CENTER			
	INTEGRATED MENTAL HEALTH/NOVEMBER	1,148.00	
	Vendor Total:		1,148.00
BREITBACH CHIROPRACTIC			
	PHYSICAL/HEBERT	75.00	
BREITBACH CHIROPRACTIC			
	PHYSICAL/WALSH	75.00	
	Vendor Total:		150.00
BRUENING ROCK PRODUCTS INC			
	BASEBALL FIELDROCK/SUBBASE/B & G/DISCR\$	985.06	
	Vendor Total:		985.06
CAROLINA BIOLOGICAL			
	INST SUPP/HS/HERVOL	126.66	
CAROLINA BIOLOGICAL			
	INST SUPP/HS/HERVOL	15.15	
	Vendor Total:		141.81
CARQUEST AUTO PARTS OF CC			
	PARTS/BUS 7, 13	63.92	
CARQUEST AUTO PARTS OF CC			
	SOCKET/BUS BARN	6.43	
CARQUEST AUTO PARTS OF CC			
	PUNCH/BUS BARN	4.59	
CARQUEST AUTO PARTS OF CC			
	PARTS/BUS 14	10.19	
CARQUEST AUTO PARTS OF CC			
	PARTS/BUS 18	9.76	
	Vendor Total:		94.89
CARVER, MATT			
	LEGAL PRESENTATION/FOH STAFF	300.00	
	Vendor Total:		300.00
CEDAR FALLS COMMUNITY SCHOOLS			
	RIVER HILLS TUITION	7,413.42	
	RIVER HILLS TUITION	215.08	
	RIVER HILLS TUITION	376.20	
	RIVER HILLS TUITION	152.82	
	RIVER HILLS TUITION	277.29	
	RIVER HILLS TUITION	267.30	
	RIVER HILLS TUITION	5,267.43	
	RIVER HILLS TUITION	7,413.42	
	RIVER HILLS TUITION	215.08	
	RIVER HILLS TUITION	390.26	
	RIVER HILLS TUITION	376.20	
	RIVER HILLS TUITION	390.26	
	RIVER HILLS TUITION	117.42	
	RIVER HILLS TUITION	83.43	
	RIVER HILLS TUITION	117.42	
	Vendor Total:		23,073.03

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>
CENTRAL PRESCHOOL		
	VOLUNTARY 3 & 4 YR OLD PROGRAM/NOVEMBER	3,861.35
	Vendor Total:	3,861.35
CENTRAL RIVERS AREA EDUCATION AGENCY		
	STEM INNOVATOR CANVAS/HS	82.80
CENTRAL RIVERS AREA EDUCATION AGENCY		
	INST SUPP/WASH	3.50
CENTRAL RIVERS AREA EDUCATION AGENCY		
	COVID SYMPTOMS POSTER/J DEVORE	18.00
	MASTER CARD/J DEVORE	127.00
CENTRAL RIVERS AREA EDUCATION AGENCY		
	GOOD JOB POSTCARDS/MS	122.50
CENTRAL RIVERS AREA EDUCATION AGENCY		
	MINDSET POSTERS/LINC/HAGENSICK	1.40
	CLASS OF 2030 POSTER/LINC	6.60
CENTRAL RIVERS AREA EDUCATION AGENCY		
	GOOD JOB POSTCARDS/WASH	122.50
CENTRAL RIVERS AREA EDUCATION AGENCY		
	MISC PROJECTS/J DEVORE	178.00
CENTRAL RIVERS AREA EDUCATION AGENCY		
	BUSINESS CARDS/LINC	11.38
	Vendor Total:	673.68
CENTURY LINK		
	DECEMBER RADIO LOOP	76.00
CENTURY LINK		
	SUPT PHONE	204.84
	GAS LINE	35.28
CENTURY LINK		
	GAS LINE	35.28
	HS PHONE	264.87
CENTURY LINK		
	MS PHONE	152.81
	GAS LINE	35.28
CENTURY LINK		
	TECH DEPT PHONE	60.00
	BUS BARN PHONE	60.00
	GAS LINE	35.28
	LINC PHONE	204.90
CENTURY LINK		
	WASH PHONE	282.51
	GAS LINE	35.28
	Vendor Total:	1,482.33
CHARLES CITY PRESS		
	REG SESSION 11/5/20	21.66
CHARLES CITY PRESS		
	REG SESSION 11/9/20	272.91
CHARLES CITY PRESS		

