

Regular Meeting – November 9, 2020

The Charles City Board of Education met in regular session on Monday, October 9, 2020 in the High School (HS) Library. President Mack called the meeting to order at 6:18 p.m. Present: Board members Freund (zoom), Dight (zoom), Rottinghaus (zoom) and Bergland (zoom). Absent: student member Ruzicka. Staff members present included Superintendent Fisher, Acting Board Secretary Elsbernd, Middle School Principal Taylor, Director of Technology Hanson and Director of Communications DeVore (zoom). One other attended via zoom.

The Mission/Vision statement was read by Director Dight.

(Rottinghaus/Freund) to approve the agenda as presented. Motion carried 5-0.

There was no public comment.

Superintendent Fisher reported Darla Arends, beloved teacher and family member passed away this weekend. Our thoughts and prayers are with her family during this time. Counseling is available for students and staff.

The board held a moment of silence for Ms. Arends

An Equity & Achievement committee report was received from Director Rottinghaus.

Superintendent Fisher provided an update on COVID. Iowa is one of the highest states for COVID cases right now. He reminded everyone to continue to wear face masks and practice social distancing. If the numbers in Floyd County continue to rise, we may have to call a special board meeting.

Director Dight commented that 1/3 of the beds at Mercy One in Mason City are occupied by COVID patients.

Joe Taylor, Middle School Principal, presented information on the Middle School 2020 Vision. Taylor talked about Our Mission is why we exist; the reason we are here. Regardless of who you are or what your story is, you can learn and be loved here. Our Vision is a clear picture of the future. Where we are going. Creating Compassionate, Competent Problem solvers. The board asked questions and there was much discussion.

April Hanson, Director of Technology, updated the board on her search for a company to come in and do a security assessment for the District. They would come in and score us on how secure our technology is. She has found 1 company and is hoping to find 1 more to do a cost comparison. She will report back to the board when she has more information. The Board thanked her for all her work on this.

Superintendent Fisher lead discussion on the district's COVID Reopening Matrix. At the November 5th special meeting, the Board approved transitioning grades 7-12 to hybrid learning thru Thanksgiving break due to COVID positivity rates in Floyd County. The Senior Leadership team is working on amending the matrix in order to provide guidelines for safe reopening based

on community positivity rate and student absence rates. Public Health is deeply involved in this situation and recommendation as well. There was much discussion. The Board will consider action at a future meeting.

Board member Dight lead the fourth of a series of professional development sessions on Ableism. The Board read an essay written by Dight as an 11th grade student in 1979 to see how much we have improved or worsened as a society compared to 1979. The board also read and watched a Ted Talk on ableism. Finally, the Board reviewed what ADA is and how the law applies. There was much discussion. The Board thanked Dight for talking about this with them.

The Board discussed whether to continue to pursue the Iowa Association of School Boards (IASB) Better Boardmanship Award for 2021. Superintendent Fisher congratulated the Board on receiving the Award once again in 2020. The Board agreed to continue to pursue the award. They feel they gain lots of valuable knowledge from it.

Superintendent Fisher lead discussion on Instructional Support Levy (ISL) tax impacts and options for renewal of the ISL. This was part 4 of the discussion. In parts 1,2 and 3 the board learned about what the ISL is, what surtax is, who decides how ISL is used and how it has been used. There will be discussion of part 5 at the next meeting.

(Rottinghaus/Freund) to authorize the district’s administration to submit a request to the School Budget Review Committee in the amount of \$100,649.60 for modified supplemental amount for increasing enrollment in the Fall 2020. The School Budget Review Committee requests for modified supplemental amounts for increasing enrollment and limited English Proficient instruction beyond 5 years is due December 1st. This request is for modified supplemental amount to be counted towards the unspent balance calculation. The Board may or may not levy taxes, which will be decided in April. These are 2 motions to be acted on separately. Motion carried 5-0.

(Dight/Bergland) to authorize the district’s administration to submit a request to the School Budget Review Committee in the amount of \$10,915.52 for modified supplemental amount for providing an English language learner program for students who have exceeded five years of weighted funding in the Fall 2020. The School Budget Review Committee requests for modified supplemental amounts for increasing enrollment and limited English Proficient instruction beyond 5 years is due December 1st. This request is for modified supplemental amount to be counted towards the unspent balance calculation. The Board may or may not levy taxes, which will be decided in April. These are 2 motions to be acted on separately. The motion carried 5-0.

