

CHARLES CITY COMMUNITY SCHOOL DISTRICT
Flexible Spending Resolution

Pursuant to Chapters 21 and 298A Code of Iowa, a public hearing was held by the Charles City Community School District on October 12, 2020 at 6:15 p.m. in the High School Library. After consideration of public comments, a resolution to expend funds in the amount of \$60,620.37 from unexpended and unobligated Home School Assistance funds was approved. This resolution includes certification that the statutory requirements for the original source of the money proposed, HSAP, have been met.

High School	Math Curriculum	\$40,295.40
Washington	Landscaping	\$12,926.97
District wide	Signage	\$ 7,000.00
District wide	Radios	<u>\$ 398.00</u>
	Total	\$60,620.37

Board President

Dated

Board Secretary

Dated

Revenue Projection - Facilities Project Worksheet

Money released	Fiscal Year 20-21		Fiscal Year 21-22		Fiscal Year 22-23		Fiscal Year 23-24		Fiscal Year 24-25	
	December 2020		November 2021		July 2022		July 2023		July 2024	
Sales Tax revenue - 95%	\$1,499,269.00		\$1,499,269.00		\$1,529,254.38	2 % growth	\$1,559,839.47		\$1,591,036.26	
5% true up from FY 20	\$0.00		\$78,908.89		\$80,487.07		\$82,096.81		\$83,738.75	
Sales Tax other revenue	\$17,000.00		\$17,000.00		\$17,000.00		\$17,000.00		\$17,000.00	
PPEL revenue (2% growth)	\$1,068,647.00		\$1,090,019.94		\$1,111,820.34		\$1,134,056.75		\$1,156,737.88	
PPEL other revenue	\$35,900.00		\$35,900.00		\$35,900.00		\$35,900.00		\$35,900.00	
Total Revenue projection		\$2,620,816.00		\$2,721,097.83		\$2,774,461.79		\$2,828,893.03		\$2,884,412.89
Annual Expense Deductions										
Loan repayment										
MS Loan repayment	\$1,222,150.00		\$1,222,150.00		\$1,222,150.00		\$1,222,150.00		\$1,222,150.00	
Musco lighting (1st Security)	\$52,104.82		\$52,104.82		\$52,104.82		\$52,104.82		\$52,104.82	
Total loan payments		\$1,274,254.82		\$1,274,254.82		\$1,274,254.82		\$1,274,254.82		\$1,274,254.82
Lease payments										
Chromebooks (HP financing)	\$40,279.53		\$40,279.53		\$40,279.53		\$40,279.53		\$40,279.53	
AV classroom (Marco)	\$167,430.70		\$167,430.70		\$167,430.70		\$167,430.70		\$167,430.70	
Print Services (Access Systems)	\$16,620.00		\$16,620.00		\$16,620.00		\$16,620.00		\$16,620.00	
Total Lease repayments		\$224,330.23		\$224,330.23		\$224,330.23		\$224,330.23		\$224,330.23
Annual payments allowance										
Consortium Payment	\$30,300.00		\$30,300.00		\$30,300.00		\$30,300.00		\$30,300.00	
Carrie Lane lease	\$5,040.00		\$5,040.00		\$5,040.00		\$5,040.00		\$5,040.00	
Central Office lease	\$54,235.00		\$0.00		\$0.00		\$0.00		\$0.00	
Band /arch/choir/CTE	\$50,000.00		\$50,000.00		\$50,000.00		\$50,000.00		\$50,000.00	
Carpet Budget	\$25,000.00		\$25,000.00		\$25,000.00		\$25,000.00		\$25,000.00	
Total Annual Project Expense		\$164,575.00		\$110,340.00		\$110,340.00		\$110,340.00		\$110,340.00
Grand Total Expenses		\$1,663,160.05		\$1,608,925.05		\$1,608,925.05		\$1,608,925.05		\$1,608,925.05
Total major & minor projects		\$624,000.00		\$487,000.00		\$678,000.00		\$580,000.00		\$217,000.00
Reserve to North Grand Building				\$150,000.00		\$300,000.00		\$450,000.00		\$600,000.00
Reserve to build cash balance		\$333,655.95		\$475,172.78		\$187,536.74		\$189,967.98		\$458,487.84
Year End Reserve Balance	FY 20 end	FY 21 est		\$920,400.56		\$1,107,937.31		\$1,297,905.28		\$1,756,393.12

Note: Ending year end reserve includes set aside for large projects and assumes not used

Fiscal Year 20-21 (June 21 Projects)			Fiscal Year 21-22 (May 22 Projects)			Fiscal Year 22-23 (July 22 Projects)			Fiscal Year 23-24			Fiscal Year 24-25		
Annual Allotment	December 2020		November 2021			July 2022			July 2023			July 2024		
Annual Release		\$861,015.00			\$878,235.00			\$895,800.00			\$913,716.00			\$931,990.00
One time special release		\$200,000.00			0			0			0			0
Total resources used		\$1,061,015.00			\$878,235.00			\$895,800.00			\$913,716.00			\$931,990.00
Major Project														
Track Resurface		\$250,000	Maintenance shed		\$300,000									
Fencing Around Comet Field		\$85,000				Bus	71 pass	\$110,000	Bus	71 pass	\$110,000	bus	71 pass	\$110,000
Lincoln Playground		\$120,000				Roof E		\$90,000	Roof F		\$100,000			
						Roof B		\$80,000	Washington parking		\$100,000			
Minor Project														
Used 12 passenger van	Move 1 minivan to out	\$18,000	Silver bullet		\$40,000	Pickup with blade		\$50,000	Crowning fb		\$50,000	Roof A washington		\$60,000
Tennis courts at Sportsmans park	split project with the city	\$45,000	Move LP		\$12,000	Roof E washington		\$60,000	Roof M+		\$45,000	Suburban	replace minivan D	\$47,000
Roof M HS		\$66,000	Land improvement		\$40,000	Pickup with blade	replace gold truck	\$50,000	Suburban Comet gym handicapped		\$75,000			
Housing	expand	\$40,000	PK closet		\$10,000	Concrete		\$40,000						
			Buy 2 mowers		\$45,000	Van		\$18,000	concrete		\$40,000			
			concrete		\$40,000	HS concrete		\$100,000						
						HS seal coat		\$80,000						
Total major & minor projects		\$624,000			\$487,000			\$678,000			\$580,000			\$217,000
Annual Projects and payments (excl MS c		\$441,010			\$386,775			\$386,775			\$386,775			\$386,775
Total Major and Minor Projects		\$1,065,010			\$873,775			\$1,064,775			\$966,775			\$603,775
Amount under (over) budget		-\$3,995			\$4,460			-\$168,975			-\$53,059			\$328,215

Cleaning procedures for Charles City Community schools

We use a #5 quaternary disinfectant twist and fill 3M product. It self-dispenses and measures the exact mixture for the use. Spray it onto a surface and can either wipe it on the surface or spray directly on and leave it wet for a minimum of 1 minute.

Charles City Community Schools has daily check sheets on cleaning all rooms. Additional cleaning that is being done due to COVID is as follows:

1. During the day
 - a. There will be hand sanitizer stations throughout all buildings
 - b. Each room will have bottles of hand sanitizer
 - c. Each room will have a container of sanitizer wipes
 - d. Each class room will have a spray bottle of 5L with teachers cleaning on an as needed basis
 - e. Custodial staff during the day will spray down all common areas on an hourly basis
 - f. Playground equipment will be disinfected on a regular basis
2. During the evening hours
 - a. Every night the evening staff will disinfect all commons areas before they leave
3. Buses will be disinfected after every route by the drivers

Air exchanges at HS

1. Brandon and myself had a phone conference with Joe Kapaun (engineer) to review the ASHE covid 19 guidelines on Thursday July 30th.
2. We ordered the highest MERV (minimum efficiency reporting value) rated filter that we can use on our AHU. MERV means the particle size that a filter can stop from going through it. The higher the MERV rating the less airflow and harder the units have to work
3. It is recommended that a MERV 13 be used. The highest MERV rating that we can use and still provide enough air flow is a MERV 9.
4. We also use what is called a DUSTLOK filter. Dustlok gives 3 stages of filtration in a single panel. First stage designed for depth-loading; second stage stops particulate from filtering through the media; third stage, is composite adhesive, it absorbs particles and continuously renews its effectiveness. It also has moisture resistant cardboard.
5. We monitor the filters on a regular basis to get the most out of them. We also bring in as much outside air as possible.
6. The nurse's rooms are negative to the hallway.
7. All of the AHU's in the high school has make up air that is a combination of outside and return air when the heat is running. There is ductwork in the crawl space and registers in the floor that provides the airflow.

Table 3 Cross-Reference and Application Guidelines (Table E-1, ASHRAE Standard 52.2)

Std. 52.2 Minimum Efficiency Reporting Value (MERV)	Approx. Std. 52.1 Results		Application Guidelines		
	Dust-Spot Efficiency	Arrestance	Typical Controlled Contaminant	Typical Applications and Limitations	Typical Air Filter/Cleaner Type
20	n/a	n/a	≤0.30 µm Particles	Cleanrooms	HEPA/ULPA Filters
19	n/a	n/a	Virus (unattached)	Radioactive materials	≥99.999% efficiency on 0.1 to 0.2 µm particles, IEST Type F
18	n/a	n/a	Carbon dust	Pharmaceutical manufacturing	≥99.999% efficiency on 0.3 µm particles, IEST Type D
17	n/a	n/a	Sea salt	Carcinogenic materials	≥99.99% efficiency on 0.3 µm particles, IEST Type C
			All combustion smoke	Orthopedic surgery	≥99.97% efficiency on 0.3 µm particles, IEST Type A
			Radon progeny		
16	n/a	n/a	0.3 to 1.0 µm Particles	Hospital inpatient care	Bag Filters Nonsupported (flexible) microfine fiberglass or synthetic media. 12 to 36 in. deep, 6 to 12 pockets.
15	>95%	n/a	All bacteria	General surgery	Box Filters Rigid style cartridge filters 6 to 12 in. deep may use lofted (air-laid) or paper (wet-laid) media.
14	90 to 95%	>98%	Most tobacco smoke	Smoking lounges	
13	80 to 90%	>98%	Droplet nuclei (smoke)	Superior commercial buildings	
			Cooking oil		
			Most smoke		
			Insecticide dust		
			Copier toner		
			Most face powder		
			Most paint pigments		
12	70 to 75%	>95%	1.0 to 3.0 µm Particles	Superior residential	Bag Filters Nonsupported (flexible) microfine fiberglass or synthetic media. 12 to 36 in. deep, 6 to 12 pockets.
11	60 to 65%	>95%	Legionella	Better commercial buildings	Box Filters Rigid style cartridge filters 6 to 12 in. deep may use lofted (air-laid) or paper (wet-laid) media.
10	50 to 55%	>95%	Humidifier dust	Hospital laboratories	
9	40 to 45%	>90%	Lead dust		
			Milled flour		
			Coal dust		
			Auto emissions		
			Nebulizer drops		
			Welding fumes		
8	30 to 35%	>90%	3.0 to 10.0 µm Particles	Commercial buildings	Pleated Filters Disposable, extended-surface, 1 to 5 in. thick with cotton/polyester blend media, cardboard frame.
7	25 to 30%	>90%	Mold	Better residential	Cartridge Filters Graded-density viscous-coated cube or pocket filters, synthetic media
6	<20%	85 to 90%	Spores	Industrial workplaces	Throwaway Disposable synthetic media panel filters
5	<20%	80 to 85%	Hair spray	Paint booth inlet air	
			Fabric protector		
			Dusting aids		
			Cement dust		
			Padding mix		
			Snuff		
			Powdered milk		
4	<20%	75 to 80%	>10.0 µm Particles	Minimum filtration	Throwaway Disposable fiberglass or synthetic panel filters
3	<20%	70 to 75%	Pollen	Residential	Washable Aluminum mesh, latex coated animal hair, or foam rubber panel filters
2	<20%	65 to 70%	Spanish moss	Window air conditioners	Electrostatic Self-charging (passive) woven polycarbonate panel filter
1	<20%	<65%	Dust mites		
			Sanding dust		
			Spray paint dust		
			Textile fibers		
			Carpet fibers		

Note: MERV for non-HEPA/ULPA filters also includes test airflow rate, but it is not shown here because it is of no significance for the purposes of this table.

outlet. The ultimate is the unidirectional flow room, in which the entire ceiling or one entire wall becomes the final filter bank.

Published performance data for all air filters are based on straight-through unrestricted airflow. Filters should be installed so that the face area is at right angles to the airflow whenever possible. Eddy currents and dead air spaces should be avoided; air should be distributed uniformly over the entire filter surface using baffles, diffusers, or air blenders, if necessary. Filters are sometimes damaged if higher-than-normal air velocities impinge directly on the face of the filter.

Failure of air filter installations to give satisfactory results can, in most cases, be traced to faulty installation, improper maintenance, or both. The most important requirements of a satisfactory and efficiently operating air filter installation are as follows:

- The filter must be of ample capacity for the amount of air and dust load it is expected to handle. An overload of 10 to 15% is regarded

as the maximum allowable. When air volume is subject to future increase, a larger filter bank should be installed initially.

- The filter must be suited to the operating conditions, such as degree of air cleanliness required, amount of dust in the entering air, type of duty, allowable pressure drop, operating temperature, and maintenance facilities.

The following recommendations apply to filters installed with central fan systems:

- Duct connections to and from the filter should change size or shape gradually to ensure even air distribution over the entire filter area.
- The filter should be placed far enough from the fan to prevent or reduce reentrainment of particles, especially during start/stop cycles.
- Sufficient space should be provided in front of or behind the filter, or both, depending on its type, to make it accessible for inspection

			Charles City Community Schools Grades 6-12 Hybrid Matrix			
		Campus-level student 5 day-rolling absence rate for 3 consecutive days				
		Low <5%	Moderate 5-10%	High >10%		
	Low Positivity rate <5%	On-Site Learning	On-Site Learning	Hybrid		
Floyd County Community Transmission (14 day - rolling positivity rate per Iowa Department of Public Health would need 3 consecutive days per Public Health guidance to move to hybrid or remote)	Moderate Positivity rate 5- 10%	On-Site Learning	On-Site Learning	Hybrid		
	High Positivity rate >10%	Hybrid	Hybrid	Remote/Online Learning *requires DE approval		
7-12 Scope: This matrix applies for Grades 7-12.						
Grades PK-6 Scope: There is no PK-6 Hybrid. This matrix would be used to move an elementary campus or 5-6 grade into full Remote Learn per the state waiver						
Shift to Hybrid: Would be conducted in a period of 48 hours or 2 business days						
Shift out of Hybrid: Would remain in hybrid for a minimum of two weeks. If conditions improve, would move back to full in-person learning						
Onsite Learning for HS will be modified based on social distance and ventilation safety requirements						
Remote Online Learning: At this level we only submit the waiver to the Department of Education. It requires their approval.						
Rolling Attendance does not include quarantined students in the absence percentage per state order.						
Public health may order the schools into hybrid or remote based on conditions if necessary, regardless of this matrix						
Campuses may move to remote learning if adequate essential staff are not available and with an approved waiver by the Iowa Department of Education						

Charles City Middle School and High School COVID Reopening Plan October 2020

This is all pending School Board Approval on October 12.

Big Idea:

Charles City Community Schools will begin a phased reopening of our grades 6-12 beginning October 19 and fully reopened by November 2. This will occur as long as COVID conditions remain stable and healthy. This will be considered for approval by the Charles City Community Schools Board of Directors at their October 12 meeting.

Bottom Lines:

The Middle School will fully reopen to in-person learning through a phased process. The High School will fully open using a modified schedule. The high school is using this strategy due to environmental factors within the campus that are necessary to keep our family safe.

6th Grade will begin full 5 day per week in-person learning beginning October 19.

7th Grades will begin full 5 day per week in-person learning beginning October 27.

8th Grades will begin full 5 day per week in-person learning beginning November 2.

9-10th Grades will begin 4 day per week in-person learning beginning October 27.

11-12th Grades will begin 3 day per week in-person learning beginning October 27.

Hybrid or Fully Open Future Decisions?

The Charles City Community Schools Board of Directors will consider approval of a health matrix created by staff, leadership, and public health that will guide all future school board decisions of pivoting to hybrid. If health conditions warrant, grades 7-12 will now move to hybrid for 2 week increments if COVID and attendance rates worsen.

See the Matrix Here

[MATRIX LINK](#)

How were these decisions and recommendations made?

The Charles City Community Schools Senior Leadership team worked with a diverse group of people including staff, students, parents, Floyd County Public Health and the board of directors to create "reentry teams" to find the safest way to fully reopen. In addition, we had over 50 emails sent to our leadership from parents giving us additional information and comments.

Why?

Middle School: With the numbers and physical space of the middle school, as well as the high quality air flow with our heating and air conditioning system, our reentry teams determined that with proper face coverings and continued efforts to social distance when possible, that the campus can safely reopen. In addition, the size of the 6th grade class has made it possible to exempt them from future hybrid models. If we have a COVID outbreak in 5-6 grade we can use our elementary model of “pod” isolation where small groups of students and staff would be quarantined if necessary due to positive cases. With our new face covering guidance from the Iowa Department of Public Health, we don’t anticipate large amounts of quarantining of students as long as all of our family follows our face covering expectations.

High School: Due to the physical constraints of the space of our high school classrooms, class sizes, and an older less effective heating air flow system, our reentry team determined that we can fully reopen, but still limit some of our full days of classes to help slow the future spread of COVID. With this new modified in-person schedule, we will have all students on campus two days a week while still giving us three days where we can limit class sizes and exposure. This was the win-win of providing more instructional time while still creating safety procedures to limit COVID exposure. With our new vision of Creating Compassionate, Competent Problems Solvers, our instructional methods will fit with this schedule well.