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	SPECIAL SESSION 11/13/20	34.11	
CHARLES CITY PRESS			
	LEGAL NOTICE/INFRASTRUCTURE SALES	17.98	
CHARLES CITY PRESS			
	LEGAL NOTICE/INSTRUCT SUPPORT PROGRAM	25.36	
CHARLES CITY PRESS			
	REG SESSION 11/23/20	136.45	
	Vendor Total:		508.47
CIRCLE K ELECTRONICS			
	RADIO CHARGERS/MS	64.00	
	Vendor Total:		64.00
CITY LAUNDERING CO.			
	TOWELS/BUS BARN	73.14	
	Vendor Total:		73.14
CONTINENTAL CLAY COMPANY			
	INST SUPP/HS/BOHLEN	3,386.68	
	Vendor Total:		3,386.68
CYCLONE AWARDS & ENGRAVING INC.			
	(2) NAME TAGS/J DEVORE	17.25	
CYCLONE AWARDS & ENGRAVING INC.			
	(2) NAME TAGS/J DEVORE	17.25	
	Vendor Total:		34.50
DECKER SPORTING GOODS			
	ONESIES/J DEVORE	504.00	
	Vendor Total:		504.00
DEPARTMENT EDUCATION			
	(26) BUS INSPECTIONS	1,300.00	
	Vendor Total:		1,300.00
DEVORE, JUSTIN			
	REIMB TELEMPROMTER	19.99	
DEVORE, JUSTIN			
	REIM WALLPAPER/LINC ONLINE TEACHING WALL	143.92	
	Vendor Total:		163.91
DICK BLICK ART MATERIALS			
	INST SUPP/HS/MCINROY	568.80	
	Vendor Total:		568.80
DIVISION OF LABOR			
	NGB ELEVATOR ANNUAL INSPECTION/B & G	175.00	
	Vendor Total:		175.00
DONOVAN GROUP IOWA, LLC			
	COMMUNICATIONS SERVICES/NOVEMBER	1,200.00	
	Vendor Total:		1,200.00
EIKLENBORG, CARRIE			
	REIMB SUPPLIES	25.00	
	Vendor Total:		25.00
FAREWAY STORE			
	GROCERIES/HS HOME EC	65.40	
FAREWAY STORE			
	GROCERIES/HS HOME EC	146.21	
FAREWAY STORE			
	SUPPLIES/ELEM TEACHER APPRECIATION	302.36	
FAREWAY STORE			
	GROCERIES/HS HOME EC	9.00	
FAREWAY STORE			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	GROCERIES/HS HOME EC	24.68	
FAREWAY STORE			
	SUPPLIES/ELEM CONFERENCES	90.37	
	Vendor Total:		638.02
FOLLETT SCHOOL SOLUTIONS			
	BOOKS/LINC LIBRARY	171.96	
FOLLETT SCHOOL SOLUTIONS			
	BOOKS/WASH LIBRARY	100.14	
FOLLETT SCHOOL SOLUTIONS			
	BOOKS/LINC LIBRARY	149.15	
FOLLETT SCHOOL SOLUTIONS			
	BOOKS/WASH LIBRARY	93.26	
	Vendor Total:		514.51
GAGE PLUMBING & HEATING, MICK			
	LENNOX BOARD/B & G	292.11	
	Vendor Total:		292.11
GORDON FLESCH COMPANY			
	COPIER MAINT/WASH 8/18/20-11/18/20	29.86	
	Vendor Total:		29.86
GRAINGER			
	CREDIT/B & G	(101.10)	
GRAINGER			
	CREDIT/B & G	(59.94)	
GRAINGER			
	BULBS/B & G	101.10	
GRAINGER			
	BULBS/B & G	101.10	
GRAINGER			
	BULBS/B & G	101.10	
GRAINGER			
	CREDIT/B & G	(101.10)	
GRAINGER			
	CONDUIT/WASHERS/B & G	29.94	
GRAINGER			
	IGNITER/B & G	27.52	
GRAINGER			
	BULBS/B & G	59.94	
GRAINGER			
	ACTUATOR/B & G	212.21	
GRAINGER			
	CONTACTOR/B & G	137.79	
GRAINGER			
	RELAY/B & G	220.17	
GRAINGER			
	CREDIT/B & G	(59.94)	
	Vendor Total:		668.79
H & R LAWN CARE LLC			
	ICE MELT/B & G	564.00	
	Vendor Total:		564.00
HEARTLAND PAPER CO			
	HAND SANITIZER/B & G	745.20	
HEARTLAND PAPER CO			
	CLEANING SUPPLIES/B & G	39.62	
HEARTLAND PAPER CO			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	CLEANING SUPPLIES/B & G	258.10	
HEARTLAND PAPER CO			
	CLEANING SUPPLIES/B & G	1,924.38	
HEARTLAND PAPER CO			
	CLEANING SUPPLIES/B & G	197.65	
	Vendor Total:		3,164.95
HOLUB, JULIE			
	REIMB SUPPLIES	117.40	
	Vendor Total:		117.40
HOMETOWN SALES & SERVICES, LLC			
	WESTERN CUTTING EDGE SET/B & G	485.46	
	SHOE KIT/B & G	202.81	
	Vendor Total:		688.27
HUFFMAN AUTO BODY, INC			
	REPAIRS/2017 F250	1,006.95	
	Vendor Total:		1,006.95
HY VEE			
	GROCERIES/HS HOME EC	165.25	
HY VEE			
	FOOD/MS LEADERSHIP MEETING	60.00	
HY VEE			
	INST SUPP/MS/HOLUB	44.66	
HY VEE			
	SUPPLIES/HS	31.96	
HY VEE			
	GROCERIES/HS HOME EC	45.96	
HY VEE			
	GROCERIES/HS HOME EC	30.00	