At 7:52 p.m. the Board took a 5-minute break

(Rottinghaus/Freund) to approval of the early retirement applications and resignation for fiscal year 2021 from:

Name	Position	Date Effective
Donna Forsyth	Middle School Teacher	6/30/21
Terri O’Brien	Director of Finance	6/30/21
Ann Hanes	High School Teacher	6/30/21

According to Employee Early Retirement policy, #407.6, that was approved in June 2020. The deadline for option 1 retirements for fiscal year ended 2021 were due 11/1/20. There were three applications/ resignations submitted. By policy, the benefit equals 50% of the retirees' wages excluding TSS and extra-curricular contracts. The board thanks each of the 3 retirees for their years of service and dedication to the District. They will be greatly missed. Motion carried 5-0.

(Freund/Rottinghaus) to approve the equipment agreement with Marco and the monthly payment of \$16,743.07 for the audio visual equipment installed K-12 as recommended. The District installation of the Audio Visual equipment by Marco has been completed. The agreement has been reviewed by our attorney. Motion carried 5-0.

(Freund/Rottinghaus) to accept the October 2020 financial reports as presented. The self-funded dental balance is (\$18,601.41). We are still working with Group Benefit Partners and Delta Dental to determine if this will correct itself or other changes must be made. Motion carried 5-0.

(Dight/Freund) to approve the consent agenda as presented.

- Approval of the minutes of the regular meetings held on October 12, 2020 and October 26, 2020 as presented.
- Approval of the November 2020 bills.
- Approval of the following resignations.

Name	Position	Date Effective
Anthony Slinger	Assistant Varsity Bowling Coach	11/9/20
Kelsey Crooks	Assistant Varsity Girls Basketball Coach	11/9/20
Darren Bohlen	Head Football Coach	11/9/20
Darren Bohlen	Middle School Boys Track Coach	11/9/20

- Approval of the following personnel appointments contingent upon completion of positive background checks.

Name	Position	Amount	Start Date
Noah Krabbe	7th grade boys basketball coach	\$2,675	11/9/20

- Approval of the application to the School Budget Review committee in the amount of \$5,754.01 for special education administrative costs associated with the River Hills Consortium program for the 2021-22 school year.
- Approval of the application to the School Budget Review committee in the amount of \$6,320.48 for special education administrative costs associated with the LIED Center Consortium program for the 2021-22 school year.
- Approval of the Transition Alliance Program (TAP) contract amendment for the period 10/1/19 to 9/30/20 increasing the overall budget \$16,933.67.

Motion carried 5-0.

Vendor Name	Invoice Detail Description	Amount
Operating Fund:		
Access Systems Leasing	Copier/Printer Agree	\$ 4,256.86
Access Systems	Staples/Wash/linc	\$ 835.40
Aces	Safety Net Backup/Tech Dept	\$ 501.00
Ag Vantage FS, Inc	LP Fuel/Bus Barn	\$ 845.00
Ahlers & Cooney, P.C.	Legal Services	\$ 1,054.50
Air Filter Sales & Services	Filters/B & G	\$ 446.00
Amazon	Misc Supplies	\$ 8,950.42
American Solutions For Business	Plastic Tumblers/J DeVore	\$ 950.15
Arnold Motor Supply	Parts/Bus Barn	\$ 27.48
Avalon Center	Integrated Mental Health/Sept & Oct	\$ 1,476.00
Bell Piano Service	Piano Tuning/HS/Sturtevant	\$ 110.00
Best Buy Store	LED Panel/HS	\$ 509.97
Boundless Network	School To You Meal Bags/Voves	\$ 2,096.86
Carolina Biological	Inst Supp/HS/Spurgin	\$ 431.20
Carquest Auto Parts	Parts/Bus Barn	\$ 1,227.72
Central Preschool	Voluntary 3 & 4 Yr Old Program/October	\$ 3,861.35
Central Rivers Area Education Agency	Misc Supplies	\$ 1,535.11
Century Link	Long Distance	\$ 129.36
Century Link	Phone	\$ 1,442.97
Charles City Press	Reg/Special Sessions	\$ 451.31
City Laundering Co.	Towels/Bus Barn	\$ 73.14
City Of Charles City	Water	\$ 4,330.11
Classroom Direct.Com	Inst Supp/Wash/Niichel	\$ 63.97
Clubs Choice	Fundraiser/Wash & Linc	\$ 7,311.50
Croell Inc	Football Field Cement/B & G	\$ 1,273.50
Decker Sporting Goods	Staff Regardless Tshirt	\$ 13.50
Dick Blick Art Materials	Inst Supp/Wash/Hamm	\$ 381.56
Doors, Inc	Keys/B & G	\$ 190.00
Embassy Suites	Lodging/State Fair/Lundberg	\$ 302.74