In addition at both our Middle School and High School levels, the students we feel that need the most in-person learning are younger students and underclassmen. The students who are ready for more independent learning and ability to problem solve will have more time to be self-directed.



Action Initiative Plan

Vision 2020

Objective: Align instructional strategies at Lincoln and Washington Elementary that meet our vision of creating compassionate, competent problem solvers.

Success Criteria:

- Full implementation of Leader in Me program K-4 by end of 2020-21 school year (Compassionate)
- Students can articulate standard/learning target of lesson accurately 90% of the time (Competent)
- Students can identify how they will know they have successfully met standard learning target 90% of the time (Competent)
- By the end of the 2020-21 school year 100% of grade level units will include an authentic task that promotes transfer of learning and has been vetted through AIW process. (Problem solver)

Key Deliverables:	Target Date:

#	Action Steps	Status	Target Date	Cost	Accountable
1	Review/identify power standards K-4 in core classes (Reading, Writing, Math, Science, Social Studies)		10/1/2020	Potential Summer TQ	All core teachers
2	Teachers create and embed in their teaching the use of the following: <ul style="list-style-type: none"> • "I can" statements (visible and articulated by students) • Assessments that match DOK and are directly connected to "I Can" statements. • Collaboratively analyze student learning through formative assessments in PLC teams 		Ongoing		All Core Teams
3	Revise report card to match updated power standards		10/1/2020		
3	Pilot team trains & engages in Authentic Intellectual Work (AIW) process		Q1 2020-21	TQ for Wednesday 4-5 mtgs	IDL Team
4	Identify & train district Leader in Me LIM facilitators		July 24, 2020		Principals/ Franklin Covey
5	Identify & train LE/WE Lighthouse teams		July 30, 2020		District Facilitators
6	Train all elementary staff in 7 habits		August 11-12, 2020	Non-certified /alternate contract day	District Facilitators
7	LIM Core 1 training		October 16, 2020		District Facilitators
8	Develop and deliver professional learning around AIW		Q2-Q4 2020-21		IDL w/AEA support

Date	LIM	AIW	Other
July 21-23	District Facilitator Training		Standards Work - Planning w/ Kirstey
July 27-30 (1 day)	Lighthouse Team Training		-
August 11-12	7 Habits Training (All elementary staff)		
September 25			
October 16	Core 1 Training (All elementary staff)		
November 9		½-1 day initial training for pilot team (prior to back to school workshop)	
December 23 (Workday)			
January 4		Pilot team meet Wed 4-5 PM Q1 - continue training and implementations/scoring	
February 15			
March 5			
April 5			
May 7			

CHARLES CITY COMMUNITY SCHOOL DISTRICT

Code No. 101

EDUCATIONAL PHILOSOPHY, MISSION, VISION OF THE SCHOOL DISTRICT

As a school corporation of Iowa, the Charles City Community School District, acting through its board of directors, is dedicated to promoting an equal opportunity for a quality public education to its students. The board's ability may be limited by the school district's ability and willingness to furnish financial support in cooperation with student's parents and school district community. The board is also dedicated to providing the opportunity to develop a healthy social, intellectual, emotional, and physical self-concept in a learning environment that provides guidance to, and encourages critical thinking in, the students for a lifetime.

The board endeavors, through the dedication of the school district's resources, to encourage students, who come to the school district from a variety of backgrounds, to look forward to the time when they will have jobs, homes, families, places in the school district community, and attain recognition as individuals. In order to achieve this goal, the board will seek qualified employees dedicated to development of their professional skills for the betterment of the education program and for the expertise for educational productivity.

Instruction and curriculum are the key elements of a public education. Critical thinking and problem solving skills that will assist the students' preparation for life is instructed as part of a sequentially coordinated curriculum. The school district strives to prepare students for employment, to discover and nurture creative talent and to prepare them to meet and cope with social change in an atmosphere conducive to learning.

The support and involvement of the home and the school district community are essential to achieve educational excellence in the school district. The school district strives to maintain an active relationship with the home and the school district community to create within the students an awareness of dignity and worth of the individual, civic responsibility and respect for authority.

MISSION STATEMENT

Regardless of who you are or what your story is, you can learn and be loved here.

VISION STATEMENT

Creating compassionate competent problem solvers.

Formerly: 100 Philosophy of the Charles City Community School District

Legal Reference: Iowa Code §§ 256.11 (2013).

Cross Reference:	102	Equal Educational Opportunity
	103	Long-Range Needs Assessment
	209	Board of Directors' Management Procedures
	600	Goals and Objectives of the Education Program
	602	Curriculum Development

Adopted: January 22, 1973

Revised: December 14, 1987, June 26, 2017

Reviewed: November 11, 1996, January 10, 2000, January 26, 2009, April 26, 2010, June 24, 2019

Instructional Support Program

Part 2

From Part 1 on ISL, funding for the instructional support program shall be obtained thru a combination of state aid, property tax and surtax.

What is income surtax?

A Surtax is a tax applied to individual income taxes to generate additional funds for local school districts. A Surtax may be used in place of property tax to generate funding for the instructional support program or Physical Plant and Equipment levy (PPEL). The Surtax is calculated based upon a tax payer's income where property tax is based on their taxable property valuation. The District generates the same amount of revenue whether a Surtax or property tax is used. The Board makes this decision in April whether to levy property or Surtax when the certified budget is approved.

Income Surtax authority is granted prior to the year in which it levied. The Surtax received in Fiscal year 2021 was levied in fiscal year 2020. It is always one year behind in collection.

When is Surtax received?

Three quarters of the Surtax is paid by the state in December. The second and final payment is received in February. This payment represents one-quarter of the amount of Surtaxes collected for your district, plus or minus any adjustments made by the Department of Revenue.

Is there a limit to Surtax levied?

Yes, for each fiscal year the Board shall determine the percent of income Surtax to be imposed, expressed as full percentage points, not to exceed twenty percent 20%.

What has our Surtax levy been?

The 2021 Surtax is 6% or \$626,350, 5% or \$521,958 ISL and \$104,392 PPEL. The Surtax percentage has been 6% since fiscal year 2017.

**BANK RECONCILIATION
SEPTEMBER 2020**

<u>GENERAL FUND</u>	<u>FUND 10 OPERATING</u>	<u>FUND 22 MANAGEMENT</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$1,340,595.52	\$327,807.80	
RECEIPTS	\$1,522,398.19	\$36,310.40	
INTERFUND LOAN	\$0.00	\$0.00	
PAYROLL	\$1,244,517.55	\$1,140.00	
<u>ACCTS. PAYABLE</u>	<u>\$271,241.55</u>	<u>\$2,685.60</u>	
ENDING BALANCE	\$1,347,234.61	\$360,292.60	\$1,707,527.21

Bank Account Balance	\$1,707,609.98
ISJIT Account Balance	\$0.00
Cash on Hand	\$250.00
Interest	(\$332.77)
Other reconciling	\$0.00

ENDING BALANCE \$1,707,527.21

<u>ACTIVITY FUND</u>	<u>FUND 21 STUDENT ACT.</u>	<u>FUND 82 NON EXPEND</u>	<u>FUND 91 AGENCY FUND</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$209,254.06	\$4,006.21	\$25,557.40	
RECEIPTS	\$14,466.43	\$0.00	\$3,278.00	
INTERFUND LOAN	\$0.00	\$0.00	\$0.00	
PAYROLL	\$669.13	\$0.00	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$19,994.03</u>	<u>\$0.00</u>	<u>\$786.44</u>	
ENDING BALANCE	\$203,057.33	\$4,006.21	\$28,048.96	\$235,112.50

Bank Balance	\$232,265.73
ISJIT Account Balance	\$0.00
Cash on hand - change	\$2,900.00
Interest	(\$53.23)
Other reconciling items	\$0.00

ENDING BALANCE \$235,112.50

BANK RECONCILIATION
SEPTEMBER 2020

<u>PPEL / LOSST FUNDS</u>	<u>FUND 33 LOSST</u>	<u>FUND 36 PPEL</u>	<u>FUND 40 SINKING FUND</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$80,902.72	\$234,260.42	\$203,867.42	
RECEIPTS	\$128,878.92	\$66,334.72	\$101,933.30	
RECEIPTS - DEBT ISSUANCE	\$0.00	\$0.00	\$0.00	
TRFER TO CAP PR - FD 35	\$97,682.22	\$0.00	\$0.00	
PAYROLL	\$0.00	\$0.00	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$101,933.30</u>	<u>\$56,365.75</u>	<u>\$0.00</u>	
ENDING BALANCE	\$10,166.12	\$244,229.39	\$305,800.72	

	<u>FUND 35 CAPITAL PROJECT ATHLETIC COMPLEX</u>		
BEGINNING BALANCE	\$0.00		
RECEIPTS	\$0.00		
Transfer fr LOSST	\$97,682.22		
PAYROLL	\$0.00		
<u>ACCTS. PAYABLE</u>	<u>\$97,682.22</u>		
ENDING BALANCE	\$0.00		\$560,196.23
		Bank Balance	\$363,923.52
		Bank Balance -Sink fund	\$196,345.21
		Interest	(\$72.50)
		Other reconciling items	\$0.00
		ENDING BALANCE	\$560,196.23

**BANK RECONCILIATION
SEPTEMBER 2020**

<u>HOT LUNCH FUND</u>	<u>FUND 61</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$259,305.85	
RECEIPTS	\$4,934.64	
INTERFUND LOAN	\$0.00	
PAYROLL	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$10,808.12</u>	
ENDING BALANCE	\$253,432.37	\$253,432.37

Bank Balance	\$253,491.12
Interest	(\$58.75)
Other Reconciling items	\$0.00

ENDING BALANCE \$253,432.37

<u>FLEXIBLE SPENDING A</u>	<u>FUND 72</u>	<u>BALANCE</u>
BEGINNING BALANCE	\$10,709.41	
RECEIPTS	\$6,581.88	
INTERFUND LOAN	\$0.00	
PAYROLL	\$0.00	
<u>ACCTS. PAYABLE</u>	<u>\$4,255.82</u>	
ENDING BALANCE	\$13,035.47	\$13,035.47

BANK BALANCE	\$13,038.35
PETTY CASH	\$0.00
INTEREST	(\$2.88)
OTHER RECONCILING	\$0.00
ENDING BALANCE	\$13,035.47

Health Fund Analysis

10/2/2020

	<u>Oct 2017</u>	<u>Nov 2017</u>	<u>Dec 2017</u>	<u>Jan 2018</u>	<u>Feb 2018</u>	<u>March 2018</u>	<u>April 2018</u>
Beginning	\$1,874,072.59	\$1,814,061.21	\$1,856,553.68	\$1,805,260.79	\$1,790,241.22	\$1,842,050.73	\$1,893,489.60
Revenue	\$197,506.81	\$212,518.85	\$195,268.95	\$197,016.71	\$196,547.52	\$204,757.53	\$197,248.81
Expenditures *	\$257,518.19	\$170,026.38	\$246,561.84	\$212,036.28	\$144,738.01	\$153,318.66	\$210,739.16
Balance	\$1,814,061.21	\$1,856,553.68	\$1,805,260.79	\$1,790,241.22	\$1,842,050.73	\$1,893,489.60	\$1,879,999.25
	<u>May 2018</u>	<u>June 2018</u>	<u>July 2018</u>	<u>Aug 2018</u>	<u>Sept 2018</u>	<u>Oct 2018</u>	<u>Nov 2018</u>
Beginning	\$1,879,999.25	\$1,856,098.38	\$1,852,550.34	\$1,776,995.86	\$1,731,382.15	\$1,736,588.76	\$1,731,039.83
Revenue	\$197,180.84	\$210,153.43	\$164,545.25	\$167,822.88	\$175,604.48	\$176,672.68	\$177,235.74
Expenditures *	\$221,081.71	\$213,701.47	\$240,099.73	\$213,436.59	\$170,397.87	\$182,221.61	\$196,640.83
Balance	\$1,856,098.38	\$1,852,550.34	\$1,776,995.86	\$1,731,382.15	\$1,736,588.76	\$1,731,039.83	\$1,711,634.74
	<u>Dec 2018</u>	<u>Jan 2019</u>	<u>Feb 2019</u>	<u>March 2019</u>	<u>April 2019</u>	<u>May 2019</u>	<u>June 2019</u>
Beginning	\$1,711,634.74	\$1,700,612.88	\$1,708,051.93	\$1,703,404.43	\$1,731,640.15	\$1,635,679.03	\$1,665,198.50
Revenue	\$178,425.41	\$179,287.05	\$175,931.47	\$201,733.72	\$194,398.23	\$194,351.04	\$210,128.79
Expenditures *	\$189,447.27	\$171,848.00	\$180,578.97	\$173,498.00	\$290,359.35	\$164,831.57	\$137,328.24
Balance	\$1,700,612.88	\$1,708,051.93	\$1,703,404.43	\$1,731,640.15	\$1,635,679.03	\$1,665,198.50	\$1,737,999.05
	<u>July 2019</u>	<u>Aug 2019</u>	<u>Sept 2019</u>	<u>Oct 2019</u>	<u>Nov 2019</u>	<u>Dec 2019</u>	<u>Jan 2020</u>
Beginning	\$1,737,999.05	\$1,716,852.78	\$1,671,250.41	\$1,619,213.70	\$1,535,891.70	\$1,494,022.64	\$1,506,375.83
Revenue	\$191,249.50	\$196,319.84	\$196,319.28	\$196,410.38	\$196,325.12	\$210,169.93	\$194,282.36
Expenditures *	\$212,395.77	\$241,922.21	\$248,355.99	\$279,732.38	\$238,194.18	\$197,816.74	\$184,932.84
Balance	\$1,716,852.78	\$1,671,250.41	\$1,619,213.70	\$1,535,891.70	\$1,494,022.64	\$1,506,375.83	\$1,515,725.35
	<u>Feb 2020</u>	<u>March 2020</u>	<u>April 2020</u>	<u>May 2020</u>	<u>June 2020</u>	<u>July 2020</u>	<u>Aug 2020</u>
Beginning	\$1,515,725.35	\$1,522,861.80	\$1,521,902.01	\$1,517,315.56	\$1,505,012.91	\$1,541,223.83	\$1,546,998.28
Revenue	\$195,503.22	\$211,130.15	\$198,073.85	\$196,884.68	\$189,311.83	\$209,220.00	\$209,935.83
Expenditures *	\$188,366.77	\$212,089.94	\$202,660.30	\$209,187.33	\$153,100.91	\$203,445.55	\$300,726.97
Balance	\$1,522,861.80	\$1,521,902.01	\$1,517,315.56	\$1,505,012.91	\$1,541,223.83	\$1,546,998.28	\$1,456,207.14
	<u>Sept 2020</u>						
Beginning	\$1,456,207.14						
Revenue	\$204,955.76						
Expenditures *	\$263,342.27						
Balance	\$1,397,820.63						

* = Expenditures equal the weekly draw amounts plus the prior month expense true up.

Dental Fund Analysis

	<u>July 2019</u>	<u>August 2019</u>	<u>Sept 2019</u>	<u>Oct 2019</u>	<u>Nov 2019</u>	<u>Dec 2019</u>	<u>Jan 2020</u>
Beginning	\$0.00	\$453.31	(\$2,807.31)	(\$4,424.33)	(\$11,088.30)	(\$9,478.11)	(\$10,090.13)
Revenue	\$9,375.83	\$8,905.01	\$9,322.82	\$9,368.34	\$9,321.84	\$9,314.60	\$9,314.37
Expenditures *	<u>\$8,922.52</u>	<u>\$12,165.63</u>	<u>\$10,939.84</u>	<u>\$16,032.31</u>	<u>\$7,711.65</u>	<u>\$9,926.62</u>	<u>\$10,013.24</u>
Balance	\$453.31	(\$2,807.31)	(\$4,424.33)	(\$11,088.30)	(\$9,478.11)	(\$10,090.13)	(\$10,789.00)
	<u>Feb 2020</u>	<u>March 2020</u>	<u>April 2020</u>	<u>May 2020</u>	<u>June 2020</u>	<u>July 2020</u>	<u>Aug 2020</u>
Beginning	(\$10,789.00)	(\$11,015.78)	(\$18,087.54)	(\$11,541.03)	(\$6,869.31)	(\$12,676.54)	(\$13,378.41)
Revenue	\$9,557.16	\$9,557.16	\$9,789.64	\$9,731.60	\$11,738.35	\$9,928.58	\$9,464.88
Expenditures *	<u>\$9,783.94</u>	<u>\$16,628.92</u>	<u>\$3,243.13</u>	<u>\$5,059.88</u>	<u>\$17,545.58</u>	<u>\$10,630.45</u>	<u>\$12,927.94</u>
Balance	(\$11,015.78)	(\$18,087.54)	(\$11,541.03)	(\$6,869.31)	(\$12,676.54)	(\$13,378.41)	(\$16,841.47)
	<u>Sept 2020</u>						
Beginning	(\$16,841.47)						
Revenue	\$9,638.40						
Expenditures *	<u>\$10,126.10</u>						
Balance	(\$17,329.17)						

Analysis of Cash Balance

September 30, 2020

	09/30/20	09/30/19	% change	Notes *
General Fund (10)	1,347,234.61	1,479,587.36	-8.9%	The July 2020 cash balance include unspent COVID funds
Management Fund (22)	360,292.60	206,973.89	74.1%	Increased management fund levy in 2020-21
Sales Tax and PPEL (33 & 36)	254,395.51	1,350,472.70	-81.2%	Timing of revenue & expenses will fluctuate during the year. The District made the final Athletic Complex payments in Sept 2020.
Debt Service - sinking fund (40)	305,800.70	305,917.62	0.0%	
Cap Proj-Athletic Complex (35)	0.00	594,292.95	-100.0%	Fund 35 was established in Sept 2017 for athletic complex development. The District will pay the remainder of project expenses from Sales Tax/PPEL.
Activity Fund (21)	203,057.33	247,975.23	-18.1%	Club/ organizations are limited to their activity account balance. Ticket and Concession sales are down because of COVID closure.
Hot Lunch Fund (61)	253,432.37	223,248.08	13.5%	
Flexible Spending Acct (72)	13,035.47	43,429.71	-70.0%	Unexpended flexible spending balance - employee withholding. Transferred five years of unclaimed flex expenses.
Health Insurance Fund (71)	1,397,820.63	1,619,213.70	-13.7%	Premiums increased 8% in FY 21.
Dental Insurance Fund (71)	(17,329.17)	(4,424.33)	291.7%	Established self funded dental insurance - July 2019. District is questioning Delta Dental regarding estimates and claims experience.
TOTAL	4,117,740.05	6,066,686.91	-32.1%	Appears reasonable

* = Cash balances will fluctuate with the timing of revenue and expense receipts and payments. Items considered unusual are explained in greater detail under the notes above.