HY VEE			
	GROCERIES/HS HOME EC	12.05	
HY VEE			
	GROCERIES/HS HOME EC	10.97	
HY VEE			
	GROCERIES/HS HOME EC	2.99	
	GROCERIES/COMET CAFE	26.93	
HY VEE			
	GROCERIES/HS HOME EC	69.56	
HY VEE			
	GROCERIES/HS HOME EC	66.83	
HY VEE			
	FOOD/MS PD MEETING	59.95	
	Vendor Total:		627.11
INTERACTIVE HEALTH TECHNOLOGIES, LLC			
	(168) HEART MONITORS/HS	24,246.33	
	FIT WIPES/HS	79.33	
	(224) CHARGERS/HS	2,494.34	
INTERACTIVE HEALTH TECHNOLOGIES, LLC			
	(56) HEART RATE MONITORS/HS	8,109.66	
	(4) STORAGE CASES/HS	1,176.67	
	(52) CHARGERS/HS	588.67	
	Vendor Total:		36,695.00
IOWA ASSOCIATION SCHL BDS			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	ANNUAL CONV/FISHER	220.00	
	ANNUAL CONV/MACK	220.00	
	ANNUAL CONV/DIGHT	220.00	
	ANNUAL CONV/FREUND	220.00	
	ANNUAL CONV/ROTTINGHAUS	220.00	
	ANNUAL CONV/BERGLAND	220.00	
IOWA ASSOCIATION SCHL BDS			
	BOARD/SUPT CONSULT	350.00	
	Vendor Total:		1,670.00
IOWA COMMUNICATIONS NETWORK			
	OCTOBER PORT FEE	440.75	
IOWA COMMUNICATIONS NETWORK			
	NOVEMBER PORT FEE	440.75	
	Vendor Total:		881.50
IOWA DEPARTMENT OF HUMAN SERVICES			
	NOV 20 NON FEDERAL SHARE OF MEDICAID	14,824.29	
	Vendor Total:		14,824.29
IOWA SCHOOL COUNSELOR ASSOCIATION			
	CONF REG/LINC/HAGENSICK	80.00	
	Vendor Total:		80.00
J & M SHOP & RENTALS			
	SKID LOADER POST AUGER RENT/B & G	30.00	
	Vendor Total:		30.00
JENDRO SANITATION			
	NOVEMBER SERVICES	1,304.50	
	Vendor Total:		1,304.50
JOHN DEERE FINANCIAL			
	INST SUPP/HS/WHITE	82.69	
JOHN DEERE FINANCIAL			
	INST SUPP/HS/WHITE	81.21	
JOHN DEERE FINANCIAL			
	FASTENERS/B & G	17.36	
JOHN DEERE FINANCIAL			
	INST SUPP/HS/WHITE	24.45	
JOHN DEERE FINANCIAL			
	SEALANT/B & G	3.49	
JOHN DEERE FINANCIAL			
	TAPE/RECEPTACLE/B & G	11.77	
JOHN DEERE FINANCIAL			
	INST SUPP/HS/WHITE	78.85	
JOHN DEERE FINANCIAL			
	TAPE/SOAP/B & G	9.49	
JOHN DEERE FINANCIAL			
	PINS/B & G	1.99	
JOHN DEERE FINANCIAL			
	(2) GRINDERS/HS/SPURGIN	124.00	
JOHN DEERE FINANCIAL			
	INST SUPP/HOMESCHOOL	19.90	
JOHN DEERE FINANCIAL			
	TAPE/MISC/B & G	6.08	
JOHN DEERE FINANCIAL			
	SUPPLIES/B & G	5.99	
JOHN DEERE FINANCIAL			
	INST SUPP/HS/SPURGIN	16.99	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
JOHN DEERE FINANCIAL	INST SUPP/HS/SPURGIN	51.46	
JOHN DEERE FINANCIAL	PARTS/BUS BARN	119.99	
JOHN DEERE FINANCIAL	GALV CLOTH/B & G	12.99	
JOHN DEERE FINANCIAL	INST SUPP/HS/SPURGIN	17.16	
JOHN DEERE FINANCIAL	COUPLERS/CHULK/B & G	15.07	
JOHN DEERE FINANCIAL	INST SUPP/HS/SPURGIN	19.96	
JOHN DEERE FINANCIAL	SPRAY PAINT/B & G	8.58	
	Vendor Total:	729.47	
KCHA	HOLIDAY GREETINGS AD/J DEVORE	100.00	
	Vendor Total:	100.00	
KEYSTONE LABORATORIES INC	WASH WATER TEST	12.50	
	Vendor Total:	12.50	
LARSON CO., GUSTAVE A.	ACTUATOR/B & G/DISCR \$	952.54	
	Vendor Total:	952.54	
LESSIN SUPPLY COMPANY	INST SUPP/HJS/SPURGIN	276.42	
LESSIN SUPPLY COMPANY	SILICONE/B & G	13.53	
LESSIN SUPPLY COMPANY	PARTS/BUS 10	25.76	
	PARTS/BUS BARN	73.68	
LESSIN SUPPLY COMPANY	PARTS/BUS 3	4.10	
LESSIN SUPPLY COMPANY	PARTS/BUS BARN	19.18	
	Vendor Total:	412.67	
LIBRARY STORE	DATE STAMP/WASH LIBRARY	53.90	
	Vendor Total:	53.90	
MARCO, INC	PRINTER MAINT/MS	559.07	
MARCO, INC	COPIER MAINT/HOMESCHOOL	11.69	
	COPIER MAINT/ALT HS	10.63	
	COPIER MAINT/HS	25.29	
	COPIER MAINT/MS	269.37	
	COPIER MAINT/LINC	131.15	
	COPIER MAINT/WASH	83.39	
	Vendor Total:	1,090.59	
MASON CITY COMMUNITY SCHOOLS	PINECREST TUITION	23,132.72	
	PINECREST TUITION	3,927.76	
	PINECREST TUITION	1,601.96	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	PINECREST TUITION	1,272.52	