Envato	License/J DeVore	\$ 4.00
Ewalu	Rock Climbing/HS/Pittman	\$ 475.00
Fareway Store	Groceries/HS Home Ec	\$ 98.08
Flinn Scientific	Inst Supp/HS/Hervol	\$ 433.72
Floyd County Recorder	Registration/2018 John Deere Gator	\$ 18.75
Follett School Solutions	Destiny Library	\$ 4,939.37
Franklin Covey Client Sales	Inst Supp/Wash	\$ 168.96
GBC	Lamintator/MS	\$ 1,950.00
Grainger	Supplies/B & G	\$ 1,455.54
H & R Lawncare Llc	Sports Complex/MS Seeding/Discr \$	\$ 5,500.00
Hagensick, Scotti	Reimb Supplies/Elem Pto	\$ 25.00
Hawkeye Stages	Charter Bus/Football	\$ 500.00
Heartland Paper	Cleaning Supplies/B & G	\$ 4,400.38
Heeren, Jill	Reimb Supplies/Elem Pto	\$ 23.57
Heggerty	Phonemic Awareness/Wash	\$ 345.56
Hobby Lobby	Inst Supp/Wash/Bailey	\$ 156.60
Huber Supply Co	Cylinder Rental/HS/Spurgin	\$ 46.72
Hy Vee	Misc Supplies	\$ 567.24
Iowa Department Of Human Services	Oct 20 Non Federal Share Of Medicaid	\$ 6,063.38
Iowa Department Of Natural Resources	NPDES Fee/Wash	\$ 300.00
ITech	Repair/1:1 Laptop/Tech Dept	\$ 1,319.96
John Deere Financial	Misc Supplies	\$ 1,002.10
Junior Library Guild	Books/MS Library	\$ 626.07
Kami Notable	(3)Subscriptions/MS	\$ 297.00
Keystone Laboratories	Water Water Test	\$ 12.50
Krueger, Amy	Reimb Supplies/Elem Pto	\$ 23.71
Kwik Trip	Fuel	\$ 4,456.95
Lakeshore Learning Materials	Inst Supp/Linc	\$ 566.36
Larson Co., Gustave A.	Supplies/B & G	\$ 380.66
Lessin Supply Company	Misc Supplies	\$ 507.30

Library Furniture International	Acrylic Shield/Linc	\$ 196.00
Lynch Dallas, PC	Legal Services	\$ 280.00
M Prints Ink	3rd Grade Tshirts/Elem Pto	\$ 2,240.00
Marco	Adjustable Extension Column/Tech Dept	\$ 1,714.24
Masters, Melinda	Reimb Supplies	\$ 32.54
McGraw Hill Education	AP Books/HS	\$ 3,929.52
Mediacom	Internet/Alt HS	\$ 169.95
Michael, Ashley	Reimb Textbook Fees	\$ 60.00
Mid American Energy Company	Electric/Gas	\$ 12,020.20
Midwest Bus Parts	Parts/Bus Barn	\$ 3,361.43
Midwest Computer Products	HS Service Call/B & G	\$ 353.70
Mike's C & O Tire Service	Tire Repair/Bus Barn	\$ 25.92
Napa Of New Hampton	Parts/Bus Barn	\$ 210.00
Newbauer	Hand Sanitizer/IC	\$ 81.54
Nolte, Cornman & Johnson P.C.	FY20 Audit Services	\$ 5,280.00
NSPRA	Membership/J DeVore	\$ 285.00
O'Keefe Elevator Company	Elevator Repair/B & G	\$ 520.00
O'Reilly Auto Parts	Parts/Bus Barn	\$ 694.52
Oriental Trading	Inst Supp/Wash/Mutch	\$ 191.75
Otto's Oasis	Multch/HS	\$ 207.60
Parts Town	Caskets/Ring Sealer/B & G	\$ 49.02
Pat's BBQ	Meals/HS Working Lunch Meeting	\$ 435.00
Perfection Learning	Inst Supp/HS/S Downing	\$ 1,101.68
Perry Novak Electric	Locate Feed/Baseball Field/Discr \$	\$ 230.00
Phonak	Inst Supp/MS/Welter	\$ 89.99
Pioneer Valley Books	Inst Supp/Wash/Eiklenborg	\$ 396.80
Pollard	Pest Control/Wash	\$ 367.00
Rainbow Resource	Inst Supp/Homeschool	\$ 144.50
Really Good Stuff	Inst Supp/Linc/Elliott	\$ 259.16
Rieman Music	Inst Supp/HS/Gassman	\$ 7.19
Roffman Band Service	Euphonium Repair/HS/Gassman	\$ 70.00
Rottler, Caley	Reimb Supplies	\$ 72.30