General Fund Revenue and Expense Analysis

September 30, 2020

Category	Annual Budget	Anticipated Budget 100%	Actual to Date	Difference	% of Annual Budget	Comments
REVENUES						
Total Revenue	18,739,163	1,669,273	1,602,167	-67,105	-0.4%	
% of annual budget		8.9%	8.5%			
EXPENSES						
Salaries	11,741,120	1,403,286	1,314,430	-88,856	-0.8%	
Benefits	4,087,859	516,478	528,487	12,009	0.3%	
Purchased Services	1,023,645	158,012	121,088	-36,924	-3.6%	
Tuition Out Expenses	350,929	0	0	0	0.0%	
Supplies	863,648	283,078	283,927	850	0.1%	
Utilities	307,630	44,808	57,962	13,154	4.3%	
Equipment	17,470	4,368	10,951	6,584	37.7%	
AEA flowthru	777,059	0	0	0	0.0%	
Total Expense	19,169,360	2,410,029	2,316,845	-93,183	-0.5%	
% of annual budget		12.6%	12.1%			

**** \$601,254 carryover categorical funds are available for one time purchases. The annual budget does not take into account carryover balance spending. If carryover is spent the cash balance/fund balance could theoretically decrease if the annual budget was expended.**

Revenue and Expense Analysis

September 30, 2020

	Budget	Actual	Balance	FY 2021	FY 2020	FY 2019
Management Fund						
Revenue	\$514,803	\$36,407	\$478,396	7.07%	8.88%	11.72%
Expenditures	\$295,720	\$272,410	\$23,310	92.12%	89.18%	47.68%
PPEL & LOSST Funds						
Revenue	\$2,938,125	\$562,864	\$2,375,261	19.16%	13.08%	12.45%
Expenditures	\$2,277,160	\$370,194	\$1,906,966	16.26%	18.46%	21.82%
The balances in PPEL and Sales Tax funds will be spent down to fund the baseball and softball field project.						
Food Service						
Revenue	\$985,400	\$74,914	\$910,486	7.60%	6.52%	6.85%
Expenditures	\$981,900	\$59,459	\$922,441	6.06%	1.21%	1.18%
FY 2021, summer food program was ran through July 31st and normally ends only ends in June. More revenue and expense for July summer school.						
Health & Dental Fund						
Revenue	\$2,720,100	\$653,143	\$2,066,957	24.01%	28.83%	24.37%
Expenditures	\$2,850,125	\$796,160	\$2,053,965	27.93%	32.71%	25.75%

Activity Fund Balance Report - Summary - Exclude Encumbrances

07/2020 - 09/2020

Regular; Beginning Month 07/2020; Processing Month 09/2020; Accounts to Include Accounts with Activity; Fund Number 21

Fund: 21 STUDENT ACTIVITY FUND

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
21 729 000 6110 910	Drama - Restricted FB	18,386.55	182.44	0.00	0.00	18,204.11
21 729 000 6120 910	Speech - restricted FB	3,054.87	0.00	0.00	0.00	3,054.87
21 729 000 6210 910	General Vocal - restricted FB	5,246.14	25.18	0.00	0.00	5,220.96
21 729 000 6220 910	Band Fundraiser - restricted FB	7,405.38	0.00	0.00	0.00	7,405.38
21 729 000 6221 910	Jazz Band - restricted FB	518.68	214.99	0.00	0.00	303.69
21 729 000 6222 910	Instrumental Music - restricted FB	189.22	0.00	0.00	0.00	189.22
21 729 000 6223 910	Orchestra - restricted FB	3,357.66	0.00	0.00	0.00	3,357.66
21 729 000 6225 910	MS Band - restricted FB	13,397.92	379.68	0.00	0.00	13,018.24
21 729 000 6600 920	Athletics - restricted FB	23,582.08	20,562.59	17,982.74	0.00	21,002.23
21 729 000 6640 920	Girls Track - restricted FB	122.07	0.00	0.00	0.00	122.07
21 729 000 6645 920	Girls Cross Country - Restricted FB	2,424.41	0.00	0.00	0.00	2,424.41
21 729 000 6646 920	Boys Cross Country - restricted FB	4,919.97	250.00	0.00	0.00	4,669.97
21 729 000 6680 920	Sportsmen's Park - Restricted FB	460.21	253.76	285.00	(491.45)	0.00
21 729 000 6681 920	Booster Club - restricted FB	29,218.44	4,998.96	2,319.00	1,511.18	28,049.66
21 729 000 6685 920	Bowling - Fund Balance	582.51	0.00	230.00	0.00	812.51
21 729 000 6694 920	Pom Squad - Restricted FB	842.50	0.00	0.00	0.00	842.50
21 729 000 6710 920	Boys Basketball - restricted FB	700.67	0.00	0.00	0.00	700.67
21 729 000 6720 920	Football - restricted FB	273.28	982.25	0.00	0.00	(708.97)
21 729 000 6725 920	Soccer - restricted FB	323.18	0.00	0.00	0.00	323.18
21 729 000 6730 920	Baseball - restricted FB	3,213.47	0.00	0.00	0.00	3,213.47
21 729 000 6740 920	Boys Track - restricted FB	575.46	0.00	0.00	0.00	575.46
21 729 000 6760 920	Boys Golf - restricted FB	2,471.92	0.00	0.00	0.00	2,471.92
21 729 000 6790 920	Wrestling - Restricted FB	1,284.10	0.00	0.00	0.00	1,284.10
21 729 000 6810 920	Girls Basketball - restricted FB	2,899.61	0.00	0.00	0.00	2,899.61
21 729 000 6815 920	Volleyball - restricted FB	1,188.84	0.00	94.00	0.00	1,282.84
21 729 000 6835 920	Softball - restricted FB	395.26	0.00	0.00	0.00	395.26
21 729 000 6850 920	Girls Tennis - Restricted FB	46.59	0.00	0.00	0.00	46.59
21 729 000 6860 920	Girls Golf - restricted FB	42.46	0.00	0.00	0.00	42.46
21 729 000 6870 920	Girls Swimming - restricted FB	294.35	0.00	0.00	0.00	294.35
21 729 000 6993 920	Cheerleading - restricted FB	1,551.04	0.00	3,997.00	0.00	5,548.04
21 729 000 7000 950	HS annual - restricted FB	7,157.28	0.00	6,800.00	0.00	13,957.28
21 729 000 7001 950	Art Club Fund Balance	35.39	0.00	0.00	0.00	35.39
21 729 000 7004 950	Information Tech Club - restricted FB	907.57	0.00	0.00	0.00	907.57
21 729 000 7006 950	Future Business Leaders - Restricted FB	3,740.31	0.00	0.00	0.00	3,740.31
21 729 000 7007 950	FFA - restricted FB	40,298.37	4,683.38	0.00	0.00	35,614.99
21 729 000 7008 950	German club - restricted FB	2,583.47	0.00	0.00	0.00	2,583.47

Regular; Beginning Month 07/2020; Processing Month 09/2020; Accounts to Include Accounts with Activity; Fund Number 21

Fund: 21 STUDENT ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
21 729 000 7014 950	SIAT - restricted FB	6,006.24	0.00	0.00	191.42	6,197.66
21 729 000 7018 950	Class of 2021 - Restricted FB	23.56	0.00	0.00	0.00	23.56
21 729 000 7019 950	Class of 2022 - restricted Fund Balance	0.00	0.00	0.00	100.00	100.00
21 729 000 7024 950	Class of 2020 - restricted FB	291.42	0.00	0.00	(291.42)	0.00
21 729 000 7030 950	Industrial Technology - restricted FB	885.06	0.00	0.00	0.00	885.06
21 729 000 7035 950	Comet Creation (FCS) - restricted FB	1,365.01	0.00	0.00	0.00	1,365.01
21 729 000 7051 950	FCCLA - restricted FB	14.18	0.00	0.00	0.00	14.18
21 729 000 7057 950	Social Studies Trip - restricted FB	882.63	0.00	0.00	0.00	882.63
21 729 000 7065 950	MS Annual - restricted FB	4,674.64	0.00	798.00	0.00	5,472.64
21 729 000 7066 950	MS student council - restricted FB	4,135.82	0.00	0.00	0.00	4,135.82
21 729 000 7085 950	Century Club	101.73	0.00	918.00	(1,019.73)	0.00
21 729 000 9000 950	Interest - restricted FB	0.00	0.00	115.30	0.00	115.30
Fund Total: 21		202,051.52	32,533.23	33,539.04	0.00	203,057.33

Work Session – October 7, 2020

The Charles City Board of Education met in work session on Wednesday, October 7, 2020 in the North Grand Building cafeteria. President Mack called the meeting to order at 12:00 p.m. Present by zoom: Board members; Dight, Rottinghaus, Bergland, and Freund (arrived 12:04 p.m.) and student member Ruzicka. Absent: none. Staff members present included Superintendent Fisher, Board Secretary O'Brien, and Communication Director DeVore. Also in attendance were seven staff members and James Grob, Charles City Press (via zoom).

High School (HS) and Middle School (MS) teachers were in attendance to present information on a plan to safely reopen.

Renee Boss, LeAnn Smith and Lyndsay Staudt from the MS provided information. MS students are having a hard time in the hybrid model and bringing them back would help. If they return they could switch back to hybrid in 1 or 2 days since they know it now. Sixth grade could be brought back safely now. In a survey of 17 MS staff, 70.6% are in favor of return to school in full and of those 76.5% like a phased in return, 6th grade on October 19th and 7th and 8th grade on October 27th.

Sarah Downing and Jim Lundberg from the HS provided information. Seeing students more would be helpful. The hybrid has been difficult at the HS. If we go back, there will be less time to meet with School to You students. The staff appreciate the Board's pause on making a decision. They would like to move to a revised modified schedule. Grades 9 and 10 will begin four days per week and grades 11 and 12 three days per week in-person learning beginning October 27th. The HS modification is due to environmental factors within the HS campus that are necessary to keep students and staff safe.

The Board asked questions.

Bryan Jurens, HS Principal, explained how lunch and passing times could be done safely. He would support the HS revised modified schedule. Student class schedules could stay the same.

The teachers in attendance left the meeting to return to class at 12:25 p.m.

Tom Harskamp, MS Principal, stated some 5th and 6th graders are struggling with the hybrid. These grades do not have passing time, so could remain safe if they were to return full time. The 7th and 8th grades would need to take over additional spaces such as the gather space and gymnasium for social distancing.

Superintendent Fisher explained the 6-12 hybrid matrix. This matrix is a decision making grid using student 5-day rolling absence rates and the Floyd County community transmission rate per public health. The grid shows levels of absence and transmission and when on-site learning and hybrid learning take place. The Board asked questions. They requested that the grid be modified to grades 7-12 and 6th grade be allowed to return in person. Superintendent Fisher stated he will take what he has heard today and put it in a document form and submit for feedback. The Board will take action on a plan at the October 12th Board meeting.

President Mack adjourned the meeting at 1:14 p.m.

Approved

Joshua Mack, President

Terri O'Brien, Board Secretary

Regular and Annual Meeting – September 14, 2020

The Charles City Board of Education met in regular session on Monday, September 14, 2020 in the High School (HS) Library. The meeting was open to the public by attending in person or watching live at Facebook.com/CharlesCityCSD. President Mack called the meeting to order via zoom at 6:20 p.m. Present via zoom: Board members Freund, Dight, and Rottinghaus. Absent: Board member Bergland. Staff members present included Superintendent Fisher, Board Secretary O'Brien, and Communication Director DeVore. Five others in attendance.

The Mission/Vision statement was read by Director Rottinghaus.

(Dight/Rottinghaus) to approve the agenda as amended. Item 17, Appointment of Student Board Member was tabled to allow additional time for interviews. Motion carried 4-0.

There was no public comment.

Superintendent Fisher reported District progress on the three Strategic goals: equity and achievement, culture and climate and facilities and infrastructure.

Goal 1: It is exciting to see teachers challenging their student's problem solving ability. They own their learning.

Goal 2: It is good to see students and staff back in the classroom. Superintendent Fisher is back in his regular cadence visiting the classrooms.

Goal 3: We have new signage and rugs in the District. Also there has been a lot of painting done over the summer.

A Communications and Public Relations committee report was received from Director Freund.

Chris Rygh, Long View Facilitation, Todd Forsyth, Activities Director and several student leaders, Jeremiah Chapman, Mario Hoefer and Cole White were on hand to share their work and answer questions concerning the conference alignment task force work completed. The purpose of the task force was to evaluate whether to remain in the Northeast Iowa Conference. Superintendent Fisher explained there is not an appetite for bold change in the current conference and it may be healthier to step away. There was much discussion and questions. Superintendent Fisher will be making a recommendation to the Board concerning whether to form a new conference, Northeast Iowa River Conference, within the next two years.

Superintendent Fisher provided an upon on COVID. There is constantly new guidance being released that required vetting by District personnel before implementation. The District has a COVID dash board for the community to get up to date information. School lunch is again free for all families through continued participation in the state program. Sports are back up and running.

(Dight/Rottinghaus) to approve the 2020-21 strategic plan and board goals as presented. Superintendent Fisher explained there is a 15-page document along with an At-A-Glance summary

page. This is a living document. Strategies may change during the year, but the goals will not. Motion carried 4-0.

(Rottinghaus/Freund) to approve the Storm Lake Community School District equity partnership agreement as presented. This is an official partnership between the two schools to share resources and obtain understanding of our unique needs. Motion carried 4-0.

(Freund/Rottinghaus) to accept the School Improvement Advisory Committee (SIAC) nominees as presented.

Name	Position	Term End Date
To be Named in Sept	Student Board Member	2021
	Student	2021
	Student	2021
Brandi Johnson	Parent	2021
Veronica Litterer	Parent	2021
Thad Johnson	Parent	2021
James Cavanaugh	Parent	2021
Katelyn Stultz	Staff	2021
Michelle Williams	Staff	2021
Dave Bahe	Staff	2021
Sandy Thomson	Staff	2021
Carter Melrose	Community	2021
Kris Wegner	Community	2021
Michael Fisher	Superintendent	NA
Kara Shannon	Principal	NA
Missy Freund	School Board	NA
Scott Dight	School Board	NA
Katie Jarvill	IC Teacher	NA

Motion carried 4-0.

Annual Meeting

(Rottinghaus/Dight) to nominate Josh Mack for 2020-21 Board President. There were no other nominations. Motion carried 4-0. Board Secretary O'Brien administered the oath of office to Board President Josh Mack.

(Freund/Dight) to nominate Patricia Rottinghaus for 2020-21 Board Vice President. There were no other nominations. Motion carried 4-0. Board Secretary O'Brien administered the oath of office to Board Vice President Pat Rottinghaus.

(Dight/Freund) to appoint Terri O'Brien as the District Secretary and Treasurer for 2020-21. Motion carried 4-0. The oath of office was administered by President Mack.

(Rottinghaus/Freund) to appoint Ahlers & Cooney as legal counsel for 2020-21. It was noted that Dallas & Lynch was voted as alternative counsel for 2020-21. Motion carried 4-0.

(Freund/Rottinghaus) to approve the Charles City Press as the District's official publication. Motion carried 4-0.

(Freund/Dight) to name Marcia DeVore as the District's Level I investigator for the 2020-21 school year. The level II investigator is a liaison from the local police department. Motion carried 4-0.

Each year as part of the annual meeting/reports, the treasurer will present the year end affidavits of School Depositories. The Board received and examined the statements from the depository banks as of June 30, 2020.

- C US Bank \$6,380,595.26
- C US Bank \$ 56,013.03 Certificates of Deposit
- UMB Bank \$1,490,185.67
- Fidelity Bank \$ 145,500.00 Certificates of Deposit

(Dight/Rottinghaus) to approve the 2019-20 certified annual report as submitted. Director of Finance Terri O'Brien provided a summary of the year end June 30, 2020 financial information as reported to the state. This report is due September 28th as extended by the state. The two measurements in the financial target policy were discussed. The unspent balance target is 12% of the regular program budget, minimum of 10% and maximum of 15%. The June 30, 2020 unspent balance is 13% but trending down towards the target. The second financial target undesignated unreserved general fund balance, is between 10% and 15% of expenses. The June 30, 2020 measurement is 6.66% and trending down. The conditions and remedies for the decline were discussed. A Power point summarizing year end results as per the certified annual report were presented. Motion carried 4-0.