	Vendor Total:		29,934.96
MID AMERICAN ENERGY COMPANY			
	WASH GAS	189.74	
	Vendor Total:		189.74
MIDWEST ALARM SERVICES			
	HS SERVICE CALL/B & G	353.70	
MIDWEST ALARM SERVICES			
	HS SERVICE CALL/B & G	72.50	
MIDWEST ALARM SERVICES			
	WASH SERVICE CALL/B & G	435.00	
	Vendor Total:		861.20
MIDWEST BUS PARTS, INC			
	PARTS/BUS 11	146.68	
	PARTS/BUS BARN	146.67	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 10	203.45	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 18	142.20	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 14	69.14	
MIDWEST BUS PARTS, INC			
	PARTS/BUS 9	79.90	
	Vendor Total:		788.04
MIKE'S C & O TIRE SERVICE			
	TIRE REPAIR/BUS 18	43.20	
MIKE'S C & O TIRE SERVICE			
	TIRE REPAIR/F250/B & G	23.76	
	Vendor Total:		66.96
MNJ TECHNOLOGIES			
	CABLES/TECH DEPT	170.40	
MNJ TECHNOLOGIES			
	CABLES/TECH DEPT	85.20	
	Vendor Total:		255.60
NASCO			
	INST SUPP/HS/MCINROY	147.84	
	Vendor Total:		147.84
NASSCO			
	CLEANING SUPPLIES/B & G	355.85	
NASSCO			
	WIPES/B & G	1,838.89	
NASSCO			
	CLEANING SUPPLIES/B & G	214.91	
NASSCO			
	CLEANING SUPPLIES/B & G	96.92	
NASSCO			
	CLEANING SUPPLIES/B & G	206.00	
NASSCO			
	CLEANING SUPPLIES/B & G	360.82	
NASSCO			
	CLEANING SUPPLIES/B & G	46.44	
	Vendor Total:		3,119.83
NEWSELA			
	LICENSES/MS	3,500.00	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	Vendor Total:		3,500.00
NORTHLAND PRODUCTS COMPANY			
	CREDIT/BUS BARN	(22.00)	
NORTHLAND PRODUCTS COMPANY			
	OIL/BUS BARN	698.00	
	Vendor Total:		676.00
O'KEEFE ELEVATOR COMPANY, INC			
	MS ELEVATOR MAINT/B & G	167.59	
O'KEEFE ELEVATOR COMPANY, INC			
	MS ELEVATOR REPAIR/B & G	491.50	
	Vendor Total:		659.09
O'REILLY AUTO PARTS			
	CREDIT/BUS BARN	(18.00)	
O'REILLY AUTO PARTS			
	PARTS/BUS BARN	110.63	
O'REILLY AUTO PARTS			
	CREDIT/BUS BARN	(18.00)	
O'REILLY AUTO PARTS			
	PARTS/SUBURBAN	9.99	
O'REILLY AUTO PARTS			
	PARTS/BUS BARN	3.51	
O'REILLY AUTO PARTS			
	PARTS/BUS 12	12.99	
O'REILLY AUTO PARTS			
	PARTS/BUS BARN	21.98	
O'REILLY AUTO PARTS			
	PARTS/BUS BARN	17.98	
O'REILLY AUTO PARTS			
	PARTS/BUS 16	36.28	
O'REILLY AUTO PARTS			
	PARTS/BUS BARN	38.94	
O'REILLY AUTO PARTS			
	PARTS/BUS BARN	61.10	
O'REILLY AUTO PARTS			
	SOCKET/BUS BARN	19.99	
O'REILLY AUTO PARTS			
	PARTS/BUS 10	19.95	
O'REILLY AUTO PARTS			
	PARTS/BUS BARN	8.99	
O'REILLY AUTO PARTS			
	PARTS/BUS BARN	15.99	
O'REILLY AUTO PARTS			
	PARTS/BUS 18	43.92	
O'REILLY AUTO PARTS			
	FITTING/ADAPTERS/BUS BARN	39.24	
O'REILLY AUTO PARTS			
	MEGACRIMP/BUS BARN	21.81	
O'REILLY AUTO PARTS			
	PARTS/B & G	66.86	
O'REILLY AUTO PARTS			
	PARTS/BUS 18	23.00	
O'REILLY AUTO PARTS			
	PARTS/BLACK CAR	6.09	
O'REILLY AUTO PARTS			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	PARTS/VAN C	6.28	
O'REILLY AUTO	PARTS		
	PARTS/BLACK CAR	1.94	
O'REILLY AUTO	PARTS		
	PARTS/BLACK CAR	14.32	
	Vendor Total:		565.78
OTTO'S OASIS			
	MULTCH/HS	155.70	
OTTO'S OASIS			
	MULTCH/MS	155.70	
OTTO'S OASIS			
	MULCH/HS	25.95	
	Vendor Total:		337.35
PERFORMANCE FOODSERVICE TPC			
	GROCERIES/HS HOME EC	116.85	
	GROCERIES/COMET CAFE	393.62	
	Vendor Total:		510.47
PERRY NOVAK ELECTRIC			
	TOGGLE/DUPLEX PLATE/B & G	28.00	
	Vendor Total:		28.00
PHOTOGRAPHY BY MICHELLE			
	WEBSITE PHOTOS/J DEVORE	180.00	
	Vendor Total:		180.00
PITNEY BOWES			
	POSTAGE FOR METER MACHINE	2,886.67	
	Vendor Total:		2,886.67
POLLARD			
	PEST CONTROL/MS	41.60	
	PEST CONTROL/HS	57.20	
	PEST CONTROL/LINC	41.60	
	PEST CONTROL/WASH	41.60	
	Vendor Total:		182.00
POWERSCHOOL GROUP, LLC			