Scholastic Teacher Store	Inst Supp/Linc/Ludemann	\$ 354.25
School Bus Sales Company	Parts/Bus Barn	\$ 181.32
School Specialty	Inst Supp/Wash/Niichel	\$ 19.49
Schoolpay	School Pay Service Fee	\$ 19.03
Schueth Ace Hardware	Supplies/B & G	\$ 311.04
Screencastify	Licenses/Wash	\$ 232.00
Senorwooly	Subscription/HS/Holzer	\$ 85.00
Sherwin-Williams Company	Paint/B & G	\$ 34.77
Shultz, Roberta	Mother Memorial	\$ 30.00
Social Thinking	Inst Supp/Wash/Heeren	\$ 183.87
Staples Advantage	Inst Supp/HS/Sturtevant	\$ 318.95
Stock Glass	HS Glass/B & G	\$ 71.00
Storey Kenworthy/Matt Parrott	Inst Supp/Wash/Ott	\$ 124.04
Sturtevant, Derek	Reimb Supplies	\$ 20.00
Subway Store	Meals/Strategic Staffing Meeting	\$ 95.76
Superior Lumber	Screws/B & G	\$ 573.70
Sweetwater Sound	Mics/Stands/J DeVore	\$ 927.80
Teacher Created Resources	Inst Supp/Linc/Whealy	\$ 56.44
Think Safe	AED Shipping/Nurse	\$ 30.00
Timberline Billing Service	Medicaid Billing	\$ 771.35
Triumph Surplus	UPS	\$ 51.44
Truck Center	Parts/Labor/Bus Barn	\$ 2,484.36
Tudor, Jeanine	Reimb Popcorn/Elem Pto	\$ 49.96
US Cellular	Cell Phones/Hot Spots	\$ 535.00
USIC Locating Services	Iowa Locates/Tech Dept	\$ 463.72
Verizon	(25)Hot Spots/Tech Dept	\$ 2,272.14
Walmart	Totes/Wash Library	\$ 819.09
Waverly-Shell Rock Community Schools	Reimb Bus Mirror	\$ 53,518.72
Webstaurant Store, The	Inst Supp/HS/Mead	\$ 400.28
West Music Company	Inst Supp/HS/Gassman	\$ 76.86
Williams, Michelle	Reimb Supplies/Elem Pto	\$ 24.50
Wolfe, Larry	Reimb Muffins/HS PD Day	\$ 74.85
Wood River Energy	Gas	\$ 553.74
Wright Express	CO Gas Card	\$ 4.00
Ziegler	Parts/Bus Barn	\$ 748.67