End of Annual Meeting

(Rottinghaus/Freund) to adopt the resolution authorizing expenditure of the Governor's Emergency Education Relief (GEER) Grant for the 2020-21 school year as recommended. The Iowa Department of Education and Governor Kim Reynolds have made available to Districts money to increase connectivity for students' preschool thru 12th grade for the 2020-21 school year beginning on September 1, 2020. Districts may use GEER funds to lease hotspots, provide a discount on broadband internet service to student households with need, or loan devices to qualifying households. If all funds cannot be spent on connectivity, they may be spent on devices to ensure that students can access content when they are learning away from school. The GEER budget includes \$13,765 for connectivity and \$72,635 for devices. The District will amend the Chromebook lease with HP financing to purchase some chrome books using GEER funds. Motion carried 4-0.

(Freund/Rottinghaus) to accept the August 2020 financial reports as presented. A short term interfund loan will not be needed in September. Motion carried 4-0.

(Dight/Freund) to approve the consent agenda as presented.

- Approval of the minutes of the regular meetings held on August 10, 2020 and August 24, 2020 and work session on September 4, 2020 as presented.
- Approval of the September 2020 bills.
- Approval of the resignations of Kady Korbel as 9th grade softball coach effective 9/14/20 and Brenda Bailey as assistant High School speech effective 9/4/20.
- Approval of the following personnel appointments contingent upon completion of positive background checks.

Name	Position	Amount	Start Date
Jeanine Tudor	COVID customer service coordinator	\$17.00/ hr	8/24/20
Lynn Bauer	COVID customer service coordinator	\$17.00/ hr	8/24/20
Timothy LaBarge	Route Driver - Care Route	\$16.95 Rte & \$15.41 activity	9/2020
Ray Cole	Compassionate customer service specialist	\$17.00/ hr	9/2020
Dana Sullivan	Compassionate customer service specialist	\$17.00/ hr	9/2020
Dan Caffrey	Compassionate customer service specialist	\$17.00/ hr	9/2020
Karleen Sickman	Compassionate customer service specialist	\$17.00/ hr	9/2020
Joshua Dean	Compassionate customer service specialist	\$17.00 /hr	9/2020
Laura MacKay	Compassionate customer service specialist	\$17.00 /hr	9/2020
Ann Hanes	Compassionate customer service specialist	\$17.00 /hr	9/2020
Brenda Marpe	Compassionate customer service specialist	\$17.00 /hr	9/2020
Annick Beaver	Compassionate customer service specialist	\$17.00 /hr	9/2020
Kim Carman	Compassionate customer service specialist	\$17.00 /hr	9/2020
Mary Cross	Compassionate customer service specialist	\$17.00 /hr	9/2020
Julie Tjabring	Compassionate customer service specialist	\$17.00 /hr	9/2020
Christina Eaves	Compassionate customer service specialist	\$17.00 /hr	9/2020
Angie Parsons	Compassionate customer service specialist	\$17.00 /hr	9/2020

Motion carried 4-0.

Vendor Name	Invoice Detail Description	Amount
Operating Fund:		
Access Systems Leasing	Copier/Printer Agreement	\$ 4,313.56
Aces	Safety Net Backup/Tech Dept	\$ 501.00

Ag Vantage FS	Millennium/LP Fuel/B & G	\$ 315.17
Agile Mind Educational Holdings	Math Licenses/HS	\$ 40,295.00
Ahlers & Cooney, P.C.	Legal Services	\$ 2,590.00
Airgas USA	Cylinder Rental/HS/Spurgin	\$ 195.39
Amazon	Misc Supplies	\$ 12,818.75
American Association Of School Personnel Administrators	Membership/M Fisher	\$ 225.00
Arnold Motor Supply	Parts/Bus Barn	\$ 2.99
Art Wear	Branded Facemasks/J DeVore	\$ 6,894.00
Bell Piano Service	Piano Tuning/HS/Sturtevant	\$ 510.00
Blanchard, Cathy	Mother Memorial	\$ 30.00
Booksource	NGSS Mentoring Books/Wash/Bogges	\$ 3,196.75
Breitbach Chiropractic	Physical/S Cotton	\$ 75.00
Capstone	Iowa Core Social Studies/Wash	\$ 3,236.85
Carquest Auto Parts	Parts/B & G	\$ 405.39
Cengage Learning	Math Curriculum/MS/Anderson	\$ 4,933.50
Central Preschool	Voluntary 3 & 4 Yr Old Program/August	\$ 4,011.83
Central Rivers Area Education Agency	Misc Supplies	\$ 810.27
Century Link	Long Distance	\$ 93.99
Century Link	Local Phone	\$ 1,177.55
Charles City Press	Registration/Reg Sessions	\$ 1,138.93
Circle K Electronics	Handheld Radios/Chargers/J DeVore	\$ 398.00
City Laundering Co.	Towels/Bus Barn	\$ 73.14
City Of Charles City	Water	\$ 2,857.17
College Board, The	AP Testing/HS	\$ 3,834.00
Curriculum Associates	Math Curriculum/IC	\$ 4,500.00
Decker Sporting Goods	Misc Supplies/Softball & Baseball	\$ 3,986.60
Des Moines Public Schools	Tuition/Level 2	\$ 170.16
Dick Blick Art Materials	Inst Supp/Linc/Hamm	\$ 105.92
Ditch Witch	Repairs/B & G	\$ 1,259.61
Ferguson	Handheld Emists/HS	\$ 7,475.00
Follett School Solutions	Barcode Labels/CO	\$ 186.24
Franklin Covey Client Sales	Habit Signature Guides/Linc	\$ 2,925.44

Gage Plumbing & Heating, Mick	Misc Supplies/B &G	\$ 252.97
Garbanzo	Subscription/HS/Noonan/Holzer	\$ 298.00
Garland Company	White-Knight Plus/B & G	\$ 688.22
GIA Publications	Inst Supp/IC	\$ 110.56
Gordon Flesch Company	Copier Maint/Wash	\$ 27.15
Grabrian, Chris	GASB75 Actuarial Services	\$ 700.00
Grainger	Misc Supplies/B & G	\$ 940.87
Hameray Publishing Group	Inst Supp/Wash/Eiklenborg	\$ 536.36
Heartland Paper	Cleaning Supplies/B & G	\$ 15,075.36
Heeren, Jill	Reimb Supplies	\$ 119.99
Heinemann	Reading/Writing Virtual Resouces	\$ 4,400.00
Hillegas Flooring	Linc Art Room Floor Project	\$ 3,601.32
Hoglund Bus Co.	Parts/Bus 5	\$ 555.48
Hy Vee	Misc Supplies	\$ 157.27
I3Verticals	Data Management/Tech Dept	\$ 1,200.00
Interactive Health Technologies	Heart Monitors/Cases/MS/Rogotzke	\$ 4,410.00
Intrado Interactive Services Corporation	School Messenger	\$ 2,250.00
Iowa Bandmasters Assoc.	Membership/HS/Gassman	\$ 75.00
Iowa Communications Network	July Port Fee	\$ 881.50
Iowa Department Of Human Services	Aug 20 Non Federal Share Of Medicaid	\$ 862.57
Iowa High Schl Music Asn	Membership/HS/Gassman	\$ 25.00
Iowa Schools Building & Grounds Association	Membership/B & G	\$ 300.00
ITech	Repairs/Tech Dept	\$ 569.98
Jendro Sanitation	August & September Services	\$ 1,881.50
John Deere Financial	Misc Supplies	\$ 962.66
Kami Notable	Subscription/MS	\$ 198.00
Keystone Laboratories	Wash Water Test	\$ 28.00
Kwik Trip	Fuel	\$ 1,377.72
Lakeshore Learning Materials	Inst Supp/Wash	\$ 860.07
Larson Co., Gustave A.	Misc Supplies/B & G	\$ 125.08
Learning A-Z	License/Linc/Spieker	\$ 419.90
LeRoy's	Trimmer Tune Up/B & G	\$ 110.15

Lessin Supply Company	Parts/Bus Barn	\$ 88.17
Long View Facilitation	Task Force Facilitation	\$ 2,500.00
Mediacom	Internet/Alt HS	\$ 149.99
Mid American Energy Company	Electric & Gas	\$ 15,993.97
Midwest Alarm Services	NGB Service Call/B & G	\$ 507.50
Midwest Bus Parts	Parts/Bus Barn	\$ 425.99
Mike's C & O Tire Service	Tubs/Tires/Bus Barn	\$ 1,422.72
Monk Development	8/1/20-7/31/20 Website/J DeVore	\$ 1,998.00
Mutch, Brandy	Reimb Supplies	\$ 763.35
N.I.A.C.C - Mason City	CDL/Certifications/Bus Barn	\$ 1,445.00
Naumann, Sam	Reimb ASTA Membership	\$ 116.00
NCIBA	Membership/HS/Gassman	\$ 20.00
New Holland Credit	Parts/Skidloader/B & G	\$ 575.00
North Iowa Lawn & Sports	Parts/Mower/Broom/B & G	\$ 462.73
NWEA	Map Growth Science/MS	\$ 8,400.00
O'Keefe Elevator Company	Elevator Maint/B & G	\$ 167.59
O'Reilly Auto Parts	Misc Supplies/Bus Barn	\$ 866.19
One Source The Background Check Company	Background Checks	\$ 138.00
Oriental Trading Co	Inst Supp/Linc	\$ 22.57
Otto's Oasis	Wash Landscape Project Installment	\$ 7,795.37
Paper Corporation	District Copier Paper	\$ 5,926.87
Pepper Of Minneapolis	Inst Supp/HS/Sturtevant	\$ 974.91
Perfection Learning	Inst Supp/HS	\$ 709.79
Pioneer Manufacturing	White Stripe Paint/B & G	\$ 2,121.00
Pitney Bowes	Postage For Meter Machine	\$ 3,209.37
Pizza Ranch	Meals/Strat Op Scrub Training	\$ 104.00
Pollard	Pest Control	\$ 364.00
Postmaster	Annual Fee	\$ 240.00
Rainbow Resource	Inst Supp/Homeschool	\$ 347.51
Ramsey Education	Site License/Support/Webinar/MS	\$ 3,574.99
Really Good Stuff	Inst Supp/Wash	\$ 513.67
Rieman Music	Inst Supp/HS/Gassman	\$ 9.45

Rochester 100	Inst Supp/Wash/Mathews	\$ 135.00
Roffman Band Service	Inst Supp/MS/Boss	\$ 1,537.62
Rottler, Caley	Reimb Supplies	\$ 78.32
Rscool Today	Facilities Scheduler	\$ 1,880.00
SAI	Memberships	\$ 3,275.00
Sandy's Sign Shop	Signs/J DeVore	\$ 5,724.15
Scholastic	Inst Supp/MS/Walker	\$ 420.51
School Bus Sales Company	Parts/Bus Barn	\$ 1,172.78
School Specialty	Inst Supp/MS/Garden	\$ 222.18
School Systems	Elem & MS Conference Scheduler	\$ 450.00
Schoolpay	School Pay Service Fee	\$ 413.71
Schueth Ace Hardware	Misc Supplies/B & G	\$ 1,950.56
Scott's Carpentry & More	5th Gr Studio Wall/MS	\$ 4,815.46
Seesaw	Licenses/Wash	\$ 2,200.00
Servsafe	Inst Supp/HS/Mead	\$ 1,295.70
Sherwin-Williams Company	Misc Supplies/B & G	\$ 2,470.35
Slinger Chiropractic Clinic	Non Contact Thermometers/Athletics	\$ 660.00
Social Thinking	Inst Supp/Wash/Thomson	\$ 28.29
Sportsturf Managers Association	Inst Supp/HS/Spurgin	\$ 207.00
Spurgin, Bret	Reimb Judging Subscription	\$ 237.99
Staples Advantage	Misc Supplies	\$ 112.89
Stitches	Material/Vocal Facemasks	\$ 109.34
Stock Glass	HS Glass/B & G	\$ 366.67
Storey Kenworthy/Matt Parrott	Inst Supp/Wash	\$ 613.45
Stream Line Painting	Wash Paint Project	\$ 3,800.00
Street Smarts	Drivers Ed/Summer 2020	\$ 365.00
Subway Store	Meals/Strat Op Scrub Training	\$ 91.47
Superior Lumber	Fascia/B & G	\$ 19.67
Teachers Pay Teachers	Inst Supp/MS/Dean	\$ 27.98
Teaching Strategies	Gold Online Assessment/Preschool	\$ 1,033.75
Tink, Jesse	Leadership Coaching	\$ 900.00
US Cellular	Cell Phones	\$ 554.31
USIC Locating Services	Iowa Locate/Tech Dept	\$ 231.86
Voves, David	Reimb Supplies	\$ 143.48

Wartburg College	Choral Certification/S Leeper	\$ 2,630.00
Wilson, Jeremy	Reimb Supples	\$ 228.74
Wood River Energy	Natural Gas	\$ 451.35
Wright Express	Gas Card	\$ 4.00
Student Activity Fund:		
Amazon	Tripod/Mic/Adapter/FFA	\$ 236.87
Armel, Ray	Starter/Xcountry	\$ 100.00
Atlantic Cocoa-Cola	Concessions	\$ 928.32
Becker, Trey	Football Official	\$ 75.00
Central Rivers Area Education Agency	Booster Club Brochures/Athletics	\$ 270.00
Decker Sporting Goods	Misc Supplies/Softball & Baseball	\$ 2,804.50
Gage Plumbing & Heating, Mick	Restroom Rental/Xcountry	\$ 150.00
Henn, Greg	Football Official	\$ 75.00
Iowa Girls HS Athletic Union	Membership	\$ 100.00
Jazz Educators Of Iowa	Reg/HS/Gassman	\$ 20.00
John Deere Financial	Padlocks/Keys/Misc/Athletics	\$ 33.84
Kuennen, Brittany	Volleyball Official	\$ 170.00
KW Electric	Add Up Lights/Football Field	\$ 4,623.07
L & J Welding	Tubing/Football	\$ 67.15
Lasher, Lance	Football Official	\$ 75.00
Lynch, Jack	Volleyball Official	\$ 170.00
National FFA Organization	Degree Pins/FFA	\$ 29.25
New Hampton High School	Varsity Bound Assist/Conference Dues/Athletics	\$ 850.00
Newman Catholic School	Entry Fee/Girls Xcountry	\$ 100.00
NIOA	2020-2021 Official Assignments/Athletics	\$ 600.00
Pepper Of Minneapolis	Supplies/HS/Gassman	\$ 329.58
RSchool Today	Facilities Scheduler/Athletics	\$ 220.00

Sandy's Sign Shop	Handicap Signs/Athletics	\$ 150.00
Schoolpay	School Pay Service Fee	\$ 213.41
Schueth Ace Hardware	Tie Cables/HS/Sturtevant	\$ 73.03
Shannon Wrestling Tournaments	Chip Timing/Xcountry	\$ 100.00
Skretta, Joe	Volleyball Official	\$ 170.00
Stone, Sammy	Volleyball Official	\$ 170.00
Synergy Physical Therapy And Sports	Athletic Trainer	\$ 5,000.00
Management Fund:		
Student Assurance Services	Catastrophic Coverage 2020-2021	\$ 2,685.60
Athletic Complex Project Dev Project:		
Woodruff Construction	Pay Estimate 11	\$ 97,682.22
Physical Plant & Equipment:		
City Of Charles City	NGB Water	\$ 946.28
First Congregational Church	Carrie Lane Rent/September	\$ 420.00
KW Electric	Football Field Lights	\$ 54,416.93
Mid American Energy Company	NGB Sentry Light	\$ 567.64
Wood River Energy	NGB Gas	\$ 140.24
School Nutrition Fund:		
Fisher, Jessica	Reimb Lunches	\$ 32.40
Schoolpay	School Pay Service Fee	\$ 101.59
Taher	Operating Expenses/July	\$ 6,712.52
Health Insurance Fund:		
Blue Cross Blue Shield Of IA	September Billing	\$ 263,342.27
Custodial Fund:		
McKeag, Trudy	Reimb HS Lounge Exp	\$ 26.76
Schueth Ace Hardware	Piping/Hardware/Project Rise	\$ 252.68

The Board identified some of the Big Ideas that came out of the Board meeting.

- The District has a detail approach to COVID and reaching out to families.
- The District is dealing with equity and other issues that will impact the future.
- The Board saw examples of student leadership and creating leaders.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, September 28, 2020.

President Mack adjourned the meeting at 8:14 p.m.

Approved

Joshua Mack, President

Terri O'Brien, Board Secretary

Regular Meeting – September 28, 2020

The Charles City Board of Education met in regular session on Monday, September 28, 2020 in the Studio Room at Lincoln Elementary. The meeting was open to the public by attending in person or watching live at Facebook.com/CharlesCityCSD. President Mack called the meeting to order at 6:15 p.m. Present via zoom: Board members Rottinghaus, Dight, Freund, and Bergland. Absent: none. Staff members present included Superintendent Fisher, Board Secretary O'Brien, and Communication Director DeVore. Ten others were present either in person or via zoom.

The Mission/Vision statement was read by Director Bergland.

(Freund/Dight) to approve the agenda as amended. Item 22, Notice of Public Hearing on use of flexibility funds was revised. The amount was increased from \$55,488.77 to \$60,620.37 for additional Washington landscaping expenses. Motion carried 5-0.

There were several comments from the public. Secretary O'Brien read a statement from Renee Schradle regarding her petition to allow those who are comfortable to send their kids back to school full time. Two other public comments were received from Jennifer Hoeft and Betsy Gavitt both advocating for the Board to return students 6-12 to school full time from the Hybrid schedule. A special Board meeting will be held on Wednesday, September 30, 2020 at noon to discuss and act on the matter.