	MAINTENANCE & SUPPORT/TECH DEPT	1,075.33	
	HOSTING/TECH DEPT	702.88	
	SUBSCRIPTION/TECH DEPT	318.97	
	LICENSES/TECH DEPT	1,855.00	
	Vendor Total:		3,952.18
PRICHARD, ANN			
	REIMB CALLIGRAPHY PENS	37.45	
	Vendor Total:		37.45
RAINBOW RESOURCE			
	INST SUPP/HOMESCHOOL	95.51	
	Vendor Total:		95.51
ROTTLER, CALEY			
	REIMB SUPPLIES	21.00	
	Vendor Total:		21.00
RUZICKA, ANGELA			
	REIMB TECHNOLOGY FEES	22.50	
	REIMB TEXTBOOK FEES	33.75	
	Vendor Total:		56.25
SANDE, DIANE			
	REIMB SUPPLIES	25.00	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	Vendor Total:	25.00	
SANDY'S SIGN SHOP			
	MS BANNER/FRAME/J DEVORE	1,004.50	
SANDY'S SIGN SHOP			
	(114) STAFF PHOTO SIGNS/J DEOVRE	842.00	
SANDY'S SIGN SHOP			
	MS BANNER CHANGES/J DEVORE	75.00	
	Vendor Total:	1,921.50	
SCHOOL BUS SALES COMPANY			
	PARTS/BUS BARN	340.36	
	Vendor Total:	340.36	
SCHOOL SPECIALTY INC			
	INST SUPP/HS/MCKEAG	5.39	
	Vendor Total:	5.39	
SCHUETH ACE HARDWARE			
	PAINT/B & G	26.99	
SCHUETH ACE HARDWARE			
	PAINT/B & G	26.99	
SCHUETH ACE HARDWARE			
	SPRAY PAINT/B & G	3.59	
SCHUETH ACE HARDWARE			
	PIPE/HOSE/TRAP/MISC/B & G	68.33	
SCHUETH ACE HARDWARE			
	COUPLE/TRAP/B & G	17.99	
SCHUETH ACE HARDWARE			
	BATTERIES/CLEANER/B & G	6.81	
SCHUETH ACE HARDWARE			
	PAINT/B & G	26.99	
SCHUETH ACE HARDWARE			
	PLUMBING SUPPLIES/B & G	8.99	
SCHUETH ACE HARDWARE			
	NAILS/B & G	3.59	
SCHUETH ACE HARDWARE			
	COUPLES/NIPPLE/B & G	12.37	
SCHUETH ACE HARDWARE			
	PAINT/B & G	26.99	
SCHUETH ACE HARDWARE			
	BATTERIES/B & G	8.99	
SCHUETH ACE HARDWARE			
	PLUG INS/B & G	4.49	
SCHUETH ACE HARDWARE			
	SCREWS/B & G	10.79	
SCHUETH ACE HARDWARE			
	PLUMBING SUPPLIES/B & G	29.22	
	PLUMBING SUPPLIES/B & G	29.23	
SCHUETH ACE HARDWARE			
	NIPPLE/COUPLE/CONDUIT/B & G	12.99	
SCHUETH ACE HARDWARE			
	HARDWARE/B & G	7.11	
SCHUETH ACE HARDWARE			
	BLINDS/MS	1,880.00	
SCHUETH ACE HARDWARE			
	BATTERIES/PLUG IN	21.54	
	Vendor Total:	2,233.99	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
SCHUMACHER ELEVATOR CO.			
	NGE ELEVATOR ANNUAL SAFETY TEST/B & G	450.00	
	Vendor Total:		450.00
SOFTWARE UNLIMITED			
	AUDITOR ACCESS 10/12/20-6/30/21	464.00	
SOFTWARE UNLIMITED			
	AUDITOR ACCESS CREDIT 11/2/20-6/30/21	(427.00)	
	Vendor Total:		37.00
SPELHAUG, JIM			
	INTEREST BASED TRAINING	1,200.00	
	MEALS/INTEREST BASED TRAINING	25.89	
	MILEAGE/INTEREST BASED TRAINING	218.50	
	Vendor Total:		1,444.39
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/WASH/OTT	41.50	
	Vendor Total:		41.50
SUBWAY STORE #396			
	MEALS/INTEREST BASED BARGAINING	125.80	
	Vendor Total:		125.80
SUPERIOR LUMBER INC			
	INST SUPP/HS	204.19	
SUPERIOR LUMBER INC			
	ANCHORS/B & G	37.23	
SUPERIOR LUMBER INC			
	REBAR/SCREWS/B & G	311.62	
SUPERIOR LUMBER INC			
	WIRE/TIES/BLADE/REBAR/B & G	43.84	
SUPERIOR LUMBER INC			
	PLATE COMPACTOR RENT/B & G	60.00	
SUPERIOR LUMBER INC			
	INST SUPP/HS/SPURGIN	126.96	
SUPERIOR LUMBER INC			
	LUMBER/LINC ONLINE TEACHING WALL	92.37	
	Vendor Total:		876.21
SWANK MOVIE LICENSING USA			
	MOVIE LICENSING/HS	112.25	
	MOVIE LICENSING/LINC	112.25	
	MOVIE LICENSING/WASH	112.25	
	MOVIE LICENSING/MS	112.25	
	Vendor Total:		449.00
TEACHER CREATED RESOURCES			
	INST SUPP/LINC/PAGE	72.94	
	Vendor Total:		72.94
THINK SAFE, INC			
	ELECTRODES/PADS/BATTERIES/CABINET/NURSE	1,160.00	
	{4} AED/NURSE	6,900.00	
	Vendor Total:		8,060.00
TILL360			
	BOOKS/VIDEOS/LINC/HAGENSICK	2,830.00	
	Vendor Total:		2,830.00
TIMBERLINE BILLING SERVICE LLC			
	MEDICAID BILLING	1,885.75	
	Vendor Total:		1,885.75