Student Activity Fund:		
Algona High School	Entry Fee/Xcountry	\$ 120.00
Amazon	Concessions	\$ 41.32
Becker, Trey	Football Official	\$ 75.00
Biggest Fan Consulting	Body Fan Base Consulting/Athletics	\$ 1,200.00
Bjelica, Nick	Farm Rent/FFA	\$ 2,776.00
Byerly, Brad	Football Official	\$ 105.00
Cheerleading	Poms/Cheerleading	\$ 215.80
Clark, Randall	Volleyball Official	\$ 95.00
Decker Sporting Goods	Weighted Rain Cover/Baseball	\$ 595.00
Delaney, Jesse	Football Official	\$ 105.00
Fareway Store	Concessions	\$ 74.11
Gage Plumbing & Heating, Mick	Restroom Rental/Football Field	\$ 150.00
Gielau, Al	Football Official	\$ 75.00
Gress, Troy	Football Official	\$ 105.00
Hawkeye Stages	Charter Bus/Football	\$ 1,358.00
Henn, Greg	Football Official	\$ 75.00
Herman, Ronald	Football Official	\$ 105.00
Hy Vee	Supplies/HS SIAT	\$ 105.87
IAHSSCA	Annual Dues/Soccer	\$ 30.00
IHSADA	Membership	\$ 260.00
Iowa FFA Association	State/National Dues/FFA	\$ 2,800.50
Iowa Girls Coaches Association	Membership/Girls Athletics	\$ 115.00
Iowa Girls HS Athletic Union	Regional Volleyball	\$ 3,042.00
Iowa High Schl Speech Asn	Membership/Grob	\$ 50.00
Iowa Sports Supply	Medals/Athletics	\$ 311.25
John Deere Financial	Supplies/FFA	\$ 350.27
Jostens	Yearbooks/HS	\$ 2,973.45
Koob, Brian	Football Official	\$ 75.00
Lasher, Lance	Football Official	\$ 75.00

Lyons, Dennis	Football Official	\$ 130.08
Meyer, Dan	Volleyball Official	\$ 150.00
New Hampton High School	Entry Fee/Xcountry	\$ 80.00
Olson, Frank	Football Official	\$ 75.00
Pavlovich, Jeff	Football Official	\$ 75.00
Pioneer Drama	Scripts/Snow White/Conklin	\$ 309.00
Plant Peddler	Poinsettias/FFA	\$ 165.60
Rieman Music	Supplies/HS/Gassman	\$ 130.00
Roffman Band Service	Repairs/MS/Boss	\$ 155.95
Rustad, Duane	Football Official	\$ 75.00
Schoolpay	School Pay Service Fee	\$ 14.17
Spurgin, Bret	Reimb Pizzas/FFA Meeting	\$ 80.00
Stallie's Sweets	Cupcakes/FFA Meeting	\$ 204.00
Staples Advantage	Supplies/HS Homecoming	\$ 213.38
Stone, Sammy	Volleyball Official	\$ 95.00
West Music Company	Supplies/MS/Boss	\$ 54.99
Wolfe, Larry	Reimb Homecoming Supplies	\$ 53.92
Yakle, John	Football Official	\$ 75.00
Management Fund:		
Iowa Workforce Development	Unemployment	\$ 8,527.22
Sisson And Associates	Work Comp & Liability	\$ 5,236.00
Local Option Sales Tax Fund:		
City Of Charles City	NGB Water	\$ 645.89
First Congregational Church	Carrie Lane Rent/November	\$ 420.00
Mid American Energy Company	NGB Senty Light	\$ 567.25
Wood River Energy	NGB Gas	\$ 72.95
Physical Plant & Equipment:		
First Security Bank	FY20 Comet Field Lighting Loan	\$ 52,104.82

School Nutrition Fund:		
Larson Co., Gustave A.	Thermister/Motor/MS	\$ 458.60
Schoolpay	School Pay Service Fee	\$ 168.79
Taher	2-21 Advanced Lunches/Operating Expenses/October	\$ 166,059.79
Health Insurance Fund:		
Blue Cross Blue Shield Of IA	October Billing	\$ 283,496.13
Custodial Fund:		
Amazon	HS Lounge Exp	\$ 36.21
M Prints Ink	Shirts/Spirit Shop	\$ 96.00
Otto's Oasis	HS Lounge Exp	\$ 203.23
Quade, Tammy	Reimb Plaid Sleeve Shirts	\$ 303.84
Sunset Brokerage	Clay Targets/Shooting Comets	\$ 7,734.90
T-J Service	Washer & Dryer/Project Rise	\$ 999.98

The Board identified some of the Big Ideas that came out of the Board meeting.

- Joe Taylor's presentation on the MS 2020 Vision was enlightening. The Board thanked Mr. Taylor for sharing it with them and the community.
- Director Dight's presentation. It was good to look at Ableism through at different a lens and made the Board more aware.
- COVID Reopening Matrix. It was good to discuss what would happen before the District reopened. COVID is something that is here.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, November 23, 2020.

President Mack adjourned the meeting at 8:17 p.m.

Paige Elsbernd, Acting Board Secretary