Superintendent Fisher reported District progress on the three Strategic goals: equity and achievement, culture and climate and facilities and infrastructure.

Goal 1: The District continues to work on digital strategy. Because of COVID we have had to deliver high quality content digitally to our school to you students. Our staff continues to grow in this area.

Goal 2: Homecoming went well. Thanks to our staff and students who worked in conjunction with public health to determine the best strategies to celebrate and stay as safe as possible.

Goal 3: Our new sod is down at Washington Elementary around the playground to give our kids even more room to move and play. This was in response to our drought earlier this year. We had the chance Friday night at Homecoming, to really use our new athletic lights at Comet Field.

A Policy committee report was received from Director Freund.

Superintendent Fisher provided an update on COVID. There have been lower instances of COVID cases. We are working to determine whether to fully reopen grades 6-12 or main in Hybrid for an additional 30 days beyond October 5th, the date previously set to return to full reopening. The District wants to reopen but is reviewing many factors including public health guidance. The District is asking for grace and patience while we work to reopen, balancing with safety.

Superintendent Fisher led a Board professional development session on equity. Prior to the meeting, the Board read an article on White Privilege: Unpacking the Invisible Knapsack. Board members were asked to answer the question what grabbed you and surprised you about the information. Some comments made include; some people get defensive with the term and can't recognize where there is white privilege in the system, individuals may feel they are acting morally but that doesn't change the systems of oppression and it is hard to understand if you don't live it.

Four principals and one staff member provided a review of their building culture and climate results from the 2019-20 school year. This would have normally been reported in June. The High School reported they had good survey results prior to COVID, then supports were shifted to virtual. The Middle School, Lincoln and Washington reported they saw improvements in their scores. The biggest improvements were in the area of providing meaningful recognition and making all staff accountable for doing quality work.

Todd Forsyth, Activities Director, presented information on their actions to improve sportsmanship in our District. We received from the state athletic associations a rating for fans, players and coaches. We received a level 1 rating, but we are still working to improve. Student leaders are discussing ways to create a higher vision starting with core values. We are receiving feedback from other districts. The Board asked about the face mask policy at events. We require face masks at indoor events and recommend their use at outdoor events. People have been following the indoor policy well. Social distancing is being practiced at outdoor events, while some where masks.

Justin Heyer, a senior and boy scout member, described his project installing flag poles at the new softball and baseball fields for his eagle scout project. He sought to visually show his patriotism and service to his country with his project. A series of photos were shared with the Board showing the work progression. He received donations from community businesses and volunteer work from other boy scouts. The Board praised and thanked him for his work. Superintendent Fisher explained the District will present Justin a certificate for his exceptional work and for his demonstration of core values. The District is very thankful.

(Bergland/Rottinghaus) to approve the Equity Literacy Institute scope of work/estimate not to exceed \$36,000 over three years as recommended. Superintendent Fisher explained the Equity strategic plan initiative and funding for the initiative. The cost will be paid through categorical funding. Motion carried 5-0.

(Dight/Freund) to appoint Cael Ruzicka and Mario Hoefer as the student Board members for 2020-21. The oath of office was administered to Cael Ruzicka. By policy, student Board members serve from September through the last regular meeting in May. A student Board member is eligible to participate in discussion, but not vote, at all regular board meetings held in open session. The student Board member shall be responsible for communicating Board decisions and information to the student body. The Board thanked Cael and Mario for serving on the Board. Motion carried 5-0.

The Board discussed 2020-21 committee assignments. Board members agreed that committee assignments will remain the same. There was a correction delegate assembly appointment. Scott

Dight, served as the delegate to the Iowa Association of School Board (IASB) assembly in 2019-20 and will remain for the 2020-21 school year.

(Freund/Rottinghaus) to approve the review of Board policy 210.2, Regular Meetings, with no changes. Regular meetings will be held at 6:15 p.m. on the second and fourth Mondays of the month excluding July, March and December. Motion carried 5-0.

(Dight/Bergland) to first reading of Board policy 907 and 907R1, District Operation During Public Emergency as recommended and waive the second reading. The policy template was received from IASB and modified by our attorney at Ahlers. In the policy the Board delegates to the Superintendent the authority to determine whether to close certain classrooms within various buildings to in-person learning or for up to two days while a special board meeting is called to seek permission from state authorities if the Superintendent determines in-person learning would hinder the health and safety of the school community. In those situations, the Board approves the use of remote or hybrid learning opportunities as permitted by law. Motion carried 5-0.

The Board discussed Listening Post method and frequency for 2020-21. Listening Posts are used as a means for the community to interact and ask questions of the Board. These gatherings will be virtual. Community members may request a virtual time with the Board by completing an on-line form. The first Listening Post is scheduled for Saturday, October 24th at 9:00 a.m. Future listening posts will be scheduled.

(Rottinghaus/Bergland) to approve the list of depository banks and amounts for 2020-21.

- C US Bank, Charles City \$15,000,000
- UMB Investment Direct \$ 2,000,000
- First Citizens National Bank, Charles City \$ 200,000
- First Security Bank & Trust, Charles City \$ 200,000
- Fidelity Bank & Trust, Charles City \$ 200,000
- Iowa Schools Joint Investment Trust \$ 200,000

Motion carried 5-0.

(Rottinghaus/Freund) to request supplemental state aid in the amount of \$573,542.42 for the fiscal year 2020 negative special education balance. The deficit increased from \$126,905.45 last year to \$573,542.42. The deficit increased due to lower Medicaid revenue, and increased consortium expenses. The Board may request cash reserves to cover the deficit when they approve the 2021-22 certified budget in April 2021. Motion carried 5-0.

(Freund/Rottinghaus) to request modified supplemental state aid in the amount of \$76,918.19 for the fiscal year 2020 excess Limited English Proficient (LEP) costs. This program serves English language learners in a Limited English Instructional Program. Motion carried 5-0.

(Bergland/Dight) to set the date and time for a public hearing, on the use of Flexibility funds, for October 12, 2020 at 6:15 p.m. in the High School Library as per the resolution. This hearing is on a resolution to expend funds from district's Flexibility Account for:

Description	Amount	Vendor
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Math Curriculum	\$40,295.40	Agile Minds
Washington Landscaping	\$12,926.97	Otto's Oasis
Signage	\$7,000.00	Sandy's sign shop/ Blue Bird photography
Radios	\$398.00	Circle K

These funds, in the amount of \$60,620.37, were unexpended and unobligated from Home School Assistance Program (HSAP). The proposed resolution shall include certification that the statutory requirements for the original source of the money proposed, HSAP, have been met. Motion carried 5-0.

Terri O'Brien, Director of Finance, presented information explaining the Instructional Support Levy (ISL). ISL provides additional funding for school districts. It is limited to an amount up to 10% of the District's regular program cost. These funds may be used for any general fund purpose. The District's current levy is 7% and generates \$608,285 of funding. The current levy will expire June 30, 2022 if not renewed.

(Rottinghaus/Dight) to approve the consent agenda items as presented.

- Approval of the contract renewal dated 9/9/20 that extends the Transition Alliance Program (TAP) contract thru 9/30/21 and updates the annual budget for 2020-21.
- Approval to the 2020-21 fundraising calendar as submitted.
- Appointment of Anders Haglund and Shemiah Lara, High School students, to the School Improvement Advisory Committee (SIAC).

Motion carried 5-0.

The Board identified some of the Big Ideas that came out of the Board meeting.

- The flag pole project was a good learning experience.
- The District appreciates public comment and needs to hear from the community.
- The District is making a commitment to equity and continues to explore equity issues.
- Climate and Culture are improving.

The Board discussed other important upcoming dates. A special meeting is scheduled for September 30, 2020 at noon. The next regular Board meeting is scheduled for Monday, October 12, 2020.

President Mack adjourned the meeting at 8:20 p.m.

Approved

Joshua Mack, President

Terri O'Brien, Board Secretary

Special Meeting – September 30, 2020

The Charles City Board of Education met in special session on Wednesday, September 30, 2020 in the Superintendent's Office in the North Grand Building. The meeting was open to the public by attending in person or watching live at Facebook.com/CharlesCityCSD. President Mack called the meeting to order via zoom at 12:00 p.m. Present via zoom: Board members Rottinghaus, Dight, Freund (arrived 12:03 p.m.), and Bergland and student member Ruzicka. Absent: none. Staff members present included Superintendent Fisher, Board Secretary O'Brien, and Communication Director DeVore. Four others were present via zoom.

(Rottinghaus/Dight) to approve the agenda as amended. Item 3, COVID Hybrid decision was revised. Superintendent Fisher added his recommendation for the Hybrid decision. Motion carried 5-0.

(Dight/Rottinghaus) to direct the superintendent to convene a team of teachers and staff leaders, including representation from our associations and student body, to meet and confer with the School Board on how to safely reopen our schools fully. To schedule an additional Board meeting to discuss with this team in the next week and continue the current learning format until the time that the Board may take further action. Superintendent Fisher explained the recommendation has been given a lot of consideration. They have received emails from the community all in support of fully reopening. One week ago the recommendation being considered was to continue in the Hybrid. After hearing the Governors guidance yesterday and hearing additional public comment, the District wants to revisit their recommendation and seek additional information. The District wants to fully reopen.

The Board asked questions. There was much discussion. Bryan Jurrens, High School (HS) principal, and Tom Harskamp, Middle School (MS) principal were at the meeting. The North Grand Building (NGB) is the location of a support program for students who are struggling with the Hybrid model. The NGB is staffed by Karleen Sickman, MS and Josh Dean, HS.

Student Director Ruzicka answered questions and commented on his experience and perception of the Hybrid and School-to-You models.

Gail Arjes, Floyd County Public Health, took questions regarding their updated recommendation to restart full in-person learning based on the current trend of the local COVID conditions.

The Board appreciates the emails, comments and feedback received. Roll Call Vote. Motion carried 5-0.

President Mack adjourned the meeting at 1:11 p.m.