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
TINK, JESSE	LEADERSHIP COACHING	1,050.00	
TINK, JESSE	STAFFING & STRUCTURE RECOMMENDATIONS	4,061.75	
	Vendor Total:		5,111.75
TRIUMPH SURPLUS	UPS	8.90	
TRIUMPH SURPLUS	UPS	53.02	
	Vendor Total:		61.92
TRUCK CENTER	PARTS/BUS 18	418.60	
TRUCK CENTER	PARTS/BUS 18	304.75	
TRUCK CENTER	PARTS/BUS BARN	2,065.88	
	Vendor Total:		2,789.23
USIC LOCATING SERVICES, LLC	IOWA LOCATE/TECH DEPT	238.82	
	Vendor Total:		238.82
VOVES, DAVID	REIMB SUPPLIES/STUDENT TEACHER BREAKFAST	16.98	
	REIMB SUPPLIES/STUDENT TEACHER BREAKFAST	16.97	
	REIMB SUPPLIES/STUDENT TEACHER BREAKFAST	16.97	
	REIMB SUPPLIES/STUDENT TEACHER BREAKFAST	16.97	
VOVES, DAVID	REIMB SUPPLIES/STUDENT TEACHER BREAKFAST	19.99	
	Vendor Total:		87.88
WILSON, JEREMY	REIMB SUPPLIES	25.00	
	Vendor Total:		25.00
WILTGEN MANUFACTURING CO.	(5) TRASH BINS/HS	700.00	
	Vendor Total:		700.00
WRIGHT EXPRESS	CO GAS CARD	4.00	
	Vendor Total:		4.00
YOUTH FRONTIERS, INC	LEADERSHIP ACADEMY/HS/MOEN	3,070.00	
	Vendor Total:		3,070.00
ZIEGLER INC	PARTS/BUS 18	40.36	
ZIEGLER INC	PARTS/BUS 18	672.82	
ZIEGLER INC	CREDIT/BUS BARN	(146.61)	
ZIEGLER INC	CREDIT/BUS BARN	(146.61)	
ZIEGLER INC	PARTS/BUS 18	884.30	
	Vendor Total:		1,304.26
	Fund Total:		211,579.06
	Fund: 21	STUDENT ACTIVITY FUND	
AMAZON			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	CONCESSIONS	124.38	
AMAZON			
	AUDIO SUPPLIES/ATHLETICS	69.00	
AMAZON			
	CONCESSIONS	68.94	
AMAZON			
	CONCESSIONS	67.18	
AMAZON			
	CONCESSIONS	10.98	
AMAZON			
	CONCESSIONS	79.90	
AMAZON			
	CONCESSIONS	123.62	
AMAZON			
	CONCESSIONS	52.18	
AMAZON			
	CONCESSIONS	203.10	
AMAZON			
	CONCESSIONS	109.50	
AMAZON			
	CAMERA LENS CAP/HS/MCINROY	16.00	
AMAZON			
	CONCESSIONS	63.38	
AMAZON			
	CONCESSIONS	34.95	
AMAZON			
	CONCESSIONS	346.92	
AMAZON			
	IPAD SCREEN SAVER/FFA	29.99	
AMAZON			
	CONCESSIONS	82.10	
AMAZON			
	CONCESSIONS	146.98	
Vendor Total:		1,629.10	
CENTRAL RIVERS AREA EDUCATION AGENCY			
	SEATING CLINGS/ATHLETICS	366.00	
CENTRAL RIVERS AREA EDUCATION AGENCY			
	FRUIT SALES POSTCARDS/FFA	214.25	
Vendor Total:		580.25	
CHARLES CITY PRESS			
	AD/DRAMA	88.00	
CHARLES CITY PRESS			
	AD/DRAMA	88.00	
CHARLES CITY PRESS			
	AD/DRAMA	88.00	
CHARLES CITY PRESS			
	AD/DRAMA	66.00	
CHARLES CITY PRESS			
	VETERAN'S DAY PROGRAM AD/FFA	88.00	
Vendor Total:		418.00	
CURTAINS UP COSTUMES			
	COSTUMES/DRAMA	684.00	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
CURTAINS UP COSTUMES			
	COSTUMES/DRAMA	242.50	
	Vendor Total:		926.50
DECKER SPORTING GOODS			
	HELMETS/FACEMASKS/FOOTBALL	1,281.47	
	HELMETS/FACEMASKS/FOOTBALL	1,281.48	
DECKER SPORTING GOODS			
	BALLS/BOYS BBALL	747.55	
	BALLS/GIRLS BBALL	747.55	
	Vendor Total:		4,058.05
ELMA LOCKER,			
	MEAT STICKS/FFA	3,298.70	
	Vendor Total:		3,298.70
FAREWAY STORE			
	CONCESSIONS	12.44	
	Vendor Total:		12.44
FARMER'S FEED AND GRAIN			
	CROP FERTILIZER/FFA	526.44	
FARMER'S FEED AND GRAIN			
	CROP FERTILIZER/FFA	1,119.85	
FARMER'S FEED AND GRAIN			
	CROP FERTILIZER/FFA	728.00	
FARMER'S FEED AND GRAIN			
	CROP FERTILIZER/FFA	834.08	
	Vendor Total:		3,208.37
HY VEE			
	SUPPLIES/FFA	45.41	
	Vendor Total:		45.41
IONIA LOCKER			
	PORK PROCESSING/FFA	162.87	
	Vendor Total:		162.87
IOWA CATTLEMEN'E FOUNDATION			
	REG/FFA	200.00	
	Vendor Total:		200.00
IOWA GIRLS HS ATHLETIC UNION			
	BAG TAG/GIRLS XCOUNTRY	7.00	
	STATE QUALIFIER BANNER/GIRLS XCOUNTRY	153.00	
	PARTICIPATION COIN/GIRLS XCOUNTRY	14.00	
IOWA GIRLS HS ATHLETIC UNION			
	SCOREBOOK COVERS/ATHLETICS	15.00	
	Vendor Total:		189.00
IOWA HIGH SCHL MUSIC ASN			
	ENTRY FEE/JAZZ FESTIVAL	150.00	
	Vendor Total:		150.00
IOWA SPORTS SUPPLY			
	ETCHING/SOFTBALL	50.00	
	Vendor Total:		50.00
JOHN DEERE FINANCIAL			
	SUPPLIES/FFA	89.35	
JOHN DEERE FINANCIAL			
	SUPPLIES/FFA	65.31	
JOHN DEERE FINANCIAL			
	SUPPLIES/FFA	27.47	
JOHN DEERE FINANCIAL			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	SUPPLIES/FFA	30.98	
JOHN DEERE FINANCIAL			
	SUPPLIES/FFA	74.84	
JOHN DEERE FINANCIAL			
	SUPPLIES/FFA	31.51	
JOHN DEERE FINANCIAL			
	CREDIT/FFA	(15.97)	
JOHN DEERE FINANCIAL			
	SUPPLIES/FFA	13.68	
JOHN DEERE FINANCIAL			
	SUPPLIES/FFA	2.29	
JOHN DEERE FINANCIAL			
	SUPPLIES/FFA	23.32	
JOHN DEERE FINANCIAL			
	STORAGE TOTES/FFA	21.98	
JOHN DEERE FINANCIAL			
	STORAGE TOTES/FFA	54.95	
	Vendor Total:	419.71	
L & J WELDING			
	GOALS/SOCCER	1,515.00	
	GOALS/SOCCER	1,515.00	
	Vendor Total:	3,030.00	
LUNDBERG, JIM			
	REIMB SUPPLIES	342.56	
	Vendor Total:	342.56	
MASON CITY COMM. SCHOOLS			
	2020-2021 GIRLS SWIM SHARING AGREEMENT	3,759.00	
	Vendor Total:	3,759.00	
MEDICAL ENTERPRISES, INC			
	ANNUAL 20-21 DRUG TESTING	1,210.00	
	IDAPT PARTICIPATION	55.00	
	Vendor Total:	1,265.00	
NATIONAL FFA ORGANIZATION			
	PLAQUES/PINS/DECALS/FFA	726.00	
	Vendor Total:	726.00	
NORCOSTO INC			
	SUPPLIES/DRAMA	222.37	
	Vendor Total:	222.37	
PAYK12			
	TICKET TRACKER ANNUAL FEE/ATHLETICS	699.00	
	Vendor Total:	699.00	
SCHUETH ACE HARDWARE			
	BATTERIES/DRAMA	17.98	
	Vendor Total:	17.98	
SYNERGY PHYSICAL THERAPY AND SPORTS, P.C.			
	VAL-U-BANDS/GIRLS WRESTLING	57.45	
	VAL-U-BANDS/GIRLS BBALL	57.45	
	Vendor Total:	114.90	
ULINE			
	BOXES/FFA	105.29	
	Vendor Total:	105.29	
WYHE'S CHOICE FUNDRAISING			
	FUNDRAISER/SOCIAL STUDIES TRIP/R PITTMAN	180.50	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>		
		Vendor Total:	180.50	
		Fund Total:		25,811.00
	Fund: 33 LOCAL OPTION SALES TAX FUND			
DECKER SPORTING GOODS				
	BASES/SOFTBALL	330.00		
		Vendor Total:	330.00	
FIRST CONGREGATIONAL CHURCH				
	CARRIE LANE RENT/DECEMBER	420.00		
		Vendor Total:	420.00	
		Fund Total:		750.00
	Fund: 36 PHYSICAL PLANT & EQUIPMENT			
CEDAR FALLS COMMUNITY SCHOOLS				
	RIVER HILLS TUITION	3,603.97		
		Vendor Total:	3,603.97	
CITY OF CHARLES CITY				
	1/2 TENNIS COURT PROJECT	55,545.50		
		Vendor Total:	55,545.50	
MARCO, INC				
	LEASE PAY-AV EQUIPMENT/NOVEMBER	16,743.07		
		Vendor Total:	16,743.07	
		Fund Total:		75,892.54
	Fund: 40 DEBT SERVICE FUND			
PINNACLE PUBLIC FINANCE, INC				
	INTEREST PAYMENT/2015 SALES TAX BOND	43,911.00		
		Vendor Total:	43,911.00	
		Fund Total:		43,911.00
	Fund: 61 SCHOOL NUTRITION FUND			
AMAZON				
	LABELS/HYBRID MEALS	97.14		
		Vendor Total:	97.14	
GAGE PLUMBING & HEATING, MICK				
	IGNITER/B & G	68.00		
		Vendor Total:	68.00	
TAHER-BIN #135092				
	NOVEMBER OPERATING EXPENSES	77,911.55		
	USDA CREDIT	(11,862.64)		
		Vendor Total:	66,048.91	
		Fund Total:		66,214.05
	Fund: 71 HEALTH INSURANCE FUND			
BLUE CROSS BLUE SHIELD OF IA				
	NOVEMBER BILLING	3,862.01		
		Vendor Total:	3,862.01	
		Fund Total:		3,862.01
	Fund: 91 CUSTODIAL FUND			
AMAZON				
	SCALE/PROJECT RISE	23.99		
AMAZON				
	HS LOUNGE EXP	63.96		
AMAZON				
	HS LOUNGE EXP	29.99		
		Vendor Total:	117.94	
CENTRAL RIVERS AREA EDUCATION AGENCY				
	POSTCARDS/PROJECT RISE	34.00		