Approved

Joshua Mack, President

Terri O'Brien, Board Secretary

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
Fund: 10 OPERATING FUND			
ACADEMIC THERAPY PUBLICATIONS			
	TESTING MATERIALS/MS/BRANDON	514.80	
	Vendor Total:		514.80
ACCESS SYSTEMS LEASING			
	COPIER/PRINTER AGREE/HOMESCHOO	104.75	
	COPIER/PRINTER AGREE/BUS BARN 9/15-10/14	52.38	
	COPIER/PRINTER AGREE/LINC 9/15-10/14	418.99	
	COPIER/PRINTER AGREE/WASH 9/15-10/14	732.23	
	COPIER/PRINTER AGREE/MS 9/15-10/14	628.49	
	COPIER/PRINTER AGREE/ALT HS 9/15-10/14	104.76	
	COPIER/PRINTER AGREE/HS 9/15-10/14	1,283.13	
	COPIER/PRINTER AGREE/IBN 9/15-10/14	104.75	
	COPIER/PRINTER AGREE/CO 9/15-10/14	418.01	
	COPIER/PRINTER AGREE/TECH DEP 9/15-10/14	52.38	
	Vendor Total:		3,899.87
AHLERS & COONEY, P.C.			
	LEGAL SERVICES	57.00	
AHLERS & COONEY, P.C.			
	LEGAL SERVICES	2,395.00	
AHLERS & COONEY, P.C.			
	LEGAL SERVICES	257.50	
	Vendor Total:		2,709.50
AIR FILTER SALES & SERVICES, INC			
	AIR FILTERS/B & G	2,060.80	
	Vendor Total:		2,060.80
AIRGAS USA, LLC			
	CYLINDER RENT/HS/SPURGIN	98.97	
	Vendor Total:		98.97
AMAZON			
	MICROPHONE SPEAKERPHONE/M FISHER	334.95	
AMAZON			
	INST SUPP/IC/LEEPER	78.08	
AMAZON			
	INST SUPP/MS/MOLSTEAD	75.26	
AMAZON			
	(8) TRIPODS/MS	223.92	
AMAZON			
	INST SUPP/WASH/ROTTLER	200.35	
AMAZON			
	INST SUPP/WASH/KOBLISKA	20.06	
AMAZON			
	SUPPLIES/MS/ETHERINGTON	43.99	
AMAZON			
	SUPPLIES/MS NURSE	62.46	
AMAZON			
	SUPPLIES/MS NURSE	6.28	
AMAZON			
	SUPPLIES/MS OFFICE	55.92	
AMAZON			
	SUPPLIES/WASH OFFICE	7.98	
AMAZON			
	INST SUPP/HS/MCKEAG	209.80	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
AMAZON	SUPPLIES/LINC NURSE	105.85	
AMAZON	TABLE & (4) CHAIRS/WASH QUARANTINE ROOM	896.00	
AMAZON	SUPPLIES/WASH LIBRARY	12.87	
AMAZON	SUPPLIES/WASH QUARANTINE ROOM	380.13	
AMAZON	MASKS/MS/DEAN	175.89	
AMAZON	INST SUPP/WASH/ROTTLER	65.56	
AMAZON	CABINET/WASH QUARANTINE ROOM	146.99	
AMAZON	SUPPLIES/MS/ETHERINGTON	26.49	
AMAZON	SUPPLIES/CO	11.06	
AMAZON	SUPPLIES/WASH QUARANTINE ROOM	71.64	
AMAZON	SUPPLIES/MS/ETHERINGTON	105.50	
AMAZON	INST SUPP/HS/MCKEAG	26.15	
AMAZON	SUPPLIES/WASH OFFICE	49.29	
AMAZON	(15) TEACHER'S REFLECTIVE JOURNALS/VOVES	224.25	
AMAZON	(2) IPADS/IC	699.98	
AMAZON	SIGN HOLDERS/WASH	23.58	
Vendor Total:		4,340.28	
AMERICAN SOLUTIONS FOR BUSINESS	PENS/J DEVORE	494.10	
AMERICAN SOLUTIONS FOR BUSINESS	LABELS/COMET CAFE	146.69	
AMERICAN SOLUTIONS FOR BUSINESS	TUMBLERS/J DEVORE	1,447.35	
AMERICAN SOLUTIONS FOR BUSINESS	SUNGLASSES/J DEVORE	334.34	
Vendor Total:		2,422.48	
ARNOLD MOTOR SUPPLY, LLP	PARTS/BUS BARN	57.12	
Vendor Total:		57.12	
ATI	BOILER CHEMICALS/B & G	7,972.68	
Vendor Total:		7,972.68	
B & H PHOTO-VIDEO	(6) CAMCORDERS/J DEVORE	7,356.30	
B & H PHOTO-VIDEO	(2) CAMCORDERS/MS	2,452.10	
B & H PHOTO-VIDEO	(4) TRANSMITTERS/J DEVORE	1,316.00	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	Vendor Total:	11,124.40	
BLUE BIRD PHOTOGRAPHY			
	(113) NAME SIGN PHOTOS/J DEVORE	1,695.00	
	Vendor Total:	1,695.00	
BOOKSOURCE			
	INST SUPP/WASH/MUTCH	2,673.90	
	Vendor Total:	2,673.90	
BREITBACH CHIROPRACTIC			
	PHYSICAL/C SCHLADER	75.00	
BREITBACH CHIROPRACTIC			
	PHYSICAL/T LABARGE	75.00	
	Vendor Total:	150.00	
CAROLINA BIOLOGICAL			
	INST SUPP/HS/SPURGIN	152.94	
CAROLINA BIOLOGICAL			
	INST SUPP/HS/SPURGIN	1,340.61	
CAROLINA BIOLOGICAL			
	INST SUPP/HS/SPURGIN	230.80	
	Vendor Total:	1,724.35	
CARQUEST AUTO PARTS OF CC			
	PARTS/BUS BARN	26.51	
CARQUEST AUTO PARTS OF CC			
	CREDIT/BUS BARN	(16.04)	
CARQUEST AUTO PARTS OF CC			
	PARTS/BUS 16, 1, 18	352.77	
CARQUEST AUTO PARTS OF CC			
	CREDIT/BUS BARN	(150.00)	
CARQUEST AUTO PARTS OF CC			
	PARTS/BUS 7, 13	27.58	
CARQUEST AUTO PARTS OF CC			
	PARTS/BUS 7, 21, 17	161.97	
CARQUEST AUTO PARTS OF CC			
	CREDIT/BUS BARN	(30.00)	
CARQUEST AUTO PARTS OF CC			
	PARTS/3280D/B & G	38.92	
CARQUEST AUTO PARTS OF CC			
	PARTS/BUS 18	31.08	
CARQUEST AUTO PARTS OF CC			
	PARTS/BUS 3	102.39	
CARQUEST AUTO PARTS OF CC			
	CREDIT/BUS BARN	(60.00)	
	Vendor Total:	485.18	
CENTRAL IOWA DISTRIBUTING, INC.			
	SPRAYERS/DISINFECTANT TABLETS/IC	2,120.00	
	Vendor Total:	2,120.00	
CENTRAL PRESCHOOL			
	VOLUNTARY 3 & 4 YR OLD PROGRAM/SEPTEMBER	3,861.35	
	Vendor Total:	3,861.35	
CENTRAL RIVERS AREA EDUCATION AGENCY			
	BUSINESS CARDS/WASH	4.30	
	BUSINESS CARDS/LINC	4.30	
	BUSINESS CARDS/MS	4.30	
	BUSINESS CARDS/HS	4.30	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	SCHOOL TO YOU POSTCARDS/J DEVORE	367.99	
CENTRAL RIVERS AREA EDUCATION AGENCY			
	FASTBRIDGE RESOURCE/MS	105.36	
	FASTBRIDGE RESOURCE/LINC TITLE	37.32	
	FASTBRIDGE RESOURCE/WASH ELI	76.84	
CENTRAL RIVERS AREA EDUCATION AGENCY			
	20-21 PROFESSIONAL TRAINING ASSESS/WASH	354.56	
	20-21 PROFESSIONAL TRAINING ASSESS/HS	508.73	
	20-21 PROFESSIONAL TRAINING ASSESS/MS	493.32	
	20-21 PROFESSIONAL TRAINING ASSESS/LINC	184.99	
	Vendor Total:	2,146.31	
CENTURY LINK			
	SUPT/LD	21.46	
	TECH DEPT LD	0.90	
	BUS BARN LD	0.90	
	MS LD	53.83	
	HS LD	9.64	
	LINC LD	32.72	
	WASH LD	23.00	
	Vendor Total:	142.45	
CHARLES CITY FIRE EXTINGUISHER SERVICE			
	REFILLS/MAINTENANCE/BUS BARN	42.50	
	Vendor Total:	42.50	
CHARLES CITY PRESS			
	AD/SALE OF VAN	10.00	
CHARLES CITY PRESS			
	HOMEcoming AD/J DEVORE	148.00	
CHARLES CITY PRESS			
	SPECIAL SESSION 9/4/20	24.89	
CHARLES CITY PRESS			
	REG SESSION 9/14/20	280.28	
CHARLES CITY PRESS			
	PUBLIC NOTICE/FLEXIBILITY FUND	14.75	
CHARLES CITY PRESS			
	REG SESSION 9/28/20	143.83	
	Vendor Total:	621.75	
CIRCLE K ELECTRONICS			
	ANTENNA/BUS BARN	45.25	
	Vendor Total:	45.25	
CITY LAUNDERING CO.			
	TOWELS/BUS BARN	73.14	
	Vendor Total:	73.14	
CLASSROOM DIRECT.COM			
	INST SUPP/WASH/NIICHEL	40.03	
CLASSROOM DIRECT.COM			
	INST SUPP/WASH/ROTTLER	83.36	
	Vendor Total:	123.39	
CPI			
	ONLINE REFRESHER SEATS/WASH	375.00	
	ONLINE REFRESHER SEATS/LINC	187.50	
	ONLINE REFRESHER SEATS/MS	225.00	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	ONLINE REFRESHER SEATS/HS	225.00	
	Vendor Total:		1,012.50
CYCLONE AWARDS & ENGRAVING INC.			
	NAME TAG/COMMUNICATIONS INTERN	10.75	
	Vendor Total:		10.75
DEVORE, JUSTIN			
	REIMB CABLE	19.99	
	Vendor Total:		19.99
DICK BLICK ART MATERIALS			
	INST SUPP/HS/MCINROY	676.07	
DICK BLICK ART MATERIALS			
	INST SUPP/WASH/M HAMM	105.92	
DICK BLICK ART MATERIALS			
	INST SUPP/HS/MCINROY	216.13	
DICK BLICK ART MATERIALS			
	INST SUPP/HS/MCINROY	288.64	
	Vendor Total:		1,286.76
EDPUZZLE INC			
	SUBSCRIPTION/MS	1,300.00	
	Vendor Total:		1,300.00
ELLISON			
	CUTTING PADS/LINC	28.40	
	Vendor Total:		28.40
EWELL EDUCATIONAL SERVICES			
	SUBSCRIPTION/HS/SPURGIN	325.00	
	Vendor Total:		325.00
EXEMPLARS, INC			
	PSCC COMMON CORE/MS	1,210.00	
	Vendor Total:		1,210.00
FOLLETT SCHOOL SOLUTIONS			
	BOOKS/LINC LIBRARY	1,157.44	
FOLLETT SCHOOL SOLUTIONS			
	BOOKS/WASH LIBRARY	310.46	
FOLLETT SCHOOL SOLUTIONS			
	BOOKS/WASH LIBRARY	119.80	
	Vendor Total:		1,587.70
FRANKLIN COVEY CLIENT SALES, INC			
	ANNUAL MEMBERSHIP/LINC	5,000.00	
FRANKLIN COVEY CLIENT SALES, INC			
	TLIM GUIDES/WASH	4,566.78	
FRANKLIN COVEY CLIENT SALES, INC			
	TLIM GUIDES/LINC	2,570.46	
	Vendor Total:		12,137.24
GAGE PLUMBING & HEATING, MICK			
	MOTOR CAPACITOR/B & G	5.50	
GAGE PLUMBING & HEATING, MICK			
	FLARE FILTER DRYER/B & G	17.99	
	Vendor Total:		23.49
GASSMAN, JACOB			
	REIMB SUPPLIES	169.18	
	Vendor Total:		169.18
GOLDFAX			
	FAX OVERAGE/CO	5.62	
	FAX OVERAGE/LINC	5.62	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	FAX OVERAGE/MS	5.62	
	FAX OVERAGE/WASH	5.62	
	FAX OVERAGE/HS	5.62	
	Vendor Total:		28.10
GRAINGER			
	LIGHT/B & G	198.70	
GRAINGER			
	DOOR SWEEPS/B & G	49.83	
GRAINGER			
	DRAIN CLEANING GUN/B & G	385.98	
GRAINGER			
	RECEPTACLE PLATES/B & G	18.64	
GRAINGER			
	BULBS/B & G	35.88	
	Vendor Total:		689.03
H & R LAWN CARE LLC			
	SEEDING/WASH & COLLEGE GROUNDS/DISCR \$	7,600.00	
	Vendor Total:		7,600.00
HAFFER, JEDD			
	REMOTE PARENT TRAINING/SCHOOL TO YOU	750.00	
	Vendor Total:		750.00
HAGENSICK, SCOTTI			
	REIMB TRAVEL/DELIVER CHROMEBOOK	23.00	
	Vendor Total:		23.00
HEARTLAND PAPER CO			
	GLOVES/B & G	69.05	
HEARTLAND PAPER CO			
	GLOVES/B & G	225.40	
HEARTLAND PAPER CO			
	CLEANING SUPPLIES/B & G	25.32	
HEARTLAND PAPER CO			
	FLOOR MATS/B & G	13,353.73	
HEARTLAND PAPER CO			
	FLOOR MAT/B & G	991.50	
HEARTLAND PAPER CO			
	CLEANING SUPPLIES/B & G	1,020.68	
HEARTLAND PAPER CO			
	CLEANING SUPPLIES/B & G	36.00	
HEARTLAND PAPER CO			
	HAND SANITIZER/B & G	6,069.00	
HEARTLAND PAPER CO			
	CLEANING SUPPLIES/B & G	116.58	
HEARTLAND PAPER CO			
	CLEANING SUPPLIES/B & G	38.86	
HEARTLAND PAPER CO			
	CLEANING SUPPLIES/B & G	228.18	
HEARTLAND PAPER CO			
	CLEANING SUPPLIES/B & G	38.86	
HEARTLAND PAPER CO			
	CLEANING SUPPLIES/B & G	1,799.21	
HEARTLAND PAPER CO			
	CLEANING SUPPLIES/B & G	13.56	
HEARTLAND PAPER CO			
	CREDIT/B & G	(155.44)	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	Vendor Total:	23,870.49	
HEINEMANN			
	CALKINS/RYS/WASH	220.00	
	Vendor Total:	220.00	
HOME SCIENCE TOOLS			
	INST SUPP/HOMESCHOOL	26.15	
	Vendor Total:	26.15	
HOUGHTON MIFFLIN HARCOURT			
	JOURNEY BOOKS/IC	558.11	
	Vendor Total:	558.11	
HY VEE			
	SNACKS/MS MEETINGS	33.32	
HY VEE			
	GROCERIES/MS HOME EC	28.56	
HY VEE			
	WATER/MS MEETINGS	3.99	
	Vendor Total:	65.87	
IA DEPT OF ADMINISTRATIVE SERVICES			
	2021 TSA ANNUAL ADM FEE	550.00	
	Vendor Total:	550.00	
IOWA BANDMASTERS ASSOC.			
	MEMBERSHIP/M FISHER	75.00	
	Vendor Total:	75.00	
IOWA COMMUNICATIONS NETWORK			
	SEPTEMBER PORT FEE	440.75	
	Vendor Total:	440.75	
IOWA DEPARTMENT OF NATURAL RESOURCES			
	ANNUAL WATER USE FEE/WASH	95.00	
	Vendor Total:	95.00	
IOWA HIGH SCHL MUSIC ASN			
	REG/ALL STATE ORCHESTRA	119.00	
IOWA HIGH SCHL MUSIC ASN			
	REG/ALL STATE VOCAL	260.00	
IOWA HIGH SCHL MUSIC ASN			
	REG/ALL STATE BAND	102.00	
	Vendor Total:	481.00	
IOWA PUPIL TRANSPORTATION ASSOC			
	2020-2021 MEMBERSHIP	275.00	
	Vendor Total:	275.00	
IOWA SOLUTIONS			
	K12 TRACKER/TECH DEPT	655.00	
	Vendor Total:	655.00	
IOWA VOCATIONAL REHABILITATION SERVICES			
	TAP-CASH W/FISCAL AGENT	23,509.00	
	Vendor Total:	23,509.00	
ISPRA			
	2020-2021 MEMBERSHIP/J DEVORE	50.00	
	Vendor Total:	50.00	
ITECH			
	REPAIRS/1:1 LAPTOPS/TECH DEPT	639.98	
	Vendor Total:	639.98	
IXL MEMBERSHIP SERVICES			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	SITE LICENSE/WASH	4,500.00	
	SITE LICENSE/LINC	625.00	
	SITE LICENSE/MS	5,625.00	
	Vendor Total:		10,750.00
JACKSON STREET PRESS INC			
	STUDENT FOLDERS/WASH	462.76	
	Vendor Total:		462.76
JAYMAR BUSINESS FORMS INC			
	AP CHECKS/CO	284.52	
	Vendor Total:		284.52
JENDRO SANITATION			
	OCTOBER SERVICES	1,513.50	
	Vendor Total:		1,513.50
JOHN DEERE FINANCIAL			
	INST SUPP/HS/SPURGIN	119.60	
JOHN DEERE FINANCIAL			
	INST SUPP/HS/SPURGIN	16.99	
JOHN DEERE FINANCIAL			
	TOTES/ORGANIZERS/HS	109.94	
JOHN DEERE FINANCIAL			
	SPRAYERS/SEALANT/MISC/B & G	167.87	
JOHN DEERE FINANCIAL			
	CLEANER/TAPE/B & G	24.98	
JOHN DEERE FINANCIAL			
	INST SUIPP/HS/SPURGIN	135.96	
JOHN DEERE FINANCIAL			
	GLUE/B & G	2.99	
JOHN DEERE FINANCIAL			
	PIK STIK/CAULK GUN/B & G	53.97	
JOHN DEERE FINANCIAL			
	OIL/MISC/B & G	71.57	
JOHN DEERE FINANCIAL			
	CAULK/B & G	19.96	
JOHN DEERE FINANCIAL			
	PARTS/BUS BARN	11.98	
JOHN DEERE FINANCIAL			
	TIP/SPACKLE/PLUG/B & G	45.74	
JOHN DEERE FINANCIAL			
	SUPPLIES/B & G	11.00	
JOHN DEERE FINANCIAL			
	INST SUPP/HS/WHITE	55.64	
JOHN DEERE FINANCIAL			
	O RING/ADAPTER/B & G	13.97	
JOHN DEERE FINANCIAL			
	SUPPLIES/B & G	12.99	
JOHN DEERE FINANCIAL			
	CHAIN/B & G	30.95	
JOHN DEERE FINANCIAL			
	FILE KIT/CHAIN/HANDLE/B & G	37.85	
JOHN DEERE FINANCIAL			
	BATTERY PROTECTANT/B & G	10.38	
	TUBE/B & G	6.99	
JOHN DEERE FINANCIAL			
	MASK BUCKETS/WASH	50.96	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
JOHN DEERE FINANCIAL	BIT SET/BOLTS/B & G	23.93	
JOHN DEERE FINANCIAL	TIE DOWN/B & G	9.99	
JOHN DEERE FINANCIAL	SNAPS/CLIPS/B & G	14.85	
JOHN DEERE FINANCIAL	MARKING FLAGS/B & G	7.99	
JOHN DEERE FINANCIAL	SPRAYER/B & G	17.99	
JOHN DEERE FINANCIAL	LINK/WEDGE/B & G	9.22	
	Vendor Total:		1,096.25
KEYSTONE LABORATORIES INC	WASH WATER TEST	12.50	
	Vendor Total:		12.50
KIRK GROSS COMPANY	(11) STOOLS/WASH	1,587.64	
	Vendor Total:		1,587.64
LAKESHORE LEARNING MATERIALS	INST SUPP/LINC/PAGE	19.98	
LAKESHORE LEARNING MATERIALS	INST SUPP/WASH/NIICHEL	339.16	
LAKESHORE LEARNING MATERIALS	INST SUPP/WASH/BAILEY	36.98	
	Vendor Total:		396.12
LARSON CO., GUSTAVE A.	COMPRESSOR/B & G	1,249.62	
LARSON CO., GUSTAVE A.	FURNACE BLOWER MOTOR/CATCH ALL/B & G	107.56	
LARSON CO., GUSTAVE A.	WATER TREATMENT/B & G	167.80	
	Vendor Total:		1,524.98
LEARNING HEADPHONES	INST SUPP/WASH/EASTMAN	143.70	
	Vendor Total:		143.70
LEROY'S	GRASSHOPPER EDGER/B & G	1,347.00	
	Vendor Total:		1,347.00
LESSIN SUPPLY COMPANY	WELDING GLOVES/HELMETS/HS/SPURGIN	1,324.11	
LESSIN SUPPLY COMPANY	PARTS/BUS BARN	108.95	
LESSIN SUPPLY COMPANY	PARTS/BUS BARN	115.77	
LESSIN SUPPLY COMPANY	PARTS/BUS BARN	21.75	
LESSIN SUPPLY COMPANY	SUPPLIES/B & G	28.10	
LESSIN SUPPLY COMPANY	PARTS/BUS BARN	7.40	
LESSIN SUPPLY COMPANY	PARTS/BUS BARN	18.25	
	Vendor Total:		1,624.33