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
		Vendor Total:	34.00
OTTO'S OASIS			
	HS LOUNGE EXP	30.00	
OTTO'S OASIS			
	HS LOUNGE EXP	35.00	
		Vendor Total:	65.00
		Fund Total:	216.94
		Accounts Payable Total:	428,236.60

Charles City Community Schools FLEXIBLE SPENDING ACCOUNT

Effective March 18, 2020

This document is a Summary of Material Modifications (SMM) and is intended to notify you of important updates made to your Plan. This SMM is added to and modifies the Charles City Community Schools Flexible Spending Account. Please take the time to read this SMM carefully and keep a copy of it with the previously issued Plan Document and Summary Plan Description.

The Charles City Community Schools Flexible Spending Account (the “Plan”) is hereby amended as follows:

1. To add the following language related to COVID-19:

Testing and evaluation for COVID-19

Effective March 18, 2020, and until further notice, as required by the Families First Coronavirus Response Act, there will be no cost sharing for Deductibles, Copayments and Coinsurance for Medically Necessary screening and testing for COVID-19.

This includes diagnostic testing (both the test and evaluation to determine if you need the test) in an office visit (both in person and telehealth), urgent care, and emergency room.

If a Participant is diagnosed with COVID-19, all treatment including but not limited to hospital, transportation and pharmacy services will be subject to Deductibles, Coinsurance, and Copayments in accordance with the Plan Document or Certificate of Coverage.

Medical Virtual Office Visits (telehealth)

Through June 14, 2020, cost sharing will also be reduced to \$0 for medical virtual office visits for any reason at a Provider’s office. Choose any Provider at any time. Virtual office visits are subject to regular Plan provisions.

2. To add the following language related to COVID-19:

May I make mid-year changes in my *Plan* elections?

SPECIAL EXCEPTION FOR COVID-19

Participants have a one-time opportunity to enroll, revoke, increase, or decrease their FSA elections at any time during the remainder of the 2020 Plan Year without providing a reason due to COVID-19. The new annual election amount must be equal to or greater than what a Participant has contributed year-to-date and amounts already reimbursed from the Plan. Refunds of contributions are not permitted.

3. *To increase the maximum carryover to \$550, as follows:*

What if I do not use all of the money in my *qualified medical flexible spending account*?

You have 90 days after the end of the *plan year* to file any *qualified medical flexible spending expenses incurred* for that year. If you fail to file for reimbursement within this time limit, or if you did not *incur* enough *qualified medical flexible spending expenses* to meet your annual salary reduction amount, you may carryover unused amounts up to \$550. Any unused amounts in excess of \$550 max that remain at the end of the *plan year* will be forfeited.

4. *To update the definition of “Grace Period” to read:*

“*Grace period*” means the period ending with the 15th day of the third month following the end of a *plan year* in which claims *incurred* for *qualified medical flexible spending expenses* may be considered eligible for reimbursement, subject to any unpaid balance in the *qualified medical flexible spending account*.

COVID Grace Period Extension:

For the 2019 Plan Year *Grace period* means the period ending with the 31st day of December 2020 for claims *incurred* for *qualified medical flexible spending expenses*, subject to any unpaid balance in the *qualified medical spending account*.

5. *To update the Benefits section of the Plan to add:*

2020 Temporary COVID Grace Period Extension:

To the extent that you have an unpaid balance remaining in your *qualified medical flexible spending account* at the end of the 2019 *plan year*, the *Plan* will also reimburse you for *qualified medical flexible spending expenses* which are *incurred* by you, your *spouse*, or your *dependent* on or before the 31st Day of December, 2020.

6. *To add coverage for OTC drugs and medicines, as follows:*

Examples of *qualified medical flexible spending expenses* include:

- Over-the-counter drugs and medicines that are *health care expenses*

Plan Document and Summary Plan Description will be amended to reflect this change. All other terms and conditions of the Plan which are not affected by this Amendment are unchanged.

Accepted:

Charles City Community Schools

By: _____

Title: _____

Date: _____

Enrollment Summary 2020-2021

Charles City Community Schools

Grade	Oct 1	Nov 1	Dec 1	Jan 1	Feb 1	Mar 1	Apr 1	May 1	Last Day
***PreK(@.5)		82	84						
TK & K		110	108						
1		108	106						
2		92	92						
3		99	96						
4		98	97						
5		90	88						
6		111	110						
7*		153	151						
8		138	137						
9		138	138						
10		135	135						
11		119	118						
12		133	133						
Carrie Lane		18	19						
***HSAP (@.3)		23	23						
Total	0	1647	1635	0	0	0	0	0	0
Monthly Change		1647	-12						
YTD Change		1647	1635						

Building Totals

Lincoln	0	197	193						
Washington K-5	0	310	306						
MS	0	492	486						
HS/Carrie Lane	0	543	543						

Free and Reduced Meals

	Lincoln	Wash.	Elementary Bldgs.	Middle School	High School	Total
# Free	99	225	324	221	228	773
# Reduced	12	24	36	43	35	114
Total	111	249	360	264	263	887
% F & R	57.5%	63.8%	54.0%	54.3%	48.4%	57.5%

Meal Participation

	Lincoln	Wash.	Middle School	High School	IC
Breakfast					
Lunch					

Enrollments By Building & By Section Size

Wash	Total	Section 1	Section 2	Section 3	Section 4	Section 5
PreK	84					
TK & K	108					
1	106					
2	92					

Lincoln	Total	Section 1	Section 2	Section 3	Section 4	Section 5
3	96					
4	97					

IC Students	
K	19
1	23
2	23
3	21
4	19
5	22
6	26
Total	153

Open Enrolled	
In	36
Out	27
Difference	9