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
M PRINTS INK	SENIOR SIGNS/HS HOMECOMING	960.00	
	Vendor Total:		960.00
MACGILL	GLOVES/NURSE	106.25	
	Vendor Total:		106.25
MFASCO CUSTOMER SERVICE	SAFETY GLASSES/MS/PITTMAN	325.34	
	Vendor Total:		325.34
MID AMERICAN ENERGY COMPANY	WASH GAS	79.63	
	Vendor Total:		79.63
MIDWEST BUS PARTS, INC	PARTS/BUS 3	98.86	
MIDWEST BUS PARTS, INC	PARTS/BUS 10	311.22	
MIDWEST BUS PARTS, INC	PARTS/BUS 2	18.58	
MIDWEST BUS PARTS, INC	PARTS/BUS 21	24.00	
	Vendor Total:		452.66
N.I.A.C.C - MASON CITY	CERTIFICATION/T LABARGE	100.00	
	Vendor Total:		100.00
NEW HOLLAND CREDIT	PARTS/B & G	161.43	
	Vendor Total:		161.43
NORTH IOWA LAWN & SPORTS	PARTS/3280D/B & G	151.65	
NORTH IOWA LAWN & SPORTS	PARTS/3280D/B & G	58.16	
	PARTS/ORANGE MOWER/B & G	66.48	
	Vendor Total:		276.29
NOW MICRO INC	(365) CARRYING CASES/TECH DEPT	9,375.00	
	Vendor Total:		9,375.00
O'REILLY AUTO PARTS	PARTS/BUS 11, 12	284.76	
O'REILLY AUTO PARTS	INSERT NEEDLE/BUS BARN	4.46	
O'REILLY AUTO PARTS	CREDIT/BUS BARN	(44.00)	
O'REILLY AUTO PARTS	PARTS/BUS BARN	29.96	
O'REILLY AUTO PARTS	PARTS/BUS 10	19.98	
O'REILLY AUTO PARTS	CREDIT/BUS BARN	(100.00)	
O'REILLY AUTO PARTS	CREDIT/BUS BARN	(251.25)	
O'REILLY AUTO PARTS	PARTS/BUS 8	142.38	
O'REILLY AUTO PARTS	CREDIT/BUS BARN	(50.00)	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
O'REILLY AUTO PARTS	PARTS/BUS 3	142.38	
O'REILLY AUTO PARTS	PARTS/BUS 13	61.12	
O'REILLY AUTO PARTS	PARTS/BUS 20	142.38	
O'REILLY AUTO PARTS	PARTS/BUS 14	142.38	
O'REILLY AUTO PARTS	CREDIT/BUS BARN	(75.00)	
O'REILLY AUTO PARTS	PARTS/BUS 21	45.28	
O'REILLY AUTO PARTS	CREDIT/BUS BARN	(100.00)	
O'REILLY AUTO PARTS	PARTS/BUS BARN	7.99	
O'REILLY AUTO PARTS	PARTS/BUS BARN	13.12	
O'REILLY AUTO PARTS	PARTS/NISSAN	6.19	
O'REILLY AUTO PARTS	PARTS/NISSAN	160.62	
O'REILLY AUTO PARTS	PARTS/BUS BARN	83.94	
O'REILLY AUTO PARTS	PARTS/NISSAN	56.68	
O'REILLY AUTO PARTS	PARTS/BUS 3	15.97	
O'REILLY AUTO PARTS	PARTS/BUS BARN	70.66	
	Vendor Total:	810.00	
ONE SOURCE THE BACKGROUND CHECK COMPANY	(11) BACKGROUND CHECKS	249.00	
	Vendor Total:	249.00	
ORIENTAL TRADING CO INC	INCENTIVES/MS/GARDEN	126.98	
	Vendor Total:	126.98	
OTTO'S OASIS	WASH PLAYGROUND LANDSCAPING	1,690.00	
OTTO'S OASIS	WASH PLAYGROUND LANDSCAPING	5,131.60	
	Vendor Total:	6,821.60	
PARTS TOWN, LLC	SEAL KIT/B & G	246.01	
	Vendor Total:	246.01	
PERFECTION LEARNING CORP	INST SUPP/HS/S DOWNING	341.15	
PERFECTION LEARNING CORP	INST SUPP/HS/PITTMAN	184.74	
	Vendor Total:	525.89	
PHONAK	RECEIVER/WASH	762.99	
	Vendor Total:	762.99	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
PITNEY BOWES	METER RENTAL 4/1/20-9/30/20	156.00	
	SERVICE AGREEMENT/POSTAGE MACHINE	162.38	
	Vendor Total:		318.38
POSTMASTER	POSTAGE DUE ACCOUNT	30.00	
	Vendor Total:		30.00
RAINBOW RESOURCE	INST SUPP/HOMESCHOOL	22.95	
	Vendor Total:		22.95
READ NATURALLY	READ LIVE LICENSES/MS/WELTER	1,150.00	
	Vendor Total:		1,150.00
READING A TO Z	LICENSES/WASH/EIKLENBORG	125.07	
	Vendor Total:		125.07
REALLY GOOD STUFF	INST SUPP/WASH/NIICHEL	15.94	
REALLY GOOD STUFF	INST SUPP/WASH/BAILEY	172.20	
REALLY GOOD STUFF	INST SUPP/WASH/ROTTLER	49.95	
REALLY GOOD STUFF	INST SUPP/WASH/LUDEMANN	4.99	
REALLY GOOD STUFF	INST SUPP/LINC/LUDEMANN	41.99	
	Vendor Total:		285.07
ROFFMAN BAND SERVICE	OBOE REPAIR/HS/GASSMAN	98.65	
	Vendor Total:		98.65
ROTARY CLUB OF CHARLES CITY	MEMBERSHIP/M FISHER	77.50	
	Vendor Total:		77.50
SAI	LEADERSHIP-LIFE FIT/MS/HARSKAMP	110.00	
	Vendor Total:		110.00
SCHOLASTIC INC	SCHOLASTIC NEWS/IC	327.26	
SCHOLASTIC INC	SUBSCRIPTION/HS/PITTMAN	164.84	
	Vendor Total:		492.10
SCHOOL SPECIALTY INC	INST SUPP/WASH/MUTCH	31.18	
SCHOOL SPECIALTY INC	INST SUPP/WASH/WILSON	15.59	
SCHOOL SPECIALTY INC	INST SUPP/WASH/MOHS	31.18	
	Vendor Total:		77.95
SCHOOL SPECIALTY	INST SUPP/WASH/EASTMAN	62.38	
	Vendor Total:		62.38
SCHUETH ACE HARDWARE	TAPE/CLAMP/B & G	12.21	
SCHUETH ACE HARDWARE			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>
	PAINT/B & G	26.99
SCHUETH ACE HARDWARE		
	BULBS/B & G	9.88
SCHUETH ACE HARDWARE		
	TIE DOWN/CONNECTOR/B & G	24.28
SCHUETH ACE HARDWARE		
	BATTERIES/B & G	26.98
SCHUETH ACE HARDWARE		
	BULBS/MISC/B & G	12.58
SCHUETH ACE HARDWARE		
	PAINT/B & G	26.99
SCHUETH ACE HARDWARE		
	KEYS/SPRAYERS/B & G	52.31
SCHUETH ACE HARDWARE		
	SUPPLIES/B & G	23.92
SCHUETH ACE HARDWARE		
	DRILL BIT/SCREWS/B & G	37.75
SCHUETH ACE HARDWARE		
	SOFTENER SALT/B & G	32.35
SCHUETH ACE HARDWARE		
	PAINT/B & G	26.99
SCHUETH ACE HARDWARE		
	SOCKET/ADAPTER/B & G	17.79
SCHUETH ACE HARDWARE		
	HOSE ADAPTER/B & G	8.09
SCHUETH ACE HARDWARE		
	DRILL BITS/B & G	13.48
SCHUETH ACE HARDWARE		
	PAINT/B & G	26.99
SCHUETH ACE HARDWARE		
	WASHERS/CLAMPS/MISC/B & G	17.03
SCHUETH ACE HARDWARE		
	PLUMBING SUPPLIES/B & G	1.58
SCHUETH ACE HARDWARE		
	RECEPTACLES/PLUGS/B & G	65.65
SCHUETH ACE HARDWARE		
	VACUUM/B & G	71.99
SCHUETH ACE HARDWARE		
	WIRE/CONNECTOR/B & G	39.41
SCHUETH ACE HARDWARE		
	BULBS/B & G	8.99
SCHUETH ACE HARDWARE		
	PLUG/B & G	15.29
SCHUETH ACE HARDWARE		
	RECEPTABLE/B & G	19.79
SCHUETH ACE HARDWARE		
	OUTLET BOX/B & G	4.49
SCHUETH ACE HARDWARE		
	SUPPLIES/B & G	18.49
SCHUETH ACE HARDWARE		
	PLUG/B & G	4.48
Vendor Total:		646.77
SCHULTZ MUSIC		
	BASS BOW EXCHANGE/MS	20.00

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
SCHULTZ MUSIC			
	CELLO REPAIR/MS/NAUMANN	120.25	
SCHULTZ MUSIC			
	CELLO REPAIR/HS/NAUMANN	151.75	
	Vendor Total:		292.00
SENRWOOLY LLC			
	SUBSCRIPTION/HS/NOONAN	85.00	
	Vendor Total:		85.00
SHERWIN-WILLIAMS COMPANY			
	PAINT/WASH PROJECT/DISCR \$	389.90	
SHERWIN-WILLIAMS COMPANY			
	PAINT SUPPLIES/B & G	34.30	
	Vendor Total:		424.20
SHREDDER, THE			
	SHREDDING/CO	176.25	
	SHREDDING/HS	71.25	
	Vendor Total:		247.50
SIT SPOTS			
	INST SUPP/WASH/BAILEY	45.75	
	Vendor Total:		45.75
STAPLES ADVANTAGE			
	INST SUPP/HS/STURTEVANT	115.35	
STAPLES ADVANTAGE			
	INST SUPP/MS/DEAN	47.81	
STAPLES ADVANTAGE			
	INST SUPP/MS/DEAN	18.10	
STAPLES ADVANTAGE			
	INST SUPP/MS/DEAN	129.00	
STAPLES ADVANTAGE			
	INST SUPP/HS/LABARGE	139.34	
STAPLES ADVANTAGE			
	INST SUPP/MS/DEAN	21.37	
STAPLES ADVANTAGE			
	INST SUPP/HS	186.87	
STAPLES ADVANTAGE			
	INST SUPP/HS	192.99	
STAPLES ADVANTAGE			
	INST SUPP/HS	25.29	
STAPLES ADVANTAGE			
	INST SUPP/HS/COPPER	94.68	
STAPLES ADVANTAGE			
	INST SUPP/HS/COPPER	9.99	
STAPLES ADVANTAGE			
	INST SUPP/HS	25.28	
STAPLES ADVANTAGE			
	INST SUPP/HS	15.70	
STAPLES ADVANTAGE			
	INST SUPP/HS/COPPER	18.82	
STAPLES ADVANTAGE			
	INST SUPP/HS/COPPER	49.47	
STAPLES ADVANTAGE			
	INST SUPP/HS/COPPER	69.54	
STAPLES ADVANTAGE			
	INST SUPP/HS/COPPER	40.19	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
STAPLES ADVANTAGE			
	INST SUPP/HS/COPPER	17.59	
	Vendor Total:		1,217.38
STOCK GLASS			
	HS GLASS/B & G	89.00	
	Vendor Total:		89.00
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/LINC/PLEGGENKUHLE	67.31	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/LINC/STULTZ	219.76	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/LINC	4,684.08	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/LINC/PAGE	97.88	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/LINC/ELLIOTT	97.88	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/LINC/SPIEKER	34.76	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/LINC/STULTZ	24.53	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/LINC	102.12	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/LINC/STULTZ	4.18	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/LINC	41.80	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/LINC	155.00	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/LINC/STULTZ	35.56	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/LINC	64.68	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/LINC/PAGE	1.75	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/LINC/ELLIOTT	1.75	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/LINC/STULTZ	5.84	
STOREY KENWORTHY/MATT PARROTT			
	INST SUPP/LINC	29.20	
	Vendor Total:		5,668.08
STREET SMARTS LLC			
	DRIVER'S ED/FALL 2020	3,898.20	
	Vendor Total:		3,898.20
SUBWAY STORE #396			
	MEALS/MS WELCOME HOME MEETING	108.68	
	Vendor Total:		108.68
SUPERIOR LUMBER INC			
	ADHESIVE/B & G	9.10	
SUPERIOR LUMBER INC			
	LUMBER/SURBERY STAKES/B & G	97.48	
SUPERIOR LUMBER INC			
	ASPEN/B & G	25.00	
SUPERIOR LUMBER INC			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	CHAMOIS/MISC/B & G	591.76	
SUPERIOR LUMBER INC			
	PEGBOARD/MISC/B & G	40.54	
SUPERIOR LUMBER INC			
	INST SUPP/HS/WHITE	435.55	
	Vendor Total:		1,199.43
T-J SERVICE			
	WASHER REPAIR/B & G	75.00	
	Vendor Total:		75.00
TEACHER CREATED RESOURCES			
	INST SUPP/LINC/SANDE	90.35	
TEACHER CREATED RESOURCES			
	INST SUPP/LINC/MASTERS	148.87	
TEACHER CREATED RESOURCES			
	INST SUPP/LINC/PAGE	126.71	
TEACHER CREATED RESOURCES			
	INST SUPP/LINC/PLEGGENKUHLE	50.96	
TEACHER CREATED RESOURCES			
	INST SUPP/LINC/JURRENS	42.97	
TEACHER CREATED RESOURCES			
	INST SUPP/LINC/STULTZ	4.99	
TEACHER CREATED RESOURCES			
	INST SUPP/LINC/WHEALY	17.98	
	Vendor Total:		482.83
TRIUMPH SURPLUS			
	UPS/B & G	8.90	
	Vendor Total:		8.90
ULINE			
	INST SUPP/WASH	176.49	
	Vendor Total:		176.49
VARSITY GROUP			
	DISINFECTANT ROOM UNIT/WRESTLING ROOM	2,625.00	
	Vendor Total:		2,625.00
VOVES, DAVID			
	REIMB TOTES	19.96	
	Vendor Total:		19.96
WEST MUSIC COMPANY			
	BELL COVERS/HS MITIGATION/GASSMAN	707.00	
WEST MUSIC COMPANY			
	INST SUPP/HS/GASSMAN	65.00	
	Vendor Total:		772.00
	Fund Total:		193,872.55
Fund: 21 STUDENT ACTIVITY FUND			
ADRENALINE FUNDRAISING			
	FUNDRAISER/SPIRIT/CUNNINGS	1,477.20	
	Vendor Total:		1,477.20
AMAZON			
	CONCESSIONS	67.28	
	Vendor Total:		67.28
ANDERSON'S MIDDLE ZONE			
	TIARA/SASHES/HOME COMING	52.59	
	Vendor Total:		52.59
ATLANTIC COCOA-COLA			
	CONCESSIONS	1,167.43	

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
ATLANTIC COCOA-COLA	CONCESSIONS	464.16	
	Vendor Total:		1,631.59
CITY OF CHARLES CITY	WILDWOOD RENTAL/XCOUNTRY	400.00	
	Vendor Total:		400.00
DECKER SPORTING GOODS	BALLS/VOLLEYBALL	287.70	
DECKER SPORTING GOODS	TSHIRTS/HS BAND/GASSMAN	501.00	
DECKER SPORTING GOODS	UNIFORMS/8TH VOLLEYBALL	522.10	
DECKER SPORTING GOODS	UNIFORM/8TH VOLLEYBALL	34.90	
DECKER SPORTING GOODS	BALLS/VOLLEYBALL	210.50	
	Vendor Total:		1,556.20
FORMANEK, ERIC	STATISTICIAN/FOOTBALL	100.00	
	Vendor Total:		100.00
GAGE PLUMBING & HEATING, MICK	RESTROOM RENTAL/WILDWOOD/XCOUNTRY	150.00	
GAGE PLUMBING & HEATING, MICK	RESTROOM RENTAL/FOOTBALL FIELD	150.00	
	Vendor Total:		300.00
HY VEE	SUPPLIES/FFA	64.18	
HY VEE	SUPPLIES/FFA	11.99	
HY VEE	SUPPLIES/FFA	172.38	
HY VEE	SUPPLIES/HS HOMECOMING	5.36	
HY VEE	SUPPLIES/HS HOMECOMING	39.95	
HY VEE	SUPPLIES/HS HOMECOMING	11.16	
	Vendor Total:		305.02
IOWA SPORTS SUPPLY	PERFORMANCE MASKS/ATHLETICS	420.00	
IOWA SPORTS SUPPLY	MEDALS/XCOUNTRY	7.50	
IOWA SPORTS SUPPLY	PERFORMANCE MASKS/ATHLETICS	320.00	
	Vendor Total:		747.50
JOHN DEERE FINANCIAL	SUPPLIES/FFA	39.99	
JOHN DEERE FINANCIAL	SUPPLIES/FFA	11.79	
JOHN DEERE FINANCIAL	CAUTION TAPE/ATHLETICS	29.77	
JOHN DEERE FINANCIAL	TOTES/HS/GASSMAN	21.98	
	Vendor Total:		103.53

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
OTTO'S OASIS	FLOWERS/HOMECOMING	50.00	
	Vendor Total:	50.00	
RAIN AND HAIL, L.L.C.	CROP INSURANCE/FFA	1,032.00	
	Vendor Total:	1,032.00	
SHANNON WRESTLING TOURNAMENTS	TIMING/XCOUNTRY	733.55	
	Vendor Total:	733.55	
STAPLES ADVANTAGE	SUPPLIES/HS HOMECOMING	33.98	
STAPLES ADVANTAGE	SUPPLIES/HOMECOMING	78.54	
STAPLES ADVANTAGE	SUPPLIES/HS HOMECOMING	45.30	
STAPLES ADVANTAGE	SUPPLIES/HS HOMECOMING	29.64	
STAPLES ADVANTAGE	SUPPLIES/HOMECOMING	24.95	
STAPLES ADVANTAGE	SUPPLIES/HOMECOMING	31.45	
STAPLES ADVANTAGE	SUPPLIES/HOMECOMING	6.29	
STAPLES ADVANTAGE	SUPPLIES/HOMECOMING	27.96	
STAPLES ADVANTAGE	SUPPLIES/HOMECOMING	10.39	
	Vendor Total:	288.50	
SUPERIOR LUMBER INC	SUPPLIES/HS/GASSMAN	37.39	
	Vendor Total:	37.39	
VANDERWERF, SARAH	REIMB HOMECOMING SUPPLIES	87.12	
	Vendor Total:	87.12	
WEST MUSIC COMPANY	SUPPLIES/HS/GASSMAN	261.87	
	Vendor Total:	261.87	
	Fund Total:		9,231.34
Fund: 33 LOCAL OPTION SALES TAX FUND			
FIRST CONGREGATIONAL CHURCH	CARRIE LANE RENT/OCTOBER	420.00	
	Vendor Total:	420.00	
	Fund Total:		420.00
Fund: 61 SCHOOL NUTRITION FUND			
TAHER-BIN #135092	OPERATING EXPENSES/SEPTEMBER	90,208.85	
	USDA CREDIT	(13,998.97)	
	Vendor Total:	76,209.88	
	Fund Total:		76,209.88
Fund: 71 HEALTH INSURANCE FUND			
BLUE CROSS BLUE SHIELD OF IA	SEPTEMBER BILLING	62,104.12	
	Vendor Total:	62,104.12	
GROUP BENEFIT PARTNERS, LLC			

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>		
	CONSULTING SERVICES	7,500.00		
	Vendor Total:	7,500.00		
	Fund Total:		69,604.12	
	Fund: 91 CUSTODIAL FUND			
AMAZON				
	SCALE/PROJECT RISE	18.88		
	Vendor Total:	18.88		
DECKER SPORTING GOODS				
	TSHIRTS/SPIRIT SHOP	208.00		
DECKER SPORTING GOODS				
	SWEATSHIRTS/SPIRIT SHOP	361.00		
DECKER SPORTING GOODS				
	HOODIES/SPIRIT SHOP	771.00		
DECKER SPORTING GOODS				
	TSHIRTS/SPIRIT SHOP	198.00		
	Vendor Total:	1,538.00		
OTTO'S OASIS				
	HS LOUNGE EXP	30.00		
	HS LOUNGE EXP	30.00		
	Vendor Total:	60.00		
SICKMAN, KARLEEN				
	REIMB SUPPLIES	89.06		
	Vendor Total:	89.06		
	Fund Total:		1,705.94	
	Accounts Payable Total:		351,043.83	

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<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	Fund: 10 OPERATING FUND		
CENTURY LINK			
	SEPTEMBER RADIO LOOP	76.00	
	Vendor Total:		76.00
CITY OF CHARLES CITY			
	WASH WATER	591.49	
CITY OF CHARLES CITY			
	LINC WATER	327.18	
CITY OF CHARLES CITY			
	HS WATER	373.69	
CITY OF CHARLES CITY			
	MS WATER	279.32	
CITY OF CHARLES CITY			
	GROUPS BUILDING WATER	52.76	
CITY OF CHARLES CITY			
	BUS BARN WATER	80.52	
CITY OF CHARLES CITY			
	SPORTS COMPLEX WATER	5,830.81	
	Vendor Total:		7,535.77
DATIO			
	DATIO/COMET CAFE	54.00	
	Vendor Total:		54.00
ECONO LODGE			
	LODGING/STATE FAIR /SPURGIN	489.16	
	Vendor Total:		489.16
GLOBAL LEADERSHIP NETWORK			
	(5) GLOBAL LEADERSHIP ONLINE	845.00	
	Vendor Total:		845.00
JOAN'S REDO			
	VINYL WINDOW MASKS/MS/BREWER	325.00	
	Vendor Total:		325.00
KWIK TRIP			
	BUS DIESEL	583.65	
	SP ED GASAHOL	285.75	
	CO GASAHOL	53.01	
	B & G DIESEL	66.73	
	B & G GASAHOL	708.05	
	Vendor Total:		1,697.19
MEDIACOM			
	INTERNET/ALT HS 9/17/20-10/16/20	149.91	
	Vendor Total:		149.91
MID AMERICAN ENERGY COMPANY			
	HS SENTRY LIGHT	22.70	
MID AMERICAN ENERGY COMPANY			
	BUS BARN ELEC	345.86	
	BUS BARN GAS	12.13	
MID AMERICAN ENERGY COMPANY			
	HS ELEC	10,730.37	
MID AMERICAN ENERGY COMPANY			
	HS ELEC	195.86	
MID AMERICAN ENERGY COMPANY			
	WASH ELEC	6,063.34	
MID AMERICAN ENERGY COMPANY			
	GROUPS BUILDING ELEC	73.01	

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<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
MID AMERICAN ENERGY COMPANY			
	LINC ELEC	1,871.10	
MID AMERICAN ENERGY COMPANY			
	SPORTSMAN'S PARK ELEC	97.20	
MID AMERICAN ENERGY COMPANY			
	GROUNDS BUILDING GAS	13.10	
MID AMERICAN ENERGY COMPANY			
	FOOTBALL COMPLEX ELEC	326.14	
	Vendor Total:		19,750.81
O'KEEFE ELEVATOR COMPANY, INC			
	MS ELEVATOR REPAIR DEPOSIT/B & G	491.50	
	Vendor Total:		491.50
SCHOOLPAY			
	SCHOOL PAY SERVICE FEE	1,288.50	
SCHOOLPAY			
	SCHOOL PAY SERVICE FEE	4.65	
	Vendor Total:		1,293.15
TEACHERS PAY TEACHERS.COM			
	INST SUPP/HS/HOLZER	172.50	
	Vendor Total:		172.50
WRIGHT EXPRESS			
	CO GAS CARD	4.00	
	Vendor Total:		4.00
	Fund Total:		32,883.99
	Fund: 21 STUDENT ACTIVITY FUND		
BIXBY, CARTER			
	9 FOOTBALL OFF 10/1/20	85.00	
	Vendor Total:		85.00
BUSHMAN, TOM			
	VAR VOLLEYBALL OFF 10/3/20	170.00	
	Vendor Total:		170.00
CEDAR FALLS HIGH SCHOOL			
	ENTRY FEE/VOLLEYBALL	100.00	
	Vendor Total:		100.00
CHRISTENSEN, JOSH			
	VAR FOOTBALL OFF 9/25/20	122.00	
	Vendor Total:		122.00
CRAWFORD, BRIAN			
	VAR FOOTBALL OFF 9/25/20	105.00	
	Vendor Total:		105.00
DIKE-NEW HARTFORD HS			
	ENTRY FEE/XCOUNTRY	100.00	
	Vendor Total:		100.00
DINGEL, DENNIS			
	10 FOOTBALL OFF 9/25/20	75.00	
	Vendor Total:		75.00
GRUNDY CENTER COMMUNITY SCHOOL DISTRICT			
	ENTRY FEE/XCOUNTRY	80.00	
	Vendor Total:		80.00
HEINEMANN, JODI			
	VAR VOLLEYBALL OFF 10/1/20	95.00	
	Vendor Total:		95.00
HENN, GREG			

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<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>	
	7 FOOTBALL OFF 9/24/20	75.00	
	Vendor Total:		75.00
HOODJER, GALEN			
	VAR VOLLEYBALL OFF 9/15/20	101.60	
	Vendor Total:		101.60
JOHNSON, TREVOR			
	9 FOOTBALL OFF 10/1/20	85.00	
	Vendor Total:		85.00
KING, DION			
	10 FOOTBALL OFF 9/25/20	75.00	
	Vendor Total:		75.00
KUENNEN, BRITTANY			
	VAR VOLLEYBALL OFF 10/3/20	170.00	
	Vendor Total:		170.00
LAKE MILLS HIGH SCHOOL			
	ENTRY FEE/VOLLEYBALL	45.00	
	Vendor Total:		45.00
LASHER, LANCE			
	7 FOOTBALL OFF 9/24/20	75.00	
	Vendor Total:		75.00
LYNCH, JACK			
	7 VOLLEYBALL OFF 10/1/20	75.00	
LYNCH, JACK			
	VAR VOLLEYBALL OFF 9/15/20	95.00	
	Vendor Total:		170.00
LYNCH, LEVI			
	9 FOOTBALL OFF 10/1/20	85.00	
	Vendor Total:		85.00
MASON CITY HIGH SCHOOL			
	ENTRY FEE/XCOUNTRY	130.00	
MASON CITY HIGH SCHOOL			
	ENTRY FEE/VOLLEYBALL	100.00	
	Vendor Total:		230.00
MEINDERS, DAVE			
	VAR VOLLEYBALL OFF 10/3/20	170.00	
	Vendor Total:		170.00
MEYER, DAN			
	7 VOLLEYBALL OFF 10/1/20	75.00	
MEYER, DAN			
	8 VOLLEYBALL OFF 9/29/20	75.00	
MEYER, DAN			
	8 VOLLEYBALL OFF 9/28/20	75.00	
MEYER, DAN			
	8 VOLLEYBALL OFF 9/8/20	75.00	
MEYER, DAN			
	7 VOLLEYBALL OFF 9/17/20	75.00	
MEYER, DAN			
	8 VOLLEYBALL OFF 9/22/20	75.00	
	Vendor Total:		450.00
MORRIS, RANDY			
	7 VOLLEYBALL OFF 9/28/20	75.00	
	Vendor Total:		75.00
NEUROTH, CONNOR			
	9 FOOTBALL OFF 10/1/20	85.00	

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User ID: LMA

Vendor Name	Description by Invoice	Invoice Amount	
	Vendor Total:		85.00
NUSS, JILL			
	VAR VOLLEYBALL OFF 10/1/20	95.00	
	Vendor Total:		95.00
OLSON, FRANK			
	VAR VOLLEYBALL OFF 10/3/20	170.00	
	Vendor Total:		170.00
OSAGE HIGH SCHOOL			
	ENTRY FEE/VOLLEYBALL	80.00	
	Vendor Total:		80.00
PEARCE, BRIAN			
	10 FOOTBALL OFF 9/25/20	75.00	
	Vendor Total:		75.00
SAHR, NATHAN			
	VAR FOOTBALL OFF 9/25/20	105.00	
SAHR, NATHAN			
	10 FOOTBALL OFF 9/25/20	75.00	
	Vendor Total:		180.00
SCHOFIELD, DAN			
	VAR FOOTBALL OFF 9/25/20	105.00	
	Vendor Total:		105.00
SCHOOLPAY			
	SCHOOL PAY SERVICE FEE	429.82	
	Vendor Total:		429.82
SCOTT, TONY			
	8 VOLLEYBALL OFF 9/8/20	75.00	
	Vendor Total:		75.00
SKRETTA, JOE			
	VAR VOLLEYBALL OFF 10/3/20	170.00	
	Vendor Total:		170.00
STONE, SAMMY			
	VAR VOLLEYBALL OFF 10/3/20	170.00	
	Vendor Total:		170.00
WRIGHT, CAMERON			
	VAR FOOTBALL OFF 9/25/20	105.00	
	Vendor Total:		105.00
	Fund Total:		4,478.42
	Fund: 33 LOCAL OPTION SALES TAX FUND		
CITY OF CHARLES CITY			
	Correction: NGB WATER	829.76	
	Vendor Total:		829.76
MID AMERICAN ENERGY COMPANY			
	Correction: NGB SENTRY LIGHT	34.50	
MID AMERICAN ENERGY COMPANY			
	Correction: NGB ELEC	594.80	
	Vendor Total:		629.30
	Fund Total:		1,459.06
	Fund: 36 PHYSICAL PLANT & EQUIPMENT		
CITY OF CHARLES CITY			
	NGB WATER	829.76	
	Reversal: NGB WATER	(829.76)	
	Vendor Total:		0.00
MID AMERICAN ENERGY COMPANY			
	Reversal: NGB SENTRY LIGHT	(34.50)	

10/08/2020 4:57 PM

8 WEEKY CHECK RUNS APPROVED PRIOR TO BOARD MEETING

User ID: LMA

<u>Vendor Name</u>	<u>Description by Invoice</u>	<u>Invoice Amount</u>		
	NGB SENTRY LIGHT	34.50		
MID AMERICAN ENERGY COMPANY	NGB ELEC	594.80		
	Reversal: NGB ELEC	(594.80)		
	Vendor Total:		0.00	
	Fund Total:			0.00
	Fund: 61 SCHOOL NUTRITION FUND			
SCHOOLPAY	SCHOOL PAY SERVICE FEE	360.05		
SCHOOLPAY	SCHOOL PAY SERVICE FEE	3.15		
	Vendor Total:		363.20	
	Fund Total:			363.20
	Fund: 71 HEALTH INSURANCE FUND			
BLUE CROSS BLUE SHIELD OF IA	OCTOBER BILLING-(4) WEEKLY DRAWS	190,000.00		
	Vendor Total:		190,000.00	
	Fund Total:			190,000.00
	Fund: 91 CUSTODIAL FUND			
LOWE'S	(3) SHELVING UNITS/PROJECT RISE	507.00		
	Vendor Total:		507.00	
	Fund Total:			507.00
	Accounts Payable Total:			229,691.67



EDUCATION DIVISION

Student Teaching and Student Field Experience Agreement with Charles City Community School District

This agreement entered into by and between WILLIAM PENN UNIVERSITY, Oskaloosa, Iowa, and the Charles City Community School District defines the mutual consideration of the parties for the **WILLIAM PENN UNIVERSITY** program of student teaching for the time period of 2020-2025.

1.0 SCOPE OF AGREEMENT

- 1.1 This agreement shall set forth the procedures for placement of student teachers, any termination or change of assignment, supervision, the status and authority of student teachers, and the compensation to cooperating teachers, and university appointed student teacher supervisors.

2.0 PLACEMENT OF STUDENT TEACHERS

- 2.1 The placement of student teachers shall be accomplished on a cooperative basis involving WILLIAM PENN UNIVERSITY and the Charles City Community School District.
- 2.2 Placement shall be initiated by the WILLIAM PENN UNIVERSITY Education Division, through application from each student teacher, setting out the student's background and the type of assignment appropriate for the student's needs.
- 2.3 The University reserves the right to decline the services of any given cooperating teacher.
- 2.4. Charles City Community School District reserves the right to refuse placement of any given student teacher.

3.0 TERMINATION OR CHANGE OF ASSIGNMENT

- 3.1 The Education Division, at any time, may terminate or change the assignment of any student teacher. Prior to doing so, the Division Chair shall make reasonable efforts before such time to consult with all parties concerned regarding the reasons for termination or changes in assignment.

4.0 SUPERVISION OF STUDENTS

- 4.1 Members of the University faculty, or specially appointed supervisors will serve as supervisors of the student teachers, in cooperation with the cooperating teachers, who guide, direct, and evaluate the students.
- 4.2 The student teacher shall be subject to the rules and regulations of the cooperating school system and to those established by the Education Division, as well as the Code of Ethics of the profession.

5.0 STATUS AND AUTHORITY

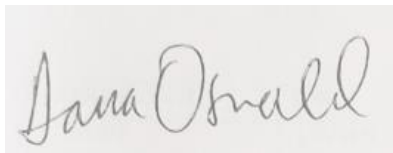
- 5.1 Student teachers shall have status and authority in accordance with Section 260.27, Code of Iowa.
- 5.2 Students actually engaged under the terms of this contract shall be entitled to the same protection under the provisions of Section 613A.8, Code of Iowa, as is afforded by said section to officers and employees of the school district, during the time they are so assigned.

6.0 STUDENT TEACHING ASSIGNMENTS AND COMPENSATION

- 6.1 WILLIAM PENN UNIVERSITY agrees to compensate the cooperating teacher in the amount of \$12.50 per week for each student teaching assignment.
- 6.2 Payment will be made at the conclusion of the student teaching period.

EXECUTED

WILLIAM PENN UNIVERSITY



Dana Oswald
Licensure Official
Education Division
William Penn University
Office Phone 641-660-1221
Fax: 641-673-2126
E-Mail: oswaldd@wmpenn.edu

Charles City Community School District

Superintendent or designee

September 25, 2020
Date

Date



Sharon Walker School of Education

October 1, 2020

Mike Fisher
Superintendent
Charles City Community School District
500 North Grand Avenue
Charles City, Iowa 50616

Dear Superintendent Fisher:

I am writing to request a partnership between Charles City Community School District and Morningside College for the placement of our students in your buildings for field experiences (practicum and internships) and student teaching. If the district agrees to place Morningside College students for field experiences and student teaching, a formal agreement is required by the Iowa Department of Education between Morningside College and your district. Two copies of the agreement are enclosed.

I recognize that this year is not a typical year for districts. I want to assure you that Morningside College will partner with you in understanding, communicating, and adhering to the expectations and procedures you establish for reducing risks and keeping students and staff safe. The education department realizes that this is a challenging time. We are more than willing to work with you to coordinate details with you as we support K-12 students and prepare future educators.

Please review the enclosed agreement. If it meets your approval, please sign both copies, return one copy to me, and keep one for your files. Note that this is a continuous agreement in that it remains in effect unless it is revised by mutual consent of both parties or is nullified by one or both of the parties. It would be helpful if you could return one copy of the agreement to us as soon as possible.

Please contact me if you have any questions or concerns. You can reach me either by telephone (712-274-5540) or by email (chaneyk@morningside.edu). Thank you for your prompt attention to this matter. Your willingness to participate in the training of our future teachers is truly appreciated.

Sincerely,

Dr. Kelly Chaney
Dean of Education
Sharon Walker School of Education



AGREEMENT FOR STUDENT TEACHING AND FIELD EXPERIENCE PLACEMENT

Between

**The Board of Education
Charles City Community School District
500 North Grand Avenue
Charles City, IA 50616**

and

**Morningside College
1501 Morningside Avenue
Sioux City, IA 51106**

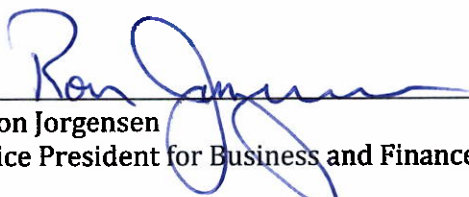
It is agreed that the following considerations shall serve as the basis for a working agreement between the two participating institutions:

1. Morningside College will collaborate with the District administration or designee regarding the placement of teacher education candidates in clinical experiences (student teaching, practicum, field experience, and internship).
2. Cooperating teachers for teacher education candidates shall be approved by the building or District administration and Morningside College based on their licensure and teaching experience.
3. Any changes to the original assignment of a teacher education candidate in a clinical placement must be approved by Morningside College and the building principal.
4. All teacher education candidates will have completed a background check before beginning their clinical assignment.
5. Teacher education candidates assigned to a clinical placement shall always work under the supervision of certified personnel in the District during the placement. The teacher education candidate is not to be used as a substitute teacher unless the candidate possesses a valid substitution authorization or teaching license.
6. Teacher education candidates assigned to a clinical placement shall always be governed by the regulations of certified personnel of the district during these experiences, including upholding all policies held by the District.

7. The District shall allow teacher education candidates the use of the physical resources of the schools that are normally provided to classroom teachers, including the building, equipment, essential supplies, library facilities, etc. that are necessary and reasonable to enable the teacher candidate to function adequately in the school.
8. The regular curriculum of the participating school district shall be used.
9. Each clinical experience has different requirements. The Morningside College course instructor will share requirements for the clinical directly with the cooperating or field experience teacher.
10. Only those teacher education candidates who have satisfactorily completed the necessary academic requirements and professional training for their specific majors will be approved for student teaching assignments.
11. Cooperating teachers for teacher education candidates must be licensed in the areas in which they will be supervising the candidates and must have a minimum of three years of teaching experience.
12. Cooperating teachers for student teachers will be paid a stipend of \$180 for a fourteen-week assignment and \$105 for a seven-week assignment. The stipend will be paid to the cooperating teacher by Morningside College at the end of the semester. In the case of a discontinuance of a student teacher, Morningside College shall pay all obligations incurred at the time of discontinuance.
13. Cooperating teachers for teacher education candidates who are assigned to practicums, field experiences, or internships will not be paid a stipend.
14. Each party reserves the right to dissolve the agreement at any time if the clinical experience proves to be unsatisfactory.

This school agreement is for the duration of the 2020-21 academic year.

Morningside College

By: 
Ron Jorgensen
Vice President for Business and Finance

Date: 9/14/2020

Charles City Community School District

By: _____
Mike Fisher
Superintendent

Date: _____